

1965

Board of Regents Meeting Materials, June 7, 1965

Eastern Michigan University

Follow this and additional works at: <http://commons.emich.edu/regentsminutes>

Recommended Citation

Eastern Michigan University, "Board of Regents Meeting Materials, June 7, 1965" (1965). *Board of Regents Meeting Materials*. 397.
<http://commons.emich.edu/regentsminutes/397>

This Article is brought to you for free and open access by the University Archives at DigitalCommons@EMU. It has been accepted for inclusion in Board of Regents Meeting Materials by an authorized administrator of DigitalCommons@EMU. For more information, please contact lib-ir@emich.edu.

Index for June 7, 1965, Meeting of the Board of Regents

	Page
.255 M - Appointments, Resignations, Changes of Status and Leaves of Absence	8
1.08.246 M - Financing Residence Halls and Apartments	3- 5
.243 M - General Fund and Self Liquidating Projects Budgets	2
.239 M - Inauguration Budget	1- 2
.250 M - National Science Foundation Grants	6
1.13.241 M - Option on Ehman and Greenstreet Property	2
1.13.248 M - Option on Fish Lake Property	5
1.08.242 M - Paving Contract Awarded	2
.237 M - Payroll Program	1
.238 M - Philosophy Major	1
.251 M - Physical Examinations for Students	6- 7
.253 M - Promotions	7- 8
.245 M - Quirk Building Name Changed	3
1.08.240 M - Quirk Theatre Contract Awarded	2
.247 M - Salary Schedule	5
.252 M - Summer Institute in Geography	7
.254 M - Summer Session Employment	8
.244 M - Surplus Property	3
6.07.249 M - Student Aid Corporation	5- 6

BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

Official Minutes of the Meeting June 7, 1965
Conference Room - Wise Hall

Members present:

Virginia Allan, Charles Anspach, O. William Habel, Lawrence Husse,
J. Don Lawrence, Edward J. McCormick, M. P. O'Hara, Mildred Beatty Smith

Administration present:

Eugene B. Elliott, Bonita Farver, Lewis Profit

The meeting was called to order at 11:05 a. m.

The minutes of the April 5, 1965, and May 3, 1965, meetings were approved as presented.

The Treasurer's Report was read. Mr. Habel moved and Mr. Husse seconded that the report be accepted as read. Carried.

Chairman McCormick thanked Mr. Lawrence and Dr. Smith for attending the legislative session in Lansing.

Mr. Profit gave a report on the parking and traffic ordinances.

Mr. Profit gave a report on payroll procedure.

. 237 M - PAYROLL PROGRAM

Mr. Lawrence moved and Dr. O'Hara seconded that the payroll program, as proposed in the report of May 3 to the Board, be adopted as follows:

1. Weekly payroll for service staff and students.
 2. Semi-monthly payroll for faculty and professional staff.
 3. Present payroll system continue until an administrative computer is installed and programmed--proposed implementation July 1, 1966.
 4. Decision on a specific computer system and ordering of an administrative computer be temporarily delayed pending the report from Ernst and Ernst.
- Carried.

. 238 M - PHILOSOPHY MAJOR

Miss Allan moved and Dr. Smith seconded that the establishment of a major in philosophy be approved. Carried.

. 239 M - INAUGURATION BUDGET

Mr. Habel moved and Mr. Lawrence seconded that a budget of \$12,000 for the

inauguration of Dr. Sponberg be approved. Carried.

The meeting was recessed for lunch at 12:25 p. m.

The meeting was reconvened at 1:35 p. m.

The EPE Report is to be ordered for Miss Allan, Dr. Smith, Mr. Lawrence, Mr. McCormick and Dr. O'Hara.

Mr. McCormick gave a report on the meeting of the Association of Governing Boards held in Williamsburg, Virginia, on May 17-18.

1. 08. 240 M - QUIRK THEATRE CONTRACT AWARDED

Mr. Lawrence moved and Dr. O'Hara seconded that a contract be awarded to R. E. Davis for the construction of an addition to the Quirk Theatre for the low bid of \$215,219, representing base bid and alternate #4, and that the President of Eastern Michigan University and the Treasurer of the Board be authorized to sign contract documents. The Ann Arbor Trust Company be named fiscal agent and are requested to arrange financing. Carried. Mr. Habel withheld vote because of interest in the Ann Arbor Trust Company.

1. 13. 241 M - OPTION ON EHMAN AND GREENSTREET PROPERTY

Mr. Lawrence moved and Mr. Husse seconded that the Treasurer of the Board be authorized to exercise the option on the Ehman and Greenstreet property and proceed to acquire a survey to determine acreage in accordance with the terms of the option; and that the Ann Arbor Trust Company be named fiscal agent and arrange financing as soon as the legislative resolution is passed. Also that the Ann Arbor Trust Company is to include arrangements to finance domestic properties previously authorized for purchase including: Phetteplace Property, Prater Property, Linsley Property and Chamberlain Property. Carried. Mr. Habel withheld vote because of interest in Ann Arbor Trust Company.

1. 08. 242 M - PAVING CONTRACT AWARDED

Mr. Lawrence moved and Mr. Habel seconded that a contract be awarded to Washtenaw Asphalt Company for paving for the low bid of \$29,396, that the Treasurer be authorized to expend funds from parking and paving revenue for this project, and that the Treasurer be authorized to use additional parking and paving revenue for other parking areas currently in the design stage. Carried.

. 243 M - GENERAL FUND AND SELF LIQUIDATING PROJECTS BUDGETS

Mr. Habel moved and Dr. O'Hara seconded that the General Fund and University Self Liquidating Projects budgets be approved as presented; that the Treasurer be authorized to expend funds in accordance with the approved budgets; that the Treasurer be authorized to transfer funds within the established budget in fulfillment of the intent of the budget; that the salaries for 1965-66 be modified in accordance with this budget and a list made and submitted to the Board at its next regular meeting; and that if any changes become feasible or necessary due to modifications in the expected revenue, an amended budget be submitted to the Board of Regents for approval. Carried.

. 244 M - SURPLUS PROPERTY

Mr. Lawrence moved and Dr. O'Hara seconded that the Purchasing Department, under the Vice President for Business and Finance, be authorized to use the following procedure in handling surplus property:

1. If a department has no further use of an item, it is declared surplus to that department and will be transferred to another department if there is any need or use for it.
2. If no department or function has use for such an item, it is declared surplus to that department and will be transferred to another department if there is any need or use for it.
3. If no department or function has use for such an item, the Vice President for Business and Finance may declare it surplus University property and place a value on it for sale.
4. If the surplus item has a current market value of \$100.00 or less, it may be sold to a willing buyer by advertising and/or sealed bids. If there are no willing buyers, the property may be disposed of through gifts or other means.

Any surplus item with a market value of more than \$100.00 must have Regents' approval prior to sale or disposal. Carried.

. 245 M - QUIRK BUILDING NAME CHANGED

Mr. Lawrence moved and Dr. O'Hara seconded that the name of the Quirk Dramatic Arts Building be changed to the Quirk Building for Speech and Dramatic Arts. Carried.

1. 08.246 M - FINANCING RESIDENCE HALLS AND APARTMENTS

Mr. Lawrence moved and Dr. O'Hara seconded that the following resolution relative to issuance of residence halls and apartments revenue bonds, series of 1965, and approval and execution of trust agreement, bonds and other legal documents be approved:

WHEREAS, by resolution duly adopted on May 3, 1965, the Board of Regents, Eastern Michigan University (hereinafter referred to as the "Board"), authorized the issuance and sale of Residence Halls and Apartments Revenue Bonds, Series of 1965, dated May 15, 1965, in the aggregate principal amount of \$3,550,000.00, the proceeds of sale thereof to be used for the purposes expressed in said resolution and the Official Statement approved by said resolution and made a part thereof; and

WHEREAS, a Trust Agreement between the Board and Ann Arbor Trust Company, Ann Arbor, Michigan, Trustee, has been prepared, which Trust Agreement conforms to the terms and conditions set forth in the Official Statement approved by the resolution hereinbefore referred to, adopted by the Board on May 3, 1965, and provides the terms, conditions, security and other necessary provisions for the issuance of said Residence Halls and Apartments Revenue Bonds, Series of 1965; and

WHEREAS, the form of said Trust Agreement has been approved in writing by legal counsel to the Board;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF REGENTS, EASTERN MICHIGAN UNIVERSITY that the resolution of May 3, 1965, referred to in the preamble hereto, be reaffirmed and that the Board borrow the sum of Three Million Five Hundred Fifty Thousand (\$3,550,000.00) Dollars through the issuance and sale of Residence Halls and Apartments Revenue Bonds, Series of 1965, dated May 15, 1965, under the terms and conditions set forth in said resolution and the official statement approved by said resolution and made a part thereof.

BE IT FURTHER RESOLVED that the Trust Agreement between this Board and Ann Arbor Trust Company, Ann Arbor, Michigan, as Trustee, dated as of May 15, 1965, which conforms to the terms and conditions set forth in the Official Statement hereto approved by the resolution of May 3, 1965, hereinbefore referred to, and pursuant to which said bonds are to be issued and sold, be and the same is hereby approved as to content and form, substantially as set forth in the draft hereto attached and made a part of this resolution.

BE IT FURTHER RESOLVED that any two of the following officers of the Board, or Eastern Michigan University, to wit: Edward J. McCormick, Chairman of the Board; Eugene B. Elliott, President of Eastern Michigan University; or Lewis E. Profit, Vice President for Business and Finance of the University, be and they are hereby authorized, empowered and directed, in the name of and under the seal of this Board, to execute and enter into the Trust Agreement between this Board and Ann Arbor Trust Company, as Trustee, governing the issuance of the Residence Halls and Apartments Revenue Bonds, Series of 1965, and the expending and use of the funds for the purposes expressed in said Trust Agreement and resolution of this Board adopted May 3, 1965, hereinbefore referred to.

BE IT FURTHER RESOLVED that Edward J. McCormick, Chairman of the Board, or Eugene B. Elliott, President of Eastern Michigan University, be and they hereby are authorized, empowered and directed, in the name and under the seal of this Board and as its corporate act and deed to execute and sign said Residence Halls and Apartments Revenue Bonds, Series of 1965, and the coupons attached to said bonds, issued pursuant to the Trust Agreement, shall be authenticated by the facsimile signature of Lewis E. Profit, Vice President for Business and Finance of the University. Said officers are hereby authorized to pledge and assign the Net Income, as defined in the Trust Agreement for the purpose of securing and paying all payments of principal, interest and reserves provided for in said Trust Agreement, and to perform all acts and deeds and execute all instruments and documents necessary, expedient and proper in connection with the borrowing of said Three Million Five Hundred Fifty Thousand (\$3,550,000.00) Dollars, the issuance and sale of said bonds, and the pledging and assigning of the Net Income.

BE IT FURTHER RESOLVED that said officers be and they are hereby authorized, empowered and directed, for and in the name of this Board and as its corporate act and deed, to make, consent to and agree to any changes in the terms and conditions of said Trust Agreement which they may deem necessary, expedient and proper, prior to or at the time of the execution of said Trust Agreement, but no

such amendments shall change the provisions therein for the amount to be borrowed, the interest to be paid thereon, the payments to be made to the Trustee or the security pledged.

BE IT FURTHER RESOLVED that said officers, either in said Trust Agreement or by issuance of the bonds, shall not pledge the credit of or create any liability on the part of the State of Michigan, the Board, or any member of the Board, or any of their successors, other than to pledge the Net Income, as defined in the Trust Agreement.

BE IT FURTHER RESOLVED that upon the execution of the bonds, as herein authorized, and upon authentication of the same by the Trustee, as provided in the Trust Agreement, the same shall be delivered to the purchaser or purchasers thereof upon receipt of the agreed purchase price, in accordance with the written commitments received by Ann Arbor Trust Company, as Trustee, copies of which have been filed with this Board.

---Carried. Mr. Habel withheld vote because of interest in the Ann Arbor Trust Company.

. 247 M - SALARY SCHEDULE

Mr. Lawrence moved and Dr. O'Hara seconded that the salary schedule for the service staff of the University be approved as presented and be implemented July 1, 1965. Carried.

Mr. Lawrence gave a report on progress being made on the Sill Fine and Industrial Arts Building.

The Fish Lake property was discussed.

1. 13. 248 M - OPTION ON FISH LAKE PROPERTY

Mr. Lawrence moved and Dr. Smith seconded that the option be renewed for 120 days and that the Treasurer be authorized to option the Fish Lake property for \$10.00 earnest money. Carried.

6. 07. 249 M - STUDENT AID CORPORATION

Dr. Anspach moved and Miss Allan seconded that the resolution concerning the Student Aid Corporation be adopted as follows:

WHEREAS, gifts and donations made to the governing board of the Michigan State Normal College, now Eastern Michigan University, were required by law to be deposited in the general fund of the State of Michigan for the benefit of the State of Michigan; and

WHEREAS, the Student Aid Corporation of Michigan State Normal College, now Eastern Michigan University, was incorporated November 7, 1928, the charter being subsequently amended and extended October 30, 1957, for the purpose of accepting gifts and donations to be used in accordance with the wishes of donors as scholarships and loans to students of Michigan State Normal College, now Eastern Michigan University; and

WHEREAS, the Board of Directors has continually sought funds and diligently invested funds received by the Corporation--the total assets being \$269, 470. 41 as of June 30, 1964; and

WHEREAS, the Constitution of the State of Michigan, adopted April, 1963, provides that the governing board of Eastern Michigan University shall have jurisdiction over all funds received by the University; and

WHEREAS, Eastern Michigan University now has proper authority and facilities for the administration of such funds for scholarships and loans to students of Eastern Michigan University and can more efficiently carry out the directions and purposes of the donors of the funds; and

WHEREAS, it would avoid confusion in the minds of donors to make gifts and donations to the governing board of Eastern Michigan University in a direct manner; and

WHEREAS, the Board of Regents has been advised that it may not contribute funds and services to the Student Aid Corporation.

NOW THEREFORE BE IT RESOLVED that the Student Aid Corporation deposit its funds and assets, with the exception of \$5,000, with the Board of Regents of Eastern Michigan University as of July 1, 1965, to be invested and administered by Eastern Michigan University for scholarships and loans to students of Eastern Michigan University in accordance with the directions of the donors of such funds; and

FURTHER that the Board of Directors of the Student Aid Corporation continue to function as a Board for an indefinite period for the purpose of receiving gifts and contributions to be deposited with the Board of Regents in accordance with the wishes of donors.

---Carried.

Student petitions concerning parking lots were presented to the Board.

. 250 M - NATIONAL SCIENCE FOUNDATION GRANTS

Dr. Anspach moved and Miss Allan seconded that three National Science Foundation grants in the amounts of \$14, 700, \$4, 000 and \$5, 200 for undergraduate instructional scientific equipment be accepted with the condition that Eastern Michigan University match the federal funds. Carried.

. 251 M - PHYSICAL EXAMINATIONS FOR STUDENTS

Miss Allan moved and Dr. Smith seconded that beginning with the fall semester of 1966, we eliminate the routine on-campus physical examinations and that we substitute as part of the admissions process a physical examination form supplied by the Health Service. It will be the responsibility of the applicant to have a current physical examination from the physician of his own choice and to submit the form as part of the application process.

That we be authorized to require the physical examination report submitted as we are presently authorized to require on-campus examinations.

That we be authorized to reject an examination and signature of practitioners of the healing arts except for Doctors of Medicine and Doctors of Osteopathy duly licensed in the state of their residence.

That we continue to conduct our own on campus examinations for physical fitness to participate in intercollegiate athletics. Carried.

. 252 M - SUMMER INSTITUTE IN GEOGRAPHY

Dr. O'Hara moved and Mr. Husse seconded that Eastern Michigan University be authorized to contract with the Department of Health, Education and Welfare for a Summer Institute in Geography in the amount of \$39,831.00, that Dr. James Gallagher be named Director of the Institute, and that the Treasurer be authorized to sign the necessary documents. Carried.

. 253 M - PROMOTIONS

Dr. Smith moved and Miss Allan seconded that the following promotions be approved effective July 1, 1965:

From Instructor to Assistant Professor

- | | |
|---------------------------|-----------------------|
| Anderson, Marvin Carl | Lowe, Emily Boyd |
| Fairfield, Richard Thomas | Soyring, Ann Marie |
| Stephenson, Susanne G. | Drake, Mary |
| Case, Franklin D. | Southers, James |
| Wagstaff, Hollis R., Jr. | Sharp, Gerald V. |
| Perlis, Jane E. | Kallenback, Jessamine |

From Assistant Professor to Associate Professor

- | | |
|-----------------------|--------------------|
| Fenwick, Ruth G. | Underwood, William |
| Breedlove, Charles B. | Robek, Mary F. |
| Thomas, Clinton E. | |

From Associate Professor to Professor

- | | |
|------------------------|------------------|
| Brown, Donald F. M. | Russell, Wilma |
| Zickgraf, Palmer Louis | Fulton, Wayne |
| Murray, Thomas J. | Metto, Joseph J. |
| Leatherman, Roger | Risk, Norman |

From Director of Payroll and Personnel A-IV to A-V

Gary Hawks

From Chief Security Officer A-I to A-II

John E. Hayes

From Placement Assistant A-I to A-III

Ruth Burson

From Director of Religious Affairs A-V to A-VI

Charles Minneman

From Counselor A-VI to Head Counselor A-VII

Martha Verda

From Associate Registrar A-V to A-VI

George Linn
---Carried

2.54 M - SUMMER SESSION EMPLOYMENT

Mr. Husse moved and Dr. Anspach seconded that the list of persons as presented be employed to teach in the six weeks summer session, June 23 through August 3, 1965, at the compensation indicated. Carried.

. 255 M - APPOINTMENTS, RESIGNATIONS, CHANGES OF STATUS AND LEAVES OF ABSENCE

Mr. Habel moved and Miss Allan seconded that the appointments, resignations, changes of status and leaves of absence be approved as presented. Carried.

Mr. Habel moved and Dr. Anspach seconded that the Board of Regents omit the regular meeting in July. The next meeting will be held August 2. Carried.

The Board of Regents expressed their appreciation to President Elliott.

The meeting was adjourned at 4:45 p. m.

Respectfully submitted,

~~Secretary, Board of Regents~~