

2003

Board of Regents Meeting Materials, January 21, 2003

Eastern Michigan University

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**BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY**

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EASTERN MICHIGAN UNIVERSITY

Board of Regents' Meeting

The official minutes of the January 21, 2003, Board of Regents Meeting.

The Regular Meeting of the Eastern Michigan University Board of Regents was called to order by Chair Incarnati at 12:19 p.m. in Room 201, Welch Hall, Ypsilanti, Michigan.

Chairman Incarnati asked Secretary Aymond for an attendance call.

The Board Members present were:

Chairman Philip Incarnati
Vice Chair Rosalind E. Griffin
Regent Joseph Antonini
Regent Jan Brandon
Regent Steven Gordon
Regent Michael Morris
Regent Sharon Rothwell
Regent Karen Q. Valvo

Members of the Administration present were:

President Samuel Kirkpatrick
Vice President Paul Schollaert
Vice President Patrick Doyle
Vice President Courtney McAnuff
Vice President Juanita Reid
Vice President Jim Vick
Vice President Stu Starner

COMMUNICATIONS

Secretary Aymond announced there were two requests to address the Board, and, abiding by the Board guidelines, 15 minutes would be allowed for each speaker.

Hillary Glowski, President of the Student Body, spoke about McKenny Union.

Freedom-Kai Phillips, a student senator, spoke in favor of the Library Planning Project.

The Communications portion of the agenda concluded at 12:35 p.m.

The Board recessed for lunch.

The Regular Meeting of the Eastern Michigan University Board of Regents was reconvened at 1:32 p.m. and an attendance roll call was taken.

The Board Members present were:

Chairman Philip Incarnati
Vice Chair Rosalind E. Griffin
Regent Joseph Antonini
Regent Jan Brandon
Regent Steven Gordon
Regent Michael Morris
Regent Sharon Rothwell
Regent Karen Q. Valvo

.6058M

RESOLUTION

MEN'S CROSS COUNTRY TEAM

Regent Gordon moved and Regent Rothwell seconded to support the Resolution for the Men's Cross Country Team.

WHEREAS, the Eastern Michigan University Men's Cross Country Team finished third at the NCAA National Championships, placing behind Stanford University and the University of Wisconsin; and

WHEREAS, this is the highest finish in the history of the EMU Cross Country Team and the highest finish ever for a member of the Mid-American Conference; and

WHEREAS, EMU's Boaz Cheboiywo, the defending national champion, placed seventh and was named All-American; and

WHEREAS, EMU's Gavin Thompson, the Mid-American Conference champion, placed 12th and was named All-American;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates and commends the Men's Cross Country Team, Boaz Cheboiywo and Gavin Thompson for the honor and distinction they have brought themselves and Eastern Michigan University.

January 21, 2003

Motion Carried.

.6059M

RESOLUTION

THE BANNER HR/PAYROLL PROCESS TEAM

Regent Valvo moved and Regent Griffin seconded to support the Resolution for the Banner HR/Payroll Process Team.

WHEREAS, the Banner HR/Payroll Process Team has successfully completed the implementation of the human resource and payroll portion of the Banner enterprise computing system within planned timeframes and budgets; and

WHEREAS, the Banner HR/Payroll Process Team has consistently demonstrated leadership for the Banner project and unwavering commitment to teamwork and cooperation; and

WHEREAS, the Banner HR/Payroll Process Team has demonstrated its commitment to improving business processes and procedures to make Eastern Michigan University an outstanding example of best practices in the higher education enterprise;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates and commends the Banner HR/Payroll Process Team for its outstanding service and dedication to Eastern Michigan University.

Motion Carried.

.6060M

**MINUTES OF NOVEMBER 19, 2002
REGULAR BOARD MEETING**

Regent Morris moved and Regent Antonini seconded to approve the minutes of the November 19, 2002, Regular Board of Regents Meeting.

Motion Carried.

PRESIDENT'S REPORT

As I shared with faculty and staff in my end-of-the-year letter, one of the real joys of closing out one year and beginning another is the opportunity to reflect upon the past year, assess the challenges of the new, and to say "thank you" to those who have contributed so much to the success of the University. In my remarks today, I would like to briefly touch upon each of those areas.

EMU had a "banner" year in 2002. Taking the Banner software project from conception to implementation has required tremendous effort and sacrifice on everyone's part as we have had to learn new ways of conducting business to serve all of our stakeholders. Last year we implemented the finance component and the initial admissions module, and I am pleased to report that the Banner HR/Payroll system has now gone live and is producing payroll checks which, after all, is the ultimate check on our capabilities! Banner Financial Aid is going live this week and a pilot group of faculty, representing all of the colleges, is working with a WebCT Vista implementation group on future academic projects. In the next several weeks we will be focusing on moving our students to the new Banner E-mail system in anticipation of going live with Web-based class registration in March. The University is indebted to those members of the various implementation teams who have faithfully stayed on task and ensured our success, despite many challenges and great complexities. Everyone is invited to join with the Banner HR/Payroll team to recognize their contributions at a reception immediately following the Board Meeting in 205 Welch Hall.

Two major initiatives in Academic Affairs, program review and the basic studies project, also have required exceptional effort on the part of those involved. As I am sure the Board would agree, putting ourselves under a microscope is not always the easiest or the favorite thing to do. But, our systematic assessment of academic programs will only serve to make us a stronger academic institution and ensure continuing accreditation. Likewise, the work that is being done to assess and modify our general education curriculum will help us achieve our strategic goal of being a model for undergraduate education.

Our strategic planning process continues to mature and evolve, thanks in part to the hundreds of individuals working on cross-cutting and departmental teams. One of the six key directions emerging from our first strategic plan was in the new area of continuous improvement, and I am pleased to report that following our administrative reorganization in the area, a University Continuous Improvement Advisory Committee has now been formed. That committee is charged with becoming more informed about continuous improvement models for higher education; orienting the campus community about continuous improvement; promoting an organizational culture of continuous improvement that is characterized by evidence-based planning and decision making; and providing advice as the institution explores the North Central Association Academic Quality Improvement Project (AQIP) accreditation process.

The second round of strategic planning has progressed to the point where 18 administrative divisions and colleges have submitted updated strategic plans and proposed initiatives. The University Strategic Planning Committee now has the daunting task of reading and evaluating initiatives found in more than 1,500 pages of material submitted by the various units. The committee is reviewing the plans and will develop an updated University plan to be completed by May.

On the subject of resources, you are all aware of the 2 percent cut to our state allocation that was necessary in order to balance the state budget. We are bracing ourselves for additional cuts as revenues continue to drop. Estimates from the State's Department of Management and Budget are that an additional \$1.5 billion will need to be cut—thankfully not all from higher education.

Over the past several months, the Cabinet has been working on various contingency plans to respond to these reductions. We are fortunate to have had the benefit of good planning, enrollment growth, and some foresight as we slowed expenditures and carried forward some funds to cushion the impact of these cuts. Fortunately, interest in the quality education we provide continues to grow in this environment. Participants in the Presidential Scholarship competition increased 17 percent this December over the prior December and, during last semester, the number of prospective students visiting campus increased over 10 percent from the previous fall. Although it is still early in the process, true freshman applications for fall 2003 are up 9 percent and transfer student applications are up 10 percent over the same period last year.

We also have, over the course of the last year, engaged in more aggressive cost savings/avoidance measures and revenue enhancement strategies. One that is on the agenda today is an innovative "school as lender" program that involves EMU administration of Stafford Graduate Loans and is projected to generate, over time, in excess of \$500,000 annually, which will be reinvested to support our students through student financial aid programs on campus.

These and other efforts will help us absorb short-term budget reductions, but as larger and more permanent cuts take place, tougher and more painful reductions will be necessary. As always, our first priority will be to protect the quality and integrity of our academic product, but every area within the University will feel the impact. Our priorities will continue to focus on honoring our contractual obligations and avoiding layoffs; on our top strategic initiatives, especially those related to enrollment and retention; on health and safety; and on pursuing cost avoidance.

Despite the negativity in the national media about higher education costs and the challenges facing universities as they struggle with reduced state allocations, there is some good news to share. The report released by the University Investment Commission pointed out that an investment in higher education has great paybacks for the citizens of the state of Michigan. In fact, for each dollar invested, more than \$3 are returned. The report also pointed out that although the state spends more than \$33,333 of your tax dollars per year on a prison inmate, it only spends, on average, \$5,795 annually per college student. That number is quite a bit less for EMU students, and about \$1,000 less per student than many other states are paying. The report provides hard data for the new governor and state legislature to digest as they struggle with funding "value-added" enterprises like higher education.

As we assess our value to the state, we have much to point to as indicators of success for our students, alumni, faculty, staff and programs.

In the category of student honors and recognition, I am pleased to report that in last fall's administration of the Michigan Tests for Teacher Certification, EMU students posted a 100 percent pass rate in one-third of the fields in which there were test takers. It also is noteworthy that Mark Oglesby, master's candidate and social studies teacher at Howell High School, was recently awarded a coveted James Madison Memorial Fellowship. He is one of 56 national winners and the only Michigan recipient. The award recognizes outstanding social studies teachers and provides up to \$24,000 to help them complete graduate studies in the field.

Alumni continue to earn honors and recognition as well:

- Robert O'Brien '72, '75, '82, superintendent of the Huron Valley School District, was recently named Michigan "Superintendent of the Year" by the Michigan Association of School Administrators.
- Two alumni were recently honored by the Michigan Association of Health, Physical Education, Recreation and Dance. Kirk Pederson '95, an elementary physical education teacher in the Walled Lake District, was named the "Young Innovator of the Year." Kamala Waryas '89, a teacher in the Detroit Public Schools, was named Adapted Physical Education Teacher of the Year.
- Mike Flanagan, Executive Director of the Michigan Association of School Administrators, has been appointed to serve as Education Advisor to Governor Granholm.
- Lisa Webb Sharpe, currently a trustee of the EMU Foundation and a 1985 graduate, has been named the Governor's Cabinet Secretary.
- This week the President's Council of the State Universities of Michigan has a new Executive Director, a 1974 master's graduate of EMU's educational leadership program. Dr. Michael Boulus is assuming the role of Executive Director for the public higher education institutions following successful experiences as Deputy State Treasurer for Education Policy and as Executive Director of the Middle Cities Education Association.

- Eight former Eastern Michigan University athletic standouts will be inducted into EMU's Athletic Hall of Fame at an induction ceremony Saturday, January 25 at 3:30 p.m. in the Convocation Center Atrium. Inductees will include: William "Audie" Cole (baseball), Rena Cox (women's gymnastics), Earl Jones (men's track and field), Lanny Mills (men's gymnastics), J.E. Morcombe (men's cross country and track), Jim Pietrzak (football), Ron Rice (football) and Mary Smith (women's tennis).

Our faculty, staff and programs continue to receive recognition. Yichun Xie, geography and geology, was recently named a Bai Ren Scholar by the Chinese Academy of Sciences. This is the highest award a scholar can receive in China.

EMU's Checkpoint Program was selected to be included in a publication produced by the White House Drug Office. The publication will be used by college administrators to help them develop alcohol and other drug programs.

EMU's Institute for Community and Regional Development was recently awarded over \$500,000 as part of the 21st Century Community Learning Center program to help develop after-school programs in the Willow Run School District.

And, shortly before the semester break, the U.S. Department of Labor announced the selection of 20 OSHA Training Institute Education Centers, one of which reflects a partnership between Eastern Michigan University's Center for Organizational Risk Reduction and the OSHA Motor City Education Center.

We are beginning the New Year with a robust set of student and academic programming activities. A week-long celebration of the life of Dr. Martin Luther King, Jr. culminated in yesterday's highly successful MLK Day commemoration, including the annual President's Luncheon which featured Dr. Manning Marable, Professor of History and Political Science at Columbia University. Throughout the semester there will be ongoing collaborative activity between EMU and the University of Michigan in the technology field. Our College of Technology and U of M's College of Engineering are hosting their annual spring lecture series, which also is offered as courses through the Department of Interdisciplinary Technology at Eastern and the Center for Wireless Integrated Micro Systems at the University of Michigan. This year's focus for the lecture series and courses will be on the impact of micro- and nanotechnology upon society.

McKenny Union and Campus Life recently hosted over 1,000 participants at events, including the highly successful Study All Night at the Union, winter orientation, holiday luncheons, and a Computer Brown Bag Lunch series. Over 600 high school students were hosted at last week's DECA Conference.

These activities are excellent examples of the importance of having good facilities on campus, which, in the area of Campus Life, involves increasingly unavailable space. To correct this, we recently have taken an important set of short-term measures in dining services and are about to embark on a longer-term project which impacts the entire

campus. Our new CrossRoads MarketPlace at Hoyt Conference Center will have its grand opening on February 13. In addition to the Einstein's Bagel Factory, which opened last fall, the new MarketPlace will offer a large variety of options, complemented by a grocery to handle all of our diverse student shopper needs.

On today's Board Agenda we are addressing the renovation of McKenny Union and the proposed construction of a new student union complex central to campus. It reflects considerable effort by students and various planning teams over the course of the last few years, aided by peer reviewers from other universities and expert planners and architects. The proposal addresses a long-standing need identified by students and others at EMU and will enable us to substantially enhance student life and services to our diverse student body.

As we further examine our facility needs, the Board's authorization of a campus master plan project is proceeding on schedule, after having migrated from a focus on the west campus to a broader, long-term consideration of the entire campus. The University has now received proposals from four master plan development firms to assist us in this broad-based process, and these proposals are currently being reviewed by the Facilities Planning Committee.

Although the student union is not eligible for state funding, the other projects which have been identified in our capital plan continue to receive high priority consideration through our efforts in Lansing. We continue to push for alternative capital funding for the renovation of Mark Jefferson, as noted by the resolution before the Board today, and our Pray-Harrod renovation will continue to be emphasized in the new legislative session, after having been subject to a veto during the closing days of 2002. Both of these capital projects are highly needed for EMU given the condition of these rapidly aging facilities. They are essential for both our undergraduate and graduate programs as they house a substantial proportion of academic departments and serve as the primary sources for campus classrooms and laboratories. This year we also expect to make progress with the plan to renovate select classrooms and laboratories that was developed last year.

Today we acknowledge the many years of service to the Board by Bob DeMattia, whose term ended in December, and we welcome a new member to the EMU family, Sharon Rothwell. She has a distinguished record of leadership and service to state government that will be of great assistance to us.

Ralph Waldo Emerson once said that, "What lies behind us and what lies before us are tiny matters compared to what lies within us." The year 2003 may bring many challenges, but I am confident that with active campus involvement and this Board's leadership we have within us the capacities, talents and direction to face them head on and emerge as a stronger University.

.6061M TREASURER'S REPORT

Section 1

Regent Antonini moved and Regent Griffin seconded that the Treasurer's Report for the month of December 2002, be received and placed on file.

Motion Carried.

.6062M INTERNAL AUDIT

Section 2

Regent Antonini moved and Regent Griffin seconded that the Internal Auditor's activity report for the period September through December 2002 be received and placed on file.

Motion Carried.

.6063M GRANTS/CONTRACTS

Section 3

Regent Antonini moved and Regent Griffin seconded that 50 grants and contracts totaling \$2,223,433 for the period 11/1/02 through 12/31/02 be accepted.

Motion Carried.

.6064M CONSTRUCTION PROJECTS PROGRESS

Section 4

Regent Antonini moved and Regent Griffin seconded that the Board receive and place on file the Construction Projects Progress Report for the period ending December 19, 2002.

Motion Carried.

.6065M ACCOUNTS RECEIVABLE

Section 5

Regent Antonini moved and Regent Griffin seconded that the Student Accounts Receivable Ratio Analysis, the Student Accounts Receivable Reports, and the Collection Agency Inventory as of December 31, 2002, be received and placed on file.

Motion Carried.

.6066M 2002-03 GENERAL FUND BUDGET STATUS REPORT

Section 6

Regent Antonini moved and Regent Griffin moved that the 2002-03 General Fund Budget Status Report as of November 30, 2002 be accepted and placed on file.

Motion Carried.

**.6067M REPORT: Information and Communications
Technology Initiatives**

Section 7

Regent Antonini moved and Regent Griffin seconded that the Board accept and place on file the ICT Initiatives progress report and financial status report.

Motion Carried.

**.6068M STAFF APPOINTMENTS – DIVISION OF ACADEMIC
AFFAIRS ADMINISTRATIVE/PROFESSIONAL
APPOINTMENTS/TRANSFERS**

Section 8

Regent Antonini moved and Regent Griffin seconded that the Board of Regents approve two new Administrative/Professional appointments at the ranks, salaries and effective dates as shown below.

It is recommended that the Board also approve one Administrative/Professional transfer at the rank, salary and date shown below.

ADMINISTRATIVE PROFESSIONAL HIRING REPORT

<u>Last Name</u>	<u>First Name</u>	<u>Race/Sex</u>	<u>Rank</u>	<u>Salary</u>	<u>Department</u>
Cullen	Kathy	W/F	AP09	\$48,000	Continuing Education
Williams	Katrina	W/F	AP09	\$45,000	Continuing Education

ADMINISTRATIVE PROFESSIONAL TRANSFERS

<u>Last Name</u>	<u>First Name</u>	<u>Race/Sex</u>	<u>Rank</u>	<u>Salary</u>	<u>Department</u>
Blakeslee	Ann	W/F	AP13	\$86,500	Undergraduate Studies

Motion Carried.

.6069M STAFF APPOINTMENTS

Section 9

Regent Antonini moved and Regent Griffin seconded that the Board approve 35 staff appointments for the period October 21, 2002 through December 17, 2002.

DATE: January 21, 2003
 BOARD REPORT FOR: 01/21/03
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

PAGE 1
 APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Morrill, Kevin S.	University Marketing	AP-10	Senior Publications Editor	12/10/02	\$60,500	100	W	M	New Hire
Schultz, Amy M.	Alumni Relations Office	AP-08	Assistant Director, Alumni Programs	11/18/02	\$39,000	100	W	F	New Hire
Arrington, Tanisha	Executive Director of Human Resources	AP-07	Program Coordinator, Organization Excellence	11/11/02	\$33,500	100	B	F	New Hire
Gray, Timothy	Intercollegiate Athletics - Womens Tennis	AC-14	Head Coach (Wrest/Golf/Soc/Tennis)	11/29/02	\$42,000	100	W	M	New Hire
Lewis, Steven A.	Intercollegiate Athletics - Womens Track	AC-11	Assistant Coach (Sfb, CC/Trk, Vol, Bsb)	11/25/02	\$32,000	100	B	M	New Hire
Fawley, Dobra	Budget Management	PT-08	Budget Analyst II	11/10/02	\$43,280	100	W	F	New Hire
Flocchiaro, Phillip	ICT - ATCS	PT-08	Enterprise Support Tech I	11/04/02	\$37,293	100	W	M	New Hire
Kinnunen, Mikko	ICT - App & Support Fin Systems	PT-08	Technical Webmaster I	12/02/02	\$43,467	100	W	M	New Hire
Burdis, Erin	Intercollegiate Athletics - Academic Advising	PT-07	Athletic Academic Support Counselor	10/21/02	\$33,990	100	W	F	New Hire
Sachdev, Sally	Accounting	PT-07	Accountant II	12/16/02	\$35,194	100	A	F	New Hire

DATE: January 21, 2003
 BOARD REPORT FOR: 01/21/03
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EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

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 APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Saha, Susmita	Foreign Student Services	PT-07	Foreign Student Advisor	11/01/02	\$34,505	100	A	F	New Hire
Sanders, Cassina Z.	University Marketing	PT-08	Marketing & Communication Associate I	11/11/02	\$28,325	100	B	F	New Hire
Diefenbach, Kate	Eastern Eateries	PT-05	Supervisor Dining Services	12/05/02	\$35,327	100	W	F	New Hire
Otto, Dieter H.	Custodial - Prorate	PT-05	Foreperson, Custodial	11/04/02	\$32,268	100	W	M	New Hire
Banush, Nijolo	Provost & Vice President for Academic Affairs	CC-09	Executive Secretary, Executive Vice President or Provost	12/03/02	\$40,000	100	W	F	New Hire
Nowak, Arletta V.	President's Office	CC-06	Administrative Secretary	11/18/02	\$34,000	100	W	F	New Hire
Cresswell, Sarah	Continuing Education Cambridge	CS-05	Customer Service Rep. II	11/05/02	\$28,118	100	A	F	New Hire
Novak, Amy L.	Financial Aid Office	CS-05	Account Specialist	12/10/02	\$28,118	100	W	F	New Hire
Banas, Theresa	Teacher Education	CS-04	Secretary II	11/25/02	\$23,113	100	W	F	New Hire
Blair, Dalena	Lit-Coop Placement	CS-04	Secretary II	11/20/02	\$11,557	50	W	F	New Hire

DATE: Jarry 21, 2003
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EASTERN MICH. UNIVERSITY
 STAFF APPOINTMENTS

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 APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Loidy, Polor	Learning Resources - Library	CS-04	Library Assistant II	12/10/02	\$23,113	100	W	M	New Hire
Nguyen, Christine	Leadership & Counseling	CS-04	Secretary II	11/04/02	\$11,557	50	A	F	New Hire
O'Leary, Katherine	Accounts Payable	CS-04	Sr. Account Clerk	12/18/02	\$23,113	100	W	F	New Hire
Smith, Kristen A.	Office of the Registrar	CS-04	Senior Clerk	12/09/02	\$23,113	100	W	F	New Hire
Williams, Lisa	Department of Art	CS-04	Secretary II	12/18/02	\$23,113	100	W	F	New Hire
Schwartz, Bryan	Administrative Support Services - Mailroom	CS-03	Postal Clerk	11/27/02	\$20,817	100	B	M	New Hire
Mason, Dale	Heating Plant	FM-24	Stationary Engineer	12/02/02	\$53,830	100	W	M	New Hire
VanZandt, Kenneth	Maintenance Service Staff Pro	FM-22	Carpenter	11/18/02	\$44,658	100	W	M	New Hire
Luczak, Richard	Maintenance Service Staff Pro	FM-18	Maintenance Mechanic	11/18/02	\$34,008	100	W	M	New Hire
Bardon, Patricia	Custodial Services	FM-08	Custodian	10/27/02	\$21,082	100	B	F	New Hire

Motion Carried.

DATE: January 21, 2003
BOARD REPORT FOR: 01/21/03
ALPHABETICAL LISTING WITHIN
CLASSIFICATION LEVEL WITHIN
EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
STAFF APPOINTMENTS

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APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Collins, Sindy	Custodial Prorate	FM-06	Custodian	11/13/02	\$21,882	100	W	F	New Hire
Garrison, Joshua	Custodial Services	FM-06	Custodian	12/17/02	\$21,882	100	W	M	New Hire
Powell, Antonio	Custodial Prorate	FM-06	Custodian	11/13/02	\$21,882	100	B	M	New Hire
Roberts Jr., William	Custodial Services	FM-06	Custodian	11/13/02	\$21,882	100	W	M	New Hire
Stodorbeck, William	Custodial Services	FM-06	Custodian	11/17/02	\$21,882	100	W	M	New Hire

.6070M SEPARATIONS/RETIREMENTS

Section10

Regent Antonini moved and Regent Griffin seconded that the Board approve 34 separations and retirements as shown on the following listings:

DATE: July 21, 2003
 BOARD REPORT FOR: 01/21/03
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS/ RETIREMENTS

AGE 1
 RETIREMENTS/
 SEPARATIONS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>HIRE DATE</u>	<u>SEPARATION DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Bradon, Joseph L.	Marketing	F-24	Professor	09/01/70	01/09/03	\$100,407	100	W	M	Retirement
Hunter, Fredrick C.	Department of Art	F-24	Professor	09/01/67	08/02/02	\$74,038	100	W	M	Retirement
Phillips, Donald B.	Chemistry	F-24	Professor	08/27/73	10/29/02	\$82,277	100	W	M	Decomod
Jacksonon, Sharon	Nursing	F-24	Associate Professor	08/31/83	01/08/03	\$42,513	100	W	F	Retirement
Nash, Gayle	Special Education	F-24	Associate Professor	08/31/77	01/07/03	\$58,908	100	W	F	Retirement
Esposito, Alfredo C.	Economics	F-18	Professor	08/29/90	12/20/02	\$88,909	100	W	M	Resigned
Hourani, Benjamin T.	Political Science	F-18	Professor	08/24/68	12/31/02	\$88,079	100	W	M	Retirement
Gallup, Mark	Communication & Theatre Arts	L-24	Lecturer I	08/26/98	12/20/02	\$26,520	100	W	M	Resigned
Palazzola, Benedetto	Learning Resources - Library	L-24	Lecturer I	08/29/01	09/01/02	\$26,000	100	W	M	Resigned
Smith, Elvis	Communication & Theatre Arts	L-24	Lecturer I	08/25/93	08/27/02	\$29,120	100	W	M	Resigned
Pendlebury, Thomas	Golf Course	AP-12	Director Golf Course Operations	07/01/87	12/01/02	\$90,319	100	W	M	Retirement
Gregory, Bruce	Intercollegiate Athletics - Mens Football	AC-13	Football Operations Manager	04/17/98	12/31/02	\$43,381	100	W	M	Assignment Ended
Harris, William J.	Intercollegiate Athletics - Mens Football	AC-13	Asst. Head Coach (Ftbl/Mn-Win B)	12/16/99	12/31/02	\$73,000	100	B	M	Assignment Ended

DATE: January 21, 2003
 BOARD REPORT FOR: 01/21/03
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 CLASSIFICATION LEVEL WITHIN
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EASTERN MICHIGAN UNIVERSITY
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<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS</u> <u>RANK</u>	<u>JOB TITLE</u>	<u>HIRE</u> <u>DATE</u>	<u>SEPARATION</u> <u>DATE</u>	<u>BASE</u> <u>SALARY</u>	<u>%</u> <u>APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Waho, Donna	Health Service Specialty Clinic	PT-09	Nurse Practitioner	10/09/95	12/23/02	\$29,473	50	W	F	Resigned
Hypos, Sheryl	ICT - Network and Web Services	PT-08	User Services Specialist I	05/07/79	12/05/02	\$38,412	100	W	F	Resigned
Martin, Lyndsey	Alumni Relations Office	PT-08	Asst. Director Alumni Relations	02/20/01	12/20/02	\$38,192	100	AI	F	Resigned
Nelsen, Kathryn	NXX Level Entrepren. Training	PT-08	Business Conslt MI Small Business Dev. Center	02/26/02	11/12/02	\$19,817	50	W	F	Released
Zot, Anita	Ref. Urban Water Res.	PT-08	Project Coordinator	11/01/90	12/31/02	\$18,840	50	W	F	Resigned
Broidenbaugh, Stephanie	Children's Center	PT-07	Teacher II	04/05/99	12/08/02	\$32,088	50	W	F	Resigned
Martin, John	Intercollegiate Athletics - Sports Information	PT-07	Asst. Manager Sports Information	12/21/98	12/05/02	\$33,855	100	W	M	Resigned
Shofflerly, David	Public Safety	CP-01	Officer Campus Police	11/19/97	11/18/02	\$45,088	100	W	M	Discharged
Doll, Christina	Vice President for Academic Affairs/Provost	CC-08	Executive Secretary for Vice President or Provost	08/08/01	11/01/02	\$34,684	100	W	F	Resigned
Parott, Lisa	Benefits Programs	CS-06	Senior Benefits Clerk	03/20/00	11/19/02	\$28,482	100	W	F	Deceased
Baker-McDaniel, Jill	Learning Resources - Library	CS-05	Library Assistant III	09/05/95	10/18/02	\$28,118	100	W	F	Resigned

Motion Carried.

DATE: July 21, 2003
BOARD REPORT FOR: 01/21/03
ALPHABETICAL LISTING WITHIN
CLASSIFICATION LEVEL WITHIN
EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
SEPARATIONS/ RETIREMENTS

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RETIREMENTS/
SEPARATIONS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>HIRE DATE</u>	<u>SEPARATION DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Leonard, Bolinda	CAS-Academic Advising Center	CS-05	Senior Secretary	10/16/00	01/10/03	\$26,118	100	W	F	Resigned
Stentzel, Dawn	Finance & CIS	CS-05	Senior Secretary	03/30/00	09/20/02	\$26,118	100	W	F	Resigned
Too, Patricia	Office of the Registrar	CS-05	Graduation Auditor/Evaluator	02/07/78	10/31/02	\$30,573	100	W	F	Retirement
Banas, Theresa	Teacher Education	CS-04	Secretary II	11/25/02	12/23/02	\$23,113	100	W	F	Resigned
Oman, John	Heating Plant	FM-24	Stationary Engineer	06/17/02	10/24/02	\$52,000	100	W	M	Resigned
Bauer, Walter	Satellite Operations	FM-12	Dining Services Unit Leader I	03/12/02	09/25/02	\$24,898	100	W	M	Resigned
Cloud, Gary	Custodial Services	FM-06	Custodian	05/06/02	10/31/02	\$17,389	100	AI	M	Released
Hammond, Michelle	Custodial Services	FM-06	Custodian	06/06/00	09/10/02	\$24,898	100	W	F	Resigned
Martinez, Shannon	Custodial Services	FM-06	Custodian	08/27/02	12/13/02	\$21,082	100	H	F	Released
Spalding, Diane	Custodial Services	FM-06	Custodian	09/26/88	11/09/02	\$28,558	100	W	F	Resigned

.6071M EMERITUS FACULTY STATUS

Section 11

Regent Antonini moved and Regent Griffin seconded that the Board grant Emeritus Faculty Status to four former faculty members listed below.

Joseph L. Braden

Professor, Department of Marketing from 1970 – 2003
(32.5 years)

Sharon A. Jackson

Professor, Department of Nursing from 1983 – 2002
(19 years)

Karen Lindenberg

Professor, Department of Political Science from 1968 – 2002
(34 years)

Wilifred A. Witten

Professor, Department of Health, Physical Education
Recreation and Dance from 1979 – 2002
(23 years)

Motion Carried.

.6072M STUDENT AFFAIRS COMMITTEE

Section 12

Regent Griffin moved and Regent Antonini seconded that the Agenda for January 21, 2003, and the Minutes of November 19, 2002, be received and placed on file.

Motion Carried.

.6073M EDUCATIONAL POLICIES COMMITTEE

Section 13

Regent Valvo moved and Regent Antonini seconded that the Agenda for January 21, 2003, and the Minutes of the November 19, 2002 meeting be received and placed on file.

Motion Carried.

.6074M FACULTY AFFAIRS COMMITTEE

Section 14

Regent Brandon moved and Regent Gordon seconded that the Board approve the Agenda for January 21, 2003, and the Minutes of November 19, 2002.

Motion Carried.

.6075M FINANCE COMMITTEE

Section 15

Regent Antonini moved and Regent Griffin seconded that the Board accept and place on file the Working Agenda for January 21, 2003 and the Minutes for the November 19, 2002 Finance Committee.

Motion Carried.

**.6076M EASTERN MICHIGAN UNIVERSITY – SCHOOL AS
LENDER FOR GRADUATE STUDENT LOANS**

Section 16

Regent Antonini moved and Regent Griffin seconded that the Board: 1) authorize the University's administration to apply for a lender number from the U.S. Department of Education for the purpose of serving as a direct lender for University Graduate School Federal Stafford Student Loans (Loans); 2) authorize the University's administration to negotiate, execute and deliver a Forward Purchase Commitment Agreement (FPCA) with Sallie Mae, Inc. and/or its affiliate(s) (Sallie Mae), for an original term not exceeding four years, for the origination, disbursement, servicing and subsequent purchase of the Loans for Sallie Mae; and 3) approve the resolution which authorizes the University's administration to select a third party provider of a Line of Credit, and to negotiate, execute and deliver such instruments and documents, and take such actions, necessary to establish the Line of Credit as a temporary financing vehicle for the origination and funding of the Loans.

Motion Carried.

**.6077M NEW STUDENT UNION/MCKENNY REASSIGNMENT
AUTHORIZATION TO PROCEED**

Section 17

Regent Antonini moved and Regent Griffin seconded that the Board authorize the administration to proceed in selecting, through a competitive bid process, a design/build team to construct a new student union and renovate McKenny at a Guaranteed Maximum Price (GMP) not to exceed \$45 million, less University costs and contingencies.

Motion Carried.

**.6078M RESOLUTION OF THE BOARD OF REGENTS OF
EASTERN MICHIGAN UNIVERSITY AUTHORIZING
THE ISSUANCE AND DELIVERY OF GENERAL
REVENUE REFUNDING BONDS AND PROVIDING
FOR OTHER MATTERS RELATING THERETO**

Section 18

Regent Antonini moved and Regent Gordon seconded that the Board approve the Resolution of the Board of Regents of Eastern Michigan University Authorizing The Issuance And Delivery Of General Revenue Refunding Bonds And Providing For Other Matters Relating Thereto.

Motion Carried.

**.6079M BOND AUTHORIZATION RESOLUTION:
NEW STUDENT UNION/MCKENNY REASSIGNMENT**

Section 19

Regent Antonini moved and Regent Griffin seconded the Resolution of the Board of Regents of Eastern Michigan University Authorizing the Issuance And Delivery of General Revenue Bonds and Providing For Other Matters Relating Thereto be approved.

Motion Carried.

.6080M STUDENT UNION FEE

Section 20

Regent Antonini moved and Regent Griffin seconded the motion to approve a Student Union Fee of 75 cents per credit hour effective the summer 2003 term, and authorizing an annual increase of 75 cents per credit hour per year through 2006 at which time it will be capped at \$3.00 per credit hour. Revenue from the fee will be designated for operating and retiring the debt of the new student union.

Motion Carried.

**.6081M STATE LEASE FINANCING STRUCTURE FOR
RENEWAL OF MARK JEFFERSON**

Section 21

Regent Antonini moved and Regent Griffin seconded the motion to approve the Resolution of the Board of Regents of Eastern Michigan University Approving the Financing Structure for a Certain Capital Improvement Project and Matters Related Thereto.

Motion Carried.

.6082M ELECTION OF BOARD OFFICERS

Section 22

ELECTION OF THE CHAIR OF THE BOARD

Regent Brandon moved and Regent Gordon seconded that in accordance with the Board of Regents Bylaws, article IV, Section 4.01, the Board of Regents elect Regent Philip A. Incarnati as Chair of the Board of Regents.

Motion Carried.

ELECTION OF VICE CHAIR

Regent Valvo moved and Regent Morris seconded that in accordance with the Board of Regents Bylaws, Article IV, Section 4.02, the Board of Regents elect Regent Rosalind E. Griffin as Vice Chair of the Board of Regents.

Motion Carried.

APPOINTMENT OF BOARD TREASURER

Regent Morris moved and Regent Antonini seconded that in accordance with the Board of Regents Bylaws, Article IV, Section 4.07, the Board of Regents appoint Patrick Doyle as Treasurer to the Board of Regents.

Motion Carried.

APPOINTMENT OF THE SECRETARY OF THE BOARD

Regent Antonini moved and Regent Valvo seconded that in accordance with the Board of Regents Bylaws, Article IV, Section 4.05, the Board of Regents appoint Dana Aymond as Secretary to the Board of Regents.

Motion Carried.

APPOINTMENT OF THE INTERNAL AUDITOR

Regent Antonini moved and Regent Griffin seconded that in accordance with the Board of Regents Bylaws, Article IV, Section 4.12, the Board of Regents appoint the firm of Andrews, Hooper & Pavlik as Internal Auditors.

Motion Carried.


Chairman Philip Incarnati announced the official Board of Regents meeting dates for the year 2003 are:

January 21, 2003
March 18, 2003
June 17, 2003
September 16, 2003
November 18, 2003

.6083M MEETING ADJOURNED

Regent Incarnati moved and Regent Antonini seconded that the Regular meeting of the Board of Regents be adjourned at 2:06 p.m.

Respectfully Submitted,


Dana C. Aymond
Secretary to the Board of Regents