

**PUBLICITY FORMS AVAILABLE
FROM CAMPUS NEWS BUREAU**

The campus News Bureau is making an effort to publicize the accomplishments of campus newsmakers in the local media.

We are interested in your honors, awards, research and participation in professional organizations. To facilitate the flow of information from campus departments to our office, we have published short "participation" and "publication" forms for use by faculty and staff when they have news items for release.

Departments in need of such forms are requested to contact the Office of Information Services and Publications at 7-4400.

OPENINGS

The Personnel Office announces the following vacancies:

Clerical/Secretarial
(Minimum Bi-weekly Rate)

CS/02 - \$350.47 - Clerk/Typist - Academic Records and Certification.

CS/03 - \$373.38 - Senior Clerk - Registration (Position will involve keypunch responsibilities).

Final date for acceptance of internal applications for the above positions is March 9, 1982.

Administrative/Professional/Technical
(Bi-weekly range)

AP-14 - \$1,449.68 - \$2,108.76 - Secretary to the Board and Assistant to the President for Governmental and Community Relations - President's Office. Deadline Date: April 2, 1982.

Internal applicants for the above clerical/secretarial and administrative/professional/technical positions should submit a Promotional Openings Application form to the department in which the vacancy exists.

Faculty

Department of Political Science - Full-time Assistant or Associate Professor in Public Administration-position beginning September 1982 to teach graduate and undergraduate courses. Ph.D. required with teaching and research experience preferred. Salary and rank commensurate with qualifications. Deadline Date: April 27, 1982. Additionally requested by the deadline date are: 1) resume, 2) graduate transcript, and 3) letters of recommendation.

An affirmative action/equal opportunity employer and educational institution.

**'MAIL ART' EXHIBIT OPENS
MARCH 8 IN SILL GALLERY**

Mail art, an avant-garde movement created by artists who turn envelopes and correspondence into artistic statements, will be explored in an art exhibit organized by Robert Saunders, a mail artist from Weare, N.H., March 8 through 12 in the Sill Gallery showcases.

Included in the EMU exhibit will be 20 contributions by such mail artists as Roy Radio, Gary Allen, George Brett, Russell Butler, Michael Mollett, Lon Spiegelman, Frank Ferguson, Patrick Beilman, Steve Durland, Jerry Dreva, Bill Gaglione, David Hompson, Crackerjack Kid, Scott Helmes, Fred Truck, Blaster Ackerman, Bill Ray, C.T. Chew and Bob Saunders.

The EMU exhibit will be on display in the Sill Gallery showcases from 8 a.m. to 5 p.m. Monday through Friday. It is free and open to the public.

**COLLEGE OF BUSINESS SPONSORS
FOREIGN RISK MANAGEMENT SEMINAR**

"Concepts and Techniques in Foreign Exchange Risk Management," an intensive one-day seminar, will be presented by the College of Business Wednesday, March 24, from 8:30 a.m. to 5 p.m. at the Host International Hotel at Detroit Metropolitan Airport.

Seminar topics include the fundamentals of foreign currency exposure management, ways in which variations in foreign exchange rates affect the different functions of the company including production, marketing, sourcing and treasury and control, and how to adjust and integrate exchange rate fluctuations into an area of responsibility.

For more information or to register, call Howard R. Harlow, program director, at 487-0407 or 487-0408.

**MICHIGAN OPERA THEATER WILL
PERFORM 'MADAME BUTTERFLY' AT EMU**

Giacomo Puccini's three act opera, "Madame Butterfly," will be performed by the Michigan Opera Theater Saturday, March 13 at 8 p.m. in Pease Auditorium.

The production will culminate a one-week residency of the opera company at EMU, an activity funded by a grant from the Michigan Council for the Arts.

Principles in the production are all professional opera singers with supporting roles played by EMU students.

Tickets are \$6.50 and \$8, \$6 and \$4.50 for senior citizens and students. Tickets are available at the Office of Campus Life 117 Goodison Hall, from 9 a.m. to 4 p.m. weekdays.