

10-6-2004

## Faculty Council Minutes, October 6, 2004

Faculty Council  
*Eastern Michigan University*

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**FACULTY COUNCIL 2004-2005, MEETING THREE**  
**6-October-2004**  
[faculty.council@emich.edu](mailto:faculty.council@emich.edu)

- I. Call to Order  
The meeting was called to order at 3:06 p.m.
- II. Approval of the minutes of 15 September, 2004  
The minutes were approved with the correction (Item VI) that the International English Language Testing System (IELTS) is an additional testing system. Other tests also may be used.
- III. Faculty Development Center Advisory Board Appointments  
The following were elected.  
College of Business: Matt Sauber  
College of Health and Human Services: Michael Chan  
College of Arts and Sciences: Gisela Ahlbrandt and Victor Okafor  
The following colleges still need to nominate representatives.  
College of Technology  
College of Education.
- IV. University Sabbatical Leaves and Research Awards Committee Appointments  
Representatives from the College of Education, and the College of Technology are needed.
- V. Halle Library Faculty Carrels  
Motion: Carrels are only for current faculty. Six are shared by two faculty members and may be checked out on a semester by semester basis. Six are always available for use. Client Services in the library has the keys and will ask for a Faculty ID before providing a key. The motion passed unanimously.  
Daryl Barton is working with Mary Murphy in the library to obtain statistics on the usage patterns. These will be used to evaluate the policy.  
Retired faculty have space available to them also, according to Don Loppnow. Rachel Cheng provides this space.
- VI. Bob Murkowski, Student Body Vice-President  
Bob Murkowski reported that the Student Leadership Group read a statement to the Student Affairs Committee of the Board of Regents on September 21 indicating that some faculty used class time for matters not related to the course contents. Faculty are urged not to do this.
- VII. Donn Loppnow, Interim Provost  
Time frame for hiring a permanent provost

18 – 24 months. The regents are expecting to hire a president who will begin Summer or Fall of 2005. The search for a provost follows this.

### Goals

- a. More openness
- b. Academic Affairs need to become the primary concern again at EMU
- c. General Education Reform will continue.

The last time General Education was reformed was 15 years ago, and the reform is the province of faculty. (Implementing Gen Ed reform qualifies as a project for AQIP; see below.)

The proposal for Gen Ed revision should reach Faculty Council in a week or two. The proposal also will be posted on the web, and there will be open discussions on campus.

There are many diverse groups of students on campus which we need to serve. For example, there are traditional students in the residence halls. There also are part-time students. Students differ in age, race/ethnic group, and experience in kindergarten through twelfth grade.

The first year experience can include hands-on learning.

- d. Program Review needs to be refined.  
The process needs to be made less onerous.
- e. Strategic Planning will continue with the goal that Academic Affairs will be primary.
- f. Institutional reaccreditation, AQIP (Academic Quality Improvement Program)

Three or four projects should be completed in about 3 or 4 years, and if these are done well, then the university is reaccredited every seven years.

One project must be to help students learn. For the other projects, suggestions include the General Education revision, refining Program Review and assessment, and enhancing the research enterprise.

- g. There are many positions which need to be filled. For example, an interim is needed to head Strategic Planning. Replacements are needed for the Assistant Vice President for Extended Programs and the Assistant Vice President for Academic Affairs (Human Resources).

### Questions and comments

- a. *Classroom buildings upgrade.* 1.2 million dollars were set aside for upgrading classroom buildings. What has happened with the money? \$850,000 has been spent. \$200,000 has been spent on laboratories and special equipment. It is currently unknown where the remaining monies are.
- b. *Classroom building reports.* Gisela Ahlbrandt will make her web-based questionnaire about classroom buildings available to the Provost. The data obtained during the last academic year also will be shared.
- c. *Who are the consumers at EMU?* It would be helpful to look at the students and the departments as the consumers at the university and have all other areas serve their goals.

- d. *Using University House; Money for classroom buildings.* It would be very nice if (a) the foundation moved into the university house, (b) the president moved back onto campus, (c) the Foundation building on Huron Street (the EQ building) is sold and the money used to improve the classroom buildings.
- e. *Promoting shorter reports.* It is strongly recommended that there are page limits to reports.
- f. *Technology.* Strong Hall is not connected to the internet, and technological updates are very much needed.
- g. *Imbalance between popular courses and number of faculty.* There are many courses with long waiting list and not enough faculty to teach these courses.
- h. *Change-over of the e-mail system.* The e-mail system is scheduled to be changed on October 15 with the weekend as backup in case something goes wrong. All of my.emich.edu will not be accessible. Interim Provost Loppnow indicates that he will argue before the cabinet that this is not a good time to change systems, because there are Friday, Saturday, and on-line courses. As a result, waiting until the Thanksgiving Holiday or the break between terms would be much preferred. However, it is not clear whether the contract with the people implementing the new e-mail system prohibits work during the holidays.

The question was asked whether the address book, i-planner would be maintained. They will be.

VIII. Library Advisory Council representative  
Peggy Alford was elected unanimously.

IX. EMU website for Faculty positions posting

The 73 positions have not been posted. Even positions for which the departments provided information to Bob van der Velde in April or July have not been posted. He indicates that he does not have the information from the departments. Perhaps he means to post all of them at the same time. However, some of the positions have a December 1 deadline.

In contrast, a lecturer position in Social Work has been posted.

Susan Moeller, grievance officer of the AAUP, will investigate. (The postings now are listed at <http://www.emich.edu/public/aa/ahr/opening.htm>.)

X. Issues to bring to the attention of Interim President Craig Willis

- 1- Scanner of test scantrons still is not working.
- 2- The web-based graduate audit is inaccurate and 20 plus pages long.
- 3- University Publication is expensive, frequently late, and does not return calls when there are questions about the orders.
- 4- Parking
- 5- Faculty are having problems being reimbursed for approved expenses

- 6- Catering is very expensive
- 7- Research vs workload. All 5 deans agree that faculty cannot be asked to do research and continue teaching at the same level.
- 8- Work involved in Program Review needs to be decreased. Also, resources need to be made available to execute the suggestions from the reviews, keeping Strategic Planning in mind to provide further direction.
- 9- The work environment information gathered by Gisela Ahlbrandt will be given to I.P. Willis
- 10- Technological problems, including the e-mail change-over.
- 11- Telephone long distance is very expensive. Replacement of phones is very expensive.

#### XI. Announcements

- The third Faculty Council Executive Board (FCEB) meeting will be held on 13 October, 2004 in the Faculty Council Office, 104 Pierce Hall.
- The **fourth Faculty Council meeting** will be held on **20 October** 2004, 3 – 5 p.m. in the Tower Room of McKenny Union.
- Note: Please read your e-mail regularly. It is the primary method of communication regarding Faculty Council meetings and announcements.
- On the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, there is a Faculty Council meeting. On the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of each month, there is a FCEB meeting. If a month has a 5<sup>th</sup> Wednesday, there may be an optional FCEB meeting.

#### XII. Adjournment

The meeting was adjourned at 4:55 p.m.

Respectfully submitted,  
Alida Westman

**Present:** S. Moeller, ACC; V Okafor, AFS; M Ruggiero, ART; T Brewer, CHEM; S Haynes & M. Evett, COSC; I Ahmad, CIS; S. McCracken, CTA; S. Krause, ENGL; M Zinggeler, FLABS; C Mayda, GEO/GEOLOG; M. Paciorek, S-HPHP; K Chamberlain, HIS/PHIL; D Silverman, S-HS; C Haddad, S-TS; G Mitchell, S-ET; L Sharito, HALLE; R. Hill, MGMT; D Barton, MKT/LAW; G Ahlbrandt, MATH; V Benitez, MUSC; P Alford, S-N; J Porter, PHY/AST; A Westman, PSY; M Ziefert, S-SW; R Orange, SAC; L Lee, SPED; M McCormack, TED; P. Zimmer, GRAD COUNCIL  
**Guests:** D. Loppnow, INTERIM PROVOST & VICE-PRESIDENT ACADEMIC AFFAIRS, Robert Murkowski, STUDENT BODY VICE-PRESIDENT  
**Absent:** BIO, ECON; LDRSHP/COUNS, POL SCI, WMST