

1997

Board of Regents Meeting Materials, November 18, 1997

Eastern Michigan University

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**BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY**

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EASTERN MICHIGAN UNIVERSITY

Board of Regents

Official minutes of November 18, 1997, Board of Regents' Meeting.

The Regular Meeting of the Eastern Michigan University Board of Regents was called to order by Chair Incarnati at 12:00 noon in Room 201, Welch Hall, Ypsilanti, Michigan.

Chairman Incarnati asked Secretary Aymond for an attendance roll call.

The Board members present were:

Chairman Philip Incarnati
Vice Chair Gayle Thomas
Regent Joseph Antonini
Regent Rosalind Griffin
Regent Michael Morris
Regent Carl Pursell
Regent William Stephens

The Board member absent was:

Regent Robert DeMattia

Members of the Administration present were:

President William Shelton
Vice President Ronald Collins
Vice President Patrick Doyle
Vice President Courtney McAnuff
Vice President Juanita Reid
Vice President Laurence Smith

COMMUNICATIONS

Secretary Aymond announced there was one request to address the Board, and, abiding by the Board guidelines, thirty minutes would be allowed for the speaker.

Anson Abraham, President of the Student Government, spoke of the need to increase the number of counselors available to the students from the Snow Health Center. He also worried about the limitations being put on the space in McKenny Union as the student offices are moved into that facility this spring. His final goal during his remaining time in office is to leave the University a better place.

The Communication portion of the agenda concluded at 12:05 p.m.

Chairman Incarnati made a motion to add two items to the agenda. The first, numbered 8A, is the addition of the EMU Foundation Annual Report to the Consent Agenda. The second, listed under New Business, Section 22, is the President's Annual Salary Compensation. Regent Griffin seconded the motion and the items were added to the agenda without discussion.

Chairman Incarnati asked for a motion to adjourn into Executive Session for the purpose of discussing the Presidential Evaluation. Regent Thomas moved and Regent Morris seconded the motion. A Roll Call vote was taken and all present voted AYE.

The Regents adjourned into Executive Session followed by lunch.

The Regular Meeting of the Eastern Michigan University Board of Regents was reconvened at 1:30 p.m. and an attendance roll call was taken.

The Board members present were:

Chairman Philip Incarnati
Vice Chair Gayle Thomas
Regent Joseph Antonini
Regent Rosalind Griffin
Regent Michael Morris
Regent Carl Pursell
Regent William Stephens

The Board member absent was:

Regent Robert DeMattia

RECOGNITION FOR JOHN W. PORTER, PRESIDENT EMERITUS

In September 1997, the Board of Regents recommended that the relocated College of Education Building be named the John W. Porter College of Education Building in honor and recognition of the many contributions of Dr. John W. Porter.

John W. Porter has devoted his entire professional career to education in Michigan. He has served as teacher, counselor, educational research consultant, director of the Michigan Higher Education Assistance Authority, associate superintendent and superintendent of the Michigan Department of Education, president of Eastern Michigan University, interim superintendent of the Detroit Public Schools, and president and chief executive officer of the Urban Education Alliance. He was responsible for implementing Michigan's Student Loan Program (higher education) and for establishing the Michigan Educational Assessment Program (MEAP). Among the many accomplishments during Dr. Porter's tenure at Eastern Michigan University, known as "the Decade of Advancement," were the establishment of the College of Technology, construction of the Olds Student Recreation Center, establishment of the Honors Program, development of the Corporate Education Center/hotel/golf course complex, construction of the Gary M. Owen College of Business Building, and state authorization of the University's first doctorate in educational leadership.

We are pleased to give Dr. Porter a rendering of the College of Education Building.

Dr. Porter -

**.5283M RESOLUTION TO RECOGNIZE THE INTERNATIONAL
FULBRIGHT EXCHANGE SCHOLARS**

Regent Griffin moved and Regent Morris supported the Resolution recognizing the Fulbright Exchange Scholars.

WHEREAS, Eastern Michigan University's mission includes interpreting and responding to a changing regional, national, and global society, and

WHEREAS, Cynthia Bajana (Ecuador), Ioana Campean (Romania), and Trevor Pittman (Canada) are currently Fulbright Scholars at Eastern Michigan University, this being the most numerous presence of Fulbright Scholars in our institutional history, and

WHEREAS, these Fulbright Scholars are continuing a Fulbright exchange tradition that started in 1948 from a modest Fulbright program that began by bringing a single professor and 35 students to the U.S. and sent 65 Americans abroad, and

WHEREAS, the Fulbright program has grown into a global effort with some 4,400 grantees from the U.S. and 140 other countries. All told, nearly a quarter million people, including prominent faculty at Eastern Michigan University, have benefited from the legendary "Fulbright experience" since the program's inception,

NOW THEREFORE BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates these three Fulbright Scholars for their academic excellence and for their cultural enrichment of the Eastern Michigan University campus and community, and we convey our best wishes for their further success and distinguished achievements.

Motion carried.

**RECOGNITION OF THE PRESIDENTIAL SCHOLARSHIP
AWARD WINNERS**

The Presidential Scholars for 1997-98 are:

1. Michael Duseberg
2. Allen Eng
3. Abbey Fruth
4. Arn Jacobsen
5. Lisa Johnson
6. Jennifer Kappler
7. Stephanie Kimberlain
8. Heather Ondercin
9. Susan Seidl
10. James Shavers

.5284M

**RESOLUTION FOR THE CELLAR ROOTS
PACEMAKER AWARD**

Regent Stephens moved and Regent Griffin seconded the Resolution for Cellar Roots.

WHEREAS, the 1996 Cellar Roots, Eastern Michigan University's magazine of the literary and visual arts, earned national acclaim by receiving a Pacemaker Award in recognition of its general excellence and outstanding achievement; and

WHEREAS, the Pacemaker – considered the Pulitzer Prize of college journalism – was presented to Cellar Roots by the Associated Collegiate Press at the National College Media Convention in Chicago, November 1, 1997; and

WHEREAS, the 1996 Cellar Roots was edited by Mark Christensen under the auspices of the Department of Student Media; and

WHEREAS, Cellar Roots has benefitted tremendously through collaboration with the Eastern Michigan University Art Department, and from support through the University General Fund, which has resulted since 1971 in numerous national awards for its design, content and overall quality;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents does hereby congratulate the staff of Cellar Roots for its professionalism, innovation and hard work leading to this national recognition for itself and the University.

Motion carried.

.5285M MINUTES OF THE SEPTEMBER 16, 1997, REGULAR BOARD MEETING

Regent Griffin moved and Regent Stephens seconded that the minutes of the September 16, 1997, Regular Meeting of the Board of Regents be approved.

Motion carried.

.5286M MINUTES OF THE OCTOBER 26, 1997, EXECUTIVE SESSION

Regent Stephens moved and Regent Antonini seconded that the minutes of the October 26, 1997, Executive Session of the Board of Regents be approved.

Motion carried.

PRESIDENT'S REPORT

President Shelton reported that the College of Education is being visited by a joint team from the National Council for the Accreditation of Teacher Education (NCATE) and the State Department of Education. He reported that the entire documentation for the visit was transmitted electronically. This was a first and will be a model for all NCATE visits across the country.

President Shelton discussed the Hope Scholarship Tax Credit in Washington which becomes effective in January 1998. EMU students may take advantage of this new tax credit provision because the University has decided to delay the collection of tuition for the winter term until January 1998 instead of December 1997. The tax credit averages about \$1500.00 for tuition and fees for a two year period.

At future Board Meetings, the Board will be introduced to initiatives being taken in Malaysia for a joint agreement on developing a curriculum to establish a new university and also an articulation agreement between EMU and that institution.

The President spoke of the funding concept to be used in the State appropriation process and reiterated his support for a consistent level of support for every Michigan undergraduate student regardless of the institution attended. The amount of support per student currently ranges from a high of \$9,700.00 to a low of \$4,200.

President Shelton hopes to keep the tuition increase next year again under the Consumer Price Index. He listed priorities for capital projects in the next year as a new science building, followed by a new college of technology building and then the restoration of Pray-Harold.

.5287M TREASURER'S REPORT

Section 1

Regent Antonini moved and Regent Pursell seconded that the Treasurer's Report for the month of September 1997 be received and placed on file.

Motion carried.

.5288M INTERNAL AUDIT

Section 2

Regent Antonini moved and Regent Pursell seconded that the Board place on file the Internal Audit Report for October 1997.

Motion carried.

.5289M GRANTS AND CONTRACTS

Section 3

Regent Antonini moved and Regent Pursell seconded that the 66 grants and contracts totaling \$3,455,118 for the period 9/1/97 through 10/31/97 be accepted.

Motion carried.

.5290M CONSTRUCTION PROJECTS PROGRESS

Section 4

Regent Antonini moved and Regent Pursell seconded that the Construction Projects Report for the period ending October 31, 1997, be received and placed on file.

Motion carried.

.5291M ACCOUNTS RECEIVABLE

Section 5

Regent Antonini moved and Regent Pursell seconded that the Student Accounts Receivables Reports, and the Collection Agency Inventory as of October 31, 1997, be received and placed on file.

Motion carried.

.5292M STAFF APPOINTMENTS

Section 6

Regent Antonini moved and Regent Pursell seconded that the Board approve fifty-seven staff appointments for the months and dates shown on the listing on the following pages.

DATE: November 18, 1997
 BOARD REPORT FOR: 11/18/97
 ALPHABETICAL LISTING WITHIN
 CLASSIFICATION LEVEL WITHIN
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Pollack, Joseph	Charter Schools Program	AP-12	Director, Charter School Program	8/25/97	\$ 72,000	100	W	M	New Hire
Dill, Gregory	Physical Plant	AP-08	Zone Manager	5/12/97	\$ 36,750	100	B	M	New Hire
Stokes, Mary Ellen	Compensation/Employment	AP-08	Compensation/Employment Representative	9/22/97	\$ 35,000	100	W	F	New Hire
Moran, Aaron	Intercollegiate Athletics	AC-11	Assistant Coach Wrestling	8/15/97	\$ 20,500	100	W	M	New Hire
Keraey, Sarah	Career Services	PT-08	Career Development Associate	10/13/97	\$ 34,318	100	W	F	New Hire
Pernice, Francesca	Institute For The Study of Children & Family	PT-08	Research Associate II	9/08/97	\$ 24,375	75	W	F	New Hire
Curl, Heather	Housing & Dining University Conferences-Accounting	PT-07	Accountant II	9/12/97	\$ 27,678	100	W	F	New Hire
Calfin, Matthew	Residence Halls - Housing	PT-06	Area Complex Director	9/15/97	\$ 24,069	100	W	M	New Hire

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EASTERN MICHIGAN UNIVERSITY
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Chaparon, Amy	Children's Institute	PT-06	Teacher	8/27/97	\$ 24,069	100	W	F	New Hire
Short, Scott	University Computing	PT-06	Programmer/Analyst I	7/14/97	\$ 24,069	100	W	M	New Hire
Sullivan, Shannon	University Computing	PT-06	User Consultant I	9/18/97	\$ 24,069	100	W	F	New Hire
Hachey, Ryan	Dining Services	PT-05	Supervisor, Dining Services	8/27/97	\$ 30,144	100	W	M	New Hire
Morris, Sherry	Provost & VP Academic Affairs	CC-08	Executive Secretary	9/17/97	\$ 31,500	100	W	F	New Hire
Briegel, Pamela	Financial Aid	CS-05	Senior Secretary	10/27/97	\$ 21,885	100	W	F	New Hire
Dodge, Lisa	State/Fed. Relations & Charter Schools	CS-05	Senior Secretary	10/16/97	\$ 21,885	100	W	F	New Hire
Perry, Andrea	Health, Physical Education, Recreation & Dance	CS-05	Senior Secretary	9/08/97	\$ 21,885	100	B	F	New Hire

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Ward, Gloria	Student Accounting	CS-05	Customer Service Representative II	9/10/97	\$ 21,885	100	B	F	New Hire
Brooks, Sally	Admissions	CS-04	Data Entry Clerk	10/13/97	\$ 19,367	100	W	F	New Hire
Moody, Linda	Office of Academic Services	CS-04	Secretary II	10/06/97	\$ 19,367	100	W	F	New Hire
Skelly, Nancy	Teacher Education	CS-04	Secretary II	9/15/97	\$ 19,367	100	W	F	New Hire
Smith, Elizabeth	Cashier's Office	CS-04	Cashier	8/11/97	\$ 19,367	100	W	F	New Hire
Wesley, Irita	Accounts Payable	CS-04	Senior Account Clerk	8/04/97	\$ 19,367	100	B	F	New Hire
Anthony, LeAndre	University Computing	CS-03	Data Entry Clerk I	9/15/97	\$ 17,444	100	B	M	New Hire
Deming, Jennifer	Parking & Paving	CS-03	Parking Control Clerk	9/04/97	\$ 17,444	100	W	F	New Hire

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Holbrook, Mary	English Language & Literature	CS-03	Secretary	8/25/97	\$ 13,083	75	W	F	New Hire
Hansen, John	Physical Plant	FM-21	Motor Vehicle & Equipment Mechanic	8/25/97	\$ 12,982	50	W	M	New Hire
Ackley, David	Physical Plant	FM-06	Custodian	9/08/97	\$ 7,670	50	W	M	New Hire
Crilley, Kathleen	Physical Plant	FM-06	Custodian	9/02/97	\$ 15,340	100	W	F	New Hire
Thomas, Carlos	Dining Services	FM-06	Pot & Pan Utility	10/13/97	\$ 15,340	100	B	M	New Hire
Thomas, Kathy	Physical Plant	FM-06	Custodian	9/02/97	\$ 7,670	50	W	F	New Hire
Arnold, Kimberly	Dining Services	FM-95	Fast Food Worker	10/06/97	\$ 9,131	63	W	F	New Hire
Brooks, Decota	Dining Services	FM-95	Fast Food Worker	9/10/97	\$ 9,131	63	B	F	New Hire

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NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT #	RACE	SEX	REASON FOR CHANGE
Brooks, Eugene	Dining Services	FM-95	Fast Food Worker	9/13/97	\$ 9,131	63	B	M	New Hire
Ford, Roslyn	Dining Services	FM-95	Fast Food Worker	9/08/97	\$ 9,131	63	B	F	New Hire
Gresham, Jason	Dining Services	FM-95	Fast Food Worker	9/04/97	\$ 9,131	63	W	M	New Hire
Hinton, Tyrone	Dining Services	FM-95	Fast Food Worker	9/12/97	\$ 9,131	63	B	M	New Hire
Hofler, Zaidi	Dining Services	FM-95	Fast Food Worker	9/16/97	\$ 9,131	63	A	F	New Hire
Jackson, Martina	Dining Services	FM-95	Fast Food Worker	10/08/97	\$ 9,131	63	B	F	New Hire
McCormick, Sheila	Dining Services	FM-95	Fast Food Worker	9/19/97	\$ 9,131	63	B	F	New Hire
McCullough, Larry	Dining Services	FM-95	Fast Food Worker	9/15/97	\$ 9,131	63	B	M	New Hire

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NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
McCullough, Sharon	Dining Services	FM-95	Fast Food Worker	9/12/97	\$ 9,131	63	B	F	New Hire
Moore, Frank	Dining Services	FM-95	Fast Food Worker	9/13/97	\$ 9,131	63	B	M	New Hire
Muscato, Wendy	Dining Services	FM-95	Fast Food Worker	9/01/97	\$ 9,131	63	W	F	New Hire
Navarre, Laurie	Dining Services	FM-95	Fast Food Worker	10/19/97	\$ 9,131	63	W	F	New Hire
Patterson, Kevin	Dining Services	FM-95	Fast Food Worker	8/21/97	\$ 9,131	63	B	M	New Hire
Patillo, Valiesa	Dining Services	FM-95	Fast Food Worker	9/08/97	\$ 9,131	63	B	F	New Hire
Person, Kenneth	Dining Services	FM-95	Fast Food Worker	9/08/97	\$ 9,131	63	B	M	New Hire
Powell, Cecilia	Dining Services	FM-95	Fast Food Worker	9/24/97	\$ 9,131	63	B	F	New Hire

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Rice, Cheryl	Dining Services	FM-95	Fast Food Worker	8/01/97	\$ 9,131	63	W	F	New Hire
Smith, Linda	Dining Services	FM-95	Fast Food Worker	9/03/97	\$ 9,131	63	B	F	New Hire
Staley, Pamela	Dining Services	FM-95	Fast Food Worker	10/02/97	\$ 9,131	63	W	F	New Hire
Storck, Theresa	Dining Services	FM-95	Fast Food Worker	8/21/97	\$ 9,131	63	W	F	New Hire
Strine, Stephanie	Dining Services	FM-95	Fast Food Worker	9/17/97	\$ 9,131	63	W	F	New Hire
Tate, Deangelo	Dining Services	FM-95	Fast Food Worker	9/12/97	\$ 9,131	63	W	M	New Hire
Thomas, Carlos	Dining Services	FM-95	Fast Food Worker	9/02/97	\$ 9,131	63	B	M	New Hire
Wenk, Korey	Dining Services	FM-95	Fast Food Worker	9/12/97	\$ 9,131	63	W	M	New Hire

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NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	BASE SALARY	APPT #	RACE	SEX	REASON FOR CHANGE
Wilson, Lashawndra	Dining Services	FM-95	Fast Food Worker	9/23/97	\$ 9,131	63	B	F	New Hire

Motion carried.

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.5293M SEPARATIONS AND RETIREMENTS

Section 7

Regent Antonini moved and Regent Pursell seconded that the Board of Regents approve the 27 separations and retirements for the months and dates shown on the following pages.

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NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Collins-Baglin, Jan	Teacher Education	ASSC	Associate Professor	1/10/84	9/06/97	\$ 44,804	100	B	F	Did Not Return From LOA
Figart, Deborah	Economics	ASSC	Associate Professor	8/29/90	9/03/97	\$ 52,115	100	W	F	Other Job
Lehna, Carlee	Nursing Education	ASSC	Associate Professor	8/31/91	6/25/97	\$ 41,948	100	W	F	Other Job
Johnston, Susan	Special Education	ASST	Assistant Professor	8/30/95	8/27/97	\$ 35,540	100	W	F	Other Job
Kaufman, Elizabeth	Social Work	ASST	Assistant Professor	8/30/89	8/28/97	\$ 42,140	100	W	F	Retired
LaPorte, Susan	Fine Arts	ASST	Assistant Professor	8/25/93	8/29/97	\$ 33,765	100	W	F	Other Job
Weymouth-Payne, Ariel	Health, Physical Education, Recreation & Dance	ASST	Assistant Professor	9/01/82	8/27/97	\$ 38,619	100	W	F	Quit W/O Notice
Wu, Zhouling	Interdisciplinary Technology	ASST	Assistant Professor	8/31/94	10/01/97	\$ 36,816	100	A	M	Other Job

NAMB	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Canzonetta, Catherine	Alumni Relations Office	AP-11	Director Alumni Relations	10/28/96	9/12/97	\$ 56,203	100	W	F	Other Job
O'Connor, Michael	Admissions Office-Campus Outreach	AP-10	Associate Director Admissions	9/08/90	8/01/97	\$ 48,668	100	W	M	Other Job
Edwards, Nancy	Americorp	AP-08	Project Administrator Center For Comm. Prevention	12/12/94	9/30/97	\$ 36,060	100	W	F	Assignment Ended
Ridge, Colleen	Public Safety Office	PS-01	Sergeant Campus Police	2/11/79	9/01/97	\$ 45,246	100	W	F	Other Job
Alexander, Kathleen	Speech & Hearing Clinic	PT-09	Clinical Supervisor Speech & Hearing	9/01/92	9/02/97	\$ 38,428	100	W	F	Other Job
August, Gloria	Career Service Co-operative Education	PT-09	Coordinator Career Service Placement	4/30/84	9/26/97	\$ 36,083	100	W	F	Deceased
Fabirkiewicz, Mary	Child Care Center	PT-07	Lead Teacher	1/18/93	9/03/97	\$ 27,558	100	W	F	Other Job
Hardin, Ralph	Continuing Education	PT-07	Regional Manager Continuing Education	5/10/93	9/13/97	\$ 27,558	100	B	M	Going To School

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 RETIREMENTS/
 SEPARATIONS

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRS DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Reeve, Donovan	University Publications	PT-06	Graphic Arts Specialist	6/17/96	10/10/97	\$ 23,965	100	W	M	Other Job
Bailey, Janette	Provost & VP Academic Affairs	CC-08	Executive Secretary, Executive VP or Provost	6/10/97	8/29/97	\$ 32,500	100	W	F	Other Job
Barker, Dianne	Continuing Education	CS-05	Senior Secretary	1/05/80	8/25/97	\$ 25,508	100	W	F	Deceased
Jackson, Joyce	Compensation & Employment Services	CS-05	Personnel Specialist	9/09/85	10/08/97	\$ 21,885	100	B	F	Other Job
Conner, Luddie	Office of the Registrar	CS-04	Customer Service Representative	4/06/92	9/05/97	\$ 19,502	100	B	F	Other Job
Gaskins, Nicole	Health, Physical Education, Recreation & Dance	CS-04	Secretary II	9/30/91	10/10/97	\$ 20,183	100	B	F	Other Job
Ponce de Leon, Sonia	Admissions-Internal Operations	CS-04	Data Entry Clerk II	1/31/94	9/01/97	\$ 19,943	100	H	F	Going To School
Price, Linford	General Maintenance & Repair	FM-21	Carpenter	8/06/84	9/30/97	\$ 38,132	100	W	M	Retired

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 RETIREMENTS/
 SEPARATIONS

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRR DATE	SEPARATION DATE	BASE SALARY	APPT %	RACE	SEX	REASON FOR CHANGE
Jones, Sharon	Housing-Custodial	FM-06	Custodian	3/21/83	9/03/97	\$ 25,233	100	B	F	Did Not Return From Leave
Owen, Karen	McKenny-Custodial	FM-06	Custodian	3/08/88	9/09/97	\$ 25,233	100	W	F	Quit W/O Notice
Martin, Phillip	Housing-Custodial	FM-06	Custodian	8/13/90	8/27/97	\$ 25,233	100	B	M	Did Not Return From Leave

-22-

Motion carried.

.5294M EMERITUS FACULTY STATUS

Section 8

Regent Antonini moved and Regent Pursell seconded that the Board of Regents grant emeritus status to the eight former faculty members listed below.

NAJATI S. GHOSHEH

Professor of Biology 1965 - 1997 (32 yrs.)

Ph.D. Univ. of Illinois

M.S. Kansas State University

B.S. Kansas State University

EDITH M. HURST

Professor of Biology 1973 - 1997 (24 yrs.)

Ph.D. University of Michigan

M.S. University of Michigan

B.S. Wayne State University

MERLYN C. MINICK

Professor of Biology 1966 - 1997 (31 yrs.)

Ph.D. Wayne State University

M.S. University of Michigan

B.A. Michigan State Normal

RONALD J. SAUNDERS

Professor of Health, Physical Education, Recreation and Dance 1963 - 1997 (34 yrs.)

Ph.D. Michigan State University

M.S. University of Michigan

SUZANNE J. STEVENS

Professor of Biology 1971 - 1996 (25 yrs.)

Ph.D. University of Michigan

M.S. Eastern Michigan University

B.S. Eastern Michigan University

BERT L. GREENE

Professor of Teacher Education 1963 - 1998 (35 yrs.)

Ph.D. University of Michigan

M.A. University of Michigan

B.S. Eastern Michigan

GERALD L. JENNINGS

Professor of Business and Technology Education 1963 - 1998 (35 yrs.)

Ph.D. Michigan State University

M.A. Ball State University

B.S. Ball State University

H. JAMES ROKUSEK

Professor Business and Technology Education 1964 - 1998 (34 yrs.)

Ph.D. University of Maryland

M.S. University of Wisconsin - Stout

B.S. University of Wisconsin - Stout

.5295M EMU FOUNDATION ANNUAL REPORT

Section 8A

Regent Antonini moved and Regent Pursell seconded that the Eastern Michigan University Foundation Annual Report for the year ending June 30, 1997 be received and placed on file.

Motion carried.

.5296M STUDENT AFFAIRS COMMITTEE

Section 9

Regent Stephens moved and Regent Antonini seconded to receive and place on file the agenda for November 18, 1997 and the minutes of September 16, 1997. Regent Stephens reported on the November 13, 1997 meeting of this Committee. A report was heard about the Fall Student Leadership Conference held in Battle Creek in September. The theme was world class leadership at EMU. The Committee also heard Student Government recommend a Convocation Center Student Advisory Committee to develop and recommend policies and procedures for the management of non-athletic events. This recommendation will come before the Board at the January 1998 meeting. Additionally, the SAC also heard a report from the City Student Leader Committee which was begun last spring to build strong city relations. The SAC also discussed ideas to improve life on the campus. The next Committee process is one of self-evaluation.

Motion carried.

.5297M FINANCE COMMITTEE MONTHLY REPORT

Section 10

Regent Antonini moved and Regent Pursell seconded to receive and place on file the Working Agenda for November 18, 1997 and the minutes for the September 16, 1997 Finance Committee meeting.

Motion carried.

.5298M CAPITAL IMPROVEMENT PLAN

Section 11

Regent Antonini moved and Regent Pursell seconded to recommend that the Board approve the development of a Capital Improvement Plan.

Motion carried.

.5299M 1998-99 APPROPRIATION REQUEST - BUDGET STRATEGY

Section 12

Regent Antonini moved and Regent Pursell seconded that the Board of Regents approve the 1998-99 Budget Strategy for the preparation of the FY99 appropriation request to the Department of Management and Budget.

Motion carried.

.5300M 1999 CAPITAL OUTLAY BUDGET REQUEST

Section 13

Regent Antonini moved and Regent Stephens seconded that the Board approve the Fiscal Year 1999 Capital Outlay Budget Request.

Motion carried.

.5301M POLICY: ASSESSMENT AND COLLECTION OF TUITION & FEES

Section 14

Regent Antonini moved and Regent Stephens seconded that the Board approve the Policy - Assessment and Collection of Tuition and Fees as shown on the following two pages.

Effective Date	Date of Revision	POLICIES, RULES AND REGULATIONS	
4-24-68	11-18-97		
Chapter Name		Chapter No.	Page
Tuition, Fees, Fines, Deposits & Refunds		12.1.3	1 of 2
Issue			
Assessment & Collection of Tuition & Fees			

UNIVERSITY POLICY STATEMENT:

Tuition and Fees shall only be assessed in an amount approved by the University Board of Regents and shall be collected in a timely, effective and professional manner.

UNIVERSITY PRACTICE:

University practice for administering this policy include:

1. Any modification in tuition and fees shall be presented to the Board of Regents annually for their approval.
2. Students who elect to pay in installments including a University sanctioned external installment payment plan may be assessed an installment fee.
3. Students who fail to remit appropriate payment on established due dates may be assessed a late fee.
4. Students who withdraw from the University or reduce their academic load shall have their assessment of tuition and fees reduced in accordance with published course load reduction schedules. This reduction in assessment shall satisfy the federally mandated "Fair and Equitable Refund" rules issued by the Secretary of Education or any other federally mandated refund rule which may, in the future, supersede this act. A Program Adjustment Fee and/or Administrative Fee may be assessed.
5. Students who fail to pay their tuition and fee assessment on time and in a sufficient amount may have all University services withheld until such time that they satisfy the University's payment requirements.
6. Students whose accounts become seriously delinquent, which is defined as 90 days past due, are subject to assignment to an external professional agency for collection action.
7. The administration shall report to the Board on a regular basis the status, aging and collection action of student accounts receivable.

RESPONSIBILITY FOR IMPLEMENTATION:

The Student Business Services department is primarily responsible for administering this policy on a daily basis. Other University departments which provide student services shall assist with the administering of the policy as required.

Chapter Name	Chapter No.	Page
Tuition, Fees, Fines, Deposits & Refunds	12.1.3	2 of 2
Issue		
Assessment & Collection of Tuition & Fees		

Only the President and/or Vice President for Business and Finance or designee shall have the authority to make exceptions to this policy when circumstances of an exceptional nature exist or the best interest of the University is clearly served.

SCOPE OF POLICY COVERAGE:

The assessment and collection of tuition applies to all currently enrolled students and/or former students who may still have an outstanding financial obligation to the University.

Authority for Creation or Revision
Minutes of the Board of Regents, Nov. 18, 1997; para. .5301M

.5302M EDUCATIONAL POLICIES COMMITTEE MONTHLY REPORT

Section 15

Regent Pursell moved and Regent Antonini seconded that the Educational Policies Committee Agenda for November 18, 1997 and the minutes of September 16, 1997 be received and placed on file.

Motion carried.

.5303M AUTHORIZATION OF CHARTER SCHOOL

Section 16

Regent Pursell recommended and Regent Stephens seconded that the Board authorize the Ann Arbor Learning Community as a public school academy under the auspices of Eastern Michigan University, subject to the execution of a contract with the Ann Arbor Learning Community; appoint a five-member Board of Directors of the Ann Arbor Learning Community; and authorize the President to negotiate and execute a contract with the Ann Arbor Learning Community for the 1998-99 school year.

Motion carried.

.5304M APPOINTMENT OF CHARTER SCHOOL BOARD MEMBER

Section 17

Regent Pursell moved and Regent Antonini seconded that the Board appoint Paula A. Franti, a pharmacy technician and parent of a student enrolled at the Academy for Business and International Studies, to fulfill a three-year term on the Board of Directors of the Academy for Business and International Studies, effective immediately.

Motion carried.

.5305M 1996-97 CHARTER SCHOOLS ANNUAL REPORT

Section 18

Regent Pursell moved and Regent Antonini seconded that the 1996-97 Charter Schools Annual Report be received and placed on file.

Motion carried.

**.5306M PROPOSED NEW ACADEMIC PROGRAM - BACHELOR OF
SCIENCE IN ELECTRONIC ENGINEERING TECHNOLOGY**

Section 19

Regent Pursell moved and Regent Stephens seconded the recommendation to approve the new academic program, Bachelor of Science in Electronic Engineering Technology beginning with the Fall 1998 semester.

Motion carried.

**.5307M PROPOSED NEW ACADEMIC PROGRAM: BACHELOR OF
SCIENCE IN MECHANICAL ENGINEERING TECHNOLOGY**

Section 20

Regent Pursell moved and Regent Antonini seconded that the Board approve the new academic program, Bachelor of Science in Mechanical Engineering Technology commencing with the Fall 1998 semester.

Motion carried.

.5308M FACULTY AFFAIRS COMMITTEE MONTHLY REPORT AND MINUTES

Section 21

Regent Thomas moved and Regent Antonini seconded that the Faculty Affairs Committee agenda for November 18, 1997, and the Minutes of September 16, 1997 be received and placed on file. Regent Thomas described the program presented at the morning's committee meeting which was teaching on the web.

Motion carried.

.5309M PRESIDENT'S ANNUAL SALARY COMPENSATION

Section 22

Regent Antonini moved and Regent Stephens seconded that the Board recommend a salary increase for the President of \$22,500.00 for the period of November 18, 1997, through June 30, 1998, and establish the President's annual base salary at one Hundred Eighty-Five Thousand dollars effective July 1, 1998.

Motion carried.

.5310M MEETING ADJOURNED

Regent Stephens moved and Regent Antonini seconded that the Regular Meeting of the Board be adjourned at 2:12 p.m. The next meeting of the Board of Regents will be January 20, 1998.

Motion carried.

Respectfully submitted,

Dana C. Aymond
Secretary to the Board of Regents