

8-2016

EMU Today, August 31, 2016

Eastern Michigan University

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EMU TOBACCO-FREE POLICY

Eastern Michigan University is a tobacco-free campus. The policy applies to all university employees, students, visitors, contractors, volunteers and service representatives while on EMU property. Smoking and the use of tobacco is (are) prohibited in or on all university owned, operated, or leased buildings, facilities and grounds, including (university or private) vehicles. This tobacco-free policy is intended to support a healthy learning, living, and work environment for every student, employee and visitor. For more information, visit the [EMU Tobacco-Free Policy](#).

ETHICS AND COMPLIANCE REPORTING HOTLINE FOR EMU EMPLOYEES

The Ethics and Compliance Reporting Hotline is a 24/7 toll-free telephone number, and website where individuals can report, anonymously if they choose, an ethical or compliance-related issue involving any Eastern employee. The toll-free number is 866-213-4862. The website can be viewed at [Compliance Helpline](#).

Wednesday, August 31, 2016

SPECIAL NOTICES:

HEALTH SERVICES AND PHARMACY SPECIAL HOURS: University Health Services and Snow Pharmacy will only be open from **1:00 p.m. - 5:00 p.m. on Wednesday, August 31**. Please contact the pharmacy with any prescription questions at 734-487-1125.

PRESIDENT SMITH TO HOST ALL-CAMPUS PICNIC: The President will host the annual Welcome Back to Campus picnic on **Thursday, September 8, from 11:30 a.m. to 1:30 p.m.** The picnic will offer a light lunch to all members of the EMU community and will take place outside Welch Hall, near Starkweather and the Chavez Fountain.

EMU FINANCIAL: The Student Center now hosts EMU Financial, a credit union focused on serving students, faculty, staff, and alumni of the University through availing products and services that fit the unique needs of the higher education community. EMU Financial is located in Room 104 on the first floor of the Student Center. Their hours of operation are **Monday through Friday from 9 a.m. - 5 p.m.** and ATM machines are located on the second floor and throughout campus for your convenience. For more information and questions please contact Christene Haslett by [e-mail](#) or call 487-2463.

MICHIGAN ORPHAN KITTEN RESCUE AND SHOE BOX RECYCLING: The Children's Institute has teamed up with the Michigan Orphan Kitten Rescue and Shoe Box Recycling and needs your extra shoes to help local orphaned kittens from newborn to four weeks of age.

Please drop off all paired men's, women's and kids shoes (no flip flops or boots please) that are still usable at the Children's Institute at Fletcher School on Cornell. The rescue gets money for the shoes to help orphan kittens. So far The Children's Institute has helped the MOKR earn over \$1,500!

For questions or additional information please send an [email](#) to Michigan Orphan Kitten Rescue or check out their [Facebook page](#). If you have any questions, please call Tracey Buhinicek at 487-2348.

EMU ATHLETICS ANNOUNCES CLEAR BAG POLICY FOR ALL EVENTS: EMU Athletics has announced it will implement a clear bag policy for all athletic events in 2016-17, the school announced today, Aug. 10. The move is to provide a safer environment for the public and to expedite fan entry into stadiums.

The new EMU policy is consistent with what the NFL and other professional organizations have done for the past several years. The policy is also in line with what numerous institutions around the Mid-American Conference and the country are putting into place this year.

Only clear tote bags smaller than 12 inches by 6 inches by 12 inches or one-gallon plastic freezer bags will be allowed inside Rynearson Stadium and other athletic venues on the EMU campus this year. In addition, small handheld clutch purses (smaller than 4.5 inches by 6.5 inches) will continued to be permitted into Eastern Michigan venues.

All backpacks regardless of size are prohibited and any bags larger than 12" x 6" x 12", clear or non-clear will be strictly prohibited. Exceptions will be made for approved medical needs.

Other prohibited items include, but are not limited to: purses larger than a clutch bag, coolers, briefcases, backpacks, fanny packs, cinch bags, non-approved seat cushions, luggage of any kind, computer bags and camera bags or any bag larger than the permissible size.

All bags will be subject to search and inspection.

Full details of the new policy can be found [here](#).

EASTERN EXPERTS WEBSITE: The Division of Communications has established a new, robust Eastern Experts website. The EMU Experts Directory will highlight the wide variety of expertise and insight on our faculty, with the goals of enabling journalists to quickly secure experts to comment in stories and interviews and of helping community organizations find speakers for their events. If you are an EMU faculty or staff member with an area of expertise that might be of interest to the media or an area organization, we hope that you will consider becoming a part of the Eastern Experts Directory. The process is simple. Simply log on to the [Eastern Experts Directory](#). There you will find easy tips on how to join the directory, along with tips on writing your bio and completing the expert form. First, click "Join the Directory" and read the text there. After reading the text there, click "Complete the EMU expert form" and then log in using your my.emich credentials.

TODAY'S EVENTS

SUBMIT AN EVENT TO THE EMU EVENT CALENDAR: To submit an event to the EMU event calendar, click on [Submit an Event](#), or go to the EMU homepage, click on "calendars," then click the green button labeled "Submit an Event" (located on the bottom left) and enter your event information. All events are subject to approval.

SUBMISSIONS FOR POSTING IN EMU TODAY: EMU Today is an internal daily e-blast sent to the faculty and staff. To submit an announcement or post an event, please forward your entry electronically to emu_today@emich.edu. Please be sure to format your entry with a title and include a description of the event, where the event will be held (room and building), the date and time, and a contact name, phone number and/or e-mail address.

NOTE: An asterisk denotes a new item.

CONFERENCES & WORKSHOPS

CPR AND AED TRAINING: As part of the EMU Automated External Defibrillator (AED) Program, CPR and AED training is available to faculty and staff. Training will be held in 300 Halle on the following days:

Wednesday: 9/21/2016: 9 a.m. - 11:30 a.m.

Wednesday: 10/19/2016: 9 a.m. - 11:30 a.m.

Monday: 11/28/2016: 9 a.m. - 11:30 a.m.

Monday: 12/19/2016: 9 a.m. - 11:30 a.m.

To register, please e-mail [Kathryn Wilhoff](mailto:Kathryn.Wilhoff@emich.edu) with the date you want to attend or call 7-0794 to register.

CAMPUS SAFETY AWARENESS & HAZARD COMMUNICATION TRAINING: All new employees of the University are required to participate in the **Safety Awareness & Hazard Communication Training** presented by the Environmental Health and Safety department (EHS). You may register by calling (734)487-0794. EHS now offers an online training version through "E-training", please contact them for further information.

2016/2017 Training Schedule:

*All training sessions will take place in room 300 of Halle Library

Tuesday: 9/13/2016: 5:30 p.m. - 7:00 p.m.

Monday: 9/16/2016: 1:30 p.m. - 3:00 p.m.

Thursday: 10/6/2016: 10:30 a.m. - 12:00 p.m.

Wednesday: 10/12/2016: 5:30 p.m. - 7:00 p.m.

Tuesday: 11/8/2016: 1:30 p.m. - 3:00 p.m.

Friday: 12/9/2016: 10:30 a.m. - 12:00 p.m.

Friday: 1/13/2017: 10:30 a.m. - 12:00 p.m.

Tuesday: 1/24/2017: 1:30 p.m. - 3:00 p.m.

Thursday: 2/9/2017: 1:30 p.m. - 3:00 p.m.

Wednesday: 2/22/2017: 10:30 a.m. - 12:00 p.m.

Monday: 3/13/2017: 10:30 a.m. - 12:00 p.m.

Wednesday: 4/12/2017: 1:30 p.m. - 3:00 p.m.

Thursday: 5/18/2017: 1:30 p.m. - 3:00 p.m.

Tuesday: 6/13/2017: 10:30 a.m. - 12:00 p.m.

ACTIVITIES AND EVENTS

UNIVERSITY HEALTH SERVICES OPEN HOUSE: Come and meet your UHS Clinic and Pharmacy staff at the Annual Open House and Vaccination Clinic! The Open House will be held from **9:00 a.m. - 2:00 p.m. on Friday, September 2** in the Snow Health Center - Snow Cones will be available!

COLLEGE OF ARTS AND SCIENCES FALL COLLEGE MEETING: The College of Arts and Sciences Fall College Meeting will be held on **Tuesday, September 6th in room 310AB of the Student Center**. Refreshments will be available starting at 9:00 a.m. with the **meeting starting promptly at 9:30 a.m.** For more information please contact Sally Lucas at 487-4344.

DETROIT JAZZ FESTIVAL SHUTTLE BUSES: WEMU is running shuttle buses to the Detroit Jazz Festival on Labor Day weekend, **September 3-5 (Sat-Mon)**. Just \$10 round trip if you register in advance. Buses depart from both Briarwood and the EMU campus and drop off/pick up in the heart of the Festival. Schedule is below; complete details and **registration at our website**.

Saturday/Sunday schedule:

Departures:

Briarwood Mall -- 10:30 a.m.

EMU -- 11:00 a.m.

Briarwood -- 12:30 p.m.

EMU -- 1:00 p.m.

Briarwood Mall -- 4:30 p.m.

EMU -- 5:00 p.m.

Departure from Detroit -- 3:00 p.m., 8:00 p.m., 11:30 p.m.

Monday schedule:

Departures:

Briarwood Mall -- 10:30 a.m.

EMU -- 11:00 a.m.

Briarwood -- 1:30 p.m.

EMU -- 2:00 p.m.

Departure from Detroit -- 5:00 p.m. and 7:30 p.m.

VETERANS WELCOME BACK COOKOUT: EMU's Military & Veteran Services Center hosts a Veteran Welcome Back Cookout on **Thursday, September 15, from 11am - 2pm**, on the Pierce Hall patio (under the clock tower). Members of the EMU community are invited to welcome back to campus our hundreds of military veteran students.

CALL FOR MOVE-IN AMBASSADORS: EMU Housing & Residence Life would like to invite all faculty and staff to join us on **Friday, September 2, from 8:30 a.m. - 11 a.m.**, to be Move-In Ambassadors. Each year, faculty and staff play a critical role as many first-year students and their families are coming to college for the first time. Housing & Residence Life is seeking available EMU faculty and staff to be a welcoming first contact as our new community members arrive on campus. This means helping give directions, talking to students and parents, and spreading the meaning of what it means to be TRUEMU!

To volunteer, sign up via the following [link](#) by **August 26**.

CALL FOR COURTESY CART DRIVERS: First Four New Student Orientation is seeking faculty/staff volunteers to be golf cart drivers, assisting new students and their families as they navigate our campus on **Friday, September 2**. Shifts are from **8:30 a.m. - 11 a.m. or 10:30am-1pm**. This includes a brief training on golf cart and radio operation. Volunteers are invited to lunch immediately following their shift.

For more information or to sign up for a shift, please contact Brooke Teremi by [email](#) or at 7-3632.

CALL FOR FACULTY/STAFF FACILITATORS FOR "YES MEANS YES! PREVENTING GENDER-BASED VIOLENCE": This faculty/staff-led First Four new Student Orientation session takes place **Sunday, September 4, from 9:00 a.m. - 12:15 p.m.** (pre-session instructions, then two 60 minute sessions). Sessions are co-facilitated with a student. Facilitators are asked to attend one of three training sessions that will be offered to review the curriculum and facilitation guide.

For more information contact Ellen Lassiter Collier by [email](#).

To volunteer, sign up via the following [link](#).

THE STUDENT OF COLOR RECEPTION: The Center for Multicultural Affairs is looking for faculty willing to say a few words and mingle with students on **Sunday, September 4, from 7:30 p.m. - 9 p.m.** in Student Center room 310 A&B. This event will provide opportunity for first year students to engage student leaders about valuable resources and strategies to help them succeed outside the classroom and start their leadership journey at EMU.

For more information or to volunteer contact Dar Mayweather by **email**.

CALL FOR WELCOME TENT VOLUNTEERS: Welcome students back to campus by volunteering at one of Campus Life's welcome tents on the first two days of classes. We would love your assistance in answering questions, giving directions and handing out information to tent passerby. **Wednesday, September 7 and Thursday, September 8, there are two-hour shifts scheduled between 8:30 a.m and 4:30 p.m.** on both days.

Please sign up for a shift via the following **link**. For more information, please contact Brooke Teremi by **email** or at 7-3632.

CALL FOR HOUSE CALLS VOLUNTEERS: Housing and Residence Life is continuing our annual tradition of House Calls on **Monday, September 19 and Tuesday, September 20, from 5:30 p.m. - 9:00 p.m.** House Calls is an opportunity to meet first year residence hall students and speak with them about their start at EMU. We hope you will join us for one or both evenings! Both nights will begin with a meal at the dining commons. If you've joined us in years past, you know how great an experience House Calls can be for faculty, staff, and our new students.

For more information or to volunteer, contact Rebecca Janes by **email**.

CALL FOR STUDENT ORG LEADERSHIP SUMMIT FACILITATORS: Campus Life is seeking Student Organization Advisors interested in volunteering to be trained to facilitate a group of 10 student org leaders as they engage in discussion and dialogue about leadership at an off campus site on **Friday, October 21 at noon, continuing through Sunday, October 23 at 1:00 p.m.** Help support the success of our student leaders and their organizations! Food, transportation, housing and a small stipend will be provided to our facilitators.

For more information or to volunteer, contact Kate Curley by **email** or at 7-9322.

ATHLETICS

GO EMU EAGLES: Please visit the **EMU Athletics homepage** for more information about all Eagles athletic games, schedules, rosters and much more. For ticket information, go to **EMU Tickets** or call the ticket office at 487-2282.

REMINDERS

EMU CAMPUS DIRECTORY FOR STUDENTS, FACULTY AND STAFF: The directory is touch compatible and features a responsive design for optimized display and functionality on desktop, tablet or mobile devices. Users can search for students, faculty or staff via a single search box with results being cleanly displayed in expandable/collapsible rows. The new campus directory can be accessed directly at **www.emich.edu/directory** or by using the single search box at the top of any EMU webpage. For more details, please read the press release about the new **EMU Campus Directory**. Please contact Darcy Gifford at 487-5375 or **dgiffor2@emich.edu** if you have any questions.

PERSONAL DIRECTORY CORRECTIONS/UPDATES: Personal Directory listings are populated through the Banner system. To check your personal listing for accuracy, please visit the **EMU Online Directory**. If a listing needs to be updated, an employee's supervisor should update the information through a link located on the supervisor's My.Emich Employee tab. Instructions are as follows:

- Visit **My.emich.edu**
- Click on the Employee tab
- Click on the Employee link below the row of tabs
- Click on the Update Employee Campus Address link. You will then see a table of your direct reports. To edit, click on the EID or Phone links to edit. Once you have completed your edits, click the Submit button. NOTE: it may take up to 24 hours for your change to take effect.

For non-supervisory staff, alternate update methods are explained on the **Directory Information Updates page**.

EMU ONLINE DEPARTMENT DIRECTORY CORRECTIONS: Please take the time to check your **Department Directory Listing** for accuracy. If the information needs to be updated, please send the information to: **dept_directory@emich.edu**. For questions, contact Debra Burke at 487-6895 or by e-mail at **dburke15@emich.edu**.

EMU PUBLIC SAFETY TIPS AND REMINDERS: The EMU Police Department provides a variety of community service programs focused on safety awareness for our residential halls, classrooms and campus. These include crime prevention seminars, and training sessions and programs on sexual assault and alcohol awareness for faculty, staff and students.

The EMU Police Department use high visibility foot patrols, mobile patrols, bicycle patrols and an extensive video monitoring system to help deter crime. It is important to report crimes or suspicious activities immediately -- police have a better opportunity to apprehend suspects and solve crimes. Please review the information below and report any crimes or any suspicious activities. Reporting a crime or suspicious activity can be done anonymously.

- To report an incident, or information anonymously, please call 487-4847 or send an email to dps_questions@emich.edu.
- Call Crime Stoppers at (800) SPEAKUP (800) 773-2587 or email at www.1800speakup.org or visit the [Crime Stoppers homepage](#).
- For more information on public safety, please visit the [EMU Public Safety Tips homepage](#).
- EMU publishes a Daily Crime Log of all crimes reported to the EMU Department of Public Safety. This information can be viewed at [EMU Daily Crime Log homepage](#). EMU also publishes the [Daily Crime Log for the City of Ypsilanti](#).

Telephone numbers and email accounts listed above are set-up specifically for those who wish to report a crime or information related to a crime. **Your identity will remain anonymous.**

For questions pertaining to EMU Safety Tips or crime prevention, please contact Police Officer Candace Dorsey, Crime Prevention Coordinator at 487-0987 or by email at cdorsey@emich.edu. The Crime Prevention office is located within the EMU Police Department at 1200 Oakwood Street. Police Dispatch at 487-1222. **For emergencies, call 911.**

SCHOLARSHIPS

SEARCH SCHOLARSHIP OPPORTUNITIES: To find out about current scholarship opportunities, go to [search scholarships](#).



Eastern Michigan University, Education First

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