

1988

# Board of Regents Meeting Materials, October 26, 1988

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**EASTERN MICHIGAN UNIVERSITY**

**Board of Regents**

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EASTERN MICHIGAN UNIVERSITY

Board of Regents

Official minutes of regular meeting of October 26, 1988

The Board meeting was called to order by Chairwoman Titsworth at 11:12 a.m.

Chairwoman Titsworth asked Secretary Wilbanks for an attendance roll call.

The Board members present were:

Geneva Titsworth, Chairwoman

John Burton, Anthony A. Derezinski, Thomas Guastello

Richard N. Robb, Donald E. Shelton and William Simmons

Absent: Geraldine M. Ellington

Administration present:

President John W. Porter

Provost Ronald W. Collins

Vice Presidents: Janet G. Pichette, Laurence N. Smith  
and Roy Wilbanks

Chairwoman Titsworth stated that all agenda items are discussed indepth in the committee meetings. She stated that agenda items are taken seriously although they may have the appearance at the Board meeting of passing quickly.

Chairwoman Titsworth asked if there were any additions or deletions to the agenda. Regent Simmons stated that Section 40 - Executive Session should be deleted from the agenda.

.3848M

Regent Shelton moved and Regent Burton seconded that the agenda be accepted with the deletion of Section 40 - Executive Session.

Motion carried.

Chairwoman Titsworth asked Secretary Wilbanks if there were any formal requests to address the Board. Secretary Wilbanks stated there were no requests.

Chairwoman Titsworth asked Secretary Wilbanks for any announcements and communications. Secretary Wilbanks stated that there was an announcement and a resolution.

Regent Robb announced that President John W. Porter will receive the Philip A. Hart Award from the Michigan Women's Hall of Fame at its fifth annual induction dinner Thursday, October 27, 1988. Regent Robb stated that each year a male honoree is selected for his support and understanding of women's issues, concerns and contributions to the advancement of women's rights.

Regent Burton stated that he would like Provost Collins to read the resolution.

#### RESOLUTION

WHEREAS, Project SERAPHIM, with headquarters in the Eastern Michigan University Department of Chemistry, is the only project of its kind in any science field in the world, providing: a clearinghouse for instructional microcomputer information in Chemistry; collecting and distributing materials; maintaining large databases of available software, computer users, and software reviewers; training teachers; carrying out research and developing new materials; and

WHEREAS, Project SERAPHIM has received \$1,601,899 in funding since January 1982 from the National Science Foundation for both the project and fellowships; and

WHEREAS, Project SERAPHIM, under the Directorship of John W. Moore, has attracted world wide recognition as a singularly unique project attracting visitors on a regular basis to view Project SERAPHIM's works and literature; and

WHEREAS, Project SERAPHIM maintains an international mailing list of 11,000 names that include K-12 and Higher Education teachers; and

WHEREAS, Project SERAPHIM has nearly 600 different microcomputer programs on approximately 175 different disks and has distributed more than 80,000 floppy disks for the Apple and IBM microcomputers described in the project's extensive Catalogue; and

WHEREAS, Project SERAPHIM sponsors workshops and symposia nationwide often utilizing CHYMNET, a novel method of computer conference networking; and

WHEREAS, John W. Moore, Professor of Chemistry and Director of Project SERAPHIM, with more than 20 years' experience using computers in Chemical Education has presented more than 150 lectures at conferences and colloquia and has taught or organized more than 40 workshops for teachers; and

WHEREAS, John W. Moore is the author of more than 90 publications in the field of Chemistry and Computer Applications in Chemistry, and is the editor of the first scientific publication on disk, Journal of Chemical Education: Software; and

WHEREAS, John W. Moore has received several awards for his teaching including the Catalyst Award of the Chemical Manufacturers Association, the Eastern Michigan University Distinguished Faculty Award, the Michigan Association of Governing Boards' Distinguished Faculty Member Award, and a Silver Medalist Award in the CASE Professor of the Year competition;

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates and commends Project SERAPHIM and John W. Moore for these outstanding honors, distinctions and accomplishments and for the recognition which they have brought to Eastern Michigan University.

.3849M

Regent Burton moved and Regent Simmons seconded that the resolution be received and placed on file.

Motion carried.

Professor John W. Moore thanked the Board for their recognition.

.3850M

Regent Simmons moved and Regent Shelton seconded that the preliminary minutes of September 27, 1988 be received and placed on file.

Motion carried.

#### THE PRESIDENT'S REPORT FOR OCTOBER 1988

October 1988 was a most successful month for the University. Settlement of the AFSCME contract has been reached for the next two years, enrollment is at an all-time high and many previously identified unmet needs have been addressed. A full complement of faculty is in place and the 55 new faculty members are becoming acclimated to the University policies and procedures.

Road repair projects that were not completed by the start of the academic year are now complete and major construction projects are close to being on schedule. The fall is an appropriate time to take a tour of the additions to the campus scene before the snow falls. Such a campus tour would include: (1) a visit to the Martin Luther King Gardens, (2) the Bowen Field House additions, (3) the renovations in the Snow Health Center, (4) completion of the Children's Center addition in Rackham, (5) a visit to the One-room Schoolhouse, (6) a tour of the fourth floor of Pierce Hall, (7) a tour of Welch Hall, (8) a visit to the new site of the College of Business, and (9) a walk around the Huron Shores Project site and a view of the Ford Lake landscape would also be a breathtaking experience.

October of each year begins the University's shift from a focus upon the current year's activities to aggressive planning for the upcoming year--in this instance the 1989-90 fiscal and academic years. The University has already begun efforts to focus on 1989-90 by submitting recommendations for funding for next year. The funding projects a \$5 million increase in the budget with a 5 percent increase in state support and a 7.7 percent increase in tuition.

In addition, efforts are already underway to focus attention on enrollment targets for 1989-90. Based upon the best projections available at this time, it is anticipated that enrollment could again reach 25,000 if stringent enrollment controls are not placed upon the system. At this time, the plans are to maintain the level of enrollment below the 24,000 level, which is 20 percent in excess of the 20,000 target figure adopted to conform to facility utilization, parking and adequate support services.

This action is based upon an evaluation of 1988-89 undergraduate enrollments by department. A copy of the evaluation of undergraduate enrollments is attached as Exhibit I. Enrollments for 1988-89 were in excess of 1987-88 actuals of one year ago in all but eight areas. Undergraduate enrollments were down by 6 percent in Music, 10 percent in Chemistry, 6 percent in Accounting and 23 percent in Operations, Research and Information Systems, 9 percent in Health Professions, 4 percent in Nursing, 4 percent in Industrial Technology and 16 percent in Interdisciplinary Technology. Most of the declines are consistent with national trends. Staff explanations are available in regard to these eight areas where a shortfall is evident.

The Department of Management continues to enroll the largest number of undergraduate students (1,576), but the Department of Teacher Education has replaced the Department of Accounting with a total of 1,348 students enrolled. A significant change has taken place in the next three largest departments. Accounting is now the third largest department with 1,099 students, followed by Industrial Technology with 950 undergraduate students. The Department of Communication and Theatre Arts continues to be fifth largest in enrollment with 762 undergraduates.

Monitoring these shifts in student preference is a very important component of the University's planning process and ability to adjust to changing campus views and conditions.

A comparable analysis (attached as Exhibit II) shows the evaluation of the graduate level enrollments. You will note that the largest graduate program is now the Master's in Special Education with 444 students, followed by the Master's in Business Administration with 415 graduate students. The large number of Special Students also needs to be highlighted. For the first time in recent years, less than 40 percent of the graduate students are Special Students. Included in this category are certified students and those not yet admitted to degree status.

Also included in this month's report are the enrollment projections by department for 1989-90. A projected enrollment of 16,273 undergraduate (Exhibit III) and 6,513 graduate students (Exhibit IV) would be about 2,000 less than enrolled for 1988-89.

Hopefully, the Regents will find this data to be informative. It is consistent with our commitment to keep the Regents informed about each of the five major policy areas, (1) Enrollment, (2) Educational Programs, (3) Staffing, (4) Physical Facilities, and (5) Availability of Resources.

(All exhibits are on file in the Secretary to the Board of Regents Office.)



Consent Agenda

TREASURER'S REPORT

.3851M

Section 1

Regent Robb moved and Regent Shelton seconded that the Treasurer's Report for the month of September, 1988 be received and placed on file.

Motion carried.

INTERNAL AUDITOR'S REPORT

.3852M

Section 2

Regent Robb moved and Regent Shelton seconded that the Internal Auditor's report be received and placed on file.

Motion carried.

GRANTS/CONTRACTS

.3853

Section 3

Regent Robb moved and Regent Shelton seconded that the following 13 Education Grants totaling \$733,125 for September, 1988 be accepted.

SUMMARIZATION

EDUCATION

Group I

Grants and Contracts 100% Sponsor Funded

1. (new)  
A grant from Ford Motor Company - Saline in the amount of \$308,900 for "SPC Ford Saline".
2. (continuing)  
A grant from Corporation for Public Broadcasting in the amount of \$110,368 for "1989 Radio Community Service Grant".

3. (new)  
A grant from Michigan Department of Mental Health in the amount of \$90,000 for "Services for Difficult to Manage People".
4. (continuing)  
A grant from Corporation for Public Broadcasting in the amount of \$34,336 for "National Program Production and Acquisition Grant 1989".
5. (new)  
A grant from Raychem Corp., Thermofit Division in the amount of 16,000 for "Raychem Quality Sciences Training".
6. (new)  
A grant from Baxter Healthcare Corp. in the amount of \$11,875 for "Baxter SPC Training".
7. (new)  
A grant from Michigan Department of Education in the amount of \$6,500 for "Home Economics Curriculum Update Grant".
8. (new)  
A grant from Lucas County Children's Services Board in the amount of \$5,500 for "Lucas County Training".
9. (new)  
A grant from Patrick G. Beal & Associates in the amount of \$5,000 for "Beal/Ford Machine Acceptance Criteria".
10. (new)  
A grant from Ford Motor Company in the amount of \$3,160.00 for "Ford PEO Brazil Consulting".
11. (new)  
A grant from Arts Foundation of Michigan in the amount of \$600.00 for "Depotown Jazz Competition".

## Group II

### Grants and Contracts with EMU Cost Sharing

1. (new)  
A grant from U.S. Department of Education in the amount of \$107,651 and \$75,389 In-Kind and \$20,986 Cash-Match for "Campus Drug Abuse Prevention Through Environmental Change & Resistance Training".

2. (new)

A grant from U.S. Department of Education in the amount of \$33,235 and \$2,659 In-Kind and \$6,744 Cash-Match for "Realizing the Potential of Microcomputers in the Chemistry Curriculum".

Motion carried.

#### CONSTRUCTION PROJECTS PROGRESS REPORT

.3854M

Section 4

Regent Robb moved and Regent Shelton seconded that the Board of Regents receive and place on file the Construction Projects Progress Report for the month of September, 1988.

Motion carried.

#### REPORT: 1987-88 FUND TRANSFERS

.3855M

Section 5

Regent Robb moved and Regent Shelton seconded that the report of current fund transfers for fiscal year 1987-88 be received and placed on file.

Motion carried.

#### PROJECT SERAPHIM

.3856M

Section 6

Regent Robb moved and Regent Shelton seconded that the Board of Regents receive and place on file the report on Project SERAPHIM.

Motion carried.

#### 1989-90 MINORITY FACULTY HIRING INITIATIVE

.3857M

Section 7

Regent Robb moved and Regent Shelton seconded that the Board of Regents receive and place on file the update and oral report on the 1989-90 Minority Faculty Hiring Initiatives.

Motion carried.

BIWEEKLY APPOINTMENT/VACANCY REPORT

.3858M

Section 8

Regent Robb moved and Regent Shelton seconded that the Board of Regents receive and place on file the Biweekly Appointment/Vacancy Report for the period ending October 7, 1988.

Motion carried.

APPOINTMENTS

.3859M

Section 9

Regent Robb moved and Regent Shelton seconded that the following faculty, staff and supplemental appointments be received and placed on file.

New Faculty

	<u>Race</u>	<u>Sex</u>
Pendleton, Sharon	B	F
Instructor in the Department of Health, Physical Education, Recreation and Dance, effective August 31, 1988 at an academic year salary of \$22,000.		

Education

M.S. Oklahoma State University, 1988  
B.S. Chicago State University, 1986

Experience

1986-1988 Oklahoma State University  
June-1987 South Chicago YMCA  
1984 Richard J. Daley College, Chicago, ILL  
1983-1984 Englewood Community Health Organization, Chicago

STAFF

		<u>Race</u>	<u>Sex</u>	<u>Biweekly</u>	<u>Effective</u>
Adachi, Kazuko	HPER&D	API/F		\$1,207.41	09-01-88
PT-08 Dance Accompanist/Composer					
Barry-Skelton, Frances	Registrar	B/F	\$	500.40	08-18-88
CS-03 Secretary					

Brookshier, Rosemary CS-03 Clerk	Financial Aid	W/F	\$ 500.40	08-22-88
Haehnle, Tammy PT-03 Assistant Teacher	Children's Ctr	W/F	\$ 504.43	09-15-88
Jones, Cynthia FM-06 Custodian	Housing	W/F	\$ 686.40	08-15-88
Karby-Archbold, Teresa CS-03 Clerk	Prkg & Pvg	W/F	\$ 500.40	09-19-99
Kuc, Mary PT-07 Staff Nurse II (50%)	Health Srvs	W/F	\$ 456.14	09-09-88
LaPlante, Frederick AC-12 Assistant Men's Track Coach	Inter. Aths	W/M	\$ 804.94	07-29-88
McNish, Clifton PT-07 Associate Director	Upward Bound	B/M	\$ 965.73	08-29-88
Merk1, Tanya CS-03 Secretary (50%)	Career Srvs	W/F	\$ 250.20	09-19-88
Pollard, William PT-05 Marketing Assistant	Mrktg Media	W/M	\$ 724.90	08-22-88
Schilling, Timothy AP-09 Director	Mich Ec Ed Cl	W/M	\$1,149.91	08-24-88
Smith, Salli CS-04 Supervising Clerk	Career Srvs	W/F	\$ 555.56	08-09-88
Smith, Timothy AP-09 Golf Course Superintendent	Huron Golf Cl	W/M	\$1,111.58	09-19-88
Sojka, Donna CS-03 Receptionist	Career Srvs	W/F	\$ 500.40	09-02-88

APPOINTMENTSSupplemental (addition work for faculty)

<u>Name</u>	<u>Rank</u>	<u>Account Number</u>	<u>Term</u>	<u>Salary</u>	<u>Effective</u>
Ahmed, Imtiaz	PROF	5-23104	Su '88	1,332	07-01-88
Allen, Irene	PROF	2-10605	Su '88	1,150	08-15-88
Anagnostou, Taki	PROF	2-15420	Su '88	75	07-01-88
Antiochi, Sergio	ASSC	2-10570	Su '88	0	06-27-88
Arrington, Phillip	ASSC	2-13515	F/W/Sp	1,250	09-07-88
Atchison, Bernard	INST	2-10605	Su '88	949	07-22-88
Beard, Betty	ASST	2-10605	Su '88	300	07-15-88
Belt, Gordon	ASSC	2-10605	Su '88	1,150	08-22-88
Cavanaugh, Prince L.	PROF	2-10605	Su '88	1,050	07-18-88
		2-10605	Su '88	1,100	07-25-88
Diamond, Barbara	ASST	2-10605	Su '88	1,100	07-11-88
		2-10605	Su '88	1,050	07-15-88
Garg, Ramesh C.	PROF	5-23022	Su '88	3,552	06-29-88
Gore, David	ASST	3-35052	Su '88	2,500	07-11-88
		2-13400	Su '88	3,289	06-01-88
Greene, Bert	PROF	2-10740	Su '88	2,200	06-27-88
Gwaltney, Thomas M.	PROF	5-23308	Su '88	2,000	07-28-88
		2-10605	Su '88	1,150	08-01-88
Helbig, Alethea K.	PROF	2-13515	F/W/Sp	2,500	09-07-88
Hillegas, Kathleen M.	ASST	2-10605	Su '88	300	07-08-88
Huyvaert, Sarah	ASST	5-23317	Su '88	2,128	07-01-88
Johnton, John	PROF	5-23303	Fa '88	172	08-31-88
Johnson, Judith A.	PROF	2-10610	Su '88	1,560	08-02-88
Jordan, Eunice	PROF	2-13515	F/W/Sp	2,500	09-07-88
Kerby, Joe K.	PROF	2-14430	Su '88	5,797	06-27-88
Kinney, Marth	ASST	2-10605	Su '88	550	06-27-88
Krajewski-Jaime, E.R.	ASST	5-20031	Su '88	600	07-08-88
Kureth, Elwood J.C.	PROF	5-23318	Fa '88	1,500	08-23-88
LaBenne, Wallace	PROF	2-10605	Su '88	1,150	06-27-88
Larwon, Russell	PROF	2-13515	F/W/Sp	2,500	09-07-88
Larson, Russell	PROF	2-10550	Fa '88	2,500	08-31-88
Laws, Duane	PROF	2-10605	Su '88	1,491	07-08-88
		2-14470	Su '88	695	07-01-88
		2-14470	Su '88	1,200	07-01-88
Layton, Kent	ASST	2-10605	Su '88	1,100	06-20-88
		2-14445	Su '88	1,575	06-27-88
Lester, Lula B.	ASST	2-10605	Su '88	300	07-15-88
Linther, Mildred D.	ASSC	2-10730	Fa '88	1,350	08-31-88
Lokensgard, Erik	ASST	2-30721	Su '88	1,700	02-10-88
Loughney, Peter J.	INST	2-11045	Fa '88	184	09-13-88
McCracken, Sally R.	PROF	2-10605	Su '88	1,150	08-01-88
Meis, Ruby L.	PROF	2-10605	Su '88	1,050	08-08-88
Meyer, Earl C.	ASST	2-11040	Fa '88	240	08-31-88
Minzey, Jack D.	PROF	2-10605	Su '88	1,150	08-15-88

APPOINTMENTS

Supplemental (addition work for faculty)

<u>Name</u>	<u>Rank</u>	<u>Account Number</u>	<u>Term</u>	<u>Salary</u>	<u>Effective</u>
Nagy, Marilyn P.	ASSC	2-10605	Su '88	1,575	08-03-88
Neuman, Bonnie	ASST	2-10940	Su '88	612	06-27-88
Prince, Nancy	ASST	2-10605	Su '88	300	06-08-88
Prince, Nancy	ASST	2-10605	Su '88	150	06-22-88
Reichbach, Gwendolyn	ASST	2-10605	Su '88	1,150	08-15-88
	ASST	2-10605	Su '88	525	06-20-88
Weeks, John	PROF	2-11045	Fa '88	368	09-13-88
Williston, Judith C.	ASSC	2-10605	Su '88	1,150	07-08-88
Ziefert, Marjorie	ASSC	2-14470	Su '88	1,200	07-01-88

Motion Carried.

SEPARATIONS AND RETIREMENTS

.3860M

Section 10

Regent Robb moved and Regent Shelton seconded that the following Separations and Retirements be approved:

	<u>Race</u>	<u>Date</u>	<u>Date</u>
	<u>Sex</u>	<u>Hired</u>	<u>Separated</u>
<b><u>SEPARATIONS</u></b>			
Allen, Talbert            Housing/Food Srv PT-05 Manager, Univ. Aparts. Discharged		11-10-86	08-12-88
Bow, Shari                State/Federal/Commun. CS-05 Sr. Secretary Quit Without Notice		08-22-88	09-01-88
Corales, Roberto        Chemistry PT-07 Supervisor of Laboratory Services Return to School		12-04-85	09-09-88
Farmer, Jayne            Tech. Serv. Center CS-05 Sr. Secretary Personal		11-07-86	09-26-88
Jones, Sharon            Housing FM-06 Custodian Quit Without Notice		03-21-83	08-15-88
Sherbrook, Alan         Physical Plant FM-12 Grounds Attendant Other Position		01-18-73	09-23-88
Simmons, Evelyn         Empl/Affirm. Action CS-04 Secretary II Position Filled by Other Employee		08-11-88	08-19-88
Stanton, Cynthia        Special Ed. CS-03 Secretary Other Position		01-25-88	10-19-88
Ward, Maxine             Financial Aid CS-05 Senior Secretary Other		06-27-88	09-02-88
Woerner, Wendy         Career Services CS-03 Operations Secretary Other Position		07-20-87	08-29-88



Wolin, Glen Inter. Athletics 11-01-87 08-21-88  
FM-12 Facilities Assistant  
Other Position

Wright, Cecilia Univ. Marketing Media 01-05-87 08-19-88  
PT-07 Manager, Student Media  
Other Position

**RETIREMENT**

Barnes, James Physics & Astronomy -- 08-31-88  
Professor  
Emeritus Status

**Motion carried.**

**CHANGES OF STATUS**

.3861M

Section 11

Regent Robb moved and Regent Shelton seconded that the following Changes of Status be approved:

Regent Burton moved and Regent Shelton seconded to modify the motion to read that the Board of Regents approve the following Changes of Status and the attached support documentation.

**Staff**

Elliott, Jane	Financial Aid	From: PT-06 Area Comp Dir To: PT-07 Finan. Aid Adv. Effective: 08-01-88
Fayaz, Candice	Continu. Ed	From: CS-05 Acct. Spec. To: PT-06 Accountant Effective: 08-15-88
Fowler, Pamela	Financial Aid	From: AP-10 Actg Assoc Dir To: AP-10 Assoc. Director Effective: 09-08-88
Glass, Kathleen	Career Srvs	From: CS-04 Secretary II To: CS-05 Sr. Secretary Effective: 10-03-88
Hadley, Jennifer	Univ. Comput.	From: PT-06 Prog/Analy I To: PT-07 Prog/Analy II Effective: 09-26-88

Keehr, Jeffrey	Academic Adv.	From: PT-07 Fin. Aid Adv. To: PT-07 Acad. Adv. Effective: 09-19-88
Williams, Annie	Housing	From: FM-06 Custodian To: PT-05 Cust. Foreperson Effective: 09-01-88
Wilbanks, Roy	Univ. Rlts	From: AP-15 V.P. Univ. Relat To: AP-16 Interim Executive Vice President Effective: 10-03-88
Wilbanks, Roy	Univ. Rlts	From: AP-16 Interim Executive Vice President To: AP-16 Executive Vice President Effective: 10-26-88
Colaianne, Melonie	Univ. Rlts/ Brd of Regents	From: AP-13 Asst V.P., Univ. Rel./Asst. Sec. to Board To: AP-14 Interim Executive Dir., Board Relations Effective: 10-03-88
Colaianne, Melonie	Brd of Regents	From: AP-14 Interim Executive Dir., Board Relations To: AP-14 Assoc. Ex. Vice President Effective: 10-26-88
Logan, Jannetta	Brd of Regents	From: CC-06 Admin. Secretary To: AP-07 Policy/Procedures Analyst Effective: 10-31-88

Motion carried.

LEAVES OF ABSENCE

.3862M

Section 12

Regent Robb moved and Regent Shelton seconded that the following Leaves of Absence be approved:

**STAFF**

Abraham, Arthetus	CS-04 Secretary II Physical Plant	From: 50% To: Ed. Leave of Absence Effective: 09-12-88 to 08-06-89
Anderson, Mary	PT-08 Nurse Pract/ Health Services	From: 100% To: Ed. Leave of Absence Effective: 09-01-88 to 04-30-89
Bourque, Laurie	CS-05 Sr. Secretary Management	From: 100% To: Medical Leave of Ab. Effective: 09-01-88 to 12-01-88 or doctor releases
Fritz, Wendy	Children's Center Head Teacher	From: 100% To: Maternity Leave of Ab. Effective: 09-07-88 to 11-21-88
Paul, Dennis	FM-21 Plmber/Maint. Plumbing	From: 100% To: Workers Comp. Effective: 08-31-88 to 09-16-88
Pittman, Aleta	AP-10 Assoc. Dtr Health Services	From: 100% To: Child Care Leave Effective: 09-08-88 to 09-22-88
Sevarns, Henry	FM-12 Groundsprsn Physical Plant	From: 100% To: Workers Comp Effective: 09-15-88 to 10-16-88 or doctor releases

**Motion carried.**

**Regular Agenda**

**FINANCE COMMITTEE**

.3863M

Section 13

Regent Derezinski moved and Regent Robb seconded that the Finance Committee minutes of September 28, 1988 and working agenda for October 26, 1988 be received and placed on file.

**Motion carried.**

## HUMAN RESOURCES

.3864M

### Section 14

Regent Derezinski moved and Regent Shelton seconded that the Board of Regents approve the Agreement between Eastern Michigan University and Local Union 1666 affiliated with Council 25 of the American Federation of State, County and Municipal Employees and the AFL-CIO (AFSCME Local 1666) and that the President and the University's Bargaining Committee be authorized to execute the Agreement on behalf of the Board of Regents.

### Motion carried.

1988-89 NON-BARGAINED FOR SALARY INCREASES (Administrative Professional, Confidential Clerical and Administrative/Coach Employees)

.3865M

### Section 15

Regent Derezinski moved and Regent Robb seconded that the Board of Regents approve salary increase adjustments of five percent (5%) for Non-Bargained for Administrative Professional (AP), Administrative/Coach (AC) employees, and the Confidential Clerical (CC) employees effective July 1, 1988. Approval will enable the University to maintain a competitive compensation program and provide equity with increases provided to the various bargained for employee groups. It is further recommended that the salary schedules for AP and CC staff be approved.

Regent Derezinski stated that the recommended increase amount is consistent with increases provided other bargained for employee groups for fiscal year 1988-89.

### Motion carried.

## PROPERTY SALE - 855 DAVIS STREET

.3866M

### Section 16

Regent Derezinski moved and Regent Shelton seconded that the University-owned property at 855 Davis Street, Ypsilanti Township, Washtenaw County, Michigan be sold for not less than the current appraised value. The property is described as follows:

Lot Number Forty-Two (42) of Sturtevant-Manor Subdivision, of a part of the East half of the Southwest quarter of Section 10, town 3 South, range 7 East, according to the recorded Plat thereof.

Motion carried.

1987-88 MANAGEMENT LETTER AND FINANCIAL STATEMENTS - ARTHUR ANDERSEN & COMPANY

.3867M

Section 17

Regent Derezhinski moved and Regent Shelton seconded that the Board of Regents receive and place on file the following:

1. The Auditor's recommendations and the University responses;
2. The audited Financial Statement for All Funds; and
3. The audited Financial Statement for Residences and Other Facilities with Pledged Income.

Regent Derezhinski stated that a meeting would be set up within the next two weeks specifically between the external auditors and the Board members.

Motion carried.

INCREASE IN GRADUATION FEES

.3868M

Section 18

Regent Derezhinski moved and Regent Simmons seconded that the Board of Regents approve increases in the graduation fee schedule as follows:

	<u>Present Fee</u>	<u>Recommended Fee</u>
Undergraduate	\$20.00	\$30.00
Graduate	\$25.00	\$35.00

Regent Derezhinski stated that these increases will help cover the expenses for commencement, honors convocation and other academic ceremonies. He stated that these are basically user's fees.

Regent Guastello asked President Porter if these increases put the University over the Governor's recommendation.

President Porter stated that he was going to comment in Section 39 regarding the fees. He stated that the increases would not affect the Governor's recommendation because the fees are not a tuition increase and the fees do not affect a substantial portion of the student body. These increases are user's fees and on a number of occasions, the Governor has indicated that user's fees are not considered tuition fees.

Motion carried.

#### INCREASE IN TRANSCRIPT FEE

.3869M

Section 19

Regent Derezinski moved and Regent Robb seconded that the Board of Regents approve an increase of \$2.00 in the transcript fee, from \$3.00 to \$5.00.

Regent Derezinski stated that the increase for printing and processing of transcripts necessitated this increase.

Motion carried.

#### 1987-88 BUDGET MANAGEMENT REPORT

.3870M

Section 20

Regent Derezinski moved and Regent Simmons seconded that the 1987-88 General Fund Budget Management Report be received and placed on file.

Regent Derezinski stated that the combination of the unexpended, unencumbered balance of \$410,746 and the revenue shortfall of \$188,762, plus the residual balance of \$2,931, leaves a General Fund unencumbered balance as of June 30, 1988 of \$224,915. This does not include the accumulated forward-funding reserve of \$3,973,990. He stated that there exists line-item project balances, and department and divisional balances totaling \$579,661 against the \$224,915 available, leaving unfunded commitments of \$354,746 and those unfunded commitments would be addressed in the future.

Motion carried.

1988-89 GENERAL FUND OPERATING BUDGET: AMENDMENT

.3871M

Section 21

Regent Derezinski moved and Regent Robb seconded that the 1988-89 General Fund Operating Budget be amended to \$91,261,801.

Regent Derezinski stated that the Board approved a General Fund Operating Budget for 1988-89 amounting to \$92,098,053. Several subsequent events resulted in an imbalance. On September 28, 1988, a strategic plan was approved and incorporated the proposed specific actions into the operating budget.

Regent Shelton stated to President Porter that the most distressing part of the Governor's action was the allegation or perception that various universities had not communicated with the Governor's Office during the year and that the Governor's Office did not know the stress that the universities were in or the amount of the tuition and fee increase. He stated that he believed this statement to be inaccurate. Regent Shelton stated that there should be on-going communication with the Governor and his office as to the needs of the University.

President Porter stated that the University had been in contact with the Governor's Office on an on-going basis. He stated that in November, 1987, the University met with the Governor's Office and discussed the tuition needs. It was indicated at that time that the tuition increase would be two-digit. He further stated that Mr. Wilbanks, Regent Burton and himself had attended that appropriation committee's meeting and expressed their concerns.

Regent Guastello stated that a fourth alternative would be to keep control on the expenditures. He stated that the Governor's Office would not approve a double-digit tuition increase.

Regent Shelton stated that the Governor sat there with a pen ready to veto the appropriation bill. He further stated that the goal was to make college affordable.

Motion carried.

## 1989-90 APPROPRIATION REQUEST

.3872M

### Section 22

Regent Derezinski moved and Regent Robb seconded that the Board of Regents approve an appropriation request for FY90 of \$59.47 million to support the current programs and services. Based upon a FY89 appropriation of \$56.63 million, this is a 5.0% increase. It is further recommended that program revision requests covering the operation and maintenance of the College of Business in the amount of \$130,000 be approved.

Motion carried.

## 1989-90 CAPITAL OUTLAY REQUEST

.3873M

### Section 23

Regent Derezinski moved and Regent Robb seconded that the proposed 1989-90 capital needs totaling \$32.745 million be approved by the Board of Regents for submission to the Governor's Office for consideration during the upcoming legislative appropriation cycle.

Regent Derezinski stated that the capital outlay request identifies the unmet facility needs, renovations, remodeling and special maintenance projects, which are essential for the continued success of the University.

Motion carried.

## THE NEW MCKENNY UNION

.3874M

### Section 24

Regent Derezinski moved and Regent Shelton moved that the Board of Regents direct the Administration to formulate a financial plan to implement Project Synchrony, for Board review in November 1988.

Regent Derezinski stated that the Finance Committee had worked with the Student Affairs Committee to implement Project Synchrony.

Regent Shelton stated that the Student Affairs Committee had the item as the principle agenda item. It is the recommendation of the Committee that the Board adopt this plan.



Regent Derezinski stated that he wanted to credit Russ Wright and Dorian Sprandel for the fine job they had done in preparing this proposal.

Motion carried.

#### COLLEGE OF BUSINESS PARKING

.3875M

##### Section 25

Regent Derezinski moved and Regent Simmons seconded that the Board of Regents approve at the next Board meeting, effective for 1989-90, a three part funding plan to finance parking arrangements in conjunction with the College of Business facility to include a \$1.25 student per credit hour fee, 40% per semester on all decal users (i.e., \$8/semester for daytime student commuters), and a charge for daily parking in the downtown structure of \$2.00 without a decal and \$1.00 with a decal.

Regent Derezinski stated that the structure and land parking issue will be brought back to the Board for further discussion. He stated at the next regular meeting, the Board will act on the report and recommendation prepared by the University and the administration will give final details as to the funding for the parking.

Regent Guastello stated that he would like a direct response from the Governor's Office stating that the increase fell within the Governor's guidelines. Another option would be to use the west campus parking and in the future, look at property in downtown Ypsilanti.

Motion carried.

#### PRESIDENTIAL SEARCH COMMITTEE

.3876M

##### Section 26

Regent Shelton moved and Regent Derezinski seconded that the Board of Regents receive and place on file the oral report by the Chairman of the Presidential Search Committee.

Regent Shelton stated that there had been concern among groups with only one representative. In order to assure continuous representation, alternates would be appointed to the Committee. Regent Shelton stated that the last Committee meeting was devoted to the evaluation process that

would be used on the applications. He stated that personally, he was extremely pleased with the quality of the applications. Regent Shelton stated that at the meeting in December, the Committee will start to reduce the number of candidates.

Regent Derezinski stated that as a non-member of the Committee, it appeared that two changes were made in the process which were approved by the Committee and were not in the original proposal. He stated that any further changes should be brought back to the Board.

Regent Shelton stated that these changes were not changes in the process.

Regent Robb asked how the alternate was chosen.

Regent Shelton stated that each group with one representative was asked to submit the name of an alternate.

Regent Burton stated that there would be no tampering with the process without the recommendation coming back to the Board.

Motion carried.

#### STUDENT AFFAIRS COMMITTEE

.3877M

##### Section 27

Regent Shelton moved and Regent Simmons seconded that the Student Affairs Committee minutes of September 27, 1988 and the agenda for October 25, 1988 be received and placed on file.

Regent Shelton stated that the meeting on October 25 was limited to the McKenny Union project which was reported on earlier. He stated that a special meeting would be held at the end of November to discuss the role of international students and the future implications of the equity program and retention.

Motion carried.

## EDUCATIONAL POLICIES COMMITTEE

.3878M

### Section 28

Regent Burton moved and Regent Simmons seconded that the Educational Policies Committee minutes of September 27, 1988 and the agenda for October 25, 1988 be received and placed on file.

Motion carried.

## HONORARY DEGREE RECIPIENTS

.3879M

### Section 29

Regent Burton moved and Regent Simmons seconded that the Board of Regents approve the awarding of the Doctor of Education honorary degree to Albert Shanker, Mary Frances Berry, Maxine Hong Kingston and Beth Wharton Milford at the December 18, 1988 Commencement.

President Porter stated that he was very pleased with the choice of Commencement speaker and the Commencement was highlighting the College of Education.

Motion carried.

## AGB CRITERION 1: INSTITUTIONAL MISSION AND EDUCATIONAL POLICY

.3880M

### Section 30

Regent Burton moved and Regent Robb seconded that the Board of Regents complete the self-assessment as developed by the Association of Governing Boards of Universities and Colleges (AGB) pertaining to Criterion 1 - Institutional Mission and Educational Policy. It is further recommended that in conjunction with the evaluation of this criterion, the Board authorize continuation of the 147 undergraduate programs and 54 graduate programs at Eastern Michigan University based upon the information presented.

Motion carried.

## PRELIMINARY APPROVAL OF ACADEMIC PROGRAMS

.3881M

### Section 31

Regent Burton moved and Regent Simmons seconded that the Board of Regents approve the forwarding of a B.S. program in Facility Management to the State Council of Academic Vice Presidents for their review.

Motion carried.

## RESEARCH EXCELLENCE FUND

.3882M

### Section 32

Regent Burton moved and Regent Simmons seconded that the Board of Regents approve Eastern Michigan University's Institutional proposal for the support of the six Research Excellence Fund projects.

Motion carried.

## APPOINTMENT OF SECRETARY OF THE BOARD OF REGENTS

.3883M

### Section 33

Regent Burton moved and Regent Robb seconded that the Board of Regents appoint Mrs. Melonie B. Colaianne as Secretary to the Board of Regents and provide a salary increase for the added responsibilities.

Chairwoman Titsworth stated that she would like to congratulate Melonie on her new appointment and all of her hard work.

Motion carried.

## FACULTY AFFAIRS COMMITTEE

.3884M

### Section 34

Regent Shelton moved and Regent Robb seconded that the Faculty Affairs Committee minutes of September 28, 1988 and the agenda for October 26, 1988 be received and placed on file.

Regent Shelton stated that at the meeting on October 26, an interesting discussion was held regarding the on-going role of the faculty scholarly/creative activity.

Motion carried.

MAGB

.3885M

Section 35

Regent Shelton moved and Regent Derezinski seconded that the report on the MAGB be passed due to Regent Ellington's absence.

Motion carried.

COMMITTEE ON OPERATIONAL POLICY AND PROCEDURE

.3886M

Section 36

Regent Simmons moved and Regent Burton seconded that the Board of Regents receive and place on file the Committee on Operational Policies and Procedures agenda for October 25, 1988.

Motion carried.

ESTABLISHMENT OF A DISTINGUISHED CHAIR IN URBAN EDUCATION

.3887M

Section 37

Regent Simmons moved and Regent Burton seconded that the Board of Regents approve the establishment of a Distinguished Chair in Urban Education and instruct the administration to develop budget and staffing proposals to adequately respond to program needs. The Board of Regents recommends that Dr. Porter be appointed to the Chair. Based upon preliminary discussions and in accord with Dr. Porter's wishes, the appointment to Chair shall be without compensation of any kind. It is further recommended that Dr. John W. Porter be designated as "University Professor and President Emeritus" upon his retirement January 1, 1989.

Regent Simmons stated that he thinks they have identified one of the most critical problems in American education -- Urban education.

Chairwoman Titsworth stated that she would like to congratulate Regent Simmons for the vision in seeing this opportunity and to President Porter for working along and his commitment.

Regent Burton stated that he would like to congratulate President Porter and Regent Simmons on their idea for the Chair and to President Porter for the great things he has done for the University over the years.

Regent Shelton stated that he wanted to approach this from the University perspective in that the University is trying to keep President Porter as an educator and a supporter of the University.

Regent Robb stated that he would like to thank President Porter for tackling the problem of the children who would not have an opportunity to attend college.

Regent Derezinski stated that he would like to thank President Porter for all of his contributions to the University and community.

Regent Guastello stated that he would like to thank President Porter for his leadership to the University.

President Porter stated that he was appreciative of the kind remarks.

Motion carried.

Regent Guastello indicated that in Section 36, it states another position in the Board Office had been added and wanted to know if that position constituted hiring another person.

Secretary Wilbanks stated that the position was awarded to Jannetta Logan and that the position had gone through the normal procedures at the University.

#### UNIVERSITY LONG-RANGE PLAN

.3888M

Section 38

Regent Burton moved and Regent Shelton seconded that the Board of Regents receive and place on file the University Long-Range Plan for the 1990s.

Motion carried.

## STUDENT TUITION AND FEES 1989-90

.3889M

### Section 39

Regent Burton moved and Regent Simmons seconded that the Board of Regents receive and place on file the summary on Student Tuition and Fees for 1989-90.

Regent Shelton stated to President Porter that he would like a written opinion on the fees and types of fees which would be included in the tuition fees.

President Porter stated that in the long-range plans, 33% of the operating budget would come from tuition and fees. President Porter then discussed the 1989-90 fee impact for students. He stated that the proposals now before the Board are for a 7.7 percent increase in tuition rates for all students and an additional 3 percent increase for upper division students, plus a \$1.50 increase in student credit hour fees. The other charges and fees which will not affect the total student body are parking in the downtown structure, an increase in decals, a new application fee and late payment fees. These fees are user's fees.

Regent Shelton stated that a representative from the Governor's Office should be invited to attend a finance meeting.

Regent Burton stated that he thought there should be some disagreement with the Governor on the recent actions.

Motion carried.

## EXECUTIVE SESSION

### Section 40

This section was deleted.

.3890M

Regent Derezinski moved and Regent Robb seconded that the meeting be adjourned.

Motion carried.

The meeting was adjourned at 12:45 p.m.

Respectfully Submitted:

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Roy Wilbanks  
Secretary to the Board of Regents