

2015

EMU Today, September 14, 2015

Eastern Michigan University

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EMU TOBACCO-FREE POLICY

Eastern Michigan University is a tobacco-free campus. The policy applies to all university employees, students, visitors, contractors, volunteers and service representatives while on EMU property. Smoking and the use of tobacco is (are) prohibited in or on all university owned, operated, or leased buildings, facilities and grounds, including (university or private) vehicles. This tobacco-free policy is intended to support a healthy learning, living, and work environment for every student, employee and visitor. For more information, visit the [EMU Tobacco-Free Policy](#).

ETHICS AND COMPLIANCE REPORTING HOTLINE FOR EMU EMPLOYEES

The Ethics and Compliance Reporting Hotline is a 24/7 toll-free telephone number, and website where individuals can report, anonymously if they choose, an ethical or compliance-related issue involving any Eastern employee. The toll-free number is 866-213-4862. The website can be viewed at [Compliance Helpline](#).

Monday, September 14, 2015

SPECIAL NOTICES:

COFFEE WITH THE CIO: Please join Carl Powell, the University's Chief Information Officer, for coffee on **Friday, Sept. 18**, from 9 - 11 a.m. in the Carillon Room (301) in Halle Library. He will discuss current IT initiatives and answer any questions you may have. Please contact Carolyn O'Neill at coneill@emich.edu or 487-2371 with any questions.

VOLUNTEERS NEEDED TO HELP ANSWER PHONES AND TAKE PLEDGES DURING WEMU PLEDGE DRIVE: WEMU needs volunteers to answer the phones and take pledges during their Fall on-air Pledge Drive that starts on **Thursday, Sept. 17 - Thursday, Sept. 24**. Shifts are a minimum of two hours and run between the hours of 6 a.m. through 7 p.m. during the weekdays and 8 a.m. to 3 p.m. on Saturday and 8 a.m. to 7 p.m. on Sunday. There will be lots of great food and beverages from local restaurants and WEMU will pay for your parking too! If you would like to volunteer, please call 487-2229 or sign-up online by visiting [WEMU Pledge Drive Volunteer Sign-up](#).

SEND SILENCE PACKING EXHIBIT: Send Silence Packing is an exhibition of 1,100 backpacks representing the number of college students lost to suicide yearly. The exhibit will be on display on EMU's campus **Monday, Sept. 21**, from 9 a.m. to 4 p.m. on the lawn area between Snow Health Center and Pray-Harrold (rain location inside the REC/IM). The program is designed to raise awareness, connect students to mental health resources and inspire action for suicide prevention. For questions or more information, contact Lisa Lauterbach at llauterba@emich.edu or Ellen Gold at egold@emich.edu.

TB TESTING AND FLU CLINIC: The EMU University Health Services will be holding TB Testing and Flu Clinic on **Monday, Sept. 14** from 9 a.m. to 1 p.m. in Room 202 of Snow Health Center. The cost of a Flu vaccine is \$30. If you are an EMU employee with Blue Cross/Blue Shield of Michigan, you will receive the flu vaccine at no charge as long as you bring your insurance card. If you have purchased EMU's student health insurance policy you will receive the vaccine at no charge. The cost of a TB Test is \$25. Please note that you will need to return (in person) 48 hours later to receive your TB skin test results. For questions or more information, please call 487-1122 or visit the [University Health Services homepage](#).

* **PLANNED COMPUTING SYSTEM DOWNTIME:** Monthly maintenance of EMU's computing systems is routinely performed on **Friday, Sept. 18** from 6 p.m. to midnight. During this month's maintenance program, the following major computer systems will be unavailable:

- [EMU Website](#)
- Banner
- My.emich (including self-service faculty, student and employee tabs)
- BOE

For a full list of all systems affected please visit [IT's system outage page](#).

All other systems and services remain AVAILABLE including:

- Wired and Wireless Internet Access (residence halls, offices, and classrooms)
- [Canvas Learning Management System](#)
- [Online Hiring System](#)
- [EagleMail](#)
- [Google Apps](#)

All planned maintenance for major EMU systems is scheduled in conjunction with the ERP-Business Operations Committee (BOC). The BOC includes representation from various campus units and Faculty Senate. Please contact the Help Desk at 487-2120 or it.helpdesk@emich.edu if you have any questions about this scheduled downtime. We appreciate your patience during this important and required system outage.

ATTENTION VPN USERS: VPN ACCESS REQUEST PROCEDURE HAS CHANGED: The new VPN access request process:

1. Using a computer connected to the WIRED network on the EMU main campus. Visit [VPN Access Process Information](#).
2. Login with your NetID and password, if prompted.
3. Click the "Request VPN Access" link.
4. In the "Why you need VPN Access" dialog, enter a one-sentence justification that accurately reflects your basic business need for access.
5. Click "Submit Request."

Once approved, the requester will receive an email message with information on how to download and install the VPN client software. Current VPN users: Employees that registered during the Summer term do not need to repeat the registration process. All other users that need VPN access must register using this new process described above. All users that register will receive the standard welcome email, but you do not need to update your client software. **Effective October 1, 2015: VPN accounts without a renewal request on file will be purged from the system until a request is received per the instructions above.** For questions or concerns, contact Rocky Jenkins at rjenkins@emich.edu or call 487-3145.

ATTENTION BANNER USERS OR OTHER EMPLOYEES THAT HANDLE SENSITIVE DATA: Do you have ESP? Can you afford to have the EMU sensitive data you handle at risk? Let the DoIT Security Team help you protect data on your electronic devices with the Eagle Security Package (ESP). In a 2-hour training session you will install and be trained on EMU provided software, DUO (two-factor authentication) and LastPass (encrypted password vault), absolutely free. You'll also receive advice on other ways you can keep your data secure. Don't put sensitive data at risk, we encourage EMU employees to [sign up for a session](#). Additional sessions will be added to meet demand. Questions or concerns may be directed to Rocky Jenkins at rjenkins@emich.edu or 487-3145.

Today's Events

ADD AN EVENT TO THE EMU EVENT CALENDAR: To submit an event to be posted on the EMU event calendar, click on [Submit an Event](#), or go to the EMU homepage, click on "calendars," then click the green button labeled "Submit an Event" (located on the bottom left) and enter your event information. All events are subject to approval.

SUBMISSIONS FOR POSTING IN EMU TODAY: EMU Today is an internal daily e-blast sent to the faculty and staff. To submit an announcement or post an event, please forward your entry electronically to emu_today@emich.edu. Please be sure to format your entry with a title and include a description of the event, where the event will be held (room and building), the date and time, and a contact name, phone number and/or e-mail address. For questions, contact Debra Johnson at 487-2484 or email at djohn144@emich.edu.

NOTE: An asterisk denotes a new item.

Lectures & Presentations

AUTISM SPECTRUM DISORDER TRAINING: The EMU Autism Collaborative Center will hold a training session "ASD 101: An Introduction to Autism Spectrum Disorder," for those who work or volunteer with the ASD population or plan to in the future. Learn about the characteristics of ASD and evidenced based intervention strategies to help. The dates are:

- **Tuesday Sept. 15**, 10 – 11:30 a.m., room 121, Fletcher Building
- **Thursday Sept. 17**, 3 – 4 p.m., room 121, Fletcher Building
- **Monday Sept. 28**, 10 – 11:30 a.m., room 121, Fletcher Building
- **Friday Sept. 11**, 10 – 11:30 a.m., room 302, Halle Library
- **Wednesday Sept. 23**, 1 – 2:30 p.m., room 302, Halle Library

The session is free, open to the public and LBC approved. Please RSVP to Betsy Stoelt: estoelt@emich.edu or call the ACC at 487-2892.

SUPPORT FOR FAMILIES LIVING WITH AUTISM: The EMU Autism Collaborative Center will hold a monthly discussion group at the ACC-EMU, for parents, caregivers, brothers, sisters and family members to share experiences and resources. This is a free community service. The dates are:

- **Monday, Oct. 19**, 6 - 7:30 p.m., room 121, Fletcher Building
- **Monday, Nov. 16**, 6 - 7:30 p.m., room 121, Fletcher Building
- **Monday, Dec. 7**, 6 - 7:30 p.m., room 121, Fletcher Building

Childcare is provided during the session for those families that RSVP in advance. Please contact estoelt@emich.edu or call the ACC-EMU at 487-2892.

AGING STUDIES PROGRAM ANNUAL LECTURE: The EMU Aging Studies Program is excited to host Adam Marks, MD, MPH, clinical assistant professor in the Division of Geriatrics and Palliative Medicine at the U of M and medical director for Arbor Palliative Care. Marks will lecture on "Death and Dying in America: Straight Talk about a Difficult Topic," on **Wednesday, Oct. 28** from 4 - 6:30 p.m. in the McKenny Ballroom. This year's lecture will engage students, alumni, faculty/staff and community members in a discussion about end-of-life issues, reviewing the history of care and providing insights to the future. An interdisciplinary panel response will follow the lecture along with a light hors d'oeuvres reception. This presentation is free and open to the public; no tickets are required. For questions, please contact Andrea Zakrajsek at 487-3220 or azakrajs@emich.edu.

CAMPUS SAFETY AWARENESS & HAZARD COMMUNICATION TRAINING: All new employees of the University are required to participate in the Safety Awareness & Hazard Communication Training presented by Environmental Health and Safety Department (EHS). Below is the schedule of the upcoming training sessions which will be held in room 300 in the Halle Library.

- **Monday, Sept. 21**, 1:30 - 3 p.m.
- **Thursday, Oct. 8**, 10:30 a.m. to 12 p.m.
- **Wednesday, Oct. 14**, 5:30 - 7 p.m.
- **Tuesday, Nov. 10**, 1:30 - 3 p.m.
- **Friday, Dec. 11**, 10:30 a.m. to 12 p.m.
- **Friday, Jan. 15, 2016**, 10:30 a.m. to 12 p.m.
- **Tuesday, Jan. 26, 2016**, 1:30 - 3 p.m.
- **Thursday, Feb. 11, 2016**, 1:30 - 3 p.m.
- **Wednesday, Feb. 24, 2016**, 10:30 a.m. to 12 p.m.
- **Monday, Mar. 14, 2016**, 10:30 a.m. to 12 p.m.
- **Wednesday, Apr. 13, 2016**, 1:30 - 3 p.m.
- **Thursday, May 19, 2016**, 1:30 - 3 p.m.
- **Tuesday, June 14, 2016**, 10:30 a.m. to 12 p.m.

Please register at environmental_health_safety@emich.edu or call 487-0794. This training is now also available online through "E-training." Please contact the EHS at 487-0794 for additional information.

CPR & AED TRAINING FOR FACULTY AND STAFF: Environmental Health and Safety will hold the following CPR & AED training for faculty and staff as follows:

- **Tuesday, Sept. 29**, 9 - 11:30 a.m. in room 300 in Halle Library
- **Wednesday, Oct. 21**, 1:30 - 4 p.m. in room 300 in Halle Library
- **Thursday, Nov. 19**, 9 - 11:30 a.m. in room 300 in Halle Library

To register, please send an email to Kathryn Wilhoff at kwilhoff@emich.edu or call 487-0794.

Conferences & Workshops

SOUL SPEAK, SUPPORT GROUP FOR WOMEN OF COLOR: Soul Speak provides a safe space for all EMU students, that identify as a woman of color, to connect and discuss the unique experiences of being a student and a woman of color while at EMU. The group will meet on the following dates from 2 - 3:30 p.m., in the Kiva Room, located on the 3rd floor of the Student Center:

- **Thursday, Sept. 17**
- **Thursday, Oct. 1, 8, 15, 22 & 29**
- **Thursday, Nov. 5, 12 & 19**
- **Thursday, Dec. 3, 10 & 17**

The group offers a safe, supportive and encouraging environment to learn more about yourself and be empowered. Facilitated by Joi Rencher. The event is free and completely confidential. For questions, please contact Joi Rencher at 487-0899 or email jrencher@emich.edu. Please encourage your students to attend.

Activities and Events

WELCOME BACK BBQUEER: Did you know that EMU is one of the top LGBT friendly schools in the country? Join your Lesbian, Gay, Bisexual and Transgender Resource Center as we kick-off the school year

with food (first-come first-served), fun and prizes and first glance at our OUTober calendar on **Thursday, Sept. 17** from 2:30 - 4 p.m. at the Lake House. This event is open to all EMU faculty, staff and students and free. Contact lgbtrc@emich.edu or call 487-4149 for more information.

USHA RAGHU'S RETIREMENT PARTY: Usha Raghu, library associate at the Bruce T. Halle Library, will be retiring from EMU after 14+ years of service. A retirement party with light refreshments will be held on **Friday, Sept. 18**, from 2 - 4 p.m. in the Carillon room, Halle Library. Please contact Sarah Younglove at syounglov@emich.edu or 487-1825 for further information.

* RENEIDA LATONDRESS RETIREMENT RECEPTION: Come celebrate Renelda Latondress' 15 years of service in Extended Programs and Accounting and Payroll. A lunch reception will be held on **Friday, Sept. 18**, 11 a.m.–1 p.m. in Boone Hall for all who want to thank Renelda for her service and wish her well in her retirement. For more information, contact Aimee Westover at 487-9126 or awestove@emich.edu.

CREATIVE SCIENTIFIC INQUIRY EXPERIENCE OPEN HOUSE: Faculty and students are invited to join us at the open house for the Creative Scientific Inquiry Experience (CSIE) Program on **Wednesday, Sept. 23** from 4 - 6 p.m. in the lower level of the Science Complex (by the rocks). You'll get to meet CSIE faculty and students, play games and learn about the program. For more information, visit the [CSIE homepage](#) or email at csie.info@emich.edu or call 487.0281.

EMU HOMECOMING WEEK OF EVENTS: Mark your calendars for the most spirited week on campus as EMU celebrates its 95th Homecoming starting **Sunday, Oct. 4 through Saturday, Oct. 10**. Homecoming brings together the past, present and future while celebrating our pride in EMU. Check out the full schedule of events planned for the Homecoming celebration by visiting the [EMU Homecoming homepage](#).

Arts, Film & Entertainment

TOBYMAC AT THE EMU CONVOCATION CENTER: Five-time Grammy winner TobyMac will perform his "THIS IS NOT A TEST" tour on **Thursday, Oct. 15** at the Convocation Center. Also featuring Britt Nicole, Colton Dixon and introducing Hollyn. Tickets are \$75, \$47, \$33 and \$20 (plus applicable service charges). Tickets can be purchased at any EMU Ticket Office location, at EMUtix.com or by phone at 487-2282. Groups of 15+ can save \$10 off the \$36 ticket and receive 2 additional tickets. For more information, visit EMUtix.com or call the EMU Ticket Office at 487-2282.

ALL TIME LOW AND SLEEPING WITH SIRENS COMING TO THE EMU CONVOCATION CENTER: All Time Low and Sleeping with Sirens will perform at the EMU Convocation Center on **Friday, Nov. 6**. Doors open at 6 p.m. One OK Rock will kickoff the show. Tickets go on sale Saturday, July 11 at 10 a.m. online at www.EMUtix.com, by phone at 487-2282 or in person at any EMU Ticket Office.

Athletics

GO EMU EAGLES: Please visit the [EMU Athletics homepage](#) for more information about all Eagles athletic games, schedules, rosters and much more. For ticket information, go to [EMU Tickets](#) or call the ticket office at 487-2282.

Reminders

EMU CAMPUS DIRECTORY FOR STUDENTS, FACULTY AND STAFF: The directory is touch compatible and features a responsive design for optimized display and functionality on desktop, tablet or mobile devices. Users can search for students, faculty or staff via a single search box with results being cleanly displayed in expandable/collapsible rows. The new campus directory can be accessed directly at www.emich.edu/directory

or by using the single search box at the top of any EMU webpage. For more details, please read the press release about the new [EMU Campus Directory](#). Please contact Darcy Gifford at 487-5375 or dgiffor2@emich.edu if you have any questions.

PERSONAL DIRECTORY CORRECTIONS/UPDATES: Personal Directory listings are populated through the Banner system. To check your personal listing for accuracy, please visit <http://it.emich.edu/service/online/directory/index.cfm?fuseaction=main>. If a listing needs to be updated, an employee's supervisor should update the information through a link located on the supervisor's My.Emich Employee tab. Instructions are as follows:

- Visit [My.emich.edu](http://my.emich.edu)
- Click on the Employee tab
- Click on the Employee link below the row of tabs
- Click on the Update Employee Campus Address link. You will then see a table of your direct reports. To edit, click on the EID or Phone links to edit. Once you have completed your edits, click the Submit button. NOTE: it may take up to 24 hours for your change to take effect.

For non-supervisory staff, alternate update methods are explained on the Directory Information Updates page at <https://www.emich.edu/it/services/directoryupdates.php>.

EMU ONLINE DEPARTMENT DIRECTORY CORRECTIONS: Please take the time to check your department directory listing at <http://www.emich.edu/telephones/> for accuracy. If the information needs to be updated, please send the information to: dept_directory@emich.edu. For questions, contact Debra Burke at 487-6895 or by e-mail at dburke15@emich.edu.

EMU PUBLIC SAFETY TIPS AND REMINDERS: The EMU Police Department provides a variety of community service programs focused on safety awareness for our residential halls, classrooms and campus. These include crime prevention seminars, and training sessions and programs on sexual assault and alcohol awareness for faculty, staff and students.

The EMU Police Department use high visibility foot patrols, mobile patrols, bicycle patrols and an extensive video monitoring system to help deter crime. It is important to report crimes or suspicious activities immediately -- police have a better opportunity to apprehend suspects and solve crimes. Please review the information below and report any crimes or any suspicious activities. Reporting a crime or suspicious activity can be done anonymously.

- To report an incident, or information anonymously, please call 487-4847 or send an email to dps_questions@emich.edu.
- Call Crime Stoppers at (800) SPEAKUP (800) 773-2587 or email at www.1800speakup.org or visit the [Crime Stoppers homepage](#).
- For more information on public safety, please visit the [EMU Public Safety Tips homepage](#).
- EMU publishes a Daily Crime Log of all crimes reported to the EMU Department of Public Safety. This information can be viewed at [EMU Daily Crime Log homepage](#). EMU also publishes the [Daily Crime Log for the City of Ypsilanti](#).

- Online, real-time crime mapping covering EMU and the City of Ypsilanti is available at: <http://geodata.acad.emich.edu/Crime/Main.htm>.

Telephone numbers and email accounts listed above are set-up specifically for those who wish to report a crime or information related to a crime. **Your identity will remain anonymous.**

For questions pertaining to EMU Safety Tips or crime prevention, please contact Police Officer Candace Dorsey, Crime Prevention Coordinator at 487-0987 or by email at cdorsey@emich.edu. The Crime Prevention office is located within the EMU Police Department at 1200 Oakwood Street. Police Dispatch at 487-1222. **For emergencies, call 911.**

Scholarships

SEARCH SCHOLARSHIP OPPORTUNITIES: To find out about current scholarship opportunities, go to [search scholarships](#).



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