

2014

## Faculty Senate Minutes, December 3, 2014

Faculty Senate  
*Eastern Michigan University*

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# APPROVED Minutes of Faculty Senate Meeting

## Wednesday, December 3, 2014

### 3-5pm, 310A Student Center

Present: Sandy Norton, Susan Moeller, Robert Orrange, Steven Mrdalj, Ray Quiel, Phil Smith, Marguerite Zinggeler, Ron Woods, Bob Winning, Daryl Barton, Marilyn Wedenoja, Kim Schatzel, Randy Baier, Kay Woodiel, Diana Pancioli, Steve Hayworth, Matt Evett, Mark Higbee, Samir Tout, Perry Francis, Kunal Banerji, Dan Foster, Linda Myler, Patrick Koehn, Judith Kullberg, Michael McVey, Tierney Orfgen, Paul Majeske

(\* indicates possible item for full Senate meeting)

1. [3:05] Agenda approval – motion carries
2. [3:10] Approval of minutes from FS meeting, 11/19/14 – motion carries
3. [3:15] Visitor: Chiara Hensley, University Ombuds
  - a. Role – move away from case by case to systems processes. Distributed handout with data Ombuds office collects. Approximately 1600 cases in 2014. Serving more students now that the office is in the Student Center. Concerns students present about faculty – 13%, and grading/incomplete and grievances – 16.6%. Faculty should fill out Incomplete form which makes expectations clear to students. Faculty may certainly say “no” if students do not meet requirements. Late withdrawals – there is a calendar for drop and withdrawal dates. Do not tell students to withdraw. Refer students to records & registration and ombuds because there may be financial consequences.
  - b. Faculty raised questions, such as: Why students can’t withdraw from a single class after a certain date, particularly if they are doing well in other courses. Why can’t students get a tuition refund if they withdraw?
  - c. Ombuds requested faculty make recommendation about policies, given the data.
  - d. Instructional concerns means – when faculty contact ombuds about issues.
  - e. Students are being directed by ombuds (and others – president, provost, etc.) to work with faculty first. They may not go to Department Head without doing this first. If they don’t, it’s a violation of policy.
  - f. Annually, Ombuds makes a report of her data with recommendations. Sandy requested that that report be communicated with Senate. Provost agreed and said it ought to happen with other administrative units, as well.
  - g. Compliments to this ombuds on her responses to faculty concerns and improvements in the running of the office.

- h. Recommendation to faculty: Put the things you want to enforce in your syllabus. If you modify or amend your syllabus, you must put it in writing. She will do a “lunch and learn” in February on some of this.
- 4. [3:30] Committee Reports
  - a. Faculty Senate Budget Committee (David Crary) \*
  - b. Academic Issues
    - (i) Global Engagement Council (Judith Kullberg) conducting interviews with Deans, Directors, Department Heads. 80% done. Waiting for IRB approval on survey. Plan is to send it out early in January. Interview data is rich and engaging.
    - (ii) Gen Ed Review Comm.
  - c. Institutional Issues—
    - (i) EAA Resolution—Second Reading (see below)(Perry Francis) \*
      - 1. Revised version is being brought forward for a vote. Move to approve: 1 opposed, 24 in favor; no abstentions
    - (ii) LMS search (Daryl Barton) \*
      - 1. Email yesterday. Faculty should follow up on information it contains. Check to see if your classes have been properly migrated. Proposal to have a committee going in the Fall to keep communication open between Extended Programs and faculty (a bridge, of sorts) regarding Canvas.
      - 2. Report on training from attendee – Go. They are excellent. They will continue through the next semester. Also, Canvas guides were reported to be excellent.
    - (iii) R-25 (room scheduling) and the EEFC (Patrick Koehn) \*
      - 1. EEFC met and raised issue of room scheduling. Why are our faculty walking across campus to teach their classes. R-25 is configured to save 80% of classrooms for people in that building. CHHS and CAS are most affected by this. They have more sections than classrooms. Will try a dry run of R-25 to see if it helps. Another option – reduce number of classes offered between 11-2, because they are the most numerous. Historically, gen ed classes had to happen between 11-2, but that is no longer the case. Patrick will take recommendations to EEFC.
      - 2. Provost is working toward course planning 3-5 years forward.
    - (iv) Student Issues—Tobacco-Free Campus (Kay Woodiel) \*
      - 1. 11:45 business and finance. Tobacco Free campus decision will be before the BOR on Friday 12/5.
  - d. Other committee reports
    - i) Calendar committee meet for the 2018-19 calendar. In January the proposed calendar will be distributed for comments. Must be approved by BOR and any changes after that, as well.
    - ii) Efellows awarded \$ for several engaging projects that utilize technology. Thanks to provost for funding.

- iii) IT Business Operations Committee (ERP) - Calendar for when Banner will be shut down so faculty can plan.
  - iv) NY Times – UAB tosses out football. Faculty discussion.
5. [4:05] Provost's Remarks (Provost Schatzel)
- a. BOR meeting on Friday. Chair Parker and Flack.
  - b. Recruitment of FDC Director is in progress. Faculty observation about timeline feasibility to write job description. Provost is holding to deadlines, but will adjust, if necessary.

DRAFT Timeline for Faculty Development Center Search

December 12, 2014 – Search committee finalized

Mid-January, 2015 – Position Posted

Mid-March, 2015 – Posting closes

Last two weeks of March/first week of April, 2015 – Committee review of applications and phone screening

Mid-April, 2015 – Finalists visit campus

End of April, 2015 – Offer made

July 1, 2015 (pending onboarding calendar) – Start date

c. Draft Timeline for Title IX Coordinator Search

End of December, 2014 – Search committee finalized

Mid-February, 2015 – Position Posted

Early April, 2015 – Posting closes

First two weeks of April, 2015 – Committee review of applications and phone screening

Early May, 2015 – Finalists visit campus

End of May, 2015 – Offer made

July 1, 2015 (pending onboarding calendar) – Start date

d. Update on COE Dean Search

Committee is currently reviewing applications.

By the end of the semester – final review of candidate pool and identification of leading candidates

Mid-January – phone interviews

Late January – campus interviews

e. Update on COT Dean Search

Position is currently posted and being advertised in the typical places as well as in journals suggested by the committee

January 15 – committee will begin review of applications

February – phone interviews

March – campus interviews

- g. Recruitment and retention plan website in place and will go live tonight. Link is: Degree Completion and Retention Plan. That web page address is <https://www.emich.edu/dcr/>.

6. [4:20] Committee appointments (see attached ballot)

- a. Efellows needs an alternate, but they've completed their work for the semester.
- b. New faculty hires. Nomination – Deron Overpeck.
- c. Need someone from CHHS to serve on FDC search committee.
- d. Gen Ed review – needs alternates
- e. Tobacco Free Committee is set for membership. Joe Bishop is a nominee.
- f. MLK – business school co-chair nominee.
- g. University budget council
- i) These are very important appointments: one each from CAS, COE, COT, at large.
- ii) Motion to accept ballot by acclamation. Motion carries

7. [4:35] New Business

- a. December 5<sup>th</sup> FAC \* Topic was changed from “Strong new and continuing programs at EMU” to EMU as a comprehensive university. R Flowers, J Koolage, M Crouch sent Nussbaum book, *Not for Profit – Why Democracy Needs the Humanities* – to all regents), Anne Blakeslee. 9:45-10:30 205 Welch
- b. Meeting with College Council Chairs at AAUP (Sandy Norton)
  - i)
    - (i) Representation at Senate \*Would like a non-voting liaison from college councils to attend senate meetings. This is an open meeting; anyone can come. Motion to invite liaisons. Passed.
    - (ii) New Faculty Hires Committee—college processes \*Chairs will try to get information on how this is handled or what kind of process is used.
  - c. Other new business
  - d. Senate motion in response to President Martin’s communique on race and inclusion in the aftermath of Ferguson decision. Brought forward by Mahmud Rahman.

Motion for friendly amendment as follows

It further encourages university leadership to elevate EMU’s presence in addressing structural inequality in quality of life variables within the greater region.

Motion carries.

SSM award. New policy is that it requires matching departmental support. Is there knowledge about the impact of this policy on application for this award? Has anyone not applied or been refused by their department. Ask departmental faculty and bring this back to senate.

Judith was asked by faculty members to raise the EMU practice of linking tenure to immigration status. It is a contractual issue. Already in the contract so administration can't change that. However, bargaining council can take it up. Discuss with faculty. The issue: if you do not have permanent residence status (a green card) you cannot get tenure. If an MOU is not set up within a certain amount of time, they could be fired from the University. HR is required to hire a lawyer to help new hires with getting through the permanent resident status, or one can hire their own lawyer.

8. [5:00] Adjournment at 5:30pm

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The next Faculty Senate Executive Board meeting will be held January 14, 2015 in SC room 302. The next full Faculty Senate meeting will be held January 21, 2015 in SC 310A.

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*Faculty Senate Resolution*  
11/19/14

*To the Eastern Michigan University Board of Regents:*

*As a Faculty Senate, we strongly express our continuing concern with the contractual relationship between EMU and the EAA and, in light of ample and documented concerns, open and public forums, and in consideration of previous resolutions, the Faculty Senate now unequivocally states that EMU should withdraw from the EAA agreement immediately.*