

1999

## Board of Regents Meeting Materials, November 16, 1999

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**BOARD OF REGENTS  
EASTERN MICHIGAN UNIVERSITY**

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# EASTERN MICHIGAN UNIVERSITY

## Board of Regents' Meeting

The official minutes of the November 16, 1999, Board of Regents Meeting.

The Regular Meeting of the Eastern Michigan University Board of Regents was called to order by Chair Incarnati at 11:32 a.m. at the Livonia Center, 38777 W. Six Mile Road, Suite 400, Livonia, Michigan.

Chairman Incarnati asked Secretary Aymond for an attendance call.

The Board Members present were:

Chairman Philip Incarnati  
Vice Chair Carl Pursell  
Regent Joseph Antonini  
Regent Robert DeMattia  
Regent Rosalind Griffin  
Regent Donna Milhouse  
Regent William Stephens

The Board Member absent was:

Regent Michael Morris

Members of the Administration present were:

President William Shelton  
Vice President Ronald Collins  
Vice President Patrick Doyle  
Vice President Courtney McAnuff  
Vice President Juanita Reid  
Vice President Laurence Smith

Regent Griffin moved and Regent DeMattia seconded to add Section 21 to the agenda.

**Motion Carried.**

## **COMMUNICATIONS**

Secretary Aymond announced there were two requests to address the Board, and, abiding by the Board guidelines, 15 minutes would be allowed for each speaker.

Char Reese, a representative of the UAW Local 1976, spoke about the status of contract negotiations between the University and the union which represents the professional and technical employees.

Scott W. Street spoke against EMU's involvement with Charter Schools.

The Communications portion of the agenda concluded at 11:46 p.m.

The Board recessed for lunch.

The Regular Meeting of the Eastern Michigan University Board of Regents was reconvened at 1:33 p.m. and an attendance roll call was taken.

The Board Members present were:

Chairman Philip Incarnati  
Vice Chair Carl Pursell  
Regent Joseph Antonini  
Regent Robert DeMattia  
Regent Rosalind Griffin  
Regent Donna Milhouse  
Regent William Stephens

The Board Member absent was:

Regent Michael Morris

.5569M

**RESOLUTION: for Dr. Sandra G. Yee**

**WHEREAS, Dr. Sandra G. Yee, professor and academic department head in Learning Resources (library), directs the program of services offered by the resources component (department) within Learning Resources and Technologies (LR&T) as well as assisting the administrative team with the daily operations of the Bruce T. Halle Library;**

**WHEREAS, Dr. Yee took the lead in successfully planning and implementing the operations of the first automated storage and retrieval system in the state, providing leadership and a model for other institutions to follow, while willingly sharing information on her experiences with this complex, large scale effort;**

**WHEREAS, Dr. Yee's staff and colleagues recognize her as a highly motivated administrator who takes time to attend to staff concerns, encouraging them while keeping abreast of emerging service programs and national library issues, and maintaining her generosity, warmth, and sense of humor;**

**WHEREAS, Dr. Yee served as a trustee of the Brighton District Library during its building program and in the formative period as a new district library;**

**WHEREAS, Dr. Yee is recognized for her contributions to local and regional libraries, the Michigan Library Association (MLA), and the Michigan Library Consortium;**

**WHEREAS, Dr. Yee was elected President of MLA for 1993-94 following a series of progressively more responsible positions held within the association, and is currently a member of the Michigan Library Consortium Board and serves on the OCLC Advisory Committee on College and University Libraries;**

**NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents of Eastern Michigan University congratulates Dr. Sandra G. Yee on being named the Michigan Library Association Librarian of the Year for 1999, commends Dr. Yee for her leadership, and conveys best wishes for future notable successes and achievements.**

**Motion Carried.**

.5570M

**MINUTES OF THE SEPTEMBER 21, 1999 REGULAR  
BOARD MEETING**

Regent Griffin moved and Regent Pursell seconded to approve the minutes of the September 21, 1999 Regular Board Meeting.

**Motion Carried.**

**PRESIDENT'S REPORT**

President Shelton had no special report for this meeting except to welcome everyone to the Livonia Center.

.5571M

**TREASURER'S REPORT**

**Section 1**

Regent DeMattia moved and Regent Pursell seconded that the Treasurer's Report for the month of September 1999, be received and placed on file.

**Motion Carried.**

.5572M

**INTERNAL AUDIT**

**Section 2**

Regent DeMattia moved and Regent Pursell seconded that the Internal Audit report for the period September 1999 through November 1999 be received and placed on file.

**Motion Carried.**

.5573M

**GRANTS/CONTRACTS**

**Section 3**

Regent DeMattia moved and Regent Pursell seconded that 59 grants and contracts totaling \$1,643,417 for the period 9/1/99 through 10/31/99 be accepted.

**Motion Carried.**

.5574M

**CONSTRUCTION PROJECTS PROGRESS**

**Section 4**

Regent DeMattia moved and Regent Pursell seconded that the Board receive and place on file the Construction Projects Progress Report for the period ending October 31, 1999.

**Motion Carried.**

.5575M

**ACCOUNTS RECEIVABLE**

**Section 5**

Regent DeMattia moved and Regent Pursell seconded that the Student Accounts Receivables Ratio Analysis, the Student Accounts Receivable Reports, and the Collection Agency Inventory as of October 31, 1999, be received and placed on file.

**Motion Carried.**

.5576M

**YEAR 2000 COMPLIANCE UPDATE**

**Section 6**

Regent DeMattia moved and Regent Pursell seconded that the Board receive and place on file the Year 2000 Summary Status Report for November 1999.

**Motion Carried.**

.5577M

# STAFF APPOINTMENTS

## Section 7

Regent DeMattia moved and Regent Pursell seconded that the Board of Regents approve the 31 staff appointments listed on the following pages.

EASTERN MICHIGAN UNIVERSITY  
CURRENT PERSONNEL MASTER FILE

DATE: November 16, 1999  
BOARD REPORT FOR: 11/16/99  
ALPHABETICAL LISTING WITHIN  
CLASSIFICATION LEVEL WITHIN  
EMPLOYEE GROUP

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Loyde, Mark	Continuing Education	AP-12	Assistant Dean Continuing Education	10/04/99	\$ 66,725	100	W	M	Appointment
Melone, Dawn	Continuing Education	AP-12	Assistant Dean Continuing Education	9/13/99	\$ 66,000	100	W	F	Appointment
Lucas, Matthew	Intercollegiate Athletics	AP-11	Assistant Director, Athletic External Affairs	9/27/99	\$ 59,713	100	W	M	Appointment
Glanville, Frank	Compensation/Employment Services	AP-08	Compensation/Employment Representative	9/27/99	\$ 40,190	100	W	M	Appointment
Bond, Casey	Intercollegiate Athletics	AC-11	Assistant Coach Strength & Conditioning	9/01/99	\$ 20,000	100	W	M	Appointment
Sandbury, Jennifer	Financial Aid Office	PT-09	Assistant Director Student Loans	9/20/99	\$ 39,000	100	W	F	Appointment
Benci, John	Research Associate II	PT-08	Research Associate II	9/20/99	\$ 25,109	75	W	M	Appointment
Haugen, Amy	Academic Services (CLINE)	PT-08	Project Coordinator	9/13/99	\$ 25,109	75	W	F	Appointment



DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Kaufman, Rebecca	CEITA IDC	PT-08	Administrative Associate II	10/26/99	\$ 33,478	100	W	F	Appointment
Regner, Deborah	Health Services	PT-08	Coordinator, Health Education	10/11/99	\$ 16,750	50	W	F	Appointment
Voren Kamp, Dawn	Charter Schools	PT-08	Project Coordinator	10/11/99	\$ 18,000	50	W	F	Appointment
Burd, Jennifer	Continuing Education	PT-07	Coordinator Distance Education Program	11/08/99	\$ 34,530	100	W	F	Appointment
Holloway, Linda	Health Service Nursing Service	PT-07	Staff Nurse	8/30/99	\$ 29,363	100	W	F	Appointment
Deneau, Jeffrey	Institute For the Study of Children & Families	PT-06	Administrative Assistant II	9/27/99	\$ 12,900	50	W	M	Appointment
Fingerlin, Daniel	Children's Institute	PT-06	Pre-School Teacher	10/25/99	\$ 25,534	100	W	M	Appointment
Johnson, Camilyah	Housing	PT-06	Area Complex Director	9/21/99	\$ 25,534	100	B	F	Appointment

DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Ziegler, Kathryn	Continuing Education	PT-06	Center Manager	9/16/99	\$ 26,800	100	W	F	Appointment
McGill, Patrick	Public Safety	CP-01	Officer, Campus Police	9/22/99	\$ 29,729	100	B	M	Appointment
McDonald, Tracey	Charter Schools	CS-05	Senior Secretary	10/11/99	\$ 23,218	100	B	F	Appointment
Chambers, Mary	Biology	CS-04	Secretary II	10/04/99	\$ 20,547	100	W	F	Appointment
Champagne, Donna	Parking & Paving	CS-04	Police Dispatcher	8/29/99	\$ 20,547	100	W	F	Appointment
Dargo, Marjorie	Fine Arts	CS-04	Secretary II	10/25/99	\$ 20,547	100	W	F	Appointment
Rosales, Aracely	Accounting	CS-04	Secretary II	10/25/99	\$ 10,274	50	H	F	Appointment
Schmidt, Angela	Accounts Payable	CS-04	Senior Account Clerk	9/20/99	\$ 20,547	100	W	F	Appointment

DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

Motion Carried.

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Sievert, Rosalinda	Records & Registration	CS-04	Senior Clerk	9/13/99	\$ 20,547	100	H	F	Appointment
Tiedale, Rhonda	Health Services	CS-04	Customer Service Representative	10/18/99	\$ 20,547	100	W	F	Appointment
White, Andrea	Social Work	CS-04	Secretary II	9/16/99	\$ 20,547	100	B	F	Appointment
Bailey, Chavonne	Eastern Eateries	FM-95	Fast Food Worker	9/11/99	\$ 9,131	63	B	F	Appointment
Cobb, Andrew	Que' Pasta	FM-95	Fast Food Worker	9/13/99	\$ 9,131	63	W	M	Appointment
Gibson, Ben	Que' Pasta	FM-95	Fast Food Worker	9/13/99	\$ 9,131	63	W	M	Appointment
Patterson, Shondella	Eastern Eateries	FM-95	Fast Food Worker	9/19/99	\$ 9,131	63	B	F	Appointment

SEPARATIONS/RETIREMENTS

Section 8

Regent DeMattia moved and Regent Pursell seconded that the Board approve 31 separations and retirements as shown on the following listings:

EASTERN MICHIGAN UNIVERSITY  
CURRENT PERSONNEL MASTER FILE

DATE: November 16, 1999  
BOND REPORT FOR: 11/16/99  
ALPHABETICAL LISTING WITHIN  
CLASSIFICATION LEVEL WITHIN  
EMPLOYEE GROUP

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRES DATE	SEPARATION DATE	BASE SALARY	APPT	RACE	SEX	REASON FOR CHANGE
North, Virginia	Ruman, Environmental & Consumer Resources	PROF	Professor	9/26/92	8/32/99	\$ 59,307	100	W	F	Other Job
Schellery, Stephen	Chemistry	PROF	Professor	9/01/70	9/01/99	\$ 70,003	100	W	M	Leaving Area
Clark, George	Accounting, Department of	ASBC	Associate Professor	9/02/75	10/07/99	\$ 73,164	100	W	M	Deceased
Bliss, Wayne	Accounting, Department of	ASBC	Associate Professor	9/29/79	8/31/99	\$ 60,286	100	W	M	Retired
Belmethal, Peter	Biology	ASBC	Associate Professor	1/02/91	10/02/99	\$ 47,906	100	W	M	Other Job
Nightingale, John	Management	ASST	Assistant Professor	8/27/80	5/21/99	\$ 54,867	100	W	M	Other Job
Shapiro, Douglas	Biology	AP-13	Academic Department Head	8/16/92	9/16/99	\$ 86,803	100	W	M	Did Not Return From Leave
Wooten, Paul	University Publications	AP-10	Director University Publications	7/17/95	9/16/99	\$ 47,728	100	W	M	Other Job

DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Frazier, Matthew	Alumni Relations Office	AP-08	Assistant Director Alumni Relations	4/19/99	11/05/99	\$ 37,080	100	W	M	Personal
Cook, Katrina	Technology, Office of Dean	PT-08	Computer Network System Admin II	2/02/98	11/02/99	\$ 35,000	100	W	F	Other Job
Cross, Jennifer	University Services	PT-08	Asst Director McKenny Union Op Stu Org	9/14/98	8/25/99	\$ 34,500	100	W	F	Leaving Area
Gunasekena, Thilak	UAW/FORD NPC:Ford Rouge	PT-08	Workplace Education Specialist	12/15/97	8/31/99	\$ 18,540	50	A	M	Other Job
Lecours, Arlene	UAW/FORD NPC:Ford Rouge	PT-08	Workplace Education Specialist	6/08/98	10/16/99	\$ 37,335	100	W	F	Other Job
Spencer, Gary	UAW/FORD NPC:Ford Rouge	PT-08	Workplace Education Specialist	8/14/98	9/15/99	\$ 16,442	50	W	M	Personal
Elliott, Renee	Career Services-Coop Education	PT-07	Career Development Assistant	8/17/98	9/01/99	\$ 28,508	100	W	F	Quit Without Notice
Shaw, John	Residence Halls	PT-06	Area Complex Director	7/20/98	9/04/99	\$ 24,790	100	W	M	Personal

DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

PAGE  
 RETIREMENTS  
 SEPARATIONS

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Crisp, Hugh	Eastern Eateries	PT-05	Supervisor Dining Services	11/23/98	9/17/99	\$ 31,040	100	W	M	Personal
Koehler, Ronald	Public Safety Office	CP-01	Officer Campus Police	2/01/99	9/20/99	\$ 28,863	100	W	M	Did Not Return From Leave
Davis, Cheryllyn	Collaborative School Improv Prog	CS-05	Senior Secretary	7/22/85	9/11/99	\$ 24,071	100	B	F	Did Not Return From Leave
Peterson, Sharon	NCA Accreditation	CS-05	Senior Secretary	7/19/99	9/11/99	\$ 23,218	100	W	F	Discharged
Ramsay, Ernestine	Learning Resources-Library	CS-05	Library Assistant III	7/25/89	9/04/99	\$ 23,841	100	W	F	Deceased
Sanch, Paula	Human, Environmental & Consumer Resources	CS-05	Senior Secretary	1/02/91	9/24/99	\$ 23,841	100	I	F	Did Not Return From Leave
Champagne, Donna	Parking	CS-04	Police Dispatcher	8/29/99	10/08/99	\$ 20,547	100	W	F	Personal
Dentel, Lois	Fine Arts	CS-04	Secretary II	9/18/75	10/01/99	\$ 27,412	100	W	F	Retired

DATE: November 16, 1999  
 BOARD REPORT FOR: 11/16/99  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EAST LANSING MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Mejia, Maria	Office of the Registrar	CS-04	Senior Clerk	11/18/96	9/17/99	\$ 20,547	100	W	F	Going to School
Taylor, Jennifer	Health Service Primary Care	CS-04	Customer Service Representative	3/09/98	9/11/99	\$ 20,547	100	W	F	Other Job
Thomas, Jennifer	Nursing Education	CS-04	Secretary II	5/26/98	10/02/99	\$ 10,274	50	W	F	Personal
Perks, Jeffrey	Physical Plant	FM-06	Custodian	8/22/99	8/31/99	\$ 15,766	100	W	M	Discharged
Reeves, Fred	Physical Plant	FM-06	Custodian	10/19/90	10/24/99	\$ 25,896	100	B	M	Did Not Return From Leave
Smith, Michael	McKenny Union & Campus Life	FM-06	Custodian	5/26/87	10/10/99	\$ 25,896	100	W	M	Quit Without Notice
Boone, Megan	Library Dining Services	FM-95	Fast Food Worker	7/05/98	8/22/99	\$ 9,131	63	W	F	Assignment Ended

Motion Carried.

.5579M

**EMERITUS FACULTY STATUS**

**Section 9**

Regent DeMattia moved and Regent Pursell seconded that the Board grant Emeritus Faculty Status to the two former faculty members listed below.

**STEPHEN SCHULLERY**

Professor, Department of Chemistry from 1970-1999  
(29 years)  
Ph.D. Cornell University  
B.A. Eastern Michigan University

**LeROY WATTS (posthumous)**

Associate Professor, Department of Social Work from 1969-1994  
(25 years)  
M.S.W. State University of Iowa  
B.A. University of Dubuque

**Motion Carried.**

.5580M

**EMERITUS STAFF STATUS**

**Section 10**

Regent DeMattia moved and Regent Pursell seconded that the Board grant Emeritus Staff Status to Hildred J. Lewis, retired Director of Project Upward Bound.

**Motion Carried.**

.5581M

**REPORT: CONTINUING EDUCATION**

**Section 11**

Regent DeMattia moved and Regent Pursell seconded the motion to place on file a report by Dean Carolyn Dahl regarding Continuing Education.

**Motion Carried.**



**.5582M**

**STUDENT AFFAIRS COMMITTEE**

**Section 12**

Regent Stephens reported on the Student Affairs Committee meeting held at 6:00 p.m. on November 10, 1999. The committee heard a report about assessing student learning in the co-curriculum. The results of the Student Affairs Learning Assessment show convincingly that the learning objectives in the student affairs co-curriculum are being met and that resources committed for these initiatives are being properly utilized. In other reports, the committee was informed about several common agenda initiatives. Garrett Steudel reported that the Student Well-Being subcommittee is focusing on hazing as it occurs nationally overtly and covertly. Nafeesah Shabazz and Jerome Vasser reported on the work of the subcommittee focusing on Providing a Highly Competitive Quality Education. This committee's goal is to encourage increased state appropriations for EMU via a comprehensive letter writing campaign. Brian Fitzgerald presented the third initiative for the Facilities and Infrastructure subcommittee. Their focus is to find additional meeting space to accommodate the needs of students and student groups.

Regent Stephens moved and Regent Griffin seconded that the Agenda for November 10, 1999, and the Minutes of September 21, 1999, be received and placed on file.

**Motion Carried.**

**.5583M**

**FINANCE COMMITTEE**

**Section 13**

Regent DeMattia moved and Regent Stephens seconded that the Working Agenda for November 16, 1999 and the minutes for the September 21, 1999, Finance Committee meeting be received and placed on file.

**Motion Carried.**

**.5584M**

**FY 2001 APPROPRIATION REQUEST**

**Section 14**

Regent DeMattia moved and Regent Antonini seconded that Regents approve the FY 2001 Appropriation Request to the Department of Management and Budget.

**Motion Carried.**

**.5585M**

**1998-99 EMU FOUNDATION ANNUAL REPORT**

**Section 15**

Regent DeMattia moved and Regent Stephens seconded that the 1998-99 Eastern Michigan Foundation Annual Report be received and placed on file.

**Motion Carried.**

**.5586M**

**EDUCATIONAL POLICIES COMMITTEE**

**Section 16**

Regent Pursell moved and Regent Griffin seconded that the agenda for November 16, 1999, and the Minutes of the September 21, 1999, meeting be received and placed on file.

**Motion Carried.**

**.5587M**

**COMMENCEMENT SPEAKER AND  
HONORARY DEGREE RECIPIENT**

**Section 17**

Regent Pursell moved and Regent Stephens seconded that the Board approve Laurence N. Smith, Vice President for University Marketing and Student Affairs, as the December 19, 1999, commencement speaker and approve the awarding of an honorary degree.

**Motion Carried.**

**.5588M**

**APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBER**

**Section 18**

Regent Pursell moved and Regent Griffin seconded that Board appoint Barbara Griffith to a three-year term on the Board of Directors of the Academy of Business and Technology, effective immediately.

**Motion Carried.**

**.5589M**

**1998-99 CHARTER SCHOOLS ANNUAL REPORT**

**Section 19**

Regent Pursell moved and Regent Griffin seconded that the Board approve and place on file the 1998-99 Charter Schools Annual Report.

**Motion Carried.**

**.5590M**

**POLICY: NOTIFICATION OF DRUG AND  
ALCOHOL VIOLATIONS**

**Section 20**

Regent Pursell moved and Regent Stephens seconded the Board amend the policy on access to student records to include a statement permitting disclosure to parents/legal guardians when the student (under 21) is found to have violated the alcohol or drug policy of the institution.

**Motion Carried.**

.5591M

**RESOLUTION: COLLEGE OF HEALTH AND  
HUMAN SERVICES BUILDING AND RELATED  
PROJECT (BOONE HALL)**

**Section 21**

Regent DeMattia moved and Regent Antonini seconded that the Board approve a Construction Agreement, Conveyance of Property, Lease, and an Easement Agreement, if necessary, for the Eastern Michigan University College of Health and Human Services and Related Projects (Boone Hall).

**Motion Carried.**

Regent Carl D. Pursell announced his retirement from the Board of Regents at the end of this Board Meeting. He had attended EMU and been a member of the Eastern community for 50 years. He said he was making way for a new appointee.

.5592M

**MEETING ADJOURNED**

Regent Incarnati moved and Regent Griffin seconded that the Regular Meeting of the Board of Regents be adjourned at 1:52 p.m.. The next meeting of the Board of Regents will be January 18, 2000 in Room 201, Welch Hall.

Respectfully Submitted,

---

Dana C. Aymond  
Secretary to the Board of Regents