

1967

Board of Regents Meeting Materials, April 10, 1967

Eastern Michigan University

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BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

Official Minutes of the Meeting April 10, 1967
Regents Room, McKenny Hall

Members present:

Virginia Allan, Charles Anspach, Lawrence Husse, J. Don Lawrence,
Edward J. McCormick, M. P. O'Hara, Mildred Beatty Smith

Members absent:

O. William Habel (excused)

Administration present:

Carl R. Anderson, Bonita Gehring, Lewis Profit, Harold Sponberg

The meeting was called to order at 11:10 a. m.

The minutes of the March 6, 1967, meeting were approved as corrected.

Dr. Smith moved and Miss Allan seconded that the January 9 minutes be corrected as follows: Because of a notice of separation that was sent through in error, Mrs. Evelyn Gagnon was reported as resigning. The minutes should have read that Evelyn Gagnon, Stenographer C-2 in the Library, be changed to one-half time Stenographer C-2 in the Foreign Language Department. Carried.

The Treasurer's Report was read. Dr. Anspach moved and Miss Allan seconded that the report be accepted as presented. Carried.

. 503 M - CLASSROOM BUILDING #1 PROPOSALS

Mr. Lawrence moved and Mr. Husse seconded that the bid proposals for Classroom Building #1 be accepted as follows:

1. Utley-James, Inc., of Pontiac, Michigan, in the amount of \$2,838,000 for general construction and coordination.
2. Davis Brothers, Inc., of Detroit, in the amount of \$1,245,000 for mechanical work
3. Electric Service Co., of Ann Arbor, in the amount of \$521,481 for electrical work.
4. Dover Elevator Co., of Detroit, in the amount of \$129,521 for elevator work.
5. Thompson-McCully Construction Co., of Belleville, in the amount of \$34,605.20 for site work.

It is further recommended that the President and/or Treasurer be authorized to sign the contract documents.

It is further recommended that the Project Budget be approved as follows:

Professional Services

a. Architectural, Engineering	\$ 227,000	
b. Surveys	<u>4,000</u>	\$ 231,000

Construction

a. General (Utley-James)	\$2,838,000	
Mechanical (Davis Bros.)	1,245,000	
Electrical (Electric Service)	521,481	
Elevators (Dover Elevator)	129,251	
Site (Thompson-McCully)	<u>34,605.20</u>	
	\$4,768,337.20	
b. Services (included above)		
c. Landscaping	35,000	
d. Construction Contingency (3%)	<u>145,663.80</u>	\$4,949,000

Supervision 40,000

Furnishings 400,000

Other

Total Project Budget \$5,620,000

---Carried.

. 504 M - HEATING PLANT EXPANSION CONTRACTS

Mr. Lawrence moved and Mr. Husse seconded that contracts for the Heating Plant expansion be awarded as follows: Goodrich-Hazen, Inc., of Adrian, in the amount of \$195,000 for the general building work; W. A. Brown Company in the amount of \$218,000 for the mechanical work; Lenawee Electric Company in the amount of \$49,500 for the electrical work; and that the President and/or Treasurer be authorized to sign the contract documents.

It is further recommended that the Project Budget be approved as follows:

Professional Fees		\$ 50,000
Construction		724,130
General Building	\$195,000	
Mechanical	218,000	
Electrical	49,500	
Boiler Contracts	256,000	
Electrical Switch Gear	5,630	
Site Work including landscaping		20,000
Other (gas service)		18,000
Contingency		75,870
Supervision		<u>20,000</u>
	Total Project Budget	\$908,000
	Reduction in Project Budget	\$342,000

----Carried.

. 505 M - PURCHASE PROPERTY

Mr. Lawrence moved and Mr. Husse seconded that the Treasurer be authorized to purchase part of Lot 10 of the Resurvey and Plat of the NW part of Jarvis Addition to the City of Ypsilanti from the New York Central Railroad Company in the amount of \$3,200. Carried.

. 506 M - TUITION REFUND POLICY

Mr. Lawrence moved and Mr. Husse seconded that the following policy be adopted governing refund of tuition for withdrawals and reductions of load, effective with the fall semester of 1967:

1. Regular Fall and Spring Semesters -

- a. Refund of 100% of tuition paid be made to those students who withdraw from the University on or before the last official registration day.
- b. A refund of 60% of tuition paid be made to those students who withdraw from the University 21 calendar days or less after the last official registration day.
- c. A refund of 60% of the difference in tuition be made to those students who reduce their academic load 21 calendar days or less after the last official registration day.

2. Summer 6 and 8 week sessions -

- a. Refund of 100% of tuition paid be made to those students who withdraw from the University on or before the last official registration day.

- b. A refund of 60% of the tuition paid be made to those students who withdraw from the University 7 calendar days or less after the last official registration day.
- c. A refund of 60% of the difference in tuition be made to those students who reduce their academic load 7 calendar days or less after the last official registration day.

3. Two-week sessions -

- a. A refund of 100% of the tuition paid be made to those students who withdraw from a two-week session prior to noon of the first day of the session.
- b. No other refund be granted for two-week session.

4. Registration Fee

The registration fee is a non-refundable fee.

----Carried.

.507 M - EDUCATIONAL GRANTS

Mr. Lawrence moved and Mr. Husse seconded that the following educational grants and contracts be approved, and that the President and/or Treasurer be authorized to sign the contract documents: NDEA Institute for Study in English, Dr. Milton Foster, \$43,260; NDEA Institute for Advanced Study in Reading, Dr. Ingrid Ylisto, \$41,058; NSF In-Service Institute in Earth Science for Secondary School Teachers for 1967-68, Dr. Daniel S. Turner, \$10,930; Upward Bound, \$65,000. Carried.

.508 M - SERVICE CHARGE FOR BAD CHECKS

Mr. Lawrence moved and Mr. Husse seconded that the Treasurer be authorized to add a \$2.00 service charge for each check returned for "Insufficient Funds," and that the Treasurer be authorized to waive the charge should it be a bank error. Carried.

.509 M - GIFTS AND GRANTS

Mr. Lawrence moved and Mr. Husse seconded that gifts and grants be accepted in the amount of \$1079.16 as presented. Carried.

.510 M - SUMMER THEATRE PROGRAM

Mr. Lawrence moved and Mr. Husse seconded that Eastern Michigan University accept deposits of gifts and grants for the purpose of expanding the University's drama and theatre program to include a summer theatre program; that on October 1, 1967, Eastern Michigan University report to the Board of Regents the amount of funds on deposit and a decision made as to the feasibility of a 1968 summer theatre program; that if sufficient funds are not received to finance the 1968 summer theatre, funds earmarked for this purpose be returned to the donors. Carried.

The meeting was recessed for lunch at 12:35 p. m.

The meeting was reconvened at 2:15 p. m.

Mr. Lawrence moved and Mr. Husse seconded that the Summary Audit Report for the month of March be received and filed as presented. Carried.

Mr. Lawrence moved and Mr. Husse seconded that the minutes show that the transactions for the following properties have been concluded and the titles vested in the Board of Regents for Eastern Michigan University. All documents have been reviewed by legal counsel and properly filed.

1. Parson property described as Lot #28, R. A. Nicholls Huron River Hills Subdivision, 1225 North Huron River Drive, Ypsilanti, Michigan.
2. Sudman property described as Lot #5, Huron Home Sites Subdivision 1065 Newton Street, Ypsilanti, Michigan

---Carried.

.511 M - HONORARY DEGREE

Dr. Smith moved and Dr. Anspach seconded that Edmon Low be granted an Honorary Degree (Doctor of Letters) at the Library Dedication on May 12, 1967. Carried.

.512 M - UNIVERSITY PRESS DEVELOPED

Dr. Smith moved and Miss Allan seconded that plans be developed for an Eastern Michigan University Press with a view to publishing: The History of Eastern Michigan University - Dr. Isbell; and the Biography of Mark Jefferson - Geoffrey Martin. Carried.

.513 M - DEAN OF COLLEGE OF EDUCATION APPOINTMENT

Dr. Smith moved and Miss Allan seconded that Dr. Allen Myers, Head of the Special Education Department, be appointed Dean of the College of Education, at a salary of \$20,000 for 12 months, effective July 1, 1967. Carried.

.514 M - MOTT PROGRAM APPOINTMENT

Dr. Smith moved and Miss Allan seconded that Dr. Harry D. Stanbury be appointed to serve as Assistant Director of the EMU-Mott Graduate Program, effective March 1, 1967, and that Eastern share in the cost of professional services for teaching graduate courses and advising students to the extent of \$7000 for 12 months. Carried.

.515 M - APPOINTMENTS, RESIGNATIONS, CHANGES OF STATUS AND LEAVES OF ABSENCE

Dr. Smith moved and Miss Allan seconded that the appointments, resignations, changes of status and leaves of absence be approved as presented. Carried.

The meeting was adjourned at 3:15 p. m.

Respectfully submitted

Carl R. Anderson,