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EMU Today, May 30, 2016

Eastern Michigan University

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EMU TOBACCO-FREE POLICY

Eastern Michigan University is a tobacco-free campus. The policy applies to all university employees, students, visitors, contractors, volunteers and service representatives while on EMU property. Smoking and the use of tobacco is (are) prohibited in or on all university owned, operated, or leased buildings, facilities and grounds, including (university or private) vehicles. This tobacco-free policy is intended to support a healthy learning, living, and work environment for every student, employee and visitor. For more information, visit the [EMU Tobacco-Free Policy](#).

ETHICS AND COMPLIANCE REPORTING HOTLINE FOR EMU EMPLOYEES

The Ethics and Compliance Reporting Hotline is a 24/7 toll-free telephone number, and website where individuals can report, anonymously if they choose, an ethical or compliance-related issue involving any Eastern employee. The toll-free number is 866-213-4862. The website can be viewed at [Compliance Helpline](#).

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SPECIAL NOTICES:

*** PARKING LOT AND STREET TEMPORARY CLOSURE:** The Green Lot 2 and a section of Lyman Street will be closing Tuesday, May 31 for asphalt replacement and reconfiguration. The parking lot is scheduled to reopen August 15. Click on the [map of the area](#) to see the areas affected. The construction area is outlined in red. The pedestrian walkway, in blue on the map, will remain open. Contact Anthony Duty in the Physical Plant at 487-3539, if you have any questions.

PLANNED COMPUTING SYSTEM DOWNTIME: There will be a planned computing system downtime on **Friday, May 27 through Sunday, May 29**, starting at 6 p.m. and ending no later than 12 p.m. This is a special maintenance window needed to install critical upgrades to Banner. During this upgrade, the following major computer systems will be unavailable:

- Banner
- My.emich self-service faculty, student and employee tabs
- Applications Manager/UC4
- Xtender imaging
- Ellucian Go Mobile App
- Workflow

All planned maintenance for major EMU systems is scheduled in conjunction with the ERP-Business Operations Committee (BOC). The BOC includes representation from various campus units and Faculty Senate. Please contact the Help Desk at 487-2120 or it.helpdesk@emich.edu if you have any questions about this scheduled downtime. We appreciate your patience during this important and required system outage.

PLANNED NETWORK DOWNTIME: There will be a planned network downtime on **Friday, May 27**, from 6 p.m. to midnight. Maintenance of EMU's network equipment is scheduled for Friday, May 27, beginning at 6 p.m. and completing by midnight. The maintenance will affect hardware installed in the following buildings.

Village

Stores

Sculpture Studio

During the maintenance, there will be no network access in these locations. Any systems that rely on the data network for access will be unavailable at these locations during that time. All other systems and services remain AVAILABLE including:

- Wired and Wireless Internet Access (residence halls, offices, and classrooms)
- Canvas learning management system (<http://canvas.emich.edu/>)
- Online Hiring System (www.emich.edu/jobs)
- EagleMail (available at <https://mail.emich.edu/>)
- Google Apps (<http://google.emich.edu>)

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\$2 DAILY MEMBERSHIP PASS TO THE REC/IM: The Rec/IM is now offering \$2 daily membership passes to all EMU faculty/staff for the summer 2016 semester. Present your EMU faculty/staff ID (required) at the membership counter to purchase a single-day membership pass for only \$2. A single-day pass will allow unlimited use of the Rec/IM facility, including the fitness rooms, pools and all

other recreation areas (does not include personal training, group fitness or any other programs offered.) For more information, please contact the Rec/IM front counter staff at 487-1338 or Donna Schubert at dschubert@emich.edu.

HOOPS AT NOON ON TUESDAYS AND THURSDAYS AT THE REC/IM: Do you enjoy playing basketball? EMU faculty and staff are encouraged to come over to the Rec/IM and play basketball with others from around campus. Noon hoops is played every Tuesday and Thursday on the 3rd floor of the Rec/IM. In order to participate in this program you must have a membership to the Rec/IM or purchase a \$2 guest pass for the day. For more information, please contact Kyle McAlear at 487-8050 or kmcalear@emich.edu.

Previous Events

SUBMIT AN EVENT TO THE EMU EVENT CALENDAR: To submit an event to the EMU event calendar, click on [Submit an Event](#), or go to the EMU homepage, click on "calendars," then click the green button labeled "Submit an Event" (located on the bottom left) and enter your event information. All events are subject to approval.

SUBMISSIONS FOR POSTING IN EMU TODAY: EMU Today is an internal daily e-blast sent to the faculty and staff. To submit an announcement or post an event, please forward your entry electronically to emu_today@emich.edu. Please be sure to format your entry with a title and include a description of the event, where the event will be held (room and building), the date and time, and a contact name, phone number and/or e-mail address. For questions, contact Debra Johnson at 487-2484 or email at djohn144@emich.edu.

NOTE: An asterisk denotes a new item.



[Eastern Michigan University](#), *Education First*

Ypsilanti, MI, USA 48197 | 734.487.1849

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