

1994

## Board of Regents Meeting Materials, December 6, 1994

Eastern Michigan University

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Eastern Michigan University  
BOARD OF REGENTS

Index of the Regular Meeting of the Board of Regents, December 6, 1994.

		<u>Page No.</u>
.4920M	1994-95 Auxiliary Fund Revised Operating Budget.....	14
.4916M	Accounts Receivable Report.....	8
.4923M	Approval to Lease Space for Food and Beverage Service...15	15
.4907M	Black History Month Resolution.....	2
.4908M	Cellar Roots Resolution.....	2
.4909M	Centennial of Band Music at Eastern Michigan University Resolution.....	3
.4926M	Commencement Speaker and Honorary Degree Recipient.....	16
.4915M	Construction Projects Progress Report.....	8
.4924M	Educational Policies Committee Monthly Report.....	15
.4929M	Faculty Affairs Committee Monthly Report.....	19
.4919M	Finance Committee Monthly Report.....	14
.4914M	Grants/Contracts Report.....	8
.4913M	Internal Audit Report.....	8
.4931M	Meeting Adjourned.....	19
.4910M	Men's Cross Country Team Resolution.....	3
.4906M	Minutes of October 25, 1994.....	1
.4928M	POLICY DELETION: Rental of Office Machines.....	19
.4927M	POLICY REVISION: Extreme Weather.....	16
.4925M	REPORT: 1993-94 Affirmative Action Audit and 1994-95 Affirmative Action Plan.....	16
.4921M	REPORT: Liabilities -- Life Insurance, <u>Compensated</u> <u>Absences and Post Retirement</u> .....	14
.4911M	Rosella Bannister Resolution.....	4
.4922M	Selection of External Auditors 1994-1999 Cycle.....	15
.4918M	Separations/Retirements.....	12
.4917M	Staff Appointments.....	9
.4930M	Student Affairs Committee Monthly Report.....	19
.4912M	Treasurer's Report.....	7

**EASTERN MICHIGAN UNIVERSITY**  
**Board of Regents**

Official minutes of the December 6, 1994, Board of Regents meeting.

The regular meeting of the Eastern Michigan University Board of Regents was called to order by Chair Robert A. DeMattia at 1:32 p.m., in Room 201 Welch Hall, Ypsilanti, Michigan.

Chair DeMattia asked Secretary Reid for an attendance roll call.

The Board members present were:

Chair Robert A. DeMattia  
Regent Frederick L. Blackmon  
Regent James Clifton  
Regent Anthony A. Derezinski  
Regent Philip A. Incarnati  
Regent Mara M. Letica  
Regent Gayle P. Thomas

The Board member absent was:

Regent Carl D. Pursell

Members of the Administration present were:

President William Shelton  
Executive Vice President Roy Wilbanks  
Provost and Vice President Ronald Collins  
Vice President Patrick Doyle  
Vice President Laurence Smith  
Secretary to the Board of Regents and  
Executive Associate to the President Juanita Reid

.4906M      **MINUTES OF OCTOBER 25, 1994**

Regent Blackmon moved and Regent Clifton seconded that the minutes of the October 25, 1994, regular meeting of the Board of Regents be approved.

Motion Carried.

**.4907M      BLACK HISTORY MONTH RESOLUTION**

Regent Clifton moved and Regent Thomas seconded that the following resolution be approved:

**WHEREAS**, people of African American descent have positively influenced the world, national, and state events throughout the course of history; and

**WHEREAS**, the contribution of African American individuals have significantly enhanced the quality of life within the State of Michigan as well as within the United States; and

**WHEREAS**, Eastern Michigan University, in accordance with its educational mission, continues to provide an exceptional and diverse environment for its campus citizens and to promote understanding of the significant contributions made by African Americans; and

**WHEREAS**, Randall Robinson, Executive Director of TransAfrican, will participate in the Eastern Michigan University Martin Luther King Day celebration; and

**WHEREAS**, the University has chosen to extend the activities of Black History Month to begin on January 16, 1995 to coincide with the celebration of Dr. King's holiday;

**NOW, THEREFORE, BE IT RESOLVED**, that the Eastern Michigan University Board of Regents urges all Eastern Michigan University students, faculty, and staff to celebrate January 16 to February 18, 1995 as Black History Month, and to join the President of the United States and the Governor of the State of Michigan in their recognition of the many contributions of African Americans to our state and to our nation by observing February as Black History Month.

Motion Carried.

**.4908M      CELLAR ROOTS RESOLUTION**

Regent Blackmon moved and Regent Clifton seconded that the following resolution be approved:

**WHEREAS**, the 1993 Cellar Roots, Eastern Michigan University's magazine of the literary and visual arts earned national acclaim by winning a Pacemaker Award in recognition for its general excellence and outstanding achievement; and

**WHEREAS**, the Pacemaker--the highest award given to college magazines--was presented to Cellar Roots by the Associated Collegiate Press at the National College Media Convention in New Orleans, November 5, 1994; and

WHEREAS, Cellar Roots also was named an All-American magazine by virtue of earning marks of distinction in the categories of Concept; Content; Design & Layout; Writing & Editing; and Photography, Art and Graphics; and

WHEREAS, Cellar Roots since 1971 has received many national awards for its design, content and overall quality;

Motion Carried.

**.4909M      CENTENNIAL OF BAND MUSIC AT EASTERN MICHIGAN UNIVERSITY RESOLUTION**

WHEREAS, music education at Eastern Michigan University has a long and rich tradition dating to the institution's earliest years and

WHEREAS, performances by instrumental groups have long been a principal feature of skilled music performance, and

WHEREAS, the first beginnings of band music at EMU can be traced to 100 years ago in 1894, and

WHEREAS, band music at EMU has contributed greatly to the cultural richness and vitality of both the campus and the community, and

WHEREAS, EMU's rich band music tradition has gained prominence for the institution among professional peers as well as among school music programs and the general public in and beyond the state of Michigan

NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents congratulates the past and present faculty, staff, students, and friends of the Music Department on reaching this significant historical milestone of a centennial of band music at EMU, commends all involved for a century of music excellence which has culturally enriched campus and community and attracted favorable attention to EMU, and conveys best wishes for further significant successes and distinguished achievements in the future.

Motion Carried.

**.4910M      MEN'S CROSS COUNTRY TEAM**

Regent Derezinski moved and Regent Letica seconded that the following resolution be approved:

WHEREAS, the Eastern Michigan University Men's Cross Country Team won its fifth consecutive Mid-American Conference championship October 29, 1994; and

WHEREAS, EMU scored 37 points to runner-up Ohio University's 64 points; and

WHEREAS, EMU placed four of its runners in the top ten, including Jason Boothroyd in third, Clint Verran in fourth, Dominic Middleton in fifth and Paul McMullen in eighth; and

WHEREAS, Boothroyd, Verran, McMullen and Middleton were named to the All Mid-American Conference Team; and

WHEREAS, Head Coach Robert Parks was selected as Mid-American Conference Coach of the Year for the sixth time; and

WHEREAS, two EMU runners were named to the 1994 Owens-Corning Academic All-MAC Men's Cross Country Team, including senior Clive Bonelle, a fine arts major with a 3.06 grade point average, and sophomore Clint Verran, an exercise science major with a 3.68 grade point average. Junior Jon Borke, with a 3.28 average as a social work major, was awarded honorable mention honors.

WHEREAS, EMU competed in the NCAA District IV Championships November 12, 1994, finishing fifth; and

WHEREAS, Jason Boothroyd and Dominic Middleton qualified for the NCAA national championship meet and were selected to the All-District Team; and

WHEREAS, Middleton finished 114th and Boothroyd 149th out of 178 runners at the national championship meet;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents commends and congratulates the Men's Cross Country Team, Head Coach Robert Parks and Assistant Coach Brad Fairchild for the honor and distinction they have brought themselves and Eastern Michigan University.

Motion Carried.

**.4911M      ROSELLA BANNISTER RESOLUTION**

Regent Letica moved and Regent Derezinski seconded that the following resolution be approved:

WHEREAS, Rosella Bannister has served Eastern Michigan University since 1973 as Director of the National Institute for Consumer Education and as a teacher of courses and workshops in consumer economics, investment fraud, and personal finance.

WHEREAS, Ms. Bannister supervises a comprehensive consumer education program and maintains a national clearinghouse for educational materials and resources related to consumer issues; and

WHEREAS, she has held responsible positions in journalism, business, higher education, and government, including service as Education Program Specialist with the United States Department of Education; and

WHEREAS, she has worked tirelessly on behalf of consumer interests both nationally and internationally in such countries as Japan, Korea, Spain, the United Kingdom, and Hungary; and

WHEREAS, she has written and published monographs, newsletters, educational guides, and three textbooks in the areas of consumer education, personal and family finance, investment, and credit; and

WHEREAS, her 1982 monograph The Classification of Concepts in Consumer Education forms the definitive conceptual basis for research in the field of consumer education; and

WHEREAS, she has brought to Eastern Michigan University more than \$2,000,000 in external grants, contracts, and gifts; and

WHEREAS, in 1990 Rosella Bannister was awarded a higher education honor for significant contributions to the field of consumer education, the national Stewart M. Lee Consumer Education Award from the American Council on Consumer Interests;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Regents at Eastern Michigan University congratulates Rosella Bannister on her many accomplishments and commends her for the recognition she continues to bring to the National Institute for Consumer Education, the College of Education and to Eastern Michigan University.

Motion Carried.

#### COMMUNICATIONS

Chair DeMattia announced that there were six requests to address the Board and that the one-half hour for communications would allow approximately five minutes for each speaker.

Chair DeMattia called the first speaker to address the Board.

Anthony Daniels, representing Student Government, requested that classes be suspended on January 16, 1995, for respect of the Martin Luther King holiday as a time to celebrate our hero.

Kalonji Aito, representing Student Organization for African American Unity, Student Government TUSC subcommittee of African American concerns, supported the request for classes to be cancelled on Martin Luther King Day in 1995. He also wanted staff increased in the Multicultural Center.

Evan A. Eberhart, representing Student Association of Black Filmmakers, Black Men's Coalition, expressed his concern for the climate at Eastern Michigan University and also supported the request for classes to be cancelled on Martin Luther King Day in 1995.

Yarisha Green, representing UMOJA, stated that a vast majority of black students on campus want a Multicultural Center that works and to have classes on Martin Luther King Day cancelled.

Joan Kennedy Hughes, representing herself, stated that she has been experiencing harassment on her job. She also stated that the African American employees on campus are also suffering.

Frederick Champnella, representing the EMU Huron Restoration Alumni Chapter, stated he was proud of the growth of the EMU Huron Restoration Alumni Chapter and that they will continue to pursue the return of the Huron logo and name.

### **PRESIDENT'S REPORT**

Mr. Chairman and members of the Board of Regents, thank you for the opportunity to share some activities of the University with you. As we near the completion of the fall semester, I am pleased to observe that we have had a productive and successful term in spite of an enrollment lower than anticipated. At the last meeting we presented, and the Board approved, a revised General Fund operating budget to reflect the decline in enrollment. Today we are proposing a revision in the Auxiliary Fund budget which is necessary again due to the lower student enrollment for this semester. We have been able to make these revisions without substantial hardships on the operations and personnel of the University. We are also working diligently to reach our projected enrollment goals for the winter term. I want to acknowledge the many members of the University community who have personally committed time and energy to this process.

As indicated in the resolutions which were just passed by the Board, we have many reasons to celebrate during this holiday season. In addition to those activities highlighted by the resolutions, there are several other university achievements that should be noted. First, the Eastern family responded generously to the United Way Campaign by surpassing the campus campaign goal by 16 percent with contributions exceeding \$94,000. Appreciation is extended to Jannetta Logan and Jim Vick for their leadership in the campaign.

Our ability to attract exceptional, academically-talented students was evident last Saturday as more than 490 high school seniors with national ACT test scores of 25 and high school grade point averages of 3.5 or higher participated in the Presidential Scholarship Day on campus. I had the opportunity to speak to the hundreds of parents who attended the program and was pleased with their positive comments about Eastern Michigan University. All of the students are automatically eligible for a significant academic scholarship and the competitive test winners will receive the largest scholarship awards given by the University. More than \$3 million in scholarships were offered at the session.

We believe that program accreditation by external agencies is a benchmark of excellence for our institution. Recently, the Recreation Division of the Department of Health, Physical Education, Recreation and Dance was awarded full accreditation by the National Recreation and Park Association's Council on Accreditation. As you will remember, we have encouraged our various programs to pursue appropriate accreditations when those accreditations represent an enhancement in quality.

Turning to the political scene, we certainly witnessed some changes during the November elections, both on the national and state levels. It is too early to



assess what implications those changes may mean for public higher education, but we will continue to work diligently with those in leadership positions. There has been strong growth in state revenues and this is a positive indicator for our state and hopefully for higher education. We have submitted our appropriation request for next year which would provide, if funded, a 5 percent increase.

Last week I attended the Retirement Tribute to Congressman William D. Ford in Washington. His retirement marked the end of a 30-year congressional career representing Eastern's district. Along with Former Congressman Carl Pursell, Eastern has been served by some outstanding and dedicated governmental servants. I am pleased to report that any proceeds remaining from the Tribute Dinner in Washington will be donated to the William D. Ford Congressional Scholarship program. Additionally, I have been notified by Mr. Ford's office that his personal collection of Time magazine covers signed by national leaders and dignitaries and prominently displayed in his office, will be donated to Eastern to be permanently displayed in our new library.

I have just a few additional comments about today's agenda. I call your attention to the 1993-94 Affirmative Action Audit Report. We continue to make progress in our goal of diversification of the University community. Nearly every category showed improvement over last year. However, we recognize that this is a continuing process and we are firmly committed to the attainment of our goals. Also, we are recommending Darrell Cooper to serve as the commencement speaker later this month. Mr. Cooper is a very successful business person, author, and civic leader and we are extremely fortunate to have him as a friend of the University. He currently serves as the Chair of the Eastern Michigan University Foundation and accepted the leadership role in our Campaign for Scholars.

There will be numerous campus activities in celebration of the holidays and you are invited to participate. Commencement is scheduled for 2:00 p.m. on Sunday, December 18, in Bowen Field House. On behalf of the entire University community, I wish to express our appreciation for your dedication to Eastern Michigan University. Mr. Chairman, if there are specific questions, I will be pleased to respond at this time.

#### .4912M      TREASURER'S REPORT

##### Section 1

Regent Incarnati moved and Regent Derezinski seconded that the Treasurer's Report for the month of October 1994, be received and placed on file.

Motion Carried.

**.4913M INTERNAL AUDIT REPORT**

Section 2

Regent Incarnati moved and Regent Derezinski seconded that the Internal Auditor's Activity Report for the month of December 1994, be received and placed on file.

Motion Carried.

**.4914M GRANTS/CONTRACTS REPORT**

Section 3

Regent Incarnati moved and Regent Derezinski seconded that the 46 Grants and Contracts totaling \$959,058 for the period of October 8, 1994 through November 10, 1994, be accepted.

Motion Carried.

**.4915M CONSTRUCTION PROJECTS PROGRESS REPORT**

Section 4

Regent Incarnati moved and Regent Derezinski seconded that the Board of Regents receive and place on file the Construction Projects Progress Report for the period ending November 11, 1994.

Motion Carried.

**.4916M REPORT: ACCOUNTS RECEIVABLE**

Section 5

Regent Incarnati moved and Regent Derezinski seconded that the Board of Regents receive and place on file the Student Accounts Receivables Report, the Recoveries of Delinquent Receivables, and the Comparison to Collection Activity as of October 31, 1994.

Motion Carried.

DATE: DECEMBER 6, 1994  
 BOARD REPORT FOR: 12/06/94  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

PAGE  
 APPOINTMENT

.4917M STAFF APPOINTMENTS  
 Section 6

Regent Incarnati moved and Regent Derezhinski seconded that the Board of Regents approve 21 staff appointments for the months and dates shown on the attached listing.

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	PAY RATE	APPT %	RACE	SEX	REASON FOR CHANGE
Jolley, Edward	Controllers Office	AP-13	Controller & Treasurer	11/01/94	\$ 70,000	100	B	M	Appointment
Nagle, Charles	Intercollegiate Athletics	AP-09	Assistant Athletic Director Marketing & Promotions	11/01/94	\$ 41,497	100	W	M	Appointment
Dill, Gregory	Physical Plant	AP-08	General Supervisor Custodial/Grounds	10/03/94	\$ 32,400	100	B	M	Appointment
Prekates, Alice	Development	PT-09	Development Officer	10/24/94	\$ 41,497	100	W	F	Appointment
McCabe-Brans, Chica	Centers For Corporate Training	PT-08	Program Coordinator	10/17/94	\$ 32,500	100	W	F	Appointment
Borders, Andrea	Equity Programs	PT-07	Coordinator, MTI Program	10/06/94	\$ 27,500	100	B	F	Appointment
Griffen, Emily	Intercollegiate Athletics	PT-06	Assistant Manager Sports Information	7/05/94	\$ 23,500	100	W	F	Appointment

DATE: DECEMBER 6, 1994  
 BOARD REPORT FOR: 12/06/94  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	PAY RATE	APPT %	RACE	SEX	REASON FOR CHANGE
Weber, Sheila	Intercollegiate Athletics	PT-06	Athletic Academic Support Specialist	10/31/94	\$ 25,000	100	W	F	Appointment
Howrich, Amy	University Computing	PT-05	Computer Operator	11/07/94	\$ 21,500	100	W	F	Appointment
Leonard, Richard	Public Safety	CP-01	Officer-Campus Police	10/19/94	\$ 21,753	100	W	M	Appointment
Carter, Phyllis	Corporate Education Center	CS-04	Secretary II	10/04/94	\$ 18,073	100	W	F	Appointment
Harkrader, Helen	Teacher Education	CS-04	Secretary II	11/01/94	\$ 18,073	100	W	F	Appointment
Stokes-Pate, Lori	University Publications	CS-04	Secretary II	10/26/94	\$ 18,073	100	W	F	Appointment
Gorst, Larry	Physical Plant	PM-11	Plumber	10/10/94	\$ 24,002	100	W	M	Appointment

DATE: DECEMBER 6, 1994  
 BOARD REPORT FOR: 12/06/94  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

Motion Carried.

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	EFFECTIVE DATE	PAY RATE	APPT %	RACE	SEX	REASON FOR CHANGE
Kolek, David	Physical Plant	FM-21	Plumber	10/27/94	\$ 24,002	100	W	M	Appointment
Williams, Cecil	Physical Plant	FM-21	Plumber	10/31/94	\$ 24,002	100	B	M	Appointment
Randolph, Sandra	Physical Plant	FM-06	Custodian	9/28/94	\$ 14,172	100	W	F	Appointment
Vaughn, Lawrence	Physical Plant	FM-06	Custodian	10/17/94	\$ 14,172	100	B	M	Appointment
Alexander, Elisabeth	Dining Services	FM-95	Fast Food Worker	9/12/94	\$ 6,891	62	B	F	Appointment
Brock Jr., Montrose	Dining Services	FM-95	Fast Food Worker	10/19/94	\$ 6,891	62	B	M	Appointment
Davis, Brian	Dining Services	FM-95	Fast Food Worker	9/22/94	\$ 6,891	62	B	M	Appointment

DATE: DECEMBER 6, 1994  
 BOARD REPORT FOR: 12/06/94  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

PAGE 1  
 RETIREMENTS/  
 SEPARATIONS

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	PAY RATE	APPT %	RACE	SEX	REASON FOR CHANGE
McKensie, Sue Ilene	Development Office	AP-09	Assistant to Executive Director Univ. Development	12/07/81	10/31/94	\$ 42,246	100	W	F	Personal
Wehrlin, Maureen	Student Accounting	AP-08	Assistant Manager Student Accounting	8/04/76	10/31/94	\$ 24,440	50	W	F	Retiring
Karban, Richard	Intercollegiate Athletics Mans Swimming	AC-11	Assistant Coach	9/01/89	10/14/94	\$ 19,417	100	W	M	Personal
Miller-Cline, Gail	Health Services	PT-08	Supervisor Medical Technologist	7/01/94	11/04/94	\$ 34,645	100	W	F	Other Job
Gasparella, Doreen	Study of Children & Family	PT-05	Administrative Assistant I	10/08/92	11/04/94	\$ 10,026	50	W	F	Other Job
Church, Stacey	Management	CS-05	Senior Secretary	8/28/89	9/30/94	\$ 20,565	100	W	F	Quit w/o Notice
Keenan, Susanne	World College	CS-05	Senior Secretary	10/06/80	10/10/94	\$ 23,280	100	W	F	Did Not Return From Leave

Regent Incarnati moved and Regent Derezniski seconded that the Board of Regents approve nine separations and retirements for the months and dates shown on the attached listing.

.4918M SEPARATIONS/RETIREMENTS  
 Section 7

DATE: DECEMBER 6, 1994  
 BOARD REPORT FOR: 12/06/94  
 ALPHABETICAL LISTING WITHIN  
 CLASSIFICATION LEVEL WITHIN  
 EMPLOYEE GROUP

EASTERN MICHIGAN UNIVERSITY  
 CURRENT PERSONNEL MASTER FILE

RETIREMENTS/  
 SEPARATIONS

Motion Carried

NAME	DEPARTMENT	RANK/ CLASS	JOB TITLE	HIRE DATE	SEPARATION DATE	PAY RATE	APPT %	RACE	SEX	REASON FOR CHANGE
Hobson, Belinda	Admissions Internal Operations	CS-04	Data Entry Clerk II	10/16/91	9/30/94	\$ 17,719	100	B	F	Discharged
Daly, Robert	Physical Plant	FM-06	Custodian	4/18/91	10/21/94	\$ 21,852	100	W	M	Other Job

**.4919M FINANCE COMMITTEE MONTHLY REPORT**

**Section 8**

Regent Incarnati moved and Regent Clifton seconded that the Working Agenda for December 6, 1994, and the minutes for October 25, 1994, be received and placed on file.

Motion Carried.

**.4920M 1994-95 AUXILIARY FUND REVISED OPERATING BUDGET**

**Section 9**

Regent Incarnati moved and Regent Derezinski seconded that the Board of Regents approve the 1994-95 Auxiliary Fund Revised Operating Budget. The revisions are from \$31.4 million to \$30 million gross revenue, from \$28.2 million expense to \$27.6 million expense. The Auxiliary Fund net of operations is reduced from \$3.2 million to \$2.4 million.

Motion Carried.

**.4921M REPORT: LIABILITIES -- Life Insurance, Compensated Absences and Post Retirement**

**Section 10**

Regent Incarnati moved and Regent Clifton seconded that the Board of Regents receive and place on file the Report on Liabilities--Life Insurance, Compensated Absences and Post Retirement.

Regent Incarnati thanked members of the Business and Finance staff in their preparation of the Liabilities Report and that the information had been included in previous audit reports. This report further clarifies the liabilities for the University.

Motion Carried.



**.4922M      SELECTION OF EXTERNAL AUDITORS 1994-1999 CYCLE**

Section 11

Regent Incarnati moved and Regent Derezinski seconded that the Board of Regents authorize the administration to engage the firm of Arthur Andersen and Company as External Auditors for the 1994-95 fiscal year. It is also recommended that the Board of Regents express its intent to review this appointment annually and, pending satisfactory review, to extend the contract for a total duration of five years.

Regent Thomas asked for clarification on the annual review and how it fit with the five-year contract.

Regent Incarnati stated that it is a five-year contract and that the Board has an option annually, should they chose, to withdraw from that five-year commitment based on any concerns regarding the process or performance of the auditors. It is not a rolling five-year contract.

Regent Blackmon abstained from voting.

Motion Carried.

**.4923M      APPROVAL TO LEASE SPACE FOR FOOD AND BEVERAGE SERVICE**

Section 12

Regent Incarnati moved and Regent Clifton seconded that the Board of Regents authorize the President to sign a lease agreement for space in the Corporate Education Center and Huron Golf Club for the purpose of providing contracted food and beverage service.

Motion Carried.

**.4924M      EDUCATIONAL POLICIES COMMITTEE MONTHLY REPORT**

Section 13

Regent Derezinski moved and Regent Clifton seconded that the Educational Policies Committee Agenda for December 6, 1994, and the Minutes of October 25, 1994, be received and placed on file.

Motion Carried.

**.4925M      REPORT: 1993-94 AFFIRMATIVE ACTION AUDIT AND 1994-95 AFFIRMATIVE ACTION PLAN**

Section 14

Regent Derezinski moved and Regent Incarnati seconded that the July 1993 - September 1994 Affirmative Action Audit and 1994-95 Affirmative Action Plan be received and placed on file. The Executive Summary provides an overview of the progress made by the institution for the period noted. The Plan provides direction for the new plan year for those job groups identified as underutilized.

Motion Carried.

**.4926M      COMMENCEMENT SPEAKER AND HONORARY DEGREE RECIPIENT**

Section 15

Regent Derezinski moved and Regent Clifton seconded that the Board of Regents approve the selection of Darrell H. Cooper, chairman of the board of Fernco, Inc., as the commencement speaker and honorary degree recipient at Eastern Michigan University's December 18, 1994, commencement ceremony.

Chair DeMattia stated his support of Darrell Cooper as the honorary degree recipient and that he is a strong ambassador for the University.

Motion Carried.

**.4927M      POLICY REVISION: EXTREME WEATHER**

Section 16

Regent Derezinski moved and Regent Clifton seconded that the Board of Regents approve the revision of the Extreme Weather Policy. The purpose of the revision is to update and add clarity to the existing policy. Improvements to the existing policy include a reference to pedestrian mobility and examples of the types of extreme weather conditions, e.g., snow, freezing rain, floods and hazardous wind. The policy also speaks to evaluating weather conditions in the context of the University's responsibility to provide educational services, especially to those who live on or immediately adjacent to campus. The issue of personal safety concerns when weather conditions are poor but not to the extent which would warrant closure of the University is also addressed.



# Policies, Rules and Regulations

Effective Date	Date of Revision
12-1-78	12-6-94
Chapter Name	
EMPLOYMENT/AFFIRMATIVE ACTION	

Chapter No.	Page
3	

ISSUE

## EXTREME WEATHER POLICY

### UNIVERSITY POLICY STATEMENT:

It is the policy of Eastern Michigan University that only the President or his/her designee has the authority to temporarily modify class and/or work schedules in the event of extreme weather conditions including but not limited to snow, freezing rain, floods, and hazardous winds. This decision may include the temporary cancellation of all or part of scheduled academic programs and closure of the University.

During an unscheduled closure, certain designated personnel are expected to report for work. For the purpose of this policy, designated employees are defined as Safety and Security officers, Heating Plant employees, Physical Plant Maintenance, Grounds and Custodial employees, Food Service employees (when students are in residence), Switchboard employees, and any other employees who are specifically requested to report to work by the President or his/her designee.

### UNIVERSITY PRACTICE:

University practices for implementing this policy include:

1. It is the University's practice to evaluate extreme weather conditions in the context of its responsibility to provide the educational services purchased by students, particularly those who live on or immediately adjacent to campus.
2. The Vice President for Business and Finance, utilizing information gathered by the departments of Public Safety and Physical Plant, will advise the President or his/her designee of regional weather conditions and advisories affecting vehicle and pedestrian mobility. In addition to campus roads, walkways, and parking lots, regional streets and highways and weather reports will be monitored through the Washtenaw County and State Police agencies.

<b>EXTREME WEATHER POLICY</b>
-------------------------------

3. In the event the President or his/her designee elect to modify class or work schedules, information will be immediately conveyed to the following campus departments:

EMU Department of Public Safety	487-1222
EMU Switchboard	487-1849
WEMU-FM (89.1)	487-2460
EMU Newslite (Dept. of Public Information)	487-2460

The department of Public Information will also attempt to have the information broadcast over local radio stations, such as WJR (76-AM), WAAM (1600-Am) and WTKA (1050-AM). However, any doubt regarding the status of University operations should be confirmed by contacting the above listed campus departments.

4. The EMU department of Public Safety will be responsible for entering school closing information into the Law Enforcement Information Network (LEIN) System, which includes, among its subscribers, various television and radio stations in the state of Michigan.
5. In the event that class/work schedules are not officially cancelled due to poor weather conditions, but an employee is unable or elects, because of personal safety concerns, not to report to work: the employee must notify his/her immediate supervisor as soon as possible of their intended late arrival or absence.
6. In the event that class/work schedules are officially cancelled due to poor weather conditions: employees who are not required to report for work and/or who have reported for work and are later sent home, shall be paid in accordance with the terms and conditions of their respective collective bargaining agreement. Non-bargained for employees will be paid in accordance with the department of Human Resources' policy regarding closure of the University.

**RESPONSIBILITY FOR IMPLEMENTATION:**

The President of the University or his/her designee has the overall responsibility for implementation of this policy. The management of the policy is with the Vice President for Business and Finance in conjunction with the Executive Vice President who provides oversight to the Human Resources and Public Information departments.

**SCOPE OF POLICY COVERAGE:**

This policy applies to all University employees and students.

Motion Carried.

**.4928M POLICY DELETION: RENTAL OF OFFICE MACHINES**

Section 17

Regent Derezinski moved and Regent Incarnati seconded that the Board of Regents approve the deletion of the University Policy, Rental of Office Machines. The policy was implemented in 1964 to cover the rental fees for equipment used in several Business Education classes. The policy is no longer relevant. The assessment of course fees has replaced the previous rental fees for courses. A copy of the policy is provided.

Motion Carried.

**.4929M FACULTY AFFAIRS COMMITTEE MONTHLY REPORT**

Section 18

Regent Blackmon moved and Regent Clifton seconded that the Faculty Affairs Committee Agenda for December 6, 1994, and the Minutes of October 25, 1994, be received and placed on file.

Motion Carried.

**.4930M STUDENT AFFAIRS COMMITTEE MONTHLY REPORT**

Section 19

Regent Letica moved and Regent Derezinski seconded that the Student Affairs Committee Agenda for December 6, 1994, and the Minutes of October 25, 1994, be received and placed on file.

Motion Carried.

Chair DeMattia extended best wishes for a happy and safe holiday period and a very prosperous new year.

**.4931M MEETING ADJOURNED**

Regent Blackmon moved and Regent Derezinski seconded that the regular meeting of the Board be adjourned at 2:30 p.m.

Motion Carried.

Respectfully submitted,