

1972

## Board of Regents Meeting Materials, April 19, 1972

Eastern Michigan University

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BOARD OF REGENTS  
EASTERN MICHIGAN UNIVERSITY

Official Minutes of the Meeting April 19, 1972  
Regents' Room, McKenny Hall

Members present:

Virginia R. Allan, Veda S. Anderson, Charles L. Anspach,  
Lawrence R. Husse, Edward J. McCormick, Richard N. Robb,  
Mildred Beatty Smith, George E. Stripp

Administration present:

President Harold E. Sponberg, Gary D. Hawks, Lewis E. Profit,  
James B. Campbell, Bruce K. Nelson, Curtis K. Stadtfeld

The meeting was called to order at 11:15 a.m.

The minutes of the March 15, 1972, meeting were approved as presented.

The Treasurer's Report was read. Regent Husse moved and Regent Robb seconded that the report be accepted as read. Carried.

Regent Husse moved and Regent Robb seconded that the Internal Audit Report dated April 1, 1972, be received and placed on file. Carried.

.1090 M - CHARGE-OFFS AND RECOVERIES

Regent Husse moved and Regent Robb seconded that the list of charge-offs and recoveries be approved as presented. Carried.

.1091 M - GIFTS

Regent Husse moved and Regent Robb seconded that the list of gifts be officially received with appreciation as presented. Carried.

.1092 M - ERNST & ERNST APPOINTED AUDITORS

Regent Husse moved and Regent Robb seconded that the Regents reappoint Ernst & Ernst, certified public accountants, as auditors for the fiscal year ending June 30, 1972. Carried.

.1093 M - HOUSING POLICY

Regent Husse moved and Regent Robb seconded that the following statement be adopted by the Board of Regents and placed in the Policy Manual as official Housing Policy of Eastern Michigan University:

Existing Policy

The minutes of the State Board of Education, dated July 15, 1949, record as follows:

"That all freshmen shall be required to live in dormitories if space is available. After the freshmen are accommodated, the sophomores, juniors and seniors, in the order listed, will be required to live in the dormitories if space is available, with the provision that the students above the freshman level may apply for dormitory residence before July 1. The President of each school may waive this requirement for students living at home, and for other students if, in his judgment, there is sufficient reason."

This policy statement, made by the governing body for Central Michigan University, Eastern Michigan University, Northern Michigan University, and Western Michigan University, had the effect of continuing the program phases of residence hall group living while providing assurance of repayment to those loaning money for facilities.

The policy was readopted on January 27, 1964, when the Board of Regents, under the newly adopted 1963 State Constitution, adopted the following resolution: "That the Board of Regents of Eastern Michigan University continue the regulations, rules, and procedures of the State Board of Education in force for Eastern Michigan University on December 31, 1963, until modified or rescinded." This policy is in effect at the present time.

Representing all the citizens of Michigan and to provide for educational opportunity for students who cannot attend a college in their home community, the Michigan Legislature has enacted statutes and resolutions that provide the means to borrow, and pledge residence hall revenue to repayment.

The State of Michigan, through annual legislative action, reaffirms the necessity and values of the program in Residence Halls.

## The Residence Hall Program

The development of the "whole person" has historically been the charge to Eastern Michigan University. Beginning with the off-campus rooming houses and the supervisory "loco-parentis" functions of the Deans of Men and Women, University programs have since discarded "loco-parentis," but broadened its program to include a variety of activities, extra-curricular in nature, but no less significant to the human development than the class-room. The social setting at a variety of residence hall social functions; the competition in intramural activities; the self-government in residence hall government; the exposure to speakers, films and fireside chats with faculty and administration are all examples of the on-going program for a total educational experience.

At Eastern Michigan University, the 1965 Institutional Self-Study for the North Central Accreditation Program contained the following statement:

"The program for residence students has been developed to contribute to their total educational experience, through social and cultural programs, through the maintenance of an academic atmosphere (auxiliary study areas, fireside chats with faculty members, libraries, voluntary tutorial service, etc.), and through opportunities for self-government in legislative and judicial bodies."

Similarly, the Residence Hall Program Handbook has historically stated:

### "Residence Halls as Living Centers

Eastern Michigan University has recognized that if it is to be educationally effective, every conceivable environmental stimulus to the growth of the student must be developed. In addition to providing congenial living facilities that provide for food and shelter, the University believes that residence halls must offer an educational opportunity which daily stimulates and enriches all areas of the student's higher education. The staffing, the physical facilities, and the organization of the halls comprise a planned effort to foster learning. Each hall is viewed as a living-learning center that supports academic excellence and, at the same time, provides a community living experience which helps each individual develop his ability to make appropriate individual decisions, develop a sense of responsibility, and develop qualities of leadership, cooperation, and social skills."

To fulfill this living-learning-center concept, an active residence hall student government is fostered, a Residence Hall Judicial Board is a court of original jurisdiction, and the Residential Hall Educational and Cultural Council provides educational and cultural enrichment programs, including symphony and theatre trips, selected films, speakers of national repute, and residence hall library additions.

Residence halls actively participate in intramural athletics, promote social functions, and have a variety of other activities to provide all the elements necessary to provide a balance of work and play.

Staffing of the residence halls is designed to fulfill the University's mission. Under the leadership of the Director of Housing and his staff, each residence hall is under the direction of a professional person trained in personnel techniques and familiar with guidance programs. The unit administrator supervises a staff of student leaders called 'resident assistants' and placed in hall areas to offer leadership to students, and to counsel those residents in need. Similarly, graduate counselors are appropriately located in residence hall units to provide additional professional staff to assist the students.

Food Services, under the direction of trained personnel in institutional management, provide balanced diets and dedicate themselves to fulfilling food and nutrition requirements in sufficient quantities with palatable varieties.

### The Future

The University is committed to continue rules designed to assure sufficient revenue to support a housing and dining system upon which many students depend, and which is essential to the University's continued ability to fulfill its educational mission. It is the intent of the University that housing rules and regulations promote educational purposes by encouraging discussion and exchange of ideas among students, that such rules ease adjustment to college life, promote academic achievement, provide housing and dining at reasonable and comparable costs, and provide reasonable health, safety, and emergency services.

In the continued application of the University housing policy, conditions in any semester or year may mandate variations in the application of these policies, although such application must be consistent with the educational program and financial requirements. To such end, the State Board of Education and the Board of Regents have placed this continuing responsibility in the President of the University.

### Continued Policy

The Board of Regents reaffirms its intent as previously stated and adopts the following policy statement:

"All freshmen unmarried students shall be required to live in University Residence Halls, if space is available. After the freshmen are accommodated, the unmarried sophomores, unmarried juniors, and unmarried seniors, in the order listed, will be required to live in residence halls, if space permits, with the authority vested in the President to make

exceptions for given semesters or academic years for: (1) students living and commuting from the home of their parents; (2) students employed for room and board at their place of residence; (3) students with a previous marriage; (4) veterans with a given amount of active duty, as administratively specified; (5) students of a minimum age, as administratively specified; and (6) students on an individual basis for reasons of health, financial or other compelling reasons."

---Carried.

.1094 M - ARCHITECTS FOR ALL EVENTS BUILDING

Regent Husse moved and Regent Robb seconded that the firm of Eberle M. Smith Associates, Inc., Architects and Engineers, be appointed as the architect-engineer for the All Events Building. Carried.

.1095 M - WAREHOUSE PROJECT PLANNING

Regent Husse moved and Regent Robb seconded that the administration be authorized to proceed with the planning of the proposed Warehouse Project in accordance with the plan presented. Carried.

.1096 M - EDUCATIONAL GRANTS

Regent Husse moved and Regent Smith seconded that the following educational grants be accepted:

1. National Science Foundation

Grant Name: Undergraduate Research Participation  
Amount: \$8,680.00  
Project Director: Giles Carter - Chemistry

2. Michigan Department of Public Health

Grant Name: Seminar in Alcohol Use and Abuse  
Amount: \$2,655.00  
Project Director: Domonick Taddonio - Physical Education

3. Michigan Department of Social Services

Grant Name: Enrichment and Expansion of Undergraduate  
Social Welfare Education  
Amount: \$46,874.00  
Project Director: Edward Green, Head, Sociology Department

4. Health, Education and Welfare

Grant Name: Preparing Personnel to Educate Handicapped  
Children  
Amount: \$205,000.00  
Project Director: Frank Wawrzaszek, Head, Special Education

---Carried.

The meeting was recessed for lunch at 12:35 p.m.

The meeting was reconvened at 2:30 p.m.

Chairman McCormick introduced Tom Purmort, President, Student Senate, and Hal Hultquist, President, Student Body.

.1097 M - POLICY MANUAL - CHAPTER 11 - REPLACED

Regent Anderson moved and Regent Smith seconded that the Regents delete the present Chapter 11 of the EMU Policy Manual and replace it with the following, subject to the submission of a revision of paragraph 2.d. at the next meeting of the Board:

CHAPTER 11

STATEMENT OF PURPOSE OF THE OFFICE OF STUDENT LIFE

Serving as a fitting reference for Eastern Michigan University's co-curricular program is the institution's statement of purpose summarized as follows:

1. To make available to all undergraduates intellectual training and knowledge that will add meaning, scope, richness and interest to their lives, no matter where they make their careers.
2. To provide for undergraduates an education which will equip them to make important cultural, social, and economic contributions to their community, their state, and their nation.

The co-curricular program expands in depth and breadth the educational experiences available in the curriculum. In a sense, it acts as a laboratory. As such, it provides student-directed opportunities for growth in leadership, adherence to group goals, initiative, creativity and self-evaluation. Defined in these terms the co-curricular program moves with the intellectual life and liveliness of the academic community, as well as with the socio-cultural dynamics in the communities outside of the University.

THE OFFICE OF STUDENT LIFE

The Office of Student Life is a part of the Dean of Students Office in the Division of Student Affairs. It advises, promotes, and assists student organizations in the development of cultural, educational, recreational and social programs. The Office is headed by the Director of Student Life who is assisted by assistant directors, professional staff, and student assistants.

## STUDENT ORGANIZATIONS

### A. Standards for Recognition

A student group shall be considered for official University recognition if the student organization's objectives are compatible with the objectives of the University and if its activities are not destructive. Recognition may be granted by the President of the University or his designee upon recommendation of the Committee in Student Life.

1. A student is defined as anyone currently registered for one or more academic credit hours at Eastern Michigan University.
2. Members of the faculty and staff are encouraged to participate in student organizations.
3. A student group representing itself as an EMU student organization is one that uses Eastern Michigan University in connection with its name, registers itself and its activities at the Office of Student Life, and/or wishes to use EMU services, facilities, including meeting rooms, bulletin boards, etc., in accordance with University regulations.
4. Student constituting groups which practice any or all of the regulations of this policy without seeking organizational status within a stated period of time or number of meetings, shall be in violation of this policy and shall be subject to appropriate disciplinary action.
5. Eastern Michigan University's Policy on Membership in Recognized Student Organizations.
  - a. Eastern Michigan University shall not discriminate against any person because of race, color, religion, creed, national origin, or ancestry. Further, the University shall work for the elimination of improper discrimination in the areas listed below:
    - 1) In organizations recognized by the University.
    - 2) From non-University sources where students and employees of the University are involved. (Board of Regents, October 3, 1966.)
  - b. Membership in Eastern Michigan University student organizations shall not be dependent upon criteria based on race, color, religion, creed, national origin, or ancestry.

- 1) No University-affiliated organization shall be encumbered by an obligation to discriminate by virtue of race, color, creed, national origin or ancestry, either by process of admission to membership or by rituals.
- 2) No University-affiliated organization shall discriminate by virtue of race, color, religion, creed, national origin or ancestry under the terms of a provision of its local constitution.
- 3) No University-affiliated organization shall discriminate by virtue of race, color, religion, creed, national origin or ancestry under the terms of a written or verbal agreement with its National or another organization.
- 4) No individual shall be eliminated from consideration or initiation as a result of organizational policy and/or practice discrimination by virtue of race, color, religion, creed, national origin or ancestry.
- 5) No locally accepted member (pledge, initiate, etc.) shall be denied membership by veto of any outside individual or agency.
- 6) The student organization cannot be organized for the purpose of furthering the private financial gains of an individual and/or select number of individuals.
- 7) The organization subscribes to the commonly accepted standards of ethical and moral conduct.

#### B. Recognition Procedure

Recognition of student organizations shall progress through two stages (1) Provisional, and (2) Full Recognition.

##### 1. Provisional Recognition

- a. The purpose of Provisional Recognition is to provide an opportunity for the organization to prepare formal structure, to recruit members and to prepare the constitution. This status is granted by the Director of Student Life for a period of one (1) month.
- b. The Director of Student Life may terminate the Provisional Recognition status of the Organization if he determines that the organization has violated any of the previously stated policies, or is inconsistent with the aims, purposes, and objectives of the University.

- c. The Organization during Provisional Recognition:
- 1) Can use University facilities and services similar to student organizations which are fully recognized.
  - 2) Cannot use Eastern Michigan University in its name or publicity.
  - 3) Cannot solicit funds except from its members.
  - 4) A student organization may only be on provisional status for one month. Extensions of this deadline can be given by the Director of Student Life for unusual extenuating circumstances.
  - 5) Must uphold the standards and responsibilities of recognized student organizations as stated in the Student Life Manual.

2. Full recognition

- a. The student organization's petition and constitution is to be submitted to the Committee on Student Life through the Director of Student Life.
- b. Full student organizational recognitional status may be granted by the President of the University or his designee upon recommendation of the Committee on Student Life.
- c. Full recognitional status is granted for one (1) academic year, and yearly renewal is required through the submission of a Renewal Form to the Student Life Office.
- d. Full recognition grants to the organization all rights and privileges to use the name of Eastern Michigan University, to use any and all facilities that are available to student organizations, and to solicit funds in accordance with the established policy and procedures set forth in this manual.

3. Recognition of Organizations Connected With an Academic Department -- Professional and Honorary.

Professional and Honorary organizations connected with Academic Departments are usually formed by the department involved in consultation with the National Organization represented. The

organization should submit a petition and constitution along with a letter from the appropriate governing organization to indicate approval of their affiliation and/or purpose to the Director of Student Life. If the organization has an affiliation on the state or national level, a letter of approval must be submitted by the state or national organization. The Director of Student Life reviews the petition, constitution and any appropriate letters of recommendation and forwards these documents to the Committee on Student Life and the President and his designee for his decision. (Note Chapter 11, page 3.)

#### 4. Recognition of Social Fraternities and Sororities

Groups aiming toward becoming a recognized social fraternity or sorority must apply to the Interfraternity Council or Panhellenic Council through the Director of Student Life. The fraternal governing organizations investigate the National groups and decide whether to invite the local group to form a colony at Eastern Michigan University. The IFC or Panhellenic Council make recommendations for full recognition to the Committee on Student Life after the petition, or national governing organization indicated approval of their affiliation and/or purpose have been completed. Full recognitional status may be granted by the President or his designee upon recommendation of the Committee on Student Life, and notifies the petitioning organization and either IFC or Panhell.

#### 5. Special Groups

Special groups such as Mortar Board, Phi Beta Kappa, and similar groups are organized and recognized according to national policy, in conjunction with the President or his designee, Director of Student Life, Committee on Student Life, and the appropriate Department or College of the University.

#### 6. Termination of Recognition

There are several ways whereby a student organizational recognition may be terminated.

- a. By written request of the student organization's executive officers.
- b. By failing to meet their financial obligations to the University as noted in the Board of Regents Policy, May 19, 1971. This

policy statement reads thusly:

"Be it resolved that the recognition of any campus or University affiliated organization shall be forthwith suspended when any financial obligation of such organization to the University shall remain unpaid for a period of 90 days beyond its due date. Such suspension may be lifted only by Presidential direction. During such period of suspension, such organization shall be barred from engaging in University activities and the use of University facilities."

- c. By decision of the President of University upon recommendation of the Committee on Student Life.

## PUBLICITY

### A. Posters

#### 1. General Regulations

Bulletin boards are placed in the corridors of campus buildings for the convenience of University students and staff. It is the policy of the University to provide adequate bulletin board space, in convenient locations, so that members of the University community may become well informed. Some boards are assigned to individual offices and departments. Such boards are to be marked clearly and no material is to be posted thereon except at the direction of the chairman of the department concerned.

Posters, displays, or other forms of publicity must be approved for posting and stamped in the Student Life Office. All posted materials must comply with the regulations listed below. Other material may be removed by University personnel. The approval stamp includes the date the poster must be removed.

- a. The maximum size of any poster shall be 14" x 22", the minimum size of 8 $\frac{1}{2}$ " x 11".
- b. All posters must be approved in the Office of Student Life. This is not to be done sooner than two (2) weeks prior to an event.
- c. No group or Recognized Student Organization may have more than one poster at a time on a bulletin board unless it is for an all-University event sponsored by the Office of Student Life. If several events are planned at a time, one poster should be designed to include all events.

- d. The permission of the departmental and residence hall unit administrators or designee must be received before posting any material on these bulletin boards. One poster per hall is stamped with the approval of the Office of Student Life. If a group wishes to post more than the one, the person posting must have the approval of the Resident Unit Administrator.
- e. In order to maintain the natural beauty of the campus and to preserve the quality of the buildings, trees and shrubs, there shall be no posting of notices on any tress, buildings, telephone poles, wires, fire hydrants, parking meters, trash cans, public signs or exterior of buildings, etc., on the campus. All notices are to be placed on bulletin boards provided by the University for this purpose.
- f. Scotch tape must not be used for posting materials in any building on walls or bulletin boards.
- g. Thumb tacks must not be used on woodwork, doors, or bulletin board frames.
- h. Posters must not be stapled to bulletin boards.
- i. In accordance with the State Fire Marshall's regulations, all posting within 30" from any light fixture must be of fireproof materials. For this reason, no posters, promotional materials, or decorations may be suspended from any light fixtures.
- j. There shall be no signs or promotional materials stretched across the corridors of buildings, or between structures unless by special permission arranged through the Office of Student Life.
- k. Municipal, state, or national campaign posters are permitted on the campus if there is indication on the poster of the sponsoring group's name and if that group is a Recognized Student Organization or a Provisionally Recognized Student Organization.
- l. University property may not be used for private gain, directly or indirectly.
- m. Special provisions can be made for displaying posters during student government elections through the Office of Student Life.
- n. Courtesy and respect for the freedom of expression by others dictates that authorized posters are not to be marked on, destroyed, or removed by members of the University community. Anyone discovered defacing authorized posters will be subject to disciplinary action.

- o. Eastern Echo boxes may be used only with the permission of the Eastern Echo staff.
- p. For Sale Notices: Are to be placed on bulletin boards designated in the Union. Notices are to be on 3" x 5" cards, and must be approved by McKenny Union Office.
- q. All posters must be removed 24 hours after the event.
- r. The Director of Student Life will designate a few bulletin boards on campus that will not require the approval of the Office of Student Life in order for a member of the University community to post a notice e. g. commuter bulletin board, etc. However, these bulletin boards also will be periodically checked and, when appropriate notices will be removed. Notices on these bulletin boards are subject to all the above regulations except for the regulations relating to approval and minimum size of a poster.

#### B. Handbills or Flyers

Flyers or handbills may not be placed on windshields of cars. Commercial hand-outs by student organizations imply solicitation and the project must be cleared for solicitation or sales by the Director of Student Life before the handbills or flyers can be approved. The members of the organization must clean up any papers dropped on the floor or grounds following their distribution of the hand-outs.

#### C. Loud Speakers

The use of the loud speakers in the Residence Halls is determined by the Resident Unit Administrator and the Director of University Housing. Their permission must be obtained before any announcements may be made over these facilities.

As noted in the section on Rallies and Parades, the use of loud speakers is very limited because of class and residence hall activities. Permission for authorization to use public address systems and loud speakers by recognized student organizations is the responsibility of the Office of Student Life. Application requesting use of public address systems and loud speakers are available from the Director of Student Life.

Non-recognized student organizations or off-campus groups or agencies requesting to use loud speakers or public address systems are to submit their requests to the Vice President for Business and Finance.

## GENERAL ACTIVITIES

### A. Speaker Policy

#### 1. General Policy

It is the policy of the Board of Regents and the University to foster a spirit of free inquiry and to encourage the timely discussion of a wide variety of issues, provided that the views expressed are stated openly and therefore are subject to critical evaluation. Restraints on free inquiry should be held to that minimum which is consistent with preserving an organized society in which peaceful, democratic means for change are available. Therefore, recognized student organizations are encouraged to invite speakers to the campus to address public meetings subject only to the following provisions:

- a. The speaker must not urge the audience to take action which is prohibited by the rules of the University or which is illegal under federal or Michigan law. Advocating or urging the modification of the government of the United States or of the State of Michigan, by violence or sabotage, is specifically prohibited. It is the responsibility of the student organization to inform speakers of these prohibitions.
- b. Sponsorship must be by a student organization which has been recognized under the general regulation approved by the appropriate University authorities.
- c. For the purposes of preserving a record of all such public meetings and of coordinating them with the calendar of other activities taking place on the University property, the sponsoring organization must (a) make all arrangements for reservation of space with the appropriate University officials, and (b) complete a form to be furnished by the appropriate University office indicating, among other things, the subject to be discussed, the names of all speakers and the time and place for the meeting, the form to be certified by the signature of the appropriate officer of the organization and the faculty adviser. All rules for administration of requests from recognized student organizations must conform to the "General Policy" stated above. It shall be the responsibility of the institutional officer under whom the program is administered to certify that all appropriate steps have been taken before the event is officially scheduled.
- d. Any student organization violating the provisions of this bylaw is subject only to the procedures and penalties applicable to students and student organizations that violate other University rules.

B. Rallies and Parades, Bonfires and Authorized Firework Displays

Rallies and parades, bonfires and authorized firework displays are scheduled in the Office of Student Life. Upon receipt of approval by the Security Department and the Physical Plant Office, the Director of Student Life may grant permission for the rally or parade.

C. Fireworks and Firearms

The possession of firecrackers, firearms, ammunition, or any materials which may be used to create an explosion is prohibited. Violators are subject to disciplinary action as stated in the Student Conduct Code.

FUND RAISING

A. General

The use of University facilities for sales or solicitations for private gain is prohibited. CANVASSING OR SOLICITATIONS OF FUNDS, SALES OR SUBSCRIPTIONS, EXCEPT FOR COMMUNITY AND NATIONAL CAUSES--SUCH AS THE UNITED FUND AND THE AMERICAN RED CROSS--IS PROHIBITED ON THE UNIVERSITY CAMPUS, IN UNIVERSITY BUILDINGS AND IN RESIDENCE HALLS UNLESS PRIOR WRITTEN PERMISSION IS GRANTED BY THE VICE PRESIDENT FOR BUSINESS AND FINANCE.

THE RAISING OF FUNDS BY APPROVED AGENCIES AND ORGANIZATIONS WITHIN THE GENERAL CAMPUS COMMUNITY AND THE CAMPUS PROPER IS RESTRICTED TO PURPOSES OF AN ALL-UNIVERSITY NATURE AND SHOULD BE CONSISTENT WITH THE EDUCATIONAL AND PUBLIC SERVICE RESPONSIBILITIES OF THE UNIVERSITY.

If a Recognized Student Organization wishes to promote a fund-raising activity which has been determined to be acceptable and legal, permission shall be given if the purpose to which the funds will be put serves an educational or public function. Educational functions, for example, shall include the establishment and growth of scholarship and loan funds, the development of University facilities, and the expansion of research, teaching, and service activities of University departments and agencies. Public service functions include, for example, those community welfare drives approved by the Office of the Vice President for Business and Finance as delegated to the Director of Student Life for uses of Campus facilities and related activities.

If a Recognized Student Organization desires to raise funds through admission fees or donations to on-campus events and proposes to use the funds for purposes not of a general University nature but peculiar to its own interests, it may do so if it receives the permission from the Director of Student Life. Such permission will be granted only to those events which are consistent with the primary purposes, aims, and policies of the University, and are not in violation of any local, state or federal law.

Collection of membership dues and rushing fees is permitted at meetings of student organizations, when consistent with the general purposes and related policies of the University and when approved by the Director of Student Life.

Sales or distribution of commercial products by Recognized Student Organizations shall be limited according to the following policies:

Products shall be consistent with the primary purposes, aims, and policies of the University and not in violation of any local, state, or federal law.

Student organizations may not sell products which are obscene under the law, or which may be defamatory to the character of students, faculty, staff, administration or University.

Student organizations may not sell products which are in violation of University rules and regulations, or which may encourage violation of University rules and regulations.

Sales of commercial products by student organizations may be approved by the Director of Student Life as delegated by the Vice President for Business and Finance.

## B. Policy on Solicitation and Sales

### 1. General

The collection of donations of money or goods or services and the raising of funds through sales by recognized agencies and organizations within the general campus community and within the limits of the campus proper must be consistent with the educational and public service responsibilities of the University, and not interfere with regular University program.

- a. "Solicitations" is defined to mean any effort by a group or by individuals to ask for donations or contributions of monies or goods from students, faculty, staff, and the administration.

- b. "Sales" is defined to mean the effort by any group or individuals to sell a product or a service for money, goods or other services to students, faculty, staff, and the administration.

NOTE: Solicitations and sales in residence halls are permitted only in public reception areas following proper registration by the Resident Unit Administrator in the residence halls and approved by the Director of Student Life.

## 2. Solicitations and Sales by On-Campus Groups:

An "on-campus group" is defined as any University recognized student group or student organization.

- a. The Director of Student Life, as delegated by the Vice President for Business and Finance shall have the authority to determine the legitimacy of any request involving solicitations and sales by on-campus groups.
- b. A written request must be filed in the Office of Student Life on the standard form available in that office, at least two (2) days prior to the scheduled period for solicitation or sale.

## 3. Solicitations and Sales by Non-University Groups:

A "non-University group" is defined as any group, agency or organization which is not a recognized group or division of Eastern Michigan University.

A non-University group may receive approval for each solicitation or sale from the Office of the Vice President for Business and Finance by filing a written request in that office at least one (1) week prior to the start of the solicitation or sale.

## 4. Off-Campus Sales and Solicitation

Before a student organization solicits local businessmen for help and contributions, the student organization should meet with a member of the Student Life Office for the proper procedures to follow.

## SPACE RESERVATION

### A. General

All on-campus space allocations for Recognized Student Organizations are handled through the Office of Student Life. The application forms

are secured from the Office of Student Life and must be signed by the Director of Student Life or his designee. This staff signature is to verify that the group is a Recognized Student Organization and entitled to available space without charge, except for any maintenance duties or other services required.

#### B. Off-Campus Facilities

Negotiations for off-campus facilities and all arrangements with renters are the responsibility of the organization. A listing of facilities used in the past is on file at the Office of Student Life with comments. These are not necessarily approved or endorsed.

### FIELD TRIPS AND CONFERENCES

It is the responsibility of those going on a field trip or conference to be knowledgeable about insurance coverage and liability. Information on insurance coverage and liability can be obtained from the University's Insurance Office while information on the use of University vehicles can be obtained from the Director of the Physical Plant.

The decision whether or not to release a student from class is up to each instructor.

### MCKENNY UNION POLICIES AND SERVICE REGULATIONS

#### A. General Information

1. The Charles McKenny Union's primary purpose is to provide a centrally located facility for the use of the student body, faculty, staff, guests of the University and such others whose activities are commensurate with and conform to the tenets of the purpose of the University and academic community.
2. Eligibility for use of McKenny Union facilities is limited to and conform to policy statement of use of EMU facilities as published in Eastern Michigan University Systems Manual (pp. 1-9 System Number 7).
  - a. Events sponsored by a University department or authorized University organization.
  - b. Governmental-sponsored activities.
  - c. Community service projects.
  - d. Use by any other group or groups requires written approval by the Director of Auxiliary Services or the Vice President for Business and Finance.

3. McKenny Union facilities may not be used for promotion of commercial enterprises, including fund raising activities except with the express written permission of the Vice President for Business and Finance.
4. In principle, McKenny Union facilities are not available for use as classroom space on a regularly scheduled basis.
5. Requests for use of McKenny Union facilities will be filled in order of receipt except that priority is to be according to the following:
  - a. Traditional dates for University events.
  - b. Food catering events.
  - c. Special functions upon the authorization of the Vice President for Business and Finance.
6. McKenny Union management reserves the prerogative to change room assignments or move reservations to other facilities as may be required and to generally control and maintain jurisdiction over the use, occupation and activity within the area of jurisdiction within and adjacent to the McKenny Union facility.
7. All University and non-University groups will be charged, where applicable, for all reservations according to the current rate schedule.
8. University departments and University organizations will be charged for special services performed and for events other than meetings. Such charges for special services to be according to the current rate schedule.
9. Requests for use of McKenny Union facilities during "closed periods" will be subject to a determination of the Union's ability to put the facilities into operation. Management of the Union building shall make the determination and charge for costs involved should the facility be opened.
10. Waivers of Union policies and/or charges may be granted only by the University administration through the Office of the Vice President for Business and Finance when such action is compatible with the educational objectives of the University.
11. Managements control of facilities are as follows:
  - a. McKenny Union management is responsible to enforce the laws of the State of Michigan as they apply to institutional and building operations.

- b. McKenny Union management is responsible to enforce and adhere to the directives, rules, regulations, and operational policies as adopted by the University Board of Regents and others as further delineated in the University Procedural Manual.
  - 12. Deposits in advance are required from all non-University groups not directly associated with the University, where applicable, for room rental and/or food service requests. Deposits will be forfeited if adequate cancellation notice (two weeks) is not received by the McKenny Union management.
- B. Student Activities within McKenny Union facilities
- 1. Student organizations must initiate requests for use of McKenny Union facilities through the Office of Student Life.
  - 2. Student representing an organization in arranging reservations for use of McKenny Union facilities and services as may be required are:
    - a. Bonifide current members of the requesting organization and
    - b. Have the authorization of the requesting organization to make such arrangements and for any event involving costs or charges of more than \$100.00 authorization of the requesting organization to make arrangements must be substantiated through formal correspondence from the organization.
    - c. The requesting organization is an authorized student organization and is in good standing with the University to qualify for use of McKenny Union facilities.

---Carried.

.1098 M - SPRING SESSION FACULTY

Regent Smith moved and Regent Anderson seconded that the preliminary list of 1972 Spring Session Faculty and salaries be approved as presented. Carried.

Regent Smith requested Vice President Nelson prepare a report stating the reason such a few women have been appointed to teach during the spring semester. This report is to be presented at the May meeting.

.1099 M - MASTER OF FINE ARTS DEGREE

Regent Smith moved and Regent Anspach seconded that the Board of Regents approve the new Master of Fine Arts Degree Program. Carried.

.1100 M - APPOINTMENTS, RESIGNATIONS, CHANGES OF STATUS  
AND LEAVES OF ABSENCE

Regent Smith moved and Regent Anderson seconded that the appointments, resignations, changes of status and leaves of absence be approved as presented. Carried.

.1101 M - SALARY ADJUSTMENTS

Regent Smith moved and Regent Anderson seconded that the list of salary adjustments be approved as presented, effective August 23, 1971. Carried. Regents Stripp and Robb voted no.

President Sponberg gave a report on the enrollment for the spring and fall semesters 1972.

Vice President Profit gave a report on the Funding of Roosevelt School.

President Sponberg gave a report on the status of the All Events Building.

Mr. Hawks gave a report on MERC.

Regent Stripp commented on an open letter in the Echo and a letter he had written to the members of the Board concerning the Pep Club.

Regent Husse made inquiry regarding payment dates on installment payments. President Sponberg and Vice President Profit responded.,

President Sponberg announced that approval of the Music Building program had been granted by the Bureau of the Budget.

The next meeting of the Board of Regents will be held on May 17.

The meeting was adjourned at 4:25 p. m.

Respectfully submitted,