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EMU Today, December 9, 2015

Eastern Michigan University

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EMU TOBACCO-FREE POLICY

Eastern Michigan University is a tobacco-free campus. The policy applies to all university employees, students, visitors, contractors, volunteers and service representatives while on EMU property. Smoking and the use of tobacco is (are) prohibited in or on all university owned, operated, or leased buildings, facilities and grounds, including (university or private) vehicles. This tobacco-free policy is intended to support a healthy learning, living, and work environment for every student, employee and visitor. For more information, visit the [EMU Tobacco-Free Policy](#).

ETHICS AND COMPLIANCE REPORTING HOTLINE FOR EMU EMPLOYEES

The Ethics and Compliance Reporting Hotline is a 24/7 toll-free telephone number, and website where individuals can report, anonymously if they choose, an ethical or compliance-related issue involving any Eastern employee. The toll-free number is 866-213-4862. The website can be viewed at [Compliance Helpline](#).

Wednesday, December 09, 2015

SPECIAL NOTICES:

* **SPECIAL HOURS AT THE SNOW HEALTH PHARMACY:** Due to unforeseen circumstances, the UHS Snow Pharmacy will have special hours this week. The Pharmacy will be open **Wednesday, Dec. 9**, from 8 a.m. to 2 p.m., **Thursday, Dec. 10**, from 8 a.m. to 4 p.m. and **Friday, Dec. 11**, from 8 a.m. to 2 p.m. They apologize for any inconveniences this may cause. Please call the Pharmacy at 487-1125 with any questions or concerns.

* **YEAR-END GIFTS:** The end of the year is quickly approaching and the EMU Foundation is asking for your assistance so that they can process year-end gifts in a timely manner. If you have any checks delivered to your office, be sure to include the envelope when sending them to the EMU Foundation for receipting. The IRS requires EMU to prove delivery by Thursday, Dec. 31 in order to process a 2015 tax receipt. All gifts that arrive to individual departments during the holidays should be delivered to the EMU Foundation on or before the end of the business day, Wednesday, Jan. 6, to receive a 2015 tax receipt. Please direct any questions to Cherie Burkheiser, Midge Elkins or Victor Stanescu at The Foundation at 484-1322.

* **PLANNED NETWORK MAINTENANCE:** Maintenance of EMU's network equipment is scheduled for **Friday, Dec. 11**, beginning at 6 p.m. and completing by 9 p.m.*No service outage is anticipated during this maintenance*. However, we ask occupants of all listed buildings to be prepared for service disruption in case issues emerge during the work.

Wired / Wireless Network - The maintenance will affect hardware installed in the following buildings. If an unexpected issue does emerge, the following buildings will experience short (five minutes or less) service disruption: Pierce, Boone, Ford, Welch, Sherzer, Starkweather, Briggs, Pease and Cross.

This maintenance may not require the full allotted window to complete. However, the full window is reserved in case issues emerge during the work. This maintenance is scheduled for this date and time to minimize impact on students, faculty and their access to campus services. Please plan to schedule work around these outages. For a full list of all systems affected please visit IT's system outage page: <http://it.emich.edu/portal/systems/index.cfm?fuseaction=all>

Although network maintenance may disrupt access to these services, all other systems and services remain online and will be available as network service is restored:

- Banner
- My.emich self-service faculty, student and employee tabs
- EMU-Online course management system (<http://emuonline.edu>)
- Online Hiring System (www.emich.edu/jobs)
- EagleMail (available at <https://mail.emich.edu/>)
- Google Apps (<http://google.emich.edu>)

Please contact the Help Desk at [\(734\) 487-2120](tel:734-487-2120) or it.helpdesk@emich.edu if you have any questions about this scheduled downtime. We appreciate your patience during this important and required system outage.

*** CPR & AED TRAINING FOR FACULTY AND STAFF:** Environmental Health and Safety will hold the following CPR & AED training for faculty and staff. The training will be held in room 300 in Halle Library on the dates and times below:

- **Tuesday, Jan. 26, 2016**, 9 - 11:30 a.m.
- **Friday, Feb. 26, 2016**, 9 - 11:30 a.m.
- **Thursday, Mar. 24, 2016**, 1:30 – 4 p.m.
- **Monday, Apr. 18, 2016**, 9 - 11:30 a.m.
- **Wednesday, May 18, 2016**, 1:30 – 4 p.m.
- **Monday, June 13, 2016**, 9 - 11:30 a.m.

To register, please send an email to Kathryn Wilhoff at kwilhoff@emich.edu or call 487-0794.

20% OFF SALE AT THE COMPETITIVE EDGE PRO SHOP IN THE REC/IM: All apparel is now 20% off at the Competitive Edge Pro Shop, located within the Rec/IM for the entire month of December (excludes clearance items.) Hours are Monday - Thursday 7 a.m. to 8 p.m., Fridays 7 a.m. to 7 p.m. Saturdays 11 a.m. to 5 p.m. and Sundays 12 - 4 p.m. For questions, contact Donna Schubert at 487-8046.

SCANNING SERVICES EXTENDED HOURS: IT scanning services will have extended hours during final exams (**Monday, Dec. 14 through Tuesday, Dec. 22**). During this time, they will be open from 8 a.m. to 9:30 p.m. Scanning services will be closed on Friday, Dec. 11 between 11:30 a.m. to 1:30 p.m. For questions or additional information, please contact IT Operations via email at it_scanningservices@emich.edu or call 487-1492.

EMU VISION NEEDS YOUR HELP WITH SHARING TREE PROGRAM FOR CHILDREN: Help support members of the community in need this holiday season by purchasing a toy that will be given to a child as a gift as part of the Sharing Tree program. The steps are as follows:

Choose a tag from one of the holiday Sharing Trees located in the Student Center across from the Campus Book Store, in the Halle Library on the 1st floor or in Pray Harold in front of the Eagle Cafe. After you have chosen a tag, shop for the gift that fulfills the child's wish. Drop off your UNWRAPPED gift with the tag in the VISION Volunteer Center, located in the Student Center room 347 no later than December 7 at 5 p.m.

All of the gifts will be donated to children through the Salvation Army and Parkridge Community Center. If you have any questions, contact the VISION Volunteer Center at VISION@emich.edu or call 487-3651.

TODAY'S EVENTS

SUBMIT AN EVENT TO THE EMU EVENT CALENDAR: To submit an event to the EMU event calendar, click on [Submit an Event](#), or go to the EMU homepage, click on "calendars," then click the green button labeled "Submit an Event" (located on the bottom left) and enter your event information. All events are subject to approval.

SUBMISSIONS FOR POSTING IN EMU TODAY: EMU Today is an internal daily e-blast sent to the faculty and staff. To submit an announcement or post an event, please forward your entry electronically to emu_today@emich.edu. Please be sure to format your entry with a title and include a description of the event, where the event will be held (room and building), the date and time, and a contact name, phone number and/or e-mail address. For questions, contact Debra Johnson at 487-2484 or email at djohn144@emich.edu.

NOTE: An asterisk denotes a new item.

LECTURES & PRESENTATIONS

EARLY COLLEGE ALLIANCE INFORMATION SESSIONS: The Early College Alliance (ECA) at EMU will hold information sessions for its enrollment cycle for the 2016-17 school year. All interested parents, students, family and friends are welcome to attend to learn more about the great educational opportunities the ECA has to offer. The information sessions will be held on the following dates:

- **Tuesday, Dec. 15**, from 6:30 - 8 p.m. in the Student Center Ballroom B
- **Wednesday, Jan. 13, 2016**, from 6:30 - 8 p.m. in the Student Center Ballroom B

Please Note: Information sessions are open to all students, regardless of which district they reside in. Students who are currently in the 9th or 10th grade, and in any public school district, charter, independent, parochial school or home schooled, are eligible to enroll for the 2016-17 academic year at Early College Alliance. For more information, contact Crystal Jackson 487-4290 or email at

jackson.eca@gmail.com.

CAMPUS SAFETY AWARENESS & HAZARD COMMUNICATION TRAINING: All new employees of the University are required to participate in the Safety Awareness & Hazard Communication Training presented by Environmental Health and Safety Department (EHS). Below is the schedule of the upcoming training sessions which will be held in room 300 in the Halle Library.

- **Friday, Dec. 11**, 10:30 a.m. to 12 p.m.
- **Friday, Jan. 15, 2016**, 10:30 a.m. to 12 p.m.
- **Tuesday, Jan. 26, 2016**, 1:30 - 3 p.m.
- **Thursday, Feb. 11, 2016**, 1:30 - 3 p.m.
- **Wednesday, Feb. 24, 2016**, 10:30 a.m. to 12 p.m.
- **Monday, Mar. 14, 2016**, 10:30 a.m. to 12 p.m.
- **Wednesday, Apr. 13, 2016**, 1:30 - 3 p.m.
- **Thursday, May 19, 2016**, 1:30 - 3 p.m.
- **Tuesday, June 14, 2016**, 10:30 a.m. to 12 p.m.

Please register at environmental_health_safety@emich.edu or call 487-0794. This training is now also available online through "E-training." Please contact the EHS at 487-0794 for additional information.

HISTORY AND PHILOSOPHY GUEST SPEAKER: Takashi Yoshida will speak about the "Nanjing Massacre in American, Chinese and Japanese History and Memory," on **Thursday, Jan. 14, 2016** from 5 – 6:30 p.m. in the Halle Library Auditorium. Yoshida's presentation will examine how social and political contexts influenced the understanding of the Nanjing Massacre in Japan, China and the U.S. from 1937 to present. The discussion will include analysis of American and Japanese propaganda and the role that Allied occupation played in the democratization of Japan. Using visual images to engage the audience, Yoshida's presentation underscores the importance of critical thinking skills in evaluating historical sources and their biases. This event is free and LBC approved.

CONFERENCES & WORKSHOPS

SOUL SPEAK, SUPPORT GROUP FOR WOMEN OF COLOR: Soul Speak provides a safe space for all EMU students that identify as a woman of color, to connect and discuss the unique experiences of being a student and a woman of color while at EMU. The group will meet on **Thursday, Dec. 10 and Thursday, Dec. 17** from 2 - 3:30 p.m., in the Kiva Room, located on the 3rd floor of the Student Center. The group offers a safe, supportive and encouraging environment to learn more about yourself and be empowered. The event is free and completely confidential. For questions, please contact Joi Rencher at 487-0899 or email jrencher@emich.edu.

BEHAVIOR ANALYSIS ASSOCIATION OF MICHIGAN CONFERENCE: The Behavior Analysis Association of Michigan (BAAM) will hold a 2-day conference on **Thursday, Feb. 18 and Friday, Feb. 19, 2016**, from 8 a.m. to 5 p.m. on the 3rd floor of the Student Center. The BAAM conference has been organized to support and promote scientific research on the basic principles of behavior and the extension of those principles to create demonstrably effective and humane outcome-based therapies with the primary goal of establishing and enhancing functional independent living skills. For questions, contact Ambreen Shahabuddin at ashahabu@emich.edu or visit the [BAAM homepage](#) for more information.

ACTIVITIES AND EVENTS

HOLIDAY ART FAIR AT THE CONVOCATION CENTER: The Holiday Art Fair sparkles in the EMU Convocation Center on **Saturday, Dec. 12 and Sunday, Dec. 13**. Fair hours on Saturday are 10 a.m. to 6 p.m. and Sunday from 11 a.m. to 5 p.m. Discover unique gifts that will long be treasured by family and friends. The fair presents 100 jury-selected artists plus holiday entertainment and kids' art activities. For more information, visit [Holiday Art Fair](#) or to purchase tickets, visit the [EMU Ticket Office homepage](#) or call the EMU Ticket Office at 487-2282.

2016 MARTIN LUTHER KING DAY CELEBRATION: The EMU 2016 Martin Luther King Jr. Day Celebration will be held on **Monday, January 18, 2016**. The theme is "And Justice For All?" The Pledge of Allegiance ends with "one nation, under God, indivisible, with liberty and justice for all." How do we, as a society, come together to achieve the ideal behind this pledge? Do we, as a nation, believe justice for all can be achieved? Reverend, Dr. Martin Luther King, Jr. did believe and he marched a nation forward towards that ideal. For more information, visit the [2016 MLK homepage](#).

ARTS, FILM & ENTERTAINMENT

HARLEM GLOBETROTTERS: The EMU Convocation Center will welcome the Harlem Globetrotters on **Friday, Jan. 22, 2016** at 7 p.m. Celebrating 90 years of providing smiles, sportsmanship and service to millions of people worldwide, the world famous Harlem Globetrotters are bringing their unrivaled brand of family entertainment to Louisville during their 90th Anniversary World Tour. After the

game, Globetrotter stars will sign autographs and take photos with fans. Ticket prices range from \$17 - \$78. Visit the [EMU Ticket Office homepage](#) or call 487-2282. This event is for all ages.

ELLIE GOULDING COMES TO THE EMU CONVOCATION CENTER DURING HER DELIRIUM WORLD TOUR: Ellie Goulding will be at the EMU Convocation Center on **Monday, May 9, 2016** at 7 p.m. Tickets go on sale on Friday, Nov. 6. Tickets range from \$35 - \$59.50. Visit the EMU Ticket Office homepage at [EMUTIX.com](#) or by phone at 487-2282.

ATHLETICS

GO EMU EAGLES: Please visit the [EMU Athletics homepage](#) for more information about all Eagles athletic games, schedules, rosters and much more. For ticket information, go to [EMU Tickets](#) or call the ticket office at 487-2282.

REMINDERS

NEW EASTERN EXPERTS WEBSITE: The Division of Communications is excited to announce that it has established a new, robust Eastern Experts website. The EMU Experts Directory will highlight the wide variety of expertise and insight on our faculty, with the goals of enabling journalists to quickly secure experts to comment in stories and interviews and of helping community organizations find speakers for their events. If you are an EMU faculty or staff member with an area of expertise that might be of interest to the media or an area organization, we hope that you will consider becoming a part of the Eastern Experts Directory. The process is simple. Simply log on to the [Eastern Experts Directory](#). There you will find easy tips on how to join the directory, along with tips on writing your bio and completing the expert form. First, click "Join the Directory" and read the text there. After reading the text there, click "Complete the EMU expert form" and then log in using your my.emich credentials.

EMU CAMPUS DIRECTORY FOR STUDENTS, FACULTY AND STAFF: The directory is touch compatible and features a responsive design for optimized display and functionality on desktop, tablet or mobile devices. Users can search for students, faculty or staff via a single search box with results being cleanly displayed in expandable/collapsible rows. The new campus directory can be accessed directly at [www.emich.edu/directory](#) or by using the single search box at the top of any EMU webpage. For more details, please read the press release about the new [EMU Campus Directory](#). Please contact Darcy Gifford at 487-5375 or dgiffor2@emich.edu if you have any questions.

PERSONAL DIRECTORY CORRECTIONS/UPDATES: Personal Directory listings are populated through the Banner system. To check your personal listing for accuracy, please visit <http://it.emich.edu/service/online/directory/index.cfm?fuseaction=main>. If a listing needs to be updated, an employee's supervisor should update the information through a link located on the supervisor's My.Emich Employee tab. Instructions are as follows:

- Visit [My.emich.edu](#)
- Click on the Employee tab
- Click on the Employee link below the row of tabs
- Click on the Update Employee Campus Address link. You will then see a table of your direct reports. To edit, click on the EID or Phone links to edit. Once you have completed your edits, click the Submit button. NOTE: it may take up to 24 hours for your change to take effect.

For non-supervisory staff, alternate update methods are explained on the Directory Information Updates page at <https://www.emich.edu/it/services/directoryupdates.php>.

EMU ONLINE DEPARTMENT DIRECTORY CORRECTIONS: Please take the time to check your department directory listing at <http://www.emich.edu/telephones/> for accuracy. If the information needs to be updated, please send the information to: dept_directory@emich.edu. For questions, contact Debra Burke at 487-6895 or by e-mail at dburke15@emich.edu.

EMU PUBLIC SAFETY TIPS AND REMINDERS: The EMU Police Department provides a variety of community service programs focused on safety awareness for our residential halls, classrooms and campus. These include crime prevention seminars, and training sessions and programs on sexual assault and alcohol awareness for faculty, staff and students. The EMU Police Department use high visibility foot patrols, mobile patrols, bicycle patrols and an extensive video monitoring system to help deter crime. It is important to report crimes or suspicious activities immediately -- police have a better opportunity to apprehend suspects and solve crimes. Please review the information below and report any crimes or any suspicious activities. Reporting a crime or suspicious activity can be done anonymously.

- To report an incident, or information anonymously, please call 487-4847 or send an email to dps_questions@emich.edu.
- Call Crime Stoppers at (800) SPEAKUP (800) 773-2587 or email at www.1800speakup.org or visit the [Crime Stoppers homepage](#).

- For more information on public safety, please visit the [EMU Public Safety Tips homepage](#).
- EMU publishes a Daily Crime Log of all crimes reported to the EMU Department of Public Safety. This information can be viewed at [EMU Daily Crime Log homepage](#). EMU also publishes the [Daily Crime Log for the City of Ypsilanti](#).
- Online, real-time crime mapping covering EMU and the City of Ypsilanti is available at: <http://geodata.acad.emich.edu/Crime/Main.htm>.

Telephone numbers and email accounts listed above are set-up specifically for those who wish to report a crime or information related to a crime. **Your identity will remain anonymous.**

For questions pertaining to EMU Safety Tips or crime prevention, please contact Police Officer Candace Dorsey, Crime Prevention Coordinator at 487-0987 or by email at cdorsey@emich.edu. The Crime Prevention office is located within the EMU Police Department at 1200 Oakwood Street. Police Dispatch at 487-1222. **For emergencies, call 911.**

SCHOLARSHIPS

ROAD TO COMPLETION SCHOLARSHIP: The \$2500 Road to Completion Scholarship for winter semester is available for current or previous Detroit residents with 110 credit hours by the end of this semester. Other requirements include a 2.5 GPA and completion of core classes including math. Applications are due by Tuesday, Dec. 1. Contact Regina George at rgeorge@emich.edu for additional information.

SEARCH SCHOLARSHIP OPPORTUNITIES: To find out about current scholarship opportunities, go to [search scholarships](#).



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