



FOCUS EMU

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EMU Theater to present 'expressionistic' drama



Jeffrey Gilbert, left and Valerie Mangrum in EMU Theater's March offering.

William Hanley's "Slow Dance on the Killing Ground," a gripping adult drama that unravels the tales of a trio of misfits, will be presented here Saturday and Sunday, March 8-9, and Thursday through Saturday, March 20-22, in EMU's new Sponberg Theater.

Directed by Marvin Sims, instructor in the Communications and Theater Arts Department, the play spotlights the chance meeting of three characters at a corner store on the "seedy side" of Brooklyn. "Each character takes this opportunity to shed himself of the causes that have brought him to this locale. It is the 'killing ground' from which they must escape. The denouement is the 'dance' of reprisal," Sims said.

Cast in "Slow Dance on the Killing Ground" are Tim Clue, who plays Glas, a non-Jewish refugee from Nazi Germany; Jeffrey Gilbert playing Randall, a young, hunted black man; and Valerie Mangrum who plays Rosie, a wayward 18-year-old who is looking for an illicit abortionist.

Though the play contains a black character, it is not a "black" play intended for black audiences only, according to

Sims. "It is a universal play, written for all humans no matter what their skin color, creed, religion or race," he said.

Sims calls the play "expressionistic" in its approach to life and the human condition. This is captured in the set design as well as the costumes, both designed by students. "We have worked very closely together to capture the expressionistic genre in the production of this script. I found the issues still very relevant to our society even though the play was produced originally some 20 years ago," he said.

Tickets for all performances of "Slow Dance on the Killing Ground" are available at the Quirk Theater Box Office. Prices for the Friday and Saturday evening performances are \$5.50 for the general public, \$4.50 for EMU students and \$4 for Mainstage members.

Tickets for the Sunday matinee are \$4 for the general public, \$3 for EMU students and \$2.50 for Mainstage members. All tickets are \$2.50 for the Thursday performance.

For more information or ticket reservations, call the EMU Theater Box Office at 7-1221 after 12:30 p.m. on weekdays.



Valerie Mangrum, left, stars with Tim Clue in the adult drama "Slow Dance on the Killing Ground." The play opens Saturday, March 8 in EMU's new Sponberg Theater.

Porter appointed to Welfare Reform Commission

EMU President John W. Porter was recently appointed by Gov. James Blanchard to the Governor's Blue Ribbon Commission on Welfare Reform.

Established at the end of January, the commission will examine issues of welfare dependency and recommend how state policies and programs can be changed to better assist welfare recipients in achieving economic independence.

In addition, the commission will develop a profile of people who are receiving income maintenance assistance and examine the roles of the community, educational institutions and the private sector in helping recipients become more independent.

Blanchard's Executive Order establishing the commission directs that it be representative of business, labor, academia, human services, welfare recipients, clergy and the general public.

Co-chairpersons of the 22-member commission are Bobby Crim, president of Governmental Consultant Services Inc.; and Elliott S. Hall partner in the law firm of Dykema, Gossett, Spencer, Goodnow and Trigg.

Co-vice chairpersons of the commission are Laurence B. Deitch, partner in the law firm of Simon, Deitch, Tucker and Friedman; and Sister Monica Kostielney, RSM, executive vice

president for public affairs for the Michigan Catholic Conference.

Porter is the only university president appointed to the commission.

The commission will meet throughout the year and will submit a report to the governor and the Human Services Cabinet by December 31, 1986.



John Porter

Campus Capsules

Apply Now For Children's Lab

Applications for Eastern's Child Development Laboratory for the 1986-1987 school year are currently being accepted.

Parents may apply for enrollment for their three-, four-, and five-year-old children in one of four available programs which meet in EMU's Rackham Building two to three times per week from 9 to 11:30 a.m. or from 1 p.m. to 3:30 p.m.

Applications and more information are available by visiting or writing the Child Development Office, 209 Rackham Building, or by calling 7-0286.

'Salute to Africa' Program Scheduled

A "Salute to Africa" program including a display of cultural artifacts, music, films and speakers will be held Tuesday, March 11 from 3 to 5 p.m. in the Faculty Room, McKenny Union. The program is free of charge and open to everyone interested in the cultures of Africa. For more information, contact the Foreign Student Affairs Office at 7-3116.

EMU Choir To Perform In Pease March 9

Eastern's Music Department will present a concert featuring the University Choir and Madrigal Singers Sunday, March 9, at 7:30 p.m. in Pease Auditorium.

The Madrigal Singers, under the direction of Emily Lowe, professor of music here, will perform compositions by Monteverdi, Nelybel, Gesualdo and Spencer. The singers appearance will preview many of the works which the group intends to perform during its tour to China in May.

The major work of the evening will be the choir's performance of "Requiem Mass" by Maurice Durufle, under the direction of Leonard Riccinto, associate professor of music at EMU. Joining the choir will be soprano Glenda Kirkland, baritone Mark Parsons, cellist Robert Reed and organist Howard Mehler.

Admission to the concert is free and open to the public.

Applications For Women's Association Scholarships Now Being Accepted

Applications are now being accepted by EMU's Women's Association for four \$400 scholarships available to qualified senior women. Forms may be picked up at the Financial Aid Office, 203 Pierce Hall.

To qualify, women must be full-time enrolled students in the fall 1986 term, have a grade point average of 3.0 or better, demonstrate financial need, and have two EMU faculty recommendations, one of which is from the student's major field. Students also must show potential in their chosen field.

Deadline for applications is 5 p.m. Friday, March 14. Applications must be returned to Eleanor S. Wright, EMU Women's Association scholarship chair, Department of English, 612 Pray-Harold. Assisting in screening candidates are Normajean Bennett, assistant professor of Occupational Therapy; and Librarians Carmen King and Helen Wilkinson.

Focus on Staff



Milton Lewis

Lewis plans to stress handicapper issues, revitalize recruitment

This semester not only brought with it a new year, but a new face to EMU, Milton E. Lewis Jr., executive director of Human Resources. And, like many coming into a new job, Lewis is eager and willing to implement many of his ideas.

One of those ideas lies in his commitment to EMU handicappers. Lewis firmly believes that Human Resources, as well as the entire University, must pay more attention to handicapper issues by becoming more sensitive to accessibility and reasonable accommodations for that special population. Moreover, he will address those issues, not only for staff and faculty, but for students as well. "That is an area that we will be looking into in the next few months," he said.

Lewis also plans to bring the problems of EMU handicappers to light by using the committee of people addressing the 504 issue to act as an affiliate of Human Resources. This committee would help to identify access barriers and other problem areas handicappers have on campus. Lewis would then meet with this committee, as well as the Executive Council and department heads, to address and hopefully eliminate specific problems.

In addition, Lewis believes that sexual harassment and sex discrimination are areas that must be studied more extensively on campus. Sexual harassment and discrimination issues not only apply to students and employees of the University, but to outsiders who come on campus as visitors and vendors, as well. "I'm not saying that this sort of thing runs rampant on campus, but I'm saying that I want to make those issues an ongoing concern of Human Resources. We are planning to set up a mechanism to sensitize EMU to these issues and I feel that they are vitally important to the University," he said.

Revitalization of EMU's employment procedures also is an area that Lewis plans to devote his energies to in the upcoming months. Although the employment branch of Human Resources was not a very proactive one before Lewis came to EMU, he wants it to develop into one of the more active functions of the department, and he plans to accomplish this in several ways.

First, he would like to see the Employment Office more actively recruit people for various positions as they become available on campus. This goal may be aided if a campus recruiter can be added to the payroll by increasing funding for the 1986-87 fiscal year. "I would like to use this experienced campus recruiter to fill some of the University's underutilized positions with females, blacks and other minorities in the faculty ranks, as well as in staff and administrative positions," he said.

Secondly, Lewis would like to see liaisons formed between EMU and minority groups throughout the Midwestern and Southern states to open up a new market for positions that need to be filled primarily in the faculty ranks. These "networks" would be formed not only by the campus recruiter, but by the director of employment as well.

Lewis sees bringing in this qualified pool of women and minorities through a more efficient recruitment procedure as a priority for Human Resources. However, he thinks that the primary responsibility of Affirmative Action belongs to executive directors and vice presidents throughout the University. He believes the role of Human Resources is to assure that these divisions are able to meet those goals. "Where the vacancy in the University is, is where the hiring authority lies. Human Resources can only bring qualified people in and tell the hiring authority that they are underutilizing and they have a qualified minority or female, so they should hire them," he said.

Lewis also plans to present EMU with a new flexible benefit and compensation plan, which he calls the "cafeteria approach," to those programs. Under this plan, there will be a pool of benefits such as health insurance, life insurance and pension plans which will allow University employees to pick and choose those which they need and want. This approach would not only save the University money, but would allow employees to substitute benefits that they have no use for, in favor of something that they desire.

Lewis also would like to implement an improved performance appraisal system in addition to the new internal promotions procedure currently under review by

President Porter. Currently, the performance appraisal system's employee files contain some evaluations of skills and abilities, but many of the evaluations are out-dated and therefore useless. Moreover, the evaluations are not done on a consistent basis.

Basically, Lewis plans work to improve specific problem areas of Human Resources each year to bring about an overall positive direction to the organization. "My plan is to have special initiatives and goals for each year. This also means that I plan to maintain the programs that we presently have, but we must improve our productivity. We must be creative, because there is an uncertainty right now." The "uncertainty" is the Gramm-Rudman law, which could cut EMU's revenues significantly if it goes into effect. "Regardless, we are going to have the same goals as a whole, but we could have much less money to operate with. So, our productivity is just going to have to increase," he said.

Although he just arrived at EMU, Lewis has even devised a plan to ensure Human Resources' continued success even if he someday leaves his position. He asserts that one of the main goals for any manager on campus should be to develop at least one subordinate within that division who could fill his or her position should it become available. "And that is very important because I think that one of a manager's major responsibilities should be the development of his employees," he said.

Like all new EMU employees, Lewis has his share of first impressions. He has worked as a division administrator for Milwaukee County in Wisconsin and as a corporate attorney for Allis-Chalmers Corp. before that, but this is the first time he has worked in an academic setting. He is impressed with EMU's growth and direction, particularly with the new College of Business on the horizon and the successful Technology Services Center.

Lewis also sees a lot of opportunities for involvement for EMU's employees. "I'm excited. With all the things that are going on, EMU invites involvement that you couldn't get at a large corporation. It's such a dynamic organization, and I like that," he said.

-By Kelly Row

WEMU 89.1

Highlights

TUESDAY, MARCH 4

- 1 p.m. Afternoon Jazz Scope - Today's Classic Corner features music by Willie "The Lion" Smith.
- 5:10 p.m. Cafe du Jazz - Beautiful dinner-time music, hosted by Bret Julyk.
- 8:30 p.m. Doc Savage - Radio adventure drama.

WEDNESDAY, MARCH 5

- 1 p.m. Afternoon Jazz Scope - Today's Classic Corner features music by Lambert, Hendricks, and Ross.
- 8:30 p.m. Our Secret Sins - A comedy mystery based on the radio dramas of the 1930-1940's and WWII
- 10 p.m. Late Night Jazz Scope - Jazz in Profile features pianist Johnny Guarneri.

THURSDAY, MARCH 6

- 1 p.m. Afternoon Jazz Scope - Today's Classic Corner features music by Duke Jordan.
- 5:10 p.m. Cafe du Jazz - Music for your dinner hour hosted by Bret Julyk.
- 8:30 p.m. Fresh Air - Gahan Wilson discusses his macabre cartoons and other drawings.

FRIDAY, MARCH 7

- 1:00 p.m. Afternoon Jazz Scope - Today's Classic Corner features music by Louis Jordan.
- 8:30 p.m. Horizons - "For the Love of Children" - An exploration of family violence in America and the child's role in society focuses on the causes and prevention of abuse and neglect.
- 9 p.m. The All-Star Rhythm Revue - Music hosted by Stan and Evie.

SATURDAY, MARCH 8

- 9 a.m. Big Band Spectacular - Host John Assenmacher will feature Jack Teagarden.
- 6 p.m. A Prairie Home Companion - Hosted by Garrison Keillor.
- 9 p.m. Third World Dance Party - Tom Simonian features a mix of reggae, calypso, highlife, juju, soukous, and more.

SUNDAY, MARCH 9

- 9 a.m. Sunday Best - Michael Jewett features Jack Teagarden.
- 12 p.m. The Flea Market - Folk music.
- 2 p.m. A Prairie Home Companion - WEMU encore presentation.
- 9 p.m. New Directions - Hosted by Tom Simonian. New Music America '85 from Los Angeles will be featured at 11 p.m.

FOCUS EMU is published weekly during the fall and winter semesters for faculty and staff at Eastern Michigan University. The deadline for copy is 5 p.m. Tuesdays for the next week's issue.

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Dick Schwarze, photographer

Michigan Public Service Award nominees sought

The Michigan Capital Area Chapter of the American Society for Public Administration (ASPA) is seeking nominations for the Michigan Public Service Award. The award recognizes a non-elected public servant working in state, local or federal government, or in education, whose career achievements and goals best exemplify the highest standards of accomplishment and dedication to public service.

The ASPA is especially interested in recognizing a mid-career professional who has made an outstanding contribution on a sustained basis rather than someone who has performed a single

exceptional task.

Past Michigan Public Service Award Winners are: C. Patrick Babcock, director of the Michigan Department of Mental Health; Dr. Marylee Davis, assistant vice president for administration and public affairs, Michigan State University; and Dr. William Morrison, chair of the Department of Finance and Commercial Law, Western Michigan University.

For selection criteria and nomination procedures, please contact Lynne Croxford at (517) 887-9403. Nominations are due by Wednesday, April 30.

Training and Development

The Staff Training and Development office is continuing its winter semester offerings. Here is a list of workshops, arranged chronologically, offered during early March. All workshops require preregistration. For more information, or to register, call the Staff Training and Development Office at 7-0076.

"CPR: A Lifesaving Technique," Wednesday, March 5 from 9 to 11 a.m. in the Faculty Room of McKenny Union. Ellen Gold, associate director of the Olds Student Recreation Building and a certified CPR instructor for Washtenaw County, will define CPR and its components, describe the early warning signs of cardiac arrest and provide training in the administration of the Emergency Medical Services.

"Overview of EMU's Benefits Program-Faculty," Thursday, March 6 from 1:30 to 3:30 in Room 201, King Hall. A description of Eastern's benefits package for faculty, followed by a question/answer session.

"Working With Students," Friday, March 7 from 9 a.m. to noon in Room 201, King Hall. This session is designed for all persons who supervise student employees and will look at the process of determining student responsibilities, preparing job descriptions and delegating tasks.

"Positive Imaging for Success," Tuesday, March 11 from 1:30 to 4:30 p.m. in Room 201 King Hall. Betsy Mall, president of Image Development, Inc. will present this seminar designed to cover all facets of face-to-face communication skills including body language, physical assessment and appearance and clothing choices to meet specific work needs. The cost is \$15 per person.

"Getting Unstressed: Know Your Stress and Do Something About It!," A three-part workshop offered Tuesday through Thursday, March 11-13 from 1:30 to 4:30 p.m. in Guild Hall and the Tower Room, McKenny Union. Professors George McCloud, John McManus and Gordon Moss will present three sessions on practical ways to keep your stress from becoming distress.

"Preparing and Delivering Effective Presentations," a two-part workshop offered Tuesdays, March 11 and 25 from 9 a.m. to noon in Room 201 King. Dr. Helen Burnstad will present a two-part workshop on effective introductions, organization and conclusions of presentations.

"Financial Planning for Singles," Wednesday, March 12 from 9 to 11 a.m. in Room 201 King. Tom Davis, personal financial planner, IDS/American Express Inc. will focus on the various financial issues that single parents face today, including budget management, establishing goals and various investment options. The cost is \$10 per person.

"Quality Control Circles: A Lasting Impact," a film scheduled for Wednesday, March 12 from noon to 1 p.m. in Room 201 King.

"The Art of Anticipation," Thursday, March 13 from 8 a.m. to 11 a.m. in the Faculty Room, McKenny. Jackie Young, president of Thomas Blet and Associates, will present a program reviewing the special skills needed to be an executive secretary. The cost is \$25 per person.

"Newsletter Editing, Design and Production," Thursday, March 13 from 8:30 a.m. to noon in Room 201 King. Rita Abent, director, University Marketing Media and Student Media, will present a seminar on preparing an effective newsletter and discuss ways of projecting an organization's image.

"Myers Briggs Type Indicator-An Introductory Workshop," Thursday, March 13 from 1:30 to 5 p.m. in Room 201 King. Dr. Joanne M. Burns, career development associate, will review the 16 MBTI types to help participants increase their self-awareness and learn how to capitalize on their strengths and the strengths of others. The cost is \$10 per person.

"New Employee Orientation," Friday, March 14, 9 a.m. to noon in Room 201 King. Burnstad will present a program designed to orient all new employees to the campus, the people and their benefits packages.

In addition, the following programs are being offered by University Computing. Preregistration is not required for the following courses. Please contact Laurie Brown or Bethann Welch at 7-3141 with any questions.

"Faculty Introduction of VAX/VMS," Wednesday, March 5 from 9 to 10:50 a.m. in Room 215 Pray-Harrold; Thursday, March 6 from 2 to 4 p.m. in Room 221 Pray-Harrold; Thursday, March 6 from 2 to 4 p.m. in Room 221 Pray-Harrold; and Friday, March 14 from 3 to 5 p.m. also in Room 221 Pray-Harrold.

Research

Family Planning Research

New investigator research awards are available for research on improving family planning service delivery. Research is required to build knowledge needed by family planning service providers, particularly those at the clinic level, to better understand the service delivery processes with which they are involved, and to influence those processes in a desired direction.

Priority problems include: 1. Family planning client behavior; 2. Adolescent family planning clients; 3. Male family planning clients; 4. Targeting of family planning services; 5. Clinic personnel behavior; 6. Organization and management of family planning services; 7. Role of the private physician; 8. Natural family planning; 9. Infertility services; and 10. Counseling services.

Humanities Instruction in Elementary and Secondary Schools

This National Endowment for the Humanities program supports institutes and collaborative projects designed to improve the teaching of history, foreign languages, literature and other humanities disciplines in elementary and secondary schools. The program has three grant categories: 1. Institutes for teachers and administrators; 2. Institutes for principals; and 3. Collaborative projects.

The deadline for submitting applications is Thursday, May 15. Preliminary proposals for staff review should be submitted at least eight weeks before the deadline. For further information, contact Cheryl Kozell at 7-3090.

Deadline Reminders

U.S. Department of Agriculture. Special Research Grants Program - Animal Health Research. Monday, March 10.
Michigan Council for the Humanities. Regular Grants Program. Friday, March 14.
U.S. Department of Commerce. Economic Development Research and Evaluation Program. Friday, March 14.

Openings

The Employment/Affirmative Action Office announces the following vacancies:

CLERICAL/SECRETARIAL

(Minimum Biweekly Rate)
CS-03 - \$428.38 - Clerk - Academic Advising Center
CS-03 - \$428.38 - Secretary - Academic Advising Center
CS-03 - \$428.38 - Secretary - Mathematics (Word processing experience and/or the ability and willingness to learn)
CS-04 - \$466.98 (FTE) - Secretary II (50 percent) - Continuing Education/Mott Center - Flint

Final date for the acceptance of internal applications for the above positions is Tuesday, March 11.

ADMINISTRATIVE/PROFESSIONAL/TECHNICAL

(Biweekly Salary Range)
AP-11 - \$1,167.12 - \$1,885.58 - Director Campus Police - Public Safety - Deadline Date: Tuesday, March 11.
(Internal bids should be directed to 310 King Hall)

DEADLINE EXTENSION: From Focus EMU (Feb. 18, 1986)

AP-09 - \$920.85 - \$1,441.83 - Coordinator, Student Business Services - Student Accounting - Deadline Date: Tuesday, March 11.

Internal applicants for the above Clerical/Secretarial and Administrative/Professional/Technical positions should submit a Promotional Openings Application form to the department in which the vacancy exists, unless otherwise indicated.

An Affirmative Action/Equal Opportunity Employer and Educational Institution

EMU HOLIDAY SCHEDULE 1986-87

Good Friday.....Friday, March 28
Memorial Day.....Monday, May 26
Independence Day.....Friday, July 4
Labor Day.....Monday, Sept. 1
Thanksgiving Day.....Thursday, Nov. 27
Designated Day After Thanksgiving.....Friday, Nov. 28
Designated day before Christmas.....Wednesday, Dec. 24
Christmas Day.....Thursday, Dec. 25
EMU Season Days.....Friday, Dec. 26,
Monday, Dec. 29
and Tuesday, Dec. 30
Designated day before New Year's....Wednesday, Dec. 31
New Year's Day.....Thursday, Jan. 1, 1987

Advisory Council, Hispanic Group recognized by state

Eastern's Latino Advisory Council and Hispanic Student Association recently were each awarded a special tribute by the State of Michigan Commission on Spanish Speaking Affairs, in recognition of their exemplary leadership and commitment to Hispanic Affairs.

The awards were presented to Dr. Reynaldo Ruiz, chairperson of the advisory council, and Norma Hernandez, president of the Hispanic Student Association, at a special luncheon.

The commission commended the council's active involvement in recruitment students, faculty and staff to the University since it started serving the Hispanic community at EMU seven years ago.

The commission also acknowledged the many outstanding contributions which the Hispanic Student Association has made in improving the quality of Hispanic student life on the EMU campus since its formation 14 years ago.

Adviser

Academic Advising Center
229 Pierce Hall
Hotline: 7-3344

Helping Seniors Check-Out

Students who have completed 70 credits or more and were enrolled at EMU the previous semester automatically receive a pre-printed senior check-out request card at Registration. If students do not receive such a card, they may obtain it in Room 2, Pierce Hall. Evening students or others unable to go to Room 2 during the day may submit a written request to obtain a card.

Cards are filed in the Office of Academic Records and processed according to expected graduation date. A senior checker verifies the number of credit hours earned or in progress and records the credit hours still needed. One copy of this report is mailed to the student, the second copy of this report is mailed to the department of the student's major and the final copy is filed in the Records Office. If students have questions about their senior check-out, they should go to the Records Office.

Please announce to your students that if they are planning to graduate at the end of this semester, they should go to Room 2, Pierce to fill out an application for graduation immediately.

Limitations on Advising Responsibilities

- An adviser should not attempt to handle cases of emotional disturbance which fall outside the behavioral pattern of students adjudged reasonably normal. When complex problems arise concerning financial aid, mental or physical health, or personal-social counseling, faculty should refer students to the appropriate professional personnel. If you would like a suggested list of referrals, contact the Academic Advising Center for the information sheet entitled "Where Do I Find Information About."

Emergency on Campus Call 1-2-3

Sports

Swimmers to host MAC championships

The EMU men's swimming team won't have to leave Ypsilanti in search of its seventh consecutive Mid-American Conference men's swimming and diving championship as the Hurons play host to the 34th Annual MAC Championships Thursday, March 6 through Saturday, March 8.

Coach Mike Jones' Hurons have ruled the MAC for the past six straight years and have won seven of the last eight league titles. If the Hurons can add the 1986 crown, they will have tied Ohio University for the MAC record of eight men's swimming championships.

The championships will begin Thursday, March 6 in the Olds/IM Pool. Preliminaries will begin at noon on Thursday and will continue Friday and Saturday. Finals will be held each evening beginning at 7 p.m.

"I think this is going to be a real competitive meet," EMU head coach Jones said of the eight-team championships. "We're definitely the favorite to win the meet but Ohio University, Miami, Bowling Green and Kent State will all be very tough.

"The meet will be real interesting, real fast and real competitive," Jones added. "The team with the most quality depth should win the championship."

This year's meet will have six defending champions. The top defending champion is EMU senior Tom Michael. Michael won both one and three-meter diving competitions last year while earning the award as Outstanding MAC Diver.

Other EMU defending champions are Chris Black in the 400-yard individual medley and Jim Boerman in the 100-yard butterfly.

Kent State's Peter Horwitz is returning to defend his 100-yard backstroke crown while Ohio U. standout Henry Clark is back to defend his 200-yard butterfly title.

In 1985, EMU scored a MAC record 734.5 points to win the crown with Miami second at 521, Ball State third with 408, Bowling Green scored 352, Ohio 316, Kent State 240, Toledo 215.5 and Northern Illinois 215.

The Hurons enter the meet with an undefeated MAC dual meet record at 6-0 and a 7-1 overall record. The only EMU loss this season was to a powerful University of Michigan squad.

Tickets are available at the door, or at Bowen Field House. Ticket prices are \$3 general admission and \$2 for students. In addition, an all-event pass is available for \$15 general admission and \$10 for students.

Coach Mike Jones with tri-captains Doug Chestnut (left), Ken Smith (center), and Tom Michael (right).



Events of the Week March 4-10

Tuesday 4

WORKSHOP — The Center for Instructional Computing will present a workshop for faculty members on word processing with WordStar, Room 215, Library, 9 a.m.

WORKSHOP — The Office of Staff Training and Development will present a workshop on enhanced telephone skills, Room 201, King Hall, 9 a.m.

MEETING — The Auxiliary Enterprises directors will meet, Regents Room, McKenny Union, 10 a.m.

WORKSHOP — Retro training developer Ron Austin will present a workshop on the retro training technique, sponsored by the Department of Health, Physical Education, Recreation and Dance, Bowen Field House, noon.

MEETING — The Staff Development for School Improvement Building Leadership Team will meet, Alumni Lounge, McKenny Union, 12:30 p.m.

MEETING — The UAW Local 1975 Bargaining and Grievance Committee will meet, Gallery II, McKenny Union, 12:30 p.m.

MEETING — The EMU Chapter of the National Association of Black Accountants will meet, Faculty Room, McKenny Union, 6 p.m.

MEETING — AFSCME Local 1666 will meet, Reception Room, McKenny Union, 7 p.m.

MEETING — The Christian Science College Organization will meet today and every Tuesday of the month, Oxford Room, McKenny Union, 7:30 p.m.

Wednesday 5

WORKSHOP — The Office of Staff Training and Development will present a CPR workshop, Faculty Room, McKenny Union, 9 a.m.

WORKSHOP — University Computing will present an introductory workshop on VAX/VMS for faculty, Room 215, Pray-Harold, 9 a.m.

MEETING — The UAW 1975 Executive Board will meet, Faculty Room, McKenny Union, noon.

MEETING — UAW Local 1976's Executive Board will meet, Founders Room, McKenny Union, noon.

MEETING — The College of Education Council will meet, Gallery I, McKenny Union, 2 p.m.

SEMINAR — The Office of Foreign Student Affairs will hold a tax preparation seminar on the new 1040 NR for foreign students. For more information, call the Office of Foreign Student Affairs at 7-3116, Room 408, Pray-Harold, 3 p.m.

MOVIE — Campus Life's Silver Screen will present "Taps." Admission is \$1, Strong Auditorium, 7 and 9:30 p.m.

Thursday 6

WORKSHOP — Career Services Center will present part one of a workshop on cooperative education for all students interested in a spring/summer co-op placement. Call 7-0400 to register, Room 405, Goodison Hall, 10 a.m.

SEMINAR — The Office of Staff Training and Development will present an overview of the benefits program for faculty. Preregistration is required, Room 201, King Hall, 1:30 p.m.

WORKSHOP — The Center for Instructional Computing will present an introductory computer workshop for faculty members, Room 215, Library, 2 p.m.

WORKSHOP — University Computing will present a faculty introduction to VAX/VMS workshop, Room 221 Pray-Harold, 2 p.m.

MEETING — The University Ambassadors Society Board of Directors will meet, Gallery I, McKenny Union, 2:30 p.m.

MEETING — The University Council on Teacher Education will meet, Gallery I, McKenny Union, 3:30 p.m.

SEMINAR — An EMU pre-retirement seminar will be held today and every Thursday of the month, Tower Room, McKenny Union, 6 p.m.

MOVIE — Campus Life's Silver Screen will present "Taps." Admission is \$1, Strong Auditorium, 7 and 9:30 p.m.

WORKSHOP — The Instructional Support Center, in cooperation with Ypsilanti Adult Education, will present a workshop on time management, Room 311, Library, 7:30 p.m.

SWIMMING — The men's team will host and compete in the Mid-American Conference Championships. Admission, 50-meter pool, Olds Student Recreation Center, noon and 7:30 p.m.

Friday 7

MEETING — The Basic Studies Committee will meet, Gallery II, McKenny Union, 8 a.m.

WORKSHOP — The Office of Staff Training and Development will present a workshop on working with students. Preregistration is required, Room 201, King Hall, 9 a.m.

SWIMMING — The men's team will host the Mid-American Conference Championships. Admission, 50-meter pool, Olds Student Recreation Center, noon and 7:30 p.m.

SEMINAR — The Office of Foreign Student Affairs will host a tax preparation seminar on the new 1040 NR for foreign students, Room 408, Pray-Harold, 3 p.m.

MOVIE — Campus Life's Silver Screen will present "E.T." as a Little Sibs Weekend Special Event. Admission is \$1, Strong Auditorium, 5, 7, and 9:30 p.m., and midnight.

TRACK — The women's team will host the All-Comers meet, Bowen Field House, 6 p.m.

Saturday 8

TRACK — The men's indoor track team will compete in the Silverston Invitational, Ann Arbor, To Be Announced.

GYMNASTICS — The women's team will host the University of Michigan, Bowling Green State University and Northern Michigan University, Warner Gymnasium, 1 p.m.

MOVIE — Campus Life's Silver Screen will present "E.T." as a Little Sibs Weekend Special Event. Admission is \$1, Strong Auditorium, 5, 7, 9:30 p.m. and midnight.

SWIMMING — The men's team will host The MAC Championships. Admission, 50-meter pool, Olds Student Recreation Center, 7:30 p.m.

THEATER — EMU's Department of Communication and Theater Arts will present William Hanley's adult drama "Slow Dance on the Killing Ground." Tickets are \$5.50, \$4.50 for EMU students and \$4 for Mainstage members, Sponberg Theater, 8 p.m.

Sunday 9

THEATER — The EMU Players will present "Slow Dance on the Killing Ground." Tickets are \$4, \$3 for EMU students and \$2.50 for Mainstage members, Sponberg Theater, 2:30 p.m.

CONCERT — The EMU Music Department will present the Jazz Ensemble, under the direction of J.R. Smith, Pease Auditorium, 4 p.m.

MOVIE — Campus Life's Silver Screen will present "E.T." Admission is \$1, Strong Auditorium, 5, 7 and 9:30 p.m.

CONCERT — The University Choir will perform, Pease Auditorium, 7:30 p.m.

Monday 10

MEETING — A University Corporate meeting will be held, Tower Room, McKenny Union, 8 a.m.

WORKSHOP — The Center for Instructional Computing will present session one of three workshops introducing BASIC to faculty, Room 215, Library, 9 a.m. and 1 p.m.

EXHIBIT — Ford Gallery will host the annual EMU student exhibition through Thursday, March 27, Ford Gallery, Ford Hall, 9 a.m. - 5 p.m., M-F; 10 a.m. - 2 p.m., Sat.

WORKSHOP — The Instructional Support Center, in cooperation with Ypsilanti Adult Education, will hold a workshop on taking good lecture notes and reading textbooks efficiently, Room 311, Library, 10 a.m.

EXHIBIT — The Intermedia Gallery will present its annual student exhibition today through Thursday, March 27, Intermedia Gallery, McKenny Union, 11 a.m. - 7 p.m., M-F; 11 a.m. - 3 p.m., Sat.

WORKSHOP — The Career Services Center will host a workshop on career planning today and every Monday through March 24. Call 7-0400 to register, Room 425, Goodison Hall, 2 p.m.

MEETING — The Enrollment Conversion Committee will meet, Regents Room, McKenny Union, 3:30 p.m.