

2003

Commencement Information, April 27, 2003

Eastern Michigan University

April 27, 2003

EASTERN MICHIGAN UNIVERSITY

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April 27, 2003

Eastern Michigan University

Commencement 2003



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Eastern Michigan University's 2003 Commencement ceremonies will take place Sunday, April 27, 2003 at the Convocation Center on Hewitt Road. [Directions to the Convocation Center are here.](#)

Information for **Undergraduate Degree Candidates**

Information for **Graduate Degree Candidates**

Commencement **FAQs**

Please Remember:

- There are **TWO Commencement ceremonies** taking place at the Convocation Center on Sunday. If you are attending the **morning Commencement (begins at 10:30 a.m.)**, please depart promptly following the ceremony, so the afternoon participants will be able to park and enter the Convocation Center. If you are attending the **afternoon Commencement (begins at 2 p.m.)**, please **DO NOT** arrive earlier than 12:30 p.m., as the Convocation Center doors will remain locked until that time.
- **Tickets ARE required** to enter the Convocation Center. Each graduate is allotted six (6) tickets in addition to him/herself. Visitors, including children, must each have a ticket for admittance to the Convocation Center. Seating is on a first-come, first-served basis. **Doors open** for the a.m. Commencement at 9 a.m., and for the afternoon Commencement at 12:30 p.m.
- **Graduates** must be on the Convocation Center floor **30 minutes prior to the beginning of the ceremony** to assemble for the procession.
- **No food or beverages** will permitted (or provided) in the Convocation Center during the Commencement ceremonies.
- Graduates should **not bring coats, purses or other personal items** into the Convocation Center unless they have guests who can hold these items during the ceremony. There will be **NO** locked facilities for valuables.
- **Handicapped access/seating is available, but must be arranged in advance.** Contact the Convocation Center during normal business hours at 734.487.2282 to arrange for handicapped seating or related special needs.
- **Personal photography is NOT permitted around the stage area.** Guests may photograph or videotape graduates from their seats, but access will not be provided to the stage area. Each graduate will, however, receive a **FREE color proof of a professional photograph** taken as they receive their diploma cover. Each graduate will have the option of purchasing additional copies of the photograph. *Please note* that the stage area and arena floor will be closed immediately following the ceremony; so no post-ceremony photography will be permitted indoors.
- Morning Commencement includes the College of Arts and Sciences and the College of Technology. Afternoon Commencement includes the College of Business, College of Education and the College of Health and Human Services.

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Eastern Michigan University
 Ypsilanti, MI, USA 48197

[About this web site](#)

EASTERN MICHIGAN UNIVERSITY™

UNDERGRADUATE DEGREE CANDIDATES COMMENCEMENT INFORMATION, APRIL 27, 2003

I. DATE AND TIME

Sunday, April 27, 2003, Eastern Michigan University Convocation Center

College of Arts and Sciences and College of Technology

- 9:00 a.m. Doors open.
- 10:00 a.m. Assemble in the lower level of the Convocation Center.
- 10:10 a.m. Processional starts to file into the Convocation Center Arena.*
- 10:30 a.m. Commencement program begins.

College of Business, College of Education and College of Health and Human Services

- 12:30 p.m. Doors open.
- 1:30 p.m. Assemble in the lower level of the Convocation Center.
- 1:40 p.m. Processional starts to file into the Convocation Center Arena.*
- 2:00 p.m. Commencement program begins

* You must be in academic dress and in line before the processional starts (10:10 a.m. and 1:40 p.m.) in order to participate.

II. FINANCIAL OBLIGATIONS, DEADLINE FOR CORRESPONDENCE COURSES AND TRANSFER CREDIT

- All bills, including library charges, parking fines and health service accounts, must be paid by the close of the current session. Persons holding certain student loans must arrange for an exit interview with the Student Loan Office, 203 Pierce Hall, 487-3335.
- All correspondence lessons must be completed and final examinations written before exam week.
- Any candidate for graduation who needs credit transferred to Eastern from another institution to fulfill graduation requirements must be certain the transcript reaches the Office of Records and Registration by the close of the current session.

III. CAP, GOWN AND TASSEL

Please present the enclosed voucher when purchasing your cap and gown. Academic dress for commencement (cap, gown and tassel) is now available and may be purchased from the University Bookstore, McKenny Union during the following days/times:

Monday through Thursday	9 a.m. – 6 p.m.
Friday	9 a.m. – 4 p.m.
Saturday	noon – 3 p.m.

*Bookstore hours are subject to change due to University schedule. Call 734.487.1000.

The cost of the cap, gown and tassel is \$23.98 plus tax. Students who have completed all degree requirements during the Winter, 2003 session and are graduating with honors (3.50-or-above cumulative GPA) will receive a gold tassel. Gold tassels may be picked up at 303 Pierce Hall during the weeks of April 14 and 21. Please call the University Bookstore (487-1000) with any academic-dress questions.

IV. HOW TO WEAR YOUR CAP AND GOWN

- The gown must be hooked at the collar and remain hooked.
- The long point of the cap should be at the back with the tassel over the left temple.
- Dark shoes are preferred; flowers should not be worn.
- Men should remove their caps during the national anthem.

V. TICKETS

TICKETS ARE REQUIRED FOR COMMENCEMENT. Guest seating is available on a first-come, first-served basis. You are allocated up to six (6) tickets for guests. These tickets should be picked up by 7 p.m. on April 22, 2003. The tickets may be picked up at the Convocation Center. Tickets will be available April 14, 17, 18 and 21, between the hours of 8 a.m. and 5 p.m. Tickets are also available April 15, 16, and 22 between the hours of 8 a.m. and 7 p.m. Additional tickets **MAY** be available on a first-come, first-served basis on April 23, 24, and 25. There will be a limit to the number of extra tickets, which may be distributed. The limit will be based on the number of tickets that remain after initial distribution ends on April 22. **Students are not guaranteed their initial six (6) tickets if not received by April 22. All tickets not distributed as of 7 p.m. on April 22 are eligible for extra ticket distribution.** Photo ID and the enclosed ticket voucher are required when picking up your tickets. *For information regarding handicapped seating, please call the Convocation Center Ticket Office at 734.487.2282.*

VI. GRADUATION PHOTOS

A photographer will take a color photo of all graduates as they receive their diploma covers on stage. Each graduate will receive a FREE color proof. There is no obligation to buy enlargements. A photo company representative will receive your name/address card on the day of commencement. The completed cards will be collected at the stage. The proofs will be sent to graduates seven days after the ceremony.

VII. GRADUATION CEREMONY INSTRUCTIONS

- Assemble in lower level of the Convocation Center no later than 30 minutes prior to the start of the ceremony. Doors open at 9:00 a.m. for the first commencement ceremony and 12:30 p.m. for the second ceremony.
- Do not bring coats, purses, or other personal items, as the rooms will NOT be locked during the ceremony.
- Candidates for graduation who are attired in academic dress will form a line in the lower level of the Convocation Center. At the proper signal from the Marshals and staff, graduates will proceed into the Convocation Center arena.
- Upon the request of Provost Paul T. Schollaert, the candidates for the bachelor's degree will stand as a group. After the presentation and acceptance by the representative of the Board of Regents, all persons should be seated.
- At the proper time, candidates will receive a signal to come forward for their diploma covers. Candidates will rise, one row at a time, on the signal from the Marshals. Candidates will then walk to the stage and present their card to the person announcing the graduates' names. After your name is called, you will walk forward, receive your diploma cover as your photo is taken, and return to your chair.
 - Please print your name and address on the enclosed card and bring it with you to commencement. The card is used to announce your name as you walk across the stage to receive your diploma cover and to mail your photo proof.
- All candidates will remain in their seats throughout the ceremony.
- No food or beverages will be allowed in the Convocation Center.
- Candidates will follow the direction of the Marshals for the recessional. Please make arrangements with your guests to meet at a designated spot outside the Convocation Center after the ceremony has ended.

VIII. DIPLOMAS

Bachelor's diplomas for students who submitted their applications for April graduation by the deadline will be available for pick up at 302 Pierce Hall during the week of June 23-27, 2003. Picture ID is required to pick up a diploma. All diplomas that are not picked up by 5 p.m. on June 27 will be mailed to the address on the graduation application. Provisional teaching certificates will be mailed directly from the Department of Education in Lansing.

IX. TRANSCRIPTS

All students will receive, with their diploma, a complimentary official transcript showing all Eastern Michigan University course work. The graduation date listed on the transcript will be April 27, 2003.

**REMEMBER THAT THE ENCLOSED VOUCHERS ARE NEEDED FOR YOU TO OBTAIN
ACADEMIC DRESS AND GRADUATION TICKETS FOR YOUR GUESTS.**

**REMEMBER TO COMPLETE AND BRING THE ENCLOSED CARD WITH YOU ON SUNDAY, APRIL 27, 2003.
YOU SHOULD PRINT YOUR NAME AND OTHER REQUESTED INFORMATION ON THE CARD PRIOR TO COMMENCEMENT.**

EASTERN MICHIGAN UNIVERSITY™

DOCTORAL, SPECIALIST'S AND MASTER'S GRADUATE DEGREE CANDIDATES
GRADUATE CERTIFICATE RECIPIENTS
COMMENCEMENT INFORMATION, APRIL 27, 2003

I. DATE AND TIME

Sunday, April 27, 2003, Eastern Michigan University Convocation Center

College of Arts and Sciences and College of Technology

9:00 a.m. Doors open.
10:00 a.m. Assemble in the lower level of the Convocation Center.
10:10 a.m. Processional starts to file into the Convocation Center Arena.*
10:30 a.m. Commencement program begins.

College of Business, College of Education and College of Health and Human Services

12:30 p.m. Doors open.
1:30 p.m. Assemble in the lower level of the Convocation Center.
1:40 p.m. Processional starts to file into the Convocation Center Arena.*
2:00 p.m. Commencement program begins

* You must be in **academic dress and in line before the processional starts (10:10 a.m. and 1:40 p.m.) in order to participate.**

II. FINANCIAL OBLIGATIONS AND TRANSFER CREDIT

- All bills, including library charges, parking fines and health service accounts, must be paid by the close of the current session. Persons holding certain student loans must arrange for an exit interview with the Student Loan Office, 203 Pierce Hall, 487-3335.
- Any candidate for graduation who needs credit transferred to Eastern from another institution to fulfill graduation requirements must be certain the transcript reaches the Office of Records and Registration by the close of the current session.

III. CAP, GOWN, TASSEL AND HOOD

Please present the enclosed voucher when purchasing your cap and gown. Academic dress for commencement (cap, gown, tassel and hood) is now available and may be purchased from the University Bookstore, McKenny Union during the following days/times:

Monday through Thursday	9 a.m. – 6 p.m.
Friday	9 a.m. – 4 p.m.
Saturday	noon – 3 p.m.

*Bookstore hours are subject to change due to University schedule. Call 734.487.1000.

Academic hoods are assigned according to the college (not department) from which you are graduating. The colors are as follows:

White	College of Arts and Sciences
Drab	College of Business
Light Blue	College of Education
Citron	College of Health and Human Services
Gold	College of Technology
Purple	All Specialists
White/Green/Blue	Ed.D.

The cost of the cap, gown, tassel and hood is \$46.98 (rental) plus tax for Doctoral and \$46.98 (purchase) plus tax for Specialist, Master's and Certificates. Please call the University Bookstore (734.487.1000) with any academic-dress questions.

IV. HOW TO WEAR YOUR CAP, GOWN AND HOOD

- The gown must be hooked at the collar and remain hooked.
- The long point of the cap should be at the back with the tassel over the left temple.
- Place the hood over your head so the narrow velvet edge is at your throat. Take the bottom part of the velvet in the back and flip just the velvet so the colored satin is exposed.
- Dark shoes are preferred; flowers should not be worn.
- Men should remove their caps during the national anthem.

V. TICKETS

TICKETS ARE REQUIRED FOR COMMENCEMENT. Guest seating is available on a first-come, first-served basis. You are allocated up to six (6) tickets for guests. These tickets should be picked up by 7 p.m. on April 22, 2003. The tickets may be picked up at the Convocation Center. Tickets will be available April 14, 17, 18 and 21, between the hours of 8 a.m. and 5 p.m. Tickets are also available April 15, 16, and 22 between the hours of 8 a.m. and 7 p.m. Additional tickets **MAY** be available on a first-come, first-served basis on April 23, 24, and 25. There will be a limit to the number of extra tickets, which may be distributed. The limit will be based on the number of tickets that remain after initial distribution ends on April 22. **Students are not guaranteed their initial six (6) tickets if not received by April 22. All tickets not distributed as of 7 p.m. on April 22 are eligible for extra ticket distribution.** Photo ID and the enclosed ticket voucher are required when picking up your tickets. *For information regarding handicapped seating, please call the Convocation Center Ticket Office at 734.487.2282.*

VI. GRADUATION PHOTOS

A photographer will take a color photo of all graduates as they receive their diploma covers on stage. Each graduate will receive a FREE color proof. There is no obligation to buy enlargements. A photo company representative will receive your name/address card on the day of commencement. The completed cards will be collected at the stage. The proofs will be sent to graduates seven days after the ceremony.

VII. GRADUATION CEREMONY INSTRUCTIONS

- Assemble in the lower level of the Convocation Center no later than 30 minutes prior to the start of the ceremony. Doors open at 9:00 a.m. for the first Commencement Ceremony and at 12:30 p.m. for the second Commencement Ceremony.
- Do not bring coats, purses, or other personal items, as the rooms will NOT be locked during the ceremony.
- Candidates for graduation who are attired in academic dress will form a line in the football locker room (left at the bottom of the stairs). At the proper signal from the Marshals, graduates will proceed to the arena.
- Upon the request of Provost Paul T. Schollaert and Associate Vice President for Graduate Studies and Research Robert O. Holkeboer, the candidates for doctoral degrees will stand as called. They will walk to the stage and present their name/address card to the person announcing the graduates' names. After the students' names are called, the students will walk forward, receive their diploma covers and doctoral hoods, have their photo taken and return to their chairs.
- Candidates for specialist's degrees will rise as a group, be presented to the Board of Regents and faculty, walk to the stage and present their name card to the person announcing the graduates' names. After the students' names are called, the students will walk forward, receive their diploma covers as their photos are taken, and return to their chairs.
- Advanced certificates and master's degree candidates will stand as a group, be presented to the Board of Regents and faculty, walk to the stage, one row at a time, and present their name card to the person announcing the graduates' names. After the students' names are called, the students will walk forward and receive their diploma covers, have their photos taken, and return to their chairs.
 - Please print your name/address on the enclosed card and bring it with you to commencement. The card is used to announce your name as you walk across the stage to receive your diploma cover and to mail your photo proof.
- All candidates will remain in their seats throughout the ceremony.
- No food or beverages will be allowed in the Convocation Center.
- Candidates will follow the direction of the Marshals for the recessional. Please make arrangements with your guests to meet at a designated spot outside the Convocation Center after the ceremony has ended.

VIII. DIPLOMAS

Diplomas for students who submitted their applications for April graduation by the deadline will be available for pick up at 302 Pierce Hall during the week of June 23-27, 2003. Picture ID is required to pick up a diploma. All diplomas that are not picked up by 5 p.m. on June 27 will be mailed to the address on the graduation application. Provisional teaching certificates will be mailed directly from the Department of Education in Lansing.

IX. TRANSCRIPTS

All students will receive a complimentary official transcript showing all Eastern Michigan University course work upon conferral of their degree/certificate. The graduation date listed on the transcript will be April 27, 2003.

**REMEMBER THAT THE ENCLOSED VOUCHERS ARE NEEDED FOR YOU TO OBTAIN
ACADEMIC DRESS AND GRADUATION TICKETS FOR YOUR GUESTS.**

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EASTERN MICHIGAN UNIVERSITY™

FREQUENTLY ASKED QUESTIONS APRIL 2003 COMMENCEMENT

- **When is commencement?** Sunday, April 27, 2003, in the Convocation Center. Due to the number of students participating, two ceremonies will be held. Students graduating from the College of Arts and Sciences and College of Technology will participate in the 10:30 a.m. ceremony. Students graduating from the College of Business, College of Education and College of Health and Human Services will participate in the 2:00 p.m. ceremony. The processional of students into the Convocation Center arena will begin twenty minutes prior to the start of the program (10:10 a.m. for the 10:30 a.m. ceremony and 1:40 p.m. for the 2:00 p.m. ceremony). The programs will begin promptly at 10:30 a.m. and 2:00 p.m.
- **When and where do I obtain my cap and gown?** All students purchase their caps and gowns at the University Bookstore, McKenny Union. Academic dress is now available for purchase. Specific times are listed on the commencement information sheets and the graduation cap and gown vouchers. All academic dress is yours to keep, unless you are a doctoral candidate and have chosen the rental option.
 - **Undergraduate** students receive a cap, gown and tassel for \$23.98 plus tax. Undergraduates receiving academic honors (3.50-or-higher cumulative GPA) are entitled to wear a gold tassel. These may be picked up at 303 Pierce Hall during the weeks of April 14 and April 21, 2003.
 - **Specialist, Masters and Certificate** students receive a cap, gown, hood and tassel for \$46.98 plus tax. The color of the hood corresponds to the color designated for the particular college (not department) from which one is graduating.
 - **Doctoral** students may choose to rent the basic EMU cap, gown, hood and tassel for \$46.98 plus tax.
- **When should my guests arrive for the ceremony?** The doors to the Convocation Center will be open at 9:00 a.m. for the first ceremony participants and guests. Access to the Convocation Center will be available at 12:30 p.m. for participants and guests of the second ceremony. It should be noted that guests and participants leaving after the first ceremony will prevent access to parking lots and the Convocation Center any earlier than 12:30 p.m. Guests will enter the Convocation Center via the doors off the parking lot on the south and west sides of the building.
- **When should I arrive?** You should be in line, in academic dress, ready to proceed into the Convocation Center arena by 10:00 a.m. for the first ceremony and 1:30 p.m. for the second ceremony. Marshals/ushers will direct you into the Convocation Center arena. The processional begins promptly at 10:10 a.m. for the first ceremony and 1:40 p.m. for the second ceremony. The commencement program will begin promptly at 10:30 a.m. for the first ceremony and 2:00 p.m. for the second ceremony.
- **Where do my guests park?** Parking is available at the Convocation Center, and the lot across the street from the Convocation Center.
- **Are tickets required for guests?** YES, TICKETS ARE REQUIRED. You are allocated up to six (6) tickets for guests. These tickets should be picked up by 7 p.m. on April 22, 2003. The tickets may be picked up at the Convocation Center. Tickets will be available April 14, 17, 18 and 21, between the hours of 8 a.m. and 5 p.m. Tickets are also available April 15, 16, and 22 between the hours of 8 a.m. and 7 p.m. Additional tickets **MAY** be available on a first-come, first-served basis on April 23, 24, and 25. There will be a limit to the number of extra tickets, which may be distributed. The limit will be based on the number of tickets that remain after initial distribution ends on April 22. **Students are not guaranteed their initial six (6) tickets if not received by April 22. All tickets not distributed as of 7 p.m. on April 22 are eligible for extra ticket distribution.** Photo ID and the enclosed ticket voucher are required when picking up your tickets.
- **Is there handicapped access for guests?** Yes; please make arrangements in advance for handicapped seating. Reserved tickets for handicapped seating are required. An area has been built into the facility for wheelchairs. Also a signer is available for guests with a hearing impairment in a specific section of the arena. Please contact the Convocation Center Ticket Office (734.487.2282) to make arrangements for handicapped seating. Guests may stop at the entrance to the Convocation Center nearest the B and C lots to drop off guests with a handicap. As a courtesy to the guest, we provide a handicapped section that will accommodate them and one additional guest. Please pick up tickets for handicapped seating early.

- **Can I leave my coat in the rooms in the Convocation Center?** The rooms in the Convocation Center will NOT be locked. Please leave coats and purses with your guests.
- **Where do I line up for the graduation ceremony?** Bachelor's Degree students enter the Convocation Center and proceed to the gymnasium in the lower level. Graduate students (Masters, Specialist, Certificate and Doctoral) should proceed to the football locker room on the lower level.
- **How are graduates lined up?** Graduate students (Masters, Specialist, Certificate and Doctoral) will proceed with other students from the college of their major (according to the color of the hood). Undergraduates receiving academic distinction are generally seated together. All other undergraduates will follow processing with other students from the college of their major.
- **What takes place at the ceremony?** Faculty, students and platform guests proceed into the Convocation Center. The President provides a welcome, introduction of the platform participants, and introduces the Commencement Speaker. Following the Commencement address, students are announced individually to receive diploma covers and walk across the stage. The Board of Regents Chair reads the Charge to the Graduates and everyone proceeds out of the arena.
- **How are names read?** Each degree/certificate candidate receives a name/address card in the commencement information packet. Candidates should complete the card and print their name as it is to be read aloud. Students should bring the card to the ceremony. Cards will be handed to the reader at the stage.
- **Do I move my tassel from one side to the other?** No. Generally, this action is performed at some high schools and has never become a part of the University tradition. The tassel is worn on the left side.
- **What do I actually receive during the ceremony?** You will be handed your diploma cover as you walk across the stage. The actual diplomas may be picked up at 302 Pierce Hall during the week of June 23-27, 2003.
- **Does anyone take pictures?** A photographer will take a color photo of all graduates as they receive their diploma covers on stage. Each graduate will receive a FREE color proof. There is no obligation to buy enlargements. A photo company representative will receive your name/address card on the day of commencement. The completed cards will be collected at the stage. The proofs will be sent to graduates seven days after the ceremony.
- **Can my family/guests take photos/videos?** Unfortunately, there is limited space at the staging area for outside photographers, which is why we provide students with a free color proof. Our ushers are instructed to keep non-participants away from the stage area so that the audience can view the ceremony. Your guests may take photos and/or videos from their seats. The cameras must contain their own battery packs since electrical outlets are not available. Please ask your guests to refrain from using bright lights with video cameras since these are often distracting to others. **NOTE: There will be no access to the stage or arena floor after the ceremony.**
- **How long does Commencement last?** Since EMU has maintained the tradition of announcing the names of all graduating students, the ceremony should last approximately 1.5 hours. Students will remain in their seats until the recessional. At that point, all students proceed outside. Please make arrangements with family and guests to meet at a specific site outside the Convocation Center after the ceremony.
- **What if the diploma mailing address I put on my graduation application changes?** You will need to notify the Office of Records and Registration, 303 Pierce Hall, Ypsilanti, MI 48197. Diplomas are mailed out by UPS and will be returned to campus if undeliverable. A change of address with the U.S. Post Office does not always reach the UPS Company, so your diploma may not be forwarded to your new address. Notifying the Office of Records and Registration will help eliminate returned or late diplomas.