Board of Regents Meeting Materials, April 21, 2009

Eastern Michigan University

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AGENDA

Roll Call Attendance

Tab A  President’s Report

Tab B  RESOLUTION – Regent Thomas Sidlik

Tab C  RESOLUTION – Provost and Executive Vice President Loppnow

Tab D  RESOLUTION – Men’s Swimming and Diving

Tab E  Minutes of February 24, 2009 Board Meeting

CONSENT AGENDA

Section 1  Staff Appointments (FC)
Section 2  Staff Separations/Retirements (FC)
Section 3  Emeritus Staff Status (EPC)
Section 4  Emeritus Faculty Status (EPC)
REGULAR AGENDA

Student Affairs Committee
Section 5  Monthly Report and Minutes

Faculty Affairs Committee
Section 6  Monthly Report and Minutes

Educational Policies Committee
Section 7  Monthly Report and Minutes
Section 8  Charter School Board Member Appointments
Section 9  Opening of Term and Official Record Dates for the Fiscal Year

Athletic Affairs Committee
Section 10 Monthly Report and Minutes

Finance and Audit Committee
Section 11 Informational Reports and Financial Updates
Section 12 Authorizing the Issuance and Delivery of General Revenue Bonds and General Revenue Refunding Bonds
Section 13 OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2008
Section 14 2009-10 Rates for Room, Board and Apartments
Section 15 Identity Theft Program - Red Flag Rule

COMMUNICATIONS
RESOLUTION

Whereas, the Board of Regents of Eastern Michigan University recognizes that service as the Chair of the Board of Regents of the University requires extraordinary commitment of time, energy and dedication to the University; and

Whereas, Regent Thomas W. Sidlik provided distinguished service to the University and the Board of Regents as Board Chair from January, 2007 until February, 2009; and

Whereas, during his term of office as Board Chair, Regent Sidlik unfailingly provided the University and the Board of Regents with excellent leadership, painstaking attention and a strong presence.

Now, therefore, be it resolved, that the Eastern Michigan University Board of Regents calls upon the University Community to join them in expressing the esteem in which we hold Regent Sidlik and our sincere thanks for his guidance, dedication and commitment to Eastern Michigan University.
Whereas you willingly embraced strategic leadership roles over the past 35 years at Eastern Michigan University, directing institutional growth and guiding major initiatives in such roles as Provost and Executive Vice President of Academic Affairs, Senior Executive for Strategic Planning, Associate Vice President for Extended Programs, Interim Director for the Office of Research Development, Assistant to the Dean of the College of Health and Human Services, and Coordinator of EMU’s Social Work Program; and

Whereas you willingly accepted the role as a stand-in for the president from 2007 to 2008 during a time of extreme challenge for the University and brought calm and stability back to the campus; and

Whereas your professional accomplishments merited numerous prestigious awards, in particular the American Council on Education (ACE) Fellowship in 1990-91, and have brought distinction to yourself and to Eastern Michigan University; and

Whereas your professional activities and community involvement, notably your service on numerous boards and agencies throughout the State of Michigan, the Community of Ypsilanti and Eastern Michigan University, have had a lasting impact; and

Whereas you and fellow colleagues in the EMU Social Work program were instrumental in the creation of the Department of Social Work with you being its first academic department head and, under your leadership from 1981 to 1996, the Department of Social Work was one of the fastest growing units in the new College of Health and Human Services; and

Whereas your overall leadership from 1981 to 1996 also resulted in outstanding overall growth across the University as a whole in both undergraduate and graduate enrollment, as well as in externally funded grants; and

Whereas your unending commitment to student excellence, student retention and EMU programs has benefited students, faculty, colleagues and the University as a whole;

Now, therefore, be it resolved that members of the Eastern Michigan University Board of Regents call upon the University community to join them in expressing the esteem in which we hold Dr. Donald M. Loppnow and our sincere gratitude for his longstanding dedication and commitment to the Division of Academic Affairs, the Ypsilanti community and Eastern Michigan University.
March 23, 2009

MAC MEN’S SWIMMING AND DIVING CHAMPIONSHIP PROCLAMATION FOR REGENTS

Whereas, the Eastern Michigan University men’s swimming and diving team had 10 individual champions and five victorious relay teams on the way to winning the 2009 Mid-American Conference Championship meet held in Nashville, Tenn., and

Whereas, the MAC Championship was the 28th title in 37 years as a member of the Mid-American Conference, and

Whereas, EMU tallied 1,046.5 points for the victory, securing its third consecutive title and defeating second-place Buffalo by 407 points

Whereas, EMU senior Derick Roe won two individual MAC Championships (50 and 100-yard freestyle races) and was part of four winning relay teams (200 and 400-yard freestyle, 200 and 400-yard medley), while also being named MAC Men’s Swimmer of the Year for the second consecutive season, and an All-MAC first team selection, and

Whereas, EMU placed a league-high 14 swimmers on All-MAC teams, led by eight first team selections.

Whereas, Roe, senior Don Ellison, senior Ryan Fulkerson, senior Dan Kish, senior Matt Guinan, junior Scott Murphy, freshman Matt Zavislak and freshman Troy Esentan were all named to the All-MAC first team, and

Whereas, junior Mitch Kellerman, senior Adam Wohl, sophomore Owen Grey, sophomore Dave Stefl, senior Ethan Crabtree and junior Chris Alberty were selected to the All-MAC second team, and

Whereas, veteran head men’s swimming coach Peter Linn was named MAC men’s Swimming Coach of the Year for the seventh time, and

Now, therefore be it resolved that the Eastern Michigan University Board of Regents congratulates the men’s swimming and diving team for its outstanding success in the 2008-2009 men’s swimming and diving season and commends them for the honor and distinction they have brought to themselves as well as Eastern Michigan University.
ACTION REQUESTED

It is recommended that the Board of Regents approve 10 staff appointments for the reporting period of February 1, 2009-April 1, 2009.

STAFF SUMMARY

Of the 10 appointments, 5 (50 percent) are females, 5 (50 percent) are males. Demographics of the total group indicate 8 Caucasians (80 percent), 2 African Americans (20 percent).

FISCAL IMPLICATIONS

The salaries are part of the University’s 2008-2009 Budget as approved by the Board of Regents.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

__________________________________________

University Executive Officer

__________________________

Date
### Eastern Michigan University
#### Staff Appointments

For Activity Date Reporting Period
February 1, 2009 - April 1, 2009

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Title</th>
<th>E Class</th>
<th>Grade</th>
<th>Org Title</th>
<th>Current Hire Date</th>
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<th>Appt %</th>
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<tr>
<td>Szabo</td>
<td>Steve</td>
<td>Asst Coach Men's Football</td>
<td>AC</td>
<td>12</td>
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<td>3/23/2009</td>
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<td>M</td>
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<td>Goffeney</td>
<td>Robert</td>
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<td>AP</td>
<td>MGIT3</td>
<td>DoIT-Administrative Executive</td>
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<td>Coburn</td>
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<td>CS</td>
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<td>Ce Reg Ctr Detroit</td>
<td>2/9/2009</td>
<td>2/16/2009</td>
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<td>Crombez</td>
<td>Rene</td>
<td>Research Assistant I</td>
<td>PT</td>
<td>05</td>
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<td>Kabira</td>
<td>Catherine</td>
<td>Wrap Around Prog Facilitator</td>
<td>PT</td>
<td>06</td>
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<td>Bernard-Buie</td>
<td>Ellen</td>
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<td>PT</td>
<td>07</td>
<td>Health Safety Admin</td>
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<td>Audrey</td>
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<td>4/8/2009</td>
<td>3/26/2009</td>
<td>$40,549</td>
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It is recommended that the Board of Regents approve 8 separations and retirements for the reporting period February 1, 2009-April 1, 2009.

Of the 8 separations and retirements there are 2 (25 percent) females and 6 (75 percent) males. Demographics of the total group indicate 6 Caucasians (75 percent), 1 African Americans (12.5 percent) and 1 Asian (12.5 percent).

None

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer ___________________________ Date ________________
<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Title</th>
<th>E Class</th>
<th>Grade</th>
<th>Org Title</th>
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<th>Termination Date</th>
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<td>CP</td>
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<td>3/31/2009</td>
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<td>Carol</td>
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<td>Christine</td>
<td>Interim Teacher II</td>
<td>PT</td>
<td>07</td>
<td>Child Care Ctr Suppt</td>
<td>1/26/2005</td>
<td>2/22/2009</td>
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<td>TERM PERSONAL</td>
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RECOMMENDATION

EMERITUS STAFF STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Staff Status to two (2) staff members: Carol D. Richardson, Library Associate who retired February 27, 2009 and Paul Jamieson, Carpenter in the Physical Plant who retired July, 2007.

STAFF SUMMARY

According to University policy, retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Food Service, Custodial & Maintenance (FM), Professional Technical (PT) or Clerical Secretarial (CS) staff members who have served the University for at least fifteen (15) years, may be granted Emeritus Staff Status. Such status is conferred based on the recommendation of the President and approval of the Board of Regents.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
President

[Signature]

April 8, 2009
EMERITUS STAFF STATUS RECOMMENDATION

The Department of University Library recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: Carol D. Richardson

Status at EMU: Library Associate, CS-06 (AP10 and above)

Date of Hire at EMU: July 27, 1988 Retirement Date: February 27, 2009

Number of Years at EMU: 20+ (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: 

Home Telephone: E-Mail Address:

Name of Spouse: Deceased

Degree(s)/Institutions/Year: Baccalaureate:

Masters:

Doctoral:

Please Attach a Brief Statement of Support to this Form - See attached

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost’s Office.

Recommended by: Walter Hogan 2/13/09

Supervisor: 02/16/09 2-16-09

Provost: 2/18/09 April 26, 2009

Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall
Emeritus Recommendation  
for  
Carol D. Richardson  
Statement of Support

Carol D. Richardson has been a loyal and dependable employee and has served the Eastern Michigan University campus faithfully for over 20 years. Carol’s commitment and dedication to the University have been exemplary. Carol was the first employee to arrive each morning, and she often extended her work day to remain for afternoon meetings. She served for many years as office manager of the largest staff operation in the Library.

Carol was hired as a full-time CS-04, Library Assistant II, in the Library Circulation department in 1988, and on March 5, 1990 accepted the CS-05, Library Assistant III position in the Acquisitions department. In December 1995, Carol was promoted to the CS-06, Library Associate position in Library Acquisitions, where she worked until her retirement February 27, 2009.

Carol was entrusted with substantial budgetary responsibilities. She used the Voyager system to create and maintain records for the Library’s 120500 materials acquisitions account. She managed the Library’s standing orders, and linked financial records to complex bibliographic records in the Library’s online catalog. She was responsible for all aspects of invoice and credit card payments. She resolved service and invoice problems through effective vendor relationships. She reconciled Voyager accounts with the Banner Financial Records system, and maintained excellent working relationships with EMU’s Accounts Payable. She worked with librarians to manage the budget, monitor credits and expenditures, and close each fiscal year on target. Carol also managed overdue and billing issues and coordinated the staff performing the library’s interlibrary loan operations.

As the senior staff member of a large office unit, Carol assisted librarians in hiring, training, and supervising acquisitions and interlibrary loan staff and student assistants. She also organized time reporting for all unit personnel.

Carol was instrumental in facilitating many major developments in library services. A decade ago, she helped the Library implement the Voyager online system, move into the new Halle Library building, and load the automated storage retrieval system. More recently, she has overseen the conversion of many of her standing orders from print to electronic format, and she has played a leading role in EMU’s implementation of new interlibrary lending systems, including MeL and ILLiad.

Carol’s dedication and loyalty to the faculty, staff and EMU community has been evident to all those she has so faithfully served over her many years with E.M.U. The university librarian concurs with the coordinator of Technical Services in highly recommending that Carol D. Richardson be awarded Emeritus Staff Status.
EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS STAFF STATUS RECOMMENDATION

The Department of PHYSICAL PLANT recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: PAUL JAMESON

Current Status at EMU: RETIRED

Date of Hire at EMU: OCT 1979 Retirement Date: JULY 2007

Number of Years at EMU: 28 YRS (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: 

Home Telephone: E-Mail Address: 

Name of Spouse: 

Degree(s)/Institutions/Year: Baccalaureate: BS 1976 EMU

Masters:

Doctoral:

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

Recommended by (please print) Date

Department Head and/or Supervisor Date Dean and/or Vice President Date

Provost Date Submit Date of Regents

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

8/22/06
The Physical Plant would like to recommend Paul Jamieson for Emeritus Staff Status.

Paul has a long and loyal history with EMU. He began as a student in 1971 and earned his degree in 1976. In 1979, Paul began working fulltime in the Carpentry Shop in the Physical Plant. Throughout his 28 years as a carpenter, Paul proved to be a valuable and reliable employee. Paul could always be counted on to do a professional, quality job. He was often relied on for large, important carpentry jobs, and could always be depended on to come through with a job done of the highest quality. People across the campus were always pleased with his work and would often request him for their projects.

As a staff member, Paul was always a loyal and supporting member of the University community. Paul was always a season ticket holder for football and men’s and women’s basketball. He was also seen at baseball games, softball games and volleyball matches. Outside of sports, Paul has been a Main Stage member in support of EMU theater as well as attending many of the student music programs at Pease Auditorium.

As you can see, Paul has been a long and loyal member of the University community and if anyone deserves Emeritus Staff Status, it would be him. We hope you consider him for this appointment.
RECOMMENDATION

EMERITUS FACULTY STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Faculty Status to two (2) former faculty members listed on the attached report.

STAFF SUMMARY

The Collective Bargaining Agreement between Eastern Michigan University and the Eastern Michigan University Chapter of the American Association of University Professors (AAUP) provides that a faculty member who has served the University for at least fifteen (15) years may be nominated for Emeritus Faculty Status upon retirement.

The nominations for these individuals have received the support of their respective department heads, the deans of their colleges, and the Provost and Executive Vice President.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Executive Vice President

Date 4-8-09
EASTERN MICHIGAN UNIVERSITY
EMERITUS FACULTY STATUS RECOMMENDATION
April 21, 2009

Barbara Glover

Associate Professor, University Library from 1991-2008
(17 years)

Masters  University of Michigan
Baccalaureate  University of Michigan

Louise Jones

Professor, School of Engineering Technology from 1989-2008
(19 years)

Doctoral  University of Michigan
Masters  Virginia Tech.
Baccalaureate  Virginia Tech.
The Department of University Library recommends the awarding of Emeritus Faculty Status for the following retired faculty member:

Name of Faculty Member: Barbara Glover

Current Status/Rank at EMU: Associate Professor

Date of Hire at EMU: August 28, 1991 Retirement Date: August 31, 2008

Number of Years at EMU: 17 (Minimum of 15 years of service required)

Please complete the following information on the retiring faculty member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: ________________________________

Home Telephone: ___________________________ E-Mail Address: _______________________

Name of Spouse: ______________________________

Degree(s)/Institutions/Year: Baccalaureate: A.B. English, University of Michigan, 1963

Masters: A.M.L.S., Library Science, Univ. of Michigan, 1965

Doctoral: ________________________________

Please Attach a Brief Statement of Support to this Form (see attachment).

Emeritus Faculty status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Walter Hogan 2/18/09
Recommended by (please print) Date

Same as Dept. Head

2/18/09

Date

Dean

Date

3/2/09

Date

Pròvost

April 21, 2009
Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush

Academic Affairs, 106 Welch Hall
Emeritus Recommendation
For
Barbara L. Glover

Statement of Support

Barbara L. Glover faithfully served Eastern Michigan University for seventeen years. She was appointed to the tenure-track in the Fall of 1991. In 1995 she was promoted to Assistant Professor, and in 1999 to the rank of Associate Professor.

Barbara began as a cataloger, and continued her cataloging duties throughout her EMU career. In addition, she volunteered to take on numerous other responsibilities, managing all of them with grace and skill. When the Documents librarian retired, Barbara took over what had been a full time position, while retaining her cataloging workload. In 1997, Barbara helped to implement the Voyager system, and she played a major role the following year in the move to the Halle Library, working closely with the Director and others to organize numerous library collections throughout the new building, as well as those assigned to the automated retrieval system. Barbara later took over the Periodicals unit as well, thus combining what had been the three separate jobs of cataloger, documents librarian, and periodicals librarian.

As Documents librarian, Barbara weeded, reorganized, and barcoded the collection, converted manual files to online database records, implemented the Marcive program to automate record-keeping, and streamlined the workflow. Barbara was an active member of the documents librarian community, hosted meetings of the state documents librarians, and hosted an anniversary celebration of EMU's Depository Library status, attended by Congressman John Dingell.

As Periodicals librarian, Barbara led the way into the electronic era, linking the library's catalog records to websites with online content, and later mastering article linking software to guide users from index or abstract citations directly to fulltext articles. She organized and supervised a number of large projects, including the integration of an enormous microfiche gift into the regular microform collection, and conversion of all serials holdings into MARC 21 format. Barbara was an effective supervisor who worked closely with her staff, encouraging them to continue learning and to increase their competencies.

Barbara served on many important search committees, including those to hire the university librarian and the associate university librarian. She was elected numerous times to the department’s faculty contractual committees, serving several terms as chair of the Personnel Evaluation Committee, Personnel and Services, and Steering Committees. Barbara also served on numerous task forces and working groups. Barbara was famed for her writing and editing talents, and was responsible for improving the Department Evaluation Document and numerous other important policy statements. Barbara was also prominent in state and regional library organizations, and she did much to enhance Eastern Michigan University’s visibility and reputation throughout the region.

Barbara was an active member of numerous professional associations, including the American Association of University Professors, numerous sections of the Michigan Library Association, GODORT (Government Documents Roundtable) of Michigan, several divisions of the American Library Association, SEMLOL (Southeast Michigan League of Libraries), and NASIG (North American Serials Interest Group). Barbara also served as Trustee of the Northville District Library.

Barbara’s dedication and loyalty to the faculty, staff and EMU community have been demonstrated to all those she has so diligently served, and recognized by her colleagues. The university librarian concurs with the personnel evaluation committee in highly recommending Barbara L. Glover be awarded Emeritus Faculty Status.
EASTERN MICHIGAN UNIVERSITY
Division of Academic Affairs

EMERITUS FACULTY STATUS RECOMMENDATION

The Department of **Engineering Technology** recommends the awarding of **Emeritus Faculty Status** for the following retiring/retired faculty member:

Name of Faculty Member: **Louise Jones**

Current Status/Rank at EMU: **Professor**

Date of Hire at EMU: **August 1989**

Retirement Date: **August 2008**

Number of Years at EMU: **19** (Minimum of 15 years of service required)

Please complete the following information on the retiring faculty member for whom you are submitting this recommendation. This information is needed for inclusion in the **EMU Faculty/Staff/Student Directory**.

Home Address: ____________________________

Home Telephone: ____________________________ E-Mail Address: ____________________________

Name of Spouse: ____________________________

Degree(s)/Institutions/Year:

**Baccalaureate:** BS, Virginia Tech., 1981

**Masters:** MS, Virginia Tech., 1983

**Doctoral:** Ph.D., University of Michigan, 1991

Please Attach a Brief Statement of Support to this Form.

Emeritus Faculty status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

**Jiang Lu** 3/20/09

Recommended by (please print) Date

**Bob Lahidji** 3/20/09

Department Head Date Dean

Provost 4/2/09

Date Submitted to Board of Regents

Please forward this completed form to: **Nicki Banush**

Academic Affairs, 106 Welch Hall
DATE: March 19, 2009
TO: Bob Lahidji, Director, School of Engineering Technology
FROM: Jiang Lu, Coordinator of Interior Design
SUBJECT: Emerita Nomination

This letter is a nomination for Dr. Louise Jones for Professor Emerita at Eastern Michigan University.

Dr. Jones received her Doctor of Architecture from the University of Michigan in 1994 and joined the College of HHS faculty at EMU in 1990. Dr. Jones served as Interior Design program coordinator for more than 10 years. She also served as the interim associate Dean of the College of HHS from 1999-2001. Before Dr. Jones joined the faculty at EMU, she was a faculty member at Miami University from 1983-1987. Dr. Jones retired on August 30, 2008.

I, as faculty members in the Interior Design program would like to enthusiastically nominate Dr. Jones for Emerita status upon her retirement. She has served EMU for 20 years. During these years, Dr. Jones was recognized by her peers as a respected researcher and has authored many publications. Recently, she published a book, *Environmentally Responsible Interior Design* by Wiley Publishing. She has organized and run many workshops through the Interior Design Education Council. Dr. Jones has provided extensive service at the University, college and department levels over the past 20 years. Because of the above mentioned contributions she is very deserving of this honor.

Thank you for considering our nomination.

Sincerely,

Jiang Lu, PhD
Associate Professor of Interior Design
April 1, 2009

To: Dean Boone
From: Bob Lahidji, Director of SET
Subject: Emerita Nomination

It is with a great pleasure that I support Dr. Lu’s nomination of Dr. Louise Jones for the emerita status.

I had an opportunity to work with Dr. Jones in the past five years. I found her to be conscientious in her work and a great mentor to her students. As a program coordinator she displayed effective leadership, and positively influenced faculty and her students. As her supervisor, I had admiration for her professionalism, and her support.

I should note that this nomination was voted and supported by the School of Engineering Technology faculty. Furthermore, your support in this matter is greatly appreciated.

cc. SET Personnel Committee
Dr. Lu
MONTHLY REPORT & MINUTES
STUDENT AFFAIRS COMMITTEE

ACTION REQUESTED

It is recommended that the Student Affairs Committee Agenda for April 21, 2009 and the Minutes of February 17, 2009 be received and placed on file.

STAFF SUMMARY

At the February 17, 2009 meeting the Student Affairs Committee received a progress report on the Student Leader Group priorities related to Academic Advising/ Graduation Audit and Athletics, a Student Government Lansing update, and reports on Black History Month, Alternative Breaks, and the MLK Day Celebration.

The April 21, 2009 agenda includes a presentation of National College Health Assessment Data, the Alcohol and Other Drug Biennial Review Report, the 2009-10 Housing, Dining & Apartment Rates Proposal and Year End Updates from the Student Leader Group.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

_________________________  April 9, 2009
Bernice A. Lindke
University Executive Officer  Date
Tuesday, April 21, 2009  
1:45 p.m.  
Room 201  
Welch Hall  

1. Approval of February 17, 2009 Meeting Minutes  
   Regent Hawks  
2. National College Health Assessment Data  
   Eric Ward/Ashley Wiedeman  
3. 2009-10 Housing, Dining & Apartment Rates Proposal  
   Brian Kulpa  
4. Alcohol & Other Drug Biennial Review Report  
   Kathy Walz/Amanda Reynolds  
5. Year End Updates  
   Student Leaders  
6. Announcements  
7. Other
MEMBERS PRESENT

Regents: Floyd Clack, Thomas Sidlik
Administration: Bernice Lindke, Glenna Frank Miller, Gregory Peoples
Students: Angela Baugher, Lauren Flaum, Rob Kull, Steve LaChance, Adam Slingwein, Brandon Taylor, Ryan Wilson, Phylicia Wilford

GUESTS

Students: Lauren Allmayer, Will Bowen, James Grinias, Jasmine Lee, Ayanna McConnell, Katie Musick, Amy Pater, Deepak Sharma, Tiffany Sims, Giles Tucker

The Student Affairs Committee met one week earlier than the February 24, 2009 Board of Regents meeting to accommodate student members who would be away from campus during winter recess. Regent Clack convened the meeting at 1:50 p.m. Minutes of the November 18, 2008 meeting were approved as presented.

Student Leader Group 2008-09 Priorities

Angela Baugher reported that Academic Advising and Records and Registration have met with the Student Leader Group to discuss process improvements that should lead to greater student satisfaction. The Student Leader Group will continue to monitor progress and provide feedback.

Lauren Flaum reported that the Student Leader Group has partnered with the athletic department and its marketing director to help raise student involvement in athletic events. A number of successful initiatives were implemented including a Welcome Back night at a Men’s Basketball game and participation by Eagle Nation and Greek Nation at the Men’s and Women’s double header basketball game.

Black History Month Report

Charnessa Paige, Coordinator of the Center for Multicultural Affairs was joined by Phylicia Wilford and Jasmine Lee in presenting a report of the programs and activities offered in support of Black History Month. Two new features have been added: Black Out, a community service event with NPHC and other traditionally Black student organizations and Bridging the Gap, a three-day event addressing inequalities in public education.
Alternate Breaks Report
Peggy Harless, Assistant Director of Diversity & Community Involvement, along with Lauren Allmayer, Kelly Dowd and Tiffany Sims, presented a report on the week-long Alternative Break trips that 60 EMU students will participate in during next week’s winter recess. They will provide over 600 hours of community service at eight different sites throughout the country. EMU has participated in Alternative Breaks for the past 17 years.

Lansing Update
Student Body Vice President Rob Kull provided a report on the Student Government-sponsored student delegation that visited Lansing last week. Students met with twelve legislators and focused primarily on capital outlay funding for Strong Hall. Their next visit will be in conjunction with EMU Day in Lansing on May 5, 2009.

MLK Day Celebration Report
Gregory Peoples, University Ombudsman and co-chair of the MLK Day Planning Committee, introduced Jasmine Lee and Will Bowen who provided a report on the programs and activities offered by Eastern Michigan University during its 23rd annual Martin Luther King Day Celebration. Programming included a Town Hall Meeting, film and book discussions, the Hip Hop Explosion, Color of Drums, and academic breakout sessions. The annual President’s Luncheon featured keynote speaker Ed Gordon, Emmy Award winning television broadcaster and founder of Daddy’s Promise.

Announcements
- Ryan Wilson, RHA President, reported that an EMU delegation attended the recent Michigan Organization of Residence Hall Associations (MORHA) conference. Two EMU delegates won the case study competition and EMU’s Residence Hall Association was recognized for raising $1300 for Share Laura’s Hope, the most donated by any school.

The meeting adjourned at 2:30 p.m.

Respectfully submitted,

Teri L. Papp

Teri L. Papp
Student Affairs Committee Recording Secretary
MONTHLY REPORT
FACULTY AFFAIRS COMMITTEE

ACTION REQUESTED

It is requested that the Faculty Affairs Committee Agenda for April 21, 2009 be received and placed on file and the Minutes of the February 24, 2009 meeting be received and placed on file.

STAFF SUMMARY

The topic for the April 21, 2009 Faculty Affairs Committee meeting will be a report on Enrollment and Retention.

FISCAL IMPLICATIONS

There is no fiscal impact.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Executive Vice President

Date: 4-8-09
EASTERN MICHIGAN UNIVERSITY  
Board of Regents  
Faculty Affairs Committee  

April 21, 2009  
12:45 – 1:30 p.m.  
205 Welch Hall  

AGENDA  

Regular Agenda  
Section 7  
Market Report and Minutes (Regent Parker, Chair)  

Status Report  

REPORT: “Enrollment and Retention” by  
Bernice Lindke, Interim Vice President, Student Affairs  
and Enrollment  
Lynette Findley, Assistant Vice President for Retention  
and Student Success  

Open Discussion
Monthly Report and Minutes (Section 14)
Regent Sidlik called for the approval and placement on file the minutes from the November 18, 2008 meeting and the agenda for February 17, 2009.

Presented by John Donegan and Scott Storrar
Donegan and Storrar reviewed the time line progress and financial status of each project.
(Presentation attached)
Mark Jefferson
- Currently an impact study is being planned for May on the traffic flow around Mark Jefferson (Cross and Oakwood Streets). This may require signal optimization in order to avoid congestion.
- Physical Plant is working to make the building as “green” as possible.
- Relocation of classes will occur as needed during the spring, summer and fall. Possible those more permanent moves will be made for winter ’10 classes.

Pray Harrold
- Currently waiting on approval from the State JCOS.
- All costs are being vetted through the PHI Advisory Committee.
- Once construction does begin, relocation of classes will occur. This is being studied by the Education Environment and Facilities Committee – Swing space subcommittee – using data gathered and analyzed by Paulien and with the new Resource 25 scheduling software.
- Some challenges presented with the relocation include parking, security, ADA, technology.
Communication: Currently a website for Mark Jefferson that can be accessed through the Physical Plant’s website. Pray Harrold’s link is not completed yet, but there is a group that can be joined through my.emich.

Donegan and Storrar wanted the Board to know that if they have questions to please contact them.

Regent Sidlik thanked Donegan and Storrar for their efforts and would appreciate timely updates.

Meeting adjourned.

Respectfully submitted,
Laura Woody
Administrative Secretary
Academic Affairs
RECOMMENDATION

MONTHLY REPORT
EDUCATIONAL POLICIES COMMITTEE

ACTION REQUESTED

It is requested that the Educational Policies Committee Agenda for April 21, 2009 and the Minutes of the February 24, 2009 meetings be received and placed on file.

SUMMARY

The primary items for the April 21, 2009 Educational Policies Committee meeting include: (1) Emeritus Staff Status, (2) Emeritus Faculty Status, (3) Charter Schools Board Member Appointments, (4) Opening of Term and Official Record Dates for the Fiscal Year.

FISCAL IMPLICATIONS

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

4-8-09
Date

University Executive Office
Provost and Executive Vice President
EASTERN MICHIGAN UNIVERSITY
Board of Regents
Educational Policies Committee

April 21, 2009
1:45 – 2:30 p.m.
205 Welch Hall

AGENDA

Consent Agenda

Section 3  Emeritus Staff Status (Donald Loppnow)
Section 4  Emeritus Faculty Status (Donald Loppnow)

Regular Agenda

Section 8  Monthly Report and Minutes (Regent Sidlik)
Section 9  Charter School Board Member Appointments (Joseph Pollack)
Section 10 Opening of Term and Official Record Dates for the Fiscal Year (Donald Loppnow)

Report

Update: Sponsored Projects, Technology Transfer, and Research Support
EDUCATIONAL POLICIES COMMITTEE MINUTES

February 24, 2009
1:00-1:45pm 205 Welch Hall

Attendees (seated at tables): Provost Loppnow, Associate Provost Neely, Dr. D. Woike, Regent Sidlik

Guests (as signed in): Meredith Blaine, Terri Papp, Carlos Costa, Polly Buchanan, Lynette Findley, Connie Schaffer, Tom Venner

Emeritus Staff Status (Section 3)
Donald Loppnow, Provost and Executive Vice-President, recommend to the Board of Regents to grant Emeritus Staff status to 2 staff members: Sharon Draper, Regional Manager of EMU-Flint, and William Johnston, Custodian.

Emeritus Faculty Status (Section 4)
Donald Loppnow, Provost and Executive Vice-President, recommend to the Board of Regents to grant Emeritus Faculty status to 2 former faculty members: Ernest M. Brandon, Professor, Department of Music and Dance, and Jeanne Pietig, Professor, Department of Teacher Education.

Monthly Report and Minutes (Section 6)
Regent Sidlik called for the approval and placement on file the minutes from the November 18, 2008 meeting and the agenda for February 24, 2009.

Report: 2009 Provost’s New Faculty Research Awards (Section 7)
Donald Loppnow, Provost and Executive Vice-President, recommend that the Board of Regents accept and place on file the list of 2009 Provost’s New Faculty Research Award recipients. Twelve new EMU faculty members were awarded a total of $44,700 for research and creative projects.

Report: Charter Schools Annual Report (Section 8)
Joe Pollack requested to the Board of Regents to accept and place on file the 2007-2008 Charter Schools. The report is attached and contains a complete description of each charter school, their performance indicators, parent surveys and a financial report.

Policy Revision: Student Conduct Code & Judicial Structure (Section 10)
Bernice Lindke, requested that the Board of Regents approve revisions to the Student Conduct Code and Judicial Structure.
The following changes has been made: add language to the violations in order to address a broader scope of weapons that may be brought to campus; double the number of members on the University Judicial Board and Judicial Appeals Board in order to provide a larger pool from which to draw; change language that resembles the criminal court process to language that reflects and educational
environment and amend the disciplinary procedures section by allowing only those students who receive a sanction of disciplinary probation or higher to invoke their rights to a formal hearing before the University Judicial Board. Students will be given the right to a formal hearing before a judicial officer. The procedures for this hearing will be consistent with those governing a formal hearing before the University Judicial Board.

Commencement Speakers and Honorary Degrees (Section 11)
Recommendation made to the Board of Regents to approve Richard M. Smith, Chairman of Newsweek and Kenneth Fine, former Vice President and General Manager with several Fortune 50 corporations as speakers for the AM and PM April 26, 2009 Commencement Ceremonies, respectively.
In addition it is recommended that the Board award an honorary Doctor of Public Service to Mr. Smith and an honorary Doctor of Business Administration to Mr. Fine.

Report: 2009-2010 Sabbatical Leave Awards (Section 12)
Provost Loppnow recommended the Board of Regents accept and place on file the report of the 2009-2010 Sabbatical Leaves. These are granted for special study, research and/or writing or other projects which enrich the teaching of individual faculty members and bring prestige to the individual and the University.

Meeting adjourned.

Respectfully submitted,
Laura Woody
Administrative Secretary
Academic Affairs
Questions asked during Affirmative Action Audit & Plans presentation:

**Slide #14, EMU Total Workforce: By Division**

Regent Sidlik asked what the story is with the Foundation, - why are there so few (2 of 34 employees) who are minority? He also asked whether the hiring policies are the same? Sharon said they are, but typically there are not a lot of people available with that type of fundraising skill sets.

Regent Clack asked if Sharon sits down with the leadership and talks to them about the numbers in their respective divisions; and then does she follow up with them? Sharon said it is a joint effort to look at whether there are open positions within the divisions and what process has been followed to fill them.

Regent Sidlik asked whether anyone from the Foundation was present at the meeting. No one was and Regent Sidlik asked Dr. Loppnow to follow up with someone over there because their workforce is out-of-whack.

**Slide #17, Changes in Underutilization: Females**

Regent Sidlik commented that the hiring rate for females looks pretty good.

**Slide #19, African American Faculty Hires & Terminations**

Of the four faculty members who left during 2007-2008, Regent Sidlik wondered why they left and Sharon said there are differing reasons.

Regent Clack asked how many faculty were hired overall, and Sharon said that information would be available further in the presentation (26, of which 6 were minorities).

**Slide #31, Diversity Initiatives**

Regent Sidlik said he went to dinner with and then attended the speech of Jeff Johnson when he was here last Fall and would like to see him brought back to the campus. He was a dynamic speaker and had a message our new freshmen, and especially our minority students need to hear.
Slide #32, Recommendations – Under “Improve accountability”

Regent Sidlik asked why people (applicants) do not check the box disclosing their race? Sharon replied that it is a voluntary request during the on-line application process.

Regent Clack asked how the application process is done. Sharon said the staff hiring process is all on-line and the Academic Human Resources office is working more towards using the automated system also. Regent Clack asked how difficult it is to get it running and Dr. Loppnow explained that there are 32 different academic departments on the campus and the requirements for the submission of materials, along with the vita, are different in the different departments. It is hoped that it will be operational by this Fall and Dr. Loppnow went on to explain the hiring timeline: Vacant Faculty positions are advertised during the Fall Semester and then the search committees meet during the first part of the Winter Semester, with offers being given during the early Spring.

Slide #32, Recommendations – regarding “Expand outreach to minority groups”

Sharon said there are some Hispanic employees who are forming into an organized group and they will be able to begin to help with recruiting faculty and staff.

Regent Sidlik thanked Sharon for all the information presented this morning and the asked the audience if anyone had any questions.

Polly Buchanan, Associate Dean (Interim), College of Technology asked about the changes in the ADA wording and what will this mean on the campus. Sharon said that Staff Human Resources is looking at some training opportunities to offer to administrators across the campus.
RECOMMENDATION

APPOINTMENT OF CHARTER SCHOOLS BOARD MEMBERS

ACTION REQUESTED
It is recommended that the Board of Regents appoint Michael Haftel and Carolyn Neal to three-year terms on the Board of Directors of the Academy for Business and Technology; Simon Whitelocke to a three-year term on the Board of Directors of Ann Arbor Learning Community; Rumell McDowell to a three-year term on the Board of Directors of Edison Oakland Academy; Robert Blick and Alyssa Broussard to three-year terms on the Board of Directors of Grand Blanc Academy; and Ethan Vinson to a three-year term on the Board of Directors of Great Lakes Academy.

STAFF SUMMARY
According to the resolutions which establish these public school academies (charter schools), vacancies on the Boards of Directors shall be filled by the Eastern Michigan University Board of Regents.

Academy for Business and Technology

Michael Haftel is employed with the Camber Corporation (Army Logistical Command) in Warren as a training developer. In addition, he is an executive officer in the United States Navy Reserve. He received an MBA from the City University of Seattle, Washington in 2003; he is currently working on a doctoral degree from Northcentral University in Arizona. Haftel is seeking a second term on the Academy for Business and Technology Board.

Carolyn Neal has been employed at Blue Cross and Blue Shield of Michigan since 1979 where she is currently a senior clerk in claims membership administration. She has attended Detroit College of Business and Wayne County Community College. Neal has a child attending the Academy for Business and Technology.

Ann Arbor Learning Community

Simon Whitelocke is executive director of ITC Transmission at ITC Holdings Corporation in Novi where he has been employed since 2003. Prior to this, he worked as a financial consultant at DTE Energy. Whitelocke received a Bachelor of Commerce degree in 1996 from the University of Toronto and a Master of Business Administration degree in finance and general management in 2002 from Michigan State University. He has two children attending the Ann Arbor Learning Community.
Edison Oakland Academy

Rumell McDowell is a senior loan banker at Shore Mortgage in Detroit. He has taken classes at St. Clair Community College, Wayne State University and the College for Creative Studies. McDowell has two children attending Edison Oakland Academy. He is seeking reappointment to the Board of Directors.

Grand Blanc Academy

Robert Blick is president/mortgage broker for Polen Mortgage and Realty Company and PMR Research in Grand Blanc. He has been employed at both firms since 1976. Blick is chairperson of the site selection committee and a member of the Speakers Bureau of the Genesee County Habitat for Humanity. He also is a member of the Rotary Club of Grand Blanc. Blick attended Macomb County Community College. He has been on the Board of Directors of Grand Blanc Academy for the past three years.

Alyssa Broussard is a mathematics instructor in the Gifted Learners Program in Flint. In addition, she is a volunteer parent assistant at Grand Blanc Academy where her children attend school. Broussard earned a Bachelor of Science degree in computer information systems technology from Purdue University, Indiana. She expects to complete her Master of Arts degree in mathematics at Oakland University in Rochester in 2009.

Great Lakes Academy

Ethan Vinson is an attorney practicing law at Cummings, McClurey, Davis and Acho in Livonia. Prior to this he was in private practice. Vinson received his Juris Doctor degree from the University of Detroit in 1976. In addition, he is a graduate of Western Michigan University in Kalamazoo where he earned Master’s and Bachelor’s degrees in political science. He is a recipient of the Spirit of Detroit Award. Vinson is a member of Kappa Alpha Phi fraternity and a vice president of the Friends of Belle Isle.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

Donald Loppnow

University Executive Officer  

Date  

2
Michael Eric Haftel
mehaftel@hotmail.com

EMPLOYMENT EXPERIENCE

Camber Corporation (U.S. Army Logistical Command) – Warren, MI May 2008 - Present
Training Developer for the United States Army Integrated Logistical Command (ILSC)

• C.U.S. Army Logistical Command - Develop core training competencies and program
• Authored training manuals for Army Provisioning and PowerLog-J Database in conjunction with U.S. Army Materials Command, Logistical Support Attachment (LOGSA)

Job Related Course Work
• Defense Acquisition University (DAU), "Fundamentals of Systems Acquisition Management", 10/2008
• Society of Logistics Engineers Conference / Symposium, 6/2008
• USAMC, Logistical Support Activity, PowerLOG-J – Trainer Course, 9/2008
• USAMC, Logistical Support Activity COMPAS Course, 9/2008

United States Navy Reserve November 1987 – Present
Executive Officer, Commander
*Last Active Duty Period, March 2000 to 2003

Executive Management, supporting a military population of 500 navy personnel; Project director for the successful implementation of a wide area network for 26 centers over a five state region; Centrally managed the firewall architecture, managed intrusion detection, remote access solution, standardized global virus protection, information security training, business information and technology platform risk assessment programs, and business continuity planning.

Other Operational duties
• Awarded Navy Achievement Medal and Commendation Medals for logistical support of overseas operations including revamping the Medical Logistical Command resupply process for the Navy Reserves
• Senior Network Administrator – 300 node wide area network
• Network Security Manager (Milestone – achieved C2 Security Compliance
• Filed Logistics Operations Manager – Managed medical logistics and rolling assets for Joint Task Force Six (Drug Introduction Operations)
• Managed material shipping operations for medical equipment, NATO Operations – Norway
• Top Secret Clearance granted in April 2003 (Basis – Single Scope Background Investigation)

University of Phoenix – Detroit & Cincinnati September 2001 - Present
Associate Professor – (Full-time and Adjunct), 2001 to Present
Chair, Networking and Telecommunications, 2001 to 2006

• Instructor College’s of Information Systems – Technology, Business, and Arts and Sciences
• Instructor, Microsoft Academy (NT 2000 Operating System) – teaching computer networking and distributed systems and project management theory and application.
• Certified in online and on ground post-secondary education
• Curriculum development, new program updates, new campus computer systems integration
• Quality Assurance Auditor for the department of Academic Affairs
• Other duties: marketing; faculty recruitment and development; instructor for undergraduate and graduate programs; coordinated and administrated instructor credentialing; curriculum development for the College of information technology; scheduling of faculty; advertising

Ford Motor Company – C3PNG PMO Program Execution – Dearborn, Michigan
Information Technology Release Program Manager / Project Manager – Global Business Integration (Consultant – layoff due to the economic downturn of the company)
• Information Technology (IT) Development, Implementation, Methods Development and Deployment of the Software Release Upgrades.
• Developed detailed Communication and Work plans for Ford Motor Company internationally
• Developed and provided status on release-level communication, reporting, issues, risks, changes in implementation timing, and Deployment for Software Releases.
• Facilitate the development of cross-functional end-to-end processes that impact interdependent Releases.
• Participate in the development of all PMO program and project management processes, tools, and templates with the Program Management team.
• Deploy PMO processes, tools, and templates to C3PNG releases.
• Work together with the Program Management team to drive continuous improvement into deployed processes, tools, and templates based on release feedback.
• Coach and mentor release resources in PMO processes and project management best practices.
• Audit releases to ensure effective release management and proper usage of PMO processes.
• Integrate all applicable release plans for a holistic view of release status, and provide consultation on analysis of progress, variance, critical path, and dependency management.
• Perform assessments and determine strategy for potential process improvement within Communications Management across C3PNG releases and functional organizations.
• Facilitate the development of cross-functional end-to-end processes addressing Release Level Communications content requirements management, release execution, and production support.
• Manage multiple international projects for Global Business Integration.

AAA Auto Club Group  
Project Manager / Enterprise Applications Architect/Business Systems Analyst  
(Division eliminated)  
April 2003 - December 2003

• Established the first Enterprise Information Technology Governance Program within an environment previously lacking a structured approach to information technology process and improvement
• Developed detailed communication and work plans for the Chief Information Officer
• Defined and executed the strategic plan,
• Developed and maintained policy, Project Manager for infrastructure and strategic business improvement
• Coordinated audit/risk assessment and policy monitoring initiatives,
• Developed security, infrastructure and hardware architecture,
• Managed budgets, Initiatives were accomplished through collaboration and teamwork with business and technology colleagues
• Significantly improved process management controls through design flow diagrams and employee communications announcements and participation on business technology projects (e.g., sales channel, claims, insurance regulatory initiatives, process improvement boards – linking technology to business initiatives; Used Visio for flow-charting
• Performed the analysis and evaluation of the AAA map system to determine cost effectiveness and usability of migrating to a new system

CDI Information Systems, Assignment  
Ford Motor Company  
Project Manager /Technical Installer  
February 1999 - June 2001

• Management of the entire project lifecycle (initiating, planning, executing, controlling and closing) processes
• Provided detailed reporting on project performance to senior management
• Created detailed communication plan for multi-tier projects in North and South America
• Performed software development and testing of the production monitoring system (POSMON)
• Deployment of Oracle database instance on a UNIX and Microsoft Server Operating Systems
• Use of Microsoft Project and proprietary software packages
• Conducted meeting with the customer and development team to determine best practices, cost analysis, and budget/timelines
• Managed the multi-tier production monitoring system implementations including production line constraint analysis at over twenty-five Ford Motor Company Production Facilities in North and South America
• Successfully completed software implementations in Ford's Chihuahua Engine Plant in Mexico
• Authored several training manuals for support of production monitoring system

Deloitte & Touche, LLP
Technical Trainer and Tier 2 Network Support Analyst

• Developed and implemented a multi-tier technical training program with a detailed communication / work plans
• Implemented training programs for 1500 professionals in five offices for the Michigan Tax and Audit Practice
• Created training materials using MS Office Suite.
• Provided an internal training and support program for IT Helpdesk personnel, Novell 3.X and NT 4 OS
• Provided technical support of industry specific Tax and Audit software packages
• Developed and implemented a technical training program for 1500 Tax and Audit professionals
• Provided an internal training and support program for IT Helpdesk personnel
• Project Manager of a Corporate Wide Audit Knowledge Base using the Lotus Notes Software Suite
• Authored several technical training manuals for support of support staff and professionals

EDUCATION / CERTIFICATIONS

Individual Courses
Project Management Exam Preparation Course presented by the Great Lakes Chapter, 2006

Graduate Degree Programs
Northcentral University, Prescott Valley, AZ, Currently Attending
Doctor of Education, Higher Education Leadership Specialization, Area of Interest - Critical Thinking

City University of Seattle, Bellevue, Washington, 2003
M.B.A. - Business & Emphasis in Information Systems Management

Knowledge Alliance, Certified Technical Education Center, 1999
Microsoft Systems Engineering and Technical Trainer Program

Microsoft Systems Engineer, MCSE, Microsoft Certified Trainer, MCT
CompTia A+ Certified, Océ Certified Programming and Support Specialist

Ottawa University, Kansas City, Kansas, 1986
B.A. - Business & Health Care Administration

Delaware County Community College, Media Pennsylvania, 1982 & 1983
A.S. Degree(s) Natural Science and Allied Health, Respiratory Therapy
* Registered Respiratory Therapist (RRT), * Current Michigan License

MEMBERSHIPS / COMMUNITY SERVICE

Member of Project Management International (PMI)
Vice-President School Board - Academy of Business and Technology, Michigan, 2006 - Present
RESUME

Carolyn D. Neal

Email: tootnlucent@aol.com

Summary of Education and skills: Detroit College of Business and Wayne County Community College: Course work includes: secretarial, business, medical terminology, and courses in Liberal Arts completed 3 years. Typing 70 WPM, Basic Accounting, Account Reconciliation, Adjudication, Collections, Windows XP.

Professional Summary: I have a vast and comprehensive background in medical billing and group accounts adjudication as an analyst evaluating, resolving and responding in call center environment to both telephone and written inquiries. Conducted internal and external research for group contracts. Cooperated with district office personnel, agents and agent administrators, corporate field account and executive services personnel. Special focus on outbound written correspondence, corporate reporting, inter-departmental issues, billing issues, conflict resolution, complex inquiries and irate customers inquiries. Developed: Comprehensive knowledge of Blue Cross and Blue Shield of Michigan policies, practices, and procedures related to membership and billing processes. Comprehensive knowledge CRT displays for billing.

Work History at Blue Cross and Blue Shield of Michigan: Started 3/19/79 thru Current Date.
*Senior Clerk: Claims Membership Administration
Analyzed, processed and evaluated claims for payment. Mentored new employees.

*Payment Maintenance Processor Grades II, III, IV
Processed complex accounts and prevented over payments and fraudulent attempts. Monitored compliance of large group contracts and utilization.
*Escalated Specialized Customer Service Representative
Provided on-line trouble-shooting service to clients. Processed claims. Acted as team leader and trainer.
*Dedicated Business Processor assigned to K-MART CORPORATION
Maintained and monitored contracts for executives and staff with escalated claims and complaints. Trained new employees on all policies and procedures.
*External Affairs Customer Service Representative Online execution of new policies and procedures related to claims adjustments and payments. Handled complex claims and person-to-person interviews, workshops for subscribing groups, and critical surveys leading to new policies and procedures.
Simon S. Whitelocke, MBA, CPA, CIA

auandsimon@yahoo.com

EDUCATION

Michigan State University  East Lansing, MI  May 2002
Master of Business Administration, Finance and General Management
• Broad Scholar: One of 6 students awarded full scholarship

University of Toronto  Toronto, Ontario  Jun. 1996
Honors Bachelor of Commerce, Accounting

PROFESSIONAL EXPERIENCE

ITC Holdings Corp.  Novi, MI  Jun. 2003 – Present
EXECUTIVE DIRECTOR, ITCTRANSMISSION AND METC
• Responsible for performance of ITCTransmission and METC electric utility business units
• Drive operational improvements through benchmarking and other performance monitoring
• Responsible for budgeting and long-term forecasting

INTERNAL AUDIT MANAGER
• Managed internal and external audit resources and oversaw performance of fieldwork
• Developed internal audit annual plan and presented plan and results to management and Board
• Responsible for Sarbanes-Oxley 404 compliance

EXECUTIVE STAFF MANAGER
• Assisted CEO with day-to-day operations matters
• Organized and prepared Board of Director and financial sponsor communications, including Board and Committee meeting materials and monthly reports
• Designed and prepared dashboard reports for monthly internal performance monitoring

PRINCIPAL ACCOUNTANT
• Responsible for various accounting and internal control functions.

PRINCIPAL FINANCIAL CONSULTANT
• Provided accounting research and guidance to corporate and business operating units related to investments, acquisitions, divestitures and restructurings
• Implemented new accounting rules and standards and designed and implemented accounting policies and procedures

SENIOR STAFF ACCOUNTANT
• Managed audits, compilations and reviews of small to medium-sized businesses (up to $100 million in sales) in various industries, and supervised and trained staff
• Prepared individual, corporate and partnership income tax returns and provided proactive tax planning services

STAFF ACCOUNTANT
• Performed audits, compilations and tax compliance for small to medium-sized businesses
RUMELL MCDOWELL: PERSONAL PROFILE AND RESUME

ACADEMIC & BUSINESS BACKGROUND:

1979: Graduated from Michigan’s Memphis High School

80-82: Attended St. Clair County Community College – Math & Science

83-85: Attended Wayne State University – Pre Med / Liberal Arts

86-88: Attended College for Creative Studies (CCS) – Graphic Communications / Creative Writing

89-94: Store and Property Manager for Delmar Meats, Inc. (Grocery Store) & McDowell Urban Redevelopment (Investment Properties Rental)

94-98: Owner & President of McDowell Housing Management & Redevelopment (Investment Properties Rehabilitation, Resale, and Rental)

99-2003: Owner & President of Best Maintenance Building Services, Inc. (BMB Services – Commercial Janitorial Company)

2003 – Present: Senior Loan Officer & Realtor for Optima Mortgage & Help U Sell Real Estate, subsidiaries of Optima Financial Group, LLC, located at 25595 S. Woodward Royal Oak MI. 48067

PERSONAL BACKGROUND:

1997- Present: Married to my beautiful, awesome and incredible wife and partner, Michelle McDowell. Two children: Brandon Adriel McDowell (5), and Brielle Ayress-Savoy McDowell (3). Brandon presently a kindergartener at Oakland Edison. Brielle to follow.


2000-2002: Michigan Regional Board Member of HOPE worldwide.

PARENTAL CONVICTIONS:

My wife and I believe and are instilling in our children the importance and necessity of not only having a quality education, but also a quality life—one that is selflessly and wholly God centered and of a benefited not only to themselves but also to their family, friends, and community.

PERSONAL CONVICTIONS:

I believe strongly in the fundamental values and necessities of uncompromising personal and professional integrity and accountability. And if I am elected to become a member of the Board, it’s with these core convictions I promise to effectively and responsibly serve.
Robert M. Blick

09/21/76 to Present  Broker-President
Polen Mortgage & Realty Co. and
PMR Research, an affiliate

Email: "blickpolen@yahoo.com"

Real estate broker and mortgage broker obtaining over $550 million dollars in both construction
and permanent loans covering various types of commercial properties throughout the State of Michigan.
Providing real estate: sales, leasing, property management, real estate tax appeals, and site selections
on various commercial properties. Consult with clients on their real estate needs. Hold a State of
Michigan Real Estate Associate Broker license #128862 and a State of Michigan Residential Builders
license #2101043538

PMR Research, an affiliate, provides market information on various types of commercial real
estate anywhere within the United States. Completed surveys for:

- Apartments in Arizona, Georgia, South Carolina and Michigan;
- Condominiums located in Indiana and Michigan;
- Hotels/Motels in Georgia, South Carolina and Michigan;
- Industrial/Warehouses in North Carolina and Michigan;
- Marina's located in Maryland and Michigan;
- Manufactured home communities in Colorado, Florida, Minnesota and Michigan;
- Office buildings in Colorado, Florida, Montana, New York, North Carolina and Michigan;
- Rental halls located in Michigan;
- Residential Proposed development sites-single-family subdivisions, condos, and duplexes in Michigan;
- Self-storage-warehouses in Florida, Ohio, North Carolina and Michigan; and
- Shopping centers in Arizona, Illinois, North Carolina, Ohio and Michigan

Wrote a monthly article entitled "Area Market Analysis" for Commercial Inc. magazine
wherein PMR Research conducted market surveys in fourteen counties in southeastern-central Michigan
and reported on rental rates, vacancy and absorption amounts on a randomly selected sample covering
over 1,000 apartment developments, 2,000 office complexes, 600 shopping centers and 2,000 industrial
warehouses.

Provide fair market rental rates to clients that must comply with government rules and regulations
of not paying more than what is a fair market rate in various communities around the State of Michigan.

Clients have included: owners, buyers, sellers, real estate professionals, builder-developers,
property managers, leasing agents, mortgage lenders, appraisers, McLaren Hospital, Grand Blanc
Community School system, State of Michigan, City of Flint- DDA, City of Flint-Economic Development,
Fowlerville Township, Vision 2020/Grand Blanc Chamber, Genesee County Water & Waste Services, Macomb
Township, Laboratory Corp. of America, Grand Blanc Township and attorneys. The reasons for the
market surveys range from an individual mortgage loan analysis, to real estate tax appeal, rezoning and
either a general market overview or specific market condition.

As of 9-1-07
10/01/72 to 09/17/76 Executive Vice-President

Kelly Mortgage and Investment Company
717 S. Grand Traverse Street
Flint, MI 48502

As Executive Vice-President, had direct responsibility of its construction loan operation, which would lend over 150 million dollars annually in Michigan, Florida and Texas. Responsibilities included underwriting, review appraising, issuing commitments, closing, property inspection, establish a property management department, marketing and loan buy-off by the end lender of the commercial construction loans on properties in Michigan, Florida and Texas.

03/28/71 to 09/30/72 Mortgage Department Manager

Detroit & Northern Savings
1133 Griswold
Detroit, MI 48226

Manager of the Detroit office real estate department, which included the processing, underwriting, closing and selling of FHA, VA, Conventional and Private Mortgage Insurance residential home mortgages. All types of commercial loan financing which included: land development loans, mobile home park development loans, apartment, condominium, office buildings and medical office building loans totaling almost 75 million dollars annually.

04/18/60 to 03/25/71 Assistant Vice-President

Standard Federal Savings
30900 Schoenherr
Warren, MI 48093

Assistant Vice-President in charge of their largest residential volume branch office between 1968 and 1971. During the three and one half years at that office we processed over 1,500 mortgage applications and closed almost 1,200 new mortgages totaling over 30 million dollars.

EDUCATION

1959 Highland Park Junior College:
6 hours of credit towards a Business Administration degree

1961-1965 Macomb County Community College:
55 hours towards a Business Administration degree

Other American Savings & Loan Institute:
Completion of 22 courses - received Graduate Diploma
Mortgage Bankers Association - 4 various classes
Income property Financing and Instant Mortgage Equity courses
MBA Financing Program - 80-hour course at Michigan State University
Michigan Chamber of Commerce - two classes in real estate tax appeals
Wayne State University - various real estate courses
University of Michigan - 10 various real estate courses - Principals in Income Property;
GRI I & II: Real Estate Investments Analysis; Income Property Analysis and others
Mott Community College: Real Estate Property Management, House Construction, GRI
III. Taxation in Real Estate

As of 9/1/07
School for Executive Development, Storrs, Connecticut - Graduate Diploma for successful completion of the two-week, two-year course on the savings & loan industry.

Associated Programs, Inc - instruction in principles of real estate.

Russell Schools - Instruction in building residential homes.

NCI Associates - Taught property management for 2 years at Mott Community College

Certified Commercial Investment Member (CCIM) Course - Financial Analysis for Commercial Investment Real Estate

Continuing Education in commercial real estate - 6 hours each year to maintain a real estate license

Registered Apartment Manager (RAM) through the RA M Certification Program of the National Association of Home Builders

Section 8 HUD Rent Compatibility Studies and Standard

Habitat for Humanity 5 different conferences on a variety of housing, fund raising, financing, and maintenance topics as they relate to Habitat

AFFILIATIONS:

CURRENT:

Genesee County Habitat for Humanity - Chairperson of Site Selection committee and member of Speakers Bureau. Hold the residential builders license for Genesee County Habitat for Humanity.

Rotary Club of Grand Blanc - Secretary and Board Member

Flint YMCA - Camp Coprheconic Administration, special projects

Grand Blanc Academy - Director, Vice President, Member of Finance Committee.

FORMER:

Flint YMCA - Board Member, Member of following Committees: Finance/Investment; Property Management; Executive Director Search. Speakers Bureau; Capitol Campaign that raised $3,150,000.00 and Treasurer. 1 of 3 members that raised $1,000,000.00 to purchase 230 acres on the south side of Copneconic Lake 15 yrs.

Grand Blanc Habitat for Humanity - construction advisor - 2 yrs.

Genesee County Habitat for Humanity: Treasurer, Secretary, Board Member; Executive Committee. And Chairperson of Executive Director Search Committee, collections person for delinquent homeowners - 6 yrs.

Grand Blanc Vision 2020 - Active in research for community development project - 2 yrs.

City of Grand Blanc Sign Review Committee - member 10 yrs

DACBOR - Commercial Board of Realtors - 4 yrs

Flint Board of Realtors - Broker member - 5 yrs.

Genesee County Board of Real Estate Agents - Broker member - 3 yrs.

Grand Blanc Business Association - 1st V.P., Secretary, Board Member and Editor of its newsletter, - 8 yrs.

Riverbend Homeowners Association - President - 3 yrs.

Commercial Inc magazine - writer of monthly commercial real estate articles - 25 mos.

As of 9-4-07
ALYSSA BROUSSARD

rakq@aol.com

EDUCATION

Oakland University, Rochester Hills, MI
Purdue University, West Lafayette, IN
Candidate for MA Mathematics, 2009
BS Computer Information Systems Technology, 1993

INSTRUCTIONAL EXPERIENCE

Gifted Learners Program, Flint, MI 2008 – Present
Mathematics Instructor
- Provide instruction to multiage group of 10 - 15 academically gifted students, grade levels 4 - 11
- Plan lessons at the appropriate grade levels to reinforce concepts in mathematics and introduce new topics
- Demonstrate problem solving and test taking techniques
- Assist students with comprehending basic and advanced formulas
- Guide students through the process of mastering measurements and data probability
- Instruct students on principles, numbers and operations

Grand Blanc Academy, Grand Blanc, MI 2008 – Present
Volunteer Parent Assistant
- Assist 5th grade teacher by providing one on one help to students in Mathematics and Paragon lessons
- Provide supplemental instruction to advanced students in Mathematics
- Correct assignments and provide feedback to teacher on student progress
- Give presentations on special topics in Mathematics

PricewaterhouseCoopers, Chicago, IL 1993 – 1999
End User Trainer/System Demonstrator
- Delivered end user training on new computer system to multiple levels of client implementation team
- Prepared training documentation and process manuals
- Demonstrated computer system to prospective client management teams

ADDITIONAL EXPERIENCE

Boy Scouts of America Pack 821, Grand Blanc, MI 2008 - Present
Communications Coordinator
- Coordinate with members of the community to give presentations to Cub Scout Pack
- Organize community functions, tours for the Pack

Oakland University, Rochester Hills, MI 2006 - 2008
Mathematics Course Grader
- Corrected assignments and provided reports to professors on earned grades
- Maintained course grades throughout the semester

Woodfield South Home Owners Association, Holly, MI 2001 - 2003
President/Treasurer Board of Directors
- Presided over all meetings of association and Board of Directors
- Controlled all association funds; accounted for all receipts and disbursements

PricewaterhouseCoopers, Chicago, IL 1993 - 1999
Management Consultant
- Conducted cyclic process review sessions with client team members
- Implemented functional accounting modules at client site
- Led end user training development
ETHAN VINSON

Address

Professional Experience

1996 - present
Cummings, McClurey, Davis & Acho, P.L.C., Livonia, MI
Partner, practice includes: Employment and labor for municipal entities and post-secondary institutions in Michigan

1988 - 1996
Private practice: Ethan Vinson & Associates

1979 - 1988
Cummings, McClurey, Davis & Acho, P.L.C., Livonia, MI
Practice included: Municipal defense

1976 - 1979
Wayne County Neighborhood Legal Services
Practice included: Federal class actions and law reform cases

1971 - 1973
The Kroger Company, Detroit, MI
Co-Manager

Education and Training

1976 Graduate
The University of Detroit Received Juris Doctorate Degree

1970 - 1971
Western Michigan University, Kalamazoo, MI
Graduate Studies towards the Master’s Degree in Political Science

1966 - 1970
Western Michigan University, Bachelor’s of Arts Degree in Political Science with minors in History and Psychology

1966 Graduate
Northern High School, Detroit, MI

Awards and Honors

2000
Spirit of Detroit Award

1976
Elected Class President - the University of Detroit College of Law
Civic and Professional Affiliations

1978 - present  Member, Kappa Alpha Phi Fraternity
2003 - present  Vice President, Friends of Belle Isle
1998 - present  Member, the Mighty Voices of Thunder Male Chorus
                Greater New Mt. Moriah Missionary Baptist Church
1999 - present  Trustee, Greater New Mt. Moriah Missionary Baptist Church
2006 - present  Member, Second to None Male Organization
                Board member, Mt. Moriah Community Development Corporation

References

Personal and professional references are available upon request
RECOMMENDATION

OFFICIAL REPORTING DATES

ACTION REQUESTED

It is recommended that the Board of Regents formally accept the following Opening of Term and Official Record dates for the 2009-2010 fiscal year as determined by University policy:

<table>
<thead>
<tr>
<th></th>
<th>Opening of Term</th>
<th>Official Record</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2009</td>
<td>July 2, 2009</td>
<td>September 18, 2009</td>
</tr>
<tr>
<td>Fall 2009</td>
<td>September 18, 2009</td>
<td>January 15, 2010</td>
</tr>
<tr>
<td>Winter 2010</td>
<td>January 15, 2010</td>
<td>May 14, 2010</td>
</tr>
<tr>
<td>Spring 2010</td>
<td>May 6, 2010</td>
<td>July 16, 2010</td>
</tr>
</tbody>
</table>

STAFF SUMMARY

The proposed opening of term dates for the 2009-2010 fiscal year represent the date when 10% of the total classes in each semester have been held. The dates are used for reporting University information on enrollment when reporting to the State of Michigan.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Executive Vice President
RECOMMENDATION

ATHLETIC AFFAIRS COMMITTEE

ACTION REQUESTED
Working agenda for April 21, 2009 and the February 24, 2009 minutes to be received and placed on file.

STAFF SUMMARY
The minutes for the February 24, 2009 meeting included the latest update on the MAC.

This year’s Hall of Fame was a great success thanks to the hard work of Craig Fink and his assistant Jessica Nietrzeba.

Melody Reifel Werner and Stephannnie Harvey-Vandenberg led a subcommittee on Title IX Initiatives.

Doug Dowdy updated everyone on the renovations taking place over at Bowen Field House.

The grade reports released for 2008 show our student-athletes have improved, posting a 3.028 cumulative GPA for the entire program.

Thanks go out to Erin Burdis and Ann Pierson for all their hard work on overseeing out student-athlete academic support.

Head Swimming Coach, Pete Linn picked up his seventh Coach of the Year honor.

The agenda for the April 21, 2009 meeting will include:
- Approval of February 24, 2009 Minutes
- Football Scheduling/Game Guarantees
- Athletic Program update
- Mid-American Conference Update
- Good News from Athletics

FISCAL IMPLICATIONS
To be determined

ADMINISTRATIVE RECOMMENDATION
The proposed Board action has been reviewed and is recommended for Board approval.

March 25, 2009
A G E N D A

A. Approval of February 24, 2009 Minutes

B. Football Scheduling/Game Guarantees

C. Athletic Program Update

D. Mid-American Conference Update

E. Good News from Athletics
MEMBERS:

Regents:  Regent Floyd Clack, Regent James Stapleton, Regent Roy Wilbanks, Phillip Incarnati and Gary Hawks

Athletics: Derrick Gragg, Director of Athletics

Regent Floyd Clack called the Athletic Affairs Committee to order at 1:00p.m.

Approval of the November 18, 2008 Minutes, Moved by Regent Hawks, Second by Regent Incarnati. Motion carried.

MAC Updates

- Director, Derrick Gragg informed everyone that Rick Chryst, Commissioner of the MAC for the past ten years announced that he is leaving the position in June of this year. I want to publicly thank Commissioner Chryst for his service during my three year tenure here as Director of Athletics. Under his leadership since 1999, the following highlights are significant:
  1. Thirty-eight (38) non-conference wins over schools from BCS automatic-qualifying conferences, and seven wins over nationally-ranked teams (only 15 total in MAC history). The four victories over Big Ten teams in 2008 were an all-time high for the conference;
  2. Forty-seven (47) home football games versus twenty-six different schools from BCS automatic-qualifying conferences, more than four times the number that occurred in the previous decade;
  3. A total of 27 bowl appearances in the last decade, nearly equaling the all-time number of 33 bowls in which the MAC had participated in the prior 52 years (1947-1998). Eleven (11) different MAC schools have played in a bowl within the last five years;
  4. Seventy-two (72) NFL draft picks in the past 10 years, more than were selected from the MAC in the previous 20 years, including 14 selected in either the first or second round; and,
  5. MAC football programs continuing to lead the nation in graduation rates for public institutions, as the MAC is the only one of the eleven Football Bowl Subdivision conferences to have more than half of its schools graduating football student-athletes at a rate of 70% or better.
- The MAC recently announced a new television partnership with ESPN.
Fundraising Updates and Initiatives
- Athletic Director, Derrick Gragg thanked Craig Fink and his assistant Jessica Nietrzeba for all their hard work on the Hall of Fame this year. Mr. Fink reminded everyone that the past two years were the best years of fundraising we have ever had. We are a little behind this year but remember we make up a lot during the last four months. (See insert)

Regent Clack: Any questions or concerns? Regent Wilbanks asked Mr. Fink if the difference was due to several small donors or a few larger ones. It was a few larger ones, he replied.

Proposed Title IX Initiatives
- Subcommittee led by Dr. Melody Reifel-Werner and Stephannnie Harvey-Vandenberg is being convened. Certification; the group’s charge is to:

- Review the Athletics Department five year (2003-2008) Gender Equity plan that was implemented in 2003. During this review, the committee will accomplish the following:
  - Provide evidence that objectives of the five-year plan were implemented successfully;
  - If necessary, provide a written explanation on the reason an objective was not implemented or achieved successfully.

- Assist in the creation of a new five-year Gender Equity plan. This plan will be implemented during the remainder of 2009-10 and carry the department through the 2014-2015 academic year. In creating this plan, the committee will review the following documents:
  - The results of a Title IX review conducted by consultant Lamar Daniel in 2006;
  - The department’s gender equity strategic plan, which was created in 2008.
  - The NCAA’s gender equity operating principles for 3rd-cycle athletics certification.

Athletic Facility Projects
- Director, Derrick Gragg introduces the Associate Director for our facilities Doug Dowdy. Doug stated that one year ago renovation plans began for the softball locker room in Bowen Field House and the outside softball field. These consist of 20 X 20 cedar block rooms turned into locker space from existing laboratories. Tear down began and we are redoing the floors, ceiling, insulation of the walls etc. Twenty five lockers total and they will have heat. We took from three element designs on campus – Halle Library, Rec/Im and the new Student Center to revamp the windows etc. of Bowen Field House. We have $90,000 from a funding source to work on lockers for men’s wrestling long term.

Regent Clack: Any questions or concerns? (None raised)
Good News from Athletics

- Academic success of student-athletes

The grade reports have been released for the 2008 fall semester and Eastern Michigan University’s student-athletes have improved on last year's results, posting a 3.028 cumulative GPA for the entire department. The 2007 fall semester cumulative result was a 3.012. There are 500 student-athletes and 255 (51%) of them earned at least a 3.0 GPA during the fall semester. A total of 13 teams (68.4 percent) improved their fall GPA's and cumulative GPA's from Fall 2007 to Fall 2008 and 12 teams posted a 3.0 or better GPA in Fall 2008. In addition, 24 student-athletes recorded 4.0 semester GPA's in Fall 2008.

  - I want to commend Erin Burdis, Ann Pierson for all their hard work. As I often say, overseeing student-athlete academic support area is an often thankless, laborious job, but a critical and necessary one. So I thank them for the countless hours they spend with our student-athletes.

- The Eastern Michigan University men’s swimming and diving team captured its 3rd consecutive MAC championship this past week and its 28th overall. The win also marked the ninth title in the past ten years for the Eagles. Senior Derick Roe was selected the Swimmer of the Year for the second consecutive season, while head coach Peter Linn picked up his seventh Coach of the Year honor. For head coach Peter Linn, it marked the 18th title in his tenure. Peter also led his team to its 11th straight perfect undefeated regular season. The program has won 53 straight dual meets over the past 11 years. It is also to be noted that Peter’s team accomplished all of this during a very difficult year that included the death of a female swimming student-athlete and the passing of his own father.

- The MAC indoor track championships will be held this weekend at Kent State. Our men’s team is the reigning champion and is expected to repeat their success.

- Hosting MAC wrestling championships March 6-7 and also hosting a wrestling alumni event.

- The Convocation Center is going to be a site for practices for the men’s Final Four teams in April. We anticipate serving as a host institution for future NCAA Regional men’s basketball tournament games, despite the fact that Detroit was not awarded a future Final Four this year.

- Softball team is currently 3-1 and the Baseball team 2-2.
One Important Announcement:
The Department of Athletics along with the Swimming student-athletes will hold a memorial service for former EMU student-athlete Catherine Lee Ha who passed away in November. The service will take place on March 5, beginning at 7 pm at the Natatorium.

Catherine, a two-time All-Mid-American Conference second-team selection, was instrumental in helping the Eagles capture consecutive MAC Championship titles in 2005-06 and 2006-07. Over the course of her three-year career, she was a member of four relay teams that captured MAC titles. At the 2007-08 MAC Championship, she helped the 200 freestyle relay team set pool and MAC records, helping EMU to a third place finish. She was an exercise science major at Eastern Michigan.

Catherine was also honored at the NCAA Convention in Washington D.C. this past January as her name was read at the opening session along with other student-athletes, coaches and athletic administrators who passed away this past year.

I want to thank Mr. Bob England for rearranging some things at the Natatorium that day to accommodate the athletic department.

Cat, as we called her, was the epitome of what EMU and EMU athletics is all about.

Athletic Affairs Committee adjourned by Regent Clack at 1:25 p.m.

Respectfully submitted,

Karen A. Hansen
Administrative Secretary
Intercollegiate Athletics

kah
Minutes, February 24, 2009.doc
RECOMMENDATION

FINANCE AND AUDIT COMMITTEE

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file the minutes from the February 24, 2009 Finance and Audit Committee meeting, the Working Agenda for the April 21, 2009 meeting and the Informational Reports and Financial Updates.

STAFF SUMMARY

February 24, 2009 Meeting
Regular Agenda items discussed at the February 24, 2009 Finance and Audit Committee were Staff Separations/Retirements and Staff Appointments for period October 25, 2008 through January 31, 2009 as well as the Informational Reports and Financial Updates as of December 31, 2008. The Committee reviewed the recommendations to the Board for:
- University Naming Policy
- Pray-Harrold Program Statement
- Internal Auditor Appointment and Contract
- Investment Advisor Contract
- WEMU Broadcast Tower Lease Agreement
- WEMU Financial Statement, Filing of FY 2008

April 21, 2009 Meeting Agenda
Regular agenda items include Staff Separations/Retirements and Staff Appointments for period February 1, 2009 through April 1, 2009 as well as the Informational Reports and Financial Updates as of February 28, 2009. The Committee also will review recommendations to the Board for:
- Authorizing Issuance of General Revenue Bonds and General Revenue Refunding Bonds
- OMB A-133 Supplementary Financial Report
- 2009-10 Rates for Room, Board and Apartments
- Identity Theft Program – Red Flags Rule

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
Eastern Michigan University  
Finance and Audit Committee  
Meeting Minutes  
February 24, 2009  

Present: Regents F. Parker, R. Wilbanks, T. Sidlik, J. Stapleton, F. Clack, P. Incarnati, J. Lumm  

CONSENT AGENDA  

Section 1: Recommendation Staff Appointments  
The University recommended to the Board of Regents to approve 22 staff appointments for the reporting period of November 1, 2008 through January 31, 2009.  

Section 2: Recommendation Staff Separations/Retirements  
The University recommended to the Board of Regents to approve 21 separations and retirements for the reporting period of November 1, 2008 through January 31, 2009.  

INFORMATIONAL REPORTS  

Section 15: Recommendation Monthly Reports – Finance and Audit Committee, Informational Reports and Informational Presentations  

John Lumm noted that the Grants and Contracts report indicated that awards totaling $1.8M were received during the months of November through January. On a YTD basis through January 31, awards for fiscal year 2008-09 totaled $9.5M, an increase of $2.6M (37%) over the same period in 2007-08. YTD proposals submitted in 2008-09 totaled $33.8M, up 80% from 2007-08. He also stated that based on the dollar value, 79% of the 2008-09 awards were federal, 18% were from foundations and state/local governments, and 3% were from business and industry.  

Regent Parker asked for this committee to provide, at a future meeting, a comparison of EMU to similarly sized universities. Are we higher, lower or on par with regard to Grants and Contracts?  

John reported that under Strategic Initiatives Progress Phase 2 of the University's new e-mail system (EagleMail) was started in December with the pilot conducted this month. University-wide roll-out will begin late March. Phase 2 includes shared features for e-mail folders, calendar, briefcase, address book, tasks and documents. Mobile push functions and instant messaging are also included in Phase 2. EMU's Computer Refresh program for the year is completed with 550 systems ordered. Upgrades to the University's ERP system (Banner and Oracle) are continuing and the University has joined Apple iTunes University site (EMU on iTunes U).  

As of December 31, 2008, EMU's cash and investments balance was $118M equivalent to 140 days cash on hand. The cash (and net asset) levels are at their annual peak in December with cash for the two primary semesters collected – the $118M in cash and investments is consistent with budget. The University's YTD annualized portfolio return through December 31 was 1.67%. A recommendation is included on the Board agenda for the University to engage the services of an investment advisor, Fund Evaluation Group.  

Student accounts receivable totaled $16.0M at December 31, 2008. We have been monitoring the receivables closely and at January 31, 2009, student accounts receivable were $22.5M, an increase of $0.8M (4%) over the Jan. 31, 2008 level.
Action item requested by Regent Parker; student receivables are up. What is our policy on receivables?

The University's unrestricted net assets at December 31 were $103.6M, consistent with budget. Total net assets at December 31 were $280.0M, also consistent with budget.

**Financial Updates for Operating Budgets First Quarter through September 30, 2008**

Revenues for the first six months of the fiscal year in both the General ($180.8M) and Auxiliary ($17.4M) funds were consistent with budget. YTD General Fund expenditures for the first half of fiscal year 2008-09 were $140.2M or 53.4% of the annual $262.7M budget, consistent with the first half of 2007-08. Although General Fund expenditures YTD are generally in line with budget in total and for most cost elements, interest expense is over budget reflecting the capital market challenges. Largely offsetting the unfavorable interest costs has been favorable performance vs. budget for fringe benefit costs and utilities. YTD Auxiliary Fund expenditures through the first half were $17.8M (50.2%) of the annual expenditure budget. Barring any significant unforeseen events, projections for the General Fund indicated we will finish the year at budget or very near for both revenues and expenditures. We continue to monitor expenses closely and take action as necessary. We also are identifying actions to increase Spring credit hours, the only significant variable remaining for this year’s revenue.

**Student Credit Hours YTD results and Full Year Forecast**

Through the Summer, Fall, and Winter semesters, 2008-09 student credit hours total 472,200 hours, a 2.4% reduction compared with the same period in 2007-08. Trends are improving. On a year-to-year basis, credit hours were down 4.1% in the Summer, 2.9% in the Fall, and 1.6% in the Winter. For the Spring semester, we are working to achieve the first year-to-year increase in several years. The present forecast for the 2008-09 fiscal year is 513,100 credit hours, down 2.2% from 2007-08 and down 9.9% from the peak in 2003-04. The 2008-09 budget including the 5,000 credit hour challenge is 514,000 hours. At the 513,100 level, the University will have achieved 82% (4,100 hours) of the credit hour challenge. Although the present full year forecast for credit hours is slightly below budget (900 hours – 513,100 vs. 514,000), tuition revenue will meet (or slightly exceed) budget as the actual mix of credit hours (grad/undergrad, in-state/out state etc) has been favorable to budget.

Regent Parker requested analysis of student credit hours; is are any particular disciplines down or is it equal throughout?

**Section 16: Recommendation University Naming Policy**

It is recommended that the Board of Regents approve the policy relating to the Naming of University Properties, Facilities, and Academic and Non-Academic Programs. This policy would replace Chapter Numbers 5.6 through 5.10 of the University Development Chapters of the current Eastern Michigan University Board of Regents Policy Manual.

**Section 17: Recommendation Pray-Harrold Program Statement**

It is recommended that the Board approve the Program Statement and Schematic Planning documents for the Pray-Harrold Modernization project for subsequent submittal to the State Budget Office (SBO) for their review and approval.

**Section 18: Recommendation Internal Auditor Appointment and Contract**

It is recommended that the Board of Regents appoint Grant Thornton LLP as the University's Internal Audit firm and authorize the Interim Chief Financial Officer and Treasurer to the Board of Regents to negotiate a
contract with Grant Thornton LLP for internal audit services. The initial term of the contract is February 2009 through June 2011, with two mutually agreeable one-year extensions.

Representatives from Grant Thornton were in attendance; Steve Siemborski, Sarah Ahmed and John Schroeder.

Section 19: Recommendation Investment Advisor Contract

It is recommended that the Board of Regents authorize the Interim Chief Financial Officer and Treasurer to negotiate a contract with Fund Evaluation Group for investment advisory services. The initial term of the contract is February 2009 through June 2011, with two mutually agreeable one-year extensions.

Section 20: Recommendation WEMU Broadcast Tower Lease Agreement

It is recommended that the Board of Regents approve the lease agreement between Eastern Michigan University, on behalf of WEMU-FM and the Washtenaw 800MHz Project Oversight Committee, on behalf of Washtenaw County.

Regent Wilbanks asked where the one-time payment is placed. Lumm indicated it was put into the General Fund. Regent Wilbanks indicated since WEMU is privately funded, they should be able to reap some of the benefits of their tower.


It is recommended that the Board of Regents receive, approve and place on file the WEMU-FM Financial Report and Statements as of June 30, 2008.

Meeting was adjourned at 2:25 PM.

Respectfully Submitted,

Tammy Morle
FINANCE AND AUDIT COMMITTEE

CONSENT AGENDA

Section 1: Recommendation: Staff Appointments Report

Section 2: Recommendation: Staff Separations/Retirements Report

REGULAR AGENDA

Section 11: Recommendation: Informational Reports and Financial Updates
- Minutes from February 24, 2009
- April 21 Finance and Audit Committee Agenda
- Executive Summary
- Grants and Contracts
- Strategic Initiatives Progress Report
- Financial Reports

Section 12: Recommendation: Authorizing the Issuance and Delivery of General Revenue Bonds and General Revenue Refunding Bonds


Section 14: Recommendation: 2009-10 Rates for Room, Board and Apartments

Section 15: Recommendation: Identity Theft Program – Red Flag Rule
Consent Agenda – Staff Appointments and Separations/Retirements

- 10 staff appointments and 8 staff separations/retirements for the period February 1, 2009 through April 1, 2009 are recommended for Board approval.

Grants and Contracts (February 1 through March 31)

- Grant and contract awards totaling $1.6M were received during the two month period.
- On a YTD basis through March 31, awards for fiscal year 2008-09 totaled $11.1M, an increase of $3.1M (39%) over the same period in 2007-08. YTD proposals submitted in 2008-09 totaled $46.7M, double the dollar level of proposals a year ago.
- Based on the dollar value, 73% of the 2008-09 YTD awards were federal, 23% were from foundations and state/local governments, and 4% were from business and industry.

Information Technology – Strategic Initiatives Progress Report

- The pilot of Phase 2 of the University’s new e-mail system (EagleMail) was completed successfully in April and University-wide roll-out of collaboration and productivity tools (shared folders, briefcase, address book, task lists and documents) began earlier this month. The roll-out includes demonstration and training sessions.
- A second pilot for shared calendaring functionality will begin later this month.
- EMU’s Computer Refresh program for the year was completed in February with 550 systems ordered.
- Upgrades to the University’s ERP systems (Banner and Oracle) are continuing. A project team has been formed and planning is underway for the next major Banner upgrade (Version 8.0). Launch of the upgrade will occur in June or July 2010.

Financial Update – Balance Sheet (as of February 28, 2009)

- EMU’s cash and investments balance on February 28, 2009 was $101M, equivalent to 118 days cash on hand. The cash and investment levels are consistent with budget. The University’s YTD annualized portfolio return through December 31 was 1.53%.
- Student accounts receivable totaled $17.5M at February 28, up marginally (2.2%) from February a year ago. Receivables in excess of 180 days past due were $5.9M at February 28, up $1.1M from February 2008. We continue to monitoring the receivables closely.
- The University’s unrestricted net assets at February 28, 2009 were $87.2M, consistent with budget. Total net assets at December 31 were $264.3M, also consistent with budget.
Financial Update – Operating Budgets. (Eight Months through February 28, 2009)

- **Revenues** for the first eight months of the fiscal year in both the General ($202.7M) and Auxiliary ($29.9M) funds were generally consistent with budget in total. Investment Income, however, is tracking below budget.

- **YTD General Fund expenditures** through February were $184.5M or 70.2% of the annual $262.7M budget, consistent with the same period in 2007-08. Although General Fund expenditures YTD are generally in line with budget in total and for most cost elements, interest expense is over budget reflecting the capital market challenges. Offsetting the unfavorable interest costs has been favorable performance to budget for fringe benefit costs and utilities.

- **YTD Auxiliary Fund expenditures** through the first eight months were $23.8M, equivalent to 67.1% of the full year expenditure budget.

- **Full Year Forecast** – the outlook is largely unchanged from February. Barring any significant unforeseen events, projections for the General Fund indicate we will finish the year at budget or very near for both revenues and expenditures. We continue to monitor expenses closely and take action as necessary.

Enrollment and Student Credit Hours – 2008-09 Forecast/Early Application Data for 2009-10

- The present forecast for the 2008-09 fiscal year remains at 513,100 credit hours, down 2.2% from 2007-08 and down 9.9% from the peak in 2003-04. The 2008-09 budget, including the 5,000 credit hour challenge, is 514,000 hours. At the 513,100 level, the University will have achieved 82% (4,100 hours) of the credit hour challenge.

- Although the present full year forecast for credit hours is slightly below budget (900 hours – 513,100 vs. 514,000), tuition revenue will meet (or slightly exceed) budget as the actual mix of credit hours (grad/undergrad, in-state/out state etc) has been favorable to budget.

- Applications received through April 2nd for Fall 2009 are relatively strong compared with the same time last year. FTIAC applications are up 7% (9,179 vs. 8,590), Transfer applications are up 14% (1,570 vs. 1,376), and Graduate applications are up 13% (1,870 vs. 1,658).
# TABLE I: PROPOSALS

<table>
<thead>
<tr>
<th>Proposals by Activity:</th>
<th>FY2009 Activity through 03/31</th>
<th>FY2008 Activity through 03/31</th>
<th>FY2007 Activity through 03/31</th>
<th>FY2009 vs. FY2008 Actual to Date Var.</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
</tr>
<tr>
<td>Research &amp; Development</td>
<td>78</td>
<td>$31,712,149</td>
<td>77</td>
<td>$17,054,004</td>
</tr>
<tr>
<td>Service</td>
<td>47</td>
<td>$10,156,891</td>
<td>49</td>
<td>$3,545,815</td>
</tr>
<tr>
<td>Corporate/Community Training</td>
<td>11</td>
<td>$1,475,990</td>
<td>50</td>
<td>$872,982</td>
</tr>
<tr>
<td>Instructional Support &amp; Other</td>
<td>23</td>
<td>$3,383,837</td>
<td>14</td>
<td>$1,911,900</td>
</tr>
<tr>
<td>Total Proposals</td>
<td>159</td>
<td>$46,728,867</td>
<td>190</td>
<td>$23,384,401</td>
</tr>
</tbody>
</table>

# TABLE II: AWARDS

<table>
<thead>
<tr>
<th>Awards by Activity:</th>
<th>FY2009 Activity through 03/31</th>
<th>FY2008 Activity through 03/31</th>
<th>FY2007 Activity through 03/31</th>
<th>FY2009 vs. FY2008 Actual to Date Var.</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
</tr>
<tr>
<td>Research &amp; Development</td>
<td>33</td>
<td>$4,666,157</td>
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<td>$3,376,989</td>
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<tr>
<td>Service</td>
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<td>$3,697,883</td>
<td>45</td>
<td>$2,799,576</td>
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<td>6</td>
<td>$769,425</td>
<td>58</td>
<td>$1,203,459</td>
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<tr>
<td>Instructional Support &amp; Other</td>
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<td>$1,958,877</td>
<td>14</td>
<td>$597,688</td>
</tr>
<tr>
<td>Total Awards</td>
<td>93</td>
<td>$11,090,342</td>
<td>166</td>
<td>$7,977,682</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Awards by Funding Source:</th>
<th>FY2009 Activity through 03/31</th>
<th>FY2008 Activity through 03/31</th>
<th>FY2007 Activity through 03/31</th>
<th>FY2009 vs. FY2008 Actual to Date Var.</th>
</tr>
</thead>
<tbody>
<tr>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
<td>Dollar Value to Date</td>
<td>No. to Date</td>
</tr>
<tr>
<td>Federal</td>
<td>33</td>
<td>$8,088,652</td>
<td>45</td>
<td>$5,067,222</td>
</tr>
<tr>
<td>State</td>
<td>18</td>
<td>$1,233,213</td>
<td>12</td>
<td>$655,896</td>
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<tr>
<td>Foundations*</td>
<td>8</td>
<td>$812,850</td>
<td>9</td>
<td>$215,725</td>
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<tr>
<td>Business &amp; Industry</td>
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<td>$454,455</td>
<td>63</td>
<td>$1,223,310</td>
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<tr>
<td>Local Govt. &amp; Other Non-Profits*</td>
<td>19</td>
<td>$501,172</td>
<td>37</td>
<td>$815,529</td>
</tr>
<tr>
<td>Total Awards</td>
<td>93</td>
<td>$11,090,342</td>
<td>166</td>
<td>$7,977,682</td>
</tr>
</tbody>
</table>

*Grants reported jointly with the EMU Foundation:

| Michigan Women's Foundation                  | $3,500                        | Ann Arbor Area Community Foundation | $30,000 |
| Ann Arbor Area Community Foundation          | $76,350                       | Fifth Third Foundation               | $10,000 |
| Anonymous Foundation                         | $320,000                      | Anonymous Foundation (supplement)    | $350,000 |
| Community Foundation of Southeast Michigan   | $25,000                       | American Psychoanalytic Association  | $11,000 |
| National League for Nursing                  | $6,400                        | TOTAL:                                | $832,250 |

*Grants reported jointly with the EMU Foundation:
## Summary of Grants and Contracts Received: February 1, 2009 - March 31, 2009

Report to the Board of Regents: April 21, 2009

<table>
<thead>
<tr>
<th>Project Title</th>
<th>Funding Agency</th>
<th>Project Director</th>
<th>EMU Unit</th>
<th>3rd Party In-kind</th>
<th>EMU In-kind</th>
<th>EMU Cash</th>
<th>Sponsor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eastern Michigan University Student to Student Higher Learning Initiative (SSHLI)</td>
<td>Michigan Campus Compact</td>
<td>Melissa Motschall</td>
<td>English Language &amp; Literature</td>
<td>$1,000</td>
<td>$2,788</td>
<td>$400</td>
<td>$3,100</td>
<td>$7,288</td>
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<tr>
<td>Japanese Teachers’ Tuition Assistance Project</td>
<td>The Japan Foundation</td>
<td>Motoko Tabuse</td>
<td>Department Of World Languages</td>
<td></td>
<td></td>
<td>$4,000</td>
<td></td>
<td>$4,000</td>
</tr>
<tr>
<td>Pontem Cemetery Mapping Project: Fowler’s Mill and Maple Hill Cemeteries, Munson Township, Chardon, Ohio</td>
<td>Resource Information Associates, Inc.</td>
<td>Yichun Xie</td>
<td>IGRE</td>
<td></td>
<td></td>
<td>$2,800</td>
<td></td>
<td>$2,800</td>
</tr>
<tr>
<td>21 Century Community Learning Centers - Brighter Futures Year 2, cash match</td>
<td>Michigan Department of Education</td>
<td>Lynn Malinoff</td>
<td>ISCFC</td>
<td>$2,900</td>
<td></td>
<td>$0</td>
<td>$2,900</td>
<td></td>
</tr>
<tr>
<td>Nano-engineered Automotive Topcoat-Year 3</td>
<td>Toyota Technical Center, USA</td>
<td>Jamil Baghdachi</td>
<td>School of Engineering</td>
<td></td>
<td></td>
<td>$122,129</td>
<td></td>
<td>$122,129</td>
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<tr>
<td>Carter Academic Service Entrepreneur</td>
<td>Michigan Campus Compact</td>
<td>Margaret Harless</td>
<td>Diversity and Community Involvement</td>
<td></td>
<td></td>
<td>$1,000</td>
<td></td>
<td>$1,000</td>
</tr>
<tr>
<td>2009 Co-Location/Internet Hosting Service for the “Macomb County Regional Water Quality Internet Map</td>
<td>Bristol Technical Services, Inc., Grosse Pointe Park, MI</td>
<td>Yichun Xie</td>
<td>IGRE</td>
<td></td>
<td></td>
<td>$6,000</td>
<td></td>
<td>$6,000</td>
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<tr>
<td>Michigan Department of Career Development KCP State GEAR-UP Program 2008-2009</td>
<td>Michigan Department of Labor &amp; Economic Growth-Career</td>
<td>Mark Jackson</td>
<td>Holman Learning Center</td>
<td>$1,053</td>
<td></td>
<td>$0</td>
<td>$1,053</td>
<td></td>
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<tr>
<td>Evaluation for School Based Student Drug Testing Program</td>
<td>Clark Associates</td>
<td>Enos Massie</td>
<td>School of Social Work</td>
<td></td>
<td></td>
<td>$24,398</td>
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<td>$24,398</td>
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<tr>
<td>EMU-Parkridge: Collaborative for Youth Empowerment 2009 Year Two</td>
<td>Michigan Campus Compact</td>
<td>Margaret Harless</td>
<td>Diversity and Community Involvement</td>
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<td></td>
<td>$10,950</td>
<td>$16,983</td>
<td>$3,000</td>
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<tr>
<td>Japanese School of Detroit - Year Ten</td>
<td>Japanese School of Detroit</td>
<td>Hitomi Oketani</td>
<td>Department of World Languages</td>
<td>$15,600</td>
<td></td>
<td>$26,862</td>
<td></td>
<td>$42,462</td>
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<tr>
<td>Fast Track MSN Program (FTP)</td>
<td>Michigan Department of Community Health</td>
<td>Betty Beard</td>
<td>School of Nursing</td>
<td>$7,957</td>
<td>$634,600</td>
<td></td>
<td></td>
<td>$642,557</td>
</tr>
</tbody>
</table>

Page 1 of 2
<table>
<thead>
<tr>
<th>Project Title</th>
<th>Funding Agency</th>
<th>Project Director</th>
<th>EMU Unit</th>
<th>3rd Party In-kind</th>
<th>EMU In-kind</th>
<th>EMU Cash</th>
<th>Sponsor</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Negative Affect, Emotional Dysregulation, Impulsivity, and Object relations: Evaluating the Differential Relationships of Four Etiological Factors in the Predictions of Borderline Personality Disorder</td>
<td>American, Psychoanalytic Association</td>
<td>Steven Huprich</td>
<td>Psychology</td>
<td>$4,300</td>
<td>$11,000</td>
<td>$15,300</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2009 MCOLES: EMU Police Staff and Command</td>
<td>Michigan Department of State Police</td>
<td>Paul Kuwik</td>
<td>Center for Regional &amp; National Security</td>
<td>$43,395</td>
<td>$93,075</td>
<td>$136,470</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2009 MCOLES: EMU School of Cyber Crime Investigation - EMU Campus</td>
<td>Michigan Department of State Police</td>
<td>Gerald Lawver</td>
<td>School of Technology Studies</td>
<td>$34,193</td>
<td>$51,783</td>
<td>$85,976</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2009 MCOLES: EMU School of Computer Forensics - EMU Campus</td>
<td>Michigan Department of State Police</td>
<td>Gerald Lawver</td>
<td>School of Technology Studies</td>
<td>$29,317</td>
<td>$49,029</td>
<td>$78,346</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Small Business and Technology Development Center, Region 9 Host, 2009</td>
<td>Grand Valley State University</td>
<td>Richard King</td>
<td>Office of the Dean of Business</td>
<td>$228,451</td>
<td>$176,880</td>
<td>$84,000</td>
<td>$500,000</td>
<td>$989,331</td>
</tr>
</tbody>
</table>

**NUMBER OF AWARDS: 18**

**TOTAL:** $241,454 $351,511 $94,600 $1,555,378 $2,242,943
EagleMail Project
Update on EagleMail—Phase II:
- The first pilot was conducted during February.
- The first collaboration and productivity tools will be rolled out on March 31. These include EagleMail Documents and sharing of e-mail folders, address books, briefcase folders, document notebooks and task lists.
- Demonstration and training sessions will be offered in April.
- A second pilot for calendaring will start in April.

Computer Refresh
- The Faculty/Staff portion of the 2008 Computer Refresh Program is complete.
- 550 systems were ordered.
  - 77% Dell and 23% Apple.
  - 57% desktops and 43% laptops.
- Planning for the 2009 Refresh Program will begin in April.

Enterprise Resource Planning (ERP) System
Banner and Oracle Upgrades:
- Planning has begun for an upgrade of Banner to version 8.0, with formation of the project team underway.
- Automation of administrative processes via Workflow has begun. The first process, Undergraduate Admissions, will undergo pre-production testing in early April.
- Upgrade of Luminis software to version 4.0 is underway. Luminis is the software that supports our internal portal (my.emich.edu).
Eastern Michigan University  
CASH AND INVESTMENTS  
February 28, 2009

<table>
<thead>
<tr>
<th>Date Mature/</th>
<th>Account Balance</th>
<th>Annualized FYTD Actual Total Return</th>
<th>Prior Month Annual, FYTD Total Return</th>
</tr>
</thead>
<tbody>
<tr>
<td>Settled Call Date</td>
<td>Dollars</td>
<td>Pct. Total</td>
<td></td>
</tr>
<tr>
<td><strong>Cash</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>EMU</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Comerica Bank/J.S. Bank</td>
<td>n/a</td>
<td>n/a</td>
<td>$941,097.43</td>
</tr>
<tr>
<td>Less: Outstanding checks and reconciliation items</td>
<td></td>
<td></td>
<td>$(1,262,490.00)</td>
</tr>
<tr>
<td><strong>Eagle Crest</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Citizen's Bank</td>
<td>n/a</td>
<td>n/a</td>
<td>$276,484.98</td>
</tr>
<tr>
<td><strong>Total Cash</strong></td>
<td></td>
<td></td>
<td>$(44,907.59)</td>
</tr>
</tbody>
</table>

| Investments | | | | |
| **Money Market Funds** | | | | |
| Dreyfus Institutional Preferred | Daily | n/a | $35,536,479.72 | 34.70% | 3.2076% | 2.2678% |
| **Total Money Market Funds** | | | $35,536,479.72 | 34.70% | 3.2076% | 2.2678% |

| **Treasury Bills** | | | | |
| Purchase | Daily | n/a | $35,000,000.00 | 34.18% | 0.0300% | 0.0500% |
| **Total Treasury Bills** | | | $35,000,000.00 | 34.18% | 0.0300% | 0.0500% |

| **CD Placements** | | | | |
| Purchase | 12/22/08 | 3/30/09 | $2,250,000.00 | 2.20% | 1.3600% | 1.3600% |
| Purchase | 12/29/08 | 3/30/09 | $1,301,000.00 | 1.27% | 1.2044% | 1.2044% |
| Purchase | 12/30/08 | 3/30/09 | $599,000.00 | 0.58% | 1.1137% | 1.1137% |
| Purchase | 1/2/09 | 4/2/09 | $250,000.00 | 0.24% | 1.1600% | 1.1600% |
| Purchase | 1/5/09 | 4/6/09 | $1,145,000.00 | 1.12% | 0.9126% | 0.9126% |
| **Total CD Placements** | | | $5,545,000.00 | 5.41% | 1.1810% | 1.6690% |

| **Short-Term (0-5 Year) Bond Funds** | | | | |
| One Group Ultra Short-Term Fund | Monthly | n/a | $0.00 | 0.00% | 0.0000% | 0.0000% |
| Prime Money Market Fund | Monthly | n/a | $25,042,142.08 | 24.45% | 1.3300% | 2.0600% |
| Vanguard Short-Term Investment | Monthly | n/a | 61,711.37 | 0.06% | -6.3135% | -6.6622% |
| **Total Short Term Funds** | | | $25,103,853.45 | 24.51% | 1.3113% | 2.0390% |

| **Total Investments** | | | $101,185,333.17 | 100.04% | 1.5268% | 1.6132% |

| **Total Cash And Investments** | | | $101,140,425.58 | 100.00% | 1.5319% | 1.6745% |
Eastern Michigan University
Student Accounts Receivable Activity
As of February 28, 2009 and 2008

**February 2009**
Total $17,460,944

- $3,128,729 18%
- $2,828,436 16%
- $1,110,858 6%
- $4,493,643 26%
- $5,899,277 34%

**February 2008**
Total $17,079,777

- 5,987,352 35%
- 5,044,042 30%
- 2,638,255 15%
- 2,236,744 13%
- 1,173,384 7%
# EASTERN MICHIGAN UNIVERSITY
## SCHEDULE OF NET ASSETS
### As of February 28, 2009

### ASSETS

<table>
<thead>
<tr>
<th>Fund</th>
<th>General</th>
<th>Designated</th>
<th>Auxiliary</th>
<th>Expansible</th>
<th>Student</th>
<th>Plant</th>
<th>Agency</th>
<th>Consolidated</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>Fund</td>
<td>Fund</td>
<td>Fund</td>
<td>Fund</td>
<td>Fund</td>
<td>Fund</td>
</tr>
<tr>
<td><strong>Current Assets:</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and short-term investments</td>
<td>$43,344,659</td>
<td>$4,033,449</td>
<td>$7,328,767</td>
<td>$859,094</td>
<td>$(232,161)</td>
<td>$43,977,339</td>
<td>$1,412,457</td>
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<tr>
<td>Student Accounts receivable, net of allowance</td>
<td>14,970,518</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>14,970,518</td>
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<tr>
<td>Other Accounts receivable</td>
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<td>1,531,999</td>
<td>781,359</td>
<td>2,658,674</td>
<td>454,816</td>
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<td>Appropriation receivable</td>
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<td>881,749</td>
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<tr>
<td>Inventories</td>
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<td>0</td>
<td>0</td>
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<td>0</td>
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<tr>
<td>Deposits and prepaid expenses</td>
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<td>1,999</td>
<td>258,940</td>
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<td>0</td>
<td>0</td>
<td>14,247</td>
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<tr>
<td>Accrued interest receivable</td>
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<td>3,799</td>
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<td>0</td>
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<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total current assets</strong></td>
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<td>5,571,246</td>
<td>9,250,815</td>
<td>3,517,768</td>
<td>223,037</td>
<td>44,307,498</td>
<td>1,412,457</td>
<td>125,320,660</td>
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<tr>
<td><strong>Noncurrent Assets:</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Student Loans receivable, net</td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Long-term investments</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td>50,337</td>
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<td>Capital Assets, net</td>
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<td>0</td>
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<td>0</td>
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<tr>
<td>Unamortized Bond Expenses, net</td>
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<td>0</td>
<td>0</td>
<td>0</td>
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<td><strong>Total noncurrent assets</strong></td>
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<td>0</td>
<td>0</td>
<td>0</td>
<td>50,337</td>
<td>50,337</td>
</tr>
<tr>
<td><strong>Total assets</strong></td>
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<td>$5,571,246</td>
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### LIABILITIES

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### NET ASSETS:

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### UNIVERSITY BUDGET STATUS REPORT FY 2009

**As of February 28, 2009**

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<td><strong>Total Net Nonoperating Revenue</strong></td>
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<td><strong>Net Operating Revenue/ (Expense)</strong></td>
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**EASTERN MICHIGAN UNIVERSITY**

Of February 28, 2009
### New Student Enrollment Report - Fall 2009

#### FTIAC Total*

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<th>%Var</th>
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<td>9</td>
<td>7</td>
<td>29%</td>
<td>11%</td>
<td>10%</td>
<td>391</td>
<td>313</td>
<td>154</td>
</tr>
<tr>
<td>Post Bach</td>
<td>27</td>
<td>18</td>
<td>50%</td>
<td>9</td>
<td>8</td>
<td>13%</td>
<td>33%</td>
<td>44%</td>
<td>4</td>
<td>2</td>
<td>100%</td>
<td>44%</td>
<td>25%</td>
<td>161</td>
<td>106</td>
<td>62</td>
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<tr>
<td>GRADUATE Total ****</td>
<td>1870</td>
<td>1658</td>
<td>13%</td>
<td>481</td>
<td>457</td>
<td>5%</td>
<td>26%</td>
<td>28%</td>
<td>90</td>
<td>63</td>
<td>43%</td>
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<td>14%</td>
<td>3441</td>
<td>2046</td>
<td>1239</td>
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<td>Domestic</td>
<td>1285</td>
<td>989</td>
<td>30%</td>
<td>359</td>
<td>307</td>
<td>17%</td>
<td>28%</td>
<td>31%</td>
<td>86</td>
<td>63</td>
<td>37%</td>
<td>24%</td>
<td>21%</td>
<td>2393</td>
<td>1557</td>
<td>1029</td>
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<tr>
<td>International</td>
<td>585</td>
<td>669</td>
<td>-13%</td>
<td>122</td>
<td>150</td>
<td>-19%</td>
<td>21%</td>
<td>22%</td>
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<td>2</td>
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<td>0%</td>
<td>2</td>
<td>2</td>
<td>0%</td>
<td>100%</td>
<td>100%</td>
<td>1</td>
<td>1</td>
<td>0%</td>
<td>50%</td>
<td>50%</td>
<td>134</td>
<td>129</td>
<td>93</td>
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<td>7</td>
<td>0%</td>
<td>6</td>
<td>3</td>
<td>100%</td>
<td>88%</td>
<td>43%</td>
<td>1</td>
<td>0</td>
<td>100%</td>
<td>17%</td>
<td>0%</td>
<td>80</td>
<td>66</td>
<td>42</td>
</tr>
</tbody>
</table>

**FTIAC GPA ranges do not sum to total in apps category because applications are not placed in a category until HS transcripts are received.**

**2-year and 4-year transfer data do not sum to total. Not all schools in Banner have a 2-year/4-year indicator.**

**** Graduate Total does not include current students transferring to a new program (Transfer Program).
RESOLUTION OF THE BOARD OF REGENTS OF EASTERN MICHIGAN UNIVERSITY AUTHORIZING THE ISSUANCE AND DELIVERY OF GENERAL REVENUE BONDS AND GENERAL REVENUE REFUNDING BONDS AND PROVIDING FOR OTHER MATTERS RELATING THERETO

ACTION REQUESTED

It is recommended that the Board of Regents approve the attached resolution authorizing the issuance of general revenue bonds and general revenue refunding bonds and providing for other related matters.

STAFF SUMMARY

In April 2008, the University issued variable rate General Revenue Bonds in order to refinance existing bonds. The 2008 bonds were secured by a letter of credit issued by Dexia Credit Local, a French-Belgian bank with extensive dealings in the public finance market, both in Europe and the United States. Subsequently, the bank’s credit ratings have been reduced, resulting in a significant increase in the interest rates payable on the bonds. It is the consensus of Staff, the University’s financial advisors, and bond counsel that these 2008 bonds be refunded and the Dexia letter of credit replaced with a letter of credit issued by JPMorgan Chase Bank.

The University’s plan has always been to fund the Mark Jefferson Science Complex project through borrowing. The funding requirements become significant later this year. Staff and the University’s advisors also believe it is in EMU’s best interests to secure this new project funding now in combination with the refunding of the existing debt.

The attached resolution authorizes, within specified parameters, the issuance of the bonds and provides for other related matters.

FISCAL IMPLICATIONS

When compared with the interest rates currently paid on the existing Dexia-backed bonds, the refunding results in annualized savings to the University of about $2 million. It is expected that the annual debt service on the new borrowing will be approximately $7 million.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

________________________  ____________________
University Executive Officer    Date
WHEREAS, the Board of Regents of Eastern Michigan University (the "Board") is a constitutional body corporate established pursuant to Article VIII, Section 6 of the Michigan Constitution of 1963, as amended, with general supervision of Eastern Michigan University (the "University") and the control and direction of all expenditures from the University's funds; and

WHEREAS, on April 10, 2008, the Board issued and delivered its $125,795,000 principal amount of General Revenue Variable Rate Demand Refunding Bonds, Series 2008 (the "Prior Bonds") which were "integrated" for federal income tax purposes with two outstanding swap or hedge agreements (collectively, the "Swaps") originally executed in connection with the issuance of the bonds refunded by the Prior Bonds, the termination, restructuring or replacement of which may now best serve the economic interests of the University; and

WHEREAS, the Prior Bonds were issued as variable rate bonds the interest rates on which change on a weekly basis, secured by a letter of credit issued by Dexia Credit Local ("Dexia") whose national credit ratings have since been reduced, causing a significant increase in the interest rates payable by the Board on the Prior Bonds; and

WHEREAS, upon the advice of its financial advisors and Bond Counsel and the recommendation of the University's Administration, the Board approves and adopts the recommendation of the Administration that the Prior Bonds should be refunded, the Swaps restructured, terminated or replaced if and as determined by an Authorized Officer and the Dexia letter of credit replaced with a letter of credit to be issued by JPMorgan Chase Bank, N.A.; and

WHEREAS, in order to best serve the needs of the University's student body, the Board proposes to undertake the projects described on Exhibit A hereto (the "Projects") and to finance such Projects and related costs of issuance of the bonds (the "Project Bonds"); and

WHEREAS, the refunding of the Prior Bonds, the possible termination, restructuring or replacement of the Swaps and the financing of the Projects as herein described are within the authority of the Board and will serve proper and appropriate public purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF EASTERN MICHIGAN UNIVERSITY, AS FOLLOWS:

1. The Board hereby authorizes the issuance, execution and delivery of bonds of the Board in registered form in one or more series, to be designated (a) GENERAL REVENUE REFUNDING BONDS, SERIES 2009 (the "Refunding Bonds") to refund the Prior Bonds, and (b) GENERAL REVENUE BONDS, SERIES 2009 (the "Project Bonds") to finance the Projects, with the following terms to be determined by the President or the Interim Chief Financial Officer, Business and Finance, of the University (each an "Authorized Officer"): additional or other series designations or descriptive
terms of the Bonds; the date or dates of issuance of the Bonds; the aggregate principal amount of
the Refunding Bonds and the Project Bonds not to exceed $135,000,000 and $125,000,000,
respectively (being the amount necessary to produce proceeds sufficient, together with other
available funds, to implement the refunding and the Projects, respectively, to terminate,
restructure or replace the Swaps, to pay capitalized interest, if any, and costs incidental to the
issuance of the Bonds, and to fund, if required, a reasonably required debt service reserve fund or
funds); if not all, the particular Prior Bonds to be refunded; serial Bonds or term Bonds (which
may be subject to redemption requirements), or both, with the first maturity not earlier than May
1, 2009, and the last maturity not later than December 31, 2050; no interest or interest at stated
rates for the respective maturities with the highest yield (computed using the stated coupon and
the stated original offering price) for any fixed rate maturity not to exceed 7.50% per annum;
issued in whole or in part as capital appreciation bonds, which for their term or any part thereof
bear no interest but appreciate in principal amount over time at compounded rates (not in excess
of 7.50% per annum); interest at a fixed rate and/or a variable rate, with the variable rate of
interest not to exceed the lesser of the maximum rate permitted by law or the maximum rate, if
any, to be specified in the relevant Bond documents; redemption or call for purchase prior to
maturity, including the times and prices with no redemption premium to exceed 3% of the
principal amount being redeemed; time for payment of interest; denominations; manner of
payment of principal and interest; terms of transfer, exchange, execution and authentication;
issued in certificated or book entry only form; price and terms of sale to the Underwriter (with the
Underwriter's discount, exclusive of original issue discount, not to exceed 2.5% of the principal
amount of the Bonds) plus accrued interest, if any, from the dated date of the Bonds to the date
of delivery thereof; terms relating to the termination, restructuring or replacement of the Swaps;
terms of bond insurance, letter of credit or other similar credit enhancement vehicle ("Credit
Enhancement"), if any; terms of tender for purchase, if any, at the option of the holder thereof
payable from available cash reserves of the University or from a letter of credit, line of credit or
other liquidity device (the "Liquidity Device") and all of the terms thereof.

2. The Bonds, and the obligations of the Board under any Credit Enhancement or
Liquidity Device, shall be limited and not general obligations of the Board payable from and
secured, on a parity basis with all outstanding bonds of the Board, by a lien on the University's
General Revenues (substantially as defined in the Trust Indenture relating to the Prior Bonds) or
such components thereof and other funds as shall be determined by an Authorized Officer
(individually and collectively, the "Security"). Except as otherwise determined by an Authorized
Officer, the lien shall be on a parity basis with the liens on General Revenues securing
previously issued outstanding bonds of the Board.

Except as specified in the Bonds or related documents, no recourse shall be had for the
payment of the principal amount of or interest or premium on the Bonds, any Credit
Enhancement or Liquidity Device, or any claim based thereon against the State of Michigan, the
Board or any officer or agent thereof, as individuals either directly or indirectly, nor shall the
Bonds and interest with respect thereto, or any obligation of the Board in connection with a
Credit Enhancement or Liquidity Device, if any, become a lien on or be secured by any property,
real, personal or fixed of the State of Michigan or the Board, other than the Security.

Any pledge of the Security, debt service reserves and other funds shall be valid and
binding from the date of the issuance and delivery of the Bonds without physical delivery or
further act. The lien of said pledge shall be valid and binding against all parties (other than the
holders of any other bonds, notes or debt obligations secured by a parity first lien on the
Security) having a claim in tort, contract or otherwise against the Board, irrespective of whether such parties have notice of the lien.

3. The right is reserved to issue additional bonds, notes or other obligations payable from and secured on a parity basis with the Bonds from the Security, upon compliance with the terms and conditions as shall be set forth in the Bonds or related documents.

4. The Authorized Officers, jointly or severally, are hereby authorized and directed to negotiate for and select a Credit Enhancement and/or Liquidity Device provider (with respect to payment of principal, interest and premium, if any, on the Refunding Bonds and/or the Project Bonds), and to execute and deliver a credit agreement relating thereto; to select bond counsel, the underwriter ("Underwriter"), a financial advisor and the Trustee; to execute the Bonds by placing his or her facsimile signature thereon, and to deliver the Bonds to the Underwriter in exchange for the purchase price thereof; to cause preparation of preliminary and final Official Statements with respect to the Bonds, and to execute and deliver the final Official Statements, which the Underwriter is authorized to circulate and use in connection with the offering, marketing and sale of the Bonds; to perform all acts and deeds and to execute and deliver all instruments and documents, for and on behalf of the University required by this resolution, or necessary, expedient and proper in connection with the issuance, sale and delivery, and ongoing administration, of the Bonds, as contemplated hereby; and to execute and deliver, for and on behalf of the Board, continuing disclosure undertakings with respect to the Bonds, in the form such officer deems appropriate.

5. All resolutions or parts of resolutions or other proceedings of the Board in conflict herewith be and the same are hereby repealed insofar as such conflict exists.

I hereby certify that the attached is a true and complete copy of a resolution adopted by the Board of Regents of Eastern Michigan University at a meeting held on __________, 2009.

I further certify as follows:

1. Present at the meeting were the following Board members: ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

   Absent from the meeting were the following Board members: ____________________________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

2. The following members of the Board voted for adoption of the Resolution: __________
   ____________________________
   ____________________________
   ____________________________
   ____________________________

   The following members of the Board voted against adoption of the Resolution: ________
   ____________________________
   ____________________________
   ____________________________
   ____________________________
RESOLUTION DECLARED ADOPTED:

Secretary to the Board of Regents of Eastern Michigan University
EXHIBIT A

“PROJECTS”

The Projects include the design and all related capital and incidental costs required for the construction, expansion, and/or improvements to campus facilities, including but not limited to the Mark Jefferson Building and University housing facilities, including site development, parking, roads, furnishing enhancements, technology and campus utility systems.
RECOMMENDATION

OMB CIRCULAR A-133 SUPPLEMENTARY FINANCIAL REPORTS FOR THE YEAR ENDED JUNE 30, 2008

ACTION REQUESTED

It is recommended that the Board of Regents receive, approve and place on file the OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2008.

STAFF SUMMARY

The report includes an independent auditors’ report on compliance with requirements applicable to the University’s Federal Awards programs. The report states that the University complied, in all material respects, with the requirements governing its major Federal Award Programs for the Year Ended June 30, 2008.

Plante & Moran, PLLC, independent public accountants, reported in the Schedule of Findings and Questioned Costs that there were no material weaknesses. Also, there were no Financial Statement audit findings or Federal Program audit findings to report.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
Eastern Michigan University

Federal Awards
Supplemental Information
June 30, 2008
## Eastern Michigan University

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<th>Section</th>
<th>Pages</th>
</tr>
</thead>
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<td>1</td>
</tr>
<tr>
<td>Report on Internal Control Over Financial Reporting and on Compliance</td>
<td>2-3</td>
</tr>
<tr>
<td>and Other Matters Based on an Audit of Financial Statements Performed</td>
<td></td>
</tr>
<tr>
<td>in Accordance with <em>Government Auditing Standards</em></td>
<td></td>
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<tr>
<td>Report on Compliance with Requirements Applicable to Each Major Program</td>
<td>4-5</td>
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<td>and on Internal Control Over Compliance in Accordance with OMB Circular</td>
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<td>A-133</td>
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<td>Schedule of Expenditures of Federal Awards</td>
<td>6-11</td>
</tr>
<tr>
<td>Notes to Schedule of Expenditures of Federal Awards</td>
<td>12</td>
</tr>
<tr>
<td>Schedule of Findings and Questioned Costs</td>
<td>13-14</td>
</tr>
<tr>
<td>Summary Schedule of Prior Audit Findings</td>
<td>15-16</td>
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</table>
Independent Auditor's Report

To the Board of Regents
Eastern Michigan University

We have audited the basic financial statements of Eastern Michigan University (the "University") for the year ended June 30, 2008 and have issued our report thereon dated September 30, 2008. Those basic financial statements are the responsibility of the management of the University. Our responsibility was to express an opinion on those basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of the University taken as a whole. The accompanying schedule of expenditures of federal awards is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The information in this schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

September 30, 2008
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Board of Regents
Eastern Michigan University

We have audited the financial statements of Eastern Michigan University (the "University") as of and for the year ended June 30, 2008 and have issued our report thereon dated September 30, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the University's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the University's internal control over financial reporting.

A control deficiency exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect misstatements on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to initiate, authorize, record, process, or report financial data reliably in accordance with generally accepted accounting principles such that there is more than a remote likelihood that a misstatement of the entity's financial statements that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that a material misstatement of the financial statements will not be prevented or detected by the entity's internal control.

Our consideration of the internal control over financial reporting was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.
To the Board of Regents  
Eastern Michigan University  

Compliance and Other Matters  

As part of obtaining reasonable assurance about whether the University's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

This report is intended solely for the information and use of the audit committee, the Board of Regents, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

September 30, 2008
To the Board of Regents
Eastern Michigan University

Compliance

We have audited the compliance of Eastern Michigan University (the “University”) with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that are applicable to each of its major federal programs for the year ended June 30, 2008. The major federal programs of the University are identified in the summary of auditor’s results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of the University’s management. Our responsibility is to express an opinion on the University’s compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the University’s compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on the University’s compliance with those requirements.

In our opinion, the University complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs for the year ended June 30, 2008.
To the Board of Regents
Eastern Michigan University

Internal Control Over Compliance

The management of the University is responsible for establishing and maintaining effective internal control over compliance with the requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered the University's internal control over compliance with the requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the entity's internal control over compliance.

A control deficiency in an entity's internal control over compliance exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect noncompliance with a type of compliance requirement of a federal program on a timely basis. A significant deficiency is a control deficiency, or combination of control deficiencies, that adversely affects the entity's ability to administer a federal program such that there is more than a remote likelihood that noncompliance with a type of compliance requirement of a federal program that is more than inconsequential will not be prevented or detected by the entity's internal control.

A material weakness is a significant deficiency, or combination of significant deficiencies, that results in more than a remote likelihood that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected by the entity's internal control.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the audit committee, the Board of Regents, management, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

March 4, 2009
## Eastern Michigan University

### Schedule of Expenditures of Federal Awards

#### Year Ended June 30, 2008

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Name</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>2007-2008 Federal Expenditures</th>
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<tbody>
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<td><strong>Student Financial Aid Cluster:</strong></td>
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</tr>
<tr>
<td><strong>Loan and Loan Guarantee Programs:</strong></td>
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<tr>
<td>Stafford Loans - Subsidized</td>
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<td></td>
<td>$44,182,244</td>
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<td>Stafford Loans - Unsubsidized</td>
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<td>45,938,765</td>
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<td>Parent Loans for Students (PLUS)</td>
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<td>Graduate Loans (PLUS)</td>
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<td>Perkins: Loans Issued</td>
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<td><strong>Total Loan and Loan Guarantee Programs</strong></td>
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<td>102,662,853</td>
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<td><strong>US Department of Education:</strong></td>
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<td>USDE: PELL</td>
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<td>USDE: SEOG</td>
<td>84.007</td>
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<td>USDE: Academic Competitiveness</td>
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<td>USDE: Science and Mathematics Access to Retain Talent</td>
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<td>USDE: CWS Job Locator</td>
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<tr>
<td>USDE: FCWS</td>
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<td><strong>Total US Department of Education</strong></td>
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<td><strong>Research and Development Cluster</strong></td>
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<td>Department of Defense:</td>
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<tr>
<td>DOD/ONR: Advanced Antifouling Coatings &amp; Materials</td>
<td>12.300</td>
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<td>DOD/UM: Breast Cancer Screening</td>
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<td>Advance Fouling Release Coatings and Analysis</td>
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<td>Advanced Coating Systems for Aluminum Surfaces</td>
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<td>Enhancing IA Educational Outreach within the State of Michigan-Annex</td>
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<td>EPA: Bldg Leadership Capacity for Sustainability</td>
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<td>NE-83327201-0</td>
<td>47,432</td>
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See Notes to Schedule of Expenditures of Federal Awards.
## Eastern Michigan University

### Schedule of Expenditures of Federal Awards (Continued)

**Year Ended June 30, 2008**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Name</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>2007-2008 Federal Expenditures</th>
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<tr>
<td><strong>Health and Human Services:</strong></td>
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<td>PATH and MCRCSP</td>
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<td>HHS/MDCH:CAFAS YR9: Services to Children with a Severe Emotional Disturbance</td>
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<td>NIH:IN: Influenza Modulins in COPD Airway Inflammation</td>
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<td>RISHLO71526</td>
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<td>NIH:Invest Common Retro</td>
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<td>NIH: NCIBI EMU Yr1/UM Yr2 2007: Prototyping Strategies for the Elucidation of Genetic Interactions in Complex Disease Etiology (part of UM project, &quot;National Center for Integrative Biomedical Informatics&quot;) Year 1</td>
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<td>NIH: NCIBI EMU Yr2/UM Yr3 2007-2008: Prototyping Strategies for the Elucidation of Genetic Interactions in Complex Disease Etiology (part of UM project, &quot;National Center for Integrative Biomedical Informatics&quot;) for 2007-2008</td>
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<td>FLU-VACS(2006-2007) - Comparative Study of Influenza Vaccines In Adults</td>
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<td>NIH:Signaling Cascades, Allostery, and the Pyrimidine Pathway Comparative Study of Influenza - Second year</td>
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<td>OPP-0326805</td>
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<td>CHE-0407360</td>
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<td>NSF: Creative Scientific Inquiry Experience</td>
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<td>AWARD 0525514</td>
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See Notes to Schedule of Expenditures of Federal Awards.
## Schedule of Expenditures of Federal Awards (Continued)

**Year Ended June 30, 2008**

<table>
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<tr>
<th>Federal Agency/Pass-through Agency/Program Name</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>2007-2008 Federal Expenditures</th>
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<td>NSF: Coatings Made from Enzymatically Processed Polymers - Phase I</td>
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<td>NSF: Preparing Elementary Mathematics Teachers for Success</td>
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<td><strong>United States Department of Agriculture:</strong></td>
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<td>UM: NFSMI Ensuring Access to CNPs and Improving Program Quality</td>
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<td>USDA: Physcomitrella Patens As a Teterologous Expression System for Investigating the Functions of Cellulose Synthase-Like Gene Products</td>
<td>10.206</td>
<td>USDA</td>
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<td><strong>Total United States Department of Agriculture</strong></td>
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<td><strong>United States Army:</strong></td>
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<td>Nanomaterials for Biological Defense</td>
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<td>185,089</td>
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</table>

See Notes to Schedule of Expenditures of Federal Awards.
**Eastern Michigan University**

**Schedule of Expenditures of Federal Awards (Continued)**

**Year Ended June 30, 2008**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Name</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>2007-2008 Federal Expenditures</th>
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</thead>
<tbody>
<tr>
<td>National Oceanic and Atmospheric Administration:</td>
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<td>NOAA: Sailing Elementary Teachers Toward Ocean Literacy Using Familiar Water Resources</td>
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<td>USDE: Multimedia Digital Textbooks for Tow Dialects of Tibetan</td>
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<td>USDE: Connecting Students to the Community: EMU GEAR-UP Partnership to Promote College Readiness and Success, Year 1 of 6</td>
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<td>USDE/MDLEG Michigan Department of Career Development KCP State GEAR-UP Program</td>
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<td>US Department of Energy -</td>
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<td>USCAR-USAMP, AMD-604 Task 1.4 Corrosion and Surface Finishing Project</td>
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<td>AMD604</td>
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<td><strong>Total US Department of Justice</strong></td>
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<td>US Department of Navy -</td>
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<td>Application of Nanomaterial Technology to Develop Biological Agent Protective Fabric</td>
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<td><strong>US Department of Interior - Fish and Wildlife Services -</strong></td>
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<td>The Bat Community Along Black Creek, Lenawee County, With Emphasis on the Evening Bat (Nycticus humeralis)</td>
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See Notes to Schedule of Expenditures of Federal Awards.
**Eastern Michigan University**

**Schedule of Expenditures of Federal Awards (Continued)**

**Year Ended June 30, 2008**

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<td>To the Moon and Beyond</td>
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<td>060290-611</td>
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</table>

See Notes to Schedule of Expenditures of Federal Awards.
## Eastern Michigan University

### Schedule of Expenditures of Federal Awards (Continued)

**Year Ended June 30, 2008**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Name</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
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<td>USDE: Training Content Area Teachers</td>
<td>84.194</td>
<td>-</td>
<td>112,423</td>
</tr>
<tr>
<td>McNair Postbacallaureate Achievement Program</td>
<td>84.217</td>
<td>-</td>
<td>129,455</td>
</tr>
<tr>
<td>MDE/USDE 21st Century Community Learning Centers 2007-2008</td>
<td>84.287</td>
<td>-</td>
<td>(20,365)</td>
</tr>
<tr>
<td>MDE/USDE: CCLC 2007-2008</td>
<td>84.287</td>
<td>B2110-D07067</td>
<td>663,876</td>
</tr>
<tr>
<td><strong>Total US Department of Education</strong></td>
<td></td>
<td></td>
<td>1,387,480</td>
</tr>
<tr>
<td>US Department of Homeland Security -</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>USHS:MDSP Teen SERT Training</td>
<td>97.004</td>
<td>-</td>
<td>13,777</td>
</tr>
<tr>
<td>US Department of Interior - Fish and Wildlife Services -</td>
<td>15.926</td>
<td></td>
<td>4,876</td>
</tr>
<tr>
<td>Complete Investigation of Battlefield Boundaries for the River Raisin Battlefield, Monroe, Michigan</td>
<td>15.926</td>
<td></td>
<td>4,876</td>
</tr>
<tr>
<td>US Department of Justice:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>USDJ:Center for Community Building</td>
<td>16.609</td>
<td>2003DDBX1155</td>
<td>8,036</td>
</tr>
<tr>
<td>DOJ: Weed &amp; Seed 22060804</td>
<td>16.595</td>
<td>2003-DD-BX-1155</td>
<td>-</td>
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<tr>
<td><strong>Total US Department of Justice</strong></td>
<td></td>
<td></td>
<td>129,455</td>
</tr>
<tr>
<td>US Department of Labor - Project Lead The Way</td>
<td>17.261</td>
<td>WIRED</td>
<td>50,556</td>
</tr>
<tr>
<td>US Department of State:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>USDS/ACIE:Muscle Graduate Fellowship</td>
<td>19.400</td>
<td>-</td>
<td>(2,724)</td>
</tr>
<tr>
<td>USDS/ACIE:Eurasian School Directors Internship Program in Citizenship Education and School Administration</td>
<td>19.401</td>
<td></td>
<td>(3,242)</td>
</tr>
<tr>
<td>DOS/REX:Undergrad Fellowship</td>
<td>19.430</td>
<td>FLDSU-06-81001</td>
<td>(5,839)</td>
</tr>
<tr>
<td><strong>Total US Department of State</strong></td>
<td></td>
<td></td>
<td>(11,805)</td>
</tr>
<tr>
<td>US Small Business Administration:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>USBSA/GVSU:SBTDC Regn 9 2007</td>
<td>59.037</td>
<td>-</td>
<td>263,809</td>
</tr>
<tr>
<td>USBSA/GVSU:SBTDC Regn 9 2008</td>
<td>59.037</td>
<td>-</td>
<td>206,587</td>
</tr>
<tr>
<td>USBSA/GVSUSBDTC -2006</td>
<td>59.037</td>
<td>-</td>
<td>(1,880)</td>
</tr>
<tr>
<td><strong>Total US Small Business Administration</strong></td>
<td></td>
<td></td>
<td>469,316</td>
</tr>
<tr>
<td>US Geological Survey -</td>
<td>15.808</td>
<td>-</td>
<td>(716)</td>
</tr>
<tr>
<td>USGS-GIS Components for Forage</td>
<td>15.808</td>
<td>-</td>
<td>2,324,046</td>
</tr>
<tr>
<td><strong>Total Other Federal Awards</strong></td>
<td></td>
<td></td>
<td>2,324,046</td>
</tr>
<tr>
<td><strong>Total Federal Expenditures</strong></td>
<td></td>
<td></td>
<td>$126,572,051</td>
</tr>
</tbody>
</table>

See Notes to Schedule of Expenditures of Federal Awards.
**Eastern Michigan University**

**Notes to Schedule of Expenditures of Federal Awards**

**Year Ended June 30, 2008**

**Note 1 - Significant Accounting Policies**

The accompanying schedule of expenditures of federal awards includes the federal grant activity of the University and is presented on the same basis of accounting as the basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

**Note 2 - Loans Outstanding**

The University had the following loan balances outstanding at June 30, 2008. These loan balances are not included in the federal expenditures presented in the schedule. These expenditures were paid from funds available from the repayment of prior loans.

<table>
<thead>
<tr>
<th>Cluster/Program Title</th>
<th>CFDA Number</th>
<th>Amount Outstanding</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Perkins Loan Program</td>
<td>84.038</td>
<td>$11,817,610</td>
</tr>
</tbody>
</table>

**Note 3 - Subrecipient Awards**

Of the federal expenditures presented in the schedule, federal awards were provided to subrecipients as follows:

<table>
<thead>
<tr>
<th>Federal Program Title</th>
<th>CFDA Number</th>
<th>Amount Provided to Subrecipients</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOJ: Strengthening Organizations, Building Capacities</td>
<td>16.609</td>
<td>$31,495</td>
</tr>
<tr>
<td>NEHWich: Documentation, Description and Training</td>
<td>47.075</td>
<td>$35,571</td>
</tr>
<tr>
<td>EPA: Building Leadership Capacity for Sustainability</td>
<td>66.951</td>
<td>$13,714</td>
</tr>
<tr>
<td>Application of Nanomaterial Technology to Develop Biological Agent Protective Fabric</td>
<td>12.300</td>
<td>$42,634</td>
</tr>
<tr>
<td>NSF: Iraq's Perceptions of the Past, Present and Future</td>
<td>47.075</td>
<td>$25,198</td>
</tr>
<tr>
<td>Signaling Cascades, Allostery and the Pyrimidine Pathway</td>
<td>93.859</td>
<td>$106,634</td>
</tr>
<tr>
<td>USSBA/GVSU: SBTD Region 9 2007</td>
<td>59.037</td>
<td>$60,000</td>
</tr>
<tr>
<td>Small Business and Technology Development Center, Region 9 Host, 2008</td>
<td>59.037</td>
<td>$19,844</td>
</tr>
<tr>
<td>NOAA: Sailing Elementary Teachers Toward Ocean Literacy Using Familiar Water Resources</td>
<td>11.469</td>
<td>$43,014</td>
</tr>
</tbody>
</table>

Total provided to subrecipients $378,104
Eastern Michigan University

Schedule of Findings and Questioned Costs
Year Ended June 30, 2008

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? ___ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? ___ Yes X None reported

Noncompliance material to financial statements noted? ___ Yes X No

Federal Awards

Internal control over major program(s):

- Material weakness(es) identified? ___ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? ___ Yes X None reported

Type of auditor's report issued on compliance for major program(s): Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? ___ Yes X No

Identification of major program(s):

<table>
<thead>
<tr>
<th>CFDA Number(s)</th>
<th>Name of Federal Program or Cluster</th>
</tr>
</thead>
<tbody>
<tr>
<td>84.007, 84.032, 84.033, 84.038, 84.063, 84.375, 84.376</td>
<td>Student Financial Aid Cluster</td>
</tr>
<tr>
<td>Various</td>
<td>Research and Development Cluster</td>
</tr>
</tbody>
</table>

Dollar threshold used to distinguish between type A and type B programs: $717,276

Auditee qualified as low-risk auditee? X Yes ___ No
<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

**Section II - Financial Statement Audit Findings**

<table>
<thead>
<tr>
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<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>

**Section III - Federal Program Audit Findings**

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Findings</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>None</td>
</tr>
</tbody>
</table>
### Summary Schedule of Prior Audit Findings

#### Year Ended June 30, 2008

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Findings</th>
</tr>
</thead>
</table>
| 2007-A | **Finding Type** - Significant deficiency  
**Description** - The University capitalized expenses related to a capital asset in the current year when some of the actual expenditures occurred in previous fiscal years and were reported as expenses in those fiscal years.  
**Status** - Corrective action has been taken.  
All project accounts have been moved into the project module in banner for fiscal year 2008. An attribute has been assigned to each project based on projected budget which will flag those accounts that should be capitalized. Reports have been developed to be run throughout the year to monitor these projects and capitalize appropriately. |
| 2007-1 | **Program Name** - Research and Development Cluster - Various CFDA  
**Finding Type** - Significant deficiency/Noncompliance  
**Description** - The University did not review any suspension or debarment information for any vendor. The University did not have a process in place to ensure that the certificates were being reviewed for significant purchases, which resulted in the noncompliance.  
**Status** - Corrective action has been taken.  
Following the finding notification, management has incorporated this practice into Eastern Michigan University's purchasing policy. The University's purchasing department now reviews the listing for all purchases/contracts greater than or equal to $25,000. |
### Program Name - Research and Development Cluster - Various CFDA

**Finding Type** - Significant deficiency/Noncompliance

**Description** - The University did not have any specific procedures in place to properly monitor subrecipients. The University did not have any documentation or audit reports to verify that subrecipients had proper controls or had taken appropriate action related to audit findings.

**Status** - Corrective action has been taken.

The University has developed and put into practice a subrecipient compliance procedures policy.

---

### Program Name - Research and Development Cluster - Various CFDA

**Finding Type** - Significant deficiency/Noncompliance

**Description** - The University did not have adequate controls in place to determine if a cost is allowable in a timely manner, resulting in multiple unallowable costs.

**Status** - Corrective action has been taken.

The grants accounting staff has been thoroughly trained on A21 regulations. In addition, all grant purchasing card statements, along with original receipts, are required and retained by grants accounting on a monthly basis. Any project director in violation of this procedure will get their purchasing card revoked. All purchases made to grants (excluding purchases made with purchasing cards) are pre-approved. Reconciliations are completed monthly and quarterly to ensure grant expenditures are accurate and allowable per University, sponsor, and federal regulations.
RECOMMENDATION

2009-10 RATES FOR ROOM, BOARD, AND APARTMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve the 2009-10 rates for residence halls, meal plans, and apartments.

STAFF SUMMARY

This proposal requests a 3.65% average rate increase for all apartment units, along with a 5.9% rate increase for all meal plans and residence halls.

With the increased cost of energy, food and supplies, labor and benefits, and an ever growing deferred maintenance expense, this rate increase is required to meet all financial obligations and set aside funds for future investment in auxiliary facilities.

FISCAL IMPLICATIONS

The following outcomes will be achieved:

- Maintain an occupancy rate of 84% for Housing and 77% for Apartments
- Increase student recruitment and retention long term by reinvestment in auxiliary facilities
- Continue renovations in the residence halls
- Increase Dining reserves to maintain and upgrade facilities

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

Signature ___________________________ Date ___________________________
<table>
<thead>
<tr>
<th>Room</th>
<th>Board</th>
<th>FY09 Academic YR rate</th>
<th>FY09 Academic YR rate</th>
<th>$ CHANGE</th>
<th>% CHANGE</th>
<th>Semester Total</th>
<th>FY09 Semester Room</th>
<th>FY09 Semester Board</th>
<th>FY09 Academic YR Room</th>
<th>FY09 Academic YR Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valley</td>
<td>Double</td>
<td>Platinum 18</td>
<td>$7,352</td>
<td>$7,785</td>
<td>$434</td>
<td>$3,893</td>
<td>$1,828</td>
<td>$2,065</td>
<td>$9,056</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>Gold 13</td>
<td>$7,017</td>
<td>$7,431</td>
<td>$414</td>
<td>$3,715</td>
<td>$1,828</td>
<td>$1,887</td>
<td>$3,656</td>
<td>$3,775</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>Silver 8</td>
<td>$6,755</td>
<td>$7,105</td>
<td>$350</td>
<td>$5,906</td>
<td>$1,828</td>
<td>$2,065</td>
<td>$3,656</td>
<td>$3,530</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>Super Flex</td>
<td>$7,352</td>
<td>$7,785</td>
<td>$434</td>
<td>$3,893</td>
<td>$1,828</td>
<td>$2,065</td>
<td>$9,056</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
<td>Double</td>
<td>Basic Flex</td>
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<td>$6,740</td>
<td>$367</td>
<td>$3,375</td>
<td>$1,828</td>
<td>$1,547</td>
<td>$6,656</td>
<td>$3,093</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Platinum 18</td>
<td>$8,303</td>
<td>$8,948</td>
<td>$645</td>
<td>$4,974</td>
<td>$2,000</td>
<td>$2,065</td>
<td>$5,818</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Gold 13</td>
<td>$8,059</td>
<td>$8,693</td>
<td>$634</td>
<td>$4,973</td>
<td>$2,000</td>
<td>$1,887</td>
<td>$5,818</td>
<td>$3,775</td>
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<td>$9,359</td>
<td>$523</td>
<td>$4,970</td>
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<td>$5,818</td>
<td>$3,530</td>
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<tr>
<td></td>
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<td>Super Flex</td>
<td>$8,303</td>
<td>$9,048</td>
<td>$745</td>
<td>$4,974</td>
<td>$2,000</td>
<td>$2,065</td>
<td>$5,818</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Basic Flex</td>
<td>$8,415</td>
<td>$8,911</td>
<td>$496</td>
<td>$4,456</td>
<td>$2,000</td>
<td>$1,547</td>
<td>$5,818</td>
<td>$3,093</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Silver 8</td>
<td>$9,150</td>
<td>$9,795</td>
<td>$646</td>
<td>$4,970</td>
<td>$2,000</td>
<td>$2,000</td>
<td>$5,818</td>
<td>$3,530</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Super Flex</td>
<td>$9,303</td>
<td>$9,948</td>
<td>$645</td>
<td>$4,973</td>
<td>$2,000</td>
<td>$2,065</td>
<td>$5,818</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Basic Flex</td>
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<td>$6,000</td>
<td>$425</td>
<td>$3,050</td>
<td>$1,503</td>
<td>$1,547</td>
<td>$5,818</td>
<td>$3,093</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Platinum 18</td>
<td>$9,738</td>
<td>$10,355</td>
<td>$617</td>
<td>$5,162</td>
<td>$2,000</td>
<td>$2,065</td>
<td>$6,235</td>
<td>$4,129</td>
</tr>
<tr>
<td></td>
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<td>Gold 13</td>
<td>$9,453</td>
<td>$10,090</td>
<td>$637</td>
<td>$5,005</td>
<td>$1,828</td>
<td>$1,667</td>
<td>$5,417</td>
<td>$3,775</td>
</tr>
<tr>
<td></td>
<td>Single</td>
<td>Silver 8</td>
<td>$9,230</td>
<td>$9,775</td>
<td>$545</td>
<td>$4,887</td>
<td>$2,000</td>
<td>$1,770</td>
<td>$5,417</td>
<td>$3,530</td>
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<td>Super Flex</td>
<td>$9,787</td>
<td>$10,305</td>
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<td>$5,162</td>
<td>$2,000</td>
<td>$2,065</td>
<td>$5,417</td>
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</tr>
<tr>
<td></td>
<td>Single</td>
<td>Basic Flex</td>
<td>$8,809</td>
<td>$9,320</td>
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<td>$4,664</td>
<td>$2,000</td>
<td>$1,547</td>
<td>$5,417</td>
<td>$3,093</td>
</tr>
</tbody>
</table>

**avg increase in 5.90%**
## Proposed Rental Rate Scale

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Standard</td>
<td>Upgraded</td>
<td>Standard</td>
</tr>
<tr>
<td><strong>Brown</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Efficiency</td>
<td>$560.00</td>
<td>$590.00</td>
<td>$535.00</td>
</tr>
<tr>
<td>Studio</td>
<td>$610.00</td>
<td>$640.00</td>
<td>$610.00</td>
</tr>
<tr>
<td>Large studio</td>
<td>$630.00</td>
<td>$660.00</td>
<td>$610.00</td>
</tr>
<tr>
<td>Small one bedroom</td>
<td>$655.00</td>
<td>$690.00</td>
<td>$635.00</td>
</tr>
<tr>
<td>One bedroom</td>
<td>$675.00</td>
<td>$710.00</td>
<td>$665.00</td>
</tr>
<tr>
<td>Large one bedroom</td>
<td>$690.00</td>
<td>$725.00</td>
<td>$690.00</td>
</tr>
<tr>
<td>Suite</td>
<td>$1,260.00</td>
<td>$1,325.00</td>
<td>$1,200.00</td>
</tr>
<tr>
<td><strong>Munson</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Studio</td>
<td>$610.00</td>
<td>$640.00</td>
<td>$610.00</td>
</tr>
<tr>
<td>Small one bedroom</td>
<td>$655.00</td>
<td>$690.00</td>
<td>$635.00</td>
</tr>
<tr>
<td>One bedroom</td>
<td>$675.00</td>
<td>$710.00</td>
<td>$665.00</td>
</tr>
<tr>
<td>Large one bedroom</td>
<td>$690.00</td>
<td>$725.00</td>
<td>$670.00</td>
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<tr>
<td>Executive one bedroom</td>
<td>$750.00</td>
<td>$790.00</td>
<td>$750.00</td>
</tr>
<tr>
<td><strong>Cornell Courts</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>One bedroom, unfurnished</td>
<td>$620.00</td>
<td>$650.00</td>
<td>$605.00</td>
</tr>
<tr>
<td>One bedroom, furnished</td>
<td>$655.00</td>
<td>$690.00</td>
<td>$645.00</td>
</tr>
<tr>
<td>Two bedroom, unfurnished</td>
<td>$680.00</td>
<td>$715.00</td>
<td>$665.00</td>
</tr>
<tr>
<td>Two bedroom, furnished</td>
<td>$720.00</td>
<td>$755.00</td>
<td>$705.00</td>
</tr>
<tr>
<td><strong>Westview</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One bedroom, unfurnished</td>
<td>$640.00</td>
<td>$670.00</td>
<td>$595.00</td>
</tr>
<tr>
<td>One bedroom, furnished</td>
<td>$675.00</td>
<td>$710.00</td>
<td>$630.00</td>
</tr>
<tr>
<td>Two bedroom, unfurnished</td>
<td>$700.00</td>
<td>$735.00</td>
<td>$650.00</td>
</tr>
<tr>
<td>Two bedroom, furnished</td>
<td>$740.00</td>
<td>$775.00</td>
<td>$690.00</td>
</tr>
</tbody>
</table>

* including inclusive internet access

aggregate %: 3.40% 3.90%
Identity Theft Prevention Program – Red Flags Rules

ACTION REQUESTED

It is recommended that the Board of Regents adopt a policy that establishes an Identity Theft Prevention Program as required by Public Law 108-159, sec 114 and sec. 315; 15 U.S.C. 1818c(h); 16 C.F.R. Part 681. It is further recommended that the Board of Regents, through the President, authorize the Chief Financial Officer and the Vice President of Student Affairs and Enrollment Services to oversee, develop, implement and administer the Identity Theft Prevention Program and, once presented, the initial Identity Theft Prevention Program be reviewed and approved by the Finance and Audit Committee of the Board of Regents.

STAFF SUMMARY

Eastern Michigan University is subject to administrative enforcement by the Federal Trade Commission and is therefore required to adopt policies and procedures to mitigate identity theft. Activities that cause EMU to be considered a “creditor” under the Red Flags rules include:

1. Participating in the Federal Perkins Loan program
2. Offering institutional loans to students.
3. Offering a plan for payment of tuition throughout the semester rather than requiring full payment at the beginning of the semester.

Under the rule, EMU is considered to be a creditor, and has determined that the listings above are considered to be “covered accounts.” A covered account is a consumer account that involves multiple payments or transactions, such as a loan that is billed or payable monthly. Creditors that hold covered accounts must develop an identity theft prevention program that includes reasonable policies and procedures to detect or mitigate identity theft. Student Business Services, Records and Registration and Admissions, the primary areas affected by the Red Flags Rule, are in the process of developing and implementing the accompanying management procedure.

FISCAL IMPLICATIONS

Fiscal Implications of the development and administration of this program are considered to be minimal. Under the FCRA, the FTC may impose civil money penalties (up to $2,500 per violation) for knowing violations of the rule that constitute a pattern of practice. If the FTC finds violations of the rule to be unfair and deceptive, the FTC may also use its adjudicatory authority to issue cease and desist orders and other enforcement actions. Although there is no private right of action for noncompliance with the Red Flags rules under the FCRA, victims of identity theft may be able to bring claims under other theories of liability such as private torts.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.
BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

Effective Date: May 1, 2009
Policy: Red Flags Rules

UNIVERSITY STATEMENT

Eastern Michigan University is committed to preventing identity thieves from using someone else’s identifying information to commit fraud. It is the policy of Eastern Michigan University to comply with the Fair and Accurate Credit Transactions Act of 2003 (FACTA), Public Law 108-159. This amendment to the Fair Credit Reporting Act charged the Federal Trade Commission (FTC) with promulgating rules regarding identity theft. On November 7, 2007, the FTC promulgated the final rules, known as “Red Flags” rules, which have an effective date of May 1, 2009.

To ensure compliance with the Red Flags rules, the Board of Regents authorizes the administration to develop and implement a written Identity Theft Prevention Program designed to detect, prevent, and mitigate identity theft.

Upon completion and presentation, the initial Identity Theft Prevention Program will be reviewed and approved by the Finance and Audit Committee of the Board of Regents.

The Red Flags rules are three different but related rules, two of which apply to Eastern Michigan University:

1. Users of consumer reports must develop reasonable policies and procedures to apply when they receive notice of an address discrepancy from a consumer reporting agency.
2. Financial institutions and creditors holding “covered accounts” must develop and implement a written identity theft prevention program for both new and existing accounts.

Although the FTC, in many contexts, does not have jurisdiction over not-for-profit entities, it has taken the position that not-for-profits are subject to FTC jurisdiction when they engage in activities in which a for-profit entity would also engage. In its July 2008 guidance, the FTC stated, “where non-profit and government entities defer payment for goods or services, they, too, are to be considered creditors.”

UNIVERSITY PRACTICE

University practices for implementing this policy include:

1. The development and enforcement of guidelines and procedures for an identity theft prevention program after consideration of the size and complexity of the University’s operations and account system, as well as the nature and scope of the University’s activities.
2. Train staff, as necessary to implement the program effectively.
3. Exercise appropriate and effective oversight of service provider arrangements.
RESPONSIBILITY FOR IMPLEMENTATION

The President shall delegate to the Chief Financial Officer and the Vice President of Student Affairs and Enrollment Services the responsibility to oversee, develop, implement and administer the Identity Theft Prevention Program.

SCOPE OF POLICY COVERAGE

This policy applies to all relevant University personnel and only insofar as necessary to supplement other training programs.