

2002

Board of Regents Meeting Materials, March 19, 2002

Eastern Michigan University

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**BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY**

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EASTERN MICHIGAN UNIVERSITY

Board of Regents' Meeting

The official minutes of the March 19, 2002, Board of Regents Meeting.

The Regular Meeting of the Eastern Michigan University Board of Regents was called to order by Chair Incarnati at 12:00 p.m. in Room 201, Welch Hall, on the campus at Ypsilanti, Michigan.

Chair Incarnati asked Secretary Aymond for an attendance call.

The Board Members present were:

- Chairman Philip Incarnati
- Regent Joseph Antonini
- Regent Jan Brandon
- Regent Steven Gordon
- Regent Rosalind Griffin
- Regent Michael Morris
- Regent Karen Valvo

The Board member who was absent was:

- Regent Robert DeMattia

Members of the Administration present were:

- President Samuel Kirkpatrick
- Vice President Paul Schollaert
- Vice President Patrick Doyle
- Vice President Courtney McAnuff
- Vice President Juanita Reid
- Vice President John Shorrock
- Vice President Jim Vick

COMMUNICATIONS

Secretary Aymond announced there were three requests to address the Board, and, abiding by the Board guidelines, 10 minutes would be allowed for each speaker

Bishop Jesse R. DeWitt, representing the Inter-Faith Committee for Worker Justice spoke about sustainable wages for University employees.

Adam Nekula, President of the Panhellenic Council and the Interfraternity Council, spoke about the importance of building tennis courts at the Convocation Center.

Neil Ripley, President of the Student Government, spoke about student concerns.

The Communications portion of the agenda concluded at 12:20 p.m.

The Board recessed for lunch.

The Regular Meeting of the Eastern Michigan University Board of Regents was reconvened at 1:32 p.m. and an attendance roll call was taken.

The Board members present were:

Chair Philip Incarnati
Regent Joseph Antonini
Regent Jan Brandon
Regent Rosalind Griffin
Regent Steven Gordon
Regent Michael Morris
Regent Karen Valvo

The Board member absent was:

Regent Robert DeMattia

.5931M RESOLUTION: Dr. Ronald Collins (posthumous)

Regent Incarnati moved and Regent Morris seconded to support the Resolution for Dr. Roland W. Collins.

WHEREAS, Dr. Ronald W. Collins served at Eastern Michigan University for 35 years as Provost and Vice President for Academic Affairs for 17 years, as acting vice president for academic affairs for nine months, as associate vice president for academic affairs for two and one half years and as head of the department of chemistry for three years. He was Professor of Chemistry in the College of Arts and Sciences; winner of Eastern Michigan University Distinguished Faculty Award for teaching 1977; nationally recognized scholar and a widely regarded author. Dr. Collins' remarkable legacy to Eastern Michigan included

- **the development of many strong academic programs.** He led efforts to create the University's first two doctoral programs, an Ed.D. in Educational Leadership and a Ph.D. in Clinical Psychology, to establish the Department of African American Studies, and to develop numerous baccalaureate and master's degree programs. He initiated numerous improvements in the general education curriculum, and he supported the establishment of the University Honors Program.
- **enhanced scholarly and creative activity by the faculty.** Dr. Collins' passionate support for faculty research efforts led to a strong program of sabbatical leaves and direct research support. He ensured that scholarly and creative endeavors were supported even in the most challenging times.
- **strong support for outreach and community engagement efforts.** The University's strong programs in continuing education, its groundbreaking leadership in on-line education, and its outstanding record of service to the metropolitan community all are the result of Dr. Collins' leadership.
- **an unwavering commitment to student success.** Dr. Collins focused on maximizing the opportunity for academic success for all students. He championed strong program review and assessment, excellence in advising, and expanded curricular opportunities for all students. His dedication to superior teaching resulted in the creation of the Faculty Center for Instructional Excellence.
- **significant enhancement of University instructional facilities.** Under Dr. Collins' leadership, a buildings for the College of Health and Human Sciences and for the College of Business were planned and constructed, and a magnificent new library was completed. He also was responsible for the transformation of the Porter Building and Boone Hall into outstanding academic facilities.
- **improvement of academic resources.** Through careful budgeting, persuasive work with the legislature, private fundraising efforts, and the growth of grant and contract activities, Dr. Collins was responsible for a significant improvement in the University's resource base. These efforts have resulted in a University far more able to meet the many challenges and opportunities it faces.

- **a model of love and commitment to Eastern Michigan University.** Dr. Collins' devotion to Eastern Michigan was rooted in the academic core of the University, but he demonstrated a deep devotion to all areas of the institution. He was a devoted supporter of programs across the campus and gave personal as well as professional time to the University.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents expresses its great appreciation to Dr. Ronald W. Collins for his service as Provost and Vice President for Academic Affairs, energies to teaching, research and service as Professor of Chemistry in the College of Arts and Sciences, as we memorialize his life at EMU we congratulate his numerous achievements and successes and note that his legacy will continue at Eastern Michigan University.

Motion Carried.

**.5932M MINUTES OF THE JANUARY 12, 2002
 REGULAR BOARD MEETING**

Regent Antonini moved and Regent Brandon seconded to approve the minutes of the January 15, 2002, Regular Meeting of the Board of Regents.

Motion Carried.

PRESIDENT'S REPORT

This is the time of the semester when EMU engages in distinctive activities to recognize the University's greatest strength—our people—students, faculty, staff and alumni. The capstone is Salute to Excellence Week, beginning yesterday when we kicked off our weeklong activities with the Graduate Research Fair. Today, following the Board meeting, we will be awarding the EMU Student Gold Medallion Awards for leadership and service. Wednesday morning, we honor employees who have reached milestone service anniversaries, and later that afternoon, the Division of Academic Affairs will host the faculty and will present four Ronald W. Collins Distinguished Faculty Awards. Thursday, the Division of Student Affairs hosts the annual Founders Day Breakfast and Gold Medallion Awards ceremony for individual or group contributions to Student Affairs. Thursday afternoon, the College of Education will recognized its award winners, and on Friday the Undergraduate Symposium takes place and the College of Education will host its annual Hall of Fame induction ceremonies. I invite all of you to join us for these festivities.

This week will highlight personal and professional accomplishments through awards that are well-kept secrets until the time of their presentation, but I also want to recognize some recent ones that have been public. Our students continue to excel in diverse ways. The EMU Forensics Team captured the State of Michigan Collegiate Forensics Championship and USA Today honored senior and former Student Government President, Kylie Crawford, by naming her to the 2002 All-USA Collegiate Academic Team, the only student in Michigan selected for this honor. The Women's Basketball team set a school record for the most wins in a season, and earned a trip to the MAC Championship, and the Men's Swimming and Diving team won its twenty-second MAC title. In addition, EMU's Hockey Club finished sixth in the nation while the Intramural Basketball team was second in regional competition and is headed for the national tournament.

We also celebrate the volunteer spirit of more than 75 EMU students who spent their spring break performing community service at nine sites throughout the country, engaging in work as varied as organizing special events for children at a hospital, working with Habitat For Humanity and serving meals at an AIDS support center. EMU even takes time to honor those who, hopefully, will be our future students, through the robotics competition hosted at the Convocation Center this weekend for over 2,000 high school students.

Our alumni continue to excel in ways that we, and others, recognize. Alumnus Andrew Lindsay from Van Buren Public Schools was recently awarded Outstanding Social Studies Teacher of the Year for Michigan, adding this award to one he won in 1998 when he was named Michigan's Outstanding First-Year Teacher. EMU and our E-Club recently inducted the class of 2002 into the Athletic Hall of Fame, which included honorees Angie Fielder (softball), John Gates (golf), Bob Jennings (swimming), Mauri Jormakka (track), George Mead (football, basketball, baseball), John "Rocky" Roe (baseball), and Rodney Slater (football). Slater, former US Secretary of Transportation and 1976 National Forensics Champion team member, spent an additional day on campus and spoke with students, faculty and staff as part of a town hall meeting. The induction ceremony also featured the new Hall of Fame developed to recognize our three historic traditions—The Normalites, Hurons and Eagles. This new permanent display in the Convocation Center has been warmly received, especially by Huron era graduates, who among others, have contributed private funds to make it possible. Please take an opportunity to review these fine displays in the Convocation Center.

The University's continuous improvement initiatives resulting from our strategic plan are also recognizing the value of our employees and providing new opportunities for their continued learning. Since the Board last met, we kicked off Leadership EMU, a series of two, ten-week professional development seminars for 60 administrative professionals covering topics as far ranging as planning, budgeting, policy compliance, leadership and conflict resolution. This was complemented by our celebration of Customer Service Week, during which we conducted five workshops for over 500 staff, faculty and student employees on how to be effective service champions. We anticipate bringing this particular training capacity in-house as we build the educational and professional development component of our human resources operations. We also offered a daylong set of activities last week focusing on change and change management, a very important topic as we work to achieve other continuous improvement objectives.

One of those objectives is to better define decision making at appropriate levels of the institution, and to that end, the Cabinet and I have now clarified responsibilities for contract authority throughout the University and defined duties in each division. Another objective is to better ground decision making in facts and through comparisons with peer institutions, both current and aspirational. A special subcommittee of the University's Strategic Planning Committee is at work on peer group models to help us identify a valid, empirically-based peer group so we can garner effective comparisons, develop appropriate benchmarks, and identify useful best practices from comparable institutions. This is only one of many additional research and analysis strategies that need to be implemented in support of good decision making as we pursue the enhancement of our institutional research and information management functions, further complemented by a new data warehousing capacity that is part of our Banner applications software implementation.

Accreditation through peer review is another key to continuous improvement. We have now launched a full array of committees and associated activities to support recertification of our intercollegiate athletic programs by the NCAA, we are actively planning for the forthcoming accreditation process in the College of Education, and we are analyzing our recent positive reviews of the Urban Planning and Sports Medicine programs.

In keeping with our continuous improvement effort to control energy costs, we are embarking on a new program—Conserve Eastern Energy—to educate the University community about energy savings and solicit participation in helping to cut energy costs. Five firms are currently preparing performance contracting proposals to identify energy savings measures in five University buildings. Measures include all electrical, mechanical and lighting systems as well as windows, doors and related exterior lighting. Contracts have also been awarded to install 52 meters campus-wide to monitor, measure and report energy usage.

On the facilities front, I am also pleased to report that the University has selected Burt Hill Kosar Rittelmann Associates, assisted by Hobbs and Black, to complete a program statement for the expansion of McKenny Union. Having extensive experience in designing and modernizing student unions, their proposal provided the best combination of expertise, experience and price.

The University has also sold \$6.8 million in bonds to finance the parking expansion and improvement project authorized by the Board. The bonds were sold in a favorable interest rate environment of 4.9 percent, and both Moody's and Standards and Poor's reconfirmed our "A" credit rating.

We also recently held a prospective bidders meeting for Phase II of our student residence expansion project and cut the ribbon for the newly equipped Commuter Central in McKenny Union as part of Commuter Appreciation Week.

Our external relations activities are in full swing, focusing on educating stakeholders about the strategic plan, our needs and EMU's momentum. As part of our ongoing efforts to influence key stakeholders, our first University Annual Report and a summary of the strategic plan were distributed externally to over 2,000 governmental, business and education leaders. They are being used as part of my meetings with media, business leaders, alumni, state legislators and Members of Congress.

Our federal relations activities have been kicked off in Washington and we have worked with state legislators in Lansing to stave off anticipated cuts for higher education during the next fiscal year. The key objectives of the President's Council this year have been to prevent reductions in University budgets, to permit appropriations growth when the economy improves, and to prevent the reinstatement of low-level tuition caps which do not adequately reflect rapid cost increases in four key areas which impact us—health care, energy, retirement, and technology. As a result, we have agreed to work at the institution level to voluntarily restrain tuition growth as the state spares us from budget cuts which have been applied to all other areas of state government except the public schools. Because of our fixed costs, including labor contract increases, we will face some challenges as we keep tuition increases to approximately 9 percent for EMU, especially when a flat appropriation indicates a need for about a 12 percent revenue increase. Nevertheless, through a combination of cost savings, fiscal restraints, other revenue enhancements and enrollment growth, we are cautiously optimistic about achieving our goals as we balance the budget for the forthcoming year.

Our efforts to keep access high, grow our enrollment, and recapture lost market shares for both freshman and transfer students are critically important. The College Answer System that has been so successful in addressing financial aid processing will soon begin answering incoming calls for the Student Business Services office, improving service to students inquiring about bills, payments, and other financial obligations. Building on GoalQuest E-mail service in Admissions, we are developing a "virtual" parents association to enable ongoing communication with the parents of incoming students, offering them an electronic bulletin board about activities and developments at EMU.

Finally, we are boosting both our institutional and private commitments to scholarships. Two new institutional programs are in place for fall 2002: Great Lakes Scholarships available to incoming students from states neighboring the Great Lakes, providing \$6,000 to undergraduate students with a 3.0 GPA and \$3,000 to graduate students with a 3.6 GPA; and the Michigan Merit Plus program through which we are offering one-time awards between \$500 and \$1250 to incoming freshmen, depending on their GPA. I am also pleased to report that the Presidential Scholars program received a significant boost through a three-year \$210,000 scholarship gift from the Sallie Mae Fund of the Community Foundation for the National Capital Region.

I thank all of those who are working so very hard to make good things happen for EMU.

.5933M TREASURER'S REPORT

Section 1

Regent Morris moved and Regent Griffin seconded that the Treasurer's Report for the month of January 2002, be received and placed on file.

Motion Carried.

.5934M INTERNAL AUDIT

Section 2

Regent Morris moved and Regent Griffin seconded that the Internal Audit report for January through February 2002 be received and placed on file.

Motion Carried.

.5935M GRANTS/CONTRACTS

Section 3

Regent Morris moved and Regent Griffin seconded that 37 grants and contracts totaling \$2,053,330 for the period 01/01/02 through 02/28/02 be accepted.

Motion Carried.

.5936M CONSTRUCTION PROJECTS PROGRESS

Section 4

Regent Morris moved and Regent Griffin seconded that the Board receive and place on file the Construction Projects Progress Report for the period ending February 28, 2002.

Motion Carried.

.5937M

ACCOUNTS RECEIVABLE

Section 5

Regent Morris moved and Regent Griffin seconded that the Student Accounts Receivables Ratio Analysis, the Student Accounts Receivable Reports, and the Collection Agency Inventory as of February 28, 2002 be received and placed on file.

Motion Carried.

.5938M

**2001-02 GENERAL FUND BUDGET STATUS
REPORT**

Section 6

Regent Morris moved and Regent Griffin seconded that the 2001-02 General Fund Budget Status Report for January 31, 2002, be accepted and placed on file.

Motion Carried.

.5939M

**REPORT: Information and Communications Technology
Initiatives**

Section 7

Regent Morris moved and Regent Griffin seconded that the Report on the progress of ICT Initiatives be accepted and placed on file.

Motion Carried.

.5940M

**ACADEMIC AFFAIRS ADMINISTRATIVE
PROFESSIONAL APPOINTMENTS/TRANSFERS**

Section 8

Regent Morris moved and Regent Griffin seconded that the Board approve two Administrative/Professional appointments at the ranks, salaries and dates shown.

ADMINISTRATIVE/PROFESSIONAL TRANSFERS

<u>Last Name</u>	<u>First Name</u>	<u>Race/Sex</u>	<u>Rank</u>	<u>Salary</u>	<u>Department</u>
Carman	Kirk	W/M	AP 09	\$45,000	Continuing Education
Kinney	Rhonda	W/F	AP 13a	\$84,593	Political Science

Motion Carried.

.5941M

STAFF APPOINTMENTS

Section 9

Regent DeMattia moved and Regent Griffin seconded that Board approve the 23 appointments for the months and dates shown on the following listings.

ALPHABETICAL LISTING WITHIN
CLASSIFICATION LEVEL WITHIN
EMPLOYEE GROUP

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Sriram, Gayathri	English Language & Literature	PT-09	Database Analyst/Programmer	01/07/02	\$49,036	100	A	F	New Hire
Rusiniak, Annmarie	Health Service Nursing Service	PT-07	Staff Nurse	01/28/02	\$18,000	50	W	F	New Hire
Staub, Selva	Office of Research Development	PT-07	Administratlve Associate I	01/07/02	\$32,900	100	W	F	New Hire
May, Leigh	Grants Accounting	PT-06	Accountant I	01/02/02	\$30,716	100	W	F	New Hire
Noland, Latasha	Accounting	PT-06	Accountant I	01/30/02	\$30,716	100	B	F	New Hire
Clanton, Andre	University Apartments	PT-05	Manager Apartments Facilities Coordinator	01/17/02	\$34,549	100	B	M	New Hire
Foran, Heather	Psychology	PT-05	Research Assistant	02/07/02	\$14,508	50	W	F	New Hire
Harrison, Jameka	Financial Aid	CS-05	Account Specialist	02/04/02	\$25,113	100	B	F	New Hire
Linn, Erin	Financial Aid	CS-05	Account Specialist	01/21/02	\$25,113	100	W	F	New Hire
Vanover, Chelyan	Financial Aid	CS-05	Account Specialist	02/04/02	\$25,113	100	B	F	New Hire

DATE: 03/19/2002
 BOARD REPORT FOR: 3/19/02
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 STAFF APPOINTMENTS

APPOINTMENTS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Brown, Andrea	Special Education	CS-04	Secretary II	02/04/02	\$22,224	100	W	F	New Hire
Fournier, Jacqueline	Social Work	CS-04	Secretary II	01/16/02	\$11,112	50	W	F	New Hire
Metz, Karen	Teacher Education	CS-04	Secretary II	02/04/02	\$22,224	100	W	F	New Hire
Danna, Alvin	Physical Plant	FM-24	Stationary Engineer	02/19/02	\$52,000	100	B	M	New Hire
Glueck, Charles	Physical Plant	FM-24	Stationary Engineer	02/04/02	\$52,000	100	W	M	New Hire
Franklin, Gray	Physical Plant	FM-21	Electrician	01/07/02	\$44,034	100	W	M	New Hire
Czinski, Robert	Physical Plant	FM-12	Groundsperson	01/21/02	\$9,485	50	W	M	New Hire
Woody, Laura	Dining Services	FM-12	Dining Services Unit Leader I	01/21/02	\$21,418	70	W	F	New Hire
Bush, David	Physical Plant	FM-06	Custodian	01/14/02	\$17,389	100	W	M	New Hire
Gray, Lisa	Physical Plant	FM-06	Custodian	01/14/02	\$17,389	100	B	F	New Hire

Motion Carried.

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>EFFECTIVE DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Layher, Walter	Dining Services	FM-06	Pot & Pan Utility	02/11/02	\$22,984	100	W	M	New Hire
Ruffin, Charles	Physical Plant	FM-06	Custodian	02/17/02	\$17,389	100	B	M	New Hire
Gonzalez, Roberto	Eastern Eateries	FM-95	Fast Food Worker	01/21/02	\$16,640	100	H	M	New Hire

.5942M SEPARATIONS/RETIREMENTS

Section 10

Regent Morris moved and Regent Griffin seconded to approve the 25 separations and retirements for the months and dates shown on the following listings.

DAI - March 19, 2002
 BOARD REPORT FOR: 3/19/02
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 SEPARATIONS/ RETIREMENTS

RETIREMENTS/
 SEPARATIONS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>HIRE DATE</u>	<u>SEPARATION DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Conti, Gerry	Associated Health Professions	ASST	Assistant Professor	08/30/95	01/03/02	\$45,545	100	W	F	Resignation
Frentrup, Julie	Chemistry	L16	Lecturer II	08/29/01	02/21/02	\$31,750	100	W	F	Discharged - For Cause
Bush, Richard	Learning Technologies- Technical Services	AP-13	Director Learning Technology	01/31/00	02/02/02	\$82,686	100	W	M	Position Eliminated
DiMantova, Walter	Center for Corporate Training Administration	AP-12	Director Center for Corporate Training	04/06/89	01/03/02	\$91,925	100	W	M	Resignation
Lower, David	Convocation Center Manager Market	AP-09	Assistant Director Events Marketing & Promotions	12/06/99	01/10/02	\$43,775	100	W	M	Resignation
Giancola, Frank	Compensation & Employment Services	AP-08	Compensation/Employment Service Representative	09/27/99	01/27/02	\$44,117	100	W	M	Resignation
Cummings, Michael	Intercollegiate Athletics	AC-12	Assistant Coach Football	12/20/99	01/26/02	\$57,000	100	W	M	Resignation
Schroeder, Scott	Intercollegiate Athletics	AC-12	Assistant Coach Football	12/20/99	02/09/02	\$46,000	100	W	M	Resignation
Dhaenens, Jennifer	Intercollegiate Athletics	AC-11	Assistant Coach Volleyball	07/07/99	01/01/02	\$25,707	100	W	F	Assignment Ended
Sandsbury, Jennifer	Financial Aid Office	PT-09	Assistant Director Student Loans	09/20/99	01/05/02	\$42,616	100	W	F	Resignation
Valden, Arnold	UAW-Ford Pilot 2000	PT-08	Workplace Education Specialist	12/09/98	01/09/02	\$39,789	88	W	M	Resignation

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS</u> <u>RANK</u>	<u>JOB TITLE</u>	<u>HIRE</u> <u>DATE</u>	<u>SEPARATION</u> <u>DATE</u>	<u>BASE</u> <u>SALARY</u>	<u>%</u> <u>APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Keeton, Kelly	Accounting-Student Accounting	CS-06	Account Specialist Senior	03/27/89	12/20/01	\$19,750	75	W	F	Did Not Return From Leave
Kuch, Peggy	Nursing	CS-05	Senior Secretary	04/09/01	02/12/02	\$25,113	100	W	F	Resignation
Maggard, Wanda	Financial Aid Office	CS-05	Account Specialist	11/04/98	01/01/02	\$25,113	100	W	F	Retired
Misko, Sally	Institute For Community & Reg	CS-05	Senior Secretary	01/02/92	03/01/02	\$25,859	100	H	F	Retired
Muldrow, Jacqueline	Accounting-Student Accounting	CS-05	Senior Secretary	05/11/98	01/10/02	\$25,113	100	B	F	Resignation
Nareski, Matthew	Intercollegiate Athletics- Equipment Maintenance	FM-10	Laundry Operator	10/29/01	01/11/02	\$18,450	100	W	M	Resignation
Stemen, Stephen	Custodial Services	FM-10	Custodian/Housekeeper Group Leader	10/24/78	01/24/02	\$29,682	100	W	M	Retired
Beaudry, Mary	Custodial Services	FM-06	Custodian	06/13/88	01/05/02	\$27,602	100	W	F	Did Not Return From Leave
Bishop, Donald	Custodial Services	FM-06	Custodian	05/28/96	02/01/02	\$28,558	100	B	M	Deceased
Douglass, Steve	Custodial Services	FM-06	Custodian	11/25/01	01/19/02	\$17,389	100	W	M	Resignation
Gray, Lisa	Custodial Services	FM-06	Custodian	01/14/02	01/20/02	\$17,389	100	B	F	Discharged - Probationary

Motion Carried.

DATE: March 19, 2002
BOARD REPORT FOR: 3/19/02
ALPHABETICAL LISTING WITHIN
CLASSIFICATION LEVEL WITHIN
EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
SEPARATIONS/ RETIREMENTS

RETIREMENTS/
SEPARATIONS

<u>NAME</u>	<u>DEPARTMENT</u>	<u>CLASS RANK</u>	<u>JOB TITLE</u>	<u>HIRE DATE</u>	<u>SEPARATION DATE</u>	<u>BASE SALARY</u>	<u>% APPT</u>	<u>RACE</u>	<u>SEX</u>	<u>REASON</u>
Wilkerson, Karen	Custodial Services	FM-06	Custodian	11/18/01	01/07/02	\$17,889	100	W	F	Discharged - Probationary
Williams, Lesa	Custodial Services	FM-06	Custodian	10/08/00	02/01/02	\$21,133	100	W	F	Resignation
Gonzalez, Roberto	Eastern Eateries	FM-95	Fast Food Worker	01/21/02	02/19/02	\$16,640	100	H	M	Authorization to work expired

.5943M

EMERITUS FACULTY STATUS

Section 11

Regent Morris moved and Regent Griffin seconded to grant Emeritus Faculty Status to:

Mary Clare Beck

Professor, University Library from 1970-1998
(28 years)

Masters Eastern Michigan University, 1976
Masters University of Denver, 1966
Baccalaureate University of Chicago, 1963

Ronald W. Collins (Posthumous)

Professor, Department of Chemistry from 1965-2001
Provost and Vice President for Academic Affairs from 1983-2001
(35 years)

Doctoral Indiana University, 1962
Baccalaureate University of Dayton, 1957

James Sandall

Professor, Department of Art from 1975-2001
(26 years)

M.F.A. Arizona State University, 1975

Warren Williams

Professor, Department of Teacher Education from 1969-1994
(25 years)

Doctorate University of Rochester, 1969
Masters University of Rochester, 1968
Baccalaureate Hobart College, 1964

Motion Carried.

.5944M FACULTY APPOINTMENTS

Section 12

Regent Morris moved and Regent Griffin seconded that the Board approve five new tenure-track faculty appointments as shown below.

Name	Race/Sex	Rank	Salary	Department	Specialization
Harriet Lindsay	W/F	ASST	\$45,910	Chemistry	Organic Chemistry
Nancy Vandewiele-Milligan	W/F	ASST	\$43,700	AHP	Occupational Therapy
Edwin Etter	W/M	ASST	\$85,000	Acctg. & Finance	Financial Accounting
Lidia Lee	A/F	ASSC	\$67,000	Special Ed	Audiology
William Moylan	W/M	INST	\$55,000	Indust.Tech	Construction Management

Motion Carried.

.5945M STUDENT AFFAIRS COMMITTEE

Section 13

Regent Griffin moved and Regent Valvo seconded that the Board accept the Student Affairs Committee agenda for March 19, 2002, and the Minutes of January 15, 2002.

Motion Carried.

.5946M EDUCATIONAL POLICIES COMMITTEE

Section 14

Regent Antonini moved and Regent Griffin seconded that the Educational Policies Committee agenda for March 19, 2002, and the Minutes of the January 15, 2002, meeting be received and placed on file.

Motion Carried.

.5947M OFFICIAL REPORTING DATES

Section 15

Regent Antonini moved and Regent Griffin seconded that the Board accept the following Opening of Term and Official Record dates for the 2002-03 fiscal year as determined by University policy.

	<u>Opening of Term</u>	<u>Official Record</u>
Summer 2002	July 1, 2002	September 13, 2002
Fall 2002	September 13, 2002	January 24, 2003
Winter 2003	January 15, 2003	May 23, 2003
Spring 2003	May 8, 2003	July 18, 2003

Motion Carried.

.5948M CHARTER SCHOOL REPORT

Section 16

Regent Antonini moved and Regent Griffin seconded that the Board accept the oral report on the status of Charter Schools.

Motion Carried.

**.5949M SUPPORT OF THE CENTER FOR ORGANIZATIONAL
RISK REDUCTION TO APPLY TO CONTINUE AS A
DEPARTMENT OF LABOR/OSHA TRAINING
INSTITUTE EDUCATION CENTER (THE MOTOR
CITY EDUCATION CENTER)**

Section 17

Regent Antonini moved and Regent Griffin seconded that the Board approve the submittal of an application to OSHA to continue as an OSHA Training Institute Education Center.

Motion Carried.

.5950M FACULTY AFFAIRS COMMITTEE

Section 18

Regent Brandon moved and Regent Griffin seconded that the Faculty Affairs Committee agenda for March 19, 2002, and the Minutes of the January 15, 2002, meeting be received and placed on file.

Motion Carried.

.5951M FINANCE COMMITTEE

Section 19

Regent Morris moved and Regent Antonini seconded that the agenda for March 19, 2002, and the Minutes of January 27, 2002 be received and placed on file.

Motion Carried.

.5952M POLICY REVISION: CONFLICT OF INTEREST

Section 20

Regent Morris moved and Regent Griffin seconded that the Board approve the attached revised Conflict of Interest Policy which covers members of the Board of Regents and the University's President.



Policies, Rules and Regulations

Effective Date	Date of Revision	Chapter No.	Page
6-19-74	3-19-02	1.6	1 of 4
Chapter Name			
Powers and Limitations of the Regents			
Issue			
Conflict of Interest: Board of Regents			

UNIVERSITY POLICY STATEMENT:

It is the policy of the Board of Regents of Eastern Michigan University that all Board members and the President comply with the constitution and laws of the State of Michigan pertaining to conflicts of interest. Board members and the President are subject to the provisions of Section 10, Article IV of the Michigan Constitution of 1963 and Act 318 of the Michigan Public Acts of 1968, as amended (MCLA 15.301 et seq). These constitutional and statutory provisions provide in pertinent part that no Board member or the President shall be interested directly or indirectly in any contract with the University, the state or any political subdivision of the State, which shall cause a substantial conflict of interest. "Interested" as used herein shall mean a pecuniary interest.

If there is a conflict of interest on the part of a Board member or the President in respect to a contract with the University, and if the personal interest of the Board member or the President is of such substance to induce action on his or her part in promoting the contract for his or her personal benefit, then the conflict of interest shall be deemed to be substantial. A substantial conflict of interest of a Board member or the President shall also be deemed to exist as to any contract between the University and 1) any firm, partnership or other unincorporated association, in which the Board member or the President is a partner, member or employee; 2) any corporation in which the Board member or the President is a stockholder owning more than 1% of the total stock outstanding in any class if the stock is not listed on a stock exchange or the stock has a present market value in excess of \$25,000 if the stock is listed on a stock exchange; 3) any corporation where the Board member or the President is a director, officer or employee; or 4) any trust of which the Board member or the President is a beneficiary or trustee, or a corporation in whose stock the trust funds are invested, if the investment exceeds the amounts specified in sub-paragraph 2 above.

Notwithstanding the above, there shall be deemed to be no conflict of interest which is substantial with respect to a University contract in which a Board member or the President has an interest, which is awarded to the lowest qualified bidder upon receipt of sealed bids pursuant to a published notice for bids provided the notice does not bar, except as authorized by law, any qualified person, firm, corporation, or trust from bidding. This sub-paragraph does not apply to amendments or renegotiations of a

Chapter Name	Chapter No.	Page
Powers and Limitations of Regents	1.6	2 of 4
Issue		
Conflict of Interest: Board of Regents		

contract or to additional payments under the contract which were not authorized at the time of the award. Further, there shall be deemed to be no conflict of interest which is substantial with respect to a University contract with a professional limited liability company organized under Michigan law, if a Board member or the President is an employee but not a member of the company.

Prior to the award of any University contract in which a Board member or the President has an interest, full disclosure of the contract shall be made to the Board of Regents. Further, the interested Board member or the interested President shall not solicit the contract and shall take no part in the negotiations for or in the approval of the contract or any amendment to the contract, and shall not represent either party in the transaction.

In addition to the above, no Board member shall accept any payment, remuneration, gratuity or other money or property of any kind from a corporation, individual or entity which is engaged in one or more business transactions with the University where there is any relationship, direct or indirect, between the payment to the individual and the transaction with the University.

UNIVERSITY PRACTICE:

University practices for implementing this policy include:

1. Members of the Board of Regents and the University President shall complete a disclosure statement annually reporting any financial conflict of interest or potential conflict of interest, financial or otherwise, to the University.
2. A disclosure statement for Board members and the University President is available for compliance with this policy.
3. Members of the Board of Regents and the University President shall be required to promptly complete and file an amended disclosure statement upon the occurrence of any change in circumstances or discovery of any new information that would alter the previous statement.

Chapter Name	Chapter No.	Page
Powers and Limitations of Regents	1.6	3 of 4
Issue		
Conflict of Interest: Board of Regents		

RESPONSIBILITY FOR IMPLEMENTATION

It is the individual responsibility of each Board member and the University President to disclose conflicts of interest or potential conflicts of interest to the University. The University's Internal Auditor is directly responsible for developing appropriate procedures for implementing the provisions of this policy.

SCOPE OF POLICY COVERAGE:

This policy affects all members of the Board of Regents and the President of Eastern Michigan University.

Chapter Name	Chapter No.	Page
POWERS & LIMITATIONS OF THE REGENTS	1.6	4 of 4
Issue		
CONFLICT OF INTEREST: BOARD OF REGENTS		

DISCLOSURE

I have received and read the University Board of Regent's Policy on Conflict of Interest, and am in compliance with the policy.

Required disclosures pursuant to the policy, are set forth below:

In accordance with the Board of Regent's Conflict of Interest Policy, I understand that I have a continuing obligation to promptly prepare and file an amended disclosure upon the occurrence of any change in circumstances which would alter any response previously made or upon the discovery of any new information which would alter a response previously made on my disclosure document.

It is understood that this form (and its attachments) become part of a confidential file of Eastern Michigan University, to be used only to the extent necessary for the administration and verification of the Conflict of Interest Policy within.

NAME

DATE

Authority for Creation or Revision

Minutes of the Board of Regents, June 19, 1974; para. .1384M.
Minutes of the Board of Regents, December 2, 1987; para. .3634M.

Motion Carried.

**.5953M LEASE AGREEMENT EXTENSION: MCKENNY
UNION/WENDY'S**

Section 21

Regent Morris moved and Regent Valvo seconded that the Board approve an extension of the existing lease with Stanton and Associates to continue operation of a Wendy's restaurant in McKenny Union on a year-to-year basis, not to exceed two additional years beginning September 1, 2002.

Motion Carried.

**.5954M FY 2003 GENERAL FUND SCHOLARSHIPS
AND GRANT-IN-AID-ENHANCEMENTS**

Section 22

Regent Morris moved and Regent Valvo seconded that the Board approve an enhancement to the FY 2003 General Fund Scholarships and Grants-in-Aid in the amount of \$828,500.

Motion Carried.

**.5955M REPORT: Graduate Assistantship Stipends
For 2002-2003**

Section 23

Regent Morris moved and Regent Griffin seconded that the Board approve a 4% increase to the Graduate Assistant stipend base rate beginning with the fall 2002 and that a process for offering variable stipends based on market factors by academic discipline be approved. It is also recommended that the department budgets be funded at the average stipend rate for each discipline based upon a multiplier that was determined by a study of benchmark universities.

Motion Carried.

**.5956M DOCTORAL FELLOWSHIP STIPEND ADJUSTMENT
FOR 2002-2003**

Section 24

Regent Morris moved and Regent Griffin seconded that the Board approve a 4% increase in doctoral fellowship stipends beginning with the 2002 fall semester.

Motion Carried.

**.5957M COMMENCEMENT SPEAKER AND HONORARY
DEGREE RECIPIENT**

Section 25

Regent Antonini moved and Regent Griffin seconded that the Board receive and place on file the name of Loren Estleman as the commencement speaker for the Saturday, April 27, 2002 ceremonies, and that they approve the awarding him the Honorary Doctor of Humane Letters.

Motion Carried.


.5958M MEETING ADJOURNED

Regent Incarnati moved and Regent Antonini seconded that the Regular Meeting of the Board of Regents be adjourned at 2:00 p.m.

Motion Carried.

Regent Incarnati announced the next official meeting of the Board of Regents is June 25, 2002.

Respectfully submitted,


Dana C. Raymond
Secretary to the Board of Regents