AGENDA

Call to Order
Roll Call Attendance
Tab A Open Communications
Tab B President’s Report
Section 1 RESOLUTION: Women’s Basketball Team
Section 2 RESOLUTION: Tavelyn James
Section 3 RESOLUTION: Men’s Swimming and Diving Team/Buck Smith
Section 4 RESOLUTION: Men’s Basketball Team/Coach Rob Murphy
Section 5 RESOLUTION: Presidential Awards for Advancing Eastern Michigan University
Section 6 RESOLUTION: Undergraduate Symposium
Section 7 Proposed Minutes of the February 21, 2012 Regular Board Meeting

CONSENT AGENDA

Section 8 Emeritus Faculty Recommendations
REQUIRE AGENDA

Student Affairs Committee
Section 11 Report and Minutes

Athletic Affairs Committee
Section 12 Report and Minutes

Faculty Affairs Committee
Section 13 Report and Minutes

Educational Policies Committee
Section 14 Report and Minutes
Section 15 2012-2013 Sabbatical Leave Awards
Section 16 Summer 2012, Fall 2012, and Winter 2013 Faculty Research Fellowships
Section 17 Undergraduate Research Stimulus Program Awards, Summer 2012
Section 18 Adoption of Public School Academy Board of Director Method of Selection Resolution

Finance, Audit and Investment Committee
Section 19 Informational Reports and Financial Updates
Section 20 FY2012-13 Room, Board and Apartment Rates
Section 21 OMB Circular A-133 Supplementary Financial Reports for the Year Ended June 30, 2011
Section 22 Modification of Board Policy on Red Flags Rule

New Business
Section 23 Policy Update: Emeritus Staff Status 3.4:2.4
Section 24 Approval of the Management Agreement for Eagle Crest Corporate Education Center and Banquet Facility between Eastern Michigan University and MFS Ypsilanti Holdings, LLC
Section 25 Approval of Second Amended and Restated Joint Operating Agreement between Eastern Michigan University and MFS Ypsilanti Holdings, LLC
Section 26 Appointment of Board of Regents Ad-Hoc Committee on Negotiations

Chairman’s Comments

Adjournment
RESOLUTION

Recognition of the Women’s Basketball Team

WHEREAS, the Eastern Michigan University Women’s Basketball Team won the 2011-12 Mid-American Conference West Division championship, its fourth MAC West title; and,

WHEREAS, the Eastern Michigan University Women’s Basketball Team qualified for its second-ever NCAA Tournament; and,

WHEREAS, Eastern posted its sixth 20-win season with a 23-9 record in 2011-12, and posted its second-most league wins in school history with 13 MAC victories; and,

WHEREAS, the senior class had the second-most wins over a four-year span with 77; and,

WHEREAS, senior Tavelyn James was named the MAC Player of the Year and the Most Valuable Player in the league tournament; and,

WHEREAS, senior Paige Redditt and sophomore Natachia Watkins were both named third-team All-MAC, and James and Watkins were both named to the MAC All-tournament team.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates the Women’s Basketball team for its outstanding success in the 2011-12 season and commends them for the honor and distinction they have brought to themselves as well as to Eastern Michigan University.

April 17, 2012
RESOLUTION

Recognition of Women’s Basketball Player Tavelyn James

WHEREAS, Eastern Michigan University Women’s Basketball player Tavelyn James was named the recipient of the Frances Pomeroy Naismith Award which is given annually to the top player under 5-foot-8 inches tall in the NCAA Division I ranks; and,

WHEREAS, after leading the Eagles to a MAC West Division championship and a berth in the NCAA Tournament, she was named the 2011-12 Mid-American Conference Player of the Year, as well as the Most Valuable Player in the 2012 Mid-American Conference Tournament; and,

WHEREAS, James finished her outstanding Eastern Eagles career as the university’s all-time leading scorer and second in MAC history with 2,470 points; and,

WHEREAS, she was chosen to participate in the 2012 Pan-American Games as a member of the United States Women’s Basketball team, becoming the first MAC women’s basketball player to receive that honor; and,

WHEREAS, capping off her career, James was selected an All-Region nominee for the 2012 Women’s Basketball Association’s (WABC) Division I Coaches’ All-American Team.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates Women’s Basketball standout Tavelyn James for her outstanding success and commends her for the honor and distinction she has brought to herself and the Women’s Basketball program as well as to Eastern Michigan University.

April 17, 2012
**RESOLUTION**

Recognition of the Men’s Swimming and Diving Team

WHEREAS, the Eastern Michigan University Men’s Swimming and Diving Team won the 2012 Mid-American Conference championship, its 30th championship, and the 20th championship in 24 seasons for Head Coach Peter Linn’s teams; and,

WHEREAS, senior Jacob Hanson was named MAC Swimmer of the Year, for the second straight year, and went on to earn All-American honors at the 2012 NCAA Championships with a seventh-place finish in the 200-yard backstroke; and,

WHEREAS, five Eastern competitors won individual titles and first-team All-MAC honors, with Jacob Hanson winning the 100 and 200-yard backstrokes, and the 200-yard individual medley; Troy Esentan winning the 200-yard breaststroke and the 400-yard individual medley; Jeffrey Craig winning the one-meter diving; Andrew Saunders winning the 3-meter diving; and, Franco Petrone winning the 500-yard freestyle; and,

WHEREAS, Mike Fisher, Brian Moore and Michael Swain were all named second-team All-MAC; and,

WHEREAS, diving coach Buck Smith was named MAC Diving Coach of the Year.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates the Men’s Swimming and Diving team for its outstanding success in the 2011-12 season and commends them for the honor and distinction they have brought to themselves as well as to Eastern Michigan University.

April 17, 2012
RESOLUTION

Recognition of Men’s Basketball Coach Rob Murphy

WHEREAS, Eastern Michigan University Men’s Head Basketball Coach Rob Murphy led the Men’s Basketball team to the 2012 Mid-American Conference West Division Championship in his first year; and,

WHEREAS, the Mid-American Conference title was Eastern’s first-ever divisional title in Men’s Basketball; and,

WHEREAS, the Eagles surpassed all pre-season expectations and ended the season by winning the divisional crown, with a 9-6 record, the second-best league mark in the 15 years of divisional play; and,

WHEREAS, Murphy was named Mid-American Conference Coach of the Year for his outstanding effort in leading the Eagles to the championship; and,

WHEREAS, Murphy was named the National Association of Basketball Coaches (NABC) Division I District 14 Co-Coach of the Year.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates Men’s Head Basketball Coach Rob Murphy for his outstanding success in his first year and commends him for the honor and distinction he and his Men’s Basketball team have brought to themselves as well as to Eastern Michigan University.

April 17, 2012
RESOLUTION

Recognition of the 2012 Recipients of the Presidential Awards for Eastern Michigan University

WHEREAS, the Presidential Awards for Eastern Michigan University were instituted during the Invest. Inspire. Campaign in order to recognize individuals and organizations that advance the University through philanthropy and strategic investment and who have substantially contributed to the preservation and growth of University resources; and,

WHEREAS, the second annual event will be held on Thursday evening, April 19, 2012, at the Student Center, and the following awards will be made:

**Presidential Award for Advancing Philanthropy**
- Dan and Florentina McClory
- Steve and Jackie Tracy
- American Electric Power Foundation

**Presidential Award for Faculty and Staff Leadership in Advancement**
- Mike and Karen Paciorek

**Presidential Award for Community Partnership**
- City of Ypsilanti – Oakwood Project
  - Mayor Paul Schreiber
  - Ward 2 Council Member Michael Bodary
  - Ward 2 Council Member Daniel Vogt
  - Teresa Gillotti
  - Stan Kirton

WHEREAS, all of the awardees are to be commended for having enhanced the educational experience for Eastern Michigan University students by bringing resources to the University.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents joins President Martin in recognizing this support and expresses its great appreciation for all of the awardees and congratulates them on their accomplishments and contributions to Eastern Michigan University.

April 17, 2012
RESOLUTION

Recognition of the 2012 Undergraduate Symposium

WHEREAS, the 32nd annual Undergraduate Symposium held on March 30, 2012 celebrated exceptional student research and creative work from across all academic disciplines, and has grown from 17 student presenters sponsored by 19 faculty in 1981 to 366 students mentored by 197 faculty sponsors in 2012; and,

WHEREAS, Eastern’s Undergraduate Symposium event showcases undergraduate research while promoting student/faculty mentoring opportunities that are especially important to student academic success; and,

WHEREAS, senior Ian Pendleton, a four-time presenter from the Department of Chemistry and a Symposium Undergraduate Research Fellow, was selected to proudly represent Eastern at the Council on Undergraduate Research event in Washington, D.C.; and,

WHEREAS, senior Shannon Bourke was recognized for a milestone of completing eight presentations over four years, representing both the Department of Physics and Astronomy, and Mathematics; and,

WHEREAS, faculty sponsors from all five colleges have served as mentors, Dr. Sheila Most, English Language and Literature, is to be commended for personally sponsoring the greatest number of students (52) over the history of Eastern’s Undergraduate Symposium; and,

WHEREAS, the 2012 challenge advancement goal to reach $1 million raised since 2001 in support of the Undergraduate Symposium was achieved to support event enhancement, student endowed scholarships and research awards.

NOW, THEREFORE, BE IT RESOLVED, that the Eastern Michigan University Board of Regents congratulates all those who contribute to the ongoing success of the Undergraduate Symposium and applauds the opportunity it provides to celebrate the outstanding research accomplishments of undergraduate students at Eastern Michigan University.

April 17, 2012
These are the proposed minutes of the February 21, 2012 Board of Regents meeting.

The meeting of the Eastern Michigan University Board of Regents was called to order by Chairman Wilbanks at 4:02 p.m. in Room 201, Welch Hall, Ypsilanti, Michigan.

The Board members present were:

Regent Floyd Clack, Regent Beth Fitzsimmons, Regent Michael Hawks, Regent Mike Morris, Vice Chair Francine Parker, Regent Tom Sidlik, Regent James Stapleton and Chair Roy Wilbanks.

**TAB A**

**OPEN COMMUNICATIONS**

Secretary Reaume announced that two people requested to address the Board of Regents. Each speaker was given up to 15 minutes to speak.

1. Susan Moeller (EMU-AAUP) – Negotiations

2. Gregory Sheldon (EMU Alumni Association) – Alumni Association Update

**TAB B**

As we celebrate the past and embrace the future, I urge you to look around you, to walk the campus, tour our buildings and see what we have done together as a team in the past few years to build the future of Eastern Michigan University.

The Board of Regents, the President and leadership team and the campus community – faculty, students, staff and alumni – have worked together to effect CHANGE. Ypsilanti residents tell me the campus has never looked more beautiful, and I believe it is true. Look at the signage, look at the perennial flowers and grounds, look at the beauty and history of Eastern in its 162nd year. At Eastern, our community worked together to move
everyone out of Pray-Harrold into other spaces and back in 16 months to start Fall 2011 in a beautiful, renovated building. Additionally, a new splash of color on the walls in the Porter building creates an environment where students are energized and poised for learning and growing.

So I hope you will consider joining us at “EMU Day in Lansing” on March 20 and tell Lansing this story and why lawmakers there should fund Strong Hall to finish the Science Complex. Come to the women’s basketball game tonight at 7 p.m. – wear pink and get in free – and celebrate the players’ success and support them against Toledo. If they win, they have a good chance of advancing to the second seed in the upcoming MAC tournament.

We are an Eastern family, a community that can understand and work with change. Now we need to embrace change in these challenging budget times. We need to work together to serve our students and continue the momentum to make our campus community and over 140,000 alumni (over 100,000 in Michigan alone) wear the block E with pride. If you are a Normalite, a Huron, or an Eagle, please join together under the block E and celebrate the past and embrace the bright future at Eastern. As we approach the successful end of our capital campaign, exceeding the $50 million goal, we certainly will depend on your continued generous support of this fine institution.

I want to note two internal organizational changes that were announced recently to better align University resources with our future. First, the Enrollment Management area is now in Academic Affairs. This will provide single oversight for the continuum of operations focused on student success – from admissions, to financial aid, to academic support, to graduation – all in a single area and reporting to the Provost.

This change creates accountability for the Provost to lead and produce enrollment results; working with the faculty and staff together to help our students navigate through Eastern with the goal of walking across the stage confirming their earned degree, with their friends and family cheering them on in the Convocation Center! College graduates, on average, earn $1 million more across their lifetime. We need these graduates to stay in Michigan, buy a home, raise a family, and secure success. Eastern will lead students into their bright future!

Second, Alumni Relations is joining the Division of Communications, and we are planning a relocation of the alumni relations office into historic McKenny Hall. This will create an open door for our alumni to revisit campus, celebrate their past and become involved in events sponsored by their college. The move also enables our staff in Alumni Relations to draw upon the strengths of our Communications Division.

And some terrific news: Eastern Michigan University's student-athletes turned in a record-setting performance in the classroom in Fall 2011. The cumulative GPA for all student-athletes was the highest ever, at 3.162. Twenty student-athletes posted a 4.0 GPA while 323, or 64 percent, of the student-athletes posted 3.0 or better.
So please recognize Erin Burdis, Assistant Athletic Director for Student-Athlete Support Services; Ann Pierson, Student-Athlete Support Services Program Specialist; Garrett Hotchkiss, Assistant Academic Program Specialist; and Associate Athletic Director and Senior Women’s Administrator Melody Reifel Werner for their roles in these outstanding academic efforts.

I am also pleased to acknowledge Professor Heather Neff, Director of the McNair Scholars Program. Heather is a faculty member dedicated to helping her students succeed at Eastern. Her latest book is on sale in the bookstore, the title is *Leila*.

The full President’s Report, with additional information, is available on the University’s website.

Thank you, Chairman Wilbanks.

Susan Martin

**TAB C**

**Presentation of McNair Scholars**

The McNair Program Director, Dr. Heather Neff, made a presentation to the Board about the McNair Scholars Program on campus. It is a federal, grant-funded program designed to assist high-achieving students from low-income, first-generation or underrepresented groups in gaining admission to doctoral programs. Now in its fifth year at EMU, the McNair Program served over 70 students, 47 of whom have already completed their Bachelor’s degrees. Thirty-one McNair alumni are currently studying in graduate programs across the world, with over 45 percent of McNair graduates pursuing Master’s degrees at EMU.

**Section 1**

**PROPOSED MINUTES OF THE DECEMBER 15, 2011 REGULAR BOARD MEETING**

Regent Parker moved and Regent Stapleton seconded that the proposed minutes be approved as submitted.

**Motion Carried**
Consent Agenda
Regent Morris moved and Regent Stapleton seconded that the items on the Consent Agenda be approved (sections 2-8).

Section 2

Emeritus Faculty Status

Recommended that the Board of Regents grant Emeritus Faculty status to one (1) former faculty member: Gabriel J. Cherem, Professor in the Geography and Geology Department, who retired September 1, 2011.

Section 3

Emeritus Staff Recommendations

Recommended that the Board of Regents grant Emeritus Staff status to four (4) former staff members: Arlene Cook, Program Coordinator for the Great Lakes Regional OSHA Education Center, who retired December 1, 2011; Lynn Dorendorf, Director of IT Security, who retired June 30, 2011; John Senko, Director of Management Information Systems within the Office of Institutional Research and Information Management, who retired August 21, 2009; and Ray D. Sowers, Electrical Engineer at the Physical Plant, who retired June 30, 2011.

Section 4

Academic Affairs Administrative/Professional Appointments/Transfers

Recommended that the Board of Regents approve two (2) Administrative/Professional transfers: Kate Mehuron, Interim Associate Dean – College of Arts and Sciences; and Diane Winder, Interim Department Head – Music & Dance.

Section 5

Academic Retirements/Separations

Recommended that the Board of Regents approve eleven (11) retirements and separations for the reporting period October 1, 2011 through January 31, 2012.
Section 6

Lecturer Promotions

Recommended that the Board of Regents accept and place on file the report entitled Promotion of Lecturers for 2011-2012.

Section 7

Staff Appointments

Recommended that the Board of Regents approve eleven (11) staff appointments for the reporting period November 1, 2011 through December 31, 2011.

Section 8

Staff Separations/Retirements

Recommended that the Board of Regents approve seven (7) staff separations and retirements for the reporting period November 1, 2011 through December 31, 2011.

Motion Carried

Section 9

MONTHLY REPORT AND MINUTES - STUDENT AFFAIRS COMMITTEE

Regent Fitzsimmons moved and Regent Stapleton seconded that the Student Affairs Committee Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

Motion Carried

Section 10

MONTHLY REPORT AND MINUTES – ATHLETIC AFFAIRS COMMITTEE

Regent Hawks moved and Regent Sidlik seconded that the Athletic Affairs Committee Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

Motion Carried
Section 11

MONTHLY REPORT AND MINUTES – FACULTY AFFAIRS COMMITTEE

Regent Parker moved and Regent Stapleton seconded that the Faculty Affairs Committee Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

Motion Carried

Section 12

MONTHLY REPORT AND MINUTES – EDUCATIONAL POLICIES COMMITTEE

Regent Sidlik moved and Regent Fitzsimmons seconded that the Educational Policies Committee Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

Motion Carried

Section 13

OFFICIAL REPORTING DATES

Regent Sidlik moved and Regent Morris seconded that the Board of Regents accept the 2012-2013 Fiscal Year Opening of Term and Official Record Dates as determined by University Policy.

Motion Carried

Section 14

2010-11 CHARTER SCHOOLS ANNUAL REPORT

Regent Sidlik moved and Regent Fitzsimmons seconded that the Board of Regents receive and place on file the 2010-11 Charter Schools Annual Report.

Motion Carried
Section 15

COMMENCEMENT SPEAKERS AND HONORARY DEGREE RECIPIENTS

Regent Sidlik moved and Regent Hawks seconded that the Board of Regents approve alumnus Dave Coverly as commencement speaker at the Sunday, April 29, 2012 morning commencement ceremony and Lt. Gov. Brian Calley as commencement speaker at the Sunday, April 29, 2012 afternoon commencement ceremony. It was recommended that Mr. Coverly be awarded an honorary Doctor of Fine Arts degree and Mr. Calley receive an honorary Doctor of Public Service degree.

Motion Carried

Section 16

MONTHLY REPORT AND MINUTES – FINANCE, AUDIT AND INVESTMENT COMMITTEE

Regent Morris moved and Regent Sidlik seconded that the Board of Regents receive and place on file the Minutes from the December 15, 2011 Finance, Audit and Investment Committee meeting, the Agenda for the February 21, 2012 meeting and the Informational Reports and Financial Updates.

Motion Carried

Section 17

WEMU-FM FINANCIAL STATEMENTS AS OF JUNE 30, 2011

Regent Morris moved and Regent Sidlik seconded that the Board of Regents approve, receive and place on file the WEMU-FM Financial Report and Statements as of June 30, 2011.

Motion Carried
Section 18

BANNER ERP SYSTEM CONTRACT RENEWAL

Regent Morris moved and Regent Hawks seconded that the Board of Regents approve a ten year renewal of the contract with Sungard Higher Education, Inc. for maintenance services and software upgrades for the Banner system.

Motion Carried

Chairman Wilbanks called for any further business to be brought before the Board. There being none, the meeting was adjourned at 4:49 p.m.

Respectfully submitted,

Vicki Reaume
Vice President and Secretary to the Board of Regents
EMERITUS FACULTY STATUS

ACTION REQUESTED

It is recommended that the Board of Regents grant Emeritus Faculty Status to three (3) former faculty members: Krishnaswamy Rengan, Professor in the Department of Chemistry, who retired January 4, 2012; Lynn Rocklage, Professor in the Department of Special Education, who will retire August 31, 2012; John L. Waltman, Professor in the Department of Management, who will retire August 31, 2012.

STAFF SUMMARY

The Collective Bargaining Agreement between Eastern Michigan University and the Eastern Michigan University Chapter of the American Association of University Professors (AAUP) provides that a faculty member who has served the University for at least fifteen (15) years may be nominated for Emeritus Faculty Status upon retirement.

The nomination for this individual has received the support of the department head, the dean of the college, and the Provost and Vice President.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.
Krishnaswamy Rengan

Professor, Department of Chemistry from 1970-2012
(42 years)

Doctoral: University of Michigan
Masters: Kerala University
Baccalaureate: Kerala University

Lynn Rocklage

Professor, Department of Special Education from 1991-2012
(21 years)

Doctoral: Southern Illinois University
Masters: University of Missouri
Baccalaureate: University of Missouri

John Waltman

Professor, Department of Management from 1985-2012
(27 years)

Doctoral: University of Texas
Masters: Colorado State University
Baccalaureate: Colorado State University
EMERITUS FACULTY STATUS RECOMMENDATION

The Department of Chemistry recommends the awarding of Emeritus Faculty Status for the following retiring/reired faculty member:

Name of Faculty Member: Krishnaswamy Rengan

Current Status/Rank at EMU: Professor

Date of Hire at EMU: September 15, 1970 Retirement Date: January 4, 2012

Number of Years at EMU: 42 (Minimum of 15 years of service required)

Please complete the following information on the retiring faculty member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: 

Home Telephone: E-Mail Address: 

Name of Spouse:

Degree(s)/Institutions/Year: Baccalaureate: B.Sc (Hons) Kerala University, 1957

Masters: M.Sc. Kerala University, 1958

Doctoral: Ph.D. University of Michigan, 1966

Please Attach a Brief Statement of Support to this Form

Emeritus Faculty status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost’s Office.

Ross Nord 3/07/12
Recommended by (please print) Date

Department Head Date Dean Date

Provost Date Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush

Academic Affairs, 106 Welch Hall
TO: Whom it may concern

FROM: Ross Nord
Professor and Head
Department of Chemistry

RE: Statement of Support for Dr. K. Rengan’s Emeritus Faculty Status Recommendation

Professor Rengan retired in January after forty-two years at EMU. Professor Rengan earned his Bachelor’s of Science with Honors and Masters of Science degrees from Kerala University and his Ph.D. from the University of Michigan. Professor Rengan came to EMU in 1970 after working for several years in the Radiochemistry Division of the Bhadha Atomic Research Centre in Trombay, India.

Professor Rengan is a distinguished scholar with more than 60 publications in peer-reviewed journals. He has served as Associate Editor of the Journal of Radioanalytical and Nuclear Chemistry for the past twenty-four years. He is a recipient of the EMU Distinguished Faculty Research and Publication Award in 1987 and the Michigan Association of Governing Boards Distinguished Faculty Award in 1991. He was elected as a fellow of the American Association for the Advancement of Science in 1990.

Professor Rengan has been a dedicated professor within the classroom who is known for how very deeply he cares about his students and their education. He served as Graduate Coordinator for the Chemistry Department for more than fifteen years and was the first-ever recipient of the EMU Graduate School’s Advising Award. He took care of every detail to ensure the academic success of each of our Master’s students, from recruitment and admission until graduation. When students had crises in their lives, whether economic or emotional, they knew they could go to Professor Rengan for help and support. Similarly, Professor Rengan’s colleagues knew him to be a person of unimpeachable integrity, a tireless worker, and a wonderful colleague who could be relied upon to provide wise counsel. We thank him for his selfless service to our students and to Eastern Michigan University.
EMERITUS FACULTY STATUS RECOMMENDATION

The Department of Special Education recommends the awarding of Emeritus Faculty Status for the following retiring/reired faculty member:

Name of Faculty Member: Lynne Proklae

Current Status/Rank at EMU: Professor

Date of Hire at EMU: 8/1991 Retirement Date: Aug. 31, 2012

Number of Years at EMU: 21 (Minimum of 15 years of service required)

Please complete the following information on the retiring faculty member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: __________________________

Home Telephone: ________________________ E-Mail Address: __________________________

Name of Spouse: _________________________

Degree(s)/Institutions/Year: Baccalaureate: BS, University of Missouri-St. Louis, 1972

Masters: MS, University of Missouri-St. Louis, 1977

Doctoral: Ph.D., Southern Illinois University, 1980

Please Attach a Brief Statement of Support to this Form

Emeritus Faculty status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost’s Office.

Philip Smith, Ed.D. 2/7/12

Recommended by (please print) Date

Department Head ________________________ Date Dean ________________________ Date

Provost ________________________ Date Submitted to Board of Regents ________________________ Date

Please forward this completed form to: Nicki Banush
Academic Affairs, 106 Welch Hall

8/3/04
February 7, 2012

To Whom It May Concern:

It is with both pleasure and regret that I write this statement of support and recommendation, that Dr. Lynne Rocklage be granted the status of Emeritus Faculty by Eastern Michigan University. Pleasure, because this is a tremendous honor for me to be able to support her in obtaining the status, and to see a wonderful colleague reaching the highest faculty status available at our university; and regret, because I will dearly miss her collegiality, friendship, and advice.

For over twenty years, Dr. Rocklage has served the university, the College of Education, and the Department of Special Education. In that time, she rose to the rank of Professor, and served for many years as its Department Head. I consider it a real honor to have followed in her footsteps in that last role, and have sought her advice and counsel on a nearly daily basis. Her knowledge and understanding of the university and the field of Special Education will be sorely missed.

Dr. Rocklage deserves the status of Emeritus Faculty, in so many ways. Please grant it to her. Feel free to contact me should you have any questions or concerns.

Sincerely yours,

Phil Smith, Ed.D.
Head, Department of Special Education
psmith16@emich.edu
EMERITUS FACULTY STATUS RECOMMENDATION

The Department of Management recommends the awarding of Emeritus Faculty Status for the following retiring/retired faculty member:

Name of Faculty Member: John Waltman

Current Status/Rank at EMU: Professor

Date of Hire at EMU: Sept. 1, 1985 Retirement Date: August 31, 2012

Number of Years at EMU: 27 (Minimum of 15 years of service required)

Please complete the following information on the retiring faculty member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address:

Home Telephone: (___) E-Mail Address:

Name of Spouse:

Degree(s)/Institutions/Year: Baccalaureate: BA, Colorado State University, 1968

Masters: MA, Colorado State University, 1971

Doctoral: Ph.D. University of Texas, 1976

Please Attach a Brief Statement of Support to this Form

Emeritus Faculty status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Provost's Office.

Recommended by (please print) Date

Department Head Date Dean Date

Provost Date

Date Submitted to Board of Regents

Please forward this completed form to: Nicki Banush

Academic Affairs, 106 Welch Hall

8/3/04
Statement of Support for Emeritus Faculty Status for John L. Waltman

The Eastern Michigan University Department of Management recommends the awarding of Emeritus Faculty status to Dr. John L. Waltman based on his 26 years of service to the department, university and the profession. Previous to coming to EMU, Waltman taught at Louisiana State University (4 years) and Auburn University (5 years).

Teaching

During his time at EMU, Waltman taught a variety of courses for the Department of Management including

- **MGMT 202 (Business Communication)**
- **MGMT 402 (Business Report Writing)**
- **MGMT 403 (Managerial Communication)**
- **MGMT 450 (Leadership Theory and Practice)**
- **MGMT 457 (The Merlanti Corporate Ethics Seminar)**
- **MGMT 460 (Management Skills)**
- **MGMT 480W (Management Responsibility and Ethics)**
- **MGMT 492 (Managing World Business Communication)**
- **MGMT 604 (Strategic Communication and Ethics)**

*authored or co-authored course proposal

While at LSU, Waltman developed the first regularly scheduled International Business Communication course in the U.S. He brought that course to EMU and co-developed the present MGMT 492 offering. He also brought with him his Independent Learning version of the Business Communication course that he has offered for the past 27 years at EMU.

From 2001-2006, Waltman served as director of the Merlanti Ethics Program in the College of Business. During that time he worked with Prof. Sandra Defebaugh to develop the COB Ethos Statement and worked closely with the dean and the Dean’s Board of Student Advisors to develop the COB Ethos Week for several years.

Waltman was one of the “online pioneers” at EMU. When EMU began to consider offering courses online in 1999, Waltman adapted the MGMT 202 course. Since then he has created online versions of four other courses (bolded in the list above). His goal with developing these was to create courses that provide maximum student-student and student-professor interaction in while also requiring extensive written assignments. Thanks to EMU’s Extended Learning Program, other faculty members are now able to use those online programs in their own courses.
Scholarship

Dr. Waltman has published 26 refereed articles in his career as well as making more than 50 presentations at scholarly conferences. He also published three books including Managerial Communication, A Strategic Approach (co-author). See attached.

Service

At the professional level, Waltman served as a board member of the Association for Business Communication, as well as a member of the Academy of Management and the North American Case Research Association.

At the University level, Dr. Waltman has served on what is now the Faculty Senate, The Graduate Council and the Academic Integrity Committee. For the COB, in addition to his work on the Merlanti Ethics Program, he served as FAC chair, as a member of the Ethics Committee and the COB Technology Committee.

For his own department, Waltman has served on Advisory, Curriculum and Personnel Committees as well as several faculty search committees.

Dr. Waltman has also served his community in several projects including three years on the Lincoln Consolidated School Board and his service with the Elizabeth Ruthruff Wilson Foundation.
STAFF APPOINTMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve 17 staff appointments for the reporting period of January 1, 2012 to April 15, 2012.

STAFF SUMMARY

Of the 17 appointments, 11 (65 percent) are females, 6 (35 percent) are males. Demographics of the total group indicate 9 Caucasians (53 percent), 6 African American (35 percent), and 2 Asian (12 percent).

FISCAL IMPLICATIONS

The salaries are part of the University’s 2011-2012 budget as approved by the Board of Regents.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Job Title</th>
<th>E Class</th>
<th>Grade</th>
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RECOMMENDATION

STAFF SEPARATIONS/RETIREMENTS

ACTIONS REQUESTED

It is recommended that the Board of Regents approve 21 separations and retirements for the reporting period of January 1, 2012 to April 15, 2012.

STAFF SUMMARY

Of the 21 separations and retirements there are 13 (62 percent) females and 8 (38 percent) males. Demographics of the total group indicate 14 Caucasians (67 percent), 4 African American (19 percent), 2 Hispanic (9 percent), and 1 American Indian or Alaskan Native (5 percent).

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
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Presidents Office: Human Resources
Prepared by: Employment Office
RECOMMENDATION

MONTHLY REPORT & MINUTES
STUDENT AFFAIRS COMMITTEE

ACTION REQUESTED

It is recommended that the Student Affairs Committee Agenda for April 17, 2012 and the Minutes of February 21, 2012 be received and placed on file.

STAFF SUMMARY

At the February 21, 2012 meeting the Committee received an enrollment and occupancy update, received a report on the transition to Residence Life and Residential Services, and received updates from Student Affairs Advisory Council (SAAC) members on their priorities.

The April 17, 2012 agenda includes Part II of the transition to Residence Life and Residential Services, a report on Student Photovoice and introductions of new SAAC members.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

_________________________    ______________________
University Executive Officer    Date
1. Approval of February 21, 2012 Meeting Minutes
   Regent Fitzsimmons

2. Transition to Residence Life and Residential Services: Part II
   Glenna Frank Miller, Marney Buss, Residence Life staff

3. Student Photovoice
   Kathy Walz and Katie Holdgreve-Resendez

4. Introduce New SAAC Members

5. Closing Remarks from Current SAAC Members

6. Announcements
ENROLLMENT AND OCCUPANCY UPDATE
Vice President Lindke reported that registration for summer and fall 2012 will begin on March 20th.

UPDATE: STUDENT AFFAIRS ADVISORY COUNCIL PRIORITIES
The Student Affairs Advisory Council highlighted updates to their priorities which include: Student Involvement and Tradition, Enhancing the Summer Incentive Program, Expanding the International Student Experience, Data Collection, Helping Students Find Jobs on Campus, the On Campus Dining Experience, Promoting the Student Affairs Advisory Council, and the University Calendar.

TRANSITION TO RESIDENCE LIFE AND RESIDENTIAL SERVICES
The first of a two part report was received by staff and students from Residence Life and Residential Services on the Housing and Dining reorganization. There have been several improvements from the organizational changes including a one-stop customer service desk, room card access in the First-Year Center, the Roommate Match Program, Show Rooms and Safe Rooms, Fitness Trail, and Keys to Degrees. Future plans include the Hoyt renovation, upgrades to Cornell Courts K building and the Washtenaw Intermediate School District residence project where students will live in a campus apartment with a sponsor, attend classes and learn life skills.

ANNOUNCEMENTS
- The Residence Hall Association received three awards, including the RHA of the year award for their second year, from the Michigan Organization of Residence Hall Associations.
- Student Government elections will be held next month for the 2012-13 school year.
- Congratulations to Jelani McGadney for presenting the first State of the Student Body address which was well attended by students, faculty and staff.

The meeting adjourned at 2:45 p.m.

Respectfully submitted,

Cathie McClure
Student Affairs Committee Recording Secretary
Residence Life

Glenna Frank Miller, Executive Director of Student Life
Marney Buss, Interim Director of Residence Life
Shalonda Harris Casanova, Interim Assistant Director of Residence Life
Nicholas Rachowicz, Interim Assistant Director of Residence Life
Kristina Oberly, Resident Advisor
Transition to Residence Life & Residential Services

Desired Outcomes:

1. Robust Student Life and Diversity
2. Academic Success
3. Progressive Employee Development
4. Increase Employee Engagement
5. Positive Enrollment Impact
6. Streamlined Services
7. Information Technology Synergies
Mission: We provide a high quality, resident centered, learning focused environment while fostering personal development, community, civility and appreciation for all students.

Vision: We will be a model of student-centered, inclusive, living-learning environments.
Building the Foundation

New Year ~ New Staff
- Area Complex Directors (Master’s level)
- Assistant Hall Directors (Graduate level)
- Interim Assistant Directors
- Interim Director
- Undergraduate Student Staff

Development of Reliable Relationships with Campus and Community Partners

Creation of PT08 Living Learning Coordinator Position

National Recruitment for Staff
Changing the Culture

• **Enhancing the Professional Staff Experience**
  - Residential Other Adult
  - Meet and Greets
  - Committees (Divisional / University)
  - Developmental Opportunities
  - Apartment Upgrades
  - Pet Policy

• **Assistant Hall Directors**
  - Professional preparation
  - Realignment of duties
Changing the Culture

• **Re-Alignment/Additional Student Staff Roles**
  - Community Programmers
  - Additional Resident Advisors (Hoyt)
  - Additional Assistant Hall Directors

• **Student Staff Training**
  - Certified Peer Education/Training Module
  - Small Groups and LLC/Camp Style
  - Fall and Winter Training
  - Monthly In-Services
Residential Communities

- Residential living-learning communities, range from theme-based halls or floors in a residence to a cluster of academically aligned classes.

- Our goal is to integrate academic content with daily interactions among students, faculty/staff living and working in these programs.
2011-2012 Partnerships

Academic Affairs
UACDC
Office of International Students
Wellness Center
New Student and Transitional programs
Campus Life
VISION
REC/IM
Honors College
Dining Services
Student Organizations
Physical Plant
Theme/LLC Highlights

Leadership/Service/Population, Poverty and the Environment:
• “Service Fridays”
• Emerging Leaders Program
• Leadership Week

International/Global/Reacting to the World
• Greek Symposium
• Toledo Zoo
• Homecoming: Parade of Nations

Fitness/Wellness
• “Eight Dimensions of Wellness” Bulletin Board designs and monthly theme
• Snow Health Center Open House
• Road Running Emus/Residence Life Runs

Exploration
• Career Counseling on the floor
• Fall Major Fest
• Holland Personality Type Party
Theme/LLC Highlights, Con’t.

Language, Culture, and Film
• Dr. Neff facilitated a guest lecture on race

Honors Community
• In Hall Advising (designated space)
• Honors Student Association and Hall Staff Halloween Social
• Star Lectures

Living Wise
• Recycling- collaboration with EMU Green
• Conservation initiatives within the hall

Transfer Communities
• Social opportunities for transfer students
• Staff coached on transfer student needs
Living-Learning and Theme Communities 2012-13

- **Leadership/Service**
  - WGST 200 Intro to Women’s Studies
  - PLSC 112 Intro to American Government

- **International/Global Awareness**
  - GEOG 107 Intro to Geography
  - GEOG 110 World Regions
  - ARTH 100 Art Appreciation
  - GERN 179 Intro to German Language & German-Speaking Cultures
  - SPNH 179 Intro to Spanish Language and Hispanic Cultures
• **Fitness and Wellness**
  - PEGN 177 Kung Fu Strength & Conditioning
  - PEGN 177 Bullyproofing (LBC Group 1)
  - PEGN 180 Yoga (LBC Group 1)
  - PEGN 210L Wellness and Fitness (LBC Group 1)

• **Exploration (Career/Life Development)**
  - CTAC 124 Fundamentals of Speech

• **The Arts Learning Community**
  - CRTW 201 Intro to Creative Writing
  - ENGL 121 English

• **Reacting to the World**
  - HIST 179 Reacting to the World (5 Sections)
• **Exploration** (Career/Life Development)
  - CTAC 124 Fundamentals of Speech

• **The Arts Learning Community**
  - CRTW 201 Intro to Creative Writing
  - ENGL 121 English

• **Living Wise Sustainability Community**
  - (All class levels)

• **Honors Housing**
  - (All class levels)

• **Marching Band**
  - (All class levels)

• **International House**
  - (All class levels)
• Substance Free Living
  • (First Year and Upper Class Areas)

• McNair Scholars Cluster
  • (All class levels)

• Lesbian, Gay, Bi-Sexual, Transgender & Allies
  • (All class levels)

• ROTC ~ NROTC ~ AF ROTC
  • (All class levels)

• Fraternity and Sorority/Student Organization Clusters/Floors
  • (SO, JR, SR)
Future

Continued Assessment Initiatives

Revision of Program Offerings

Selection and recruitment of student staff
  • Resident Advisors (RA)
  • Community Programmers (CP)

Faculty in Residence

PT08 – Living Learning Coordinator

Technology

Proactive Residential Student Conduct and Behavior Education Initiatives
Questions?

Glenna Frank Miller, Executive Director of Student Life
Marney Buss, Interim Director of Residence Life
Shalonda Harris Casanova, Interim Assistant Director of Residence Life
Nicholas Rachowicz, Interim Assistant Director of Residence Life
Kristina Oberly, Resident Advisor

Thank you!
RECOMMENDATION

ATHLETIC AFFAIRS COMMITTEE

ACTION REQUESTED
Working agenda for April 17, 2012 and February 21, 2012 minutes to be received and placed on file.

STAFF SUMMARY
- The minutes for the February 21, 2012 meeting
- Kaitlyn Vencek, president of EMU’s SAAC Group
- Mid-American Updates
- Good News from Athletics

FISCAL IMPLICATIONS
To be determined

ADMINISTRATIVE RECOMMENDATION
The proposed Board action has been reviewed and is recommended for Board approval.

Derrick L. Gragg, Ed.D.
Director of Intercollegiate Athletics

Date: April 17, 2012
AGENDA

A. Approval of the February 21, 2012, Minutes

B. Kaitlyn Vencek, Volleyball Student-Athlete, MAC SAAC representative, President of EMU’s SAAC group

C. Mid-American Conference Updates

D. Good News from Athletics
Eastern Michigan University
Board of Regents
ATHLETIC AFFAIRS COMMITTEE
Minutes of February 21, 2012

Members:
Regents: Chair Mike Hawks, Floyd Clack and Mike Morris
Athletics: Dr. Derrick Gragg, Director of Intercollegiate Athletics

The Athletic Affairs Committee meeting was called to order at 1:02 pm, by Regent Mike Hawks

Student-Athlete Academic Report
Dr. Gragg presented the following information to the Athletic Affairs committee:
EMU student-athletes posted the highest cumulative in history with a 3.162 and the highest semester GPA with a 3.147. The fall semester was the third consecutive semester our student-athletes set a new semester GPA record. In addition, out of 2,631 graded classes that our student-athletes were enrolled in during fall 2011, only 80 were failed or dropped for an outstanding 97 percent completion rate.

Highest Female FALL 2011 Team GPA: Women’s Soccer (3.661)
Highest Male FALL 2011 Team GPA: Men’s Golf (3.294)
Total Number of 4.0 semesters GPA’s: 20
Team with Most Number of 4.0 Semester GPA’s: Men’ Swimming & Diving, Women’s Gymnastics and Women’s Soccer (3)
Number of student-athletes above a 3.0 Semester GPA: 323 (64.7%)
Total Number of Teams with a 3.0 GPA: 15 (78.9%)
Total Number of Teams with a 3.0 Cumulative GPA: 16 (84.2%)
Total Number of Teams Who Increased Their GPA from FALL 2010: 15 (78.9%)
Total Number of Teams Who Increased Their Cumulative GPA from FALL 2010: 15 (78.9%)
Fall 2011 cumulative GPA of 3.162 is the highest in our history
Fall 2011 term GPA of 3.147 is the highest in our history

Dr. Gragg thanked Erin Burdis, Assistant Athletic Director for Student-Athlete Support Services and Ann Pierson, Student-Athlete Support Services Program Specialist who will be honored at the 4 p.m. Board of Regents full meeting.

Eastern Michigan University football team achieved an all-time team record with its 2.712 team grade point average in the recently ended 2011 Fall Academic Semester. The team GPA, reflecting 101 student-athletes enrolled in classes is an all-time high for the Eagles football program. The previous best semester GPA for the squad was 2.559 in winter of 2009. Forty-three of the players (43 percent) achieved a 3.0 or better for the term. Additionally, 41 players posted a cumulative GPA of 3.0 or higher, as the program boasted a cumulative GPA of 2.797. In addition, six football student-athletes were named to the 2011 Academic All-MAC Team: Alex Gillett, Austin Karcher, Jay Karutz, Andy Mulumba, Marlon Pollard and Willie Williams. The Academic All-MAC honor is for a student-athlete who has excelled in athletics.
and academics. To qualify, a student-athlete must have at least a 3.20 cumulative GPA and have participated in at least 50 percent of the contests for that particular sport. First-year students and junior college transfers in their first year of residence are not eligible for the award. Notably, EMU had the most players named to the team.

Regent Mike Morris commented on how winning is just great, we can do it, thanks to the Athletic staff and Derrick for all their hard work.

Eastern Michigan University men's basketball team recorded its best academic semester in the last 15 years with a team cumulative average of 2.92 for the 2011 fall semester. Included with that outstanding GPA was the fact that eight members of the EMU men's basketball team posted a 3.0 GPA or better for the semester.

**Fund-raising Update**
Director for Athletics Development Nikki Borges provided an athletic fundraising update, which can be found at the Board website.

**MAC/NCAA Updates**
Dr. Gragg provided the group with Mid-American Conference updates. The Mid-American Conference announced a new divisional alignment in football beginning with the 2012 season as UMass joins the conference to bring the number of football membership to 14 beginning this fall. With the addition of UMass, who will compete in the East Division, Bowling Green State University will move to the MAC West Division.

The divisional alignment was a unanimous vote by the MAC Council of Presidents, as recommended by the Council of Director of Athletics. This alignment will be for football only.

**MAC East:** Akron; Buffalo; Kent State; UMass; Miami; Ohio and Temple.

**MAC West:** Ball State; Bowling Green; Central Michigan; Eastern Michigan; Northern Illinois; Toledo and Western Michigan. Bowling Green was previously a member of the MAC West from 2002-04.

With this announcement comes the unveiling of Eastern Michigan's home and away MAC games for 2012. The Eagles will host Toledo, Central Michigan, Northern Illinois and Kent State. EMU will travel to Bowling Green, Western Michigan, Ball State and Temple. Temple and Kent State are the lone cross over games on the schedule.

Along with these games, Eastern Michigan boasts a non-conference schedule of Illinois State and Army at home, while Purdue and Michigan State will be road contests in 2012. This will be the second consecutive season that EMU has six (6) home games. We were 5-1 at home this past season and only seconds away from being undefeated at home. No dates or times have been announced for the 2012 schedule.
MAC Basketball Tournament Seeding

Seeding for the MAC men’s and women’s basketball tournaments have been changed. Teams seeded #1 and #2, shall earn preliminary and quarterfinal round byes and will advance to the semifinal round; teams seeded #3 and #4 shall receive first and second round byes and will advance to the quarterfinal round. Teams seeded 5-12 will participate in the first round games on their respective campuses. In the past the East and West Division champions were seeded first and second, regardless of record and then the remaining 10 teams were straight-seeded after that three through ten. The divisional champions will still be recognized. Currently, our men’s team is leading the MAC West Division by one game. Our women’s team has won seven straight games and 11 of their last 12 games.

Good News from Athletics

Women’s Basketball

The Women’s Basketball Team is currently ranked 1st in the MAC West Division and 2nd overall. The women’s team has won their last seven games and their last 11 of 12. The team, which is 19-7 overall and 11-2 in MAC plays Toledo this evening for sole possession of 1st place in the West Division. Toledo is also 11-2 in the MAC and both teams have only 3 regular season games remaining. Additionally, our team has already clinched at least a top-four finish in the MAC and a bye through the first two rounds of the 2012 First Energy MAC Tournament. Tavelyn James was named the Mid-American Conference Women's Basketball West Division Player of the Week on February 20th, which marks the eighth time she has won the award in her career and the third time consecutively. James has another prolific scoring week by averaging 29.5 points per game while shooting 48.9 percent (23-of-47) from the floor. In the victory over the Broncos, Feb. 15, James poured in a game-high 30 points on 13-of-24 shooting. She then followed it up with a 29-point performance at Northern Illinois, Feb. 18, in 38 minutes of work. With her 59 total points on the week, James continues her march up the MAC record book as is now just 98 points shy of passing Ohio's Caroline Mast (1982-86) for second place all-time. Also with her four three-pointers made on the week, James ranks third in MAC-history with 283. James went on a record-breaking three-point streak to lead the Eagles to an 83-47 win over Kent State, Feb. 11. The 5-foot-7 James not only broke the school record for three-point field goals in a game with 10 triples on the afternoon, but also set a single-game record for MAC-only games and tied the MAC single-game record against all opponents. James was 10-of-20 from beyond the arc and finished the game with 40 points, the fourth time in her career she has scored 40. James already holds the single-game best with 42 points. Additionally, her scoring total gave James 2,293 career points, pushing her three points ahead of Bowling Green's Lauren Prochaska (2007-11) and into third-place on the conference's all-time scoring list. Tavelyn tied an EMU record by hitting 10 three-pointers in their win last week. James also holds the EMU freshman (426), sophomore (641) and junior (642) single-season scoring marks.

Wrestling

The wrestling team accumulated a 3-2 record during the regular season this year. The last time EMU Wrestling won 3 MAC Duals was 21 years ago in the 1990-91 season. EMU has only had 7 seasons of 3 or more conference victories since the 1956-57 season.
Eastern Michigan University redshirt junior wrestler Aaron Sulzer was named the Mid-American Conference Male Scholar Athlete of the Week along with MAC Wrestler of the Week on Wednesday, Jan. 11, 2012, by the league office. The Scholar Athlete award is the first in Sulzer's career and marks the first such award for a EMU wrestler since Chris Jenkins earned the honor during the 2009-10 campaign. Sulzer also becomes the first EMU grappler to earn Wrestler of the Week Honors this season. Sulzer, an accounting major with a 3.54 GPA, turned in an undefeated 4-0 mark at the Pitt Duals, Jan. 7, winning a trio of bouts by decision and one by major decision. Sulzer is now 14-4 on the season including a 9-1 mark in dual competition which is tied for the team lead. His marquee win of the season was a 3-2 triumph over nationally ranked David Cheza of Michigan State University, Nov. 18.

**Men’s Swimming**
Eastern Michigan University men's swimming and diving program captured its 60th consecutive Mid-American Conference dual meet victory when it defeated Miami, 176.5-123.5, this afternoon in Oxford, Ohio.

Michael Kinross of the Eastern Michigan University men's swimming and diving team was named the Mid-American Conference Swimmer of the Week announced the league on February 8. The award is a first for the junior. The Crystal Lake Ill. native contributed to three first place finishes this past Saturday, Feb. 4 in the Eagles' 176.5-123.5 victory over Miami to help EMU to its 60th consecutive Mid-American Conference dual meet wins. Kinross, a 3.47 secondary education major, swept the butterfly events thanks to personal season best time in each. He completed the 100 fly in 50.96 and claimed first in the 200 fly with a time of 1:52.62. He also contributed in the Eagles first place 200 medley relay win that combined for a 1:33.44 finish—the second fastest time for the Green and White this season.

**Women's Track**
The Mid-American Conference office announced that Shantavia Williams was named the conference's Women’s Track Athlete of the Week, as voted on by the Coaches Committee, for her performance at the Meyo Invitational.

The senior was able to record another top-five finish, completing the 400-meter dash with a 54.10 finish, good for second place at the Meyo Invite. The Homestead, Fla. native was also a member of the distance medley relay team which set a new EMU record in South Bend. Along with Beverly Elcock, Victoria Voronko and Morgan Churchwell, Williams and her team completed the DMR in 11:30.21, over three seconds faster than the previous record set in 2011. Williams was also a member of the 4x400-meter team that took second at the Meyo Invitational. The 4x400 team consisted of Williams, Elcock, Asia Rawls and ReJeana Margina, and finished in 3:42.69.

**Women Swimming**
Briana Emig of the Eastern Michigan University women's swimming and diving team was named the Mid-American Conference Female Scholar Athlete of the Week announced the league office today, Jan. 18. The weekly award is the second for Emig this season. A 3.92 Psychology and Communications major, Emig clinched a pair of first place finishes in the Eagles' win over Xavier this past Friday, Jan. 13. Briana was the first EMU swimmer to
complete the 1,650 Freestyle in second place with her time of 16:58.82, the fifth fastest time for that particular event in program history. Emig would also finish runner up in the 500 Free, completing the distance in 4:58.91. Her time in the 500 is the ninth-best in EMU record books. Emig has qualified for the U.S. Olympic Trials in the 400 and 800-meter freestyle. The trials will be held in Omaha, Nebraska in June.

The MAC Women’s Swimming Championship will be held this weekend at the University of Akron.

**MAC Indoor Track Championship**
The annual MAC Indoor Track championships will be held this weekend, February 24th and 25th in Akron.

Athletic Affairs Committee adjourned at 1:24pm.

Respectfully submitted,

Karen A. Hansen
Administrative Secretary
Intercollegiate Athletics

kah
Minutes, Feb. 21, 2012.doc
EASTERN MICHIGAN UNIVERSITY

Department of Intercollegiate Athletics

Kaitlyn Vincek
EMU SAAC President

April 17, 2012
Board of Regents
Athletic Affairs Committee
Kaitlyn Vincek

- Senior Outside Hitter
- 5th Year this fall
- Major: Sport Management
- Minor: Gen. Business
- EMU SAAC President
- Mid-American Conference SAAC President.
- Division I National SAAC Representative for the MAC.
Eastern Michigan SAAC

- Team Representation (4th Year)
- 2nd Year as Co-President

- JOCK JAMZ
  - Big Brothers Big Sisters
  - SOS Community House

- Freshmen Orientation
- Legislation
SAAC President
Currently leading and organizing a leadership symposium.
  - Selected Reps from each school
  - 2 days in Cleveland with speakers, presentations from myself and others in the office.
Legislative committee formed
Division I National Rep

- Legislation
- Academic Cabinet
- Administration Cabinet
- Service Team leader
- Samaritan's Feet Partnership
- Administrative team member
- Convention
Go Eagles!
2012 FOOTBALL SCHEDULE

EASTERN MICHIGAN UNIVERSITY

Thursday, Aug. 30.................................at Ball State

Saturday, Sept. 8...............................ILLINOIS STATE

Saturday, Sept. 15..............................at Purdue

Saturday, Sept. 22..............................at Michigan State

Saturday, Sept. 29..............................OPEN

Saturday, Oct. 6.................................KENT STATE

Saturday, Oct. 13...............................TOLEDO

Saturday, Oct. 20...............................ARMY

Saturday, Oct. 27...............................at BGSU

Thursday, Nov. 1...............................at Ohio, 6 pm ET (ESPNU)

Saturday, Nov. 10..............................CMU

Saturday, Nov. 17..............................at WMU

Friday, Nov. 23.................................NIU, TBD (ESPNU/ESPN3*)

*ESPNU Multiple-Game Selection Date
RECOMMENDATION

MONTHLY REPORT
FACULTY AFFAIRS COMMITTEE

ACTION REQUESTED

It is requested that the Faculty Affairs Committee Agenda for April 17, 2012 be received and placed on file and the Minutes of the February 21, 2012 meeting be received and placed on file.

STAFF SUMMARY

The topic for the April 17, 2012 Faculty Affairs Committee meeting is Technology-enabled Teaching

FISCAL IMPLICATIONS

There is no fiscal impact.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
EASTERN MICHIGAN UNIVERSITY
Board of Regents
Faculty Affairs Committee

April 17, 2012
1:00 – 1:45 p.m.
205 Welch Hall

AGENDA

Regular Agenda

   Monthly Report and Minutes (Regent Parker, Chair)

Status Report

   Discussion: Technology-enabled Teaching (Provost Schatzel)
EASTERN MICHIGAN UNIVERSITY
BOARD OF REGENTS

FACULTY AFFAIRS COMMITTEE MINUTES

February 21, 2012
1:00-1:45 p.m.
205 Welch Hall

Attendees (seated at tables): D. Barton, E. Behringer, M. Bretting, R. Bullard, J. Carroll, M. Crouch, M. Evett, Regent Fitzsimmons, P. Francis, S. Gray, S. Moeller, Regent Parker (Chair), M. Rahman, U. Reinhardt, Provost and Vice President Schatzel, Regent Sidlik (Vice Chair)


Regent Parker opened the meeting at 1:00 pm, and welcomed Provost Kim Schatzel to the Faculty Affairs Committee.

Provost Schatzel welcomed everyone to the meeting and introduced the discussion topic – Shared Governance. She thanked Susan Moeller, Matt Evett and James Carroll for their work in the preparation of the meeting topic.

Discussion: “Shared Governance”

Susan Moeller began the discussion with a handout: Shared Governance – Article XIII: Faculty Participation in Governance. The handout stated that the department and colleges have committees, which provide input to the department heads/school directors and deans. The University has committees whose faculty members are appointed by the Faculty Senate. The faculty senate provides input to the provost. She also explained that breakdowns in the input process are what lead to most grievances.

Dr. Carroll introduced Ulrich Reinhardt-Segawa, Professor, Department of Biology and Margaret Crouch, Professor, Department of History & Philosophy, and their discussion of the faculty governance in the development of a new interdisciplinary program. They discussed the handout – Faculty Governance and the Development of the Interdisciplinary Environmental Science and Society Program that illustrated the entire process. This interdisciplinary program is unique in that it is housed in the College of Arts & Sciences Dean’s Office. Ernest Behringer, Professor, Department of Physics & Astronomy, clarified the College Advisory Council’s (CAC) role of providing quality control to the process. Dr. Evett explained that the review by the other colleges is crucial because allows for a final review of the curriculum and eliminates the creation of duplicate classes. Dr. Longworth added that Course Development and Academic Programming work on student enrollment projections for the new programs. She continued to explain that every new program is required to have an assessment plan as part of its proposal. However, the current assessment plan concentrates on academic the quality of the program and if it is meeting its objectives, not on student enrollment.

Matt Evett, Faculty Senate President, shared the role of the Faculty Senate in Shared Governance. He explained that the Faculty Senate deals with issues that involve more than one college. The faculty senate has two functions: the regular faculty senate meetings, and the appointment of members to committees. He provided the handout – Committees Appointed by the Senate, which lists and gives a brief description of the committees. There is an executive board comprised of 10 members that meets regularly and members are assigned committees to oversee. The faculty senate also works on motions, provides input on issues at the request of university committees, and members provide information to their departments.

Dr. Evett introduced Mahmud Rahman, member of the Faculty Senate Executive Board, to discuss the University Budget Council (UBC). The UBC has 24 voting members, eight of which are faculty members. The faculty senate
appoints six faculty members (one from each college and the library); the AAUP appoints two. The committee meets monthly as a whole. Its four subcommittees also meet at least monthly.

Payroll Update

Provost Schatzel updated the committee on the Winter 2012 payroll situation. Working closely with Business and Finance, she discovered some of the problems in the process. Contributing problems include; the way in which faculty are paid creates a very tight payroll processing timeframe, the payroll process is cumbersome, complex system, and the fluid nature of class enrollments and instructional staffing at the beginning of a semester. Because of these issues, special check runs were performed to pay instructional staff in a timely manner during the first six weeks of the semester.

In addition to the above, an analysis of the late Personnel Action Forms (PAF) was performed to discover if the late PAFs were the result of the beginning of semester fluctuations. Dr. Schatzel shared handouts – Individuals Affected by Processing WI 12 PAFs and Special Checks by College, Department and Date that showed the results of the PAF analysis. A summary of the analysis revealed there were 290 late PAFs generated by 36 departments that resulted in 163 special checks. Further analysis showed that eight departments generated 65% of the late PAFs and special checks. After factoring in the course add/drop data, the volume of late PAFs and special checks far exceeded what would be expected by the beginning of semester schedule fluctuations. This is the area of the process that needs fixing. Dr. Schatzel is working with the deans to rectify any departmental processing problems and to bring the number of late PAFs to an acceptable level. Dr. Schatzel thanked Business and Finance for their support to enable the special checks and timely payment of the instructional staff.

Dr. Moeller expressed her appreciation on behalf of the faculty to Provost Schatzel for all her effort and diligence in pursuing a solution.

Regent Parker thanked the contributors and those in attendance and adjourned the meeting at 1:46 p.m.

Respectfully submitted,

Robertta Goffeney, Administrative Secretary
Academic Affairs
ARTICLE XIII: FACULTY PARTICIPATION IN GOVERNANCE

371 A. Recognizing the necessity for meaningful Faculty involvement in the area of selection and evaluation of Faculty Members, curriculum development, and utilization of financial resources, the following procedures for the involvement of Faculty shall be used. Fundamentally, what is desirable and intended by the sections that follow is to ensure mindful participation by the Faculty with the ultimate decision-making resting in Eastern Michigan University management, but with an assurance of procedural regularity and fair play. Furthermore, as Faculty Members provide input to those responsible for managing the University, likewise, decisions should be communicated in a timely manner to the Faculty input bodies that provided input.
Faculty Governance and the Development of the Interdisciplinary Environmental Science and Society Program,
Ulrich Reinhardt-Segawa, Biology Margaret Crouch, Philosophy

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| January 2010  | *Supported by Tom Venner, CAS Dean (Program Development Initiative), and Bob Neely, Associate Provost, a team was formed to develop an interdisciplinary environmental studies program.  
*Team: Tom Kovacs (Geology and Geography), Ulrich Reinhardt-Segawa (Biology), Daryl Barton (Marketing) |
| February 2010 | The team invited faculty from across the university to "listening sessions" to discuss the possibility of an interdisciplinary major in environmental studies.                                                        |
| February-March 2010 | As a result of the listening sessions, the team came up with a model for the major:  
1. A core of courses that all students take  
2. Major tracks for concentrations in science, technology or social sciences/humanities.  
3. "Bridge courses" that bring all the students from the three tracks back together at the 300 and 400 levels. |
| March 2010    | Faculty invited to meet to decide who will take leadership on the various aspects of the program.  
*Margaret Crouch is elected chair of the Society track.  
*Christine Clark is elected chair of the Sciences track |

Common Core

- Includes several General Education Program courses

- **Green Technology Track**  
  (not included in final program proposal)

- **Environmental Science Concentration**  
  Five emphases

- **Environment and Society Concentration**  
  One emphasis

- Bridging Course & Capstone Experience

| April 2010 | Interested faculty invited to develop the core.  
At this point that it became clear that the proposal from the College of Technology was incompatible with the model of shared core and concentrations. COT continued developing its own program. |
| New Courses in the Program | Core:  
ENVI 105  
PHIL 229  
**Bridge Courses:**  
ENVI 300 Topics in Environmental Science and Society  
ENVI 405 Capstone Seminar  
**Electives for Society Track**  
HIST 416 American Environmental History |
|---------------------------|---|
| Emphases in the new program | Environmental Science Track:  
| October-November 2010 | The proposal for program and new courses was developed and submitted to CAS Advisory Council |
| January 2011 | Program approved by CAS Advisory Council |
| February 2011 | Program sent to other colleges for comment, with a deadline of April 15, 2011. |
| June 2011 | Program approved by the Council of University Presidents. |
| September 2011 | Program was approved by the EMU Regents. |
| January 2012 | *Program accepting majors. So far ten students changed their major to IESS.  
*New core courses being offered for the first time:  
*ENVI 105 Introduction to Environment and Society (39 registered)  
*PHIL 229 Environmental Ethics (26 students registered) |
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<td>educational environment facilities and planning committee</td>
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<td>Public Safety Oversight Committee</td>
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Descriptions of committees

**Violence in the Workplace Committee (2)**
Meets monthly
Purpose: To establish a workplace violence policy applicable to staff, faculty and students. The committee will address how imminent threats of workplace violence and common precursor behaviors (verbal threats, gestures, intimidation, etc.) should be handled and it will also establish an action plan to roll out the workplace violence policy and to increase awareness of the issue to the campus community.

**Academic Affairs Educational Environment and Facilities Planning Committee (EEFC) (1 from COT)**
Meets monthly
Purpose: Plan, analyze, make recommendations, and/or facilitate issues related to buildings and instructional facilities that house various colleges and offices within the division of Academic Affairs, and to provide input to the Provost and Vice President for Academic Affairs regarding facilities. This committee is mandated by the AAUP/EMU Contract.

**eFellows Committee (1 from COE and CHHS)**
Meets primarily in the Winter, variable hours
Purpose: Award grants, including collaborative pilot projects, at least semiannually to instructors based upon annual funding. Maintain a campus-wide inventory of instructional technology equipment purchased with eFellows funds. Require eFellows to disseminate learning outcomes through venues appropriate to the purpose of the project. Support awardees throughout the eFellows process from application to dissemination.

**E-Mail Evaluation Committee**
Meets semi-monthly, starting in February
Purpose: To review the status of EMU's e-mail system, and to recommend a cost-effective, secure, full-featured, highly reliable e-mail solution that facilitates communication and collaboration among students, faculty and staff.

**Student Success Council (1 from each college, 2 from CAS)**
Meets semi-monthly. Thursdays, 1:30-3:00
Purpose: This was formerly named the "Retention Council". Goal is to formulate policies that will help students succeed academically at Eastern.

**Institutional Accreditation, Team 1, Helping Students Learn**
Meets monthly or semi-monthly
Purpose: The AQIP Category 1 team will collect information about (1) the programs & processes campus-wide that help students learn, (2) how we (e.g., faculty, staff, and administrators) evaluate those programs & processes, and (3) how we use those evaluative data to make decisions, plan, and improve the programs and
ultimately support students' learning. The team will also review narrative text based on the data that the team has collected.

**Library Advisory Council** (1 from CHHS, 1yr) [Julie Slack, NURS]
The Library Advisory Council brings together faculty and student representatives to discuss library initiatives, visions, collections, and services. The Council is an avenue for faculty and students to have significant input into the formation of library policies. The Council advises Library Administration and serves as a voice within EMU for the needs of the library in supporting the entire campus community.
(Normally these are 3 year terms, but we are initiating a staggered cycle this year)
Appointed Nov. 2011:
- CAS-arts, 3yrs, Jesse Kauffman, H&P
- CAS-science, 2yrs, Zachary Moore, G&G
- COB, 3yrs, Linda Isenhour, MGMT
- COE, 2yr, Joe Ramsey, TED
- COT, 1yr, James Banfield
- CHHS, 1yr, Julie Slack, NURS

**Parking and Transportation Committee**
Informs university policy regarding transportation issues, including topics such as
which parking permits cover which lots, location of bus stops, parking fees, and how
to limit the environmental impact of transportation needs on campus.

**University Budget Council**
Meets semi-monthly, 10AM Tuesdays
Purpose: Formulates proposals for financial policies and budgets for the university.
Advises the University Chief Financial Officer.

**Academic IT Advisory Committee**
Meets monthly
Purpose: This committee will deal with any and all matters associated with using IT to enhance teaching, learning, or scholarly activities including classroom instructional technologies, e-portfolio products, online collaboration tools, and support services for faculty who are integrating technology into their instructional programs.

**Non-Academic IT Advisory Committee** (2-yr term)
Meets monthly
Purpose: Ensure that EMU’s IT initiatives and proposed projects help the University achieve its non-academic goals and objectives. (These include systems such as Banner, Luminis, card-access to doors, etc.)

**IT Infrastructure Advisory Committee** (3-yr term)
Meets monthly
Purpose: The committee will deal with any and all matters associated with wired and wireless networks, network services such as firewalls and directories, and with general-purpose IT equipment (desktops, laptops, servers, printers and software)
used by individuals in *multiple* units of the University. Discipline-specific IT equipment for teaching, learning, or scholarly activities used by students, faculty, or staff in a single department, school, or college is not in the scope of this committee's work.

**Faculty Development Center Advisory Committee (2-yr term)**
This Eastern Michigan University Committee serves in an advisory capacity to the Faculty Development Center (FDC) on the vision, strategic plans, needs and programming efforts of the Center.

**Continuing Education Advisory Council**
The Continuing Education Advisory Council shall provide recommendations to the Dean of Continuing Education on instructional matters relating to Continuing Education including but not limited to program and course offerings, potential markets and locations, and use of resources.

**Library Advisory Council**
The Library Advisory Council brings together faculty and student representatives to discuss library initiatives, visions, collections, and services. The Council is an avenue for faculty and students to have significant input into the formation of library policies. The Council advises Library Administration and serves as a voice within EMU for the needs of the library in supporting the entire campus community.

**Lecturer's Outstanding Award Review Committee**
Meets in the Fall
This committee will review nominations for annual EMU-FT Lecturer’s Outstanding Teaching Awards and forward recommendations to the provost.

**Public Safety Oversight Committee**
By Resolution dated March 25, 1992, the Board of Regents of Eastern Michigan University (EMU) established the EMU PSOC in accordance with Act 120, Michigan Public Laws of 1990. In order for EMU's Board of Regents to continue to grant police powers to EMU Public Safety Officers, the law requires that EMU maintain a PSOC. The purpose of the PSOC is to receive and address grievances by persons against EMU Public Safety Officers and/or EMU's Public Safety Department. After complaint investigation and/or a hearing the PSOC may recommend that disciplinary measures be taken by EMU against an Officer who is found responsible for misconduct in office.

The PSOC is comprised of nine regular members representing the following units: - Two members from EMU Student Government - One member from EMU Residence Hall Association - One member from the EMU Chapter of the American Association of University Professors - One member from the EMU Faculty Senate - One member from the UAW Local 1975 - One member from the UAW Local 1976 - One member from the AFSCME Local 3866 - One member from EMU's Administrative Professional (AP) staff A member of the police officers union and the University Attorney serve as ex-officio members of the PSOC.
While PSOC members and alternates from EMU Student Government and Residence Hall Association serve one year terms, members and alternates from the other groups serve two year terms.

**General Education Course Vetting Subcommittee**
This subcommittee’s function is to determine whether a course is to be approved as part of the General Education program. This determination will be based on whether the course meets the outcomes indicated in the *Education for Participation in the Global Community*. Members of the Course Vetting Subcommittee will also offer advice and assistance to faculty members preparing new courses or revising existing courses for inclusion in the General Education program.

**University Research and Sabbatical Leave Committee (URSLC, 1 member from each college, 2 from CAS)**
Charge: 1) Review and rank all applications for Sabbatical Leaves and Research/Creative Activity Fellowships and transmit the findings to the Provost and Executive Vice President who shall review them and make his/her recommendation to the President. 2) Make an annual report containing an account of the operation of the Sabbatical Leave and Research/Creative Activity Fellowship program during the preceding year, and recommendations concerning any matter relevant to the program, a copy of which shall be made available to the AAUP.
This is a contractually mandated committee.

**Judicial Appeals Board (1 from each college, 2 from CAS, 3 year term)**
The Judicial Appeals Board meets to hear appeals to rulings made by the University Judicial Board (which hears and decides upon alleged misconduct by students, determines the level of responsibility of the accused students, and assigns appropriate sanctions to the students if they are found in violation of the Student Conduct Code.) The UJB hearings review cases from a comprehensive level (read statements, police reports, Housing incident reports, questioning, and the process allows for witnesses to participate). The JAB hearings focus only on the grounds for the appeal.

**University Judicial Board**
The University Judicial Board hears and decides upon alleged misconduct by students, determines the level of responsibility of the accused students, and assigns appropriate sanctions to the students if they are found in violation of the Student Conduct Code.

**Student Affairs and Enrollment, Enrollment Target and Budget Forecasting Committee (1)**
Develop enrollment plans that include student profile, recruitment, retention, and graduation rates and will build financial models to support these plans.

**Student Affairs and Enrollment, Recruitment Committee (2-yr term)**
Meets bi-weekly
Purpose: Identify, recruit and enroll a student body that meets the needs of EMU. Identify strategies to create and cultivate interest in the university and its academic programs. Allocate scholarship funds in alignment with student recruitment priorities, with an emphasis on attracting and retaining the university’s preferred enrollment mix. Establish strategies to improve identification and recruitment target populations, including demographic shifts and new target markets.

**Student Affairs and Enrollment, Marketing/Branding (2-yr term)**
Meets bi-weekly
Purpose: Adopt a campus-wide coordinated and consistent messaging strategy to support the desired enrollment mix and enrollment targets with prominent name recognition in target markets. Raise awareness and convey a compelling institutional image in the region. Use a communication strategy using different formats to reach students when and where they may be searching for information.
RECOMMENDATION

MONTHLY REPORT
EDUCATIONAL POLICIES COMMITTEE

ACTION REQUESTED

It is requested that the Educational Policies Committee Agenda for April 17, 2012 and the Minutes of the February 21, 2012 meeting be received and placed on file.

SUMMARY

The primary items for the April 17, 2012 Educational Policies Committee meeting include: (1) Emeritus Faculty Status, (2) 2012-2013 Sabbatical Leave Awards, (3) Summer 2012, Fall 2012, and Winter 2013 Faculty Research Fellowships, (4) Summer 2012 Undergraduate Research Stimulus Program Awards, (5) Adoption of Public School Academy Board of Director Method of Selection Resolution.

FISCAL IMPLICATIONS

The fiscal impact of the actions taken is listed in the appropriate sections and in the Board minutes.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.
Minutes  (Regent Sidlik)

Monthly Report  (Provost Kim Schatzel)
   A. University Objective #3 Program Sustainability and Review
   B. University Objective #4 New Programs
      Update: Physician’s Assistant Program
   C. University Objectives #1 Retention and Graduation Rates
   D. Headcount and Enrollment Data
      Update: Summer Semester

Consent Agenda Items
Emeritus Faculty Recommendations  (Provost Kim Schatzel)

Regular Agenda Items
2012-2013 Sabbatical Leave Awards  (James Carroll III)
Summer 2012, Fall 2012, and Winter 2013 Faculty Research Fellowships  (James Carroll III)
Undergraduate Research Stimulus Program Awards, Summer 2012  (James Carroll III)
Adoption of Public School Academy Board of Director Method of Selection Resolution  (Malverne Winborne)

Special Discussion Topic
Charter Schools Update on Phase I Application Procoess  (Malverne Winborne)
Professional Model of Advising  (Provost Kim Schatzel)
EASTERN MICHIGAN UNIVERSITY  
BOARD OF REGENTS  
EDUCATIONAL POLICIES COMMITTEE MINUTES  
February 21, 2012  
2:00 p.m. – 2:45 p.m.  
205 Welch Hall

Attendees: (seated at tables) C. Carroll, C. Karshin, R. Longworth, M. Nair, Regent Parker, Provost Schatzel, Regent Sidlik (Chair), D. Woike  

Guests: (as signed in) A. Alvarez, M. Boone, D. deLaski-Smith, M. Evett, L. Findley, C. Foreman, R. Goffney, C. Powell, W. Shell, R. Woody  

Regent Sidlik convened the meeting at 2:03 p.m.

Report and Minutes (Section 12)


Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, requested that the Educational Policies Committees Agenda for February 21, 2012 and the Minutes of the December 15, 2011 meeting be received and placed on file.

University Objective – Program Sustainability – James Carroll reported 17 programs were reviewed for sustainability; nine programs were recommended for elimination, one for consolidation, six will be continued, and one program just finished its input process and will be evaluated next week. Rhonda Longworth added that an ongoing program review process is being developed.

University Objective – New Programs that Received Regents Support

Woodrow Wilson Fellows (WWF) Program – all the STEM concentrations for this program are finalizing in the curriculum input process. One challenge EMU is facing is that the University of Michigan may be able to place their WW fellows in Ypsilanti Schools. WWF only recognizes school districts “in need” when placing their fellows. In Michigan the focus is on urban districts, and in Indiana it’s on rural districts. Provost Schatzel has a conference call scheduled with a WWF senior vice president to discuss the Ypsilanti schools placement matter.

Physician Assistant (PA) program – Murali Nair, Dean, College of Health and Human Services and Christine Karshin, School Director, Health Promotion and Human Performance discussed the Physician Assistant program approval process. They also provided a handout – Physician Assistant Program EMU, which outlines the program and its approval process. Dr. Nair explained that the timeline to begin accepting students is dependent on the accreditation process. Because of the high demand for this field, the earliest accreditation site visit by ARC-PA (the accrediting body) available for EMU is September 2013. Without that site visit, EMU’s Physician Assistant program cannot obtain provisional accreditation to begin the program. As part of the preparation for the accreditation, the curriculum was developed and is working through the input process. Final approval recommendation to the Board of Regents is expected in June 2012. The first cohort would then be anticipated to start in May 2014. Also key to accreditation is the hiring of key program staff including a medical director and clinical coordinator. Dr. Karshin advised that the program would focus on recruiting returning combat medics for the PA program. She further stated that the average size of PA program cohorts in Michigan is 40, and that all advisors tell her to keep the class size manageable. Dr. Longworth added that the clinical placements become more difficult if the class size is too large.
Information Assurance program - all capital improvements needed for program growth are completed. This high demand program is on target to expand.

University Objective – Retention, Graduation and Academic Probation Rates – Dr. Longworth discussed the graduation and retention rates per the Monthly Report handout.

Emeritus Faculty Status (Section 2)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents grant Emeritus Faculty Status to one (1) former faculty member: Dr. Gabriel J. Cherem, Professor, Department of Geography and Geology.

Emeritus Staff Status (Section 3)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents grant Emeritus Staff Status to four (4) former staff members: Arlene Cook, Program Coordinator for the Great Lakes Regional OSHA Education Center, Extended Programs and Educational Outreach; Lynn Dorendorf, Director of IT Security, Department of Information Technology; John Senko, Secretary, Director of Management Information Systems, Institutional Research and Information Management; and Ray D. Sowers, Electrical Engineer, Physical Plant.

Academic Affairs Administrative/Professional Appointments/Transfers (Section 4)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents approve two (2) Administrative/Professional transfers at the rank and effective date shown on the listing provided to the Board.

Academic Separations/Retirements (Section 5)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents approve eleven (11) retirements and separations for the reporting period October 1, 2011 through January 31, 2012.

Lecturer Promotions (Section 6)

Dr. David Woike, Interim Assistant Vice President for Academic Affairs, recommended that the Board of Regents accept and place on file the report entitled Promotion of Lecturers effective for 2011-2012.

Opening of Term and Official Record Dates for the Fiscal Year (Section 13)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents formally accept the opening term and official record dates for the 2012-2013 fiscal year as determined by University policy.

2010-11 Charter Schools Annual Report (Section 14)

Malverne Winborne, Director, Charter Schools, recommended that the Board of Regents accept and place on file the 2010-11 Charter Schools Annual Report as shown on the listing provided to the Board.

Commencement Speakers and Honorary Degree Recipients (Section 15)

Rhonda Longworth, Interim Associate Provost and Associate Vice President for Academic Programming, recommended that the Board of Regents approve Dave Coverly, creator of the nationally syndicated cartoon, “Speed Bump”, and EMU alumnus, as Commencement Speaker at the Sunday, April 29, 2012 morning commencement ceremony. In addition, it is recommended that the Board award an honorary Doctor of Fine Arts
to Mr. Coverly. Dr. Longworth recommended that the Board of Regents approve Brian Calley, Lieutenant Governor of the State of Michigan, as Commencement Speaker at the Sunday, April 29, 2012 afternoon commencement ceremony. In addition, it is recommended that the Board award an honorary Doctor of Public Service to Mr. Calley.

Special Topic Discussion “Impact of Newly Adopted Charter Schools Legislation”

Malverne Wilborn shared the presentation: “Impact of Newly Adopted Charter Schools Legislation”. Charter Schools define the goal of 10-12 schools over the next four years, with a continued focus on the Southeast Michigan region. Theme based educational approaches such as STEM, environmental sustainability and social justice will be some of the innovations used to serve traditionally underserved populations. There will be greater collaboration with institutions of higher education, primarily Eastern Michigan University. They will pursue socio-economic diversity among student populations, staff and board members. There will be a focus on continuum of educational levels, primarily high schools.

The phase one application period for new charter schools is March 1 – April 1, 2012. Selected schools will be notified they are eligible for the phase two process. After phase two is completed, the selected schools will be presented to the Board of Regents for approval in June 2012. The goal is to have these new charter schools open with enrolled students for the 2013-2014 academic year.

Committee Assignments and Follow-Up

<table>
<thead>
<tr>
<th>Rhonda Longworth:</th>
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<tbody>
<tr>
<td>• Update on Academic Advising for April meeting</td>
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<tr>
<td>• In-State comparable data on growing programs</td>
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</table>

Regent Sidlik thanked those in attendance, and adjourned the meeting at 3:08 p.m.

Respectfully submitted,

Robertta Goffeney, Administrative Secretary
Academic Affairs
Physician Assistant Program

EMU

School of Health Promotion and Human Performance
College of Health and Human Services
Program Overview

Eastern Michigan University's Physician Assistant (PA) Program is a two-year graduate professional program that emphasizes basic medicine and clinical methods. The aim of the program is to facilitate the acquisition of knowledge, skills, and attitudes necessary to respond positively to the challenges and opportunities of future trends in health care delivery. The focus of the program is on higher order learning that will prepare the PA students for critical thinking, ethical decision making and the synthesis and judgment of problems based on the biopsychosocial model. Much of the teaching format follows the principles of problem-based learning (PBL), which involves diagnosing and treating patient problems using clinical reasoning and research strategies under faculty supervision. Graduates will earn a Master of Science degree in Physician Assistant Studies.

The first year of the program consists of 16 didactic courses (see Program of Study on next page). Each semester of the didactic year will focus on different body systems:

Semester 1: Ear, Nose and Throat, Ophthalmology, Neurology, Mental Health, and Cardiology

Semester 2: Pulmonology, Gastroenterology, Nephrology and Urology, Endocrinology, and Hematology

Semester 3: Dermatology, Orthopedics and Rheumatology, Geriatrics, Women's Health, and Pediatrics

The second year of the program consists of 9 clinical rotations:

Four Week Rotations: Pediatric Medicine, Psychiatric Medicine, Obstetrics and Gynecology, Emergency Medicine, Elective, Elective

Eight Week Rotations: Internal Medicine, General Surgery, Family Medicine
## Didactic Year

### Summer Term Year 1
- PAS 610 - Clinical Medicine for Physician Assistants I
- PAS 620 - Patient Assessment for Physician Assistants I
- PAS 630 - Pharmacotherapeutics for Physician Assistants I
- PAS 640 - Pathophysiology for Physician Assistants I
- PAS 650 - Advanced Human Anatomy with Cadaver Lab for Physician Assistants

<table>
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<td>PAS 640</td>
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<td>PAS 650</td>
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</table>

### Fall Term Year 1
- PAS 611 - Clinical Medicine for Physician Assistants II
- PAS 621 - Patient Assessment for Physician Assistants II
- PAS 631 - Pharmacotherapeutics for Physician Assistants II
- PAS 641 - Pathophysiology for Physician Assistants II
- PAS 660 - Diagnostic and Therapeutic Procedures for Physician Assistants

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<td><strong>Total</strong></td>
<td><strong>15 cr</strong></td>
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</table>

### Winter Term Year 1
- PAS 612 - Clinical Medicine for Physician Assistants III
- PAS 622 - Patient Assessment for Physician Assistants III
- PAS 632 - Pharmacotherapeutics for Physician Assistants III
- PAS 642 - Pathophysiology for Physician Assistants III
- PAS 670 - Ethics and Research Methods for Physician Assistants
- PAS 680 - Medical Spanish for Physician Assistants
- PAS 730 - Graduate Project for Physician Assistant Students

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<td>PAS 612</td>
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<td>PAS 642</td>
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<tr>
<td>PAS 670</td>
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<td>PAS 680</td>
<td>1 cr</td>
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<tr>
<td>PAS 730</td>
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<td><strong>Total</strong></td>
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</table>

## Clinical Year (Sample Clinical Rotation)

### Summer Term Year 2
- PAS 710a - Pediatric Medicine
- PAS 710b - Psychiatric Medicine
- PAS 720c - General Surgery

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<tbody>
<tr>
<td>PAS 710a</td>
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</tr>
<tr>
<td>PAS 710b</td>
<td>4 cr</td>
</tr>
<tr>
<td>PAS 720c</td>
<td>8 cr</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>16 cr</strong></td>
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</tbody>
</table>

### Fall Term Year 2
- PAS 710d - Obstetrics and Gynecological Medicine
- PAS 710e - Emergency Medicine
- PAS 720f - Family Medicine

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<thead>
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<tbody>
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<td>PAS 710d</td>
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<td>PAS 710e</td>
<td>4 cr</td>
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<td>PAS 720f</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>16 cr</strong></td>
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</table>

### Winter Term Year 2
- PAS 720g - Internal Medicine
- PAS 710h - Elective Rotation
- PAS 710i - Elective Rotation

<table>
<thead>
<tr>
<th>Course</th>
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<tbody>
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<td>PAS 720g</td>
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<td>PAS 710h</td>
<td>4 cr</td>
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<tr>
<td>PAS 710i</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>16 cr</strong></td>
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</table>
Admission Requirements

Bachelor’s degree and a minimum cumulative undergraduate GPA of 3.0

Coursework Prerequisites

Biochemistry (3 cr)
Anatomy and Physiology (5 cr)
Microbiology (3 cr)
Statistics (3 cr)
Research Methodology (1-3 cr)
Medical Terminology (1-3 cr)

At least 1,000 hours of pre-admission clinical experience

GRE Scores – Combined score of 950

TOEFL Exam Scores – Internet-based total = 85; Computer-based total = 223; Paper-based total = 563

CASPA Application

Supplemental Application

Three Letters of Reference

Personal Interview with Members of the Admission Committee

Conditional Admission

Criminal Background Check

Health Requirements

Technical Standards
Physician Assistant Program Projections

EMU Enrollment Projections

Year One: 15-20 students
Year Two: 30 students
Year Three: 40 students

National Retention Rate for Physician Assistant Education Programs: 97%

Existing PA Programs in Michigan

<table>
<thead>
<tr>
<th>Program</th>
<th># of Applicants</th>
<th># of Students Admitted</th>
<th>Length of Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>University of Detroit Mercy</td>
<td>700</td>
<td>40</td>
<td>24 months; or 36 months; or 5 yr entry level program</td>
</tr>
<tr>
<td>Western Michigan University</td>
<td>900</td>
<td>36</td>
<td>24 months (Sept-Aug)</td>
</tr>
<tr>
<td>Grand Valley State University</td>
<td>178</td>
<td>35</td>
<td>28 months (Sept-Aug)</td>
</tr>
<tr>
<td>Central Michigan University</td>
<td>392</td>
<td>44</td>
<td>27 months (May-Aug)</td>
</tr>
<tr>
<td>Wayne State University</td>
<td>300</td>
<td>40</td>
<td>24 months (May-April)</td>
</tr>
</tbody>
</table>
Personnel Needed for PA Program

Program Director

- Must be a PA or a physician
- Must be knowledgeable about and responsible for program: organization, administration, fiscal management, continuous review and analysis, planning, development, and participation in the accreditation process.
- Supervises the Medical Director, Clinical Coordinator, principal faculty and instructional faculty and staff in all activities that directly relate to the PA program

Medical Director

- Must be a currently licensed allopathic or osteopathic physician and certified by an ABMS- or AOA-approved specialty board
- Supports the Program Director in insuring that both didactic instruction and supervised clinical practice experiences meet current practice standards as they relate to the PA role in providing patient care.
- Actively involved in developing the mission statement; providing instruction; evaluating student performance; designing, implementing, coordinating and evaluating curriculum and evaluating the program.

Clinical Coordinator

- Responsible for insuring that all clinical agreements are consistent with School and College policies and licensure and accreditation requirements.
- Coordinate the activities of clinical affiliations and lead efforts in clinical education to insure that the education experiences in clinical settings are appropriate and meet relevant accreditation standards
- Oversees student placement and coordinates the assessment of students in clinical rotations

Administrative Support Staff

- At least one FTE position should be dedicated exclusively to the program to provide administrative support for the program.
Principal Faculty

➢ Must be sufficient in number to meet the academic needs of enrolled students
➢ A minimum of three FTE principal faculty members are required
➢ At least two FTE principal faculty members must be filled by PA faculty who currently are NCCPA-certified

Instructional Faculty

➢ Includes individuals with advanced degrees, experience or previous academic background in a field or discipline.
➢ Participate in the evaluation of student performance and in the identification of students who are not achieving course and program learning outcomes.
➢ Can serve as supervised clinical practice experience preceptors as long as they hold a valid license that allows them to practice at the clinical site.
Projected Timeline

2012

Approval of PA Program Proposal
  February 3rd – Approved by CHHS Faculty Advisory Council
  March – Disseminate to EMU College Councils for review and approval (April 30th – target date)
  June 7th – 8th - President’s Council meeting agenda
  June 19th – EMU Board of Regents meeting agenda

March – Begin search for Clinical Coordinator
March - Complete search for Program Director (currently underway)
March – Begin search for Medical Director
June – Begin search for Principal Faculty Members
July – Begin search for Administrative Assistant

Tasks to be Completed:

➢ Begin work on Provisional Accreditation application and self-study report
➢ Identify settings for supervised clinical practice experiences, begin developing formal written agreements
➢ Begin planning facility for PA program

2013

February 11th – Provisional Accreditation application and self-study due
April 8th & 9th – Provisional Accreditation site visit
September – ARC-PA Agenda meeting to determine Provisional Accreditation

Tasks to be Completed:

➢ Finalize hiring of Principal and Instructional Faculty
➢ Finalize Provisional Accreditation application and self-study and prepare for site visit
➢ Finalize facility plans for PA program
➢ Curriculum enhancement
➢ Finalize preparation of medical library
➢ Upon notification of Provisional Accreditation, begin student admission process
2014

May – First matriculating class begins

Tasks to be Completed:

- Continue admission process
- Curriculum enhancement
- Final preparation of facilities
TRUEMU Charter Schools

New School Application Process
Goal

- Approximately 10 to 12 new public school academies
- Next 4 years
Priorities for Awarding New Charters

- Focus on southeast Michigan
- Innovation in addressing the educational needs of historically underserved populations
- Greater collaboration with institutions of higher education
- Focus on socio-economic diversity among their student populations, building staffs and governing boards
- Address the continuum of educational levels K-5, K-8, K-12, 6-8, 6-12 & 9-12
Phase 1 Application

- Charter Schools Office determines goals for soliciting new charters
- Application window - March 1 to April 1
- Application screening and evaluation by Eastern Michigan University Charter Schools Office
- Notification of the selection decisions to all Phase 1 applicants
Phase 2 Application

- Meet with selected Phase 1 applicants to discuss submission of more formalized proposal
- Charter Schools Office application review team evaluates Phase 2 applications and makes final recommendations
- Charter Schools Office leadership determines which applicants to submit to Eastern Michigan University executive leadership and regents
- Notification of the selection decisions to all Phase 2 applicants
Implementation Phase

- Charter Schools Office works closely with the leadership (governance and administration) of charter recipients

- Assist school leadership in addressing the following areas:
  - Academic Achievement
  - Regulatory Compliance
  - Financial Stability
## Timeline 2012

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
<th>Step 4</th>
<th>Step 5</th>
<th>Step 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solicit Phase 1 applications</td>
<td>Evaluate applications selecting organizations to submit Phase 2 applications</td>
<td>Invite Phase 2 applicants in for a meeting to address process</td>
<td>Evaluate Phase 2 applications select finalist(s) for receiving new charters</td>
<td>Submit to Eastern Michigan University executive leadership and Board of Regents final selection for approval</td>
<td>Grant new charters for fall 2013 implementation</td>
</tr>
<tr>
<td>3/1/12 to 3/31/12</td>
<td>4/1/12 to 4/30/12</td>
<td>5/10/12</td>
<td>5/20/12 to 6/15/12</td>
<td>6/19/12</td>
<td>7/1/12</td>
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</table>
Questions?
REPORT: 2012-2013 SABBATICAL LEAVE AWARDS

ACTION REQUESTED

It is recommended that the Board of Regents accept and place on file the Report on 2012-2013 Sabbatical Leaves.

STAFF SUMMARY

Sabbatical leaves (one semester at full pay or two semesters at half pay) are granted for special study, research, and/or writing or other projects which enrich the teaching of individual faculty members; bring prestige to the individual and the University; or provide service of a significant nature for local, state, national, or international organizations. The University Research and Sabbatical Leave Committee reviews the one semester sabbatical leave proposals and makes recommendations to the Provost and Vice President for Academic Affairs. Two semester sabbatical leave proposals are decided at the college level. Brief summaries of the approved projects are provided on the following pages.

In 2012-2013, seven (7) two-semester and eight (8) one-semester leaves will be awarded.

FISCAL IMPLICATIONS

None. The cost of sabbatical leaves will be absorbed in the 2012-2013 faculty salary budget.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
ONE SEMESTER

David Clifford, Health Sciences. “The Development of Cross-Organizational and Cross-Sector Collaborative Action and Collaborative Leadership”

Carol J. Haddad, Technology Studies. “Information and Communications Technology use among Arab Women: Toward a Model of Empowerment”

Xiaoxu Han, Mathematics. “Novel Subnetwork Identification Algorithm Development and Network Marker Meta-analysis in Computational Systems Biology”

Shel Levine, Health Promotion & Human Performance. “Exercise Electrocardiography”

Lois S. Mahoney, Accounting & Finance. “An Examination of the Relationship between Corporate Social Responsibility and Firm Strategic Alliances: A Canadian Investigation”


Martin B. Shichtman, English Language & Literature. “Knight-time in America: Masculinity, Chivalry, and the Golden Age of Fraternal Organizations”

Christine Smith Tanner, Communication, Media & Theatre Arts. “The Phantom of the Opera: Dramaturgy, Directing, and Arts Integration Project”

TWO SEMESTER


Diane Fox, Nursing. “The Nurse Faculty Shortage: Case Studies”


Frances Elaine Martin, Political Science. “Gender and the Judiciary”

Martha Tanicala, Nursing. “Nursing Workforce Development through Community Service at Imperial Hospital Limited and Imperial College of Nursing in Chittagong, Bangladesh”
Jianhua Wang, Engineering Technology. “Developing Engineers for the Global Economy”

REPORT

REPORT: Summer 2012, Fall 2012, and first round of Winter 2013 FACULTY RESEARCH AND CREATIVE ACTIVITY FELLOWSHIPS

ACTION REQUESTED

It is recommended that the Board of Regents accept and place on file the Report on Summer 2012, Fall 2012, and first round of Winter 2013 Faculty Research and Creative Activity Fellowships.

STAFF SUMMARY

Faculty Research and Creative Activity Fellowships are competitive awards given to faculty who submit meritorious research or special study proposals. The fellowships award up to 50 percent release time from teaching to help provide a foundation for a faculty member to develop a research base for future additional funding from other sources. Unlike a sabbatical leave, the fellowship recipients are still expected to fulfill other contractual responsibilities, such as service to the University during this released time. The University Research and Sabbatical Leave Committee reviews the Faculty Research and Creative Activity Fellowship proposals and makes recommendations to the Provost and Vice President. Brief summaries of the approved projects are contained on the attached page. Ten faculty will be supported.

FISCAL IMPLICATIONS

None. The cost of the fellowships will be absorbed in the faculty salary budget.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer
Provost and Vice President

Date
SUMMER 2012, FALL 2012, AND FIRST ROUND OF WINTER 2013 FACULTY RESEARCH AND CREATIVE ACTIVITY FELLOWSHIPS


2. David C. Chou (Computer Information Systems). "Developing Cloud Computing as a Model for Information Technology Sustainability"


6. Raymond Rosenfeld (Political Science). "Comparative Civic Culture: Ukraine and Latvia"

7. Jamie Scaglione (Chemistry). "Understanding the Antifungal Mycosubtilin"


10. Tsu-Yin Wu (Nursing). "Increasing Colorectal Cancer Screening: Developing and Testing a Culturally Tailored Intervention in Asian Americans."
REPORT

REPORT: SUMMER 2012 UNDERGRADUATE RESEARCH STIMULUS PROGRAM AWARDS

ACTION REQUESTED

It is recommended that the Board of Regents accept and place on file the Report on the summer 2012 Undergraduate Research Stimulus Program Awards.

STAFF SUMMARY

The Undergraduate Research Stimulus Program is intended to facilitate research partnerships between undergraduate students and Eastern Michigan University faculty. Student awardees will receive a $2,000 fellowship in support of their research efforts. This award will be in the form of a credit to the student’s university account. The collaborating faculty member may receive $500 to be used for lab/studio supplies or equipment, professional travel, or other professional expenses. If awarded, this funding will be placed in the faculty mentor’s departmental or school IDC account.

The Interim Associate Provost and Associate Vice President for Research and Administration has awarded a total of $20,000 to twelve (12) undergraduate students and $5,000 to ten (10) Eastern Michigan University faculty for research and creative projects under the Undergraduate Research Stimulus Program for summer 2012.

FISCAL IMPLICATIONS

The cost of Undergraduate Research Stimulus Program awards will be funded from the University’s indirect cost recovery.

ADMINISTRATIVE RECOMMENDATION

The proposed action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
EASTERN MICHIGAN UNIVERSITY
Academic Affairs
Office of the Provost and Vice President

Undergraduate Research Stimulus Program Award
Summer 2012 Winners

1. Haley Cavanaugh (majoring in Individualized Studies Program). “Costume Design for Pygmalion (Michigan Shakespeare Festival).” Faculty mentor: Melanie Schuessler (Department of Communication, Media and Theatre Arts).

2. Elaine Gurich (majoring in Music and German). “Innovative Approaches to Teaching German Grammar and Understanding Musical Inspiration with the Brothers’ Grimm Online Corpora COSMAS.” Faculty mentor: Margrit Zinggeler (Department of World Languages).


7. Nicole Richards (majoring in Psychology). “The Relationship between Parental Care and Communication and Sexual Behaviors and Attitudes in Emerging Adults.” Faculty mentor: Heather Janisse (Department of Psychology).


10. Erica Mouch, Leonita Tomaj, and Alyssa Walz (majoring in Dietetics). “The Effects of High Fructose Corn Syrup Intake on Basic Physiologic Measures.” Faculty mentor: John Carbone (School of Health Sciences).
BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

RECOMMENDATION

Adoption of Public School Academy Board of Director Method of Selection Resolution

ACTION REQUESTED
It is recommended that the Board of Regents adopt the attached resolution outlining a revised method of selecting board of directors of public school academies, schools of excellence and strict discipline academies.

STAFF SUMMARY
With the recent passage of Public Act 277 of 2011, which amended Michigan’s charter school law, authorizers of public school academies are now required to pass a resolution addressing their method of selecting and appointing individuals to serve on their public school academy boards of directors. EMU’s Charter Schools Office has had a successful process in place for more than a decade and this new legal requirement requires EMU to formalize it through a Board of Regents resolution.

FISCAL IMPLICATIONS
None.

ADMINISTRATIVE RECOMMENDATION
The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
Eastern Michigan University
Board of Regents

RESOLUTION

Public School Academy, School of Excellence and Strict Discipline
Academy Board of Director Method of Selection Resolution

WHEREAS, MCL 380.503 of the Revised School Code (“Code”), MCL 380.553, and MCL 380.1311e provide that an authorizing body “shall adopt a resolution establishing the method of selection, length of term, and number of members of the board of directors” of each public school academy, school of excellence, and strict discipline academy, respectively, subject to the authorizing body's jurisdiction; and

WHEREAS, the Eastern Michigan University Board of Regents (the “University Board”) desires to establish a standard method of selection resolution related to appointments and service of the directors of the governing board of its authorized public school academies, schools of excellence, and strict discipline academies, and

WHEREAS, the University Board has determined that changes to the method of selection process are in the best interest of the University and that such changes be incorporated into all charter contracts issued by the University Board;

NOW, THEREFORE, BE IT RESOLVED, that the policy titled Public School Academy Board of Director Method of Selection dated ______________, 2012, is adopted; and

BE IT FURTHER RESOLVED, that these provisions shall be implemented with new charter contracts and shall be phased in for existing schools as new charter contracts are issued. As of this date, the University Board has not issued any charter contracts for schools of excellence and strict discipline academies, but the method of selection process established by this resolution shall apply to any future school that is authorized. The University’s Director of the Charter Schools Office is authorized to implement changes in the terms and conditions of charter contracts to fully execute these provisions.

I, the undersigned, as Secretary of the Eastern Michigan University Board of Regents, do hereby certify the foregoing resolution was adopted by the Eastern Michigan University Board of Regents at a public meeting held on the [INSERT DATE AND MONTH], 2012, with a vote of ___ for, ___ opposed, and ___ abstaining.

By: ________________________________

Board Secretary
Public School Academy Board of Director Method of Selection

The Eastern Michigan University Board of Regents ("University Board") declares that the method of selection, length of term, number of board members and other criteria shall be as follows:

Method of Selection and Appointment

The University Board shall prescribe the methods of appointment for members of the Academy Board. The University’s Director of the Charter Schools Office is authorized to develop and administer an Academy Board selection and appointment process that includes a Public School Academy Board Member Appointment Questionnaire and is in accord with these provisions:

1. Except as provided in paragraph 4 below, the University Board shall appoint the initial and subsequent Academy Board of Directors by formal resolution. The University’s Director of the Charter Schools Office shall recommend nominees to the University Board based upon a review of the nominees’ Public School Academy Board Member Appointment Questionnaire and resume. Each nominee shall be available for interview by the University Board or its designee. The University Board may reject any and all Academy Board nominees proposed for appointment.

2. The Academy Board, by resolution and majority vote, shall nominate its subsequent members, except as provided herein. The Academy Board shall recommend to the Director of the Charter Schools Office at least one nominee for each vacancy. Nominees shall submit the Public School Academy Board Member Appointment Questionnaire for review by the University’s Charter Schools Office. The Director of the Charter Schools Office may or may not recommend appointment of a nominee submitted by the Academy Board. If the Director of the Charter Schools Office does not recommend the appointment of a nominee submitted by the Academy Board, he/she may select and recommend another nominee or may request the Academy Board submit a new nominee for consideration.

3. An individual appointed to fill a vacancy created other than by expiration of the term shall be appointed for the unexpired term of that vacant position.

4. Under exigent conditions, and with the approval of the University Board’s Chair, the University’s Director of the Charter Schools Office may appoint a qualified individual to serve as a member of the Academy Board. All appointments made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any appointments made under the exigent conditions provision.
Length of Term

The director of an Academy Board shall serve at the pleasure of the University Board. Terms of the initial position of an Academy’s Board of Directors shall be staggered in accordance with The Academy Board of Director Table of Staggered Terms and Appointments established and administered by the University’s Charter Schools Office. Subsequent appointments shall be for a term of office not to exceed three (3) years, except as prescribed by The Academy Board of Director Table of Staggered Terms and Appointments.

Number of Directors

The number of board member positions shall never be fewer than five (5) nor more than nine (9), as determined from time to time by the University Board. If the Academy Board fails to attain or maintain its full membership by making appropriate and timely nominations, the University Board or the University’s Director of the Charter Schools Office may deem that failure an exigent condition.

A vacancy may be left on the initial Academy Board for a parent or guardian representative to allow sufficient time for the Academy Board to interview and identify potential nominees.

Qualifications of Members

To be qualified to serve on an Academy’s Board of Directors, a person shall, among other things: (a) be a citizen of the United States; (b) be a resident of the State of Michigan; (c) submit all materials requested by the University’s Charter Schools Office including, but not limited to, the Public School Academy Board Member Appointment Questionnaire which must include authorization to process a criminal background check of the nominee; and (d) submit annually a conflicts of interest disclosure as prescribed by the University’s Charter Schools Office.

The member of the Academy Board of Directors shall include (1) at least one parent or guardian of a child attending the Academy; and (2) one professional educator, preferably a person with school administrative experience. The Academy’s Board of Directors shall include representation from the local community in which the Academy serves.

The members of the Academy’s Board of Directors shall not include (1) any member appointed or controlled by another profit or non-profit corporation; (2) Academy employees or independent contractors performing services for the Academy; (3) any current or former director, officer, or employee of an educational management company that contracts with the Academy; and (4) University officials or employees.
Oath of Public Office

Before beginning their service, all members of the Academy’s Board of Directors shall take and sign the constitutional oath of office before a justice, judge, or clerk of a court, or before a notary public. The Academy shall cause a copy of such oath of office to be filed with the University’s Charter Schools Office. No appointment shall be effective prior to the taking, signing and filing of the oath of public office.

Removal and Suspension

If at any time the University Board determines that an Academy Board member’s service is no longer necessary, then the University Board may remove an Academy Board member with or without cause by notifying the affected Academy Board member. The notice shall specify the date when the Academy Board member’s service ends. Any Academy Board member may also be removed by a two-thirds (2/3) vote of the Academy Board for cause.

With the approval of the University Board Chair, the University’s Director of the Charter Schools Office may suspend an Academy Board member’s service, if in his/her judgment the member’s continued presence would constitute a risk to persons or property, or would seriously impair the operations of the Academy. Any suspension made under this provision must be presented to the University Board for final determination at its next regularly scheduled meeting. The University Board reserves the right to review, rescind, modify, ratify, or approve any suspension made under this provision.

Tenure

Each Academy Board member shall hold office until the member’s replacement, death, resignation, removal or until the expiration of the term, whichever occurs first.

Resignation

Any Academy Board member may resign at any time by providing written notice to the Academy or the University’s Charter Schools Office. Notice of resignation will be effective upon receipt or at a subsequent time designated in the notice. Any Academy Board member who fails to attend three (3) consecutive Academy Board meetings without prior notification to the Academy Board President, may, at the option of the Academy Board, the University Board, or the University’s Director of the Charter Schools Office, be deemed to have resigned, effective at a time designated in a written notice sent to the resigning Academy Board member. A successor shall be appointed as provided by the method of selection adopted by the University Board.
**Board Vacancies**

An Academy Board vacancy shall occur because of death, resignation, replacement, removal, failure to maintain United States citizenship or residency in the State of Michigan, disqualification, enlargement of the Academy Board, or as specified in the Code.

**Compensation**

Academy Board members shall serve as volunteer directors and without compensation for their respective services. By resolution of the Academy Board, the Academy Board members may be reimbursed for their reasonable expenses incidental to their duties as Academy Board members.
RECOMMENDATION

FINANCE, AUDIT & INVESTMENT COMMITTEE

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file the minutes from the February 21, 2012 Finance, Audit, and Investment Committee meeting, the Working Agenda for the April 17, 2012 meeting, and the Informational Reports and Financial Updates.

STAFF SUMMARY

February 21st, 2012
Agenda items discussed at the February 21st, 2012 Finance, Audit, and Investment Committee meeting included: financial updates on general fund revenue and expenses through February 15, 2012, auxiliary fund operating budget through February 15, 2012, grants and contracts through January 31, 2012, FY12 fundraising collected through February 15, 2012, and cash and investments through January 31, 2012. In addition, an update on Information Technology initiatives was reported. The Committee also reviewed recommendations to the Board regarding:

- WEMU Financial Statements as of June 30, 2011
- Banner ERP System Contract Renewal

April 17th, 2012 Meeting Agenda
Agenda items will include an Informational Report and Financial Updates as of March 31, 2012. The Committee also will review recommendations to the Board for:

- FY2012-13 Room, Board, and Apartment Rates
- OMB Circular A-133 Supplementary Financial Reports
- Modification of Board Policy on Red Flags Rule

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.
BOARD OF REGENTS
Eastern Michigan University
201 Welch Hall
(734) 487-2410

Tuesday, April 17, 2012
3:00 PM

FINANCE, AUDIT & INVESTMENT COMMITTEE

REGULAR AGENDA

Section: Recommendation: Informational Reports and Financial Updates
- Minutes from February 21, 2012
- April 17, 2012 Finance and Audit Committee Agenda

Section: Recommendation: FY2012-13 Room, Board, and Apartment Rates

Section: Recommendation: OMB Circular A-133 Supplementary Financial Reports

Section: Recommendation: Modification of Board Policy on Red Flags Rule
Eastern Michigan University  
Finance, Audit, and Investment Committee  
Meeting Minutes  
February 21, 2012

The meeting was called to order by Regent Morris at 3:05 PM.

Section 16  Recommendation  Monthly Reports – Finance, Audit, and Investment  Committee, Informational Reports and Financial Updates

A motion was made and seconded to accept the minutes from the December 15, 2011 Board of Regents meeting.

CFO Lumm presented the financial updates in a power-point presentation format.

Total General Fund Revenue and Expenditures (Slide 1)
The FY12 total general fund revenue budget is $283.1 million. The estimated general fund revenue budget through February 15, 2012 is $181.9 million. The actual revenue received through February 15, 2012 is $178.9 million. This $3.0 shortfall will be contained within the expense side budget with savings from utilities, debt service, unfilled positions, less SS&M expenditures, and spending deferrals.

Total Auxiliaries Fund Operating Budget (Slide 2)
The FY12 total auxiliaries fund operating budget is $40.7 million. Through February 15, 2012 revenues are $29.9 million, while expenses are $24.7 million. This $5.2 surplus is expected because revenue should outpace expenses at this time in the academic calendar. The year-end surplus is projected to be between $1 and $2 million.

Grants and Contracts (Slide 3)
Through December 2011, $6.1 million of grants and contracts have been awarded. $8.4 million had been awarded through December 2010. We are $2.3 million behind last year’s pace, down $2.7 million in Federal grants and contracts and up $0.4 million in State and other grants and contracts. Regent Morris urged that the University set targets on how much grants and contracts it can expect to receive. Without targets, we are unable to know if we are doing well or not. CFO Lumm indicated that as part of the FY13 budget process, targets for grants and contracts would be set. The total awards for FY11 were $12.5 million. Regent Parker indicated that we need to invest in this area to encourage and help out our faculty by creating more grant writing possibilities.

Fundraising (Cash and Gifts-in-kind) (Slide 4)
As of February 15, 2012, $9 million has been received compared to $3 million for the same time frame last year. $4.7 million is from two large donations. Of the $9 million fundraising received this year, $8 million is cash. We are at 95% or our FY12 fundraising goal of $9.5 million. Last year’s fundraising total was $5.1 million.

Cash and Investments (Slide 5)
As of January 31, 2012, Eastern has $95.7 million in cash and investments. This is broken down into -$39.6 million or 41% in cash & short-term investments, $15 million or 16% in intermediate-term investments, and $41.1 million or 43% in long-term investments. In addition, the long-term pool is
broken down into - $28.7 million or 70% in fixed income, $10.3 million or 25% in domestic equities, and $2.1 million or 5% in international equities. This is all consistent with the University’s Investment Policy. Investment income as of September 2011 month-end was (-$1.9) million. As of February 15th, 2012, we are now at +$1.8 million, a $3.7 million recovery. This brings our investment income revenue through February 15th at slightly below (-$0.3) our target at this date. Regent Morris commented that the Board would like to see greater detail on these investments.

**Information Technology (Slide 6)**

- **IT Date Center in Pray-Harrold**
  - Construction continues.
  - Conversion to the new electrical system is complete.
  - Conversion to the new data cabling system is complete.

- **Network Infrastructure Upgrades**
  - Installation of the new switch equipment in COB, Eagle Crest, and University House is complete.
  - Wireless engineering analysis of key campus facilities is underway.

- **Cell Phone Charging Kiosks**
  - IT is piloting two cell phone charging kiosks on campus. (Pray Harrold and Halle)
  - Students are asked to complete surveys to measure satisfaction.

- **EagleMail Upgrade**
  - The University’s email system was upgraded in February.
  - Many enhancements including; recovery of deleted messages, many calendar and scheduling upgrades, and future delivery date emails.

During the conversation of Network upgrades, Regent Stapleton asked CIO Powell how much money is needed to implement these upgrades.

During the Cell phone charging kiosks discussion, Regent Parker requested to see the student survey once completed.

**Section 17: Recommendation WEMU-FM Financial Statements as of June 30, 2011**

It is recommended that the Board of Regents receive and place on file the WEMU-FM Financial Report and Statements as of June 30, 2011

Regent Morris complemented the WEMU staff on an excellent year, indicating that even during difficult fundraising times, WEMU was able to increase contributions and lower its administrative support from the University.
Section 18: Recommendation  Banner ERP System contract Renewal

It is recommended that the board of Regents approve a ten year renewal of the contract with Sungard Higher Education, Inc. for maintenance services and software upgrades for the Banner system.

Meeting was adjourned at 3:30 p.m.
RECOMMENDATION

2012-13 RATES FOR ROOM, BOARD, AND APARTMENTS

ACTION REQUESTED

It is recommended that the Board of Regents approve the 2012-13 rates for residence halls, meal plans, and apartments.

STAFF SUMMARY

This proposal requests a 4.95% rate increase for all apartment units, meal plans and residence halls.

With the increased cost of energy, food and supplies, benefits, and a significant amount of deferred maintenance expenses, this rate increase is required to meet all financial obligations and set aside funds for future investment in auxiliary facilities.

FISCAL IMPLICATIONS

The following outcomes will be achieved:

- Maintain an occupancy rate of 94% for Housing and 95% for Apartments
- Increase student recruitment and retention long term by reinvestment in auxiliary facilities
- Continue renovations in the residence halls
- Increase Dining reserves to maintain and upgrade facilities

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

April 17, 2012
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<td>3247</td>
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<td>9546</td>
<td>10019</td>
<td>$473</td>
<td>4.95%</td>
<td>5009</td>
<td>2842</td>
<td>2167</td>
<td>5684</td>
<td>4334</td>
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<td>4882</td>
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<td>5009</td>
<td>2842</td>
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<td>4334</td>
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<tr>
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<td>1624</td>
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<tr>
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<td></td>
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<tr>
<td>16</td>
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<td>10879</td>
<td>$513</td>
<td>4.95%</td>
<td>5440</td>
<td>3272</td>
<td>2167</td>
<td>6545</td>
<td>4334</td>
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<tr>
<td>13</td>
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<td>10625</td>
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<td>6545</td>
<td>3826</td>
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<tr>
<td>Super</td>
<td>10356</td>
<td>10879</td>
<td>$513</td>
<td>4.95%</td>
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<tr>
<td>Spring/Summer</td>
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<tr>
<td>Double</td>
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### Proposed Rental Rate Scale

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<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td><strong>Brown</strong></td>
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</tr>
<tr>
<td>Efficiency</td>
<td>609 $</td>
<td>640 $</td>
<td>580 $ 610 $</td>
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<tr>
<td>Studio</td>
<td>661 $</td>
<td>693 $</td>
<td>630 $ 660 $</td>
</tr>
<tr>
<td>Large studio</td>
<td>682 $</td>
<td>714 $</td>
<td>650 $ 680 $</td>
</tr>
<tr>
<td>Small one bedroom</td>
<td>708 $</td>
<td>740 $</td>
<td>675 $ 705 $</td>
</tr>
<tr>
<td>One bedroom</td>
<td>729 $</td>
<td>761 $</td>
<td>695 $ 725 $</td>
</tr>
<tr>
<td>Large one bedroom</td>
<td>750 $</td>
<td>787 $</td>
<td>715 $ 750 $</td>
</tr>
<tr>
<td>Suite (4 tenants)</td>
<td>1,364 $</td>
<td>1,433 $</td>
<td>1,300 $ 1,365 $</td>
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<tr>
<td><strong>Munson</strong></td>
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</tr>
<tr>
<td>Studio</td>
<td>661 $</td>
<td>687 $</td>
<td>630 $ 655 $</td>
</tr>
<tr>
<td>Small one bedroom</td>
<td>708 $</td>
<td>740 $</td>
<td>675 $ 705 $</td>
</tr>
<tr>
<td>One bedroom</td>
<td>729 $</td>
<td>761 $</td>
<td>695 $ 725 $</td>
</tr>
<tr>
<td>Large one bedroom</td>
<td>745 $</td>
<td>777 $</td>
<td>710 $ 740 $</td>
</tr>
<tr>
<td>Executive one bedroom</td>
<td>808 $</td>
<td>845 $</td>
<td>770 $ 805 $</td>
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<tr>
<td><strong>Cornell Courts</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>One bedroom, unfurnished</td>
<td>682 $</td>
<td>714 $</td>
<td>650 $ 680 $</td>
</tr>
<tr>
<td>One bedroom, furnished</td>
<td>719 $</td>
<td>756 $</td>
<td>685 $ 720 $</td>
</tr>
<tr>
<td>Two bedroom, unfurnished</td>
<td>745 $</td>
<td>782 $</td>
<td>710 $ 745 $</td>
</tr>
<tr>
<td>Two bedroom, furnished</td>
<td>787 $</td>
<td>824 $</td>
<td>750 $ 785 $</td>
</tr>
<tr>
<td><strong>Westview</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>One bedroom, unfurnished</td>
<td>687 $</td>
<td>719 $</td>
<td>655 $ 685 $</td>
</tr>
<tr>
<td>One bedroom, furnished</td>
<td>724 $</td>
<td>761 $</td>
<td>690 $ 725 $</td>
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<tr>
<td>Two bedroom, unfurnished</td>
<td>750 $</td>
<td>787 $</td>
<td>715 $ 750 $</td>
</tr>
<tr>
<td>Two bedroom, furnished</td>
<td>792 $</td>
<td>829 $</td>
<td>755 $ 790 $</td>
</tr>
</tbody>
</table>

* Added inclusive internet access
RECOMMENDATION

OMB CIRCULAR A-133 SUPPLEMENTARY FINANCIAL REPORTS FOR THE YEAR ENDED JUNE 30, 2011

ACTION REQUESTED

It is recommended that the Board of Regents receive and place on file the OMB Circular A-133 Supplementary Financial Reports for the year ended June 30, 2011.

STAFF SUMMARY

The report contains the opinion of Plante & Moran, PLLC (EMU independent auditor) on compliance with requirements applicable to the University’s Federal Awards programs. The report states that the University complied, in all material respects, with the requirements governing its major Federal Award Programs for the Year Ended June 30, 2011.

Plante & Moran reported that there were no internal control material weaknesses or significant deficiencies identified in this Federal Program Audit. One financial statement-related control finding (incorrect depreciation of library subscriptions) had been identified by Plante & Moran during their financial statement audit last Fall and has subsequently been corrected.

FISCAL IMPLICATIONS

None.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer

Date
Independent Auditor's Report

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133

Schedule of Expenditures of Federal Awards

Notes to Schedule of Expenditures of Federal Awards

Schedule of Findings and Questioned Costs
Independent Auditor's Report

To the Board of Regents
Eastern Michigan University

We have audited the basic financial statements of Eastern Michigan University (the "University") as of and for the year ended June 30, 2011 and have issued our report thereon dated October 3, 2011. Those basic financial statements are the responsibility of the management of Eastern Michigan University. Our responsibility is to express an opinion on those basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Our audit was conducted for the purpose of forming an opinion on the basic financial statements of Eastern Michigan University taken as a whole. The accompanying schedule of expenditures of federal awards is presented for the purpose of additional analysis and is not a required part of the basic financial statements. The information in this schedule has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

October 3, 2011
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

Independent Auditor's Report

To the Board of Regents
Eastern Michigan University

We have audited the financial statements of Eastern Michigan University (the "University") as of and for the year ended June 30, 2011 and have issued our report thereon dated October 3, 2011. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered Eastern Michigan University's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the University's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above. However, we identified a certain deficiency in internal control over financial reporting, described in the accompanying schedule of findings and questioned costs as Finding 2011-1, that we consider to be a significant deficiency in internal control over financial reporting. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
To the Board of Regents  
Eastern Michigan University

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Eastern Michigan University's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Eastern Michigan University's response to the findings identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Eastern Michigan University's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, the Board of Regents, others within the University, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

October 3, 2011
Report on Compliance with Requirements That Could Have a Direct and Material Effect on Each Major Program and on Internal Control Over Compliance in Accordance with OMB Circular A-133

Independent Auditor's Report

To the Board of Regents
Eastern Michigan University

Compliance

We have audited the compliance of Eastern Michigan University (the "University") with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011. The major federal programs of Eastern Michigan University are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts, and grants applicable to each of its major federal programs is the responsibility of Eastern Michigan University's management. Our responsibility is to express an opinion on Eastern Michigan University's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Eastern Michigan University's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination on Eastern Michigan University's compliance with those requirements.

In our opinion, Eastern Michigan University complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2011.
To the Board of Regents  
Eastern Michigan University

Internal Control Over Compliance

The management of Eastern Michigan University is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts, and grants applicable to federal programs. In planning and performing our audit, we considered Eastern Michigan University's internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the University's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented or detected and corrected on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of management, the Board of Regents, others within the University, federal awarding agencies, and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

March 7, 2012
### Eastern Michigan University

#### Schedule of Expenditures of Federal Awards

**Year Ended June 30, 2011**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Title</th>
<th>Federal Agency/CfDA Number</th>
<th>Federal Award Number</th>
<th>Federal Expenditures</th>
</tr>
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<tbody>
<tr>
<td><strong>Student Financial Aid Cluster:</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loan and Loan Guarantee Programs:</td>
<td></td>
<td></td>
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<tr>
<td>USDE: Perkins Loans Issued and Outstanding</td>
<td>84.038</td>
<td>P26RC11160</td>
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<td>USDE: Direct PLUS Loans</td>
<td>84.260</td>
<td>P26RC111630</td>
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<td>USDE: Direct Loan Stafford</td>
<td>84.268</td>
<td>P26RC111630</td>
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<td>ARRA- USDE: Nurse Faculty Loan Program - Loans Issued and Outstanding</td>
<td>93.408</td>
<td>1 E0AHP153601-00</td>
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<td><strong>Total Loan and Loan Guarantee Programs</strong></td>
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<td><strong>U.S. Department of Education:</strong></td>
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<tr>
<td>USDE: Supplemental Education Opportunity Grant</td>
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<td>USDE: College Work Study</td>
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<td>USDE: CWIS Job Locators</td>
<td>84.033</td>
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<td>27,241</td>
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<td>USDE: PELL Grants</td>
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<td>USDE: Academic Competitiveness</td>
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<td>USDE: Science and Math Access to Talent</td>
<td>86.376</td>
<td>TITLE IV SMART</td>
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<td>USDE: TEACH - Teacher Education Assistance for College and Higher Education Grant Program</td>
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<td><strong>Total U.S. Department of Education</strong></td>
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<td><strong>Total Student Financial Aid Cluster</strong></td>
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<tr>
<td><strong>Research and Development Cluster:</strong></td>
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<tr>
<td>Department of Agriculture:</td>
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<td></td>
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<tr>
<td>Development of Novel Bio-based Polymers and Their Derivatives for Low VOC Coating Applications</td>
<td>10.200</td>
<td>CS72P1CS72P1</td>
<td>37,972</td>
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<td>University of Rhode Island: Phycomitrella patens as a heterologous expression system for investigating the functions of cellulose synthase-like gene products</td>
<td>10.206</td>
<td>USDA</td>
<td>(2,983)</td>
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<tr>
<td><strong>Total Department of Agriculture</strong></td>
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<td>34,959</td>
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<tr>
<td><strong>Department of Commerce:</strong></td>
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<td>NOAA: Coupled Remote Sensing and Biological Monitoring of Invasive Plant Species and Their Impacts on the Detroit River International Wildlife Refuge (CREBIM-DRWIR)</td>
<td>11.417</td>
<td>N00OAAR4170172</td>
<td>271,610</td>
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<td>NOAA: Salting Elementary Teachers Toward Ocean Literacy Using Familiar Water Resources (funding part I)</td>
<td>11.469</td>
<td>N00OSCC46000H</td>
<td>78,160</td>
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<td><strong>Total Department of Commerce</strong></td>
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<td><strong>Department of Defense:</strong></td>
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<tr>
<td>ONR: Development of Biological Agents Destructive and Protective Clothing for Combat Soldiers and Security Personnel, Phase II</td>
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<td>W911QY-08-C-0147</td>
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<td>ONR: Development of Biological Agents Destructive and Protective Fabric for Combat Soldiers and Security Personnel - Phase III</td>
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<td>W911QY-10-C-0044</td>
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<td>ONR: Cross-National Analysis of Explicit Fundamentals, Task I</td>
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<td>710,522</td>
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<td>U.S. Air Force Office of Scientific Research: A Workshop on Theoretical and Methodological Issues in the Study of Values and Values Change in Islamic Countries</td>
<td>12.800</td>
<td>FA9550-08-1-0631 P0001</td>
<td>316,773</td>
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<td>Universal Technology Corp: Advanced Coating Systems for Aluminum Surfaces</td>
<td>12.800</td>
<td>SUB075680B0C1 EAB6500505807</td>
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<tr>
<td>Universal Technology Corp: Advanced Coating Systems for Aluminum Surfaces</td>
<td>12.800</td>
<td>SUB075680B0C1 EAB6500505807</td>
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<td>Enhancing IA Educational Outreach within the State of Michigan: Annex I Option-Slots for NDU Students</td>
<td>12.902</td>
<td>H98230-07-1-0212</td>
<td>10,713</td>
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<td>NSA Information Assurance Scholarship Program for 2010-2011 Academic Year: Basic Proposal, Annex I and Annex II</td>
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<td>H98230-07-1-0373</td>
<td>(130)</td>
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<tr>
<td><strong>Total Department of Defense</strong></td>
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<td>1,534,970</td>
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</table>

See Notes to Schedule of Expenditures of Federal Awards.
## Schedule of Expenditures of Federal Awards (Continued)

**Year Ended June 30, 2011**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Title</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>Federal Expenditures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Research and Development Cluster (Continued):</td>
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<td>Department of the Interior U.S. Geological Survey: Great Lakes Science Center Analysis of Barrels Concentrations</td>
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<td>U.S. Department of State Bureau of Educational and Cultural Affairs; Academic Exchange Programs: Fulbright Vehling Scholars Program</td>
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<td>UMI: Grassland Ecosystems and Societal Adaptations under Changing Grazing Intensity and Climate on the Mongolian Plateau</td>
<td>43.001</td>
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<td>Wayne County: Investigating Climate Change and Remote Sensing (CCARS)</td>
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<td>47.049</td>
<td>CHE-007350</td>
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<td>NSF/NSF: The Impact of HSP Professional Development on the Quality of Instruction in Middle School Math and Science Classrooms</td>
<td>47.049</td>
<td>NSF-0921931; M56.021655</td>
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<td>Collaborations for Building Michigan Geology Talent</td>
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<td>GEO-090652</td>
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<td>NSF/NSF: Maintenance of Smithsonian Aperture</td>
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<td>BCS-05722517</td>
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<td>NSF/NSF: Interop.</td>
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<td>A Meta-Analysis of the Effectiveness of Small-Group Instruction Compared to Lecture-Based Instruction in Science, Technology, Engineering, and Mathematics (STEM) College Courses: Year One</td>
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<td>DRL-0815492</td>
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<td>NSF/NSF: RG: Ice - Integrating Cartographic Elements: Creating Resources Emphasizing Arctic Materials</td>
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<td>EPA/OG: PCF: Attraction Behavior of Sea Lampreys in Relation to Substrate Characteristics</td>
<td>66.069</td>
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<td>Professional Services to &quot;Ready to Learn&quot; Project</td>
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<td>U.S. Census Bureau: Observing Census Enumeration</td>
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<td>The University of Michigan George M. O'Brien Renal Care Center</td>
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<td>Evaluation of the Jackson Recovery Court</td>
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<td>Adherence to IDDP in Urban Youth</td>
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<td>UM: NIH - Sickle Cell and Related Blood Disorders</td>
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See Notes to Schedule of Expenditures of Federal Awards.
**Eastern Michigan University**

**Schedule of Expenditures of Federal Awards (Continued)**

**Year Ended June 30, 2011**

<table>
<thead>
<tr>
<th>Federal Agency/Pass-through Agency/Program Title</th>
<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>Federal Expenditures</th>
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<tr>
<td>Research and Development Cluster (Continued):</td>
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<td>Department of Health and Human Services (Continued):</td>
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<td>Signaling Cascades, Allostery and the Pyrin/Self Pathway</td>
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<td>MDCH</td>
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<td>ARRA: NIH Characterization of Genomic Instability in Chromosomal Fragile Sites</td>
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<td>IRISGM093929-01</td>
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<td>ARRA/NIH - An Individual Tailored Hymnography Screening Intervention for Chinese Americans</td>
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<td>ARRA: U4 - Skill Acquisition in Older Adults</td>
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<td>Upward Bound 03-08</td>
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<td>Department of Agriculture: MINDR - Regional Urban Tree Canopy Assessment</td>
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<td>UFG 10-03</td>
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<td>Comprehensive Wrap-Around Social Services for High-Risk Teen Parents and Their Families</td>
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<td>2008-JL-0X-0079</td>
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<td>Poverty and Their Families, Part 2</td>
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<td>2009-JL-0X-0310</td>
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<td>Department of Labor: Detroit Regional Chamber - Project Lead The Way</td>
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<td>W96ED</td>
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<td>National Aeronautics and Space Administration: Michigan Space Grant Cons. - Our Magnetic Universe</td>
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**Environmental Protection Agency: Great Lakes Commission - Server Hosting and RAPIDS MPA**

| Department of Education:                                                                                          |                      |                      |                      |
| MDE/DELEAG/Michigan BPA 04-05                                                                                    | 04.048               | G53430259131         | 566                   |
| Michigan DECA-Competitive Renewal (One year with two additional renewal years)                                  | 04.048               | 1034350             | (9,906)              |
| Michigan DECA-Competitive Renewal (One year with one additional renewal years)                                 | 04.048               | 103430              | 22,477               |
| Michigan Skills USA-Competitive Renewal (One year project period with two renewal years)                       | 04.048               | 103430-10136         | (2,224)              |

See Notes to Schedule of Expenditures of Federal Awards

8
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<td>Michigan Business Professionals of America (BPA) - Competitive Renewal (Yr 3 of 3)</td>
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<td>USDHE/DESE: Teacher Learning Together In Detroit: B. Deepening and Extending Professional Development Experiences</td>
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<td>HRAA - Capacity Building of Nonprofit Organizations Serving Disadvantaged Communities in Wayne and Eastern Wayne and Washtenaw Counties Michigan</td>
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<td>HRAA-00000001</td>
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<td>Pay It Forward: Strengthening Communities Through Student-Lead Philanthropy</td>
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<td>EMU-PC: Collaborative for Youth Empowerment 2009 Year 2</td>
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<td>Building Communities, Building Lives 2009-2010</td>
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<td>USCNCSMCSC: IMPACT: Inching Minors, Parents, and Children Together</td>
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See Notes to Schedule of Expenditures of Federal Awards.
### Schedule of Expenditures of Federal Awards (Continued)
#### Year Ended June 30, 2011

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<th>Federal CFDA Number</th>
<th>Federal Award Number</th>
<th>Federal Expenditures</th>
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<tr>
<td>TEEN CERT: Student Citizen Response Team - Trained Program</td>
<td>97.005</td>
<td>2005-GT-TS-8015</td>
<td>$ (1,871)</td>
</tr>
<tr>
<td>Texas Citizen Corp Program-CERT (Community Emergency Response Team)</td>
<td>97.005</td>
<td>-</td>
<td>$ 5,392</td>
</tr>
<tr>
<td>Total Department of Homeland Security</td>
<td></td>
<td></td>
<td>3,421</td>
</tr>
<tr>
<td>Total other federal awards</td>
<td></td>
<td></td>
<td>4,888,417</td>
</tr>
<tr>
<td>Total federal expenditures</td>
<td></td>
<td></td>
<td>$ 216,370,143</td>
</tr>
</tbody>
</table>

See Notes to Schedule of Expenditures of Federal Awards.
Eastern Michigan University

Notes to Schedule of Expenditures of Federal Awards
Year Ended June 30, 2011

Note 1 - Basis of Presentation and Significant Accounting Policies

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Eastern Michigan University under programs of the federal government for the year ended June 30, 2011. Expenditures reported on the Schedule are reported on the same basis of accounting as the basic financial statements, although the basis for determining when federal awards are expended is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. In addition, expenditures reported on the Schedule are recognized following the cost principles contained in OMB Circular A-21, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

Because the Schedule presents only a selected portion of the operations of Eastern Michigan University, it is not intended to and does not present the financial position, changes in net assets, or cash flows, if applicable, of Eastern Michigan University. Pass-through entity identifying numbers are presented where available.

Note 2 - Loans Outstanding

During the fiscal year ended June 30, 2011, the University issued new loans to students under the William D. Ford Federal Direct Loan Program (FDLP). The loan program includes subsidized and unsubsidized Stafford Loans, Parents’ Loans for Undergraduate Students (PLUS), and PLUS loans for graduate and professional students. The value of loans issued for the FDLP is based on disbursed amounts. The undergraduate PLUS loans are applied first to the students’ tuition and fees and any remaining balance is disbursed directly to parents or, with the parents’ permission, to the student.

In addition, the University participates in the Federal Perkins Loan Program and the Nurse Faculty Loan Program (ARRA) through the Department of Education. These loan programs are directly administered by the University and are considered revolving loan programs whereby collections received on past loans, including interest, and new funds received from federal agencies are loaned out to current students. The outstanding balance on these loans is disclosed in the schedule of expenditures of federal awards. The loans issued through the Federal Perkins Loan Program during the year ended June 30, 2011 amounted to $877,220. The loans issued through the Nurse Faculty Loan Program (ARRA) during the year ended June 30, 2011 amounted to $13,069.
Note 3 - Subrecipient Awards

Of the federal expenditures presented in the Schedule, federal awards were provided to subrecipients as follows:

<table>
<thead>
<tr>
<th>Federal Program Title</th>
<th>CFDA Number</th>
<th>Amount Provided to Subrecipients</th>
</tr>
</thead>
<tbody>
<tr>
<td>USDJ: Comprehensive Wrap-Around Social Services for High-Risk Teen Parents and Their Families</td>
<td>16.541</td>
<td>$40,771</td>
</tr>
<tr>
<td>DOD: ONR Cross-National Analysis of Islamic Fundamentalism, Task 1</td>
<td>12.300</td>
<td>210,609</td>
</tr>
<tr>
<td>USSBA/GVSU: 2010 SBTDC Region</td>
<td>59.037</td>
<td>47,411</td>
</tr>
<tr>
<td>The Great Lakes Climate Change Science and Education Systemic Network (GLCCSESN), 2010-2011 (year 1)</td>
<td>47.076</td>
<td>106,788</td>
</tr>
<tr>
<td>NSF: A Meta-Analysis of the Effectiveness of Small-Group Instruction Compared to Lecture-Based Instruction in Science, Technology, Engineering and Mathematics (STEM) College Courses - Year One</td>
<td>47.076</td>
<td>28,137</td>
</tr>
<tr>
<td>NSF: Interop: LEGO</td>
<td>47.075</td>
<td>7,715</td>
</tr>
<tr>
<td>ARRA - Capacity Building of Nonprofit Organizations Servicing Distressed Communities in Wayne and Eastern Washtenaw Counties Michigan</td>
<td>93.711</td>
<td>298,895</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td>$740,326</td>
</tr>
</tbody>
</table>
Eastern Michigan University

Schedule of Findings and Questioned Costs
Year Ended June 30, 2011

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unqualified

Internal control over financial reporting:

- Material weakness(es) identified? ______ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? X Yes ______ None reported

Noncompliance material to financial statements noted? ______ Yes X No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? ______ Yes X No
- Significant deficiency(ies) identified that are not considered to be material weaknesses? ______ Yes X None reported

Type of auditor's report issued on compliance for major programs: Unqualified

Any audit findings disclosed that are required to be reported in accordance with Section 510(a) of Circular A-133? ______ Yes X No

Identification of major programs:

<table>
<thead>
<tr>
<th>CFDA Numbers</th>
<th>Name of Federal Program or Cluster</th>
</tr>
</thead>
<tbody>
<tr>
<td>84.007, 84.033, 84.038, 84.063, 84.268, 84.375, 84.376, 84.379, 93.408</td>
<td>Student Financial Aid Cluster</td>
</tr>
<tr>
<td>84.394</td>
<td>ARRA - State Fiscal Stabilization Cluster</td>
</tr>
<tr>
<td>93.711</td>
<td>ARRA - Capacity Building of Nonprofit Organizations Servicing Distressed Communities in Wayne and Eastern Washtenaw Counties Michigan</td>
</tr>
<tr>
<td>84.334</td>
<td>Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP)</td>
</tr>
</tbody>
</table>

Dollar threshold used to distinguish between type A and type B programs: $301,040

Auditee qualified as low-risk auditee? ______ Yes X No
Eastern Michigan University

Schedule of Findings and Questioned Costs
Year End June 30, 2011

Section II - Financial Statement Audit Findings

<table>
<thead>
<tr>
<th>Reference Number</th>
<th>Finding</th>
</tr>
</thead>
<tbody>
<tr>
<td>2011-1</td>
<td>Finding Type - Significant deficiency</td>
</tr>
</tbody>
</table>

Criteria - Annual library subscriptions are not capitalizable assets and should either be expensed up front or over the period of the subscription as a prepaid expense.

Condition - The library has shifted to purchasing a significant portion of its resources to online services on annual subscriptions but still recorded in the library holdings account which was annually capitalized and depreciated over seven years instead of either expensing up front or expensing over the period of the subscription as a prepaid expense.

Context - Net book value of the subscriptions was approximately $3,000,000 at June 30, 2011.

Cause - The library holdings account was set up to be capitalized and depreciated over seven years. Annual subscriptions were being included in this account instead of separately and either expensed up front or expensed over the period of the subscription as a prepaid expense.

Effect - Expense was being recognized for over seven years versus over the period of the subscription.

Recommendation - We recommend the University set up a separate account for online subscriptions which have no ongoing useful life into a separate account so that they are not capitalized along with library book purchases.

Views of Responsible Officials and Planned Corrective Actions - Management agrees with this finding. A separate account for online subscriptions has been set up to expense over the life of the subscription and not depreciated.

Section III - Federal Program Audit Findings

None
RECOMMENDATION

REVISIONS TO RED FLAGS RULES POLICY

ACTION REQUESTED

It is recommended that the Board of Regents approve revisions to the University’s Red Flags Rules policy.

STAFF SUMMARY

The revised policy, which was originally adopted in May 2009, has been changed to reflect the current responsibility for its implementation. The written procedures for the policy are also attached for your review.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

University Executive Officer         Date
BOARD OF REGENTS
EASTERN MICHIGAN UNIVERSITY

Effective Date: May 1, 2009, Superseded April 17, 2012
Policy: Red Flags Rules

UNIVERSITY STATEMENT:

Eastern Michigan University is committed to preventing identity thieves from using someone else’s identifying information to commit fraud. It is the policy of Eastern Michigan University to comply with the Fair and Accurate Credit Transactions Act of 2003 (FACTA), Public Law 108-159. This amendment to the Fair Credit Reporting Act charged the Federal Trade Commission (FTC) with promulgating rules regarding identity theft. On November 7, 2007, the FTC promulgated the final rules, known as “Red Flags” rules, which have an effective date of December 31, 2010-May 1, 2009.

To ensure compliance with the Red Flags rules, the Board of Regents authorizes the administration to develop and implement a written Identity Theft Prevention Program designed to detect, prevent, and mitigate identity theft.

Upon completion and presentation, the initial Identity Theft Prevention Program will be reviewed and approved by the Finance and Audit Committee of the Board of Regents.

The Red Flags rules are three different but related rules, two of which apply to Eastern Michigan University:

1. Users of consumer reports must develop reasonable policies and procedures to apply when they receive notice of an address discrepancy from a consumer reporting agency.

2. Financial institutions and creditors holding “covered accounts” must develop and implement a written identity theft prevention program for both new and existing accounts.

Although the FTC, in many contexts, does not have jurisdiction over not-for-profit entities, it has taken the position that not-for-profits are subject to FTC jurisdiction when they engage in activities in which a for-profit entity would also engage. In its July 2008 guidance, the FTC stated “where non-profit and government entities defer payment for goods or services, they, too, are to be considered creditors.”

UNIVERSITY PRACTICE:

University practices for implementing this policy include:

1. The development and enforcement of guidelines and procedures for an identity theft prevention program after consideration of the size and complexity of the University’s operations and account system, as well as the nature and scope of the University’s activities.
2. Train staff, as necessary to implement the program effectively.
3. Exercise appropriate and effective oversight of service provider arrangements.

RESPONSIBILITY FOR IMPLEMENTATION:

The President shall delegate to the Chief Financial Officer and the Provost and Vice President of Student Affairs and Enrollment Services the responsibility to oversee, develop, implement and administer the Identity Theft Prevention Program.

SCOPE OF POLICY COVERAGE:

This policy applies to all relevant University personnel and only insofar as necessary to supplement other training programs.
Eastern Michigan University Identity Theft Prevention Program

Employees Covered
The Federal Trade Commission (FTC) and Federal banking agencies issued a regulation known as the Red Flags Rule, intended to reduce the risk of identity theft. Eastern Michigan University is required to comply with the Red Flags Rule. All staff with access to identifying information must be familiar with and comply with the rules.

Definitions
Consumer Reporting Agencies- are entities that collect and disseminate information about consumers to be used for credit evaluation and certain other purposes.

Consumer Reports- any written, oral, or other communication of any information by a consumer reporting agency bearing on a consumer’s credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used or collected in whole or in part for the purpose of serving as a factor in establishing the consumer’s eligibility for:
- Credit or insurance to be used primarily for personal, family, or household purposes;
- Employment purposes; or
- Any other purpose authorized under US Code: Title 13k, 1681b

Covered Accounts- an account that a financial institution or creditor offers or maintains, primarily for personal, family, or household purposes, that involves or is designed to permit multiple payments or transactions, such as a credit card account, mortgage loan, automobile loan, margin account, cell phone account, utility account, checking account, or savings account. Any account that the financial institution or creditor offers or maintains for which there is a reasonable foreseeable risk to customers or to the safety and soundness of the financial institution or creditor from identity theft, including financial, operational, compliance, reputation, or litigation risks.
- Includes all student accounts or loans that are administered by the University.

Creditor- any person, corporation, government or government subdivision or agency, trust, estate, partnership, cooperative, or association who regularly extends, renews, or continues credit; any person who regularly arranges for the extension, renewal, or continuation of credit; or any assignee of an original creditor who participates in the decision to extend, renew, or continue credit.

Customer- a person that has a covered account with a financial institution or creditor.

Identifying information - any name or number that may be used, alone or in conjunction with any other information, to identify a specific person, including:
- name
- address
- telephone number
- social security number
- date of birth
- government-issued driver's license or identification number
- alien registration number
- government passport number
- employer or taxpayer identification number
- student identification number
- computer's Internet Protocol (IP) address
- routing code
Eastern Michigan University Identity Theft Prevention Program

Identity Theft- a fraud committed or attempted using the identifying information of another person without authority.

Notice of Address Discrepancy- a notice sent to a user by a consumer reporting agency pursuant to 15 U.S.C. 1681 c(h)(1), that informs the user of a substantial difference between the address for the consumer that the user provided to request the consumer report and the address(es) in the agency's file for the consumer.

Program Administrator- is the individual designated with primary responsibility for oversight of the program.

Red Flag- a pattern, practice, or specific activity that indicates the possible existence of identity theft.

Service Provider- a person that provides a service directly to the financial institution or creditor.

The EMU Identity Theft Prevention Program is to detect, prevent and mitigate identity theft in connection with the opening of a covered account or any existing covered account. The University is required to develop reasonable processes and procedures to:

1. Identify relevant Red Flags
2. Detect Red Flags
3. Respond appropriately to prevent and mitigate identity theft
4. Administer the program

Identification of Red Flags
In order to identify relevant Red Flags, the University considers the types of accounts that it offers and maintains, methods it provides to open accounts, methods it provides to access accounts, and its previous experiences with Identity Theft. The University identifies the following Red Flags in each of the listed categories:

Notifications and Warnings from Credit Reporting Agencies

Red Flags
1. Report of fraud accompanying a credit report
2. Notice or report from a credit agency of a credit freeze on an applicant
3. Notice or report from a credit agency of an active duty alert for an applicant
4. Receipt of a notice of address discrepancy in response to a credit report request
5. Indication from a credit report of activity that is inconsistent with an applicant's usual pattern or activity

Suspicious Documents

Red Flags
1. Identification document or card that appears to be forged, altered or inauthentic
2. Identification document or card on which a person's photograph or physical description is not consistent with the person presenting the document
3. Other document with information that is not consistent with existing student information
Eastern Michigan University Identity Theft Prevention Program

4. Application for service that appears to have been altered or forged

**Suspicious Personal Identifying Information**

Red Flags
1. Identifying information presented that is inconsistent with other information the student provides (example: inconsistent birth dates)
2. Identifying information presented that is inconsistent with other sources of information (for instance, an address not matching an address on a loan application)
3. Identifying information presented that is the same as information shown on other applications that were found to be fraudulent
4. Identifying information presented that is consistent with fraudulent activity (such as an invalid phone number or fictitious billing address)
5. Social security number presented that is the same as one given by another student
6. An address or phone number presented that is the same as that of another person, and the individuals do not reside together or cohabitate
7. A person fails to provide complete personal identifying information on an application when reminded to do so
8. A person’s identifying information is not consistent with the information that is on file for the student

**Suspicious Covered Account Activity or Unusual Use of Account**

Red Flags
1. Change of address for an account followed by a request to change the student’s name without adequate or appropriate documentation
2. Payments stop on an otherwise consistently up-to-date account
3. Account used in a way that is not consistent with prior use
4. Mail sent to the student is repeatedly returned as undeliverable
5. Notice to the University that a student is not receiving mail sent by the University
6. Notice to the University that an account has unauthorized activity
7. Breach in the University's computer system security
8. Unauthorized access to or use of student account information

**Alerts from Others**

Red Flag
1. Notice to the University from a student, Identity Theft victim, law enforcement or other person that the University has opened or is maintaining a fraudulent account for a person engaged in Identity Theft

**Detecting Red Flags**

**Student Enrollment**
In order to detect any of the Red Flags identified above associated with the enrollment of a student, University personnel will take the following steps to obtain and verify the identity of the person opening the account:
Eastern Michigan University Identity Theft Prevention Program

Detect
1. Require certain identifying information such as name, date of birth, academic records, home address or other identification
2. Verify the student’s identity at time of issuance of student identification card (review of driver’s license or other government-issued photo identification)

Existing Accounts
In order to detect any of the Red Flags identified above for an existing Covered Account, University personnel will take the following steps to monitor transactions on an account:

Detect
1. Verify the identification of students if they request information (in person, via telephone, via facsimile, via email)
2. Verify the validity of requests to change billing addresses by mail or email and provide the student a reasonable means of promptly reporting incorrect billing address changes
3. Verify changes in banking information given for billing and payment purposes

Consumer ("Credit") Report Requests
In order to detect any of the Red Flags identified above for an employment or volunteer position for which a credit or background report is sought, University personnel will take the following steps to assist in identifying address discrepancies:

1. Require written verification from any applicant that the address provided by the applicant is accurate at the time the request for the credit report is made to the consumer reporting agency
2. In the event that notice of an address discrepancy is received, verify that the credit report pertains to the applicant for whom the requested report was made and report to the consumer reporting agency an address for the applicant that the University has reasonably confirmed is accurate

Preventing and Mitigating Identity Theft

In the event University personnel detect any identified Red Flags, such personnel shall take one or more of the following steps, depending on the degree of risk posed by the Red Flag:

Prevent and Mitigate
1. Continue to monitor a Covered Account for evidence of Identity Theft
2. Contact the student or applicant (for which a credit report was run)
3. Change any passwords or other security devices that permit access to Covered Accounts
4. Not open a new Covered Account
5. Notify the Program Administrator for determination of the appropriate step(s) to take
6. Notify law enforcement
7. Provide the student with a new student identification number, if necessary
8. File or assist in filing a Suspicious Activities Report
9. Determine that no response is warranted under the particular circumstances

Protect Student Identifying Information
In order to further prevent the likelihood of Identity Theft occurring with respect to Covered Accounts, the University will take the following steps with respect to its internal operating procedures to protect student identifying information:
Eastern Michigan University Identity Theft Prevention Program

1. Ensure that its website is secure or provide clear notice that the website is not secure
2. Ensure complete and secure destruction of paper documents and computer files containing student account information when a decision has been made to no longer maintain such information
3. Ensure that office computers with access to Covered Account information are password protected
4. Use of social security numbers in compliance with University policies
5. Ensure computer virus protection is up to date
6. Require and keep only the kinds of student information that are necessary for University purposes

Program Administration

Oversight
Responsibility for developing, implementing and administering this Program is jointly assigned to the University’s Chief Financial Officer and the Provost.

Staff Training and Reports
University staff responsible for handling covered accounts and implementing the Program shall be trained in the detection of Red Flags and the responsive steps to be taken when a Red Flag is detected. University staff shall be trained, as necessary, to effectively implement the Program.

University employees are expected to notify the Director of Student Business Services once they become aware of an incident of Identity Theft or of the University’s failure to comply with this Program. At least annually there shall be a report on the compliance with this Program.

Service Provider Arrangements
In the event the University engages a service provider to perform an activity in connection with one or more Covered Accounts, the University will take the following steps to ensure the service provider performs its activity in accordance with reasonable policies and procedures designed to detect, prevent and mitigate the risk of Identity Theft.

1. Require, by contract, that service providers have such policies and procedures in place
2. Require, by contract, that service providers review the University's Program and report any Red Flags to the University employee with primary oversight of the service provider relationship

Non-disclosure of Specific Practices
For the effectiveness of this Identity Theft Prevention Program, knowledge about specific Red Flag identification, detection, mitigation and prevention practices may need to be limited to those employees with a need to know. Any documents produced in order to implement this program that list or describe specific practices and the information those documents contain may be classified “confidential” and not shared with other University employees or the public.
Eastern Michigan University Identity Theft Prevention Program

Additional Resources

Identity Theft Resource Center: http://www.idtheftcenter.org/

Federal Trade Commission -- Fighting Back Against Identity Theft:
http://www.ftc.gov/bcp/edu/microsites/idtheft/


Michigan State University, Identity Theft Program: http://www1.cj.msu.edu/~outreach/identity/

RECOMMENDATION

ACTION REQUESTED

It is recommended that the Board of Regents approve revisions to the Emeritus Staff Status Policy.

Chapter 3.4.2.4. (see attached information)

STAFF SUMMARY

The Emeritus Staff Status Policy has been revised to reflect implementation changes. Coordination of the honor will be moved from the Academic Affairs Division to the Board of Regents Office.

FISCAL IMPLICATIONS

None

ADMINISTRATIVE RECOMMENDATION
The proposed Board action has been reviewed and is recommended for Board approval.
UNIVERSITY POLICY STATEMENT

Retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff members shall be eligible for emeritus staff status.

UNIVERSITY PRACTICE

Upon the recommendation of the University’s President and the approval of the Board of Regents, a retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff member who has served the University for at least fifteen (15) years, shall be granted emeritus staff status if they have had a continuous level of exemplary service and performance to the University community. The privileges granted to emeritus staff shall be set forth in the University’s procedure manual.

RESPONSIBILITY FOR IMPLEMENTATION

The President of the University, Vice President and Secretary to the Board of Regents or his/her designee has the overall responsibility for implementation of this policy. The Executive Director of Human Resources Chief Human Resources Officer is responsible for the administration of this policy.

SCOPE OF POLICY COVERAGE:

This policy covers all Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) and Clerical Secretarial (CS) employees of the University.

Authority for Creation or Revision

Minutes of the Board of Regents: January 20, 1998, para. .5325M. November 30, 2004, para. .6345M.
UNIVERSITY POLICY STATEMENT

Retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff members shall be eligible for emeritus staff status.

UNIVERSITY PRACTICE

Upon the recommendation of the University’s President and the approval of the Board of Regents, a retiring Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) or Clerical Secretarial (CS) staff member who has served the University for at least fifteen (15) years, shall be granted emeritus staff status. The privileges granted to emeritus staff shall be set forth in the University’s procedure manual.

RESPONSIBILITY FOR IMPLEMENTATION

The President of the University or his/her designee has the overall responsibility for implementation of this policy. The Executive Director of Human Resources is responsible for the administration of this policy.

SCOPE OF POLICY COVERAGE:

This policy covers all Administrative Professional (AP), Athletic Coaches (AC), Confidential Clerical (CC), Professional Technical (PT) and Clerical Secretarial (CS) employees of the University.

Authority for Creation or Revision

Minutes of the Board of Regents: January 20, 1998, para. .5325M. November 30, 2004, para. .6345M.
EASTERN MICHIGAN UNIVERSITY

EMERITUS STAFF STATUS RECOMMENDATION

The Department of ___________________________ recommends the awarding of Emeritus Staff Status for the following retiring/retired staff member:

Name of Staff Member: _________________________________________________________________

Current Status of EMU: _________________________________________________________________

Date of Hire at EMU: _______________________   Retirement Date: ____________________________

Number of Years at EMU: _________________ (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: ________________________________________________________________________
______________________________________________________________________________

Home Phone: (      )______ ____________________  Cell Phone: (      )_____________________________

Email: _______________________________________________________________________________

Degree(s)/Institutions/Year: Baccalaureate:  _________________________________________________
                           Masters:  ______________________________________________________
                           Doctoral:   _____________________________________________________

Please Attach a Statement of Support to this Form and Two Recommendation Letters.

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file in the Board of Regents Office.

Recommended by    (please print)                                 Date                     Supervisor                          Date

Phone Number                                                                                           Email Address

Dean or Vice President                                                  Date                  Date Submitted to Board of Regents Office

Please forward this completed form to:            Board of Regents Office
                                                207 Welch Hall
EMERITUS STAFF STATUS RECOMMENDATION

The Department of _______________________________ recommends the awarding of Emeritus Staff Status for the following retiring/reired staff member:

Name of Staff Member: ____________________________________________________________

Current Status at EMU: ____________________________

Date of Hire at EMU: _____________________     Retirement Date: _________________________

Number of Years at EMU: _____________ (Minimum of 15 years of service required)

Please complete the following information on the retiring staff member for whom you are submitting this recommendation. This information is needed for inclusion in the EMU Faculty/Staff/Student Directory.

Home Address: ___________________________________________________________________

_______________________________________________________________________

Home Telephone: (___)____________ E-Mail Address: __________________________________

Name of Spouse: __________________________________________________________________

Degree(s)/Institutions/Year: Baccalaureate: _________________________________________

                                Masters: _________________________________________________

                                Doctoral: _________________________________________________

Please Attach a Brief Statement of Support to this Form

Emeritus Staff status is contingent upon the approval of the Board of Regents. The above information will be kept on file at the EMU Foundation.

________________________________________          _______________________________________
Department Head and/or Supervisor                    Date            Dean and/or Vice President                           Date

________________________________________          _______________________________________
Provost                                               Date                             Date  Submitted to Board of Regents

Please forward this completed form to:                Nicki Banush
                                              Academic Affairs, 106 Welch Hall

8/22/06
RECOMMENDATION

ACTION REQUESTED

It is recommended that the Board of Regents approve the Management Agreement between the Board of Regents of Eastern Michigan University and MFS Ypsilanti Holdings LLC, owners of the Marriott Hotel at Eagle Crest. Further, it is recommended that the Board authorize the Chair of the Board of Regents to sign the Agreement on behalf of Eastern Michigan University, and also to make non-material changes to the Agreement.

STAFF SUMMARY

Eastern Michigan University proposes to enter into the attached Management Agreement for the Eagle Crest Corporate Education Center and Banquet Facility Between the Board of Regents of Eastern Michigan University and MFS Ypsilanti Holdings, LLC. The Agreement will transfer day to day management of the operation of the Corporate Education Center from EMU to MFS Ypsilanti Holdings, LLC.

FISCAL IMPLICATIONS

The Management Agreement restructures the financial arrangement between the parties from the current arrangement of separate operations for the conference center (EMU) and the hotel (MFS Ypsilanti Holdings, LLC) to a management agreement in which the hotel assumes overall daily management for the conference center operation, including all expenses, and shares a percentage of the combined gross revenue from the hotel and conference center with EMU. It is expected that this arrangement will result in improved financial performance and a positive income stream for EMU.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

___________________________________________ ________________________
University Executive Officer    Date
Gloria A. Hage
RECOMMENDATION

ACTION REQUESTED

It is recommended that the Board of Regents Approve the Second Amended and Restated Joint Operating Agreement Between the Board of Regents of Eastern Michigan University and MFS Ypsilanti Holdings, LLC. Further, it is recommended that the Board authorize the Chair of the Board of Regents to sign the Agreement on behalf of Eastern Michigan University, and also to make non-material changes to the Agreement.

STAFF SUMMARY

Eastern Michigan University proposes to enter into the attached Second Amended and Restated Joint Operating Agreement Between the Board of Regents of Eastern Michigan University and MFS Ypsilanti Holdings, LLC.

FISCAL IMPLICATIONS

None. The Amended agreement is necessary to be compatible with the April 17, 2012 Management Agreement between Eastern Michigan University and MFS Ypsilanti Holdings LLC.

ADMINISTRATIVE RECOMMENDATION

The proposed Board action has been reviewed and is recommended for Board approval.

[Signature]
University Executive Officer
Gloria A. Hage

4/13/12
Date
In accordance to the Eastern Michigan University Board of Regents By-Laws, Article V, Section 3, Special Committees may be authorized or appointed by the Chairperson of the Board at his or her discretion.

Chairman Wilbanks has announced the appointment of an Ad-Hoc Committee on Negotiations. This committee will work with the President and her team on negotiations for the remaining employment contracts this year. This appointment is effective immediately and will conclude when the contracts are approved by the members of the Board of Regents.

Regent Mike Morris (Chair of the Finance, Audit and Investment Committee), will serve as Chair of the Ad-Hoc Committee on Negotiations. In addition, Board of Regents Vice Chair Francine Parker will serve on the committee along with Regent James Stapleton.