EASTERN MICHIGAN UNIVERSITY BULLETIN 1988-1990

GRADUATE CATALOG
Ypsilanti, Michigan 48197

ACCREDITED BY
The North Central Association of Colleges and Secondary Schools
The National Council for Accreditation of Teacher Education
The American Assembly of Collegiate Schools of Business
National Association of Schools of Music
The American Speech and Hearing Association
The National League for Nursing
UNIQUE PROGRAMS

The Graduate School and graduate faculty at Eastern Michigan University are committed to providing quality programs designed to provide each student with a personally stimulating educational experience and the skills with which to develop credentials to pursue a rewarding career. With this goal and commitment in mind, Eastern has developed a number of diverse and unique graduate programs that have gained national recognition.

More than 50 graduate degree programs on the master’s and specialist’s levels are offered. Many are innovative in their content and approach to meeting the ever-changing demands in our society and in the job market. Following is a brief description of some of these unique graduate programs. Admission requirements and more detailed information are provided in the appropriate section of the catalog.

ADMINISTRATION OF VOCATIONAL/TECHNICAL EDUCATION

Emphasis on vocational/technical education is increasing rapidly. Public school programs, vocational high schools, community colleges and private trade and industrial schools are increasing both in terms of numbers of institutions and numbers of educational programs. At the same time, encouragement for such programs has been generated by both the state and federal governments.

As the number of vocational/technical programs has increased, there has been a corresponding growth in the number of administrative positions available in the field. Persons either currently holding such positions or interested in applying for such responsibilities are in need of specific training that includes both vocational/technical subjects and administration. The graduate program in administration of vocational/technical education responds to the needs of supervisory personnel by offering program components in business education, home economics and industrial education. For additional information see pages 138, 176.

APPLIED ECONOMICS

The need for economists who are capable of applying their special skills to real-life situations and economic problems has increased greatly during the last decade. This program provides an organized and carefully developed study of applied economics. While the program satisfies the general education requirements of the economics profession, the program also specifically focuses on filling the need for empirically oriented applied economists.

Students elect courses including applied micro- and macro-economics, statistics and econometrics. In addition to the sequence of core courses, the program in applied economics also emphasizes research opportunities and the utilization of quantitative approaches. Extensive use of computer techniques comprises an integral part of this program. The program introduces students to the art of model building for the purpose of analyzing complex public policy issues, such as taxation, transportation, energy, environment, technology, education, demography, health care and similar topics. For more information see page 57.

BEHAVIORAL SERVICES

This new program in the Psychology Department is designed to prepare students who wish to develop skills in areas such as stress management, relaxation training, covert conditioning, behavior modification and therapy, geriatric environmental planning, and behavioral medicine for licensure. The program provides a contemporary behavioral approach in which students learn to examine problems from the standpoint of a systems analysis, carry out a functional analysis of behavior, conduct data-based treatment plans, and carry out assessment and modification of behavior.

The program’s purposes and objectives are to prepare students to meet state licensing law requirements for master’s level trained psychologists; to train students to apply principles of behavior to a wide variety of problem areas; to train students to write and implement behavior treatment plans; to train students to carry out a systems analysis and learn to work within organizational structures; and to have students qualify for certification from the Association for Behavior Analysis. See page 106.

BILINGUAL VOCATIONAL EDUCATION PROGRAM

The bilingual vocational instructors training program is a project developed by Eastern Michigan University, using the resources of an interdisciplinary team from industrial/vocational education, bilingual education and the College of Education. The project is designed to educate Spanish bilingual persons who have technical preparation in one of the trade and industry occupational areas to become bilingual industrial/vocational education teachers.

Those who complete the program will be prepared to assist individuals whose native language is one other than English and who have difficulties in speaking and understanding instruction in the English language, who have difficulties in functioning adequately in an all English work environment, and who have varying degrees of proficiency in understanding, speaking or writing English. For additional information contact Paul Kuwik, 487-4330.

DEVELOPMENT, TRADE AND PLANNING

The need for administrative personnel with backgrounds in economic development, trade and planning has become more pressing during the last decade. This is the result of increased international interdependence and of a growing demand for systematic planning in both private enterprise and government operations. Developing nations also have a special need for professionals who are trained in the field of economics and especially in economic development, trade and planning.

This program prepares students for careers as staff economists in government, business and international organizations. Students are provided with (a) an historical review of policy experience in various nations regarding planning and development issues, (b) an understanding of economic theory and its applications to planning and development, (c) training in the use of quantitative methods relevant to planning and development, (d) detailed knowledge of the theoretical and empirical aspects of international trade, and (e) the requisite skills to evaluate specific policy issues. The various segments are coordinated so that a logical progression in course work can be completed efficiently, and the inter-
relationship between different segments can be fully appreciated by students. For additional information see page 58.

HISTORIC PRESERVATION

Public awareness of the precarious balance in which our natural and cultural heritage rests has grown resulting in pressure being brought to bear on those private and public organizations whose charge it is to manage and hence preserve our cultural resources. As historic preservation activities expand, so must historic preservation planning and consequently the need for trained personnel.

The graduate program in historic preservation planning, administration and heritage interpretation trains its participants to take part effectively in the planning process as it relates to historic preservation problems. In addition to traditional educational activities, the student will also have the opportunity to acquire experience through internships, cooperative education arrangements and work-study projects. For additional information see page 77.

INDUSTRIAL TECHNOLOGY

The Department of Industrial Technology recognizes the need for persons with advanced technical and supervisory skills. The graduate program in industrial technology is designed for technical managers, production supervisors and related types of industrial personnel who currently hold positions with firms and who are seeking to upgrade their skills for career advancement. The program is also designed to develop the generalist perspective needed by those individuals aspiring to mid-management positions, and for those desiring advance preparation in construction or manufacturing technology as it relates to the technical and human components of industry. For additional information see page 180.

LANGUAGE AND INTERNATIONAL TRADE

The Department of Foreign Languages and Bilingual Studies, in cooperation with the College of Business, offers a Master of Arts in language and international trade that integrates the study of modern foreign languages with preparation in the field of international business. The program is designed to promote cultural awareness and sensitivity with reference to our own society as well as to societies of other world regions and to provide students with the skills, knowledge and understanding needed for competent performance in an international environment.

A cooperative education exchange program with the Fachhochschule Nurtingen (Professional University at Nurtingen) near Stuttgart, West Germany, has been established. Similar programs have been recently developed with other institutions of higher education in France, Spain and Latin America. Under these agreements, qualified EMU students will work from four to 12 months in full-time, salaried cooperative educational positions in business firms while studying at the respective business schools abroad.

These nationally unique exchange programs will give EMU students direct contact with another culture through daily living as well as through practical experience in a business organization and academic work at a European or Latin American business school. For additional information see page 70.

LIBERAL STUDIES

The Master of Liberal Studies degree program is a relatively new concept in graduate education. The primary purpose of the program is to offer a graduate degree program that is interdisciplinary in design and nonprofessional in orientation. The M.L.S. student will find that this program fosters individual inquiry and offers a number of diverse opportunities for educational development.

The M.L.S. in social science and American culture draws upon courses in the humanities, including computer-assisted analysis, quantitative/statistical analysis, quantitative analysis, research methods. Among the many other courses offered are those in state and local government, governmental relations, the legal aspects of local government, public policy analysis, public policy, planning, land use and preservation law, and collective bargaining. For additional information see page 102.

deeper insight into technological systems and the kind of impacts that these systems may have on society, individuals and the environment. For additional information see page 184.

The M.L.S. in women’s studies is an interdisciplinary degree administered through the women’s studies program. The primary purpose of the program is to promote an understanding of gender roles in contemporary society. The program fosters individual inquiry while providing a number of opportunities for academic development. See page 116.

PUBLIC ADMINISTRATION

The Master of Public Administration degree program offered by the Political Science Department provides graduate professional education for individuals currently pursuing public service careers as well as for those preparing to embark on such careers. It offers graduate training for both intermediate level administrators seeking professional advancement and students desiring entry-level administrative positions.

The program enables students to concentrate in local government administration—particularly administration in sub-state regions—while at the same time acquiring training that is applicable in large cities and at the state and federal levels. The administrative focus of the program is also appropriate for those who work for governmental or non-profit organizations in fields related to health, education, social services or law enforcement.

The local government aspect of the program provides preparation for careers as city managers; assistants to city managers; directors of personnel, finance and human services departments; appointed city clerks; and administrative personnel in all departments.

The program is built around a core of courses in general public administration, personnel administration, budgeting, organization theory, quantitative analysis, including computer assisted analysis and research methods. Among the many other courses offered are those in state and local government, intergovernmental relations, the legal aspects of local government, administration, public policy analysis, public finance, planning, land use and preservation law, and collective bargaining. For additional information see page 102.
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<td>AMU Applied Music</td>
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<td>ANT Anthropology</td>
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<td>AST Astronomy</td>
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<td>ATGOSB Admission Test for Graduate Study in Business</td>
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<td>ATH Athletic Business Education</td>
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<td>BE Business Education</td>
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<td>BIL Biology</td>
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<td>BOT Botany</td>
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<td>CAD/ CAM Computer-Aided Design/ Computer-Aided Manufacturing</td>
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<td>CASCI Certificate of Advanced Studies in Curriculum and Instruction</td>
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<td>CEN Courses in English</td>
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<td>CHEM Chemistry</td>
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<td>CLEP College Level Examination Program</td>
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<td>COS Certificate of Advanced Studies in Curriculum and Instruction</td>
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<td>CURriculum</td>
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<td>DW Dance</td>
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<td>ECON Economics</td>
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<td>EL Education Leadership</td>
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<td>EM Educational Media</td>
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<td>EN English as a Foreign Language</td>
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<td>EMA Eastern Michigan University</td>
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<td>ENG English</td>
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<td>ESP Spanish</td>
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<td>ETE English as a Second Language</td>
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<td>FINE Fine Art</td>
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<td>FFP Family and Children's Services Program</td>
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<td>FIN Finance</td>
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<td>FRL Foreign Language</td>
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<td>FREN French</td>
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<td>GC Guidance and Counseling</td>
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<td>GEO Geography</td>
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<td>GER German</td>
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<td>GEOG Geography of Earth Science</td>
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<td>HIST History of Social Science</td>
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<td>HEC Human, Environmental and Consumer Resources</td>
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<td>HED Health Education</td>
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<td>HIS History, Physical Education, Recreation and Dance</td>
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<td>I Incomplete</td>
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<td>IDT Interdisciplinary Technology</td>
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<td>IE Industrial Education</td>
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<td>IT Industrial Technology</td>
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<td>KATS Campus Antenna Television System</td>
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<td>KITS Campus Instructional Television System</td>
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<td>LAW Law</td>
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<td>MA Master of Arts</td>
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<td>MAT Miller Analogies Test</td>
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<td>MBA Master of Business Administration</td>
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<td>MBE Master of Business Education</td>
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<td>MELAB Michigan English Language Assessment Battery</td>
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<td>MMFA Master of Fine Arts</td>
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<td>MGT Management</td>
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<td>MIC Microbiology</td>
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<td>MKT Marketing</td>
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<td>MLS Master of Liberal Studies</td>
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<td>MPA Master of Public Administration</td>
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<td>MS Master of Science</td>
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<td>MSA Master of Science in Accounting</td>
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<td>MSIS Master of Science in Computer-Based Information Systems</td>
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<td>MSOD Master of Science in Organizational Behavior and Development</td>
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<td>MTH Mathematics</td>
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<td>MUS Music</td>
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<td>NSL National Direct Student Loan</td>
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<td>ORD Office of Research Development</td>
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<td>ORI Operations Research and Information Systems</td>
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<td>PED Physical Education</td>
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<td>PHI Philosophy</td>
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<td>PHY Physics</td>
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<td>PLS Political Science</td>
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<td>PREQ Prerequisite</td>
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<td>PSY Psychology</td>
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<td>RDG Reading</td>
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<td>REC Recreation</td>
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<td>SEI Special Education-Emotionally Impaired</td>
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<td>Sem Semester</td>
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<td>SFD Social Foundations</td>
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<td>SGN Special Education-General Courses</td>
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<td>SHI Special Education-Hearing Impaired</td>
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<td>SLD Special Education-Learning Disabilities</td>
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<td>SLI Special Education-Speech and Language Impaired</td>
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<td>SMI Special Education-Mentally Impaired</td>
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<td>SPA Specialist in Arts</td>
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<td>SPC Statistical Process Control</td>
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<td>SPI Special Education-Physically and Otherwise Health Impaired</td>
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<td>SPN Spanish</td>
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<td>SOC Sociology</td>
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<td>TESOL Teaching English to Speakers of Other Languages (Program)</td>
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<td>TOEFL Test of English as a Foreign Language</td>
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<td>TSL Teaching English to Speakers of Other Languages (Courses)</td>
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<td>TWE Test of Written English</td>
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<td>W Withdrawal</td>
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<td>WMS Women's Studies</td>
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<td>ZOO Zoology</td>
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EASTERN MICHIGAN UNIVERSITY

Ypsilanti, Michigan 48197

THE INSTRUCTIONAL YEAR

The instructional year is divided into two semesters of 15 weeks each, a spring session of seven and one-half weeks and a summer session that offers both six week and seven and one-half week courses. In addition, workshops of one to three weeks duration are offered. Students who have satisfied admission requirements may enroll at the beginning of any semester or session.

GRADUATE SCHOOL CALENDAR

Winter Semester, 1988

Classes begin .................. January 11
Winter recess .................. March 6-13
Easter recess .................. April 1-3
Commencement .................. April 23
Winter semester closes ........ April 30

Spring Session, 1988

Classes begin .................. May 3
Memorial Day recess ............. May 29
Spring session closes ............ June 23
Graduation date ................. June 23
(no commencement exercises)

Summer Session, 1988

Classes begin .................. June 26
Independence Day recess ........ July 4
Six week session closes .......... August 4
Summer session closes .......... August 18
Graduation date ................. August 18
(no commencement exercises)

Fall Semester, 1988

Classes begin .................. September 7
Thanksgiving recess .............. November 24-27
(no classes after 5 p.m., 11/24)
Commencement .................. December 18
Fall semester closes ............ December 20

Winter Semester, 1989

Classes begin .................. January 9
Winter recess .................. March 5-12
Eastern recess .................. March 24-26
Commencement .................. April 22
Winter semester closes ........ April 29

Spring Session, 1989

Classes begin .................. May 3
Memorial Day recess ............. May 29
Spring session closes ............ June 23
Graduation date ................. June 23
(no commencement exercises)

Summer Session, 1989

Classes begin .................. June 26
Independence Day recess ........ July 4
Six week session closes .......... August 4
Summer session closes .......... August 18
Graduation date ................. August 18
(no commencement exercises)
ACCREDITATION

Eastern Michigan University is accredited by the North Central Association of Colleges and Secondary Schools, the National Council for Accreditation of Teacher Education, the American Assembly of Collegiate Schools of Business, the National Association of Schools of Music, the American Speech and Hearing Association and the National League for Nursing. The specialist’s degree is the highest degree approved.

GOVERNMENT OF THE UNIVERSITY

The 1963 constitution of the state of Michigan places Eastern Michigan University under a separate board consisting of eight members appointed by the governor. It is known as the Board of Regents of Eastern Michigan University. Financial support for the University comes from tax monies paid by the people of Michigan and student tuition and fees.

BOARD OF REGENTS

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Geraldine M. Ellington, Detroit
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Howard Ross, Assistant Dean, Graduate School
Ira M. Wheatley (Acting), Dean, College of Arts and Sciences
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Elton A. Devine (Acting), Associate Dean, College of Business
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Mary A. Green, Associate Dean, College of Education
Elizabeth C. King, Dean, College of Health and Human Services
Alvin E. Rudisill, Dean, College of Technology
Courtney McAnuff, Dean of Admissions and Financial Aid
Paul McKelvey, Dean, Division of Continuing Education
Bette White, Dean of Students

DEPARTMENT HEADS

College of Arts and Sciences
Art................. John E. Van Haren
Biology............ Herbert H. Caswell, Jr.
Chemistry........... Judith T. Levy
Communication and Theatre
Arts.............. Dennis M. Beagen
Computer Science... George E. Haynam
Economics........... Young-lob Chung
English Language and Literature (Acting)..... James A. Reynolds
Foreign Languages and Bilingual Studies........ Jean S. Bidwell
Geography and History and Philosophy (Acting)..... James C. Walz
Geology........... Elwood J.C. Kureth
Mathematics........ Donald R. Lack
Music............... James B. Hause
Physics and Astronomy........... Daniel Trochet
Political Science..... James D. Johnson
Psychology.......... Barry A. Fish
Sociology........... Jay Weinstein

College of Business
Accounting and Finance (Acting)..... Moshe Sharifi
Management........ Floyd A. Patrick
Marketing.......... Robert J. Williams
Operations Research and Information Systems...... V.M. Rao Tummala

College of Education
Health, Physical Education, Recreation and Dance........ Patric L. Cavanaugh
Leadership and Counseling............... Jack D. Minzey
Special Education (Acting)..... Kathleen Quinn
Teacher Education........ Marvin Pasch

College of Health and Human Services
Human, Environmental and Consumer Resources..... Elizabeth A. Rhodes

College of Technology
Business and Industrial Education........ H. James Roble
Industrial Technology........ Everett N. Israel
Interdisciplinary Technology........ Paul Kuwik
THE UNIVERSITY

Eastern Michigan University was founded by the state Legislature in 1849. While originally established to train teachers, its major purpose was always broadly interpreted and gave special emphasis to instruction in the liberal arts, the sciences and other areas vital to the background of well-qualified educators.

The University's emphasis on the liberal arts, social and natural sciences, business and applied science was formally recognized by legislative action in 1959 when Eastern was designated to be a multi-purpose university. Accredited undergraduate and graduate degree programs are offered by the College of Arts and Sciences, the College of Business, the College of Education, the College of Health and Human Services, and the College of Technology.

Graduate education was inaugurated in 1938 when programs were conducted in cooperation with the University of Michigan. In 1953 Eastern gained approval to offer its own graduate programs.

Eastern Michigan University continues to establish new graduate programs in order to meet the developing needs of students and society. Currently The Graduate School offers more than 50 graduate programs leading to a master's degree. The University has also been cognizant of its educational responsibilities beyond the master's degree. Specialist in Arts degree programs have been established in a number of areas to provide advanced graduate study for persons seeking professional careers in educational institutions.

Eastern Michigan University is located in Ypsilanti, near the Detroit metropolitan area, which places it in one of the world's great industrial centers.

Detroit Metropolitan Airport is 15 miles from campus. Major east-west and north-south expressways provide easy access to the University from any point within Michigan and the Midwest.

Students wishing to extend their social, cultural and recreational experiences beyond the campus will find extensive opportunities for doing so in Detroit—a 45 minute drive from campus. The resources of The University of Michigan at Ann Arbor are only eight miles away. Scenic lakes are also within easy driving distance.

The University provides all of the resources of a growing multi-purpose university. Faculty, staff, physical plant and related facilities are available to accommodate an enrollment of approximately 23,500 students. A highly professional faculty provides excellent classroom instruction. On-campus housing for almost 5,200 persons is provided in residence halls and both single and family student apartments.

The central campus of the University is located adjacent to the Huron River. The west campus, a tract of 182 acres, provides modern facilities for athletics and physical education, physical plant and other service functions and fine living accommodations for student families.

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CIVIL RIGHTS POLICY

Eastern Michigan University shall not discriminate against any person because of race, color, religion, creed, sex, national origin or ancestry. Further, the University shall work for the elimination of improper discrimination in the areas listed above (1) in organizations recognized by the University, and (2) from non-University sources where students and employees of the University are involved.

STATEMENT OF EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION POLICIES

Eastern Michigan University admits students of either sex, any race, color and national or ethnic origin to all the rights, privileges, programs and activities accorded to students at this University. This University does not discriminate against students on the basis of sex, race, color or national and/or ethnic origin in the administration of its educational policies, admissions policies, scholarships and loan programs, athletic and other University-administered programs. Further, it is the policy and practice of Eastern Michigan University to take affirmative action in all personnel matters.

TITLE IX OF THE EDUCATION AMENDMENTS OF 1972

It is the policy of Eastern Michigan University to comply with Title IX of the Education Amendments of 1972 and its Regulation, which prohibit discrimination on the basis of sex. Anyone who believes that in some respect Eastern Michigan University is not in compliance with Title IX and its regulations should contact the Executive Director of Human Resources at (313) 487-1052, 311 King Hall.

REHABILITATION ACT OF 1973

In its programs, activities and employment, Eastern Michigan University does not discriminate on the basis of handicap. Anyone who believes that in some respect Eastern Michigan University is in compliance with the Rehabilitation Act and its regulations should contact the Executive Director of Human Resources at (313) 487-1052, 311 King Hall. Handicapped individuals who are otherwise qualified for admission are invited to apply.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

In compliance with the Family Educational Rights and Privacy Act, Eastern Michigan University assures that any person who is or has been in attendance as a student at EMU has access to his/her educational records. Furthermore, such individual's right to privacy is assured by limiting the transferability of records without the student's consent.

The following are matters of public record and may be included in publications or disclosed upon request without consent: the student's name, address, telephone listing, date and place of birth, major field of study, participation in recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Registration documents or student organizations that contain the names and addresses of the officers and the statement of purpose of the organization are also considered public information. These documents are available in the Campus Life Office, 221 Goodison Hall.
THE GRADUATE SCHOOL
POLICIES AND INFORMATION
ORGANIZATION

The Graduate School administers all graduate education at Eastern Michigan University. The dean serves as the chief executive officer and is charged with providing leadership for development of graduate education, the responsibility for adherence to educational policies and standards and for the effective operation of The Graduate School.

The Graduate School reserves the right to make modifications or changes in the curriculum pattern, admission standards, course content, degree requirements, tuition or fees at any time without advance notice. The information contained in this catalog supplement is not to be considered as a binding contract between The Graduate School and the student.

The Graduate Council, with a membership of 25 persons, serves as a policy recommending body and engages in planning for the orderly development of graduate education. It consists largely of faculty, both elected and appointed, and four graduate students. A current roster may be obtained from the Graduate Dean's Office.

OBJECTIVES

The Graduate School at Eastern Michigan University desires to encourage graduate education that establishes or upgrades professional competence by providing programs designed to train students for careers in areas such as teaching, school administration, counseling, business, etc.; that prepares individuals for more advanced academic work, particularly in the academic disciplines; that provides students the knowledge of research techniques and the opportunity for practicing research pertinent to their specific disciplines; and that serves the unique needs of students by providing post-baccalaureate educational opportunities for individuals and groups at convenient geographic locations and in special or individualized modes.

Faculties within all colleges and departments continually strive to meet the educational needs of graduate students. A variety of programs has been authorized and accredited, and others are in the process of development. Although formal graduate study programs have been established in many academic areas, there is sufficient flexibility in each program to enhance the professional goal of each individual student.

PROGRAMS

The University offers graduate work leading to several types of academic degrees, including the Master of Arts, Master of Science, Master of Business Administration, Master of Public Administration, Master of Business Education, Master of Fine Arts, Master of Individualized Studies, Master of Liberal Studies and Specialist in Arts. Programs leading to these degrees are administered by the departments in the respective colleges. Departments that offer more than one option within their degree programs are identified.

MASTER'S DEGREES

College of Arts and Sciences

Applied Economics
Art
Education
Studio
Biology
Community College Teaching
Ecosystem (Aquatic and Terrestrial)
General Biology
Physiology
Chemistry
Communication
Oral Interpretation
Public Address
Criminology and Criminal Justice
Development, Trade and Planning
Drama/Theatre for the Young
(MA, MFA)
Economics
English
Children's Literature
English Linguistics
Literature
Written Communication
Fine Arts (MFA)
General Science

Geography
Cartography and Remote Sensing
Environmental Studies
Land Use Analysis
Man and His Works
Physical Geography
Historic Preservation Administration
Heritage Interpretation Planning
History Language and International Trade
Liberal Studies
Social Studies and American Culture
Women's Studies
Mathematics
Music
Choral Music
Music Education
Music Literature
Music Theory-Literature Performance
Piano Pedagogy
Physics
Physics Education Psychology
Clinical
Clinical Behavioral General
Public Administration
Social Science
Sociology
Family Specialty
Spanish (Bilingual-Bicultural Education)
TESOL (Teaching English to Speakers of Other Languages)
Theatre Arts
Arts Management
Drama/Theatre for the Young

College of Business

Accounting
Business Administration
Accounting Information Systems
Computer-Based Information Systems
Data Base Management
Financial Accounting
Finance
General Business
International Business
Management Science Marketing
Organization Development
Personnel and Industrial Relations
Tax Accounting
Computer-Based Information Systems
Organizational Behavior and Development
The Master of Liberal Studies (M.L.S.) degree program is a relatively new concept in graduate education. This innovative concept provides for an individualized approach to graduate study. It allows students the opportunity to help design a program of study that effectively combines two or more complementary academic disciplines and culminates this academic experience by providing relevant experiential training. This approach to graduate education provides an opportunity for students to tailor a program of study that will best meet their personal, academic and career interests.

The Master of Liberal Studies degree program has been flexibly designed to allow for the development of a cluster of options, each following the same basic pattern. These options center on interdisciplinary themes in technology and in the humanities, the natural sciences, the social sciences, the arts, women's studies and human values. Each specific option will establish a primary concentration and identify two or more complementary concentrations that will give the student a wide selection of courses in various academic disciplines. Each option will also include the opportunity for a culminating experience. In order to fulfill the basic program requirements for each option the student does the following:

(one primary concentration)
1. identifies a primary concentration within the option and selects 12 semester hours from the courses listed;

(two complementary concentrations)
2. identifies at least two complementary concentrations and selects from the courses listed in each a total of 12 semester hours;

(electives)
3. electives may be taken from the pool of approved courses or the student may petition the Steering Committee for the concentration to take electives from outside the pool. Zero to six hours of electives.

(a culminating experience)
4. identifies a seminar, independent study, internship or practicum as a culminating experience (development of a paper, project, essay, study abroad or further readings) for zero to six semester hours. Three of the six hours may be electives.

Three specific areas of concentration are available: social science and American culture, women's studies, and technology.

The master's degree program in individualized studies is designed to serve the needs and interests of students whose occupational, vocational or educational goals are not met by other graduate degree programs offered at Eastern Michigan University. This program is structured so as to assure a quality graduate level experience, while making provision for flexibility and innovation in graduate study.

Each applicant is expected to develop a set of specific goals and objectives for the proposed program of study with the assistance of two faculty members. The applicant and advisers develop a structured sequence of courses that has academic integrity and that meets the goals and objectives of the program. The resulting proposal and program of study are submitted to a Supervising Committee composed of members of the graduate faculty for review and recommendation. Applicants interested in this program must apply at least six months prior to the enrollment period in which they wish to begin their studies.

For additional information regarding the master's degree program in individualized studies, please contact The Graduate School Office, 116 Pierce Hall.

THE CERTIFICATE OF ADVANCED STUDIES IN CURRICULUM AND INSTRUCTION (CASC)

The Certificate of Advanced Studies in Curriculum and Instruction (CASC), a 30-hour post-master's program, offers an opportunity for post-master's teachers to select study experiences that are specifically related to their current professional needs. There are no predetermined course requirements. Advisors approve program choices that teachers make in accordance with their
individual desires for professional growth.

CASC is offered in response to the need for relevant, flexible, individualized programs that will enable career teachers to keep abreast of new developments and to respond to the professional challenges in their classrooms and in their school districts.

A teaching certificate, a master's degree from an accredited university and a minimum of one year's teaching experience are prerequisites to acceptance in the program.

MICHIGAN INTERCOLLEGIATE GRADUATE STUDIES PROGRAM

The Michigan Council of Graduate Deans offers a guest scholar program, Michigan Intercollegiate Graduate Studies (MIGS), which enables graduate students of Michigan public institutions offering graduate degree programs to take advantage of unique educational opportunities such as special courses, workshops, field experience and similar experiences. The MIGS program is available at the following member institutions: Andrews University, Central Michigan University, Eastern Michigan University, Grand Valley State Colleges, Michigan State University, Michigan Technological University, Northern Michigan University, Oakland University, Siena Heights College, University of Detroit, University of Michigan, Wayne State University and Western Michigan University.

Students interested in additional information should contact The Graduate School Office, 116 Pierce Hall.

ADMISSION

It should be understood that the admission policies presented are minimum standards and that many departments have established criteria above these minimums. For this reason, applicants for degree admission may have to meet additional requirements established by departments. These requirements often include admission tests, valid teaching certificates, letters of recommendation and/or personal interviews and grade point averages above the minimum established by The Graduate School. Special student status.

Anyone planning to enroll in graduate level courses must be admitted to The Graduate School through one of the following two admission categories: degree admission or special student status.

REQUIREMENTS

Master's Degree

Degree admission requires that the applicant hold a bachelor's degree from an accredited college or university and possess a minimum undergraduate grade point average of 2.50 or 2.75 in the last half of the undergraduate program. Applicants who do not meet these criteria may be considered for admission into some programs in accordance with a procedure called alternative admission, which requires the completion of either 10 or 12 hours of selected graduate work at EMU and the achievement of a grade point average of 3.3 ("B + "). At least six of the hours must be taken in the department in which the admission is sought and must be approved by the departmental coordinator of advising. Applicants who do not possess a 2.50 minimum and wish to pursue degree admission through this alternate route should contact The Graduate School Office. The Graduate School will provide application forms for this purpose as well as a list of those departments having alternative admission.

Specialist's Degree

A minimum grade point average of 3.3 ("B + ") in the master's degree program is required for admission to the specialist's degree. For those departments admitting students into the specialist's degree directly from the bachelor's degree, a minimum undergraduate grade point average of 2.75 is required. Departments may establish standards higher than this minimum.

Special Student

Special students may enroll under this status for any of the semesters or sessions (fall, winter, spring or summer) and there is no limit to the number of hours a special student may earn. However, students will be subject to course prerequisites. Also, a student can not earn a degree with special student status. Students can transfer from special student status to degree status if they meet departmental and Graduate School requirements (see Transfer of Credit to Degree Programs from Special Student status, page 13). Policy states that a student must complete a minimum of 10 semester hours after admission to the degree program. Special students can earn a graduate certificate in such programs as historic preservation, planning and social work. However, for the purpose of teacher certification and for professional licensing, the submission of official transcripts is necessary.

Credits earned do not automatically apply toward a degree program but are dependent upon admission to The Graduate School, the requirements of the program, recommendation by an adviser and the approval of The Graduate School.

Teacher Certification

Students interested in taking graduate courses for the purpose of teacher certification may do so as special students (described below).

Guest Students

Students who wish to earn graduate credit at Eastern for transfer to the parent institution may do so as special students (described below). Guest students in the College of Business must meet the standards for regular admission to business programs.

Second Bachelor's Degree

Beginning fall semester 1987, all students seeking a second bachelor's degree or another undergraduate major/minor will apply for admission as an undergraduate student through the Admissions Office, 214 Pierce Hall.

PROCEDURES FOR GRADUATE ADMISSION

Degree Status

Complete and submit the application form to The Graduate School Office.

Submit official transcripts of all undergraduate and graduate credit at each institution attended.

Where necessary, have official scores from national examinations submitted (Departments requiring test scores state this in The Graduate Catalog.)

All application materials should be received by The Graduate School 60 days prior to the beginning of the semester or session in which enrollment
international students applying for admission must provide two letters of recommendation, present evidence of proficiency in the English language, meet the minimum academic requirements, show that they currently hold or will hold a baccalaureate degree from an institution outside the United States; and submit evidence of proficiency in the English language.

For admission, international students must:
- meet the minimum academic requirements for admission to The Graduate School (e.g., a bachelor's degree or its equivalent from an accredited institution);
- submit evidence of proficiency in the English language;
- present a statement of financial responsibility;
- provide two letters of recommendation from administrators or professors in the college or university from which the applicant holds a bachelor's degree; and
- submit official scores in a standardized test (GRE, GMAT, MAT) if required for admission to the selected degree program.

The Graduate School requires that all international students applying for admission and residing in this country or abroad demonstrate proficiency in the use of the English language. This may be done one of two ways:

1. Taking the Test of English as a Foreign Language (TOEFL) and the Test of Written English (TWE).

Students admitted with an official (not institutional) score of 80 or above on the Michigan English Language Assessment Battery (MELAB) or of 500 or above on the Test of English as a Foreign Language (TOEFL) and a score of 5/6 (determined by departmental requirement) on the Test of Written English (TWE) will not be required to take any ESL courses. They may choose to take an ESL class if they wish to further improve their ability.

2. Taking the Michigan English Language Assessment Battery (MELAB), formerly the Michigan Test, at the English Language Institute, University of Michigan, Ann Arbor, Michigan.

For information on these two tests, write or telephone:

Test of English as a Foreign Language
Education Testing Service
Princeton, New Jersey 08540
Telephone: 1-609-921-9000

English Language Institute
University of Michigan
Ann Arbor, Michigan 48109
Telephone: 1-313-764-2416

The scores received on the TOEFL or the MELAB must be submitted to The Graduate School Office before consideration can be given to the student's application.

ENGLISH AS A SECOND LANGUAGE (ESL)

English as a second language courses are taught in the Department of Foreign Languages and Bilingual Studies.

Three levels of ESL instruction are offered: intermediate, advanced and academic support, in both fall and winter terms. Only advanced and academic support levels are offered in the combined spring-summer term.

Students admitted with an official (not institutional) score of 80 or above on the Michigan English Language Assessment Battery (MELAB) or of 500 or above on the Test of English as a Foreign Language (TOEFL) will not be required to take any ESL courses. They may choose to take an ESL class if they wish to further improve their ability.

Students admitted with a Michigan Test score between 77 and 80 or a TOEFL score between 475 and 500 must take six credit hours of English: ESL 412 and ESL 414 or 416.

Students admitted with scores of less than 77 or 475 are required to take the departmental placement test before registering. This test is usually given the week prior to the beginning of the semester. All students required to take this test must be on campus at that time.

Depending upon the results of the placement test, students will be placed in either part-time or full-time English (two, three, four or five courses of ESL) during their first semester.

Those students taking part-time English will be allowed to register for other University classes. Students placing in full-time English may not take any other University courses until a later semester. Some students may require two consecutive semesters of full-time English before they can register in other courses.

Once placed in ESL courses, students must complete each course with a grade of "C" or better. Successful completion of a course allows the student to move on to the next higher level of that course in the following semester. Students starting below the 400-level must continue to enroll in ESL courses until two 400-level courses are taken. Students must repeat all ESL courses in which they receive a "C-" or below.

When students have successfully completed ESL 412 and ESL 414 or 416, their admission status is changed from conditional to regular.

Admission status is based on the first English proficiency score that students send to the University. If a later test results in a higher score, it should also be sent to the Admissions Office. All scores must arrive in the Admissions Office two weeks before the first day of the term.

Failure to enroll in the required ESL courses during the first semester and any required subsequent semesters will result in the cancellation of University
enrollment and a possible loss of tuition for that semester.

Regular University academic probation and dismissal policies apply to students who are enrolled in ESL.

Fall Term
Intermediate ESL 210, 212, 214, 216
Advanced ESL 310, 312, 314, 316
Academic Support ESL 412, 414, 416

Winter Term
Intermediate ESL 210, 212, 214, 216
Advanced ESL 310, 312, 314, 316
Academic Support ESL 412, 414, 416

Spring/Summer Term
Advanced ESL 310, 312, 314, 316
Academic Support ESL 412, 416

The following is a brief description of the ESL courses:

Grammar
ESL 210 Intermediate Grammar teaches the basic components of the simple sentence.
ESL 310 Advanced Grammar presents the formation and usage of clauses, the sequence of verb tenses in complex sentences and the more refined uses of English grammar.

Writing
ESL 212 Intermediate Writing focuses on paragraph construction while teaching unity, cohesion and transition.
ESL 312 Advanced Writing teaches rhetorical patterns in composition length papers.
ESL 412 Academic Support Writing continues practice with rhetorical patterns in compositions and guides students through the process of researching, outlining and writing an original research paper.

Reading
ESL 214 Intermediate Reading moves from personal narratives to informational reading in simplified English. Vocabulary developing techniques and reading skills are taught.
ESL 314 Advanced Reading continues to provide practice in reading and analyzing unsimplified passages of greater length and linguistic complexity.
ESL 414 Academic Support Reading promotes reading in specialized fields at professional levels and provides practice in outlining, summarizing and synthesizing ideas from different sources.

Speaking/Listening
ESL 118 Elementary ESL Lab must be taken concurrently with ESL 316.
ESL 216 Intermediate Speaking/Listening provides practice in sustained interchange of social conversation and in discreet point listening.
ESL 316 Advanced Speaking/Listening continues to develop conversational skills and prepares students to present short monologues and comprehend short lectures. Must be taken concurrently with ESL 118.
ESL 416 Academic Support Speaking/Listening focuses on academic oral/aural skills: lecture comprehension, note-taking, essay exam preparation and group speaking strategies.

English for Special Purposes
The Department of Foreign Languages and Bilingual Studies also offers courses for non-native speakers preparing to enter the specialized fields of business and technology. These courses develop language skills necessary for professional settings.

GRADUATION REQUIREMENTS

Before receiving a diploma, certain requirements must be fulfilled and it is the student’s responsibility to see that all are met.

GRADUATION FEE
A non-refundable graduation fee is to be paid when a student makes application for graduation.

APPLICATION FOR GRADUATION
Candidates for graduation must submit to The Graduate School Office a Diploma Application at the time of registration for the semester or session in which they plan to complete requirements for a graduate degree.

Fall registration for December graduation
Spring registration for June graduation
Summer registration for August and October graduation

Diploma applications may be obtained in The Graduate School Office. The completed application, together with the application fee, should be turned in at the Cashier’s Office, Briggs Hall.

FAILURE TO APPLY FOR GRADUATION WILL RESULT IN A DELAY IN RECEIVING THE DEGREE.

A candidate for graduation who enrolls at another college or university for credit to be transferred to Eastern Michigan University and applied toward meeting degree requirements must submit an official transcript of such credit not later than one month prior to the closing date of the semester in which the degree is to be awarded. Delay of at least one enrollment period in granting the degree will result if transfer credit has not been received by that time. Grade reports and/or letters from instructors will not be accepted in lieu of official transcripts.

Students completing their degree work at the close of the summer session should expect to receive their DEGREE VERIFICATION letter two or three weeks after the close of the session.

SPECIAL REQUESTS FOR ADVANCE VERIFICATION CANNOT BE HONORED. The student’s degree recommendation letter documents the University’s degree verification process and can be used to inform any employer of the date when the student’s degree verification can be expected.

GRADE POINT AVERAGE REQUIREMENTS FOR GRADUATION

No student will be recommended and approved to receive a master’s degree unless the student has achieved a grade point of 3.0 (“B”). Some specialist’s degree programs require a 3.3 (“B+”) average for graduation. See Grading System, page 18.

The grade point average requirement for graduation applies to:
all graduate credit earned at Eastern
The minimum credit requirement for a master's degree is 30 hours, while 32 hours beyond the master's is required for a specialist's degree.

Some programs have credit requirements in excess of these Graduate School minimums.

A program of study must be on file in the Graduate School Office before a student can graduate.

Cognates are defined as those supportive and complementary courses that are related to the area of concentration and are outside the department and/or college in which the degree is to be earned. Each program of study should include cognates. The number of hours associated with the component (usually six) is determined by each department.

For the cognate requirement associated with the specific degree program(s) of interest, see program description and graduation requirement.

For a master's degree, no more than six hours of graduate credit in the following courses may be used to satisfy requirements of the degree program:

- **Special Topics**—course numbers 590, 591, 592, 679, 680, 681
- **Independent Study**—course numbers 697, 698, 699
- **Seminar**—course numbers 693, 694, 695, 696
- **Workshop**—course numbers 594, 595, 596, 597, 682, 683, 684, 685
- **Thesis/Final Project**—course numbers 690, 691, 692, 790, 791, 792

**RESIDENCY REQUIREMENT**

For a master's degree, at least six hours of graduate credit must be earned on campus at Ypsilanti. This requirement may also be met by enrollment in travel-study tours sponsored by Eastern Michigan University and at the facilities at the Kresge Environmental Center.

For the specialist's degree, at least 16 hours of credit must be earned on the campus at Ypsilanti. It is also expected that one semester or two summer sessions will be spent in full-time work on the campus.

**TIME LIMITATIONS**

All requirements for a master’s degree are expected to be completed within six years from the time of first enrollment. All requirements for a specialist's degree are expected to be completed within six calendar years if a master's degree is held at time of first enrollment, and within eight calendar years if a bachelor's degree is held at time of first enrollment. Graduate credit earned more than six/eight years respectively prior to the date on which the degree is to be granted may not, as a rule, be applied to meeting graduation requirements without validation. It is possible to validate out-of-date credit that is to be applied to a degree by the process of examination, depending upon the requirements of the program, the recommendations of the adviser, and the approval of The Graduate School Office.

**GENERAL REGULATIONS**

Once degree admission to The Graduate School has been granted, but prior to graduation, various policies and procedures regulate the pathway to the degree.

**ADVISING**

In an effort to provide guidance for all students who are granted admission to a graduate degree program, a system of advising has been established. Upon notification of admission to a degree program by The Graduate School Office, the student is given the name, office address and telephone number of the designated adviser. The advising program assists in the exploration of degree requirements, evaluation of applications for admission to a degree program, preparation of a plan of study, approval of program changes and application for a diploma.

Each prospective degree student is therefore encouraged to make use of this service, since a program of study is valid only when properly authorized by a designated adviser and when it conforms with the minimum requirements of The Graduate School. Students who desire advising prior to making a decision on a degree program should contact the assistant dean of The Graduate School.

Students who are interested in completing a provisional or continuing certificate should contact the Office of Academic Records and Certification for specific requirements. Because credits earned to satisfy certification do not apply automatically to a degree program, students seeking certification are also urged to contact a degree adviser if the completion of a master's program is contemplated for a later date.

**COORDINATORS OF ADVISING BY PROGRAM AREA**

**College of Arts and Sciences**

**Applied Economics:**
Raouf S. Hanna
703-D Pray-Harrold (487-0003)

**Art-M.A. (Studio), M.F.A.:**
David Sharp
Ford Hall (487-0465)

**Art-M.A. (Education):**
Christopher Bocklage
116 Ford Hall (487-1213)

**Biology:**
Dennis C. Jackson
316-B Mark Jefferson (487-0049)

**Chemistry:**
Edward L. Compere, Jr.
212 Mark Jefferson (487-2057)
Communication and Theater Arts:
Parker R. Zellers
102 Quirk (487-1152)

Criminology and Criminal Justice:
Werner Einstadter
712-C Pray-Harrold (487-0012)

Development, Trade and Planning:
Raouf S. Hanna
703-D Pray-Harrold (487-0003)

M.A., M.F.A. Drama/Theatre for the Young:
Patricia Moore Zimmer
104 Quirk (487-0031)

Economics:
Raouf S. Hanna
703-D Pray-Harrold (487-0003)

English:
James A. Reynolds
613-J Pray-Harrold (487-1363)

General Science:
Jon K. Wooley
303 Strong Hall (487-4144)

Geography:
Robert Ward
213 Strong Hall (487-3140)

C. Nicholas Raphael
118 Strong Hall (487-1480)

Historic Preservation Planning:
Marshall McLennan
225 Strong Hall (487-0232)

History and Philosophy:
Richard H. Abbott
702-N Pray-Harrold (487-0069)

Language and International Trade:
Jean S. Bidwell
Alexander Building (487-0130)

Liberal Studies
Social Science and American Culture:
Richard H. Abbott
702-N Pray-Harrold (487-0069)

Women's Studies:
Betty L. Barber
701 Pray-Harrold (487-1218)

Mathematics:
Kenneth Shiskowski
601 Pray-Harrold (487-1444)

Music:
Mary D. Teal
N-101 Alexander (487-1044)

Physics:
Richard Roth
303 Strong Hall (487-4144)

Physics Education:
Jon K. Wooley
303 Strong Hall (487-4144)

Psychology, Clinical/General:
Alida Westman
537 Mark Jefferson (487-1155)

Psychology, Clinical Behavioral:
Peter Holmes
513 Mark Jefferson (487-1155)

Public Administration:
Charles Monsma
714-H Pray-Harrold (487-0243)

School Psychology:
Gary Navarre
537-R Mark Jefferson (487-1155)

Social Science:
Richard H. Abbott
702-N Pray-Harrold (487-0069)

Sociology:
Patricia Ryan
712-S Pray-Harrold (487-0162)

Spanish (Bilingual-Bicultural Education):
Phyllis Noda
Alexander Building (487-0130)

TESOL (Teaching English to Speakers of Other Languages):
Cathy Day
219 Alexander Building (487-0433)

College of Education
Elementary Education, Early Childhood Education, Educational Psychology, K-12 Curriculum, Middle School Education, Reading, Secondary School Teaching, Social Foundations:
James T. Bushey
Barbara Cramer
234 Boone Hall (487-3260)

Certificate of Advanced Studies
in Curriculum and Instruction:
Robert Fisher
234 Boone Hall (487-3261)

Educational Leadership:
Jack D. Minzey
13 Boone Hall (487-0255)

Guidance and Counseling:
Benjamin W. Van Riper
13 Boone Hall (487-3270)

Physical Education:
John E. Sheard
233 Warner (487-0090)

Special Education, General:
Nancy Halmhuber
230 Rackham (487-3302)

Special Education, Speech and Language Impaired:
C. Wayne Fulton
231-A Rackham (487-4413)

College of Health and Human Services
Human, Environmental and Consumer Resources:
R. Elaine Found
206 Roosevelt (487-2490)

College of Technology
Business Education:
Robert A. Ristau
14 Sill Hall (487-4330/487-2071))

Industrial Education:
Harold E. PaDelford
14 Sill Hall (487-4330)

Industrial Technology:
John A. Weeks
112 Sill Hall (487-2040)

Liberal Studies Technology:
Wayne Hanewicz
122 Sill Hall (487-1161)
REGISTRATION INFORMATION

Students may not attend classes unless they are properly registered and have paid appropriate fees.

Permission to Register—New students who have satisfied all admission requirements and returning students who have not been enrolled during one of the four preceding enrollment periods, must obtain a Permit to Register from The Graduate School Office before attempting to register.

Registration—Graduate students register for on- and off-campus classes in the Registration Office, Briggs Hall, at times and in such manner as provided for in the class schedules issued each semester or session.

Advisor's Signature on the Enrollment Plan—An advisor's signature is required for students in degree programs in business, economics, geography, hearing impaired, history, industrial education, industrial technology, mathematics, music, psychology, public administration, social foundations, sociology, speech and language impaired. Other students enrolling in either business or industrial education courses also must obtain departmental advisor's signature before registering. Students on degree programs who do not obtain the advisor's signature assume full responsibility for their registrations. Courses that do not satisfy requirements on the student's program of study will not be applied toward the degree. Any course substitutions made in a degree program must be approved by the advisor. Written notification of course substitutions must be placed on file in The Graduate School Office.

Registration in Undergraduate Courses—Some upper division 400 level undergraduate courses are identified in this catalog as available for graduate credit. Graduate School authorization for graduate credit must be obtained by the student before enrolling in these courses.

Some departments make no provision for the use of upper division courses on a graduate degree program; others make only limited use. In no case, however, may the number of upper division courses exceed nine semester hours. See Undergraduate Courses for Graduate Credit on page 13.

Students should consult their department regarding its policy before seeking Graduate School authorization to enroll in upper division courses for graduate credit.

ACADEMIC LOAD

Twelve hours of graduate credit for the fall or winter semester is the usual full-time load. The usual full-time load for the spring or summer session is six hours. The coordinator of graduate advising and the dean of The Graduate School must approve programs in excess of this load.

The usual academic load for graduate students employed in remunerative work on a full-time basis is six credit hours per semester. Special permission for a program in excess of this may be obtained from their adviser and the dean of The Graduate School.

Since graduate assistantships are granted for the support of students making substantial academic progress, each person holding an assistantship is expected to enroll for a minimum of six credit hours per semester during the period of appointment. For the spring/summer session, two or three hours per session are required.

For Title IV programs and for veterans' benefits purposes, the following formula is used: (please note that per federal requirements, a student must be enrolled in at least four semester hours to be considered a half-time student)

Fall and Winter Semesters
maximum load: 12 hours
full-time student: eight-12 hours
half-time student: four to seven hours
less than half-time student: less than four hours

Spring/Summer Sessions
maximum load: eight hours
full-time and half-time student: four hours
less than half-time student: less than four hours

AUDITING COURSES

Graduate students who wish to audit a course must register for audit status and pay the same tuition and fees as for academic credit enrollment. No student may receive academic credit for audited courses. See class schedule for audit deadline.

REPEATING COURSES

For a variety of reasons, students sometimes find it desirable to repeat a course. When this occurs, the grade received in the second attempt is substituted for the first in the computation of the student's grade point average. However, the first grade remains on the record. A course may be repeated only once, and then only those courses in which grades of "E," "C -," "C," "C +" or "B -" were received the first time.

WITHDRAWAL

Policy and procedures have been established for withdrawal from the University and from individual classes. Because of this, appropriate procedures must be followed and non-attendance and/or non-payment of tuition does not absolve one of academic and financial responsibility nor does it constitute withdrawal.

Withdrawal from Individual Class(es)

First Three Weeks—Students who find it necessary to reduce their academic load may do so as part of the registration adjustment process at the Registration Office.

Fourth Through 10th Week—During this period a student completes a Request for Withdrawal from Class form in the Registration Office. The student will receive a grade of "W" for any course if officially withdrawn during this period.

Beginning with the 11th Week—Students may withdraw from individual classes with a grade of "W" for any reason up to one week before the end of the semester, providing the academic performance in each course (graduate or undergraduate) is a grade of "B" or better at the time of withdrawal. Poor academic performance is not recognized as a valid reason for withdrawal. Because of this, students not performing at least at "B" level will be denied permission to withdraw with a grade of "W." Exceptions may be granted when due to extended personal illness, verifiable by a physician's statement, or death in the student's family.

Withdrawal forms are obtained from the Registration Office. Prior to considering withdrawal, a student should consult with the instructor(s). Policies governing the refund of tuition and fees are to be found in another section of this catalog.

The spring and summer class schedules should be consulted for the calendar regulating withdrawals during these enrollment periods.
Withdrawal from All Classes

Students may withdraw from all classes (withdraw from the University) for a given enrollment period for any reason up to one week before the end of the semester and receive grades of "W" for all courses in which they are enrolled.

GRADING SYSTEM

The grades used in The Graduate School of the University are listed below together with their description and grade point values.

Grade Point per Semester Hour

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Credit/No Credit</th>
<th>Effective</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;A&quot;</td>
<td>Outstanding Performance</td>
<td>4.0</td>
<td>Fall 1979</td>
</tr>
<tr>
<td>&quot;A-&quot;</td>
<td></td>
<td>3.7</td>
<td></td>
</tr>
<tr>
<td>&quot;B+&quot;</td>
<td></td>
<td>3.3</td>
<td></td>
</tr>
<tr>
<td>&quot;B&quot;</td>
<td>Good Performance</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>&quot;B-&quot;</td>
<td></td>
<td>2.7</td>
<td></td>
</tr>
<tr>
<td>&quot;C+&quot;</td>
<td></td>
<td>2.3</td>
<td></td>
</tr>
<tr>
<td>&quot;C&quot;</td>
<td>Inadequate Performance</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>&quot;C-&quot;</td>
<td></td>
<td>1.7</td>
<td></td>
</tr>
<tr>
<td>&quot;E&quot;</td>
<td>Failing Performance</td>
<td></td>
<td></td>
</tr>
<tr>
<td>&quot;W&quot;</td>
<td>Denotes Withdrawal</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Credit/No Credit—The Graduate School awards Credit/No Credit in only those appropriate types of courses for inclusion on the approved list of Credit/No Credit courses. It is not a student prerogative to elect a course for Credit/No Credit. Only previously designated courses are available for such credit.

To receive credit for a Credit/No Credit course, a student must perform in a manner equal to the "B" level according to the judgment of the faculty supervising the student's work.

"I"—Incomplete—An "I" grade is awarded when these conditions prevail: illness or extenuating circumstances beyond the control of the student which have prevented completion of the required components of the course; academic performance for the completed portion of the course was equivalent to a grade of "B" or better.

In such cases, the instructor will provide the student and the department head with a statement of the reason or reasons for the "I" grade and will specify the amount and nature of the work required in order to remove the Incomplete.

An "I" grade must be removed within one calendar year from the end of the semester or session in which that grade was issued. The time for removal of an "I" may be extended upon written recommendation of the instructor and approval of the graduate dean. Such an extension will be granted only under unusual circumstances. THE INITIATIVE FOR CONVERSION OF AN "I" TO A LETTER GRADE RESTS WITH THE STUDENT. If not converted to a letter grade by the end of the one year period, the "I" will remain as a permanent part of the student's academic record.

"W"—Denotes Withdrawal—The grade of "W" will be assigned only when the previously described withdrawal process has been completed. If a student stops attending a class without officially withdrawing, the grade of "E" will be assigned for the course.

ACADEMIC PROBATION

AND DISMISSAL

Academic Probation

A graduate student is placed on academic probation at the end of the semester in which his/her cumulative grade point average in courses taken for graduate credit at Eastern Michigan University is less than 3.0 ("B" average) based on the student's completion of at least six graduate hours. A graduate student placed on academic probation who does not remove his/her probationary status at the end of the next two periods of enrollment (spring and summer equal one enrollment period) is dismissed from the University for academic reasons.

1. At the end of any semester in which a student’s cumulative grade point average falls below 3.0, he/she is placed on academic probation. A letter is sent to the student from The Graduate School indicating the probationary status.

2. In the case that a student’s cumulative grade point average is still below 3.0 at the end of the subsequent period of enrollment, the student will remain on academic probation.

3. A letter is sent to the student from The Graduate School indicating that enrollment in only one more semester will be allowed.

If the student's cumulative grade point average remains below 3.0 at the end of the third semester of probation, he/she is dismissed from the University.

When the student's cumulative grade point average rises to 3.0 or above during any probationary period, the student is removed from academic probation.

Dismissal Process

At the end of the third consecutive enrollment period in which the student has a cumulative grade point average of less than 3.0, the student is dismissed from the University. A letter of dismissal is sent to the student from The Graduate School.

After the dismissal letter is received, the student may appeal the expulsion from The Graduate School and the University by submitting an appeals petition (letter form) for re-entry. This petition should include information that reveals the causes of the student’s academic problems, the modifications/changes in the student's individual situation which have occurred and how such will presumably help to rectify the situation, and the student’s proposed plan of action to become successful in his/her graduate studies.

Appeal Process

The dean of The Graduate School will initiate the appeals process upon receipt of the appeals petition.

A. The dean of The Graduate School will notify the chairperson of the Appeals Board.

B. An appeals hearing is to be held within 30 working days of the receipt of the appeals petition.

C. The appeals hearing will adhere to the following guidelines.

1. A detailed record shall be kept of the hearing, preferably a taped sound recording.

2. The student shall be permitted an adviser. The adviser must be a member of the University community (staff, full-time faculty, or student).
The hearing shall be open unless the student requests a closed hearing.

The student may call witnesses and the Appeals Board may question the witness called.

All deliberations of the Appeals Board will be in executive sessions.

The Appeals Board

A. The Appeals Board, which will serve for one year, will consist of a chairperson and four members.

1. The chairperson will be selected by the dean of The Graduate School from the membership of the Graduate Council.

2. Two members of the Appeals Board will be selected by the dean of The Graduate School from the membership of the graduate faculty.

3. Two members of the Appeals Board will be selected by the dean of The Graduate School from the student members of the Graduate Council.

B. The chairperson does not have voting rights except in the case of a split decision.

Additional Appeals

An additional appeal will be considered only if new evidence is presented.

TRANSFER OF CREDITS TO DEGREE PROGRAMS

From Other Institutions

Of the total number of credits required on a master's degree program, a minimum of 18 semester hours must be taken at Eastern Michigan University; for specialist's degree programs (the 32 hours required beyond the master's) a minimum of 24 hours must be taken at this University. Any graduate credit transferred must:

- be applicable to the degree program;
- have associated with each course a grade of "B" or higher;
- be viable in terms of the six year time limitation for completion of degree requirements;
- appear on an official graduate transcript from an accredited degree granting institution;
- be upon recommendation of the adviser and the approval of The Graduate School.

Such credits are recorded on the student's permanent record card only when a program of study is on file in The Graduate School office.

From Special Student Status

Students admitted to special student status may apply for admission to a degree program after meeting all special entrance requirements of the academic area of specialization selected. Admission Transfer Request forms are available in The Graduate School Office and must be submitted to that office at least two months prior to the semester or session that transfer is contemplated. A request for admission to a degree program will be approved only upon written recommendation of the coordinator of graduate advising in the area of specialization.

Credits earned while on special student status do not automatically apply to the requirements of a degree program. Transfer of credits depends upon the requirements of the program, the recommendation of the adviser, and the approval of The Graduate School Office. A student transferring from special student status must complete a minimum of 10 graduate hours after admission to a degree program.

From a Previous Master's Degree

On occasion, individuals may wish to obtain another master's degree. Appropriate credit from a previous master's degree may be applied to the second program under these conditions:

- the degree be in a discipline different from the previous master's degree;
- not more than six semester hours of appropriate credit may be applied.

UNDERGRADUATE COURSES FOR GRADUATE CREDIT

1. Effective with the winter semester 1982, no more than three credits of 300-level course work are permitted in the earning of any graduate degree at Eastern Michigan University. (This will affect new students only and will not be applied retroactively to students admitted prior to the winter semester 1982.)

2. Effective with the winter semester 1983, no 300-level course work is permitted in the earning of any graduate degree at Eastern Michigan University. (This will affect new students only and will not be applied retroactively to students admitted prior to winter semester 1983.)

3. Effective with the winter semester 1982, no more than nine credits of undergraduate (300-and 400-level combined) course work are permitted in the earning of any graduate degree at Eastern Michigan University. (This will affect new students only and will not be applied retroactively to students admitted prior to the winter semester 1982.)

COURSE NUMBERING SYSTEM

300: Prior to winter semester 1983, The Graduate School approved graduate credit for selected junior (300-level) courses. For information on availability of graduate credit, see Undergraduate Courses for Graduate Credit.

400-500: For advanced undergraduates and graduate students. Lists of senior level courses available for graduate credit are to be found toward the end of the departmental sections in the Graduate Catalog. The 500 numbered courses are open to advanced undergraduates under existing policies; see page 21.

600: For graduate students only.

700: Courses that are utilized on specialist's degree programs and other advanced level graduate work as well as the master's in fine arts.

REGARDING TEACHER CERTIFICATION

Most questions regarding teacher certification should be directed to:

Provisional Certificate:
Office of Academic Records and Certification
Room 5 Pierce Hall
Ypsilanti, Michigan 48197
(313) 487-4111
Continuing or Renewal Certificate:
Nancy L. Daub, Associate Director
Academic Records and Certification
Room 5 Pierce Hall
Ypsilanti, Michigan 48197
(313) 487-4111

In some unusual circumstances it may be desirable to seek information from the state office. In those cases, write to:

Michigan State Department of Education
Teacher Education and Certification Section
Box 30008
Lansing, Michigan 48909

Students who seek provisional teacher certification must be admitted to the College of Education. Among the prerequisites for admission are a minimum overall undergraduate GPA of at least 2.50 and a minimum GPA of 2.50 in the major or three minors. In addition, applicants are required to take the Pre-Professional Skills Test. More information concerning admission standards and procedures is available in the College of Education Admissions Office, Room 101, Boone Hall.

Provisional Certification

(Students who hold a bachelor’s degree)

Graduates of Michigan institutions:
A graduate of a Michigan institution must be recommended for certification by a Michigan teacher training institution. The certificate will usually be recommended by the institution offering the professional education program. When part of the professional education courses were completed at the degree granting institution, it may be advantageous to ask that institution to make the recommendation and approve the balance of requirements being completed at Eastern Michigan University.

Graduates of approved out-of-state teacher training institutions:
1. Persons with an earned bachelor’s degree who hold a currently valid teaching certificate in another state based on the completion of an approved teacher education program in that state may apply to the Michigan Department of Education for a Michigan provisional certificate. Application forms are available in the Academic Records and Certification Office, Room 5 Pierce Hall.
2. Persons who have completed 12 or more academic credit hours on an education program at a regionally accredited out-of-state institution approved for teacher training may apply to the Michigan Department of Education for an evaluation of their credentials to ascertain what courses they will need to take to qualify for a Michigan provisional certificate. Application forms are available in the Academic Records and Certification Office.

The student then applies for admission to The Graduate School and submits a copy of the plan of work prepared by the Michigan Department of Education to The Graduate Office.

3. Graduates who do not fit category 1 or 2 must be recommended for certification by a Michigan teacher training institution. Although requirements vary depending upon the curriculum pursued, the basic minimum requirement for recommendation for certification is normally 30 semester hours work with Eastern Michigan University. Information about the specific requirements for certification may be obtained from the EMU Academic Records and Certification Office. A written plan of work will be provided on request, following admission to The Graduate School.

Additional elementary provisional or secondary provisional certificate:
Persons seeking to qualify for an additional provisional certificate must complete a minimum of 12-18 semester hours of credit following the first certificate, that includes the appropriate methods courses and three hours of student teaching or proof of two years teaching experience appropriate to the level of certification sought. A written plan of work will be provided by the Academic Records and Certification Office on request, following admission to The Graduate School.

Additional teaching majors and/or minors: Persons who seek to broaden their teaching qualifications by the addition of majors and minors do so by completing the course work required.
1. Minor—a minimum of 20 hours in courses appropriate to the pure minor or 24 hours in a group minor.
2. Students should contact the

Use of Credit

Undergraduate credit earned to satisfy the requirements for a provisional certificate cannot apply to a graduate degree.

Graduate credit earned for a provisional certificate cannot apply to the requirements of a continuing certificate.

Graduate credit earned for a continuing certificate may apply to a graduate degree only if it meets the requirements of a degree program, the recommendation of the adviser and the approval of The Graduate School Office.

*To qualify for the continuing certificate, all candidates must also satisfy the Michigan Department of Education’s
Academic Records and Certification Office for information about course requirements. Departmental approval may also be required. A copy of the approved plan of study must be placed on file in The Graduate School Office.

Renewal of a Provisional Certificate:
Persons whose provisional certificate has been permitted to expire without having acquired three years of successful teaching experience may renew the certificate by completing 10 hours of approved credit after the issuance of the provisional certificate. Application to renew an expired certificate is made through an approved teacher training institution where a person has earned at least 100 hours of teaching methods requirements (effective July 1, 1983).

ENROLLMENT IN GRADUATE COURSES BY ADVANCED UNDERGRADUATES

An advanced undergraduate student in good academic standing at Eastern Michigan University may register for specified graduate courses if recommended by the adviser and approved by the dean of The Graduate School. Credit so earned may be used for only one of two purposes:

- to meet the requirements of the baccalaureate degree, and thus receive undergraduate credit;
- to apply towards a master's degree, and thus receive graduate credit.

To be eligible to enroll in graduate courses, an undergraduate student must meet one of two criteria:

1. hold undergraduate admission at Eastern Michigan University, have completed 76 hours or more of undergraduate credit and have a cumulative grade point average of 2.5 in all course work taken at Eastern Michigan University;
2. hold undergraduate admission at Eastern Michigan University, be a participant in the undergraduate Honors Program, have completed at least 55 hours of undergraduate credit and have written authorization from the director of the Eastern Michigan University Honors Program.

Advanced undergraduate students who hold guest or special admission in the undergraduate school are not eligible to enroll in graduate courses.

Permission to enroll in graduate courses as an advanced undergraduate should not prolong the completion of the undergraduate degree requirements.

The maximum number of graduate hours that can be taken as an advanced undergraduate student is 15. See Course Numbering System, page 19, for courses available to advanced undergraduates.

There are several restrictions on the use of credit earned in graduate courses by advanced undergraduates:

- Permission to take graduate courses does not represent degree admission to The Graduate School.
- Students desiring to continue graduate study and utilize the graduate credit earned in courses taken as an advanced undergraduate must apply and meet all requirements for admission to The Graduate School and degree program.
- Graduate courses taken for either undergraduate or graduate credit and taken prior to receipt of a provisional teaching certificate cannot be used to satisfy any requirement of the continuing certificate.

Advanced undergraduates are not permitted to enroll in 600/700 series courses.

INDEPENDENT STUDY

Independent study is designed to enable graduate students to pursue academic interests beyond those normally covered in conventional courses. Independent study is structured on a tutorial basis, affording opportunity for student and faculty interaction on a project of joint interest. No more than six hours of independent study may be used on a degree program.

Expectations Regarding Instructional Requirements

- A clearly defined proposal for the study is prepared by a student and approved by a professor before enrollment.
- Regular student/faculty meetings to monitor progress and to provide assistance are held.

Evaluation is established on the basis of the completed product.

THESIS

Aside from independent study, more opportunity for the degree student to demonstrate individual initiative and creativity is provided by a number of departments where the writing of the thesis is offered either as an option or as a requirement. Taken toward the end of a student's program of study, it serves as a capstone experience affording an opportunity for the integration of one's specialized subject matter. No more than six hours of thesis may be used on a degree program.

Guidelines and requirements governing this activity are available through the departments or The Graduate School Office.
GENERAL POLICIES AND INFORMATION

INFORMATIONAL BROCHURES

The Graduate School has published the following brochures that describe various services available to graduate students, and that are available at the Graduate Office, 116 Pierce Hall:
- University Services for Graduate Students
- Financing Graduate Study at Eastern
- Career Perspective on Graduate Education at Eastern
- Graduate Assistantships at Eastern Michigan University
- Minority Graduate Assistantships
- Graduate Fellowships at Eastern Michigan University

In addition, specific brochures or fact sheets about each of the graduate programs that the University offers are available upon request either from the appropriate department or the Graduate Office, 116 Pierce Hall.

MAJOR BUILDINGS AND OTHER FACILITIES

ALEXANDER MUSIC BUILDING
This building, completed in 1980, houses the Department of Music office, practice studios and large rehearsal halls.

The Department of Foreign Languages and Bilingual Studies is also housed in the Alexander Music Building.

BUSINESS AND FINANCE BUILDING
The Business and Finance Building houses Accounting, Purchasing and Payroll.

RICHARD G. BOONE HALL
Built in 1914 as an administration building, Boone Hall now houses the College of Education offices and classrooms.

WILBUR P. BOWEN FIELD HOUSE
The field house was completed in December 1955, and was named for the founder and long-time head of the Department of Physical Education. The complete field house floor has been hard surfaced and the eight-lap-to-a-mile track has been surfaced with Grasstex, providing one of the finest indoor tracks found anywhere. This facility also has a basketball court, three tennis courts, eight badminton and three volleyball courts in the infield. The current seating capacity for basketball is 5,500.

WALTER O. BRIGGS HALL
Originally constructed as the first unit of a field house, Briggs Hall was first converted to classroom use and has recently been converted to house the offices of Registration, Student Accounting and Cashier for the payment of tuition and room and board.

CAREER SERVICES CENTER
This facility, located in Goodison Hall, provides offices, records and interview rooms for career planning, student part-time and summer employment, and career placement for graduating seniors and alumni.

UNIVERSITY LIBRARY
The University Library, which opened at the beginning of the spring semester, 1967, provides more than five times the floor space and double the book capacity of the old Mark Jefferson Library. The seating capacity is 1,800 and there are more than 800,000 items available for use, including books, bound periodicals, documents and microforms. Most materials are on open shelves and are readily available for home or library use when not on reserve. The Media Services Center complements the library collection with non-book materials and a listening center.

The Instructional Support Center is also a part of the University Library.

R. CLYDE FORD HALL
The former Mark Jefferson Library, renamed R. Clyde Ford Hall, has been remodeled to provide office and classroom space for the Art Department as well as two television studios. The building originally was opened in 1929 and was remodeled in 1967 and 1982.

BERTHA M. GOODISON HALL
This building currently houses the offices of the Dean of Students, Student Government, Student Publications, Minority Affairs, Campus Life, Veterans' Affairs, Foreign Student Affairs, the Women's Commission, Upward Bound, International Studies, Humanities Program, Faculty Council, Continuing Education, Center for Afro-American Studies, the Career Services Center and student organization offices.

MARY GODDARD HALL
This building, erected in 1955, is primarily a residence hall but, in addition, houses the University Honors Program, classroom space for industrial education, the Office of Research Development and the Public Information Office.

J.M. HOVER LABORATORY
This building, completed in 1941, houses laboratories of the Departments of Biology, a greenhouse and plant laboratory and the Bio-career Center.

MARK JEFFERSON HALL
This building, completed in the fall of 1970, houses the departments of Chemistry, Biology and Psychology. This new building has completely equipped modern laboratories for these departments and greatly enhances the preparation of students in these fields of study.

JULIA ANN KING HALL
Renovated in 1971, Julia Ann King Hall houses the Nursing Education Department, the dean of the College of Health and Human Services, the Associated Health Professions Department, the Social Work Department, the University radio station WEMU-FM, and Human Resources, including Per-
named for Frederic H. Pease, longtime head of the Conservatory of Music, houses part of the Department of Music activities. The auditorium seats 1,700 and is the center for many University and civic activities. In the auditorium is the $100,000 Frederick Alexander Memorial Organ. Pease Auditorium is currently being renovated.

JOHN D. PIERCE HALL
Completed in 1948, this building replaced the original building of the University, which for a century honored the name of John D. Pierce, first superintendent of public instruction in the state of Michigan. The main administrative offices of the University are in this building.

PRAY-HARROLD CLASSROOM BUILDING
The Pray-Harrold Classroom Building houses the departments of English Language and Literature, History and Philosophy, Mathematics, Computer Science, the College of Business, and the University Computing Center. Located north of the University Library, the building was completed in June 1969.

DANIEL L. QUIRK, JR.
DRAMATIC ARTS BUILDING
Opened in 1959, this modern drama facility was added to in 1966 and renovated in 1985. The building now includes the handicapped-accessible Quirk Theatre seating approximately 400, the more intimate Sponberg Theatre seating 200, up-to-date scene and costume shops, radio facilities, classrooms and offices of the Department of Communication and Theatre Arts.

PARKING STRUCTURE
A structure to house 800 cars has been built west of Bowen Field House. The structure has direct access to Washtenaw off Oakwood Avenue. This structure also houses the University Public Safety Department.

CHARLES MCKENNY HALL
Charles McKenny Hall, named after a former President of the University, is the student union and social center of the University. The facility was completely remodeled in 1964–65 and a large addition added, doubling its original size. It now houses cafeteria and dining services, a snack bar, the University bookstore, a bowling alley, a billiard room, offices for student organizations, lounges, meeting rooms, a large ballroom, and the offices of Development and Alumni Relations.

OLD STUDENT RECREATION CENTER
Eastern Michigan University’s new Olds Student Recreation Center is designed to provide students with the best in modern recreational facilities for year-round use. Students have been involved in planning the facility from the very beginning, and a committee with a majority of students manages and schedules the building to ensure student use.

The new facility contains 15 racquetball/handball courts, four basketball courts, two multipurpose gymnasiums, a weight room, a gymnastics room and an exercise track. Other features include a 50-meter pool with seating capacity for more than 800 spectators, a pro shop, a concession stand, balcony, lounges and an electronic games area. Also, the Warner pool has been refurbished to be used solely for recreational purposes and features a sauna and a walk-in whirlpool. Fees are assessed only to non-student users of the facility.

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FOSTER H. PEASE AUDITORIUM
This building, completed in 1914 and

ROOSEVELT BUILDING
The former Roosevelt Laboratory School has been remodeled to house the departments of Human, Environmental and Consumer Resources, and Military Science.

SCULPTURE STUDIO
Located on the north campus is the sculpture studio for the Art Department.

WILLIAM H. SHERZER HALL
This building, erected in 1903, houses classrooms, art studios and the University’s observatory.

J.M.B. SILL BUILDING
J.M.B. Sill Building houses classrooms and offices for the College of Technology, the Technology Services Center and the departments of Industrial Technology, Business and Industrial Education and Interdisciplinary Technology. Also, large lecture halls used for classes in communication and theatre arts, social work, political science and special education are housed in this building.

GLENADINE C. SNOW HEALTH CENTER
This modern health service facility includes a pharmacy, medical laboratory, X-ray department, physicians’ clinical offices, nurses’ consulting rooms, and examination and treatment areas. In addition, this building houses the Counseling Center and the University Child Care Center.

MARY ANN STARKWEATHER HALL
This building, the gift of Mrs. Mary Ann Starkweather, was erected in 1897 and was remodeled and modernized in 1961. Starkweather Hall is the home of the Admissions On-Campus Program, which provides services for the University community and visitors. Programs include the Parents’ Association, EMU Candidates, Information Center, campus visitations and tours.
EDWIN A. STRONG PHYSICAL SCIENCE BUILDING

This building, opened in the fall of 1957, houses the departments of Physics and Astronomy and Geography and Geology. The building is named after Edwin A. Strong, head of the Physical Science Department from 1885-1916.

JOSEPH E. WARNER PHYSICAL EDUCATION BUILDING

This facility, completed in 1964 and immediately adjacent to Bowen Field House, houses the Department of Health, Physical Education, Recreation and Dance. The building includes gymnasiums, classrooms, offices, special-purpose rooms, a swimming pool and the Human Performance Laboratory.

FIELDS AND OUTDOOR FACILITIES

KRESGE ENVIRONMENTAL EDUCATION CENTER AT FISH LAKE

This property, purchased in 1965, is primarily a center for experimentation in and dissemination of environmental education programs. It also is a site for resident field study in various disciplines of biology and other environmentally focused subjects.

The center is located in Mayfield Township of Lapeer County and has a wide variety of topography and habitat. A natural lake, a man-made impoundment and a bog offer diversity for aquatic studies.

The site is 214 acres in area, and is surrounded on three sides by 4,000 acres of the Lapeer State Game Area. Present facilities include a dormitory that houses 64, a dining commons that can feed 200, a remodeled one-room schoolhouse and four modular units that house the center office and provide staff housing, and an additional lab-classroom.

CLARENCE M. LOESELL FIELD LABORATORY

Located west of campus, this tract of about 21 acres was dedicated in 1958 to the memory of Clarence M. Loesell, longtime head of the Natural Science Department (present Biology Department). It includes a considerable variety of habitat and wildlife and is used in the teaching and research program of the department.

MAIN CAMPUS

On the main campus there are 16 tennis courts, 10 large play fields suitable for field hockey, football, practice baseball diamonds and women’s sports. Recently constructed is the equivalent of four softball diamond or two football fields—all under light for night-time use. They are used by the physical education classes, by the intramural programs and for general recreational purposes. The main campus consists of 217 acres.

WEST CAMPUS

An area of 142 acres was purchased in 1965 and an additional 40 acres purchased in 1967 to allow expansion of the academic campus into the site of athletic areas on the main campus. The new site contains a baseball stadium, football stadium, all-weather running track, six intramural fields, two practice football fields and room for future expansion and growth of similar facilities.

RYNEARSON STADIUM

This facility was ready for the 1969 fall football season and contains 12,500 permanent seats on the west side of the field and temporary bleachers that expand the seating on the east side of the field to 22,000. Also included are complete press box and locker room facilities.

BRIGGS FIELD

This facility is a baseball field with a grandstand seating 2,500 people under cover. First used in the spring of 1968, it is among the finest baseball facilities in intercollegiate competition.

UNIVERSITY HOUSING/FOOD SERVICE

University Housing and Food Service offers a variety of housing and dining services as an aid to the academic achievement of both married and single graduate students.

Student families enjoy apartment style living offered in the University’s three family housing communities, that are convenient, low-cost and offer an environment that shares an appreciation of the academic needs of the married student. One and two bedroom apartments are available, as are a limited number of unfurnished units. Rates for 1986-87 range from $228 to $269 per month but do not include utility costs of approximately $50 to $80 per month.

Unmarried graduate students are welcome in any residence hall facility that appropriately meets their life style needs. Many, however, choose the graduate floor in Walton Hall. Walton Putnam Hall is open year round for the convenience of graduate students who may have a more independent lifestyle or who wish to pursue their studies during vacation breaks. Only double room occupancy is available. The rate for 1986-87 for a double room—20 meal plan is $2,860 per academic year.

Graduate students who wish to minimize food preparation time but not choose a board plan may purchase an A la Carte card, which permits them to spend their prepaid balance at any dining commons, the Huron Hideaway snack bar or buy groceries at the Country Store. Inquiries should be directed to Housing/Food Service.

The unmarried graduate student interested in apartment-style living will be particularly pleased with the Brown-Munson apartments. These furnished one and two bedroom units, located in the heart of campus, rent from approximately $198-$527 a month, depending on apartment size and number of occupants. All apartments are carpeted, air-conditioned, include basic utilities, and have security monitors for the exterior doors.

As space is limited, you should contact the University Housing/Food Service Office as soon as you are admitted. University Housing and Food Service is located on the lower level of Dining Commons #1 (313-487-1300).

FINANCIAL ASSISTANCE

There are several sources of financial assistance available to graduate students at Eastern Michigan University.
ASSISTANTSHIPS are available through academic departments, and are awarded on the basis of the qualifications of the applicant. Each appointment requires considerable research time and excludes other employment. The academic year stipend ranges from about $1,000-$4,000. In addition, the University pays full tuition for up to 16 credit hours for each fiscal year of the assistantship, as well as registration and health service fees. The total assistantship award may not exceed $6,300 per academic year depending on whether you receive a full-time or part-time assistantship or whether you are a resident or non-resident of Michigan. Graduate students interested in applying for such positions should write to their major area department head.

A limited number of assistantships are funded through the College Work-Study program. Interested students should contact their major area department head.

Students need to submit the normal graduate assistantship application material, as well as the Family Financial Statement or Financial Aid Form, for the College Work-Study program.

THE GRADUATE FELLOWSHIP program is a monetary distinction of honor awarded to selected graduate students on the basis of academic merit. The award is for both a fall and winter term, with the provision that the fellow must enroll in and complete at least six hours of graduate course work in each of the terms of the award. Undergraduate courses taken for graduate credit are considered as part of the required six hours. Fellowships who cannot enroll in at least six graduate level hours for either the fall or winter term forfeit their fellowships.

Both new and continuing graduate students are eligible to apply for an appointment as a graduate fellow. New graduate students must present a minimum of 3.2 cumulative undergraduate grade point average to receive consideration. Graduate students who have already begun their programs must present a minimum of 3.6 cumulative graduate grade point average to receive consideration. Students having completed more than 15 graduate hours of their current degree program at the time of initial application are not eligible for this program.

Graduate students who have been appointed as graduate fellows (1) must hold admission to an academic program leading to either a master's or a specialist's degree; (2) must maintain a cumulative graduate grade point average of 3.6 at all times during their fellowship in order to maintain the award; (3) are eligible for reappointment for one additional academic year if they continue to achieve a 3.6 cumulative graduate grade point average. Students accepted into the graduate assistantship program are not eligible to be graduate fellows.

Applications are available in the Graduate Dean's Office, 107 Pierce Hall.

COLLEGE WORK-STUDY (CWS) is an employment program that allows students demonstrating financial need to work up to 20 hours per week on campus or at participating off-campus agencies. Student wages are paid 80 percent from federal funds and 20 percent from University funds. Hourly pay generally ranges from $3.35 to $4.55 for graduate students. Applications are available from the Office of Financial Aid.

STUDENT EMPLOYMENT listings for on and off-campus employment are maintained by the Eastern Michigan University Student Employment Office, Career Services Center. Many non-College Work-Study jobs are available. Students do not have to demonstrate financial need to work on non-College Work-Study jobs.

NATIONAL DIRECT STUDENT LOANS (NDSL) are long-term educational loans funded by 90 percent federal and 10 percent University contributions made to students demonstrating financial need. Graduate students may borrow up to $3,500 per academic year. Repayment of the loan at five percent simple annual interest begins nine months after the student leaves school. Loan repayment terms (minimum of $90 every three months beginning six months after the student leaves school) must be arranged with the Student Loan Accounting Office before the student leaves Eastern Michigan University. Applications are available from the Office of Financial Aid.

MICHIGAN GUARANTEED STUDENT LOANS (GSL) up to $7,500 per year at 8 percent interest are available for graduate students from banks, savings and loan associations, and credit unions for full-time and half-time students. Interest payments are made by the federal government for eligible students while the students are still in school. Applications are available from participating lenders. Students must complete a Financial Aid Form (FAF) or Family Financial Statement (FFS) to apply for a Guaranteed Loan. Normal application processing time is 12 to 14 weeks. Other states have similar loan programs. Further information is available from the Office of Financial Aid.

MICHIGAN STATE DIRECT LOANS (SDL) are available for Michigan residents who cannot get guaranteed loans from commercial lenders and obtain a letter of denial. Graduate students can borrow up to $7,500 or one-half the cost (whichever is less) at 8 percent interest. Applications and further information are available from the Office of Financial Aid. Normal application processing is 12 to 14 weeks.

STUDENT AND SUMMER EMPLOYMENT

Annually, thousands of students obtain part-time positions through the Student Employment Office in the Career Services Center. While the majority of these positions are on campus, a large number are in the surrounding community. They range from odd jobs and babysitting to extended part-time highly skilled positions.

The Job Location and Development Program of the Student Employment Office develops off-campus career-related part-time and summer jobs for students.

Summer employment opportunities are available with camps, resorts, recreation programs, businesses and industries, governmental agencies, etc. Listings for such begin about Christmas time. Many summer employers schedule on-campus interviews through the Student Employment Office.

All students must make application with Student Employment in order to be placed in part-time positions with the University. On-campus employment is limited to 20 hours per week. Students who are eligible for the College Work-Study Program first gain approval in the Office of Financial Aid, 203 Pierce Hall. The Student Employment telephone number is 487-0400.

AWARDS AND SCHOLARSHIPS

GRADUATE SCHOOL DEANS' AWARD is a $250 cash award made in the fall/winter semesters to reward
excellence in ongoing or completed research projects.

Currently enrolled Eastern Michigan University graduate students or recent graduates (within one year) are eligible to apply for the award. Part-time students in good academic standing, in all academic disciplines, who have completed 15 semester hours, are encouraged to apply.

The major criterion for the award is the exhibition of superior initiative in the student’s own research project.

Deadlines for application are November 14 for the fall award and March 15 for the winter award. Applications are available in the Graduate Dean's Office, 107 Pierce Hall.

THE BARTON SCHOLARSHIP is a one-time competitive award of $500 which is applied to the recipient’s tuition and fees. Applications will be considered by The Graduate School Scholarship Committee bi-annually for the fall and winter semesters. Applicants must (1) either be enrolled in their final semester of their undergraduate program of study and earn a baccalaureate degree from Eastern Michigan University with no graduate level academic work completed prior to receiving the award, or have previously earned a baccalaureate degree from EMU and have not enrolled in courses as a graduate student prior to receiving the award; (2) must have a cumulative undergraduate grade point average of 3.5 or better at the time of submitting the scholarship application; (3) must become candidates for admission into a graduate academic program at Eastern Michigan University or The University of Michigan prior to submitting the Barton Scholarship application form. Students who wish to pursue their studies at The University of Michigan must submit a completed Graduate Admission Verification Form before consideration can be given to their scholarship application. The deadline for submission of materials for a fall semester award is June 30; for a winter semester award, it is November 30. Applications are available in The Graduate School, 116 Pierce Hall.

CAREER SERVICES CENTER

The center offers active assistance to graduates and alumni in seeking employment after graduation and in professional advancement throughout their career. Notices of career opportunities are provided in business, industry, government, health and human services, and education from pre-school through university level.

Such assistance includes 1) credential reference services, 2) resume and letter of application assistance, 3) interview preparation and technique, 4) the Education Bulletin, listing current vacancies, employers’ addresses and method of contact, 5) on-campus interview appointments with employer representatives, 6) employer career literature, directories and job description materials and 7) a computerized candidate referral service.

It is recommended that each graduate register at the Career Services Center and develop a credential file for future reference use.

The telephone number of the Career Services Center is 487-0400.

VETERANS INFORMATION

Veterans eligible for educational benefits under the G.I. Bill should supply the Veterans Affairs Office at the University with their Certificate of Eligibility prior to the start of classes. 

Students receiving benefits and not obtaining a satisfactory grade point average will be ineligible for further certification for such benefits at a point no later than one consecutive semester after the student initially failed to maintain satisfactory academic progress for information regarding payment of tuition and other matters of interest to the veterans, please contact the Veterans Affairs Office, Goodison Hall.

Normally within one week of the end of each semester, the University mails a grade report for the term just completed to the student’s home address. Provided that the student does not have past due obligations to the University. Graduate students’ academic records are kept on their permanent record cards in The Graduate School Office, 116 Pierce Hall. Unless there are past due financial obligations, students may get a current transcript copy of their complete record by requesting it in writing from the Office of Academic Records and Certification, 5 Pierce Hall, upon paying the transcript fee as stated on page 31.

Students receiving Veterans Administration educational assistance benefits are held to the same standards of academic progress and social conduct as all other students.

Eastern Michigan University provides information about students receiving educational assistance benefits to the Veterans Administration, in accordance with federal mandate and University policy.

EMU CHILD CARE CENTER

The EMU Child Care Center currently offers educational and recreational programs for the 2½ to 12 year old children of all University families, students, staff and faculty. Beginning in fall 1987, care will be offered for infants and toddlers as well as for kindergartners. The programs currently offered are:

Daytime Program for Preschool
(2½-5 years)
7:45 a.m.-5:15 p.m., Monday-Friday
Activities to promote growth in all areas: intellectual, social, emotional and physical. Creative projects, stories, music, science, cooking, learning games, outdoor play and
DIVISION OF CONTINUING EDUCATION

Today, more than ever before, Eastern Michigan University is realizing its responsibility to offer its services and facilities to the community at large and to the non-traditional student. For many years, the Office of Continuing Education, formerly the Division of Field Services, has maintained extensive in-service programs for students unable to complete their education on Eastern’s campus and for employed individuals desiring to further their education. The program is expanding greatly at this time. In addition, the campus is open to the public for conferences, both academic and non-academic, for adult education courses, lecture series and training programs. Faculty members and other trained personnel are available for lectures and consultation services to clubs, organizations and school systems.

The Office of Continuing Education welcomes inquiries about its program as well as suggestions for other services it might offer. Interested persons should contact the dean of Continuing Education, 319 Goodison Hall (487-0407).

IN-SERVICE COURSES

The Office of Continuing Education offers credit courses at 65 centers in 14 counties throughout southeastern Michigan. These classes are undergraduate and graduate courses conducted usually by regular instructors of Eastern Michigan University. At present, the classes are in virtually all fields connected with education, but an increasing number of courses in other disciplines are being offered to meet students’ needs. A list of the courses offered for fall and winter semesters and spring and summer sessions may be obtained from the Office of Continuing Education.

Students who hold bachelor’s degrees register in off-campus classes under one of the following categories: Eastern Michigan University degree student status or special student status (see page 12).

CORRESPONDENCE COURSES

Students granted special student status and/or accepted for admission to a graduate program at Eastern Michigan University may enroll in graduate level correspondence courses for graduate credit. Acceptance of correspondence courses for application toward degree credit shall be at the discretion of The Graduate School and the graduate program adviser. Students desiring to apply correspondence credit toward a degree shall obtain written approval from their program adviser and The Graduate School before enrolling in the course. Under no circumstances may more than four hours of correspondence credit be applied toward a graduate degree. Contact Michael Phillips, 487-1081.

LEARNING RESOURCES AND TECHNOLOGIES

Learning Resources and Technologies includes the University Library, Media Services Center and Instructional Support Center.

The University Library serves the graduate student by offering a wide variety of research materials and special services. A modern air-conditioned building, organized on an open-stack basis, provides a pleasant environment for research. Collections and services are divided among the units of Access Services, Social Sciences and Humanities, and Science and Technology.

The collection numbers more than 600,000 volumes of books, bound periodicals and documents, and some 350,000 microforms. Special collections include a large Instructional Materials Center, a map library, the University Archives and a collection of United States government documents. Services of particular value to graduate students are interlibrary loan and data base searching.

The Instructional Support Center and the Media Services Center, both located in the library, provide all types of audio-visual, television and film equipment, materials and services for individual or group use. There are film, filmstrip, audio tape, record and videotape collections, a language lab, a listening facility and an 80-station microcomputing lab.

Professional librarians and media
specialists are available to assist graduate students in the use of the collections and services.

TECHNOLOGY SERVICES CENTER

Established in 1983, the Technology Services Center is an agency within the College of Technology at Eastern Michigan University. The primary role of the center is to provide business and industry with short- and long-term assistance in training, research and development.

To date, this assistance has been provided on an international basis. Contractual agreements with industry have required center staff to work in many locations across the U.S.A., as well as Toronto, Canada, and Sao Paulo, Brazil. These contracts have also ranged in term from one day to one year.

Much of the center's activities involve work force on-site training in manufacturing plants.

At the present time, center staff are working with industries in numerous areas, including:
- statistical quality and process control;
- production methods and planning;
- computer hardware/software development;
- public and industrial safety and security administration;
- fleet maintenance of buses and trucks.

The center is also able to provide services in a number of other areas. It should also be noted that the Technology Services Center is currently regarded as one of the premier agencies capable of providing comprehensive training and consultation in statistical process control and experimental design/industrial statistics. Currently, center staff are involved in SPC training for both hourly and salaried personnel in a large number of diverse industries across the entire country.

TUITION AND FEES

FEES SUBJECT TO REVISION

All University fees and assessments are subject to change by action of the Board of Regents.

OFFICIAL REGISTRATION DAY

The official registration day each semester for each student for purposes of payment of the registration fee and assessment of tuition is the day the student completes the initial registration for the semester or session.

REGISTRATION FEE

A registration fee of $20 for each of the fall and winter semesters, and of $15 for each of the spring and summer sessions, is charged to each student.

This fee is assessed and collected at the time the student registers for the semester or session and is non-refundable.

TUITION SCHEDULE

Tuition will be assessed for all credit hours for which the student is registered. Off-campus tuition rates are the same as on-campus tuition rates. Regardless of student class level, undergraduate tuition will be assessed for all 100 through 400 level courses. Graduate tuition will be assessed for all 500, 600 and 700 level courses.

Tuition rates per credit hour for 1988 are:

<table>
<thead>
<tr>
<th>Course Level</th>
<th>Tuition Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate</td>
<td></td>
</tr>
<tr>
<td>(100-400 level)</td>
<td>$50.75</td>
</tr>
<tr>
<td>Graduate</td>
<td></td>
</tr>
<tr>
<td>(500-700 level)</td>
<td>$69.75</td>
</tr>
<tr>
<td>Non-Resident</td>
<td></td>
</tr>
<tr>
<td>Undergraduate</td>
<td></td>
</tr>
<tr>
<td>(100-400 level)</td>
<td>$124.00</td>
</tr>
<tr>
<td>Graduate</td>
<td></td>
</tr>
<tr>
<td>(500-700 level)</td>
<td>$163.00</td>
</tr>
</tbody>
</table>

It is the duty of any student, prior to registration, if there is any question as to his/her right to be registered as a student with a status of Michigan resident, to raise such questions in the Student Accounting Office in Briggs Hall.

QUALIFICATIONS FOR MICHIGAN RESIDENCE

Eligibility

In order to be eligible for the resident tuition rate at Eastern Michigan University, it must be demonstrated that a student is already a resident of the state of Michigan or that he/she is coming to the University from outside of the state, for reasons primarily other than to attend the University. In order to determine the residence of a student, the following policies will be utilized:

I. Minors

The residence of a student who is not yet 18 years of age follows that of the student's parents or legal guardian. If neither the student's parents or legal guardian would qualify in accordance with the criteria listed in VI. Criteria for Determining Intent, that student shall be considered a Michigan resident for tuition purposes.

II. Non-Dependent Students

A student 18 years of age or older shall be eligible for classification as a Michigan resident for tuition purposes if he/she qualified in accordance with the criteria listed in VI. Criteria for Determining Intent.

III. Spouse of Eligible Person

The residence of a student who otherwise would be classified as a non-resident for tuition purposes will follow that of the student's spouse, if the spouse is eligible for classification as a Michigan resident for tuition purposes. An alien (non-citizen) shall be eligible for classification as a Michigan resident for tuition purposes if he/she qualifies in accordance with the criteria listed in VI. Criteria for Determining Intent.

IV. Aliens

An alien (non-citizen) shall be eligible for classification as a Michigan resident for tuition purposes only if the student, or his/her spouse, if the student is lawfully admitted for permanent residence in the United States, has received a permanent or diplomatic visa, and qualifies in accordance with the criteria listed in VI. Criteria for Determining Intent.

V. Migrants

Migrant status is one factor considered when determining if a student is domiciled in Michigan for tuition purposes. Michigan migrants are defined as individuals who have made their livelihood in seasonal work in the state of Michigan, and have traveled interstate for this purpose. Michigan students shall be considered Michigan residents for tuition purposes if they or their parents or legal guardians were employed in Michigan for at least two months during each of three of the
NOTE: It shall be the responsibility of all students, prior to registration, to raise questions in the Student Accounting Office regarding their right to be registered as Michigan resident students. The administration is authorized to establish procedures and delegate authority for determining the domicile of students for tuition purposes and to make exceptions within the spirit of this policy.

TUITION RECIPROCITY AGREEMENT WITH OHIO
Ohio residents may now attend Eastern Michigan University at Michigan resident tuition rates, and Michigan residents of Monroe County can attend the University of Toledo at Ohio resident tuition rates.

The tuition reciprocity agreement was entered into by the Michigan State Board of Education and the Ohio Board of Regents. The agreement was effective with the fall semester 1978.

AUDITING FEES
Tuition and registration rates for auditing classes are the same as for credit.

WORKSHOP SESSIONS
Several two- and three-week workshop sessions are offered during the spring and summer sessions. Tuition and registration fees apply to workshop sessions at the same rates as for regular class sessions. However, a student enrolled in other course work during a session will not be assessed additional registration fee for enrolling in a workshop during the same session.

1. An adjustment of 100 percent of the tuition assessment will be made to those students who withdraw prior to the close of business (5 p.m.) on the first day of the session.
2. No other adjustment or refund will be granted.

FINANCIAL OBLIGATIONS
Having fulfilled all other requirements, a student is eligible for registration or graduation only if all financial obligations to the University have been met at the time of graduation or at the close of the semester or session. Credits or other statements of record will be withheld and the student will be ineligible for further registration (fall advance registration excepted) at EMU until all obligations have been fulfilled.

PAYMENT OF TUITION
The exact due date for tuition and other University fees is printed on the invoice from Student Accounting and is published in the Class Schedule Bulletin for each semester. To ensure a correct billing address, it is the responsibility of the student to inform the University of any address changes by completing a change of address form in the Registration Office.

Registration for the fall semester begins in late March and continues until the first day of classes. For this semester only, students may register at any time up to the registration verification date, which is approximately 30 business days prior to the first day of classes, by paying the $20 registration fee. Payment of previously incurred University obligations will not be required for registration prior to the registration verification date. Students will, however, be required to pay all previously incurred University obligations, and to make payment of at least 50 percent of all fall semester costs, by the registration verification date or their registrations will be automatically cancelled. Their registration fees will be forfeited, and those classes will be made available to other students. Students whose registrations have been cancelled by this process may re-register upon payment of another registration fee of $20, all past-due accounts, and at least 50 percent of all fall semester costs.

For those students who prefer to make installment payments, the University provides an optional installment payment plan for the fall and winter semesters only. The installment payment plan applies only to tuition and room and board. It consists of a minimum initial payment of 50 percent of the room and board and tuition assessments for the semester, and payment of all remaining charges in a second installment due during the eighth week of the semester. Specific due dates are published in the Class Schedule Bulletin for each semester.

Students who register after the
registration verification date for fall semester are required to pay 50 percent of assessed tuition and all of any miscellaneous fees at the time of registration.

An installment payment service fee of $5 is collected with the second installment payment.

A late payment fee of $6 is assessed if the second payment is not received by the due date.

Winter semester registration procedures require that students pay as a minimum the $20 registration fee, 50 percent of all assessed tuition and all of any miscellaneous fees at the time of registration.

Spring and summer session registration procedures require that students pay for each session the $15 registration fee and all assessed tuition and miscellaneous fees at the time of registration. There is no provision for installment payment for spring or summer sessions.

Eastern Michigan University accepts Visa and MasterCard credit cards in payment of tuition, fees, room and board and bookstore purchases.

If a student's account is past due for a current semester, enrollment, University housing and other University services (such as release of grades or certified transcript) are subject to suspension until the account is brought into current status. Payment of assessments for a current semester does not relieve the student of the obligation for payment of any balance from a prior semester. The privilege of using the installment payment plan for payment of tuition and room and board is denied to students whose University account has been in arrears in amounts exceeding $100 for periods beyond 30 days at any time after Sept. 1, 1979.

PROGRAM ADJUSTMENT FEE

For three to five days prior to the beginning of classes, program adjustments may be made with no assessment of an adjustment fee. During this period, each academic department will maintain a station at one central location to assist in program planning and solving scheduling conflicts. At least 50 percent of the increased tuition, resulting from adjustments, must be paid at the time of adjustment.

During the first seven class days of the fall and winter semesters, a program adjustment fee of $10 per transaction will be assessed for each student-initiated program adjustment. For the purpose of determining the program adjustment fee, one drop accompanied simultaneously by one add will be considered as one transaction. Individual adds or individual drops will be considered as individual transactions and will be assessed $10 each. At least 50 percent of the increased tuition resulting from adjustments must be paid at the time of adjustment.

The spring and summer class schedules should be consulted for the calendar regulating program adjustment fees during these enrollment periods.

No program adjustment fees will be assessed for changes required as a result of University actions.

LATE REGISTRATION FEE

A late registration fee of $10 is charged to those students who, for any cause, do not complete registration prior to the official first day of classes each semester. Checks returned by a bank constitute late registration, and the late registration fee is charged.

CANCELLATION OF REGISTRATION

If a registered student should decide before classes begin not to return to Eastern, he/she must initiate a cancellation of registration form in person or by letter through the Registration Office, Briggs Hall. If the student has applied for University housing, the contract must also be canceled in the Housing Office. This is necessary for cancellation of tuition and room and board assessments.

WITHDRAWAL FROM THE UNIVERSITY

To be eligible for any adjustment of tuition or housing assessment after classes have begun, a withdrawal from the University must be initiated in person or by letter through the Registration Office, Briggs Hall. The date the request is made to the Registration Office or the postmark date will be used in determining the amount of any assessment adjustment.

1. A credit adjustment of 100 percent of the tuition assessment for the fall and winter semesters, less a late withdrawal fee of $10, will be made to those students who cancel their registration or withdraw from the University prior to the sixth class day. For the spring and summer sessions, a 100 percent credit adjustment, less a late withdrawal fee of $10, will be made during the first three days of classes. Actual dates are printed in the Class Schedule for each semester and session.

2. A credit adjustment of 50 percent of the tuition assessment for the fall and winter semesters will be made to those students who withdraw from the University between the sixth and 15th class day. For the spring and summer sessions, a 50 percent credit adjustment will be made during the fourth through seventh class days of the session. Actual dates are printed in the Class Schedule for each semester and session.

3. No credit adjustments will be made after the above stipulated dates.

Decrease in Academic Load

1. A credit adjustment of 100 percent of the difference in tuition assessment for the fall and winter semesters will be made to those students who decrease their academic load prior to the sixth day of classes.

For the spring and summer sessions, a 100 percent credit adjustment will be made during the first three days of classes. Actual dates are printed in the Class Schedule for each semester and session.

2. A credit adjustment of 50 percent of the difference in tuition assessment for the fall and winter semesters will be made to those students who decrease their academic load between the sixth and 15th class day. For the spring and summer sessions, a 50 percent adjustment will be made during the fourth through seventh class days of the session. Actual dates are printed in the Class Schedule for each semester and session.

3. No credit adjustments will be made after the above stipulated dates.

ACCOUNT ADJUSTMENTS AND REFUNDS

An appeals process exists for students who feel that individual circumstances warrant exceptions from published policy, as stated within those sections under “Withdrawal from the University.”
The appeals process is as follows:

First Step—Contact the general supervisor, Student Accounting, Briggs Hall (487-3335). Explain your extraordinary circumstances, and request an appropriate resolution. If request is denied, you may then:

Second Step—Contact the assistant to the vice president for business and finance, 137 Pierce Hall (487-2031) for final decision and resolution.

GRADUATION FEE
A graduation fee is charged to each student who makes application for graduation. The fee is non-refundable and is assessed only once for each degree: master’s and specialist’s degrees: $25.

HEALTH SERVICE FEE
Effective fall semester 1984, all students are charged a student health service fee of $1.25 per on-campus credit hour. This will be shown as a separate fee on all students’ bills.

APPLIED MUSIC FEE
All students accepted for private music lessons will be assessed an applied music fee. Applied music fee rates for 1988 are:

Music majors:
$60 per semester for all instruction.
Graduate and other University students:
$60 per semester for one-hour lesson.
$30 per semester for half-hour lesson.
Students from public schools, the community and EMU staff and families:
$90 per semester for one-hour lesson.
$45 per semester for half-hour lesson.

Lessons are arranged through the Music Department. The applied music fee is assessed to each student’s account at the close of the program adjustment period. This fee is not refundable after the first lesson.

OTHER COURSE FEES
Fees are assessed at the close of the program adjustment period to cover extra costs and materials involved with certain courses. These courses are identified in each semester’s class bulletin.

CAREER BULLETIN
A charge of $10 is made for each annual subscription to the University Career Bulletin service. Subscriptions are available on an annual basis only.

TRANSCRIPT FEE
Each student is furnished one official transcript at the time of graduation without charge.
A charge of $3 is made for each additional transcript.

VEHICLE OPERATION AND PARKING
All students meeting the requirements of the law, and who live in University housing or are defined as commuting students, are eligible to maintain and operate a motor vehicle on campus. Motor vehicles are required to be operated within the provisions of the Traffic, Parking and Pedestrian Ordinance of the University. Further details are printed in the Ordinance and in the Parking and Traffic Regulation brochure.

FEES SUBJECT TO REVISION
All University fees and charges are subject to change by action of the Board of Regents.

DEPARTMENTS OF INSTRUCTION
The courses here listed are those which have been authorized in accordance with policies approved by the Graduate Council. Class schedules must be consulted for courses to be offered during a given semester or term since the frequency of offering of each course is determined by the department as program needs dictate, with no assurance that a given course will be offered every year. The requirements as stated in the departmental summaries are designed to serve as a guide to program planning and are subject to specific determination and consultation with the department adviser.
ART

John E. Van Haren
Department Head
Ford Hall
487-1268

David Sharp
Coordinator of Advising
Ford Hall
487-0465

The Art Department offers three programs leading to the master’s degree: the Master of Fine Arts, the Master of Arts (Art Education), and the Master of Arts (Studio). Concentrations leading to the Master of Arts (M.A.) degree are offered in art education and studio art. The 60-hour Master of Fine Arts (M.F.A.) degree has a residential requirement. See page 15.

ADMISSION REQUIREMENTS

International students must have a score of 80 or above on the MELAB (Michigan English Language Assessment Battery) or 500 or above on the TOEFL (Test of English as a Foreign Language).

Master of Fine Arts

As a prerequisite for admission, the Master of Fine Arts degree applicant must have an undergraduate degree, with a major in art, from an accredited institution and must meet degree admission standards of The Graduate School. Application for entering the M.F.A. program involves the following three steps:
1. Send an application for admission to graduate status, supported by transcripts of all undergraduate and graduate credit at each institution attended, to Graduate School Admissions, Eastern Michigan University, Ypsilanti, MI 48197.
2. Send an application for admission to the M.F.A. program to: Coordinator, M.F.A. Program, Art Department.
3. Have three letters of recommendation sent to coordinator, and send a portfolio of 10-15 color slides and/or photographs of recent work. (Applicants in three-dimensional disciplines may submit multiple views of examples.)

Applications received by March 15 for fall semester and by Nov. 1 for winter semester will be given priority. Late applications are acceptable and will be considered as studio space permits.

Master of Arts (Art Education)

Application for graduate work in art education should be made to The Graduate School, 116 Pierce Hall, Eastern Michigan University. The requirements are a minimum of 34 semester hours of art education and studio art with a minimum 2.8 grade point average in these classes. In addition each student will be evaluated on the basis of a portfolio submitted to the Art Department. The portfolio will be in the form of at least 10-15 slides, presented in a clear plastic holder. All slides should be individually labeled and identified. Applicants should also submit a letter of purpose outlining aspirations in graduate work. Each applicant is expected to hold a teaching certificate for the teaching of art.

Master of Arts (Studio)

This degree is designed for those seeking an advanced degree in studio art.

Applications for admission to the program in studio art should be sent to The Graduate School, 116 Pierce Hall, Eastern Michigan University. An undergraduate degree with a major in art is required, with a minimum grade point average of 2.8 in art classes. A portfolio of 10-15 slides and/or photographs is required. Send portfolio to: Coordinator, M.A. Program, Art Department, Eastern Michigan University. Label each slide with name, title of work, medium or media, size, and date of completion. A student may be required, after review by the M.A. Committee, to make up deficiencies at the undergraduate level.

DEGREE REQUIREMENTS

The graduate adviser will meet with each student to construct a program of study. The Master of Fine Arts program requires a minimum of 60 semester hours beyond the bachelor’s degree. The Master of Arts (Art Education) program requires a minimum of 30 semester hours beyond the bachelor’s degree. The Master of Arts (Studio) requires a minimum of 30 semester hours beyond the bachelor’s degree. The Art
Master of Fine Arts

Two years of residence are required. At the end of the first year, the work of each M.F.A. student will be reviewed by the M.F.A. Committee. The student either is allowed to continue or is formally asked to withdraw from the program.

Course requirements:
- FA 630 Graduate Studio (9)
- FA 631 Graduate Studio (9)
- FA 695 Seminar in Contemporary Ideas in Art (3)
- FA 696 Seminar in Contemporary Ideas in Art (3)
- FA 732 Graduate Studio (9)
- FA 733 Graduate Thesis and Exhibition (8)
- FA 734 Oral Defense (2)
- Electives in Art (5)
- Art History (6)
- Cognate courses (6) chosen in consultation with the adviser; maximum of six credit hours transferable.

Total (60)
(Cognate and elective hours may be grouped to form a minor with advisor’s approval.)

COMPLETION OF THE DEGREE

The student should follow closely the Graduate School requirements for “Application for Diploma.”

If the degree program includes a final exhibition of work, it is necessary to apply for gallery space one semester prior to the proposed exhibition.

Further information about these programs may be obtained from the Art Department.

ART COURSES

FA 500 Photography. Two sem hours
Advanced studio courses in photography. Based on background and need of students. Designed for graduate students not majoring in photography.
Prereq: Departmental permission.

FA 501 Art Education. Two sem hours
(Formerly Art Education Workshop)
This course is primarily designed for the classroom teacher. A variety of media applicable to classroom utilization, will be employed with an emphasis on innovative selection such as filmmaking, batik, weaving and other three dimensional activities. Special problems and independent research may be arranged within the format of the class. Not open to students who have a major in art.

FA 504 Elementary Art Studio. Two sem hours
Elective course specifically designed for candidates for the Master of Arts degree who are interested in elementary art. Project-oriented. New materials stressed. The problems will be tailored to individual student’s needs and related to public school teaching. Art majors only.

FA 505, 506 Two-D Studio. Four sem hours each (Formerly Two-D Media Workshop)
Required course in two dimensional art work for candidates for the Master of Arts degree. Project-oriented. New media and materials. Project-oriented. New materials stressed. The problems will be tailored to the individual student’s needs and related to public school teaching. Art majors only.

FA 507, 508 Crafts Studio. Four sem hours each (Formerly Crafts Workshop)
Crafts studio will afford the student an opportunity to explore a variety of media in the crafts. The problems will be tailored to the individual student’s needs and related to public school teaching. Art majors only.

FA 510 Ceramics. Two sem hours
Studio course in ceramics. Art majors only.

FA 520 Drawing. Two sem hours
Advanced studio course in drawing. Art majors only.

FA 530 Art History. Two sem hours
Advanced course in art history. Art majors only.

FA 540 Jewelry. Two sem hours
Advanced studio course in jewelry. Art majors only.

FA 550 Printmaking. Two sem hours
Advanced studio course in graphics. Art majors only.

FA 555 Textiles. Two sem hours
Advanced studio course in textiles. Art majors only.

FA 560 Watercolor. Two sem hours
Advanced studio course in watercolor. Art majors only.

FA 570 Sculpture. Two sem hours
Advanced studio course in sculpture. Art majors only.

FA 580 Painting. Two sem hours
Advanced studio course in oil painting. Art majors only.

FA 590, 591, 592 Special Topics. One, two and three sem hours
Prereq: Departmental permission.

FA 595 Workshop in Art. Two sem hours
A workshop in art history focusing on personal observation of the visual arts
of a particular area.
Prereq: Departmental permission.

FA 596 Workshop in Art. Three sem hours (Formerly FA 595)
A workshop in art studio and/or art history focusing on personal observation of the visual arts of a particular area.
Prereq: Departmental permission.

FA 600 Photography I. One sem hour
Advanced studio course in photography. Based on background and need of students.
Prereq: Departmental permission.

FA 601 Photography II. Two sem hours
Advanced studio course in photography. Based on background and need of students. Allows the student a more intense photographic experience than FA 600 Photography I.
Prereq: Departmental permission.

FA 602 Photography III. Three sem hours
Advanced studio course in photography. Based on background and need of students. Allows the student a more intense photographic experience than FA 601 Photography II.
Prereq: Departmental permission.

FA 603 Photography IV. Four sem hours
Advanced studio course in photography. Based on background and need of students. Allows the student a more intense photographic experience than FA 602 Photography III.
Prereq: Departmental permission.

FA 604 Photography V. Four sem hours
Advanced studio course in photography. Based on background and need of students. Allows the student a more intense photographic experience than FA 603 Photography IV.
Prereq: Departmental permission.

FA 610, 611, 612 Ceramics. One, two and three sem hours
Advanced studio courses in ceramics. Based on background and need of the student. Open only to graduate majors.

FA 620, 621, 622 Drawing. One, two and three sem hours
Advanced studio courses in drawing. Based on background and need of the student. Open only to graduate majors.

FA 630 Graduate Studio. Nine sem hours
The first of the four graduate studio courses leading to the M.F.A. degree. Course is conducted on a one-to-one basis. Instructor is selected by the student for this first course upon his acceptance into the program by the Graduate Acceptance Committee. Prereq: Acceptance into the M.F.A. program.

FA 631 Graduate Studio. Nine sem hours
The second of the four graduate studio courses leading to the M.F.A. degree. Instructor to be selected by the student from the M.F.A. faculty. Open only to M.F.A. candidates. Prereq: FA 630 Graduate Studio.

FA 640, 641, 642 Jewelry. One, two and three sem hours
Advanced studio courses in jewelry. Based on background and need of the student. Open only to graduate majors.

FA 650, 651, 652 Printmaking. One, two and three sem hours
Advanced studio courses in graphics. Based on background and need of the student. Open only to graduate majors.

FA 655, 656, 657 Textiles. One, two and three sem hours
Advanced studio courses in textiles. Based on background and need of students. Open only to graduate majors.

FA 660, 661, 662 Watercolor. One, two and three sem hours
Advanced studio courses in watercolor. Based on background and need of the student. Open only to graduate majors.

FA 665, 666, 667, 668 Painting. One, two, three and four sem hours (Formerly FA 680, 681, 682)
Advanced studio courses in oil painting. Based on background and need of the student. Open only to graduate majors.

FA 670, 671, 672 Sculpture. One, two and three sem hours
Advanced studio courses in sculpture. Based on background and need of the student. Open only to graduate majors.

FA 679, 680, 681 Special Topics. One, two and three sem hours
Prereq: Departmental permission.

FA 694 Seminar in Art Education. Two sem hours (Formerly FA 596)
Art education seminar will be concerned with the literature and research in art education. Prereq: Graduate art majors only.

FA 695, 696 Seminar in Contemporary Ideas. Three sem hours each (Formerly FA 634, 635)
A two semester seminar sequence for all Master of Fine Arts degree candidates dealing with in-depth questions and problems in 20th-century art. Discussions will be supplemented with slides, films and the presentation of papers. Limited to M.F.A. students only. Prereq: Departmental permission.

FA 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly FA 597, 598, 599)
Prereq: Departmental permission.

FA 732 Graduate Studio. Nine sem hours (Formerly FA 632)
The third of the four graduate studio courses leading to the M.F.A. degree. Instructor to be selected by the student from the M.F.A. faculty. Open only to M.F.A. candidates. Prereq: FA 631 Graduate Studio.

FA 733 Graduate Thesis and Exhibition. Eight sem hours (Formerly FA 633)
A culmination of the three sequential graduate studio courses. The ideas developed in these courses result in a body of work that comprises the graduate exhibition. A written thesis is optional. An oral defense of the ideas presented in the exhibition is required. The University reserves the right to retain work from the graduate exhibition to be added to the EMU collection. A set of 35mm slides of all the works in the exhibition will be taken by the M.F.A. candidate and will become part of the Art Department files. Open only to M.F.A. candidates. Prereq: FA 732 Graduate Studio.

FA 734 Oral Defense. Two sem hours
A course conducted by the adviser in each area of concentration. Individual conferences, reading assignments and slides increase understanding of the art context of the candidate's work. Must be taken concurrently with FA 733 Graduate Thesis and Exhibition.
OTHER COURSES

These upper division undergraduate courses may also be taken for graduate credit and applied on the department's degree program. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree. See the Undergraduate Catalog for course descriptions.

FA 406 Printmaking (3)
FA 408 Ceramics (3)
FA 409 Advanced Photographic Imagery (3)
FA 410 Metal Casting Techniques (3)
FA 412 Sculpture (3)
FA 413 Painting (3)
FA 414 Painting-Watercolor II (3)
FA 419 Life Drawing (3)
FA 421 History of Oriental Art (3)
FA 422 Chinese and Japanese Art History (3)
FA 423 Painting-Watercolor III (3)
FA 424 Painting-Watercolor IV (3)
FA 426 Medieval Art History (3)
FA 427 Baroque Art (3)
FA 428 Seminar Modern Art (2)
FA 429 History of American Architecture (3)
FA 432 Drawing III (3)
FA 433 Color Theory (3)
FA 436 Women in Art (3)
FA 440 History of Contemporary Art II (3)
FA 441 Studies in Clays and Glazes (3)
FA 443 Jewelry (3)
FA 455 Textiles (3)
FA 460 Advanced Graphic Design (3)
FA 462 Advanced Illustrations (3)
FA 464 Corporate Identity and Graphic Systems (3)
FA 479 Special Topics: Art Education (3)
FA 479 Special Topics: Art History (3)
FA 479 Special Topics: Advanced Two-D Studio (3)
FA 479 Special Topics: Advanced Three-D Studio (3)
FA 480 Painting (3)
FA 481 Painting (3)
FA 487 Cooperative Education (3)
BIOLOGY

Herbert H. Caswell, Jr.
Department Head
316 Mark Jefferson
487-4242

D. C. Jackson
Coordinator of Advising
316-B Mark Jefferson
487-0441

DEGREE PROGRAMS OFFERED

The Biology Department offers a Master of Science degree program with concentrations in general biology, ecosystem biology (aquatic and terrestrial), physiology, and community college biology teaching.

Graduate assistantships are usually available. All applicants for admission to the biology Master of Science program are encouraged to apply for an assistantship. The department believes that the experience in teaching and research gained as a graduate assistant is a valuable part of the graduate program in biology for those whom we can accommodate in these positions.

Not offered by the Biology Department but including some work in biology is the Master of Science in general science administered by the Physics Department (see page 98).

ADMISSION REQUIREMENTS

All concentrations on the biology master's program share the same general admission requirements:

1. Bachelor's degree.
2. A minimum of 20 semester hours in biology (normally 30 hours) to include course work in genetics and physiology with at least seven hours each in botany and zoology.
3. One year of college chemistry.
4. An academic record of "B" (3.0) or better during the junior and senior years.
5. Meet Graduate School degree admission requirements.
6. Submit to the Biology Department a completed departmental admission form and two recommendations.

Students deficient in one or more of the above admission requirements may be granted conditional admission subject to removing deficiencies while beginning a graduate program. Hours earned in deficiency courses may not apply toward degree requirements. Special admission requirements in some areas of concentration are included under the objectives of that area of concentration.

DEGREE PROGRAM DESCRIPTION

The Master of Science in biology program is designed to provide all students with a broad background of knowledge, scientific skills and attitudes. At the same time, the Department of Biology recognizes an obligation to provide for the needs of different career orientations and different student objectives in taking our graduate program. To accommodate such diverse needs as research experience, internships and specialized course work, each student is required, by the end of the first semester after admission to the degree program, to develop a personalized program of studies in consultation with the student's own faculty Guidance Committee.

A minimum of 30 credit hours of graduate work is required on this program. The program must specify at least 24-25 hours of course work in the Biology Department and five or six hours of cognate credits to be taken outside the department. Courses on the program must be so distributed as to ensure that the combined undergraduate and graduate experiences of the student will include a minimum of 12 hours in biology, 10 hours in zoology and 10 hours in botany. Microbiology courses may be substituted for some of the botany hours in meeting this requirement. At least two credit hours in independent study courses, including a written report, and at least two credit hours in Biology Department seminar courses are required on all programs. The program has to be approved by the Guidance Committee and be filed with the graduate coordinator of the Biology Department. Requests for changes to the approved program must be submitted to the graduate coordinator with the written approval of the student's Guidance Committee.

Two alternative plans are available for completion of graduate requirements: Plan A, with thesis, or Plan B, which requires a culminating experience specifically described below in lieu of a thesis.

Plan A: In addition to the requirements common to both plans, as described above, candidates must successfully complete an original investigation with approval of, and supervision by, their Guidance Committee. They must submit a report on this research written in a manner suitable for publication and approved in detail by their Guidance Committee, and must successfully defend this thesis in an oral final examination. A maximum of four credit hours may be earned for this research.

Plan B: In addition to the requirements common to both plans, candidates in the concentrations in general biology and physiology must successfully complete three hours of credit in either a practicum (BIO 686, BIO 687, BIO 688) or in courses in biological research techniques or instrumentation, and three credit hours in BIO 697, BIO 698 or BIO 699 Independent Studies. Using the skill gained in these courses, they must prepare a written report on the results of their findings in independent studies. This report must be approved by their Guidance Committee and be presented orally in an approved biology seminar setting.

Candidates in the community college biology teaching concentration must successfully complete an internship at a community college (BIO 689).

Candidates in the ecosystem biology concentration must complete a total of three hours of credit in practicum in ecosystem biology (BIO 686, BIO 687, BIO 688) and a total of three hours of credit in BIO 697, BIO 698, BIO 699 Independent Studies, at least one hour of which must be taken in direct association with the three hours of practicum courses. They must satisfactorily complete the required written report for each of these courses and report orally on their own contribution to the practicum research program in an approved biology seminar setting. With the approval and supervision of their Guidance Committee, three hours of research participation in a cooperative education course may be substituted for the three hours of practicum research.

ADVISING

Students, at the time of their admission to the biology program, will be given temporary advising by the graduate coordinator or the principal
students entering a variety of doctoral appropriate for secondary teachers, for the additional background in biology.

OBJECTIVES AND AREAS OF CONCENTRATION,

Committee. until the student establishes his/her permanent Guidance (thesis) committee.

The Guidance Committee for Plan A students will include three faculty members of the Biology Department.

The Chairperson is usually selected by the student. The other two members are then chosen by the chairperson in consultation with the student. Additional members may be added from inside or outside the department by agreement between the chairperson and the student.

The Guidance Committee for Plan B students will consist of the principal graduate adviser for the selected area of concentration, who, in consultation with the student, will prepare the student's program; and the graduate coordinator, who must also sign and approve the program. The student will have the option of selecting a third member of the Guidance Committee from the graduate faculty.

The Graduate Committee serves as the Guidance Committee for Plan B students in the general biology area of concentration and for students who do not indicate an area of specialization when first admitted. They may also serve initially to advise Plan A students, establishing a tentative program of study, until the student establishes his/her permanent Guidance (thesis) Committee.

AREAS OF CONCENTRATION, OBJECTIVES AND GRADUATION REQUIREMENTS

GENERAL BIOLOGY

This program is designed to provide the additional background in biology appropriate for secondary teachers, for students entering a variety of doctoral programs in biology and for those wishing further training in microbiology.

Graduation Requirements: See Degree Program Description above. In addition to the general requirements, the combined undergraduate and graduate course work must include genetics, physiology, ecology or limnology and one taxonomic field course. Principal adviser: the graduate coordinator and the Graduate Committee.

COMMUNITY COLLEGE BIOLOGY TEACHING

This program is designed to prepare students specifically for the professional teaching of biology at the community college level.

Graduation Requirements: In addition to the general requirements, the undergraduate and graduate course work must include botany and zoology or equivalent; plant anatomy; comparative anatomy; botany field course; zoology field course; biometry; limnology; ecology; invertebrate zoology or morphology of algae and fungi; general, cell, plant or vertebrate physiology; embryology; microbiology or morphology of vascular plants; internship (in place of Independent Study); orientation seminar (in place of Seminar I and II). Required cognate: EDL 613 Philosophy and Purposes of the Community College. Principal adviser: Professor William E. Femmel.

ECOSYSTEM BIOLOGY (Aquatic and Terrestrial)

The graduate program in ecosystem biology is designed to prepare research personnel, capable of contributing to the understanding and solution of environmental problems, for careers with government agencies or private companies concerned with the protection or management of either, or both, aquatic and terrestrial ecosystems. Emphasis is placed on the development of taxonomic expertise, field and laboratory methods, and skill in organizing and analyzing data. As an integral part of the program, students will gain experience in the quantitative assessment of alternative environmental decisions within the ecosystem framework, and in presenting written and oral reports. Students may choose to emphasize either aquatic or terrestrial ecosystems in their individual programs.

Graduation Requirements: In addition to the general requirements, the combined undergraduate and graduate course work must include botany, zoology or equivalent, physiology, general ecology, biometry, genetics, three taxonomic field courses (one botanical, one zoological and the third in either botany or zoology) and at least three courses from among limnology, stream ecology, wetland ecosystems, terrestrial ecosystems, and systems ecology. The two required seminars must be in ecosystem biology. Plan A students must take two hours of independent studies plus four hours of thesis research. Plan B students only must include three hours of practicum in ecosystem biology plus three hours of independent study, at least one hour of which must accompany the practicum. The concentration requires a minimum of 32 semester hours, 26 in the Biology Department and at least six hours of cognates. BIO 314 Energy Analysis and Environmental Decision Making must be taken as a deficiency (no credit on the master's program) if it has not been taken as an undergraduate. Students who do not have credit for a course in general ecology as an undergraduate must complete a 36 semester hour program, including BIO 524 General Ecology. Principal adviser: Dr. Dale C. Wallace.

PHYSIOLOGY

This program is designed to prepare students for technical, teaching, clinical or research careers in physiology. Individually prepared programs of study are designed to provide, in conjunction with the undergraduate background, a balance of physiological concepts and analytical methods at both the cellular and organismal levels as demonstrated in at least two of the following areas: vertebrate physiology, invertebrate physiology, plant physiology, and microbial physiology.

Additional admission requirement: one year of college physics.

Graduation Requirements: In addition to the general requirements, combined undergraduate and graduate course work must include: one year physics, botany, zoology or equivalent, general or cell physiology, two of the following: vertebrate physiology, plant physiology, microbial physiology, invertebrate physiology (others approved by physiology adviser). Total must include a minimum of 12 hours of 500- and
600-level physiology courses. Principal adviser: Dr. Merlyn C. Minick.

FACILITIES

The Biology Department shares the Mark Jefferson Science Building with the departments of Chemistry and Psychology. This building provides modern teaching laboratories and classrooms, and specialized facilities such as an electron microscopy and photomicroscopy suite, controlled environment chambers, a walk-in cold room, aquarium rooms, animal rooms, photographic darkrooms, space for work in radiation biology, a radio frequency screened area, herbarium and teaching museums with plant and animal collections and a vertebrate skull collection. A greenhouse and the Loomis Field Laboratory complete the on-campus resources of the department. The adjacent Huron River and nearby state game and recreation areas as well as the Kresge Environmental Education Center at Lapeer, Mich., are also available for field work. Vans and boats are available for class and research use.

COURSES FOR THE BIOLOGY DEGREE PROGRAM

Intended primarily for students on the biology degree program, these courses usually presuppose the equivalent of an undergraduate major or minor in some field of biology.

BIOLOGY COURSES

BIO 508 Evolution, Fact and Theory. Two sem hours
Evidence bearing on the origin and evolution of life and the processes involved is critically examined in this lecture and discussion course. Original term paper on an aspect of recent advances in evolutionary theory required. Not open to students who have credit in BIO 405 Organic Evolution.
Prereq: Background in biology, anthropology, geology or biochemistry and departmental permission.

BIO 509 Biometry. Three sem hours
A general course designed to study statistical methodology and the practical application of such statistics in biology. Prereq: A course in college algebra, 15 hours in biology.

BIO 510 Light and Electron Microscopy, Theory and Applications. One sem hour
A lecture/demonstration course covering principles and methodologies of light and electron microscopy.
Prereq: Twenty semester hours of biology.

BIO 512 Biological Photography. One sem hour
A laboratory course on the fundamentals of micro- and macro-photography of biological specimens; includes image exposure, development and printing.

BIO 516 Advanced Histological Techniques. One sem hour
A laboratory, lecture and demonstration techniques mini-course giving practice and theory in animal tissue slide preparation for clinical/research purposes such as fluorescence microscopy, phase/contrast microscopy, histochemical staining, cryostat sectioning and metallic impregnation staining.
Prereq: BIO 415 Basic Histological Techniques.

BIO 518 History of Biology. Two sem hours
Development of major concepts in biology from the Greek natural philosophers to the present. Prereq: At least two courses in biology.

BIO 522 (410) Limnology. Three sem hours
A lecture, laboratory and field course dealing with physicochemical and biological interrelationships in standing waters.
Prereq: BIO 420 (524) General Ecology and one taxonomic field course or departmental permission.

BIO 524 (420) General Ecology. Four sem hours
A field and laboratory course introducing the concepts involved in the study of terrestrial and aquatic communities, their physical environment and their integration into ecosystems. Emphasis will be on properties at the ecosystem, community and population levels. An individual student problem will be required.
Prereq: BOT 221 General Botany, ZOO 222 General Zoology and one taxonomic field course or departmental permission.

BIO 525 Conservation. Two sem hours
A survey of the natural resources of Michigan; its land, water, minerals, forests, grasslands, wildlife and human powers. Some of the current problems in conservation peculiar to Michigan are the basis of its history, its present resource utilization and its future possibilities. Not open to students without credit in BIO 224 Principle of Conservation.

BIO 526 Immunobiology. Three sem hours
Cellular and molecular responses to immunogens; primary and peripheral immunity; T-cells and B-cells in cell-mediated and humoral immunity; immune regulation and mechanisms; hypersensitivity; immunity against microbial infectious agents; antigen-antibody reactions in vitro used in research and diagnostics.
Prereq: MIC 329 General Microbiology. BIO 301 Genetics; biochemistry desirable.

BIO 527 Immunobiological Methods. Three sem hours
An individualized laboratory course on antibody production with available antigens; immuno-diffusional and immuno-electrophoretic analysis of antigens and their components with available sera; immuno-biological research projects of student's choice. Must be taken concurrently with BIO 526 Immunobiology.
Prereq: MIC 329 General Microbiology. BIO 301 Genetics; biochemistry desirable.

BIO 528 (428) Tropical Ecology. Three sem hours
Important biotic communities of the tropics. Investigation in both marine and terrestrial environments; lectures, laboratory and field work. Field courses offered only on demand and when appropriate arrangements can be made for visiting tropical laboratories and/or field stations.
Prereq: Botany, zoology, some concept of ecological principles and some familiarity with use of taxonomic keys.

BIO 529 Water Pollution Biology. Three sem hours
A study of the physiological and ecological consequences of water pollution as bases for defining water quality criteria and setting water quality...
BIO 533 (433) Stream Ecology. Three sem hours
A field biology course that includes the study of physicochemical and biological aspects of stream ecosystems. Includes a study of laboratory and field methods. Prereq: BIO 420 (524) General Ecology, a taxonomic field course or departmental permission.

BIO 534 Systems Ecology. Three sem hours
The study of whole ecosystems including modeling and simulation methods and a survey of ecological models. Prereq: BIO 420 (524) General Ecology, MTH 104 Intermediate Algebra or one and one half to two years high school algebra, computer programming (CSC 137 Introduction to Computer Programming or CSC 237 Computer Programming and Numeric Methods or ORI 215 Introduction to Business Information Systems).

BIO 535 (435) Wetland Ecosystems. Three sem hours
Advanced field ecology course in the theory and methods of study of wetland ecosystems. Prereq: BIO 420 (524) General Ecology and one taxonomic field course, or departmental permission.

BIO 536 (436) Terrestrial Ecosystems. Three sem hours
Advanced field ecology course in the theory and methods of study of terrestrial ecosystems. Prereq: BIO 420 (524) General Ecology and one taxonomic field course, or departmental permission.

BIO 540 Cell Biology. Three sem hours
A lecture course covering the structure and function of the nuclear and cytoplasmic components of the cell. Prereq: Twenty hours of biology including: BOT 221 General Botany, ZOO 222 General Zoology, CHM 270 Organic Chemistry and a course in physiology.

BIO 587 Cooperative Education in Biology. Three sem hours
Four or six months of full-time employment at an industrial firm or laboratory specially chosen for imparting a practical educational experience in biology or technology. The program consists of work experience alternated with full-time attendance at the University. Admission to program by application only. Offered on Credit/No Credit basis. Prereq: Departmental approval on graduate program.

BIO 589, 591, 592 Special Topics in Biology. One, two and three sem hours (Formerly BIO 537, 538, 539)
An experimental course for subject matter not provided in other department offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are studied. Not more than six hours of special topics may be used on a degree program. Prereq: Departmental permission.

BIO 594, 595, 596 Workshop in Biology. One, two and three sem hours (Formerly BIO 593, 594, 595)

BIO 610 Cytogenetics. Four sem hours
The structure and behavior of cells with emphasis on their nuclear components. Implications for genetics and evolution; some opportunity in the laboratory for individual investigation and for demonstration of techniques in cytological study. Prereq: Fifteen hours of biology, including at least one course in genetics.

BIO 621 Electron Microscopy Laboratory. Three sem hours
A specialized course in techniques of electron microscopy including preparation of various tissues, use of electron microscope and its application to the study of biological problems. Darkroom technique is also covered. Potential candidates for electron microscopy should sign up and interview with the instructor early in the preceding semester. Prereq: Twenty hours of biology and departmental permission.

BIO 679, 680, 681 Special Topics in Advanced Biology. One, two and three sem hours

BIO 682, 683, 684 Workshop in Advanced Biology. One, two and three sem hours (Formerly BIO 695)

BIO 686, 687, 688 Practicum in Biology. One, two and three sem hours (Formerly BIO 590, 591, 592)
Practical experience in a particular field study, with each student responsible for the experimental design and the collection, analysis and interpretation of field data for a specific area within a broader problem under group investigation. Prereq: Departmental permission, based on appropriate qualification.

BIO 689 Internship in Community College Biology Teaching. Six sem hours (Formerly BIO 697)
An intensive internship experience consisting of supervised participation in teaching biology at the community college level. The intern will participate in all department and professional activities at a community college and will conduct specific courses. Prereq: Departmental permission.

BIO 690, 691, 692 Thesis. One, two and three sem hours
Offered on Credit/No Credit basis. Prereq: Departmental permission.

BIO 693 Seminar in Biology. One sem hour (formerly BIO 596)
Presentation of special reports and group discussions of selected topics. Offered on Credit/No Credit basis. Prereq: Twenty hours of credit in biology, including botany and zoology, and departmental permission.

BIO 694 Seminar in Biology; Laboratory Instruction. One sem hour
Analysis and discussion of the special problems of laboratory instruction in biology in college. Offered on Credit/No Credit basis. Prereq: Appointment to a graduate assistantship.

BIO 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly BIO 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member. Prereq: Departmental permission.

BOTANY COURSES

BOT 530 Plant Products in Industry. Two sem hours
ZOO 671 Comparative Vertebrate Physiology. Four sem hours
A study of physiological and biochemical control systems utilized to maintain endogenous homeostasis in a series of vertebrate animals. Lab required. 
Prereq: Organismic chemistry, vertebrate physiology, or departmental permission.

ZOO 672 Endocrinology. Four sem hours
A biological and non-clinical survey of the invertebrate and vertebrate endocrine systems; the histology and function of each of the major endocrine organs, their specific hormones and integrative mechanisms. Lab required. 
Prereq: Organismic chemistry and vertebrate physiology, or departmental permission.

ZOO 673 Animal Cell Physiology. Two sem hours
A lecture course on animal cell physiology. A study of the physicochemical relationships responsible for the properties of cell irritability, conductivity, metabolism, respiration, excretion, growth and reproduction. Lab course is available but not required. 
Prereq: ZOO 222 General Zoology, laboratory physiology (general, cell, plant or animal) and organic chemistry. Chemistry, biochemistry, elementary physics desirable.

ZOO 674 Animal Cell Physiology Laboratory. One sem hour
A lab course on animal cell physiology. Laboratory study of the physicochemical relationships responsible for the properties of cell irritability, conductivity, contractility, metabolism, respiration, excretion, growth and reproduction. 
Prereq or coreq: ZOO 673 Animal Cell Physiology.

ZOO 679, 680, 681 Special Topics in Advanced Zoology. One, two and three sem hours

ZOO 692 Seminar in Zoology. One sem hour (Formerly ZOO 596)
Presentation of special reports and group discussions on selected topics. Offered on Credit/No Credit basis. 
Prereq: Twenty semester hours in biology, including botany and zoology.

ZOO 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly ZOO 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member. 
Prereq: Departmental permission.

**COURSES FOR NON-SPECIALIZING STUDENTS**

The following courses are made available for graduate students who have had little or no previous training in biology or, more specifically, have not had equivalent courses as undergraduates. These courses may be applicable as cognates for other departments within the University. Unless also listed in the preceding section, they are not open to students with an undergraduate major in biology and cannot be applied to the graduate degree program in biology. Since most require no prerequisites, they are especially suited to the general student who would like to become better informed about biology, either for general interest or for better preparation for science teaching in the elementary grades.

**BOT 500 Survey of the Plant Kingdom. Two sem hours**
The major types of plants from algae to seed plants; emphasis on development of structure. Not open to students who have credit in BIO 205 Field Botany or BOT 221 General Botany.

**ZOO 501 Survey of the Animal Kingdom. Two sem hours**
A survey of the major animal groups from protozoans to mammals. Structure function; the basis for classification and the evolutionary relationships of the several groups. Not open to students who hold credit in BIO 205 Field Botany or ZOO 222 General Zoology.

**BIO 502 Biology of Man. Two sem hours**
Man as a living organism in the world of living organisms, emphasizing his place among and relationships with the other organisms of the world; the morphological, physiological, taxonomic and ecological relationships of man. Lectures and laboratory experience.

**BOT 503 Plants and Nature. Two sem hours**
Plants in their natural environment; identification and classification of local flowering plants, use of hand-lens and plant manuals and methods of collection and preservation. Major plant groups and their climatic and geographic significance.

**ZOO 504 Field Zoology. Two sem hours**
Animals in their natural habitats; identification, behavior and environmental relations. Field study and observations in woods, fields, ponds and streams; collecting and displaying living and preserved material.

**BIO 513 Principles of Heredity. Two sem hours**
The basic principles of heredity with emphasis on inheritance in man. Not open to students who hold credit in BIO 301 Genetics. 
Prereq: A recent course in introductory biology or BIO 502 Biology of Man.

**BIO 525 Conservation. Two sem hours**

**BOT 530 Plant Products in Industry. Two sem hours**
The various ways in which plants and plant products are utilized in modern industry; plants as the source of technical raw materials; the dependence of man upon the plant kingdom. Not open to students who hold credit in BOT 215 Economics Botany.

**COURSES DESIGNED FOR TEACHERS**

**ESC 505 Science in the Elementary School. Two sem hours**
A survey of subject matter and processes skills utilizing current science texts and courses of study; readings in current literature; the construction and use of science materials; supply and equipment needs for elementary science. No credit ESC 302 Elementary School Science last five years.

**BIO 506 Methods in Teaching Biology**
Two sem hours

Selected techniques and methodology in presenting biological principles; text analysis, test construction, course content, planning and equipping a modern high school biology laboratory. Not open to students who hold credit in BIO 403, Methods and Materials for Teaching Biology.

BIO 507 Experimental Plant Physiology for Teachers. Two sem hours

Lecture and laboratory course concentrating on selected experimental physiological studies of seed plants. Offered during the summer session only. Not open to students who have had plant physiology.

Prereq: Fifteen hours in biology.

BIO 521 Outdoor Science and Land Laboratories. Four sem hours

Using the outdoors effectively in instruction; recognition of instructional resources on school sites and other land laboratories. Basic ecological factors affecting associations of organisms; correlations between physical and social science. Field trips.

ESC 590, 591, 592 Special Topics in Science Education. One, two and three sem hours

An experimental course for subject matter not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are studied. Not more than six hours of special topics may be used on a degree program.

Prereq: Departmental permission.

ESC 594, 595, 596 Workshop in Elementary Science Teaching. One, two and three sem hours

ESC 693, 694 Seminar in Science Education. One and two sem hours

Offered on Credit/No Credit basis.

OTHER COURSES

These upper division undergraduate courses may also be taken for graduate credit. A maximum of nine credit hours in 400-level courses may be applied on the department's degree program. See the Undergraduate Catalog for course descriptions.

Biology

BIO 403 Methods and Materials for Teaching Biology (3)

BIO 404 Mycology (3)

BIO 407 Advanced Hematology (3)

BIO 412 Biogeography (2)

BIO 414 Animal and Plant Preservation Techniques (1)

BIO 416 Biological Instrumentation Theory and Practice (1)

BIO 427 Introductory Molecular Genetics (3)

BIO 434 Advanced Immunohematology (3)

BIO 436 Oncology (3)

BIO 446 Medical Mycology (4)

BIO 478 Special Topics: Computer Use in Biology (2)

BIO 480 Radiation Biology (3)

Botany

BOT 402 Plant Anatomy (3)

BOT 430 Plant Morphology of Algae and Fungi (4)

BOT 431 Plant Morphology of Mosses through the Vascular Plants (4)

BOT 442 Plant Physiology (3)

BOT 446 Medical Mycology (4)

BOT 487 Cooperative Education in Botany (3)

Microbiology

MIC 432 Clinical Microbiology (3)

MIC 442 Microbial Ecology (3)

MIC 444 Microbial Physiology (3)

MIC 445 Food Microbiology (3)

MIC 454 Molecular Biology of Bacteria and Viruses (3)

Zoology

ZOO 417 Neuroanatomy (3)

ZOO 427 Vertebrate Physiology (3)

ZOO 430 Vertebrate Zoology (4)

ZOO 462 Parasitology (3)

ZOO 487 Cooperative Education in Zoology (3)

TENTATIVE SCHEDULE

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BIO 610 Y

BIO 621 X

BIO 500 Y

BIO 503 Y Y Y

BIO 507 Y

BIO 530 Y Y

BIO 542 X

BIO 559 Y Y

BIO 551 Y Y X

BIO 552 Y Y

BIO 553 Y

BIO 554 X

BIO 620 Y X

BIO 540 Y Y X

ESC 505 X Y

MIC 555 X

MIC 587 X X X X

ZOO 501 Y

ZOO 504 Y Y

ZOO 504 Y

ZOO 536 Y

ZOO 548 X

ZOO 570 X Y

ZOO 571 X

ZOO 571 X

ZOO 572 Y Y X

ZOO 575 Y X

ZOO 580 Y

ZOO 582 Y Y

ZOO 584 Y Y

ZOO 585 Y Y

ZOO 586 Y

ZOO 670 Y

ZOO 671 Y

ZOO 672 X X Y

ZOO 673 Y Y

ZOO 674 Y Y

Y Courses offered on a two-year cycle.
CHEMISTRY

Judith T. Levy
Department Head
225 Mark Jefferson
487-0106

Edward L. Compere, Jr.
Coordinator of Advising
212 Mark Jefferson
487-2057

MASTER OF SCIENCE IN CHEMISTRY

The purpose of this program is to provide advanced study of chemistry leading to the Master of Science degree for individuals (a) who are currently employed in chemistry-related industrial or governmental positions, or (b) who desire professional training before going into the job market or on to a doctoral program.

ADMISSION REQUIREMENTS

1. An undergraduate degree with either a major or a strong minor (approximately 25 semester hours) in chemistry.

2. Credit in advanced undergraduate courses corresponding to CHM 371-3 (Organic), CHM 461-3 (Physical) and CHM 481 Instrumental Analysis, along with either CHM 432 Advanced Inorganic or CHM 451-2 (Biochemistry). Competency in any deficient areas may be established by examination. The graduate coordinator will use the results of these examinations to ascertain advanced standing or the need for remedial work. If deficiencies exist for which competency is not established by examination, a maximum of four semester hours of graduate credit will be allowed for courses taken to correct these deficiencies.

3. One year of college physics (PHY 223, 224) and calculus through differential equations and linear algebra.

4. An undergraduate record that meets the requirements specified by the Graduate School.

5. Submission of scores from the Graduate Record Examination (should include the Verbal, Quantitative and Advanced Chemistry test portions).

DEGREE REQUIREMENTS

A. Thesis Plan

1. Course credit requirement: satisfactory completion of a minimum of 30 semester hours of graduate credit.

2. Course distribution requirements and options:
   a. Core course requirements: any three of the following courses: CHM 561 or CHM 562, CHM 571, CHM 632, CHM 641, CHM 655.
   b. Chemical literature proficiency requirement: CHM 610.
   c. Seminar requirement: CHM 693 and attendance at departmental seminars.
   d. Cognate courses: zero to six credit hours in courses taken outside of the Chemistry Department. These courses must be approved by the graduate coordinator.
   e. Research requirement: six to 10 credit hours from CHM 697, CHM 698, CHM 699 and satisfactory completion of a thesis representing a significant contribution of original research in chemistry. In addition to the written thesis, a formal oral presentation of the research is required either before the chemistry faculty or at a professional meeting.
   f. Additional courses to complete the required 30 semester hours of graduate credit from 500-600 level chemistry courses at the 500-600 level (but excluding 520).

B. Non-Thesis Plan: intended for the part-time student whose professional experience constitutes a reasonable substitute (as determined by the graduate coordinator) for the laboratory research and written thesis requirements of the thesis plan. The requirements are the same as those of the thesis plan except that in place of the research requirement (A.2.e.) substitute 10 credit hours of chemistry courses at the 500-600 level (but excluding 520).

CHEMISTRY COURSES

CHM 510 Computer Applications in Chemistry. Two sem hours

A course in computer programming designed for advanced undergraduates and graduate students. The emphasis is on the application of computer-based numerical methods to the solution of complex chemical problems.

Prereq: One year of organic chemistry, no prior background in computer programming is necessary.

CHM 515 Industrial and Environmental Chemistry. Three sem hours

A three-part course covering selected aspects of industrial organic chemistry, industrial inorganic chemistry and environmental chemistry. Environmental problems most closely associated with the production aspects of industrial chemistry will be discussed.

Prereq: One year of organic chemistry; one course in inorganic chemistry; one course in physical chemistry.

CHM 520 Introductory Chemistry. Three sem hours

A course designed for teachers in the elementary school. Special emphasis is given to topics that may not be included in the first course in chemistry but are of general concern to the public. Representative topics include air and water pollution, energy considerations and an introduction to organic and biochemistry. No credit toward M.S. in chemistry degree. Not open to junior/senior high school science majors.

Prereq: One course in general college chemistry.

CHM 553 Enzymology. Two sem hours

A lecture course covering the nomenclature, kinetics, mechanism and regulation of enzymes.

Prereq: CHM 451 Biochemistry I.

CHM 555 Biochemistry. Two sem hours (Formerly Biopolymers)

Discussion of the biochemistry of the nervous system covering the synthesis, distribution, mechanism of function and degradation of compounds involved in
neural function (including neurotransmitters, neurohormones, brain sphingo-
lipids, steroids and prostaglandins), mental diseases with a known biochemical
basis and the rationale for drug therapy are described.
Prereq: CHM 452 Biochemistry II.

CHM 561 Quantum Chemistry and
Spectroscopy. Two sem hours
(Formerly Advanced Physical
Chemistry)
A study of atomic and molecular structure and spectroscopy based on quantum
chemistry.
Prereq: One year of physical chemistry,
two years of calculus, one year of calculus-based physics.

CHM 562 Statistical Mechanics and
Chemical Kinetics. Two sem hours
Introduction to the principles of statistical mechanics, the connection between the microscopic world and classical thermodynamics, and modern theories of chemical reaction rates.
Prereq: CHM 462 Physical Chemistry II, MTH 325 Differential Equations and Vector Analysis, PHY 224 Electricity and Light.

CHM 564 Physical-Chemical Characterization of Polymers. Two sem hours
Physical methods of polymer characterization, including molecular weight determination, size fractionation; thermal analysis, degradation, depolymerization and reaction kinetics. Laboratory: Six hours per week.
Prereq: CHM 463 Physical Chemistry Laboratory and CHM 475 Introduction to Polymer Chemistry.

CHM 565 Nuclear Chemistry. Three sem hours
The course will cover topics such as radioactive decay, decay systematics, nuclear models and nuclear reactions. Applications of radioactivity to chemical problems will be discussed. Techniques of nuclear chemistry, nuclear processes as chemical probes and other such topics will be covered. A discussion of the preparation and properties of transplutonium elements will be included.
Prereq: One year of college chemistry; one course in physical chemistry or modern physics.

CHM 571 Advanced Organic Chemistry. Three sem hours
A lecture course devoted to developing a deeper understanding of the structure of organic compounds and the mechanism of organic reactions. The structural aspects of bonding, stereochemistry and conformation will be extended beyond the introductory level prior to considering mechanistic studies on several fundamental reaction types.
Prereq: One year of organic chemistry.

CHM 572 Spectrometric Organic Structure Determination. Three sem hours. (Formerly Stereochimistry of Organic Compounds)
The use of infra-red, Raman, ultraviolet, mass and nuclear magnetic resonance spectroscopy in organic structure determination will be discussed. Emphasizes problem-solving and practical applications.
Prereq: CHM 372 Organic Chemistry II.

CHM 573 Qualitative Organic Chemistry Laboratory. Two sem hours
Organic reactions and instrumental measurements—especially IR, NMR, and mass spectra—will be used to systematically identify organic compounds. Microtechniques are emphasized. Laboratory: six hours per week.
Prereq: CHM 373 Organic Chemistry Laboratory.
Coreq: CHM 572 Spectrometric Organic Structure Determination.

CHM 574 Advanced Organic Chemistry Topics. Two sem hours
Two or three advanced topics are treated in depth. The topics selected will vary from offering to offering and could include such examples as: stereochemistry and conformational analysis, natural product chemistry, heterocyclic compounds, orbital symmetry rule and applications, and photochemistry.
Prereq: CHM 372 Organic Chemistry II.

CHM 590, 591, 592 Special Topics in Chemistry. One, two and three sem hours (Formerly CHM 594)
An in-depth study of a specialized area of chemistry. Not offered on a regular basis.
Prereq: Graduate standing or department permission.

CHM 575 Advanced Organic Polymer Chemistry. Three sem hours
A course designed primarily to provide M.S. candidates with a proficiency in locating chemical information by independent study. Exercises are relevant to research and involve both manual and computerized information retrieval.
Prereq: Graduate standing.

CHM 632 Structural Inorganic Chemistry. Three sem hours
(Formerly CHM 532)
Physical and chemical methods for determining structures of inorganic substances and the relationship between structure and descriptive chemistry will be discussed.
Prereq: One year of physical chemistry and one course in advanced inorganic chemistry.

CHM 641 Advanced Analytical Chemistry. Three sem hours
(Formerly CHM 581)
A course stressing modern methods of analysis, with special emphasis on trace determinations. Optical, X-ray, separation and nuclear methods are examined in detail.
Prereq: CHM 481 Instrumental Analysis and one year of physical chemistry.

CHM 655 Advanced Biochemistry Topics. Two sem hours
Specialized areas of biochemistry are discussed in depth, with an emphasis on recent research developments.
Prereq: CHM 452 Biochemistry II.

CHM 665 Physical Chemistry of Polymers. Two sem hours
Thermodynamics and kinetics of step-growth and chain-growth polymerizations, the configuration and conformation of polymers, the properties of polymer solutions and phase equilibria, including crystallinity, and molecular weight determination.
Prereq: CHM 475 Introduction to Polymer Chemistry and CHM 562 Statistical Mechanics and Chemical Kinetics.

CHM 675 Advanced Organic Polymer Chemistry. Three sem hours
(Formerly CHM 575 High Polymer Chemistry)
The reactions used to form specialty polymers including polyaromatic heterocycles and metal containing polymeric systems in semiconducting materials. The use of phospazines and
Master of Arts in Theatre Arts

This program is designed to advance those students with an undergraduate major or minor in theatre arts for careers in all levels of theatre or for further graduate study in the discipline.

Master of Arts in Drama/Theatre for the Young

This program is designed to further prepare students to enter careers involving work in drama/theatre and communications with and for children, young people and intergenerational groups.

Course of Study for Master of Arts Programs

1. The completion of a minimum of 30 hours of approved course work.
2. Training in research approaches and resources in communication, theatre arts and drama/theatre for the young; possible interdepartmental cognate: possible intradepartmental cognate communications, theatre arts, drama/theatre for the young, telecommunications and film, oral interpretation, or speech improvement and pedagogy.
3. The preparation of a program of study in consultation with assigned graduate adviser, to be prepared at outset of student's graduate work.
4. A detailed description of each of the Master of Arts programs may be obtained from the department or the coordinator of advising.

Available Concentrations Within the Master of Arts Programs

1. **Oral Interpretation (M.A. in Communication)**
   This is an advanced concentration of specialized study for students interested in restoring to literature the voices and bodies originally equated with literature. It combines skills related to literary study, aesthetic awareness, philosophical analysis, psychological insight, communication theory and performance.

2. **Public Address (M.A. in Communication)**
   This is an advanced concentration of specialized study for students interested in rhetorical theory and criticism and/or the history of public address as they relate to communicational theory.

3. **Arts Administration (M.A. in Theatre Arts)**
   This is an advanced concentration of specialized study for students seeking careers in management of commercial, non-profit, community or educational arts organizations. The program is designed as a continuation of previous study in arts administration, business or theatre. (Basic business classes at the undergraduate level are required for entrance to this concentration.)

GRADUATION REQUIREMENTS

Master of Fine Arts

1. Student must have an official program of study on file in The Graduate School.
2. Student must have successfully met all conditions stipulated upon entry into the program.
3. Student must have successfully completed a minimum of 60 hours of approved course work as identified in his/her program of study.
4. Student must have achieved an overall GPA of at least 3.0 (“B”).
5. Student must have successfully completed CTA 677 Research Techniques in Communication and Theatre Arts.
6. Student must achieve one of the following:
   1. the successful completion of a terminal qualifying examination covering the student’s elected concentration and selected cognate;
   2. the submission and defense of a thesis;
   3. the successful completion of a special theory-application project.

Each year a limited number of graduate assistantships are awarded by the department to students possessing excellent backgrounds in communication and/or theatre arts AND at least a 3.0 grade point average in their overall undergraduate work. Such students assist with teaching of up to three sections of the department’s fundamentals of speech course, or assist with the teaching of basic theatre arts or drama/theatre for the young courses, or supervise one of the activities.

GENERAL COURSES

General courses in communication and theatre arts are courses that, in addition to being offered for credit toward an M.A. in communication and theatre arts, are offered for the benefit of graduate students specializing in departments other than communication and theatre arts who wish to take collateral or cognate work in the Department of Communication and Theatre Arts. Such students, however, are not restricted to these courses; they may take any other graduate courses in communication and theatre arts for which they have prerequisites.
Communication Courses

These were formerly SPH courses.

CTA 506 Persuasion in the Modern World. Two sem hours
Emphasis is placed on the uses and applications of persuasion in such areas as politics, business, religion and education.

CTA 508 Small Group Decision-Making. Two sem hours
The theory and practice of discussion and practice of communication in small group decision-making.

CTA 509 Communication for Leaders. Two sem hours
Theories and applications of communication in leadership roles. Deals with interviews, staff meetings, dyadic communication, communication in large and small organizations, and communication barriers with methods of evaluating and improving interpersonal, group and public communication.

CTA 574 Directing Secondary Forensic Activities. Two sem hours
(Formerly SPH 596 Seminar in Directing High School Forensic Activities)
The philosophy, organization and administration of forensic programs for those who direct or plan to direct such activities on the secondary level.
Prereq: Departmental permission.

Theatre Arts Courses

These were formerly SPH courses.

CTA 554 Directing High School Dramatic Activities. Two sem hours
(Formerly SPH 596 Seminar in Directing High School Dramatic Activities)
The philosophy, organization and administration of dramatic programs for those who direct or plan to direct such activities on the high school level.
Prereq: Departmental permission.

CTA 555 Play Production—Junior-Senior High School. Two sem hours (Formerly SPH 503)
Principles and techniques of play production with emphasis on problems encountered in secondary schools. Dramatic structure, play selection, directing, scene design and construction, stage lighting, make-up, costuming, properties and business management; improvement of effectiveness in both curricular and extracurricular theatre.
Prereq: Non-major/graduates. Recitation required.

Drama/Theatre for the Young Courses

These were formerly SPH courses.

CTA 501 Creative Drama and Role Playing. Two sem hours (Formerly Creative Drama)
An introduction to understanding the creative process, dramatic play, gaming, and involvement drama as developmental learning.

CTA 502 Introduction to Theatre for the Young. Two sem hours
(Formerly Drama for Children)
An introductory consideration of the scope, purposes, forms and materials of theatre for the young.

CTA 504 Oral Interpretation of Literature and Language with the Young. Two sem hours
Emphasis on the study of interpreting literature orally for and with the young, including developing competence and understanding in the adult and child in interpretive and improvised work emerging from literature and language.

CTA 522 TIE: Theatre-in-Education. Two sem hours
A study of the origin, principles and forms of TIE: Theatre-in-Education. Students will have opportunities to plan and evaluate TIE sessions.

CTA 523 Puppetry: Catalyst in Human Development. Two sem hours
Consideration of puppetry as a medium for learning and creative expression. Experience in constructing puppets for purposeful work with people. Examination of the applications of puppetry to many disciplines.

CTA 524 Developmental Drama/Theatre with Handicapped Persons. Two sem hours
Study of principles, theories and practices of developmental drama/theatre for handicapped persons. Applications to educational, recreational and institutional settings will be stressed.

CTA 525 Developmental Drama/Theatre in Recreational Settings. Two sem hours
An exploration of the theory and practice of developmental drama/theatre in various recreational settings, such as camps, parks, community centers, Girl Scouts, 4-H.

CTA 528 Developmental Drama/Theatre in Religion. Two sem hours
Consideration of and experience in uses of developmental drama/theatre for various settings and purposes.

CTA 627 The Playwright and the Young Audience. Three sem hours
A study of dramatic literature for the young, from developmental as well as artistic viewpoints and in contexts of the main body of dramatic literature and children’s literature, and the total educational experience of children and adolescents.

CTA 686, 687, 688 Cooperative Education in Communication and Theatre Arts. One, two and three sem hours
One term of supervised educational work in communication and theatre arts. An evaluation is required at the end of each employment period. Offered on a Credit/No Credit basis.
Prereq: Twenty hours of credit in communication and theatre arts; approval by Cooperative Education Office and the department.

Telecommunications and Film Courses

These were formerly SPH courses.

CTA 534 Directing High School Broadcasting, TV and Film Activities. Two sem hours
(Formerly SPH 596 Seminar in Directing High School Broadcasting, TV and Film Activities)
The philosophy, organization and administration of broadcasting, television and film programs for those who direct or plan to direct such activities on the high school level.
Prereq: Departmental permission.

CTA 537 Mass Communications. Two sem hours
A comparative study of the mass media in the United States: their development,
function and import. Special emphasis will be placed on the process and effects of mass communication with detailed study of radio and television.

CTA 538 Television Techniques for Classroom Teachers I. Two sem hours
Skills and techniques needed by classroom teachers for the effective presentation of educational materials through the medium of television. Theory and practice.

CTA 548 Television Techniques for Classroom Teachers II. Two sem hours
A continuation and intensification of the theoretical and practical experience in instructional television provided in CTA 538 Television Techniques for Classroom Teachers I. Laboratory hours to be arranged.

SPECIALIZATION COURSES

Specialization courses in communication and theatre arts are courses specifically designed for students wishing credit toward the M.A. in communication and theatre arts. Such courses are open to other students, however, who have the necessary prerequisites.

Communication Courses

These were formerly SPH courses.

CTA 570 Teaching of College Speech. One sem hour (Formerly College Teaching of Speech)
Theory and practice of teaching speech at the college level. Offered on a Credit/No Credit basis.
Prereq: Departmental permission.

CTA 576 Public Address. Three sem hours
Critical study of the significant speeches of leading speakers with reference to their dominant issues and their influence on social and political life.
Prereq: Fifteen hours of credit in communication.

CTA 581 Rhetorical Theory to 1900. Three sem hours
A study of selected rhetorical theories from the classical age to 1900. The course is designed to facilitate understanding of the transition from classical to modern rhetorical theory.
Prereq: Fifteen hours of credit in communication.

CTA 582 Modern Rhetorical Theory. Three sem hours
A study of selected rhetorical theories from 1900 to the present with a view of discovering the methods and objectives of modern rhetoricians and relating them to society and its problems.
Prereq: Fifteen hours of credit in communication.

CTA 584 Studies in Small Group Communications. Three sem hours
An examination of methods and research currently being conducted in discussion and small group studies.
Prereq: Fifteen hours of credit in communication.

CTA 585 Theories of Argument and Controversy. Three sem hours
Theoretical foundations of argument and controversy and a review of related research.
Prereq: Fifteen hours of credit in communication and major/graduate.

CTA 586 Theories of Persuasion. Three sem hours
A review of contemporary research and theory in persuasion.
Prereq: Fifteen hours of credit in communication and major/graduate.

CTA 587 Speech Communication Theory. Three sem hours
A critical examination of fundamental processes and principles of communication behavior.
Prereq: Fifteen hours of credit in communication and major/graduate.

CTA 588 Research in Speech Communication. Three sem hours
The examination of communication research methods with a major emphasis upon empirical research. Students will select and design a major research project.
Prereq: Fifteen hours of credit in communication and major/graduate.

CTA 590, 591, 592 Special Topics in Communication and Theatre Arts. One, two and three sem hours
Students will investigate a particular topic that is approved by the Department of Communication and Theatre Arts.
Prereq: Graduate students and qualified seniors in communication and theatre arts.

CTA 606, 607, 608 Colloquium in Communication and Theatre Arts. One, two and three sem hours
Students will study a special topic area with resource persons from the community as well as members of the communication and theatre arts faculty. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts or a related field. Departmental permission.

CTA 677 Research Techniques in Communication and Theatre Arts. Two sem hours (Formerly SPH 592)
An introduction to the nature and value of research; the research problem; basic research tools; philosophical foundations of historical, descriptive and experimental research; professional writing. (Winter semesters.)
Prereq: Fifteen hours of credit in communication and theatre arts and major/graduate.

CTA 679, 680, 681 Special Topics in Communication and Theatre Arts. One, two and three sem hours
Students will investigate a particular topic that is approved by the Department of Communication and Theatre Arts.
Prereq: Graduate student in communication and theatre arts. Departmental permission.

CTA 682, 683, 684, 685 Workshops in Communication and Theatre Arts. One, two, three and four sem hours
Students will be provided practical and theoretical study in a selected topic area. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts or a related field. Departmental permission.

CTA 686, 687, 688 Cooperative Education in Communication and Theatre Arts. One, two and three sem hours
One term of supervised educational work in communication and theatre arts. An evaluation is required at the end of each employment period.
Offered on a Credit/No Credit basis.
Prereq: Twenty hours of credit in com-
Theatre Arts Courses

These were formerly SPH courses.

CTA 551 Theatre Planning. Two sem hours
A study of the steps and considerations appropriate to the design of theatre structures with emphasis on institutional and community playhouses.
Prereq: Nine hours credit in theatre arts or permission of the department.

CTA 556 Experimental Staging Techniques for the Director. One sem hour
Exploration and practical application of non-traditional staging possibilities.
Prereq: One course in directing or departmental permission.

CTA 557 Audition Techniques for the Actor. One sem hour
Review of the literature and personalized preparation of materials and techniques equipping the actor better to confront tryouts and auditions for the commercial and non-commercial theatre.
Prereq: One course in acting or departmental permission.

CTA 558 Directing Styles. Two sem hours
The theory and practice of directing selected periods of drama, with emphasis on Greek, Elizabethan, Restoration, modern and non-Western presentational forms.
Prereq: One course in directing or departmental permission.

CTA 559 Acting Styles. Two sem hours
The theory and practice of acting within selected periods of drama, with emphasis on Greek, Elizabethan, Restoration, modern and non-Western presentational forms.
Prereq: One course in acting or departmental permission.

CTA 560 Ancient Dramatic Theory. Three sem hours
Study of the main theories regarding the nature and purpose of drama from the beginning of the 18th century to the present.
Prereq: CTA 450 History of the Theatre to 1642 and CTA 451 History of the Theatre: 1642 to the Present, or departmental permission.

CTA 561 Modern Dramatic Theory. Three sem hours
The course is designed for knowledgeable actors who are beginning work with musical theatre literature. The emphasis is on workshop experience to develop techniques for performing songs.
Prereq: One course in directing or departmental permission.

CTA 562 American Theatre History. Two sem hours
A tracing of the major currents in the history of the American theatre from its beginnings in the middle 1700s to the present day.
Prereq: CTA 450 History of the Theatre to 1642 and CTA 451 History of the Theatre: 1642 to the Present, or departmental permission.

CTA 566 Studies in Theatre History. Two sem hours (Formerly Seminar in Theatre History)
This course will be concerned with a penetrating study of the theatrical activity and technology prevalent during a particular period in world history.
Prereq: CTA 450 History of the Theatre to 1642 and CTA 451 History of the Theatre: 1642 to the Present, or departmental permission.

CTA 567 Problems in Design and Technical Theatre. Two sem hours (Formerly Seminar in Design and Technical Theatre)
An intensive study of the organic theory of theatre production with emphasis on the contributions of Craig, Appia, Bakst, Reinhardt, Jones, Simonson and Bel Geddes.
Prereq: CTA 351 Scene Design, CTA 362 Stage Lighting, CTA 450 History of the Theatre to 1642, and CTA 451 History of the Theatre: 1642 to the Present, or departmental permission.

CTA 568 Musical Theatre Performance Techniques. Two sem hours
The course is designed for knowledgeable actors who are beginning work with musical theatre literature. The emphasis is on workshop experience to develop techniques for performing songs.
Prereq: One course in directing or departmental permission.

CTA 569 Studies in Directing. Two sem hours
An in-depth study of the theories and practices of noted stage directors, past and present.
Prereq: One course in directing or departmental permission.

CTA 590, 591, 592 Special Topics in Communication and Theatre Arts. One, two and three sem hours (Formerly SPH 539, 540, 541)
Students will investigate a particular topic approved by the Department of Communication and Theatre Arts.
Prereq: Graduate students and qualified seniors in communication and theatre arts.

CTA 606, 607, 608 Colloquium in Communication and Theatre Arts. One, two and three sem hours
Students will study a special topic area with resource persons from the community as well as members of the communication and theatre arts faculty.
Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts or a related field.

CTA 651 Design I. Two sem hours
Intermediate consideration of the theoretical and mechanical factors governing the design of scenery for the stage.
Prereq: Six hours of credit in theatre arts.

CTA 660 Playwriting I. Two sem hours (Formerly SPH 655)
Intermediate study of the approaches to and the structural composition of dramatic writing.
Prereq: Six hours of credit in theatre arts.

CTA 661 Playwriting II. Two sem hours (Formerly SPH 656)
A continuation of CTA 361 Dramatic Writing.
Prereq: Graduate standing.

CTA 662 Lighting. Two sem hours (Formerly SPH 652)
A continuation of CTA 362 Stage Lighting.
Prereq: Graduate standing.

CTA 663 Costume I. Two sem hours (Formerly SPH 653)
Intermediate study of the approaches to and the historical sources for stage costuming.
Prereq: Six hours of credit in theatre arts.

CTA 664 Costume II. Two sem hours (Formerly SPH 654)
Problems of construction and design of period costumes for the stage with emphasis on practical application culminating in a final design and construction project.
Prereq: CTA 363 Stage Costume: History and Theory or CTA 663 Costume I or departmental permission.

CTA 677 Research Techniques in Communication and Theatre Arts. Two sem hours (Formerly SPH 592)
An introduction to the nature and value of research; the research problem; basic research tools; philosophical foundations of historical, descriptive and experimental research; professional writing.
Prereq: Fifteen hours of credit in communication and theatre arts.

CTA 679, 680, 681 Special Topics in Communication and Theatre Arts. One, two and three sem hours
Students will investigate a particular topic approved by the Department of Communication and Theatre Arts.
Prereq: Graduate student in communication and theatre arts.

CTA 682, 683, 684, 685 Workshops in Communication and Theatre Arts. One, two, three and four sem hours
Students will be provided practical and theoretical study in a selected area. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts.

CTA 686, 687, 688 Cooperative Education in Communication and Theatre Arts. One, two and three sem hours
One term of supervised educational work in communication and theatre arts. An evaluation is required at the end of each employment period. Offered on a Credit/No Credit basis.
Prereq: Twenty hours of credit in communication and theatre arts; approved by Cooperative Education Office and the department.

CTA 690 Degree Requirement: Examination. One sem hour (Formerly SPH 689)
An examination over the student's field of study conducted by a departmental faculty committee from assigned readings. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts and departmental permission.

CTA 690, 691, 692 Degree Requirement: Thesis. One, two and three sem hours
A research-oriented study conducted under the supervision of a departmental faculty committee. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts and departmental permission.

CTA 693, 694, 695 Seminar in Communication and Theatre Arts. One, two and three sem hours (Formerly SPH 696)
A research-oriented course for graduate majors in communication and theatre arts.
Prereq: Graduate major in communication and theatre arts and departmental permission.

CTA 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly SPH 597, 598, 599)
An intensive study of one or more problems under the direction of a University faculty member.
Prereq: Departmental permission.

Drama/Theatre for the Young Courses:
These were formerly SPH courses.

CTA 501 Creative Drama and Role Playing. Two sem hours (Formerly Creative Drama)
An introduction to understanding the creative process, dramatic play, gaming and involvement drama as developmental learning.

CTA 502 Introduction to Theatre for the Young. Two sem hours (Formerly Drama for Children)
An introductory consideration of the scope, purposes, forms and materials of theatre for the young.
Role Playing plus CTA 322 Theatre for Children or CTA 502 Introduction to Theatre for the Young.

CTA 590, 591, 592 Special Topics in Communication and Theatre Arts. One, two and three sem hours (Formerly SPH 539, 540, 541)

Students will investigate a particular topic which is approved by the Department of Communication and Theatre Arts.
Prereq: Graduate student or qualified senior in communication and theatre arts.

CTA 606, 607, 608 Colloquium in Communication and Theatre Arts. One, two and three sem hours

Students will study a special topic area with resource persons from the community as well as members of the communication and theatre arts faculty. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts or a related field.

CTA 627 The Playwright and the Young Audience. Three sem hours

A study of dramatic literature for the young, from developmental as well as artistic viewpoints and in contexts of the main body of dramatic literature and children's literature, and the total educational experience of children and adolescents.

CTA 657 Advanced Improvisation. Three sem hours

A study of spontaneous dramatic play meant to develop deeper self-discipline and freedom and to extend resources for teaching, directing and acting.
Prereq: Graduate student in communication and theatre arts.

CTA 658 Theatre for Children. Three sem hours

An extensive study of the nature and range of theatre experiences for children and adolescents.
Prereq: Graduate student in communication and theatre arts.

CTA 677 Research Techniques in Communication and Theatre Arts. Two sem hours (Formerly SPH 592)

An introduction to the nature and value of research; the research problem; basic research tools; philosophical foundations of historical, descriptive and experimental research; professional writing.
Prereq: Fifteen hours of credit in communication and theatre arts.

CTA 679, 680, 681 Special Topics in Communication and Theatre Arts. One, two and three sem hours

Students will investigate a particular topic which is approved by the Department of Communication and Theatre Arts.
Prereq: Graduate student in communication and theatre arts.

CTA 682, 683, 684, 685 Workshops in Communication and Theatre Arts. One, two, three and four sem hours

Students will be provided practical and theoretical study in a selected area. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts or a related field. Departmental permission.

CTA 686, 687, 688 Cooperative Education in Communication and Theatre Arts. One, two and three sem hours

One term of supervised educational work in communication and theatre arts. An evaluation is required at the end of each employment period. Offered on a Credit/No Credit basis.
Prereq: Twenty hours of credit in communication and theatre arts; approval by Cooperative Education Office and the department.

CTA 690 Degree Requirement: Examination. One sem hour (Formerly SPH 689)

An examination over the student's field of study conducted by a departmental faculty committee from assigned readings. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts and departmental permission.

CTA 690, 691, 692 Degree Requirement: Thesis. One, two and three sem hours

A research-oriented study conducted under the supervision of a departmental faculty committee. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts and departmental permission.
CTA 690, 691, 692 Degree Requirement: Project. One, two and three sem hours
A theory-application project conducted under the supervision of a departmental faculty committee. Offered on a Credit/No Credit basis.
Prereq: Graduate student in communication and theatre arts and departmental permission.

CTA 693, 694, 695 Seminar in Communication and Theatre Arts. One, two and three sem hours 
(Formerly SPH 696)
A research-oriented course for graduate majors in communication and theatre arts.
Prereq: Graduate major in communication and theatre arts and departmental permission.

CTA 697, 698, 699 Independent Studies. One, two and three sem hours 
(Formerly SPH 597, 598, 599)
An intensive study of one or more problems under the direction of a University faculty member.
Prereq: Departmental permission.

OTHER COURSES FOR CREDIT TOWARD MASTER OF ARTS IN COMMUNICATION AND THEATRE ARTS

The following 400-level courses are also available to graduate students. No more than nine hours of 400 level course work is permitted in the earning of any graduate degree. For description of these courses, see the Undergraduate Catalog.

Communication
CTA 440 Survey of Public Address (3)
CTA 460 Theory of Speech Criticism (3)
CTA 466 Forensic Contest Speaking (1)
CTA 475 Research in Speech Communication (3)
CTA 485 Theories of Speech Communication Behavior (3)
CTA 496 Seminar in Speech (2)

Theatre Arts
CTA 450 History of the Theatre to 1642 (3)
CTA 451 History of the Theatre: 1642 to the Present (3)
CTA 452 Arts Management (3)
CTA 454 Law, Public Policy and the Arts (3)

CTA 456 Experimental Approaches to Directing (1)
CTA 457 Tryouts and Auditions (1)
CTA 458 Style for the Actor (3)
CTA 459 Style for the Director (3)
CTA 461 Musical Theatre Acting (2)
CTA 462 Directors on Directing (2)
CTA 463 The American Musical Stage: 1900 to 1940 (2)
CTA 467 Theatre Practice (1)

Drama/Theatre for the Young
CTA 429 History and Theory of Developmental Drama/Theatre (3)
CTA 468 Interpretation (1)

Oral Interpretation
CTA 410 Oral Interpretation of Shakespeare (3)
CTA 411 Advanced Problems in Interpretation (3)
CTA 412 Interpretation of Poetry (3)
CTA 414 Development and Theory of Oral Interpretation (3)

Telecommunication and Film
CTA 431 Advanced Radio Production and Direction (3)
CTA 432 Advanced Television Production and Direction (3)
CTA 445 Film Theory and Criticism (3)
CTA 446 Contemporary Problems in Telecommunications (3)
CTA 447 Radio-Television Station Management (3)

Speech Improvement
CTA 400 Phonetics and Dialects of Spoken English (3)
CTA 402 Voice Development (1)
CTA 404 Dynamic Speaking Skills (3)
CTA 405 Voice and Dialects (3)

Special Topics
CTA 477 Special Topics (1)
CTA 478 Special Topics (2)
CTA 479 Special Topics (3)

Additional 400-level undergraduate courses are also available to graduate students under special circumstances. On this matter the student should have a clear understanding with the department and The Graduate School before expecting to use such courses toward a Master of Arts or a Master of Fine Arts in the Department of Communication and Theatre Arts.
The Department of Computer Science offers a variety of graduate courses for computer science professionals, prospective high school teachers of computer science and other graduate students. The purpose and the objectives of these course offerings are:

- to serve the needs of able and qualified students intent on increasing their knowledge, abilities and stature in the field of computer science;
- to provide an environment conducive to research in computer science;
- to address the needs of teachers who pursue certification in computer science.

Students who satisfy the admission requirements of The Graduate School and who have fulfilled the specific course prerequisites are eligible to enroll in computer science courses.

**COMPUTER SCIENCE COURSES**

**CSC 502 Programming in LISP. One sem hour**
Introduction to the LISP language with emphasis on artificial intelligence applications. Pure LISP, built-in and user-defined functions, PROG feature, MAP-functionals, property lists. Prereq: CSC 238 Topics in Computer Science or graduate standing, or CSC 304 Fundamentals of Computer Science I, or departmental permission.

**CSC 504 Fundamentals of Computer Science I. Four sem hours**
An accelerated course covering the content of CSC 238 Topics in Computer Science and CSC 334 Data Structures. Includes structured programming in Pascal, recursion, topics in data structures and an introduction to algorithm analysis. No credit CSC 334 Data Structures or equivalent. Prereq: Graduate standing, CSC 137 Introduction to Computer Programming, CSC 237 Computer Programming and Numeric Methods or equivalent, MTH 120 Calculus I or MTH 119 Mathematical Analysis for Social Sciences II.

**CSC 505 Fundamentals of Computer Science II. Four sem hours**

**CSC 530 Formal Methods in Software Development. Three sem hours**
Principles of logical reasoning and their application to the development of reliable software, propositional and predicate logic, mathematical induction, semantics of control and data structures. Examples drawn from various applications areas. Emphasis on the use of formal methods as practical tools that aid the software development process. Prereq: CSC 334 Data Structures or CSC 504 Fundamentals of Computer Science I, MTH 121 Calculus II and MTH 122 Elementary Linear Algebra.

**CSC 531 Automata, Computability and Formal Languages. Three sem hours**

**CSC 532 Artificial Intelligence. Three sem hours**
Introduces the student to basic concepts and techniques of artificial intelligence. Strategies for choosing representations, notational systems and structures; search strategies; control issues; examples of current systems in natural language processing, pattern recognition, problem solving, learning and information retrieval. Students with no prior knowledge of LISP should take CSC 502 Programming in LISP concurrently. Prereq: CSC 334 Data Structures or CSC 504 Fundamentals of Computer Science I, CSC 337 Programming Languages.

**CSC 533 Computer Communication Networks and Distributed Systems. Three sem hours**

**CSC 534 Database Management Systems Design. Three sem hours**

**CSC 538 Advanced Computer Organization. Three sem hours**
Processor design-fixed and floating point arithmetic processing and non-arithmetic processing. Control design and microprogramming. Memory organization and input-output. System organization. Case studies will be drawn from computer systems designed to make special types of processing more efficient. Stack computers, pipelined processors and vector computers, multiprocessing. Prereq: CSC 431 Systems Programming or CSC 433 Computer Operating Systems.
CSC 539 Software Design and Development. Three sem hours
Software engineering techniques for the organization, management and development of a large software project. Specification, structured design, segmentation, documentation. A large scale team project.

CSC 546 Methods of Teaching Computer Science in the Secondary School. Three sem hours
This course considers computer science programs in the high school and presents information and materials needed to prepare students for the teaching of computer science in these schools. Topics will include organization and content, methods of teaching and learning, security and maintenance of equipment, professional journals and magazines available for future growth, copying software and the legality of software duplication dealing with diversity of abilities, problem solving skills and strategies for debugging programs. In addition, this course will make use of teaching experience and background of the returning student. Time will be spent “connecting” their talents to the computer science area.
Prereq: CSC 505 Fundamentals of Computer Science II or equivalent.

CSC 630 Advanced Compiler Construction. Three sem hours
An introduction to the major methods of compiler implementation. Lexical analysis, LL and LR parsing, semantic analysis and code generation, error detection and recovery, code optimization. Compiler engineering techniques including portability, validation and the use of automated compiler-writing tools. Course project will involve implementation of a compiler.
Prereq: CSC 430 Compiler Construction and CSC 531 Automata, Computability and Formal Languages.

CSC 633 Advanced Operating Systems. Three sem hours
Selected topics from areas such as concurrent processing, memory management, resource allocation and scheduling, multi-processing and multiprogramming, protection, performance evaluation and modeling will be covered in depth.

CSC 635 Real Time Processing. Three sem hours
An introduction to the problems, concepts and techniques involved in computer systems that must interface with external devices: computer characteristics needed for real time use, operating system considerations, analog signal processing and conversion, intercomputer communication. Students will be involved in several laboratory projects involving a mini- or microcomputer system.

CSC 677, 678, 679 Special Topics in Computer Science. One, two and three sem hours
A graduate level course in a specific area of computer science, to be determined by the field of specialization of the instructor and the interest of the students.
Prereq: Graduate standing and permission of the instructor.

CSC 690, 691, 692 Thesis. One, two and three sem hours
Prereq: Departmental permission.

CSC 693 Seminar. One sem hour

OTHER COURSES FOR GRADUATE CREDIT

The following courses also may be elected for graduate credit; course descriptions may be found in the Undergraduate Catalog. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree. Information about courses in computer science not listed here may be obtained from the coordinator of advising, Dr. William W. McMillan.

CSC 430 Compiler Construction (3)
CSC 431 Systems Programming (3)
CSC 433 Computer Operating Systems (3)
CSC 435 Introduction to Microprocessors (3)
CSC 438 Computer Graphics (3)
CSC 441 Computing Network Principles (3)
CSC 442 Database Principles (3)
CSC 443 Software Engineering Principles (3)
CSC 477, 478, 479 Special Topics in Computer Science (1, 2, 3)
CSC 490 Seminar and Project Design for Educators (3)
CSC 497, 498, 499 Independent Study in Computer Science (1, 2, 3)
2. Conditional Admission

in three ways.

REQUIREMENTS

I. Degree Admission

The Department of Economics offers three Master of Arts degree programs: Master of Arts in economics, Master of Arts in applied economics and Master of Arts in development, trade and planning. These programs are designed to accommodate students with varied backgrounds and needs, and consequently admissions and degree requirements are different for each. The programs prepare students for careers in business, industry and government service. They also provide training for students who intend to pursue the study of economics at more advanced levels. They offer sufficient flexibility to meet the career objectives of students with various interests.

Together the three programs can accommodate students with undergraduate backgrounds in fields ranging from mathematics and engineering, to economics and business, to political science, public administration, and liberal arts.

GENERAL ADMISSION REQUIREMENTS

Admission to the program is available in three ways.

1. Degree Admission

Degree admission to the graduate programs is available to those meeting the following requirements:

a. hold a bachelor's degree from an accredited college or university;

b. have an undergraduate grade point average of at least 2.5 ("A" = 4.0);

c. satisfy the undergraduate and/or course requirements for the specific program.

2. Conditional Admission

Conditional admission may be granted to those students not meeting the above standards but who show promise. Students who are conditionally admitted are required to overcome specified deficiencies existing at the time of admission. Such students must maintain an average grade of "B." A maximum of 12 hours earned as a conditionally admitted student may be applied toward the M.A. degree.

3. Special Student Status

Special student status is available for those not qualified for degree or conditional admission, or for those who wish to take courses for self-improvement and are not interested in obtaining a degree.

MASTER OF ARTS IN ECONOMICS

The Master of Arts in economics provides a basic understanding of theoretical foundations and tools of economic analysis so that students gain competence in economic theory and its uses. The program exposes students to a variety of areas of economic study and enables them to concentrate in a particular field through course work, independent study and research.

This program prepares students for positions in business, industry and government service. Many of our former students are now active in banking, insurance, investment, consulting, hospital administration, public utilities and manufacturing. It also provides training for students who intend to pursue the study of economics at more advanced levels, and for those who plan to teach economics at a two-year community college. The program offers sufficient flexibility to meet the career objectives of students with various interests.

Admission Requirements

Applicants to this program must meet the general admission requirements and have as a minimum a major in economics (20 credit hours) including the equivalent of ECO 301 Intermediate Macroeconomics, ECO 302 Intermediate Microeconomics and ECO 310 Economic Statistics.

Degree Requirements

In addition to the general degree requirements established by The Graduate School, the student shall:

1. Complete a minimum of 30 hours of graduate credit in economics (up to six hours of cognates may be substituted upon approval).

2. Demonstrate research ability by successfully completing either:

a. a master's thesis; or

b. the graduate research seminar (ECO 604) and one supervised research paper approved by departmental faculty.

3. Satisfactorily complete the following:

- ECO 415G Introduction to Econometrics
- ECO 511 Mathematical Economics
- ECO 601 Macroeconomic Analysis
- ECO 602 Microeconomic Analysis

MASTER OF ARTS IN APPLIED ECONOMICS

The need for economists capable of applying their special skills to real-life situations and problems has increased greatly during the last decade. This program provides an organized and carefully developed study of applied economics. While the program satisfies the general education requirements of the economics profession, the focus is specifically on filling the need for empirically oriented applied economists.

In addition to the sequence of core courses, the program emphasizes research opportunities and the utilization of quantitative approaches. Extensive use of computer techniques comprise an integral part of the program.

The program introduces students to the art of model building for the purpose of analyzing complex public policy issues, such as taxation, transportation, energy, environment, technology, education, demography, health care and similar topics. The program also provides students with modern techniques of model estimation, assessment, simulation and forecasting.

Admission Requirements

Applicants to this program must meet the general admission requirements and have a bachelor's or master's degree with a minor/major in mathematics or economics, or a bachelor's degree in engineering, or a baccalaureate degree with adequate mathematics background.

Degree Requirements

In addition to the general degree requirements for the Master of Arts in economics, the student shall satisfactorily complete the following courses:

- ECO 606 Applied Microeconomics
- ECO 607 Applied Macroeconomics
- Analysis, and
- ECO 510 Applied Economics

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MASTER OF ARTS IN DEVELOPMENT, TRADE AND PLANNING

The need for administrative personnel with backgrounds in economic development, trade and planning has become more pressing during the last decade. This is the result of increased international interdependence and of growing demand for systematic planning in both private enterprise and government operations. Developing nations have a special need for professionals trained in this area. This program prepares students for careers as staff economists in government, business and international organizations.

Students are provided with (a) a historical review of policy experience in various nations regarding planning and development issues; (b) an understanding of economic theory and its applications to planning and development; (c) training in the use of quantitative methods relevant to planning and development; (d) detailed knowledge of international trade; and (e) the requisite skills to evaluate specific policy issues. The various segments are coordinated so that a logical progression in course work can be completed efficiently, and the interrelationship between different segments can be fully appreciated by students.

Admission Requirements

Applicants to this degree program must meet the general admission requirements and have a bachelor’s degree in economics (major/minor), or a bachelor’s or master’s degree in business administration, or a baccalaureate degree in an equivalent or appropriate field.

Degree Requirements

In addition to the general degree requirements for the Master of Arts in economics, the student shall satisfactorily complete four courses selected from:

- ECO 472 The Soviet Economy
- ECO 575 The Economics of Socialism
- ECO 580 International Trade: Theory and Policy
- ECO 581 The International Monetary System
- ECO 585 Economic Growth and Development
- ECO 586 Economic Planning
- ECO 587 Case Studies in Economic Development

ECONOMICS COURSES

Basic Courses for Non-Majors

ECO 500 Economics: Principles and Institutions. Three sem hours
Study of major economic institutions, the basic analytic tools of economic theory and their use. Not open to students having had ECO 201 and 202 Principles of Economics or equivalent.

ECO 501 Macroeconomic Theory and Policy. Three sem hours
National income analysis, employment theory, monetary theory and practice and their application to economic policy. This course is designed for graduate students majoring in fields other than economics, primarily those in the College of Business. Not open to students who have had ECO 301 Intermediate Macroeconomic Analysis. Prereq: One course in economics or departmental permission.

ECO 502 Microeconomic Theory and Policy. Three sem hours
Analysis of the economic behavior of individuals and firms under various market conditions, the determination of relative prices, the allocation of resources and related problems. This course is designed for graduate students majoring in fields other than economics, primarily those in the College of Business. Not open to students who have had ECO 302 Intermediate Microeconomic Analysis or equivalent. Prereq: ECO 301 Intermediate Microeconomic Analysis and ECO 501 Macroeconomic Theory and Policy.

ECO 503 Contemporary Economic Problems. Three sem hours
Analysis of one or more current economic issues with a goal of better public understanding of the issue implications of policy solutions. Not open to economics majors. Prereq: One course in economics or departmental permission.

ECO 508 International Trade. Three sem hours (Formerly International Economics)
A study of the causes and economic effects of trade; commercial policies and their effects on trade; trade issues and conflicts; and international factor movements. Prereq: ECO 501 Macroeconomic Theory and Policy and ECO 502 Microeconomic Theory and Policy or equivalent, or departmental permission.

ECO 509 International Monetary Economics. Three sem hours
A study of the foreign exchange market, exchange rate systems, the balance of payments, macroeconomic aspects of international trade, the institutions and problems of the international monetary system. Prereq: ECO 501 Macroeconomic Theory and Policy and ECO 502 Microeconomic Theory and Policy.

Courses for Degree Program

ECO 566 Development of Economic Analysis. Three sem hours
Review of major theories and concepts in the development of economics as a scientific discipline. Emphasis is directed toward changing methods and theories of economic analysis and their implications for economic policy, including pre-classical, classical and neoclassical, Keynesian and neo-Keynesian thoughts. Prereq: ECO 501 Intermediate Macroeconomic Analysis and ECO 502 Intermediate Microeconomic Analysis or equivalent.

ECO 510 Applied Economic Statistics. Three sem hours
Application of statistics and quantitative analysis to economic problems using computer techniques. Prereq: ECO 310 Economic Statistics or equivalent or departmental permission.

ECO 511 Mathematical Economics. Three sem hours
Study of economic models, matrix algebra and linear economic models, linear programming and game theory, optimization problems and calculus of variations. Prereq: MTH 119 Mathematical Analysis, for Social Science II or MTH 120 Calculus and ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 515 Econometrics: Theory and Applications. Three sem hours
Development and analysis of

Statistics, or
ECO 515 Econometrics: Theory and Application
ECONOMETRIC MODELS USING THE TOOLS OF MACROECONOMICS FOR ESTIMATION. TREATMENT OF ECONOMIC MODELS IN TERMS OF VARIABLES AND SOME OTHER PROBLEMS ARISING FROM AUTOCORRELATED DISTURBANCES, AND VARIOUS OTHER PROBLEMS SUCH AS MULTICOLLINEARITY, HETEROSCEDASTICITY, LAGGED VARIABLES AND DUMMY VARIABLES. ANALYSIS OF THE SIMULTANEOUS-EQUATION PROBLEMS, INCLUDING IDENTIFICATION PROBLEMS, INDIRECT METHODS, TWO STAGE LEAST SQUARES, THREE STAGE LEAST SQUARES, TWO STAGE LEAST SQUARES, LIMITED-INFORMATION METHODS, FULL-INFORMATION AND THREE STAGE LEAST SQUARES.

Prereq: ECO 415 INTRODUCTION TO ECONOMETRICS OR DEPARTMENTAL PERMISSION.

ECO 520 ANALYTIC LABOR ECONOMICS. THREE SEM HOURS
APPLICATION OF MICROECONOMIC THEORY IN ANALYZING LABOR MARKET BEHAVIOR. TOPICS INCLUDE LABOR SUPPLY, LABOR DEMAND, INVESTMENT IN HUMAN CAPITAL, WORKER MOBILITY AND A CRITIQUE OF THE MICROECONOMIC APPROACH TO LABOR ECONOMICS.

Prereq: ECO 302 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 522 COLLECTIVE BARGAINING. THREE SEM HOURS
LABOR AND MANAGEMENT RELATIONS CONSIDERED FROM THE POINT OF VIEW OF THE TWO PARTIES AND THE PUBLIC WELFARE; LABOR CONTRACTS. TRADITIONAL AND CURRENT AREAS OF DISPUTE AND METHODS OF SETTLEMENT.

Prereq: TWO COURSES IN ECONOMICS OR DEPARTMENTAL PERMISSION.

ECO 524 WHITE COLLAR AND PUBLIC EMPLOYEE UNIONISM. THREE SEM HOURS
AN ANALYSIS OF THE SPECIAL CHARACTERISTICS OF LABOR ORGANIZATIONS AND COLLECTIVE BARGAINING PATTERNS IN PUBLIC EMPLOYMENT AND IN SELECTED WHITE COLLAR OCCUPATIONS OF THE PRIVATE SECTOR OF THE ECONOMY.

Prereq: TWO COURSES IN ECONOMICS OR DEPARTMENTAL PERMISSION.

ECO 526 HUMAN RESOURCES AND PUBLIC POLICY. THREE SEM HOURS
AN ECONOMIC ANALYSIS OF HUMAN RESOURCE DEVELOPMENT WITH AN EMPHASIS ON LABOR MARKET ISSUES. TOPICS INCLUDE PUBLIC EMPLOYMENT POLICY, LABOR MARKET DISCRIMINATION AND THE ROLE OF EDUCATION IN THE LABOR MARKET.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 533 AGRICULTURAL ECONOMICS. THREE SEM HOURS
ECONOMIC ANALYSIS OF THE AGRICULTURAL SECTOR INCLUDING THE STUDY OF ITS INSTITUTIONS, LAND USE, TENURE SYSTEMS, TECHNIQUES OF PRODUCTION, ENTREPRENEUR DEVELOPMENT, MARKETING ARRANGEMENTS, CAPITAL-CREDIT USE AND AGRICULTURE'S ROLE IN ECONOMIC DEVELOPMENT.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 534 REGIONAL AND URBAN ECONOMICS. THREE SEM HOURS
EXAMINATION OF PROBLEMS OF ECONOMIC ADJUSTMENT AND DEVELOPMENT OF REGIONS, INCLUDING INNER CITIES AND METROPOLITAN AREAS. MASS TRANSIT, PUBLIC FINANCE, HOUSING, ECONOMIC BASE STUDIES, RACE DISTRIBUTION AND POVERTY WILL BE EXAMINED.

Prereq: SIX HOURS OF ECONOMICS OR DEPARTMENTAL PERMISSION.

ECO 540 MONETARY ECONOMICS. THREE SEM HOURS
THE DEVELOPMENT OF MONETARY AND CENTRAL BANKING THEORY; POLICY APPLICATIONS AND LIMITATIONS IN THE CONTEXT OF THE RELATIONSHIPS BETWEEN MONEY, PRICES, NATIONAL INCOME AND THE BALANCE OF PAYMENTS.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 545 ECONOMIC FORECASTING AND POLICY. THREE SEM HOURS (FORMERLY ECO 555 STABILIZATION POLICY)
EXAMINES THE USE OF MACROECONOMIC THEORY AND FORECASTING TECHNIQUES IN THE FORMULATION AND EVALUATION OF ECONOMIC STABILIZATION POLICIES.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS, ECO 310 ECONOMIC STATISTICS OR EQUIVALENT.

ECO 550 PUBLIC FINANCE: ANALYSIS AND POLICY. THREE SEM HOURS
DETAILED, THEORETICAL ANALYSIS OF THE PROBLEMS OF BUDGETING AND BUDGET TECHNIQUES, METHODS TO EVALUATE EXPENDITURES, EFFICIENCY AND EQUITY CONSIDERATIONS IN TAX POLICY, PROBLEMS OF STABILIZATION POLICY AND GROWTH POLICY EVALUATION OF THE IMPACT AND IMPORTANCE OF NATIONAL DEBT.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 551 STATE AND LOCAL GOVERNMENT FINANCE. THREE SEM HOURS
ECONOMIC ANALYSIS OF EXPENDITURES, REVENUES AND DEBT MANAGEMENT OF STATE AND LOCAL GOVERNMENTS.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 560 ECONOMICS OF INDUSTRIAL ORGANIZATION. THREE SEM HOURS
THE ENTERPRISE SECTOR OF A CAPITALIST ECONOMY; INCIDENCE OF COMPETITION AND MONOPOLISTIC TECHNIQUES IN VARIOUS INDUSTRIES AND MARKETS, MARKET STRUCTURE, CONDUCT AND PERFORMANCE, MACHINES AND CONCENTRATION AND POLICY.

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 561 ECONOMICS OF MULTINATIONAL ENTERPRISE. THREE SEM HOURS
ECONOMICS OF INTERNATIONAL COMPETITION AND MONOPOLY. ANALYSIS INCLUDES STUDIES OF DIRECT FOREIGN INVESTMENT, NATIONAL ECONOMIC ANTI-TRUST POLICIES, THE MULTINATIONAL FIRM AND ITS RELATION TO TRADE AND ECONOMIC EFFICIENCY.

Prereq: ECO 480 INTERNATIONAL ECONOMICS OR ECO 560 ECONOMICS OF INDUSTRIAL ORGANIZATION OR DEPARTMENTAL PERMISSION.

ECO 562 GOVERNMENT AND BUSINESS. THREE SEM HOURS

Prereq: ECO 301 INTERMEDIATE MACROECONOMIC ANALYSIS AND ECO 302 INTERMEDIATE MICROECONOMIC ANALYSIS OR EQUIVALENT.

ECO 575 THE ECONOMICS OF SOCIALISM. THREE SEM HOURS
SURVEY OF THE ECONOMIC THOUGHT BASES OF THE VARIOUS TYPES OF SOCIALISM FOLLOWED BY A COMPREHENSIVE STUDY OF THE PLANNING AND OPERATION OF MODERN SOCIALIST ECONOMIES.
Prereq: Six hours of economics or equivalent or departmental permission.

ECO 580 International Trade: Theory and Policy. Three sem hours
Study of the principle of comparative advantage, the determinants of the commodity composition of trade, international factor movements and commercial policies.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 581 The International Monetary System. Three sem hours
Theoretical and empirical examination of international monetary issues including the balance of payments, fixed vs. flexible exchange rates, stabilization policies in an open economy, disturbance transmission mechanisms and interdependence, institutions.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 585 Economic Growth and Development. Three sem hours
Conditions, courses and consequences of growth and development, instruments of expansion and control and important theories and models of growth. Economic growth in both the United States and underdeveloped countries.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 586 Economic Planning. Three sem hours
Study of the government's economic decision-making apparatus, the formulation of economic plans, the selection of optimal plans from among feasible sets, and the problems of transition from general to sectoral and decentralized plans.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 587 Case Studies in Economic Development. Three sem hours
Survey of economic development in selected countries or regions with emphasis on development policies, theoretical applications and economic structures of countries or regions surveyed.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 592 Special Topics. Three sem hours (Formerly ECO 594)
An advanced level course in a specific area of economics.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 302 Intermediate Microeconomic Analysis or equivalent.

ECO 594 Workshop in Economics. Two sem hours (Formerly ECO 595)
Selected principles of economics presented by visiting consultants. Class discussion on phases of contemporary economics.

ECO 601 Macroeconomic Analysis. Three sem hours
National income accounting as a framework for economic analysis; determinants of consumption, investments and government expenditures; models of underemployment and inflation.
Prereq: ECO 301 Intermediate Macroeconomic Analysis or equivalent, or departmental permission.

ECO 602 Microeconomic Analysis. Three sem hours
Economic analysis of the behavior of individuals and firms, price determination in competitive and monopolistic markets, general static equilibrium and the allocation of resources.
Prereq: ECO 302 Intermediate Microeconomic Analysis or equivalent and ECO 511 Mathematical Economics, or departmental permission.

ECO 604 Research Seminar in Economics. Three sem hours (Formerly ECO 504 Introduction to Research Methods in Economics)
Examines selected issues of research methodology, procedures and techniques. Students conduct individual research projects, present their findings in a seminar format and submit a research paper.
Prereq: ECO 415 Introduction to Econometrics or equivalent.

ECO 605 Managerial Economics. Three sem hours
Application of economic analysis to decision making and business management, focusing on the areas of production, costs, as well as investment, pricing, demand estimation and economic forecasting.

ECO 606 Applied Microeconomics. Three sem hours
Integrates microeconomic theory and quantitative methods, providing tools to formulate, estimate and evaluate microeconomic relationships. Topics include: estimating demand functions (energy, housing, automobile demand and elasticities), Engel curves, production functions and cost functions.
Prereq: ECO 302 Intermediate Microeconomic Analysis and ECO 415 Introduction to Econometrics or equivalent.

ECO 607 Applied Macroeconomics. Three sem hours
Study complete macroeconomic models, using the computer's dynamic simulation to simulate simultaneous economic systems. Examples are Money Models, industrial organization, labor economic systems, health economics and monetary and fiscal policy problems.
Prereq: ECO 301 Intermediate Macroeconomic Analysis and ECO 415 Introduction to Econometrics or equivalent.

ECO 690, 691, 692 Thesis. One, two, and three sem hours
Completion of research problems and writing thesis.
Prereq: Approved thesis proposal.

ECO 695 Seminar in Economics. Three sem hours (Formerly ECO 596)
A seminar in advanced economic theory or policy open only to degree students of the department.
Prereq: Twelve hours toward M.A. degree.

ECO 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly ECO 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a member of the economics faculty.
Prereq: Departmental permission.
OTHER COURSES

These upper division undergraduate courses also may be taken for graduate credit and applied on the department’s graduate program providing prior approval has been given by adviser. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree. See the Undergraduate Catalog for course descriptions.

ECO 405 Economic Analysis for Business (3)
ECO 415 Introduction to Econometrics (3)
ECO 420 Comparative Labor Unionism (3)
ECO 422 Union Leadership (3)
ECO 424 Seminar in Labor Issues (3)
ECO 436 Health Economics (3)
ECO 445 Economic Fluctuations and Forecasting (3)
ECO 455 Cost Benefit Analysis (3)
ECO 471 Case Studies of Developing Economies (3)
ECO 472 The Soviet Economy (3)
ECO 480 International Economics (3)

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† Courses offered on a two-year cycle during odd years.
‡ Courses offered on a two-year cycle during even years.
ENGLISH LANGUAGE AND LITERATURE

James A. Reynolds
Acting Department Head
612 Pray-Harrold
487-4220

James A. Reynolds
Coordinator of Advising
613-J Pray-Harrold
487-1363

Students enrolling in the program for the Master of Arts in English may choose one of four separate concentrations:

1. Literature
2. Written Communication
3. Children's Literature
4. English Linguistics

Each of these concentrations is described on the following pages. Candidates for degrees in other departments may elect English Department courses as cognates.

GENERAL REQUIREMENTS

Admission Requirements:

In addition to The Graduate School degree admission requirements set forth in the early pages of this catalog, the Department of English requires:

1. At least 24 hours of undergraduate English, excluding freshman composition, and a minimum undergraduate grade point average of 3.0. Applicants not meeting these standards may apply for conditional or alternative admission.

2. If the applicant's native tongue is not English, a TOEFL (Test of English as a Foreign Language) score of 570, or a score of 90 on the Michigan English Language Assessment Battery (MELAB) is required. These students also must pass a brief written examination in English and American literature, to be administered by the graduate adviser. Applicants not meeting these standards may apply for conditional admission.

Degree Requirements

1. For the degree, a minimum of 30 semester hours of graduate work in a program of study approved by the coordinator of graduate studies, with grades averaging "B" or better. A master's thesis is optional.

2. Exceptional students whose career, or further educational goals require intensive research experience may elect to complete a thesis representing three semester hours credit. The thesis topic and design are developed by the master's candidate with the advice of a departmental graduate faculty member. The thesis must be submitted for the approval of a thesis committee.

   In the literature and children's literature concentrations, the thesis credits may be substituted for three hours of elective credit. In the written communication and linguistics concentrations, the thesis credits may be substituted for the required independent study.

Language Requirements:

A candidate for the M.A. must demonstrate an understanding of the nature of language. The language requirement may be met in one of the following ways:

1. Twelve undergraduate credits in a foreign language with a "B" average, or evidence of equivalent mastery.

2. Six graduate credits in linguistics or philologically oriented courses in older English language and literature.

The coordinator of graduate studies is Professor James A. Reynolds. Members of the departmental Graduate Committee are available during regular office hours for information or counseling.

THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN LITERATURE

Objectives of the Degree:

The M.A. in English with a concentration in literature is designed to provide master's level competence in English and American literature. The degree is an appropriate choice for candidates who anticipate teaching on the elementary, high school or community college level. It prepares candidates who anticipate doctoral study in English or American literature. The degree provides a valuable educational background for library careers or for many professions where accuracy and clarity of expression, combined with a knowledge of literature, are desired (communications, government, advertising, business, editing and publication).

It is also useful for professions in which high value is placed on ease of communication and facility of expression, such as counseling, guidance, personnel relations or management.

Requirements and Electives (24 credit hours):

A candidate completes a major of 18 hours in the department's courses in English and American literature (excluding children's literature, for which there is a separate degree). Six additional hours are taken from the department's wider offerings, without limitation as to field.

Cognates or Additional Electives (6 credit hours):

A candidate takes up to six hours of cognate courses in other departments, or up to six hours of additional electives in the English Department.

M.A. Examination:

During the semester before graduation, a candidate is required to pass a written examination covering major works of English and American literature. A new list of works is posted each September.

Note: No more than nine hours of approved undergraduates 400-level courses may be applied on this program.

COURSES FOR MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN LITERATURE

LIT 511 Literary Criticism. Three sem hours

A study of various approaches to literary criticism with application to specific works. Prereq: Fifteen hours of credit in literature.

LIT 512 Middle English Literature. Three sem hours

A study of the genres of Middle English literature (chronicle, dialogue, exemplum, fable, romance, sermon, etc.). Prereq: Fifteen hours of credit in literature.

LIT 520 Old English Poetry. Three sem hours (Formerly LIT 420)

A study of Old English prosodic conventions with a close reading of representative poems from various types
LIT 523 Realism and Naturalism in the American Novel. Three sem hours
Realism and naturalism as theory and practice in the late 19th and early 20th centuries, with emphasis on Twain, James, Crane, Norris, and Dreiser.
Prereq: Fifteen hours of credit in literature.

LIT 525 Henry James. Three sem hours
Major novels, shorter fiction and literary criticism of Henry James.
Prereq: Fifteen hours of credit in literature.

LIT 526 The Harlem Renaissance and Beyond. Three sem hours
A study of Afro-American literature since 1920 with special emphasis on the 1920s and the influence of this period upon more contemporary works. Parallels will be drawn between trends in Afro-American literature and American literature as a whole and between the Harlem Renaissance and the literature of the last decade.
Prereq: Fifteen hours of credit in literature.

LIT 530 Studies in Chaucer. Three sem hours
Intensive reading of Chaucer's major works and supplementary reading in Chaucerian criticism.
Prereq: Fifteen hours of credit in literature.

LIT 540 Elizabethan Drama. Three sem hours
The plays of Marlowe, Jonson and Webster, considered primarily for their intrinsic literary and dramatic merit and secondarily for the light they throw on Shakespeare's milieu. A greater understanding of the term "Elizabethan Drama."
Prereq: Fifteen hours of credit in literature.

LIT 541 Studies in Shakespeare. Three sem hours
Studies in the historical, biographical, textual and critical scholarship relevant to two or three of Shakespeare's plays. Investigations, reports, papers.
Prereq: Fifteen hours of credit in literature, including one course in Shakespeare.

LIT 545 Studies in Renaissance Literature. Three sem hours
A specialized study of major non-dramatic poetry and prose of the English Renaissance (exclusive of the works of John Milton). Specific major authors to be studied may include Shakespeare, More, Sidney, Spenser, Marlowe, Bacon, Jonson, Donne and Herbert.
Prereq: Fifteen hours of credit in literature.

LIT 551 Studies in Milton. Three sem hours
The complete poetry and selected prose of John Milton, with some attention to his intellectual milieu.
Prereq: Fifteen hours of credit in literature.

LIT 561 Studies in 18th Century Literature. Three sem hours
A specialized study of the poetry and non-fiction prose of selected number of major authors of the Restoration and 18th century. Specific authors to be studied may include Dryden, Swift, Pope, Thompson, Collins, Gray, Johnson, Goldsmith and Boswell.
Prereq: Fifteen semester hours of literature.

LIT 563 Studies in Renaissance Literature. Three sem hours
A specialized study of major non-fiction prose of at least two of the major writers from the Romantic period (e.g., Blake, Wordsworth, Coleridge, Keats, Byron, Shelley, Hazlitt, DeQuincey, Lamb).
Prereq: Fifteen hours of credit in literature.

LIT 566 Studies in 20th Century British Fiction. Three sem hours
Specialized study of the work of two or three major 20th century British novelists such as Conrad, Lawrence, Ford, Woolf, Forster, Huxley, Cary, Durrell and Greene.
Prereq: Fifteen hours of credit in literature.

LIT 570 Studies in Romantic Literature. Three sem hours (Formerly Wordsworth)
An intensive study of the poetry and nonfictional prose of at least two of the poets and essayists from the Romantic period (e.g., Blake, Wordsworth, Coleridge, Keats, Byron, Shelley, Hazlitt, DeQuincey, Lamb).
Prereq: Fifteen hours of credit in literature.

LIT 575 Studies in Victorian Literature. Three sem hours (Formerly Carlyle and Arnold)
An intensive study of the poetry and nonfictional prose of at least two of the major writers from the Victorian period (e.g., Carlyle, Tennyson, the Brownings, Arnold, the Rossettis, Swinburne, Newman, Mill, Ruskin, Pater).
Prereq: Fifteen hours of credit in literature.

LIT 576 Studies in 20th Century American Fiction. Three sem hours
Specialized study of two or three major 20th century American novelists, such as Hemingway, Fitzgerald, Faulkner, Nabokov and Bellow.
Prereq: Fifteen hours of credit in literature.
literature.

LIT 577 Studies in 20th Century American Poetry. Three sem hours
Specialized study of the work of two or three major 20th century poets, such as Pound, Eliot, Stevens, Williams, Roethke, Robinson, Frost, e.e. cummings, Hart Crane, Robert Lowell. Prereq: Fifteen hours of credit in literature.

LIT 580 Recent Literary Trends. Three sem hours (Formerly The Making of the Modern Mind)
A study of recent innovations in poetry, fiction, drama or criticism. The particular focus of the course to be taught in a given semester will be announced in the class schedule bulletin. Prereq: Fifteen hours of credit in literature.

LIT 592 Special Topics. Three sem hours (Formerly LIT 596 Seminar in Special Topics)
Topics will be announced from time to time. The following are examples of topics offered in recent years:
Joyce, Yeats, and Shaw
Southern Gothic Fiction
Medieval and Renaissance Allegory
Hemingway, Fitzgerald and Faulkner
Prereq: Fifteen hours of credit in literature. Further prerequisites may be required for some topics.

LIT 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly LIT 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member. Not to be elected until a student has been accepted as a candidate for the master's degree in literature. Prereq: Fifteen hours of credit in literature and permission of the Graduate Committee.

OTHER COURSES FOR CREDIT TOWARD MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN LITERATURE

Courses at the 400-level for advanced undergraduates are also available to graduate students. For descriptions of these courses, see the Undergraduate Catalog. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree.

THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN WRITTEN COMMUNICATION

In lieu of some of the 24 hours of undergraduate course work in English language, literature and composition, candidates may submit extensive experience in professional writing or teaching equivalents. (See 1. under General Requirements, page 62.)

Objectives of the Degree:
The M.A. in English with a concentration in written communication provides an opportunity for advanced study in the relationship between rhetorical theory and composition skills, the cognitive processes of the writer, the nature of the English language and its embodiment in both practical and literary modes. Writing workshops reinforce candidates' writing ability and guide them in mastering the forms of expository, creative and technical writing. The teaching of composition at the elementary, secondary and college levels is the focus of several elective options. Studies of research methods in composition aid the candidate in analyzing systematically both student and professional writing. This specialized program is consolidated through a required thesis or master's writing project.

The concentration is flexible enough to be an appropriate choice either for candidates preparing for careers in professional writing, editing or publishing, or in teaching writing at the elementary, secondary or community college level. It also provides a thorough preparation for Ph.D. studies in rhetoric and composition.

Requirements:
Ordinarily a candidate will complete 15 hours of required courses in writing and language theory, practice and research:
1. Rhetorical Theory - 3 hours
   ENG 503 Writing and Rhetorical Theory
2. Writing - 3 hours
   ENG 524 Advanced Technical Writing and Research
   ENG 422G Writer's Workshop
   ENG 424G Technical Writing

ENG 450G Children's Literature; Criticism and Response
ENG 525 Advanced English Syntax
ENG 531 Semantics: The Study of Meaning
ENG 532 Sociolinguistics
ENG 533 General Psycholinguistics
ENG 534 General Phonology
ENG 535 Discourse Analysis
ENG 401G Introduction to Linguistic Science
ENG 402G Modern English Syntax
ENG 421G The History of the English Language

4. Research in Writing Theory and Practice - 3 hours
   ENG 621 Research in the Theory and Practice of Writing

5. Research Project or Portfolio - 3 hours
   ENG 692 Thesis or
   ENG 693 Master's Writing Project

Literature (6 hours):
Select from literature course list (see pages 66-67).

Electives (3-6 hours):
1. Teaching of writing - 3 hours
   ENG 504 Teaching Writing, K-12
   ENG 596 Teaching Composition on the College Level

2. Additional practical writing courses - 3 hours
   ENG 524 Advanced Technical Writing and Research
   ENG 422G Writer's Workshop
   ENG 424G Technical Writing
   ENG 450G Children's Literature; Criticism and Response

3. Additional linguistic or language courses - 3 hours
   Select from linguistics course list (see pages 70-71).

Cognates (3-6 hours):
Suggested areas include: graphic design, public relations, communication theory, computer science, teaching English as a second language, reading, cognitive psychology, measurements and evaluation, descriptive statistics.

NOTE: No more than nine hours of approved undergraduate 400-level courses may be applied on this program.
COURSES FOR MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN WRITTEN COMMUNICATION

ENG 503 Writing and Rhetorical Theory. Three sem hours
(Formerly Rhetoric and Advanced Composition)
The reading, study and analysis of representative selections from classical and modern rhetorical theorists. Emphasis on how to apply theory in writing for various audiences and situations and to the teaching of writing.

ENG 504 Teaching Writing, K-12. Three sem hours
(Formerly Improving the Teaching of Writing)
A review of research and theory in teaching writing, with focus on designing methods and materials for classroom instruction in elementary schools.

ENG 524 Advanced Technical Writing and Research. Three sem hours
(Formerly Technical Research and Report Writing)
This course continues ENG 424 Technical Writing and is designed to prepare students to write professionally in business and industry. Students will research appropriate information and prepare oral and written reports, proposals, brochures and manuals.

ENG 596 Teaching Composition on the College Level. Three sem hours
A course in the methods of teaching English composition, with particular attention to beginning courses on the college and junior college level. Required of all graduate assistants and open to other interested M.A. candidates.

ENG 621 Research in Theory and Practice of Writing. Three sem hours
A study of the nature, value and methods of research in writing. Students will learn how to design ways to test theories about problems in both classroom and professional writing.

ENG 692 Thesis. Three sem hours
Original research or critical study
designed and completed by the student under the guidance of the thesis director and committee.

ENG 693 Master’s Writing Project. Three sem hours
The culmination of the professional writing student's program. Students will produce a portfolio in the intended professional area, and design and complete a research project related to the portfolio.

ENG 697, 698, 699 Independent Studies in English. One, two and three sem hours
An intensive study of a problem or research area not covered in regular courses; under the direction of a faculty member.

OTHER COURSES FOR CREDIT TOWARD MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN WRITTEN COMMUNICATION

Courses at the 400-level for advanced undergraduates are also available to graduate students. For descriptions of these courses, see the Undergraduate Catalog. No more than nine hours of undergraduate work are permitted in the earning of any graduate degree.

THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN CHILDREN’S LITERATURE

Objectives of the Degree:
The M.A. in English with concentration in children's literature provides an opportunity for advanced studies in all major areas of children's literature, folklore, mythology and writing for children.

Candidates usually begin with an introduction to the major genres of children's literature. Extensive reading, criticism and scholarship are emphasized. A second course is devoted to methods of teaching literature to children and is particularly recommended for prospective teachers. A third course traces the historical development of children's literature since the introduction of printing into England. In addition, there is a special topics course that varies from semester to semester and can be repeated for credit. No more than six hours special topics courses may be used on a degree program.

This concentration is valuable not only for teachers of elementary, middle or junior high schools, but also for librarians, special education teachers, reading specialists, recreation supervisors, editors and representatives in publishing houses specializing in children's books, directors of children's books, directors of religious education, youth workers in social service agencies, day care center directors and bookstore managers. It also provides preparation for teachers of children's literature in two- and four-year colleges.

Requirements:
Ordinarily a candidate will complete a major of the 12 required hours from the following:

LIT 516 Major Genres in Children's Literature
LIT 517 Teaching Children's Literature
LIT 518 History of Children's Literature
LIT 581 Critical Approaches to Mythology
LIT 582 Wisdom of the People: Ballads, Legends and Tales
LIT 583 Literature for Early Childhood
LIT 592 Special Topics

Twelve additional hours may be chosen from appropriate English courses for which graduate credit is given.

Cognates (zero to six hours)
During the semester before graduation, a candidate is required to pass an examination. A list of comprehensive questions will be given the candidate well in advance of the proposed graduation date. Several of these questions will be discussed informally with the children's literature faculty and an appropriate certificate awarded. All students admitted to the program beginning fall, 1986 are required to take the examination.
COURSES FOR THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN CHILDREN'S LITERATURE.

LIT 516 Major Genres in Children's Literature. Three sem hours
An intensive study of the major genres of children's literature with emphasis on important representative examples and related criticism.

LIT 517 Teaching of Children's Literature. Three sem hours
A course concentrating on the value of literature for children with discussion and demonstration of various techniques used in teaching it. Additional readings in selected genres will be required. Offered for anyone planning to work with children, preschool through grade nine.

LIT 518 History of Children's Literature. Three sem hours
An examination of books for children written before the present century. Emphasis will be placed on major authors and movements from 1744 to 1908 and on what these reveal about changing attitudes toward children and the corresponding changes in the literature written for them.

LIT 581 Critical Approaches to Mythology. Three sem hours (Formerly Comparative Mythology: Heaven, Hell and the World Between)
An investigation of myths from many cultures demonstrating individual responses to universal questions of human existence. Students will respond critically to the various theories of myth through their reading and analysis of myths as literature.

LIT 582 Wisdom of the People: Ballads, Legends and Tales. Three sem hours
Reading and analysis of printed tales, legends and ballads using the tools of folklore scholarship. Students also collect and analyze oral materials.

LIT 583 Literature for Early childhood. Three sem hours
Prose and poetry for preschool and early elementary children with emphasis on recent research in illustration and literature and its application in selecting, evaluating and using books with the young.

LIT 592 Special Topics. Three sem hours
Topics will be announced each year. Some from the recent past include: Literature for Younger Children; Recent Fiction; Poetry for Children; The Golden Age of Children's Literature; Fantasy for Children and Young People.

ENG 692 Thesis. Three sem hours
Original research or critical study designed and completed by the student under the guidance of the thesis director and committee.

THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN ENGLISH LINGUISTICS

Objectives of the Degree:
The M.A. in English with concentration in English linguistics offers each candidate the opportunity for increasing his or her professional competence in the structure of English, in the ongoing processes of historical change within it and in the application of appropriate models of linguistic analysis to the study of English communication.

English as a coherent and discrete system of behavior is emphasized in the courses dealing with grammatical and syntactical structure of the language. English as a chronological and systemic evolution is presented in the study of the history of the language and in the specific historical periods (Old English, Middle English). English and its linguistic system is viewed through a variety of appropriate models in the linguistic science courses, emphasizing methods and procedures of linguistic analysis.

The degree is an appropriate choice for those candidates who are preparing to teach English communication on the secondary level who are pursuing permanent certification. This degree is also an appropriate choice for candidates who anticipate doctoral study in English language or linguistics. In addition, it is appropriate for candidates who are preparing to pursue careers in editing, publishing or writing, where an awareness of the variety of the linguistic modalities of English is necessary.

Majors and Electives (30 credit hours):
Ordinarily a candidate will complete 18 hours of required courses in English linguistics:

ENG 523 Advanced English Syntax (3)
ENG 534 General Phonology (3)

Three courses (nine hours) chosen from the following:

ENG 510 Historical and Comparative Linguistics (3)
ENG 531 Semantics: The Study of Meaning (3)
ENG 532 Sociolinguistics (3)
ENG 533 General Psycholinguistics (3)
ENG 535 Discourse Analysis (3)

One course (three hours) from the following:

ENG 692 Thesis (3)

In addition, each candidate will complete a thesis (ENG 692) or sit for a comprehensive examination.

The remaining 12 hours (for those who have written a thesis) or 15 hours (for those who have taken the comprehensive examination) of study are to be selected by the candidates and their advisers. They may include graduate courses from inside or outside the department. Suggested areas include anthropology, composition and rhetoric, linguistics (including courses not selected to fulfill the above requirements), literature (particularly the early periods), mathematics and computer science, psychology, reading, sociology, speech and hearing science and TESOL.

Additional Elective Courses:
TSL 501 Theoretical Foundations of Second Language Pedagogy (3)
TSL 511 Practical Applications of Linguistics to ESL (2)
TSL 536 Introduction to Digital Computation and FORTRAN (2)
SLI 508 Variant English in the Educational Process (3)
SLI 616 Experimental Phonetics (3)

NOTE: No more than nine hours of
Linguistics. Three sem hours
(Formerly Comparative Linguistic
Analysis)
Introduction to comparative historical
linguistics with special reference to the
development of English from Germanic
and Indo-European backgrounds.
Prereq: ENG 401 Introduction to
Linguistic Science. Recommended: ENG
421 The History of the English Language.

LIT 512 Middle English Literature.
Three sem hours
A study of the genres of Middle English
literature (chronicle, dialogue, ex­
emplum, fable, romance, sermon, etc.).
Prereq: Fifteen hours of credit in
literature.

LIT 520 Old English Poetry. Three
sem hours
A study of Old English prosodic con­
ventions with a close reading of
representative poems from various types
and schools of Old English poetry.
Prereq: Three courses in literature.

ENG 525 Advanced English Syntax.
Three sem hours
An advanced course in syntactic
analysis exploring recent research in
transformation theory, semantic feature
analysis, case grammar and symbolic
logic.
Prereq: ENG 401 Introduction to
Linguistic Science. Recommended: ENG
402 Modern English Grammar.

LIT 530 Studies in Chaucer. Three
sem hours
Intensive reading of Chaucer's major
works and supplementary reading in
Chaucerian criticism.
Prereq: Fifteen hours of credit in
literature.

ENG 531 Semantics: The Study of
Meaning. Three sem hours
A brief study of the historical
background of modern semantic theory
leading to in-depth semantic analysis of
English utterances. Traditional and
generative approaches to semantic con­
cepts will be examined.
Prereq: ENG 401 Introduction to
Linguistic Science.

ENG 532 Sociolinguistics. Three sem
hours
An analysis of the diversity in language
caused by social factors and the cor­
relative influence of these linguistic dif­
fferences upon society and social status.
Prereq: ENG 401 Introduction to
Linguistic Science.

ENG 533 General Psycholinguistics.
Three sem hours
An introduction to psycholinguistics,
the mental representation of a gram­
matical language units, aphasia and other language abnor­
malities, first and second language ac­
quision, bilingualism, language and
thought. Not open to students in speech­
language pathology program.
Prereq: ENG 401 Introduction to
Linguistic Science.

ENG 534 General Phonology.
Three sem hours
A survey of modern phonological
theory with concentration on the form
of a phonological rule system within a
modern grammar.
Prereq: ENG 401 Introduction to
Linguistic Science. Recommended: ENG
420 Introduction to Phonology.

ENG 535 Discourse Analysis. Three sem
hours
An investigation of the grammar of
texts; how units beyond the sentence are
organized and how they may be
analyzed.
Prereq: ENG 401 Introduction to
Linguistic Science.

ENG 592 Special Topics. Three sem
hours
An experimental course for subject mat­
ter not yet provided in other department
offerings. The content will change from
semester to semester. Students may elect
this course more than once as long as
different topics are covered. Not more
than six hours of special topics may be
used on a degree program.

ENG 692 Thesis. Three sem hours
Original research or critical study
designed and completed by the student
under the guidance of the thesis director
and committee.
Prereq: Departmental permission.

ENG 697, 698, 699 Independent Studies
in English. One, two and three
sem hours
An intensive study of a problem or
research area not covered in regular
courses; under the direction of a
University faculty member.
Prereg: Candidate for the M.A.; permission of the Graduate Committee.

OTHER COURSES FOR CREDIT TOWARD THE MASTER OF ARTS IN ENGLISH WITH CONCENTRATION IN ENGLISH LINGUISTICS

Courses at the 400-level for advanced undergraduates are also available to graduate students. For description of these courses, see the Undergraduate Catalog.

A maximum of three undergraduate courses (nine hours) may be approved for graduate credit.

GENERAL COURSES

ENG 543 Language of, by, for and About Women. Three sem hours
A study of women’s language: how and why it differs from men’s, how it affects writing style, what social effect it has and how it is changing.
FOREIGN LANGUAGES AND BILINGUAL STUDIES

Jean S. Bidwell
Department Head
Alexander Music Building
487-0130

Phyllis Noda
Coordinator of Advising
Spanish (Bilingual-Bicultural Education)
Alexander Music Building
487-0130

Cathy Day
Coordinator of Advising
TESOL (Teaching English to Speakers of Other Languages)
219 Alexander Music Building
487-0433

The Department of Foreign Languages and Bilingual Studies offers a Master of Arts in Spanish (Bilingual-Bicultural Education), a Master of Arts in language and international trade, and a Master of Arts in teaching English to speakers of other languages (TESOL). A major emphasis in French, German or Spanish can also be developed through the Master of Arts in secondary school teaching or the Master of Arts in individualized studies.

SPANISH (BILINGUAL-BICULTURAL EDUCATION)

OBJECTIVES

Objectives of the program are to produce graduates with high-level competencies in the following areas:

Language:
This area of competence includes demonstrated proficiency in both Spanish and English, demonstrated ability to teach both languages as subject matters and demonstrated ability to use both languages as media of instruction in other subject matter areas.

Culture:
This area of competence requires students to demonstrate a number of specific abilities related to knowledge of Latino and other U.S. cultures and the diversity within each; awareness of and sensitivity to differences in socio-economic, cultural, and linguistic background; and skill in guiding students to acceptance and positive evaluation of cultural pluralism.

Methodology:
This area of competence includes, in addition to the skills mentioned above under Language and Culture, demonstrated ability to accommodate variations in cultural, linguistic and socio-economic background by individualizing instruction and utilizing appropriate evaluation instruments and procedures; demonstrated skill in classroom management, including team teaching and working with paraprofessionals; and demonstrated skill in organizing, planning and teaching lessons which integrate the bilingual-bicultural curriculum into the standard local district curriculum.

ADMISSION REQUIREMENTS

1. Meet Graduate School degree admission requirements.
2. Sufficient skills in both Spanish and English to successfully participate in graduate course and field work conducted in either language.
3. Experience with living and/or working in a multicultural setting, particularly with Hispanic people.
4. Intent to pursue and promise of successful completion of a program leading to a graduate degree.
5. Conditional admission will not be granted.

PROGRAM REQUIREMENTS

The candidate for an M.A. in Spanish (Bilingual-Bicultural Education) must fulfill the following requirements before the degree will be awarded:

1. Demonstrate language proficiency in both Spanish and English; proficiency will be determined by examination.
2. Possess a valid teaching certificate. (Not required for admission, however.)
3. Bilingual-Bicultural Core Curriculum
   (18 semester hours).
   Track I*
   BIL 622 Teaching Hispanic Culture and Language (3)
   TSL 410G Teaching English to Speakers of Other Languages (3)
   FLA 421G History and Theory of Bilingual Education (3)
   FLA 695 Seminar in Bilingual Education (3)
   SPN 471G Culture and Literature of Hispanic Groups in U.S. (3)
   SPN 682 U.S. Dialects of Spanish (3)
   *Track I is designed for those students who have no prior coursework in bilingual education.
   Track II** (Placement by bilingual graduate adviser)
   BIL 622 Teaching Hispanic Culture and Language (3)
   BIL 623 Bilingual Education Public Policy in the U.S. (3)
   BIL 624 Bilingual Education Theory (3)
   BIL 625 Bilingual Education Teaching Techniques (3)
   FLA 695 Seminar in Bilingual Education (3)
   SPN 482G Language of Hispanic Groups in the U.S. (3)
   **Track II is designed for those students who have no prior coursework in bilingual education but hold a bilingual endorsement or bachelor's degree in that field through undergraduate study.
4. Six semester hours of electives from the following:
   BIL 679, 680, 681 Special Topics (1, 2, 3)
   TSL 501 Theoretical Foundations of Second Language Pedagogy (3)
   TSL 520 Foreign Language Testing and Evaluation (2)
   CUR 512 Enriching the Elementary Classroom Program (2)
   CUR 600 Early Childhood Education (2)
   CUR 616 Issues in Elementary School Curriculum (2)
   CUR 630 Issues in Secondary School Curriculum (2)
   CUR 632 Individualizing Instruction in the Secondary School (2)
   CUR 657 The Open Classroom (4)
   EDP 631 Measurement and Evaluation (2)
RDG 518 Developmental Reading - Elementary (2)
RDG 519 Programs in Language Arts (2)
RDG 530 Developmental Reading - Secondary (2)
RDG 554 Reading Problems of Learners with Special Needs (2)
SFD 580 Sociology of Education (2)
SFD 662 Cultural Determinants of Learning (2)
SPN 519 Spanish Phonology (2)
SPN 620 Spanish Grammar and Syntax (2)
SPN 621 Graduate Spanish Conversation (2)

5. Six semester hours of cognate work selected in consultation with graduate adviser.
6. Collateral Field Experience. An additional requirement for the core curriculum is three days' field experience for each course, except seminar. This represents a total of 15 days for the core-curriculum block.

Bilingual Endorsement Program for Certified Teachers (18 semester hours)

Not a degree program.

1. Demonstrate language proficiency in both Spanish and English; proficiency will be determined by examination.
2. Bilingual-Bicultural Core Curriculum
   Track 1 (18 semester hours)
   BIL 622 Teaching Hispanic Culture and Language (3)
   TSL 410G Teaching English to Speakers of Other Languages (3)
   FLA 421G History and Theory of Bilingual Education (3)
   FLA 695 Seminar in Bilingual Education (3)
   SPN 471G Culture and Literature of Hispanic Groups in U.S. (3)
   SPN 482G Language of Hispanic Groups in the U.S. (3)
3. Collateral Field Experience. An additional requirement for the core curriculum is three days' field experience for each course, except seminar. This represents a total of fifteen (15) days for the core-curriculum block.

LANGUAGE AND INTERNATIONAL TRADE

OBJECTIVES

Objectives of the program are to promote cultural awareness and sensitivity with reference to our own society as well as to societies of other world regions and to provide the skills and knowledge necessary for competent performance in an international business environment.

ADMISSION REQUIREMENTS

Applicants to the language and international trade master's degree program must:
1. possess a minimum undergraduate overall grade point average of 2.75;
2. if specializing in French, German or Spanish, possess a minimum undergraduate grade point average of 3.0 in that language, or the equivalent proficiency;
3. if a non-native speaker of English, possess a minimum score of 520 on the TOEFL or 80 on the MELAB;
4. submit a brief statement of purpose in pursuing this degree.

PROGRAM REQUIREMENTS

A minimum of six credit hours in 600 level Eastern Michigan University business language is required.

Business Area Core: (15-18 semester hours) At least one course from management and one course from marketing.

MGT 501 Management: Concepts, Principles, and Practice (3)
MKT 510 Marketing (3)
MKT 520 International Business (3)
MGT 580 Management of Organizational Behavior (3)

Students who have had a basic management and/or marketing course must substitute an appropriate course(s) in consultation with an adviser from the Department of Foreign Languages and Bilingual Studies, six hours of which must be taken in Business language courses at the 600 level.

Cooperative Education: (3-6 semester hours) All students are required to complete an internship in a business firm, provided an appropriate position can be found. Major responsibility for finding an appropriate position rests with the student, working together with the EMU Office of Cooperative Education. Students for whom placements cannot be found are asked to do an independent study or to take an appropriate course in substitution for the co-op placement.

International Cooperative Education Exchange: Qualified students may be plac-
Core Curriculum (20 semester hours)
TSL 500 Observation and Analysis of ESL Programs. One sem hour
TSL 501 Theoretical Foundations of Second-Language Pedagogy (3)
TSL 502 A Pedagogical Grammar and Phonology of ESL

Restricted Electives (six semester hours)
At least two of the following:
ENG 402G Modern English Grammar (3)
ENG 401G Introduction to Linguistic Science (3)
ENG 421G The History of English Language (3)
ENG 426G Topics in Linguistics (3)
ENG 510 Historical and Comparative Linguistics (3)
ENG 525 Advanced English Syntax (3)
ENG 531 Semantics: The Study of Meaning (3)
ENG 532 Sociolinguistics (3)
ENG 533 General Psycholinguistics (3)
ENG 596 Teaching Composition on the College Level (3)
SLI 508 Variant English in the Educational Process (3)

Cognates (six semester hours)
At least six semester hours of other appropriate courses approved by the graduate adviser.

Graduation Requirements
Non-native speakers of English must present an official score of 85 on the MELAB or 560 on the TOEFL as a requirement for graduation from the program.

Foreign Language and Bilingual Studies Courses

TSL 520 Foreign Language Testing and Evaluation (2)
TSL 530 TESOL Methods: Reading, Writing and Grammar (2)
TSL 532 TESOL Methods: Listening, Speaking and Pronunciation (2)
TSL 591 Special Topics (2)
TSL 688 TESOL Practicum (3)
TSL 694 TESOL Seminar (2)

TSL 501 Theoretical Foundations of Second-Language Pedagogy. Three sem hours
Overview of the principal theories of language description, language learning, and language use, with emphasis on those factors which affect second-language acquisition and learning.

TSL 502 A Pedagogical Grammar and Phonology of ESL. Three sem hours
Examines the structure and sound systems of American English as it applies to the teaching and learning of English as a foreign language. Emphasizes practical aspects of usage.
Prereq: Departmental permission.

TSL 511 Practical Application of Linguistics to ESL. Two sem hours
The linguistic principles and theories of adult ESL with discussion sessions on their practical application. This course provides the ESL teacher with a basic introduction to linguistics as a precursor to the solution of practical problems.

TSL 520 Foreign Language Testing and Evaluation. Two sem hours
Examine content and method in teaching TESOL reading, writing and grammar to diverse groups of students. Students are expected to investigate different techniques, analyze them and research one area.
Prereq: TSL 501 Theoretical Foundations of Second-Language Pedagogy and TSL 502 A Pedagogical Grammar and Phonology of ESL.

TSL 530 TESOL Methods: Reading, Writing and Grammar. Two sem hours
Examine content and methodology in teaching TESOL reading, writing and grammar to diverse groups of students. Students are expected to investigate different techniques, analyze them and research one area.
Prereq: TSL 500 Observation and Analysis of ESL Programs, TSL 501 Theoretical Foundations of Second-Language Pedagogy and TSL 502 Pedagogical Grammar and Phonology of ESL.

TSL 532 TESOL Methods: Listening, Speaking and Pronunciation. Two sem hours
Examine content and methodology in
teaching TESOL, listening, speaking and pronunciation to diverse groups of students. Students are expected to investigate different techniques, analyze them and research one area.

Prereq: TSL 500 Observation and Analysis of ESL Programs, TSL 501 Theoretical Foundations of Second-Language Pedagogy and TSL 502 Pedagogical Grammar and Phonology of ESL.

TSL 590, 591, 592 Special Topics. One two and three sem hours
An intensive study of a specific topic to be determined by the instructor, field of specialization and student interest.

Prereq: Departmental permission.

TSL 688 TESOL Practicum. Three sem hours
Supervised practical experience in TESOL appropriate to the student’s intended teaching setting. With the guidance of a trained ESL teacher, the practicum student will select appropriate materials and techniques to develop the necessary skills in the learners and will then apply them in the classroom situations.

Prereq: TSL 500 Observation and Analysis of ESL Programs, TSL 501 Theoretical Foundations of Second-Language Pedagogy, TSL 502 A Pedagogical Grammar and Phonology of ESL, TSL 530 TESOL Methods: Reading, Writing and Grammar, TSL 532 TESOL Methods: Speaking, Listening and Pronunciation and have a 3.0 grade point average or better in all core course work prior to CEN 688 TESOL Practicum.

TSL 694 TESOL Seminar. Two sem hours
Different topics are selected each semester for intensive study by advanced students. The course consists of a review and discussion of contemporary issues in bilingual-bicultural education following which students select areas for research. Emphasis in seminar meetings is on exchange of ideas and information developed through the research.

Prereq: Departmental permission.

FLA 695 Seminar in Bilingual-Bicultural Education. Three sem hours
(Formerly FLA 596)
Each semester different topics are selected for intensive study by advanced students. The course consists of a review and discussion of contemporary issues in bilingual-bicultural education following which students select areas for research. Emphasis in seminar meetings is on exchange of ideas and information developed through the research.

Prereq: Departmental permission.

FLA 590, 591, 592 Special Topics. One two and three sem hours
(Formerly FLA 539, 540, 541)
An intensive study of a specific topic to be determined by the instructor’s field of specialization and student interest.

Fla Topics courses may be repeated for credit with department permission. Not more than six hours of special topics may be used on a degree program.

Prereq: Departmental permission.

FLA 611 Theory and Methods of Modern Language Teaching. Three sem hours (Formerly Methods of Teaching Modern Language)
The history, theory and techniques of modern language teaching.

Prereq: Major or minor in foreign language or departmental permission.

FLA 679, 680, 681 Special Topics. One, two and three sem hours
An intensive study of specific areas of foreign language or literature, to be determined by the instructor’s field of specialization and student interest. This course may be repeated for credit with departmental permission.

Prereq: Departmental permission.

FLA 688 Internship in Language and International Trade. Three sem hours (Formerly FLA 590)
Provides an opportunity for the graduate student to extend theoretical classroom learning through working experience in an appropriate setting. The Foreign Language and Bilingual Studies Department in cooperation with the College of Business will arrange and supervise suitable assignments in firms conducting international business. A minimum of 10 hours per week in the field will be supplemented by regular meetings with the faculty supervisors.

Credit/No Credit

Prereq: Departmental permission.

FLA 523 Contemporary French Scene. Three sem hours
An interdisciplinary approach to French language, culture and literature. Material to be read in the original and served as a basis for class discussion in French. Assigned reading and oral reports.

Prereq: FRN 444 Advanced French Conversation or its equivalent.

FRN 592 Special Topics. Three sem hours (Formerly FRN 594)
An intensive study of a specific area of French language or literature, to be determined by the instructor’s field of specialization and student interest. This course may be repeated for credit with departmental permission. Not more than six hours of special topics may be used on a degree program.

Prereq: Departmental permission.

FRN 610 Intensive French in Quebec. Six sem hours
An intensive summer course offered in Quebec Province. Instruction emphasizes improvement of listening comprehension and speaking skill. Various levels of instruction suited to
FRN 616, 617 Reading French for Graduate Students. Three sem hours each (Formerly FRN 516, 517)
Structure, basic vocabulary and common idioms of French for reading proficiency.

FRN 620 French Grammar and Syntax.
Three sem hours (Formerly FRN 520)
An advanced course in grammar and syntax. Intended to give a solid basis for oral and written expression and for the teaching of French.
Prereq: FRN 443 Advanced French Grammar and Composition or equivalent.

FRN 621 Advanced Conversation in French. Three sem hours (Formerly FRN 521)
A continuation of advanced conversation with emphasis on attaining fluency at all levels pertinent to professional and cultural needs. Discussions and oral reports on periodical literature. The course may be repeated for credit.
Prereq: FRN 444 Advanced French Composition or departmental permission.

FRN 646 French Economy and Business Practices I. Three sem hours
Advanced course in business communications, translation techniques and French business practices. Study of French economy, energy, industry, commerce, agriculture and services. Demographic and political trends.
In French.
Prereq: FRN 620 French Grammar and Syntax and FRN 621 Advanced Conversation in French.

FRN 647 French Economy and Business Practices II. Three sem hours
Continuation of FRN 646 French Economy and Business Practices I. Study of French economy as it relates to the European economic community, the U.S., the East, the developing countries and the Francophone countries.
In French.
Upon completion of this course, students are eligible to take language proficiency examinations, leading to the C.C.I.F. Diplomas.
Prereq: FRN 646 French Economy and Business Practices I or departmental permission.

FRN 656 French for Science and Technology I. Three sem hours
A study of the language and technology of manufacturing processes, goods and services offered in three scientific and technical fields in French-based multinationals. Topics covered may include food industry, automobile mass transportation or energy. In French.
Prereq: Bachelor's degree or equivalent with a major/minor in French or departmental permission.

FRN 657 French for Science and Technology II. Three sem hours
Continuation of the study of the language and terminology of manufacturing processes, goods and/or services offered by French-based multinationals. Topics may include electronics, computers, glass or robotics. In French.
Prereq: Bachelor's degree or equivalent with a major/minor in French or departmental permission.

FRN 663 Medieval French Literature. Three sem hours (Formerly FRN 563)
A study of the chief literary movements of the Old and Middle French periods with representative texts in modern French versions. In French.
Prereq: Two courses in French literature at the 400-level or permission of the department.

FRN 664 Sixteenth-Century French Literature. Three sem hours (Formerly FRN 564)
A study of the chief literary movements and representative authors of the French Renaissance. In French.
Prereq: Two courses in French literature at the 400-level or departmental permission.

FRN 679, 680, 681 Special Topics.
One, two and three sem hours
An intensive study of a specific area of French language or literature, to be determined by the instructor’s field of specialization and student interest. This course may be repeated for credit with permission.
Prereq: Departmental permission.

FRN 692 Research Paper. Three sem hours
An intensive research into a specific area of French language or literature, to be determined by the instructor’s field of specialization and student interest. This course may be repeated for credit with permission.

FRN 697, 698, 699 Independent Study.
One, two and three sem hours
(Formerly FRN 597, 598, 599)
Intensive study of a problem under the direction of a member of the graduate staff.
Prereq: Departmental permission.

GER 610 Intensive German in West Germany. Six sem hours
An intensive summer course offered in West Germany. Instruction emphasizes improvement of listening comprehension and speaking skill. Various levels of instruction suited to student needs. Students live with German families. May be repeated for credit.

GER 646, 647 German Business Practices. Three sem hours each
The course teaches the correct usage of German economic and financial vocabulary and trains the students in the reading, writing and translating of German business communications of varying types. German language periodicals and journals are used.
Prereq: GER 443 German Syntax and Advanced Composition or GER 444 Advanced German Conversation.

GER 656 German for Science and
Technology I. Three sem hours
Study of specialized vocabulary and jargon used in selected fields of technology. The intent is to familiarize students with basic technical concepts and vocabulary that they may encounter in German industry.
Prereq: Undergraduate major/minor in German or departmental permission.

GER 657 German for Science and Technology II. Three sem hours
Study of specialized vocabulary and jargon used in selected fields of technology. The intent is to familiarize students with basic technical concepts and vocabulary that they may encounter in German industry.
Prereq: GER 656 German for Science and Technology I or departmental permission.

GER 679, 680, 681 Special Topics.
One, two and three sem hours
An intensive study of a specific area of German language or literature, to be determined by the instructor’s field of specialization and student interest. This course may be repeated for credit. Not more than six hours of special topics may be used on a degree program.
Prereq: Departmental permission.

IN SPANISH

BIL 624 Bilingual Education Theory. Three sem hours
Study of the principal theories that influence the design and implementation of bilingual instruction programs, with special emphasis on language, culture, neurolinguistics and pedagogy.

BIL 625 Bilingual Education Teaching Techniques. Three sem hours
This course will acquaint the student with and provide practice in the use of teaching techniques utilized in the teaching of content areas in bilingual classrooms. A minimum of 24 hours of field work required.

BIL 679, 680, 681 Special Topics in Bilingual Education. One, two and three sem hours
In-depth study of special areas in bilingual education of interest to practitioners and researchers. Subject matter will change from semester to semester. May be repeated for credit. Not more than six hours of special topics may be used on a degree program.
Prereq: Departmental permission.

SPN 519 Spanish Phonology. Two sem hours
A study of the articulatory basis of the sounds in Spanish. Drills on rhythm and intonation patterns, with practice and recordings in the laboratory.
Prereq: SPN 443 Advanced Spanish Grammar and Conversation or equivalent.

SPN 520 Stylistics. Two sem hours
The manner in which literary Spanish makes use of the means of expression available in the language.
Prereq: SPN 443 Advanced Spanish Composition.

SPN 524 The Spanish Language in the New World. Two sem hours
Acquainting the students with the Spanish language as it is used in several language areas of the American continent.
Prereq: SPN 481 History of the Spanish Language, SPN 620 Spanish Grammar and Syntax.

SPN 610 Intensive Summer Program in Spanish. Six sem hours
Intensive summer course offered in Mexico. Small group (four to five students) language instruction, with many different instructional levels available. Students advance according to individual progress. Students live with Mexican families. May be repeated for credit.

SPN 620 Spanish Grammar and Syntax. Two sem hours (Formerly SPN 520)
The morphological and syntactical structure of Spanish.
Prereq: SPN 443 Advanced Spanish Composition or equivalent.

SPN 621 Graduate Spanish Conversation. Two sem hours
(Formerly SPN 521)
A continuation of advanced conversation with emphasis on matters of fiction and style. This course may be repeated for supplementary credit.
Prereq: SPN 444 Advanced Spanish Conversation and Composition or equivalent.

SPN 646, 647 Spanish for Business Practices. Three sem hours each
These courses teach the correct usage of Hispanic business and financial vocabulary, train the students in the reading, writing and translation of Spanish commercial documents, and familiarize students with relevant bibliographical resources. Cannot be taken for credit by students who received credit for SPN 446, 447 Business Spanish.
Prereq: SPN 443 Advanced Spanish Grammar and Composition, SPN 444 Advanced Spanish Conversation and Composition or departmental permission.

SPN 656 Spanish for Science and Technology I. Three sem hours
Study of Spanish used in scientific and technical fields. In-depth study of two to three topics per semester. Topics may include automation, automobile components, data processing, nutrition, etc.
Prereq: Bachelor’s degree or equivalent with a major/minor in Spanish or departmental permission.

SPN 657 Spanish for Science and Technology II. Three sem hours
Study of Spanish used in scientific and technical fields. In-depth study of two to three topics per semester. Topics may include automation, automobile components, data processing, nutrition, etc.
Prereq: Bachelor’s degree or equivalent with a major/minor in Spanish or departmental permission.
SPN 679, 680, 681 Special Topics. One, two, three sem hours.
An intensive study of a specific area of Spanish language or literature, to be
determined by the instructor's field of specialization and student interest. This
course may be repeated for credit with permission. Not more than six hours of
special topics may be used on a degree program.
Prereq: Departmental permission.

SPN 682 U.S. Dialects of Spanish.
Three sem hours.
A study of the dialects of Spanish spoken in the U.S., including their
historical background and their modification through contact with English. A minimum of 24 hours of field
experience will be required.
Prereq: An introductory course in linguistics.

SPN 697, 698, 699 Independent Study.
One, two and three sem hours
(Formerly SPN 597, 598, 599)
Intensive study of a problem under the
direction of a member of the graduate
staff.
Prereq: Departmental permission.

OTHER COURSES

These upper division undergraduate
courses may also be taken for graduate
credit in consultation with graduate advisor. No more than nine hours of
undergraduate course work are permitted in the earning of any graduate
degree.

TSL 410 Teaching English to Speakers of Other Languages (3)
FLA 421 History and Theory of Bilingual Education (3)
FLA 479 Special Topics (3)
FLA 490 Internship in Language and International Trade (3)
FRN 431 Studies in French Theatre (3)
FRN 432 Studies in French Poetry (3)
FRN 433 Studies in French Prose (3)
FRN 441, 442 Nineteenth-Century French Literature (3 each)
FRN 443 Advanced French Grammar and Composition (3)
FRN 444 Advanced French Conversation and Composition (3)
FRN 446, 447 Business French (3 each)
FRN 451, 452 Readings in French (1 and 2)
FRN 456, 457 Scientific and Technical French I and II (3 each)
FRN 461, 462 Twentieth-Century French Literature (3 each)
FRN 471, 472 Eighteenth-Century French Literature (3 each)
FRN 491, 492 Seventeenth-Century French Literature (3 each)
GER 425 German Literature from the Middle Ages to the Baroque (3)
GER 426 German Literature from 1750-1850 (3)
GER 427 German Literature from 1850-1945 (3)
GER 428 German Literature from 1945 to the Present (3)
GER 443 German Syntax and Advanced Composition (3)
GER 444 Advanced German Conversation (3)
GER 451, 452 Readings in German (1 and 2)
GER 456, 457 Technical German I and II (3 each)
SPN 443 Advanced Spanish Grammar and Composition (3)
SPN 444 Advanced Spanish Conversation and Composition (3)
SPN 445 Spanish-American Prose (3)
SPN 448 Modern Drama (3)
SPN 449 Romanticism (3)
SPN 451, 452, 453 Readings in Spanish (1, 2 and 3)
SPN 454 Modernism in Spanish America (3)
SPN 455 The Generation of 1898 (3)
SPN 456, 457 Scientific and Technical Spanish I and II (3 each)
SPN 463 Don Quixote (3)
SPN 464 Drama of the Golden Age (3)
SPN 465 Modern Novel (3)
SPN 471 Culture and Literature of the Hispanic Groups in the U.S. (3)
SPN 482 Language of Hispanic Groups in the U.S. (3)
GEOGRAPHY AND GEOLOGY

Elwood J.C. Kureth
Department Head
203 Strong
487-0218

Robert Ward
Coordinator of Advising
213 Strong
487-3140

C. Nicholas Raphael
Coordinator of Advising
118 Strong
487-1480

Marshall McLennan
Historic Preservation Program Adviser
225 Strong
487-0232

The Department of Geography and Geology offers courses leading to the degree of Master of Arts and to the degree of Master of Science. Students who complete programs emphasizing man and his works receive the degree of Master of Arts; those whose programs stress physical geography, cartography and remote sensing, land use planning and other aspects of environmental studies receive the Master of Science degree. The department also offers a Master of Science in historic preservation with concentrations in historic preservation planning, historic administration and heritage interpretation.

The department awards several graduate assistantships each year. A graduate assistantship stipend ranges from $1,900-$4,000. In addition, the University pays full tuition for 16 credit hours for each fiscal year of the assistantship, as well as registration and health service fees. The total package approximates $6,300, depending whether you are a resident or nonresident of Michigan.

Fellowships also are awarded to those qualified students with high grade point averages who are not receiving other financial assistance.

GEOGRAPHY PROGRAM

OBJECTIVES

The main objectives of the master's program in geography are to train individuals in the systematic, regional and technical aspects of the discipline. In addition, the program offers opportunities for candidates to experience and participate in geographic research and its possible applications in the service of mankind and his/her environment.

Upon completion of the master's degree, students in geography should be able to: participate in further study toward a doctoral degree; apply geographic methods to various professional research and development occupations; or teach in community colleges as well as secondary and elementary schools. Geographers are also often employed by public and private agencies concerned with such problems as: urban and regional planning; foreign area analysis; resource assessment and management; agricultural, population and transportation surveys; cartographic research and design; recreational planning; marketing surveys and environmental impact assessment.

ADMISSION REQUIREMENTS

For admission to a master's degree program in geography, the student must have a bachelor's degree from an accredited institution; meet Graduate School degree admission requirements; and must have attained at least a 2.75 grade point average in his/her major field or in the equivalent of a geography minor during his/her last two undergraduate years, or must have scored at least 1,000 on the aptitude test of the Graduate Record Examination.

Students who have majored in a field other than geography may be admitted to a program with the understanding that they must satisfactorily complete a minimum of 36 semester hours of undergraduate and graduate work in geography for the master's degree.

DEGREE REQUIREMENTS

The master's degree in geography may be completed by choosing option one, option two or option three. Each requires a minimum of 30 credit hours. The differences between these options are discussed below.

All candidates for the master's degree must complete, within the total of their undergraduate and graduate study, at least two physical geography courses, at least two cultural (i.e. historical, human, or urban) geography courses, at least one regional geography course (not including GEO 110 World Regions) and at least two courses from among cartography, quantitative methods and geographic field methods, or other technique courses. GEO 500, 501 and 502 may not ordinarily be counted for credit toward a master's degree in geography.

All graduate students are required to pass a comprehensive oral examination as part of the master's degree program. The oral examination, conducted by a committee of the graduate faculty, will cover the field of geography and will emphasize the student's special field of interest.

Once the student has completed a minimum of 12 hours of graduate work in geography, he must formally declare to the graduate coordinator which of the options he plans to pursue.

The student who selects an option that does not include a thesis should be aware that, if a decision is made to ultimately pursue a doctoral degree, difficulty may be encountered in gaining entry into such programs. The student's selection of the option is subject to approval by the graduate coordinator. A student may, with the approval of the graduate coordinator, change from one option to another. Graduate credit earned more than six years prior to the date on which the degree is to be granted may not be applied to meet graduation requirements unless it can be validated in accordance with procedures established by The Graduate School.

EXPLANATION OF MASTER'S OPTIONS

Option One:

Students whose primary interest is in geographic methods to various professional research and development occupations; or teach in community colleges as well as secondary and elementary schools. Geographers are also often employed by public and private agencies concerned with such problems as: urban and regional planning; foreign area analysis; resource assessment and management; agricultural, population and transportation surveys; cartographic research and design; recreational planning; marketing surveys and environmental impact assessment.

The completion of a thesis is especially recommended as a valid learning experience for those who intend to pursue further advanced degrees, but is also useful for those who seek employment with organizations that perform such work.

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the composition of a paper of publishable quality. Graduate faculty in the department must be consulted in the initiation, design and completion of the paper. A graduate faculty member also will assess the completed paper.

Option Three:
This option is designed to enhance the career of practicing or prospective elementary and secondary teachers. Students may elect to develop their teaching units under the supervision of three different faculty members. Each unit, worth two credit hours, shall be taken under the catalog number GEO 671, 672, 673 Geography Teaching Projects.

HISTORIC PRESERVATION PROGRAM

The Department of Geography administers an interdepartmental program in historic preservation. The program includes a 36-hour Master of Science curriculum in historic preservation or, as a special student, a five course curriculum granting a certification of completion and satisfactory academic performance. Students in the master's program may elect to pursue a general curriculum in historic preservation or to take their degrees in historic preservation with a concentration in either historic preservation planning, historic administration or heritage interpretation. This choice must be formally declared to the program coordinator by the time the student has completed 20 hours of graduate work in historic preservation.

OBJECTIVES

The master's curriculum emphasizes preparation for careers in historic preservation in a planning, administrative, historic museum or consulting capacity, while the certification curriculum is designed primarily for in-service individuals (e.g., planners, soil scientists and others) to organize and apply the subject matter of their work experience to an EMU course under the supervision of a departmental graduate faculty member who evaluates the student's performance. Either of these supervised experiences may be accomplished by enrolling in GEO 687, 688 or 689 Internship in Geography-Geology, with approval of the graduate coordinator.

Of the 30 hour total, a maximum of six hours may be taken as cognate hours outside the department. A requirement of this option is the successful completion, while in residence at EMU, of two hours achieved through the composition of a paper of publishable quality. Graduate faculty in the department must be consulted in the initiation, design and completion of the paper. A graduate faculty member also will assess the completed paper.

ADMISSION REQUIREMENTS

Admission to the master's degree program in historic preservation is limited. The student must have a bachelor's degree from an accredited institution; meet Graduate School degree admission requirements; and must have attained at least a 2.75 grade point average in the major field during the last two undergraduate years. Students not meeting minimal Graduate School and departmental academic standards may, at the discretion of the program coordinator, be admitted to "alternative status." Such students must achieve a "B+" overall grade point average for the first 10 graduate hours taken within the department before formal degree admission to the program is granted. In addition to applying to The Graduate School, the applicant must obtain program application forms from the historic preservation coordinator and comply with the application procedures therein stipulated.

Certification curriculum applicants must have a bachelor's degree from an accredited institution and meet The Graduate School special student status requirements. Any student meeting these requirements may pursue the certification. The student should consult with the historic preservation coordinator once admitted to special student standing by The Graduate School.

DEGREE REQUIREMENTS

1. The completion of a minimum of 36 hours of approved course work beyond the bachelor's degree and such prerequisite courses (see below) as designated by the program coordinator. Prerequisite courses may be taken concurrently with degree courses.

2. The selection of a general course of study in historic preservation or an emphasis in either historic preservation planning, historic administration or heritage interpretation.

3. Completion of the following prerequisite courses:
   (1) a one year survey of American history (HIS 223 History of the U.S. to 1877 and HIS 224 History of the United States, 1877 to Present or alternative graduate-level courses selected with the approval of the program coordinator);
   (2) FA 429 History of American Architecture;
   (3) GEO 332 Urban Geography (GEO 435 Urban Form and Function may be substituted for GEO 332);
   (4) GEO 333 Settlement Geography;
   (5) GES 401 Cartography or an approved course in architectural drawing.

4. Core requirements (15-20 hrs.):
   GHP 530 Introduction to Historic Preservation
   GEO 531 American Cultural Landscapes
   GHP 547 Problems in Architectural Interpretation
   GEO 548 American Folk Architecture
   PLS 520 Land Use and Preservation Law
   GHP 630 Documenting Historic Buildings
   GHP 690, 691 or 692 Historic Preservation Project.
   (5) HIS 505 Historical Methods also is required of all students except those who already possess a master's degree in any subject which required writing a thesis or who have written a senior paper in history.

6. The remaining hours will be selected in conjunction with the program
CERTIFICATION REQUIREMENTS

1. Required courses:
   (1) FA 429 History of American Architecture
   (2) GEO 500 Resources and Nations

2. Three courses from the following:
   GEO 435 Urban Form and Function
   HIS 505 Historical Method
   PLS 520 Land Use and Preservation Law
   GEO 531 American Cultural Landscapes
   GHP 533 Introduction to Historic Administration
   GHP 534 Heritage Interpretation Methods
   GHP 535 Heritage Interpretation Systems
   GHP 536 Heritage Interpretation Programming
   GHP 547 Problems in Architectural Interpretation
   GEO 548 American Folk Architecture
   GHP 557 Community Development and Downtown Revitalization
   GEO 570 Rural Planning and Preservation
   GHP 572 Funding Preservation Projects
   GHP 590, 591, 592 Special Topics in Historic Preservation
   GHP 630 Documenting Historic Buildings
   GHP 631 Preservation Administration and Planning
   GHP 634 Heritage Interpretation Theory & Evaluation
   GHP 636 Historic Preservation Field Project
   GHP 679, 680, 681 Special Topics in Historic Preservation
   GHP 694 Seminar in Neighborhood Preservation

GEOGRAPHY COURSES FOR NON-SPECIALIZING STUDENTS

GEO 500 Resources and Nations.
GEO 544 Problems in Economic Geography. Two sem hours
(Formerly GEO 649)
Research problems and techniques dealing with the production, distribution, and consumption aspects of economic geography. Prereq: A course in economic geography or departmental permission.

GEO 545 Studies in Political Geography. Two sem hours
Study and comparison of the factors important in the political geographies of several countries. Prereq: A course in the geography of Europe or departmental permission.

GEO 546 Problems in Population Geography. Two sem hours
Readings, discussion and research of selected problems in population geography. Prereq: GEO 361 Geography of Population or departmental permission.

GEO 548 American Folk Architecture. Two sem hours
Folk structures such as rural houses, barns, fences and covered bridges are analyzed as aspects of material culture and cultural landscape contributing to regional personality within the United States. Attention is given to old world antecedents, colonial development and diffusion of regional forms from their colonial hearths. Prereq: GEO 531 American Cultural Landscapes or departmental permission.

GEO 549 Cultural Landscape Interpretation. Two sem hours
Principles of cultural landscape interpretation as well as the development of local interpretation keys are investigated. Analysis of cultural landscapes is carried out in lectures, field practice, discussion sessions and some student reports.

URBAN AND REGIONAL PLANNING

GEO 550 Problems in Urban Geography. Two sem hours
(Formerly GEO 544)
Selected geographic problems: urban sprawl, deterioration of the urban environment, changing urban functions and others. Acquisition of analytical techniques and geographical insights. Prereq: A course in urban geography departmental permission.

GEO 552 Processes of Suburban Development. Two sem hours
(Formerly GEO 586)
The evolution of suburbs, the evaluation of the suburban environment, land use change in proximity to cities and land use planning factors associated with suburban growth. Prereq: An urban or regional planning course or departmental permission.

GEO 553 Urban and Regional Planning in Europe. Two sem hours
Historical background, current problems and future strategies of urban and regional planning efforts in Europe. Political, economical and cultural aspects of the planning process are considered. Prereq: GEO 319 Geography of Europe or an equivalent course, or departmental permission.

GEO 554 Urban and Regional Planning in Europe. Two sem hours
An integration of planning tools, data sources, forecasting and standards to produce a comprehensive plan that contains components on land use, transportation and capital improvements. Prereq: GES 315 Land Use Planning or equivalent.

GEO 555 Comprehensive Planning. Two sem hours
An examination of the processes involved in creating and modifying the earth’s surface and the theoretical approaches used in examining the problems of selected landscapes. Prereq: One course in physical geography, geology, or departmental permission.

GEO 556 Zoning. Two sem hours
This course will prepare students to understand, interpret and critique a zoning ordinance and to become familiar with planned unit development and site plan review. Prereq: GES 315 Land Use Planning or equivalent or departmental permission.

GEO 557 Community Development and Downtown Revitalization. Three sem hours
Explores current approaches to community development in the context of downtown commercial revitalization. Particular emphasis is given to the use of historic preservation planning as a strategy for downtown revitalization. Components of a downtown preservation plan to be reviewed include history, urban design, architecture, economics, implementation and preservation law and public policy. Prereq: GEO 553 City and Regional Planning or GHP 530 Introduction to Historic Preservation.

PHYSICAL GEOGRAPHY

GEO 560 Processes of Landform Development. Two sem hours
(Formerly GEO 522)
Interrelations of climate, microclimate, vegetation, near-surface materials, soil formation and types of landforms in Michigan, emphasizing direct observation in the field and aerial photographs.

GEO 561 Physical Landscapes. Two sem hours
An examination of the processes involved in creating and modifying the earth’s surface and the theoretical approaches used in examining the problems of selected landscapes. Prereq: One course in physical geography, geology, or departmental permission.

GEO 562 Weather. Two sem hours
Aims at understanding the atmospheric processes which generate all weather, applies observations of weather elements to analysis of weather phenomena, concludes with experimental forecasting. One hour lecture and two hours laboratory per week. Not open to students holding credit in GES 324 Weather and Climate.

GEO 563 Climate. Two sem hours
Regional climates are assessed in terms of characteristic types and frequencies of weather, with emphasis on geographic and atmospheric causes of differences and variations. Data in a number of statistical and graphical forms are interpreted in evaluating and classifying climates. One hour lecture and two hours laboratory per week. Prereq: GES 324 Weather and Climate or GEO 562 Weather.

GEO 564 Common Rocks and
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEO 565</td>
<td>Principles of Earth History</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 530)</td>
</tr>
<tr>
<td>GEO 566</td>
<td>The New Earth Science</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 510)</td>
</tr>
<tr>
<td>GEO 567</td>
<td>Introduction to Coastal Environments</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 531)</td>
</tr>
<tr>
<td>GEO 568</td>
<td>Biogeographical Resources</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 568, 528 Biogeography)</td>
</tr>
<tr>
<td>GEO 569</td>
<td>Principles of Physical Hydrology</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 569 Principles of Physical Hydrology)</td>
</tr>
<tr>
<td>GEO 570</td>
<td>Rural Planning and Preservation</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 570 Rural Planning and Preservation)</td>
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<tr>
<td>GEO 571</td>
<td>Teaching of Social Studies</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 571 Teaching of Social Studies)</td>
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<tr>
<td>GEO 575</td>
<td>Interpretation of Aerial Photography</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 575 Interpretation of Aerial Photography)</td>
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<tr>
<td>GEO 576</td>
<td>Photogeology</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 576 Photogeology)</td>
</tr>
<tr>
<td>GEO 577</td>
<td>Advanced Computer Mapping</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 577 Advanced Computer Mapping)</td>
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<tr>
<td>GEO 578</td>
<td>Geographic Information Systems</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 578 Geographic Information Systems)</td>
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<tr>
<td>GEO 579</td>
<td>Geographic Information Systems</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 579 Geographic Information Systems)</td>
</tr>
<tr>
<td>GEO 580</td>
<td>Urban Environmental Management</td>
<td>2</td>
<td>Two sem hours (Formerly GEO 580 Urban Environmental Management)</td>
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<tr>
<td>GEO 581</td>
<td>Advanced Environmental Assessment</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 581 Advanced Environmental Assessment)</td>
</tr>
<tr>
<td>GEO 582</td>
<td>Remote Sensing of Earth Resources</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 582 Remote Sensing of Earth Resources)</td>
</tr>
<tr>
<td>GEO 583</td>
<td>Cartographic Design</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 583 Cartographic Design)</td>
</tr>
<tr>
<td>GEO 584</td>
<td>Cooperative Education in Geography and Geology</td>
<td>3</td>
<td>Three sem hours (Formerly GEO 584 Cooperative Education in Geography and Geology)</td>
</tr>
</tbody>
</table>
GEO 590, 591, 592 Special Topics.
One, two and three sem hours
An experimental course for subject matter not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are covered. Not more than six hours of special topics courses may be used on a degree program.

GEOGRAPHY COURSES FOR ADVANCED GRADUATE STUDY

GEO 671, 672, 673 Geography Teaching Projects. Two sem hours each
Development of three teaching units for geography classes under supervision of one, two or three faculty members.
Prereq: Departmental permission.

GEO 674 Internship Report. Two sem hours
A paper of publishable quality or a major professional report related to an internship experience will be written by the student and approved by two members of the graduate faculty.

GEO 675 History of Geographic Thought. Two sem hours
(Formerly GEO 670)
The main themes of geographic thought from ancient times to the present day; the evolution of ideas fundamental to modern American geography. Significant geographical journals and other basic information sources are identified and discussed.
Prereq: Departmental permission.

GEO 676 Area Analysis. Two sem hours (Formerly GEO 660)
Advanced geography field research. A philosophy of field geography; selected problems concerned with industry, recreation, agriculture and commerce.
Prereq: Fifteen hours of credit in geography, including GEO 303 Field Geography, or departmental permission.

GEO 677 Seminar in Methods and Research. Two sem hours
(Formerly GEO 696)
Basic research techniques applicable to geography. Location and identification of source materials, statement and analysis of problems, and preparation and presentation of results of research.
Prereq: Departmental permission.

GEO 680, 681 Special Topics.
Two, three sem hours
An experimental course for subject matter not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are studied. Information on content can be obtained at the department office. Not more than six hours of special topics courses may be used on a degree program.
Prereq: Departmental permission.

GEO 683 Field Studies in Michigan. Two sem hours (Formerly GEO 655)
The geographic and geologic environment: on-campus sessions and field trips include both subject matter and methodological concern. Write department for information on content. Offered as a two-week workshop in the summer session.

GEO 685 Geography Field Trips. Four sem hours (Formerly GEO 568)
Representative geographic regions in the area visited; significant geographic and geologic characteristics of each region. Students will have an opportunity to visit typical mining, forestry, agricultural, industrial and cultural enterprises of the regions. A written report is required.

GEO 687, 688, 689 Internship in Geography-Geology. Four, five and six sem hours
Supervised internship in some aspect of geography or geology which is of mutual interest to the student and the public or private agency that would "employ" the student. This experience is designed to integrate academic training with practical application. This course may be taken once only.
Prereq: Departmental permission.

GEO 690, 691, 692 Thesis. One, two and three sem hours
An intensive study of a problem or problems under the direction of a faculty member.
Prereq: Departmental permission.

GEO 694 Seminar in Geography. Two sem hours (Formerly GEO 596)
Research, reports and group discussions emphasizing the distinctive concerns and methodology of geography. The particular topic that is examined will vary from semester to semester. Students may elect this seminar several times as long as the topics studied are different. Information regarding the content of a particular seminar may be obtained at the department office. Not more than six hours of seminar courses may be used on a degree program.
Prereq: Departmental permission.

GEO 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly GEO 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member.
Prereq: Departmental permission.

HISTORIC PRESERVATION COURSES
These were formerly HP/GEO courses.

GHP 530 Introduction to Historic Preservation. Two sem hours
Survey of the growth of historic preservation in the United States. Identification of preservation techniques, and federal, state and private preservation agencies and legislation; values and objectives of preservation.

GHP 533 Introduction to Historic Administration. Three sem hours
A general introduction to the field of historical administration with emphasis on historical museums. Also, attention is paid to the operational concerns, problems and training requirements in a variety of other historical agencies.

GHP 534 Heritage Interpretation Methods. Three sem hours
An introduction to heritage site interpretation, including the role of the interpreter, visitor behavior, operational issues, practice in interpretive technique
and exposure to the range of interpretive services.

GHP 535 Heritage Interpretation Systems. Two sem hours
Examines the interrelationships and interdependence of heritage interpretation program components at site, local, regional, national and international levels. System analysis, via case studies, of public and private interpretive operations.

GHP 536 Heritage Interpretation Programming. Three sem hours
Comprehensive frameworks for heritage interpretation programming will be created and utilized. Practice in the preparation and delivery of quality personal and non-personal interpretive services for heritage site visitors.
Prereq: GHP 534 Heritage Interpretation Methods or GHP 535 Heritage Interpretation Systems.

GHP 547 Problems in Architectural Interpretation. Three sem hours
The course deals with problems in dating historic structures. Analysis is based on style, construction methods and detailing. Students learn through slide lectures, field trips and term projects how to evaluate buildings for architectural significance.

GHP 557 Community Development and Downtown Revitalization. Three sem hours
Explores current approaches to community development in the context of downtown commercial revitalization. Particular emphasis is given to the use of historic preservation planning as a strategy for downtown revitalization. Components of a downtown preservation plan to be reviewed include history, urban design, architecture, economics, implementation and preservation law and public policy.
Prereq: GEO 553 Urban and Regional Planning or GHP 530 Introduction to Historic Preservation.

GHP 572 Funding Preservation Projects. Three sem hours
Student is exposed to planning, implementation and follow-up documentation of various types of historic preservation grants. Course also includes discussions on endowments, wills, bequests and financial planning and development for historical agencies.
Prereq: GHP 530 Introduction to Historic Preservation or GHP 533 Introduction to Historical Administration, or departmental permission.

GHP 587 Cooperative Education in Cultural Resource Management. Three sem hours
A semester equivalent of full-time employment at a private firm, public agency or non-profit institution selected to provide the student with a paid work experience in historic preservation. Participating students must be recommended to the Cooperative Education Office by a departmental faculty member. A written report is required at the end of the employment period. Credit on the historical preservation program is subject to departmental approval. Offered on Credit/No Credit basis.
Prereq: Graduate student status and enrollment in the historic preservation program. Admittance by application only.

GHP 590, 591, 592 Special Topics. One, two and three sem hours
An experimental course for subject material not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are covered. Not more than six hours of special topics courses may be used on a degree program.

GHP 630 Documenting Historical Buildings. Two sem hours
Lecture and practical experience in documenting the built environment. Techniques of architectural survey, researching the history and former occupants of a building and preparation of a National Register nomination. Student projects and possible field trips.
Prereq: GHP 530 Introduction to Historic Preservation and FA 429 History of American Architecture or departmental permission.

GHP 631 Preservation Administration and Planning. Two sem hours
Study of cultural resource management objectives, strategies and techniques, including specific practice in the preparation of various types of National Register nominations, Department of Interior tax certifications and a local historic district ordinance.
Prereq: GHP 530 Introduction to Historic Preservation and GHP 547 Problems in Architectural Interpretation.

GHP 634 Heritage Interpretation Theory and Evaluation. Two sem hours
Examines the theoretical basis for heritage interpretation. Review of current evaluation/research studies, exposure to methods of evaluating interpretive programs/services and practice in the design of interpretive evaluation projects.
Prereq: Two courses from GHP 534 Heritage Interpretation Methods, GHP 538 Heritage Interpretation Systems and GHP 536 Heritage Interpretation Programming.

GHP 636 Historic Preservation Field Project. Three sem hours
Specially arranged supervised field experiences and application of theoretical viewpoints to field problems in historic preservation.
Prereq: Departmental permission.

GHP 637 Historic Preservation Field Project. Six sem hours
Specially arranged supervised field experiences and application of theoretical viewpoints to field problems in historic preservation.
Prereq: Departmental permission.

GHP 679, 680, 681 Special Topics in Historic Preservation. One, two and three sem hours
An experimental course for subject material not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are covered. Not more than six hours of special topics courses may be used on a degree program.

GHP 687, 688, 689 Internship in Cultural Resource Management. Four, five and six sem hours
Supervised internship in some aspect of historic preservation which is of mutual interest to the student and the public or private agency that would "employ" the student. This experience is designed to integrate academic training with practical application. A maximum of two internships is allowed.
Prereq: Departmental permission.

GHP 690, 691, 692 Historic Preservation Project. One, two
The student conceives his or her own idea for a preservation-related individual project. The student is responsible for the design or planning of the project and carrying it to completion. Required of all historic preservation majors and represents the student's culminating experience prior to graduation.

Prereq: Departmental permission.

GHP 694 Seminar in Neighborhood Preservation. Two sem hours (Formerly GEO 693)

The viability and desirability of neighborhood preservation is discussed and observed from the perspective of affected inhabitants and from the broader urban to national contexts.

Prereq: GHP 530 Introduction to Historic Preservation or departmental permission.

GHP 697, 698, 699 Independent Studies. One, two and three sem hours

An intensive study of a problem or specifically-focused subject matter pertaining to the field of cultural resource management under the direction of a University faculty member.

Prereq: Departmental permission.

OTHER COURSES

These upper division undergraduate courses may also be taken for graduate credit. No more than nine (9) hours of undergraduate course work are permitted in the earning of any graduate degree.

GES 401 Cartography (3)
GES 402 Advanced Cartography (3)
GEO 423 Principles of City and Regional Planning (3)
GLG 428 Optical Mineralogy (4)
GLG 430 Petroleum Geology (3)
GEO 432 Political Geography (3)
GEO 433 Political Geography of the United States (3)
GEO 435 Urban Form and Function (3)
GEO 438 Industrial Location and Development (3)
GLG 439 Economic Geography (3)
GEO 440 World Food Systems (3)
GEO 441 Transportation Geography and Planning (3)
GEO 445 Cultural Heritage and Tourism (3)
GLG 448 Subsurface Water Resource (3)

GES 450 Shorelands Management Analysis (3)
GLG/GES 470 Quantitative Methods in Geography and Geology (3)
GES 475 Computer Mapping (3)
GES 495 Environmental Impact Assessment (3)
HISTORY AND PHILOSOPHY

James C. Waltz
Acting Department Head
701-A Pray-Harrold
487-1018

Richard H. Abbott
Coordinator of Advising
702-N Pray-Harrold
487-0069

The Department of History and Philosophy offers a Master of Arts degree in history. The department also coordinates an interdisciplinary Master of Arts in liberal studies with a concentration in social science and American culture.

MASTER OF ARTS IN HISTORY

Program Objectives

The Master of Arts in history enables students to acquire both general and specific knowledge concerning the human past. The program features specialization and breadth in subject matter through the requirements pertaining to areas and fields. It also incorporates instruction in historiography and methodology as well as practice in doing research and writing history. Through the curriculum, students learn how to locate, evaluate, interpret, compile and present historical data drawn from primary and secondary sources. Thus, the Master of Arts in history helps students refine their understanding of the meaning and matter of history. The degree can serve as preparation for work on the doctoral level.

Admission Requirements

In addition to meeting the Graduate School degree admission requirements, the applicant must present a minimum of 20 semester hours of undergraduate courses in history, with a grade point average of at least 2.5 for all undergraduate courses in history.

Program Description

The Master of Arts in history is awarded upon satisfactory completion of at least 30 semester hours of credit. This may include up to nine hours in approved upper division undergraduate courses. For purposes of the degree requirements, the courses in history are divided into the following areas:

Area 1
United States

Area 2
Europe

Area 3
Other World Areas

There are three options under which the M.A. in history may be granted. One, Plan A, requires an oral or written examination; another, Plan B, the writing of a thesis; and the third, Plan C, is a local history option. The choice among these options must be made by the time candidates have completed at least 12 but not more than 19 hours on their programs.

Plan A (examination option)

Twenty-four to 30 hours of history courses carrying graduate credit, including:

1. a course in historical method (students entering the program without such credit will register for HIS 505 during their first semester);
2. three courses in each of two areas*;
3. a course in historiography;
4. electives.

An examination, oral or written at the student's option, in each of the two areas of concentration. The scope, nature and method of examination shall be determined by each examiner in consultation with the student.

Zero to six hours of cognate courses chosen in consultation with the graduate adviser.

*Students with records of superior upper division undergraduate performance in these areas may be permitted to substitute elective hours for some or all of these requirements. The approval of the graduate adviser is required.

Plan B (thesis option)

Eighteen to 24 hours of history courses carrying graduate credit, including:

1. a course in historical method (students entering the program without such credit will register for HIS 505 during their first semester);
2. three courses in each of two areas**;
3. a course in historiography;
4. electives.

Six hours of directed research concluding with the completion of a thesis program (project). The thesis will be read and accepted by three professors, one of whom will be the director.

Zero to six hours of cognate courses chosen in consultation with the graduate adviser.

**Students with records of superior upper division undergraduate performance in these areas may be permitted to substitute elective hours for some or all of these requirements. The approval of the graduate adviser is required.

Plan C (local history option)

Seventeen to 22 hours of history courses carrying graduate credit, including:

1. all of the following: HIS 505 Historical Method, HIS 530 Urban Communities in U.S. History, HIS 533 Studies and Techniques in Local History, HIS 688 Historiography, restricted electives;
2. one of the following: HIS 482G The Age of Washington and Jefferson, HIS 538 Studies in Colonial American History, HIS 541 The United States, 1825-1860: Ferment and Reform, HIS 583 Studies in the Civil War and Reconstruction, HIS 584 Studies in the Gilded Age, HIS 585 Studies in 20th Century U.S. History;
4. electives from 2. and 3. above.

A thesis; or an oral or visual presen-
Admission Requirements

Applicants for the M.L.S. must have completed a bachelor's degree, but no particular field or major is required. Applicants must meet both the undergraduate grade point average for admission and the grade point average for graduation established by the Graduate School.

If the applicant does not meet the requirements for regular admission, the requirements for conditional admission of the department of the primary concentration are to be followed. Alternative admission also is available to those students who cannot meet the conditional admission requirements.

In order to facilitate course scheduling and field placements, prospective students are strongly encouraged but not necessarily required to begin their program of study during the fall semester.

Program Description and Requirements for the Degree

The degree will be awarded upon satisfactory completion of 30 hours of courses approved for graduate credit. These may include a maximum of nine hours in approved 400-level undergraduate courses. The program requirements are as follows:

1. A primary concentration of at least 12 semester hours in American history. No less than six of these semester hours must be in courses numbered 500 or above.
2. Two complementary concentrations totaling at least 12 semester hours selected from no less than two of the following departments: Economics, Sociology and Anthropology, Political Science, Geography, English Language and Literature, Art, Music, Communication and Theatre Arts, Teacher Education, Foreign Languages and Bilingual Studies and Interdisciplinary Technology. The program leading to the degree is a highly flexible one, and is designed to allow students to become familiar with a wide range of American culture. It should be helpful to those students seeking employment in business, industry or government at local, state and federal levels. Persons already employed should find this course of study useful in assisting them in their professional advancement. The program should also provide preparatory training for those desiring to teach at the secondary, junior college or community college level.

3. Options:
   a. Twenty-four hours of courses approved for graduate credit as noted in one and two above, plus three hours of electives in approved courses in departments participating in the program, and a three hour independent study. A two hour integrated examination (oral or written) in American culture will be administered by a committee of at least two professors selected from departments involved in the student's program.

   b. Twenty-four hours of courses approved for graduate credit as noted in 1. and 2. above, plus three hours of electives in approved courses in departments participating in the program, and a creative, scholarly or pedagogical special project for three hours of credit. The special project must be supervised by a committee of at least two professors selected from departments involved in the student's program.

   c. Twenty-four hours of courses approved for graduate credit as noted in 1. and 2. above and a thesis for six hours of credit. The thesis must be in some aspect of American culture related to the student's course work and must demonstrate that the student has an integrated knowledge of American life and thought. The thesis committee must consist of at least two professors selected from departments involved in the student's program.

Total credit hours ......... 30

Program Objectives

The Master of Liberal Studies degree program is a relatively new concept in graduate education. The primary purpose of the program is to offer a graduate degree program that is interdisciplinary in design and nonprofessional in orientation. The M.L.S. student will find that this program fosters individual inquiry and offers a number of diverse opportunities for educational development.

Department of History

HIS 414G The Automobile Industry and Modern America
HIS 425G The United States from 1917 to 1945
HIS 426G The United States Since World War II
HIS 463G United States Labor History
HIS 464G History of the Old West, 1540-1890
HIS 465G United States Constitutional History
HIS 466G History of Indians in the United States
HIS 468G The American Mind to the Civil War
HIS 469G The American Mind Since the Civil War
HIS 482G The Age of Washington and Jefferson
HIS 531 Studies in Black History
HIS 533 Studies and Techniques in
Department of Economics
ECO 460G Industrial Organization
ECO 501 Macroeconomic Theory and Modern Policy
ECO 502 Microeconomic Theory and Policy
ECO 522 Collective Bargaining
ECO 524 White Collar and Public Employee Unionism
ECO 551 State and Local Government Finance
ECO 562 Government and Business

Department of Sociology and Anthropology
SOC 444G The Sociology of Sex Roles
SOC 502 Racial and Cultural Minorities
SOC 503 The Family as an Institution
SOC 610 Theories of Criminal Behavior
SOC 611 Sociology of Crime and Its Correction

Department of Political Science
PLS 456G Criminal Law I
PLS 510 Modern Public Administration
PLS 565 Studies in State and Local Government
PLS 645 Intergovernmental Relations

Department of Geography
GEO 423G Principles of City and Regional Planning
GEO 431G Historical Geography of the United States
GEO 433G Political Geography of the United States
GEO 510 The American Midwest
GHP 530 Introduction to Historic Preservation
GEO 531 American Cultural Landscapes
GEO 532 Historical Geography of Michigan

Department of English Language and Literature
LIT 401G Modern American and British Poetry 1914 to Present
LIT 409G The Development of American Literature
LIT 410G Modern American Literature
ENG 501 American English: Regional and Social Dialects
LIT 523 Realism and Naturalism in the American Novel
LIT 525 Henry James
LIT 526 The Harlem Renaissance and Beyond
LIT 568 Whitman and Dickinson
LIT 569 The American Renaissance: 1830-1860
LIT 576 Studies in 20th-Century American Fiction
LIT 577 Twentieth-Century American Poetry

Department of Music
MUS 504 America’s Music
MUS 642 History and Philosophy of Music Education

Department of Art
FA 429G History of American Architecture

Department of Communication and Theatre Arts
CTA 446G Contemporary Problems in Telecommunications
CTA 537 Mass Communications
CTA 562 American Theater History

Department of Teacher Education
SFD 572 History of American Education
SFD 602 Progressivism in American Education
SFD 673 Black Experience and American Education

Department of Foreign Languages and Bilingual Studies

FLA 421G History and Theory of American Culture

Department of Interdisciplinary Technology
IDT 500 Introduction to the Study of Technology
IDT 501 History of Technology
IDT 602 Contemporary Issues in Technology

*Graduate level special topics courses, which offer content in American culture, may also be used on the M.L.S. program. Not more than six hours of special topics courses may be used on a degree program.

MASTER OF ARTS IN SOCIAL SCIENCE

Program Objectives

This degree program is an interdisciplinary effort among the Departments of Economics, Geography, History, Political Science and Sociology, coordinated through the Department of History and Philosophy. Students in the program take courses in at least three of the five departments.

Because the Master of Arts in social science is interdisciplinary and does not require heavy specialization, it is responsive to individual interests and curricular needs. The program can offer greater expertise to social studies teachers in the elementary and secondary schools. Students with career interests in business or government service can acquire the deeper knowledge and broader perspective that stem from graduate work in social science. Beyond career or professional considerations, the program offers a fuller understanding of the social, cultural, political, economic and geographic factors that have shaped the past and present human experience.

Admission Requirements

In addition to meeting the Graduate School admission requirements, the applicant must present a minimum of 30 credits semester hours of undergraduate courses in social science, with a grade point average of at least 2.5 in all undergraduate courses. Two letters of recommendation from former instructors
**HISTORY COURSES**

Graduate courses (open to candidates for the M.A. in history or social science, and to students from other disciplines who wish to take cognate hours in history).

### AREA 1: UNITED STATES

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Hours</th>
<th>Prerequisites</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIS 530</td>
<td>Urban Communities in U.S. History. Three sem hours</td>
<td></td>
<td>A study of the economic, spatial, physical, social and political structure and development of urban communities in the U.S. from the pre-industrial era to the present. <strong>Prereq:</strong> HIS 123 or permission of the department.</td>
</tr>
<tr>
<td>HIS 531</td>
<td>Studies in Black History. Three sem hours</td>
<td></td>
<td>Selected major developments in the history of black Americans from 1619 to the present. <strong>Prereq:</strong> HIS 466.</td>
</tr>
<tr>
<td>HIS 532</td>
<td>Studies in U.S. Indian History. Three sem hours</td>
<td></td>
<td>A critical study of the current scholarship in selected chronological topics and work with the primary sources available on campus in United States Indian history. <strong>Prereq:</strong> Either one U.S. History survey course.</td>
</tr>
<tr>
<td>HIS 533</td>
<td>Studies and Techniques in Local History. Three sem hours</td>
<td></td>
<td>Topics drawn primarily from the history of southeastern Michigan and the surrounding areas will be used to illustrate the nature of local history, the sources that can be used in its study and the ways in which this study can provide insight into developments of greater scope. <strong>Prereq:</strong> HIS 505.</td>
</tr>
<tr>
<td>HIS 534</td>
<td>Studies in the History of the Family in the United States. Two sem hours</td>
<td></td>
<td>The study of a significant issue or problem in the history of the family in the United States. The topic will vary from semester to semester. <strong>Prereq:</strong> One course in U.S. History.</td>
</tr>
<tr>
<td>HIS 535</td>
<td>Studies in the History of the Family in the United States. Two sem hours</td>
<td></td>
<td>An intensive study of the reform movements of the era. Special emphasis is given to women, utopianism, antislavery, immigration, education, temperance, religion and the asylum. <strong>Prereq:</strong> HIS 223 U.S. History to 1877.</td>
</tr>
<tr>
<td>HIS 536</td>
<td>Studies in the Civil War and Reconstruction. Three sem hours</td>
<td></td>
<td>Major problems of interpretation in the period from 1850 to 1877. <strong>Prereq:</strong> HIS 505.</td>
</tr>
<tr>
<td>HIS 537</td>
<td>Studies in the Civil War and Reconstruction. Three sem hours</td>
<td></td>
<td>The United States moving into a modern phase after the Civil War, leaving behind the old frontier and the blacksmith economy to enter an era characterized by factories, large cities, a race for colonies and socio-political unrest. <strong>Prereq:</strong> HIS 505.</td>
</tr>
<tr>
<td>HIS 538</td>
<td>Studies in Colonial American History. Two sem hours</td>
<td></td>
<td>American foreign policy in the 20th century, the nation's transition to great-power status and its adjustment to the demands of that role. <strong>Prereq:</strong> HIS 330.</td>
</tr>
<tr>
<td>HIS 539</td>
<td>Studies in Renaissance and Reformation History. Three sem hours</td>
<td></td>
<td>An examination of major Renaissance and Reformation issues and developments in their historical setting. <strong>Prereq:</strong> HIS 330.</td>
</tr>
<tr>
<td>HIS 540</td>
<td>The United States, 1825-1860: Ferment and Reform. Two sem hours</td>
<td></td>
<td>Intensive study of selected topics in European history during the period. <strong>Prereq:</strong> HIS 330.</td>
</tr>
</tbody>
</table>
HIS 517 Historical Background of Modern Britain. Two sem hours
The history of Great Britain from 1815 to the present with primary emphasis on institutional development. Political, economic, social and imperial problems will be examined, and Great Britain's role in today's world will be assessed.

HIS 518 Studies in Recent German History. Two sem hours
World War I, the Weimar Republic, the rise of National Socialism and the National Socialist state, World War II and contemporary Germany. Prereq: HIS 338 German History Since 1815 or permission of the department.

HIS 520 French Revolution and Napoleon, 1774-1815. Three sem hours

HIS 522 Studies in 20th-Century Europe. Three sem hours
Topics in 20th-century European history selected from the following examples: the World Wars, European communism, the fascist experience, the crisis of European democracies, the Cold War, political reconstruction and economic recovery, post-war social and cultural change.

HIS 547 Nineteenth Century Ideological Background of the Russian Revolution. Three sem hours
Russian thought from the accession of Nicholas I (1825) until the Bolshevik revolution. Major themes to be treated are the Slavophiles and Westernizers, socialism, anarchism, nihilism, populism, liberalism and conservatism. Prereq: One course in modern European history or permission of the department.

HIS 548 History Travel-Study Tours. Two sem hours
Representative areas with significant historical background. May be taken more than once, but only two hours of such credit may be applied towards any one degree program.

HIS 550 Twentieth-Century Russia. Two sem hours
Political, diplomatic, social and cultural developments in Russia from 1894 to the present.

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Political, diplomatic, social and cultural developments in Russia from 1894 to the present.

HIS 551 Modern India. Three sem hours
The development of nationalism and modernization in the Middle East and North Africa from World War I to the present; political and social changes occurring in this developing area. Prereq: HIS 341 Middle Eastern History, 1798 to Present, HIS 342 North Africa, 1798 to Present, or permission of the department.

HIS 554 Studies in Modern India. Three sem hours
The development of India from mid-19th century to the post-independence period; major problems confronting contemporary India. Prereq: HIS 375 Modern India or permission of the department.

HIS 555 Studies in Far Eastern History. Two sem hours
Study of selected eras and topics in Far Eastern history. The topic selected will be announced in the time schedule. Prereq: One course in Far Eastern History or permission of the department.

HIS 560 Studies in Latin American History. Two sem hours
An intensive investigation of selected political, economic, social and cultural topics in Latin American history. The specific topics and chronological coverage are announced in the class schedule. Prereq: One course in Latin American History or permission of the department.

SPECIAL COURSES

HIS 505 Historical Method. Three sem hours
This course encompasses training in research strategies appropriate to a variety of historical resources as well as instruction in the skills necessary for communicating the results of such research. A workshop approach offers discrete units in library and archival investigation, demographic and cartographic techniques, and oral and local history, culminating in a research paper.

HIS 591, 592 Special Topics in History.
Two or three sem hours (Formerly HIS 593, 594)
Subject matter will change from semester to semester. Course may be repeated for credit, up to a limit of six hours.

HIS 687 Cooperative Education in History. Three sem hours
Four to six months of full-time employment in a business or industry chosen to provide practical experience in the student's major field. The cooperative education program consists of one or two work experiences alternated with full-time attendance at the University. Credit/No Credit. Prereq: Approval by Cooperative Education Office and departmental permission.

HIS 688 Historiography. Two sem hours
A critical study of the writings, philosophy and influence of major historians. Prereq: Fifteen hours of graduate credit in history.

HIS 689 Local History Internship. Three sem hours
Supervised internship in local history, mutually agreeable to student, faculty adviser and internship agency. Content varies with student needs and interests and available placement opportunities. May not be repeated for credit. Prereq: Permission of the department.
HIS 690, 691, 692 Thesis. One, two, and three sem hours

Intensive research into an historical problem and the preparation of a thesis consistent in substance and form with the standards of the historical profession. Credit/No Credit.

Prereq: Departmental permission.

HIS 697, 698, 699 Independent Studies. One, two or three sem hours. (Formerly HIS 597, 598, 599)

An intensive study of a problem or group of problems under the direction of a University faculty member. A maximum of six hours may be applied toward a degree program. A maximum of three hours may be taken in any one semester or session. Approval of department head or graduate adviser is required as first step in registration process.

Other Courses for Credit toward the Master's Degree

Upper division 400-level undergraduate courses in history also may be taken for graduate credit and applied toward the degree program in history and social science. Note that a maximum of nine hours of such credit may be used in any one degree program. For information about undergraduate courses which may be taken for graduate credit, please consult the coordinator of advising.
MATHMATICS

Graduation Requirements

The Master of Arts degree in mathematics requires a minimum of 30 semester hours of credit beyond the bachelor's degree to be distributed with the approval of the Graduate Advisory Committee, as follows:
1. Three required courses of basic mathematics:
   - MTH 411 Modern Algebra with Applications or equivalent
   - MTH 416 Linear Algebra or equivalent
   - MTH 420 Introduction to Analysis or equivalent

   Students with undergraduate credit in any or all of these courses will substitute approved mathematics electives for these hours.
2. A minimum total of four hours of electives from at least two of the following three groups:
   a) MTH 514 Theory of Fields
   b) MTH 524 Complex Analysis
   c) MTH 471G Probability and Statistics II
   d) MTH 573 Applied Statistics

3. One of the following options is required and to be selected by the student:
   a) Four hours of thesis research. Additional thesis hours may be taken but will not replace the requirements of items 1, 2, 4 and 5 under this section. Before the start of their thesis research, students must submit to the department head a request to form a thesis committee. The committee will be made up of three faculty members of the Mathematics Department. The chairperson, who will direct the research, is usually selected by the student and requires the approval of the department head. The chairperson in consultation with the student will then recommend, for department head approval, the other two committee members. At the conclusion of their research, students will submit to the department head the original thesis plus three (3) copies written in a manner suitable for publication and approved by the thesis committee.
   b) One or two hours in research study. Students who elect this option will, with the approval of the department head, select a supervisor to direct the research study. A presentation is required at the conclusion of the course. The presentation, based on the research study, will be made to at least three approved members of the faculty in the department. A typed copy of the study written in good and acceptable form will be filed with the department.
4. Additional electives to make up a minimum of 24 hours with usual no more than six of these 24 hours to be in mathematics education courses. Thesis hours in mathematics education are not to be counted as part of this six hour limitation.
5. Cognate hours: zero to six in courses approved by the Mathematics Department. The number of such hours will be determined by the Graduate Advisory Committee based upon a student’s background and need. Approval by the Graduate Advisory Committee of each semester’s course is required and should be obtained before registering for classes.

Final recommendation for the degree by the Graduate Advisory Committee is required.

Students seeking a Master of Arts in mathematics and having an interest in computing and numerical analysis should call the Department of Mathematics for further information.

MATHEMATICS COURSES

MTH 500 Modern Mathematics
Content: K-6. Two sem hours
The modern mathematics required for teaching this subject in the elementary grades, K-6: set theory, logic, numeration systems, the real number system and geometry. Not applicable to M.A. in mathematics program. Not open to students who have credit in MTH 501 New Topics in Modern Mathematics, K-8.

MTH 501 New Topics in Modern Mathematics, K-8. Two sem hours
New topics in modern mathematics programs, the materials of various study groups, practical problems in teaching mathematics in grades K-8. Not applicable to M.A. in mathematics program. Not open to students who have credit in MTH 500 Modern Mathematics Content, K-6.

Prereq: Teaching experience or MTH 381...
MTH 503 Arithmetic Methods. Two sem hours
Current problems in teaching arithmetic. Evaluating pupil achievement; new topics. Not applicable to M.A. mathematics program.
Prereq: Teaching experience or MTH 381

MTH 506 Introduction to Mathematical Logic. Two sem hours
Propositional and first order predicate calculus and rules of deduction; application in mathematical systems and proofs.
Prereq: A minor in mathematics.

MTH 507 Theory of Numbers. Two sem hours (Formerly MTH 516)
Prereq: A minor in mathematics.

MTH 508 Foundations of Mathematics. Two sem hours
An introduction to axiomatic method, axiomatic set theory, transfinite arithmetic, logical paradoxes; their influence on modern conceptions of mathematics.
Prereq: A minor in mathematics.

MTH 514 Theory of Fields. Two sem hours (Formerly MTH 614)
Finite fields, prime fields and their extensions, splitting fields, separability, irreducibility and Fundamental Theorem of Algebra.
Prereq: MTH 411 Modern Algebra with Applications or MTH 518 Theory of Groups or equivalent.

MTH 518 Theory of Groups. Two sem hours
Definitions and examples, permutation groups, subgroups, cyclic groups, homomorphisms and isomorphisms, normal subgroups and factor groups, finitely generated abelian groups, Sylow Theorems and their applications.
Prereq: MTH 411 Modern Algebra with Applications or departmental permission.

MTH 520 The Real Number System. Two sem hours
A development of the real number system and a study of its properties.
Prereq: A minor in mathematics.

MTH 522 Fourier Analysis. Two sem hours
An introduction to Fourier series and their application to the solution of boundary value problems in the partial differential equations of physics and engineering.
Prereq: MTH 325 Differential Equations and MTH 420 Introduction to Analysis or equivalent.

MTH 524 Complex Analysis. Two sem hours
Complex numbers, analytic functions, elementary complex functions and mappings, Cauchy's Theorem and Cauchy's integral formula, maximum modulus principle, power series and calculus of residues.
Prereq: MTH 420 Introduction to Analysis or departmental permission. (Will allow MTH 526 Real Analysis or equivalent.)

MTH 526 Real Analysis. Two sem hours
Topology of the real line, sequences and series, metric spaces, real valued functions, functions of bounded variation, theory of differentiation and integration.
Prereq: MTH 420 Introduction to Analysis or departmental permission. (Will allow MTH 520 The Real Number System.)

MTH 536 Introduction to Digital Computers and FORTRAN. Two sem hours
A first course in computer programming designed for graduate students. The course concentrates on development of algorithmic problem solutions and their descriptions via flow charts and the FORTRAN IV language. The students will obtain experience using a digital computer by running several programs.
Not open to students who have credit in CSC 137 Introduction to Computer Programming or CSC 237 Computer Programming and Numeric Methods.
Prereq: College algebra and departmental permission.

MTH 537 Introduction to Numerical Analysis. Two sem hours
Review of current computer language in use on campus, errors, evaluation of functions, root determination, numeric integration, interpolation, solution of ordinary differential equations and simultaneous linear equations. Not open to students who have credit in MTH 436 Numerical Analysis.
Prereq: A course in computer programming and MTH 223 Multivariable Calculus.

MTH 542 Non-Euclidean Geometry. Two sem hours
Foundations of geometry and historical development. A study of hyperbolic and elliptic plane geometries. These compared with parabolic plane geometry.
Prereq: A minor in mathematics.

MTH 543 Analytic Projective Geometry. Two sem hours
Projective geometry as defined on a vector co-ordinate space. The corresponding vector algebra is studied and then adapted to the affine plane and two of its subplanes; Euclidean and Space-Time.
Prereq: An undergraduate major in mathematics.

MTH 546 Graph Theory. Two sem hours
A study of undirected and directed graphs and their structural properties including connectivity and traversability. Associated matrices, groups and relations and applications to networks.
Prereq: A minor in mathematics.

MTH 548 Introduction to Differential Geometry. Two sem hours
Fundamental concepts of the theory of curves and surfaces in three-dimensional space. Applications. (Offered as needed.)
Prereq: An undergraduate major in mathematics.

MTH 550 General Topology. Two sem hours (Formerly MTH 528)
General theory of topological spaces, metric spaces, continuity, product and quotient spaces, separation axioms and compactness.
Prereq: MTH 420 Introduction to Analysis or departmental permission. (Will allow MTH 520 The Real Number System.)
MTH 560 Introduction to Optimization Theory. Two sem hours
An introduction to various aspects of optimization theory including linear and non-linear programming, primal-dual methods, calculus of variations, optimal control theory, sensitivity analysis and numerical methods.
Prereq: A major in mathematics or departmental permission.

MTH 571 Probability and Statistics. Two sem hours (Formerly MTH 574)
Probability, expectation, variance, covariance, distribution functions, sampling theory and other topics. Not open to students who have credit in MTH 370 Probability and Statistics I.
Prereq: Fifteen hours of undergraduate credit in mathematics including a second course in calculus.

MTH 573 Applied Statistics. Two sem hours (Formerly MTH 577)
Point and interval estimation, hypothesis testing, sample mean and sample variance, analysis of variance, linear and non-linear regression, contingency tables, non-parametric methods, applications to the physical, biological and social sciences and to business and education.
Prereq: MTH 571 Probability and Statistics or MTH 370 Probability and Statistics I or departmental permission.

MTH 575 Statistical Problems. Two sem hours
Probability densities, mathematical expectation, multivariate distribution theory, sampling distributions, point and interval estimations, test of hypotheses, an introduction to the analysis of variance and statistical decision problems. Not open to students who have credit in MTH 471 Probability and Statistics II.
Prereq: MTH 571 Probability and Statistics or MTH 370 Probability and Statistics I, or departmental permission.

MTH 581 Modern Mathematics Methods, K-6. Two sem hours
Effective techniques in presenting materials, planning class activities and creating good learning situations; current problems in a modern mathematics curriculum for grades K-6. Not applicable to M.A. in mathematics program.
Prereq: MTH 500 Modern Mathematics Content, K-6 or departmental permission.

MTH 582 Microcomputers for Educators. Two sem hours
Capabilities and applications of microcomputers in schools. Students will learn programming in the BASIC language and will learn how microcomputers work. No microcomputer experience assumed.
Intended for educators.
Prereq: Teaching experience.

MTH 584 Middle School Mathematics, Methods and Content. Three sem hours
Middle school mathematical content and contemporary ways of using materials and strategies to present the content. Topics include algebra, geometry, probability and statistics, number theory, logic and other general mathematics notions.
Prereq: Teaching experience in junior or middle school mathematics or 15 hours of undergraduate credit in mathematics or departmental permission.

MTH 585 Modern Mathematics Methods, Senior High School. Two sem hours
For students lacking an undergraduate high school methods course in mathematics. Not applicable to M.A. in mathematics program. Not open to students who have credit in MTH 306 Teaching of High School Mathematics. (Offered as needed.)
Prereq: A minor in mathematics.

MTH 587 Enriching Instruction in High School Mathematics. Two sem hours
New teaching aids and supplementary reading materials; subject matter usually not developed in standard texts (e.g., linear programming, principles of computers and advanced geometric constructions). Topics for accelerated high school classes.
Prereq: Teaching experience in high school mathematics.

MTH 588 High School Mathematics, Methods and Content. Three sem hours
Presents information and materials to broaden and deepen a secondary teacher's background in teaching mathematics. Topics include general mathematics, algebra, geometry, trigonometry and senior mathematics. Applications, strategies of presentation and teaching aids are discussed.
Prereq: A minor in mathematics or departmental permission.

MTH 589 Geometry for Secondary Teachers. Two sem hours
(Formerly MTH 547)
Prepresents information and materials to broaden and deepen a secondary teacher's background in teaching geometry. Foundations of geometry, modern geometry, non-Euclidean geometries and a little topology are studied.
Prereq: A minor in mathematics.

MTH 595 Workshop. Two sem hours
Usually not applicable to M.A. in mathematics program.
Prereq: Departmental permission.

MTH 601 Teaching Junior College Mathematics. Two sem hours
(Formerly MTH 681)
Current problems in a junior college mathematics program. The role of algebra and trigonometry, elementary functions, analytic geometry, the calculus and linear algebra; content and techniques of instruction. CUPM recommendations for a college program. (Not offered currently.)
Prereq: Departmental permission.

MTH 610 Rings and Ideals I. Two sem hours
Polynomial rings, ideals and homomorphisms, imbedding theorems, prime ideals, the radical, minimal and maximal ideals belonging to an ideal. (Not offered currently.)
Prereq: Any course in abstract algebra.

MTH 611 Linear Algebra II. Two sem hours
(Formerly MTH 512)
The theory of finitely generated modules over a ring of polynomials and applied to similarity theory; canonical forms for similarity. Scalar products, the dual space, Sylvester's Theorem and the Spectral Theorem.
Prereq: MTH 511 Linear Algebra I or MTH 416 Linear Algebra.

MTH 679, 680, 681 Special Topics in Mathematics. One, two and three sem hours (Formerly MTH 591)
A graduate level course in a specific area of mathematics, to be determined by the field of specialization of the instructor and the interest of the students.
Prereq: Completion of a minimum of 10 hours of graduate credit in mathematics.
**MTH 687 Cooperative Education in Mathematics.** Three sem hours
Practical experience in an industrial setting consisting of a supervised placement involving extensive use of mathematics. The student will be required to submit a plan outlining the academic benefits, and a summary of the experience upon conclusion.

*No Credit*
*Preq: Departmental permission.*

**MTH 690, 691, 692 Research Study.** One, two and three sem hours
Research in areas of mathematics or mathematics education under guided direction. Thesis or final paper dependent upon program option is required at the conclusion of the research work.

*Preq: Departmental permission.*

**MTH 697, 698, 699 Independent Studies.** One, two and three sem hours (Formerly MTH 597, 598, 599)
A report on an approved subject in the field of mathematics, the history of mathematics or the teaching of mathematics, under the guidance of Mathematics Department staff.

*Preq: Completion of a minimum of 10 hours of graduate credit in mathematics and graduate GPA in mathematics of 3.3 or above, and departmental permission.*

**OTHER COURSES FOR GRADUATE CREDIT**

The following courses may also be elected for graduate credit; course descriptions may be found in the Undergraduate Catalog. No more than one hour of undergraduate course work is permitted in the earning of any graduate degree. Information about courses in mathematics not listed here may be obtained from the coordinator of advising, Dr. Kenneth Shiskowski.

- **MTH 400 History of Mathematics (3)**
- **MTH 403 Current Research in Elementary School Mathematics (3)**
- **MTH 411 Modern Algebra with Applications (3)**
- **MTH 416 Linear Algebra (3)**
- **MTH 418 Applied Linear Algebra (3)**
- **MTH 420 Introduction to Analysis (3)**
- **MTH 425 Mathematics for Scientists (3)**
- **MTH 436 Numerical Analysis (3)**
- **MTH 471 Probability and Statistics II (3)**
- **MTH 475 Applied Combinatorics (3)**
- **MTH 477 Special Topics in Mathematics (2)**
MUSIC

James B. Hause
Department Head
N101 Alexander Music Building
487-0244

Mary D. Teal
Coordinator of Advising
N-101 Alexander Music Building
487-1044

Concentrations leading to the Master of Arts degree are offered in music education, music literature, music theory-literature, performance, piano pedagogy and choral music. Programs are flexibly designed to meet varying student needs. The primary objectives are to improve performance and musicianship, teaching skills and analytical and research skills.

Programs consist of 10 hours of foundation courses in research techniques, music theory and literature; 14 hours of concentration in the student's field of interest; and six hours of cognate courses outside the Department of Music.

A final recital, thesis, composition with supporting paper, or special project is required in each degree program.

All music curricula are accredited by the National Association of Schools of Music.

ADMISSION

Application for admission should be made to The Graduate School, where undergraduate transcripts are evaluated. Transcripts should be forwarded to the Graduate School at the time of application. In addition, students wishing to major in performance should send a tape to the Department of Music or write for information on auditions. Admission to a graduate program in the Department of Music is granted to students who meet the requirements of both The Graduate School of Eastern Michigan University and the Department of Music. In addition to Graduate School requirements for degree admission, the department requires the applicant to have an undergraduate degree in music or its equivalent. Upon general admission to the department, additional auditions are necessary for applied music study or acceptance in a performance concentration.

Students who meet Graduate School requirements for admission but who do not meet all departmental requirements may be granted conditional admission. Conditions that must be met before degree admission is granted include: a) completion of all graduate placement examinations and auditions; b) completion of all deficiency courses and requirements; c) completion of MUS 601 Introduction to Graduate Studies; and d) completion of at least six credit hours of graduate study in music at Eastern Michigan University with a cumulative grade point average of 3.0 ("B") or better.

For degree admission, an international student must present a score of 90 on the Michigan English Language Assessment Battery (MELAB) / 550 on the TOEFL (Test of English as a Foreign Language). A conditionally admitted international student must present a score of 85-90 on the Michigan English Language Assessment Battery (MELAB) / 500-550 on the TOEFL (Test of English as a Foreign Language).

Upon admission to the Department of Music, each student is assigned an adviser who assists in planning a curriculum based on student needs and future plans. Placement examinations in theory-literature-history and performance are given each semester and students are expected to complete these tests before decisions on course elections are made. The results of the placement tests are used by advisers in determining the course needs of students. Students with deficiencies may be required to take remedial courses without graduate credit.

AUDITIONS AND PLACEMENT TESTS

Placement tests for admission to the graduate music program will be held in 1987-88 on the following dates:

- Winter Semester, 1990
  - February 16, 1990

Auditions are arranged with the advisor and area chairman.

In addition to regular tuition, students accepted for private music lessons will be assessed an applied music fee described under the section on tuition and fees.

COURSES OPEN TO GRADUATE MUSIC MAJORS

MUS 601 Introduction to Graduate Studies. Two sem hours (Formerly MUS 501)

An introductory course in scholarly research and writing which includes library orientation for the music researcher, basic types of music research, evaluation of basic source materials for music research, style for writing and documentation of scholarly research, organization of a bibliography.

MUS 617 Music Composition II. Two sem hours (Formerly MUS 518)

Original composition based upon techniques of the 20th century; composition of works of moderate length. May be repeated for credit.

Prereq: MUS 517 Music Composition I or equivalent.

MUS 618 Music Composition III. Two sem hours (Formerly MUS 519)

Original composition in larger forms with the intent of performance. May be repeated for credit.

Prereq: MUS 517 Music Composition I and MUS 617 Music Composition II or equivalent.

MUS 642 History and Philosophy of Music Education. Two sem hours

The study of the development of music education in the United States and the influence of philosophy upon this development.

Prereq: Departmental permission.

MUS 651 The General Music Class. Two sem hours (Formerly MUS 551)

An exploration of the place of music in the education of adolescents, including techniques and materials utilized in the general music class of the middle and junior high schools. Discussion of current trends in general education that affect the structure and place of the
MUS 652 Advanced Techniques and Materials for Developing the Vocal Music Program in the Elementary School. Two sem hours
An exploration of the latest trends, techniques and materials utilized in elementary school vocal and general music classes. Discussion of current practices in general education that affect the music program in the elementary school.

MUS 653 Advanced Techniques and Materials for Developing the Secondary School Vocal Program. Two sem hours
An exploration of the latest trends, techniques and materials utilized in middle, junior and senior high school vocal music. Both performance and non-performance types of classes are covered. Discussion of current practices in general education that affect the music program in the secondary schools.

MUS 654 Advanced Techniques and Materials for Developing the Secondary School Band Program. Two sem hours
Current trends in techniques and materials for the high school band.

MUS 655 Advanced Techniques and Materials for Orchestras in the Secondary Schools. Two sem hours
Selected problems and their solution pertaining to the improvement of the musical performance of the school orchestra. Major emphasis is placed on the string section and its problems.

MUS 658 Administration and Supervision in Music Education. Two sem hours (Formerly MUS 558)
An examination of the purposes and function of school music administration. Emphasis is placed on the role of the music supervisor as an educational leader in the areas of curriculum, business and personnel.

MUS 691 Thesis. Two sem hours
A substantial and original undertaking in scholarly research designed to reflect, focus and deepen the student’s individual interests and to provide a culminating work leading to a master’s degree in music.

MUS 692 Final Project. Two sem hours (Formerly MUS 694)
A creative, analytical or pragmatic project of a substantial and original nature designed to reflect the student’s individual interests and to serve as a culminating work leading to a master’s degree in music. Final projects may be of several types such as lecture-recital, original composition with analytical paper, annotated bibliography or discography, survey, unit of study, course outline. May be repeated for credit.

MUS 694 Seminar. Two sem hours
Topics may be in some area of music education, theory, literature, history, musicology or performance. May serve for the development of research proposals, literature reviews, research techniques or other similar purposes. May be repeated for credit with permission of adviser.

MUS 697, 698 Independent Studies. One and two sem hours (Formerly MUS 597, 598)
An intensive study of a program or group of problems under the direction of a University faculty member. May be repeated for credit.

Performance Courses
AMU 601, 602, 603, 604 Applied Music—Performance. One, two, three and four sem hours
Open to performance majors and graduate students who completed an undergraduate concentration in performance. May be repeated for credit.

MUS 687 Graduate Recital. Two sem hours (Formerly MUS 689)
Required in partial fulfillment of the Master of Arts degree for those students concentrating in performance and for those students who qualify for and select recital as a culminating option. Students must be enrolled in AMU 601/602/603/604 Applied Music concurrently.

COURSES OPEN TO GRADUATE STUDENTS AND QUALIFIED SENIORS
MUS 504 America’s Music. Two sem hours
The diversified styles of music made and continuously used by the people of the United States in terms of our historical cultural traditions.

MUS 510 Masterpieces of Music. Two sem hours
Promotes interest, enjoyment and understanding of some of the important works of great composers; importance of music as a factor in human experience and as a mode of thought. Not open to students who have a major or minor in music.

MUS 511 Survey of Harmonic Techniques. Two sem hours
Compositional and harmonic techniques and practices of major composers of the 18th, 19th and 20th centuries.

MUS 513 Form and Analysis. Two sem hours
Structural principles and techniques through analysis of representative works of 18th, 19th and 20th centuries.

MUS 514 Sixteenth Century Counterpoint. Two sem hours
Polyphonic techniques and forms based upon stylistic principles of the 16th century.

MUS 517 Music Composition I. Two sem hours
The creative process in music through analysis of traditional and new music; original composition in small forms illustrating various techniques and media. May be repeated for credit.

MUS 531 Renaissance Music. Two sem hours
Selected works representing the forms, styles and idioms of the 15th and 16th centuries.
permission.

MUS 532 Baroque Music. Two sem hours
Selected works representing some of the styles and idioms of the 17th century, and of the early and mid-18th century (Bach, Handel).
Prereq: Music major or departmental permission.

MUS 533 Music in the Classic Era. Two sem hours
The development of musical style and form in the classical era, principally in the works of Haydn, Mozart and Beethoven.
Prereq: Music major or departmental permission.

MUS 534 Music in the Romantic Era. Two sem hours
The development of musical style and form in the romantic era. Intensive study of selected compositions.
Prereq: Music major or departmental permission.

MUS 535 Music of the 20th Century. Two sem hours
Study of major works, composers and aesthetic systems of 20th century music. Selected works to be announced each time the course is offered.
Prereq: Music major or departmental permission.

MUS 536 World Music I. Two sem hours
The study of music literature from a variety of times and cultures. Discussion of experimentation and improvisation characteristic of soloists and small groups in the history of world music. To include solo song, chamber music, madrigal, piano, lute, sitar (and other non-Western music). Open to majors and non-majors.

MUS 537 World Music II. Two sem hours
A continuation of the study of music from a variety of times and cultures with emphasis on large groups. To include instrumental ensembles, orchestra, band, choir, composite groups, theatrical and festival music. Discussion of the culmination of style characteristics of large groups in the history of world music. Open to majors and non-majors.

MUS 538 The New Music. Two sem hours
Examination of the new music; its sound, sources, structures, notation, performance and perception. Listening, study, discussion and performance, covering vocal, instrumental and electronic techniques.
Prereq: Music major or departmental permission.

MUS 540 The Orchestra and Its Literature. Two sem hours
A chronological survey of music for orchestra from its inception in the 18th century to the present. It will include overtures, suites, concertos, symphonies, tone poems, pieces for chorus and soloists with orchestras and other miscellaneous compositions. Emphasis will be on listening, stylistic features and historical background.
Prereq: Music major or departmental permission.

MUS 551 Vocal and Instrumental Accompanying. Two sem hours (Formerly MUS 451)
Provides pianists with experience in accompanying singers and instrumentalists through acquisition of basic skills and repertoire. Course may be repeated for credit.
Prereq: Departmental permission.

MUS 550 Studies in Pedagogy. Two sem hours (Formerly MUS 460)
Topics may be selected from the following: piano, organ, voice, vocal diction, brass, woodwinds, strings, theory, literature, percussion or similar subjects. Topics to be offered will be announced in the schedule of classes. May be repeated for credit with permission of adviser.

MUS 561 Studies in Literature. Two sem hours (Formerly MUS 461)
Topics to be selected from the following: piano, organ, vocal repertoire, band, orchestra, choir, solo song, chamber ensemble, opera or similar topics. Topics to be offered will be announced in the schedule of classes. May be repeated for credit with permission of adviser.

MUS 577 Advanced Instrumental Conducting. Two sem hours
Interpretative factors and more subtle baton techniques; greater understanding of style and form through analysis of representative scores.
Prereq: MUS 327 Instrumental Conducting or equivalent.

MUS 578 Advanced Choral Conducting. Two sem hours
Choral conducting techniques, styles and materials, organization, balance of choral groups, score reading, control of voices for blending flexibility, vocal poise and musical discipline for both church and school singing groups.
Prereq: MUS 328 Choral Conducting or equivalent.

MUS 595 Workshop in Music. Two sem hours
Topic to be announced in the schedule of classes. Topics usually will relate to some aspect of music education or performance such as Choral Workshop, String Workshop, Band Workshop, Keyboard Workshop, General Music Workshop, Chamber Music Workshop or some similar topic. May be repeated for credit.
Prereq: Departmental permission.

Performance Courses

MUS 546 Collegium Musicum. One sem hour
Various ensembles of soloists—instrumental, vocal and mixed. Opportunity to perform old and new music previously heard. May be repeated for credit.
Prereq: Departmental permission.

MUS 547 Collegium Musicum. Two sem hours
Various ensembles of soloists—instrumental, vocal and mixed. Opportunity to perform old and new music previously heard. Credit beyond one semester hour is earned through individual projects and research. May be repeated for credit.

MUS 550 Ensemble. One sem hour
Participation in any regular departmental ensemble as a means of expanding knowledge of literature, observing techniques of conducting and increasing efficiency in principal or secondary performance areas. May be repeated for additional credit. Open to qualified students upon satisfactory audition.
Prereq: Departmental permission.
AMU 501, 502 Applied Music—
Secondary Performance. One and
two sem hours
Open to majors and non-majors. May
be repeated for credit.
Prereq: Audition.

UPPER DIVISION
UNDERGRADUATE
COURSES OPEN TO GRADUATE
STUDENTS

MUS 413 Orchestration. Two
sem hours
Practical work in setting compositions
for full orchestra and various other in­
strumental ensembles.
Prereq: MUS 202 Music Theory-Literature

MUS 414 Band Arranging. Two
sem hours
Arranging for band, transcription from
other media, original composition,
analysis or representative work.
Prereq: Senior standing and departmental
permission.

MUS 448, 449 Opera Workshop. One
and two sem hours
A laboratory-performance course which
will deal with performance of opera
scenes and, when feasible, complete
works. The musical, technical and
dramatic aspects of production will be
stressed. Laboratory required.

MUS 475 Chamber Music Performance.
Two sem hours
Study and performance of literature for
small chamber groups. May be repeated
for credit.
Prereq: Departmental permission.

MUS 491 The Madrigal: Historical
Development and Present
Significance in England. Two sem
hours
A visit to English colleges of education
to study and perform madrigals in their
historical setting; to attend lectures on
the madrigal; to visit and study
cathedrals and places of musical in­
terest; to observe public schools and
choral societies and to participate joint­
ly with them in concert.
Prereq: Member of University Madrigal
Singers.

TENTATIVE SCHEDULE
Course Winter Spring Summer Fall
MUS 511 Y X
MUS 513 X Y
MUS 517 X X
MUS 531 Y
MUS 532 Y Y
MUS 533 Y Y
MUS 534 Y Y
MUS 535 Y
MUS 536 Y
MUS 537 Y
MUS 538 Y
MUS 546 X X
MUS 547 X X
MUS 550 X X
MUS 577 Y
MUS 578 Y
MUS 601 X X
MUS 617 X X
MUS 618 X X
MUS 642 X
MUS 651 Y
MUS 652 Y
MUS 653 Y
MUS 654 Y
MUS 655 Y
MUS 658 X
AMU 501 X X X X
AMU 502 X X X X
AMU 601 X X X X
AMU 602 X X X X
AMU 603 X X
AMU 604 X X

Y Courses offered on a two (2) year cycle.
PHYSICS AND ASTRONOMY

Daniel Trochet
Department Head
303 Strong
487-4144
303 Strong

Program Advisers:
Richard Roth
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Physics Education:
Jon K. Wooley
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General Science:
Jon K. Wooley
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The Department of Physics and Astronomy offers three programs leading to the degree of Master of Science. The physics program is for those interested in continuing their work at the Ph.D. level and research. It is also for those interested in concentrating in the area of mechanics of continuous media (finite element modeling of continuous media). The physics education program is for in-service and pre-service physics teachers who wish to enhance their physics background or prepare for further graduate study. The general science program is interdisciplinary in nature and is for in-service and pre-service elementary and junior high school teachers who are looking for a program to strengthen and broaden their science background.

Each program requires a minimum of 30 semester hours of approved credits beyond the bachelor's degree. At least six hours must be in cognate areas and no more than nine hours in approved senior level undergraduate courses. Upon admission to a program the student will arrange a program of study with his assigned adviser.

ADMISSION REQUIREMENTS

All applicants must meet degree admission requirements of The Graduate School.

THE PHYSICS PROGRAM

This program prepares students in the area of traditional physics research or in the area of mechanics of continuous media (finite element modeling of continuous media). In addition, graduates from this program are well prepared for further advanced study at the Ph.D. level or for a teaching career at the junior college or community college level.

Those entering this program should have the equivalent of an undergraduate major in physics with a strong background in mathematics. Interested students who do not meet this program's admission requirements may be granted conditional admission provided they are willing to acquire the necessary background in physics and/or mathematics.

Graduation requirements include an undergraduate and graduate combined total of a minimum of 30 approved semester hours of course work in the physics area and 22 approved semester hours of course work in mathematics. Additionally, each student must complete a research problem culminating in a written thesis. All students must pass a comprehensive oral examination.

Further information may be obtained from either Dr. Jon K. Wooley or Dr. Richard Roth, graduate advisers, Department of Physics and Astronomy.

THE PHYSICS EDUCATION PROGRAM

This program is designed to improve the preparation of in-service and pre-service high school physics teachers. Graduates from this program are also well qualified for further advanced study at the Ph.D. level in such areas as physics education or science education.

Those entering the program should have at least the equivalent of an undergraduate minor in physics and an appropriate background in mathematics. Those who do not meet this program's admission requirements may be granted conditional admission if they are willing to acquire the necessary science background.

Graduation requirements include the completion of 60 semester hours (graduate and undergraduate combined) of approved course work with 20 semester hour concentrations in two of the three science areas mentioned above.

Further information may be obtained by contacting Dr. Jon Wooley, graduate advisers, Department of Physics and Astronomy.

THE GENERAL SCIENCE PROGRAM

This program is interdisciplinary in nature and covers the areas of biology, earth science and physical science (astronomy, chemistry, and physics). It is designed for pre-service and in-service elementary and junior high school teachers who wish to upgrade and update their science content and methodology as they prepare for leadership roles in the science programs of their school districts.

Prerequisites for admission to the program include a minimum of 30 semester hours of course work in science and mathematics with basic course work in the sciences. Admission to the program is restricted to those who are either teaching or planning to teach. Those who do not meet this program's admission requirements may be granted conditional admission if they are willing to obtain the necessary science background.

Graduation requirements include the completion of 60 semester hours (graduate and undergraduate combined) of approved course work with 20 semester hour concentrations in two of the three science areas mentioned above.

Further information may be obtained by contacting Dr. Jon Wooley, graduate advisers, Department of Physics and Astronomy.

PHYSICS COURSES

PHY 505 Physical Science for Elementary Teachers I. Two sem hours
A course which emphasizes both the content and the processes of the physical sciences. Discussions and demonstrations leading to an understanding of basic concepts through the processes of discovery and inquiry.

Prereq: Two courses in physical science (such as PHY 100 Science for Elementary Teachers or CHM 101 Science for
PHY 506 Physical Science for Elementary Teachers II. Two sem hours
A course which emphasizes both the content and the processes of the physical sciences. Discussion and demonstrations leading to an understanding of basic concepts through the processes of discovery and inquiry. Prereq: PHY 505 Physical Science for Elementary Teachers I.

PHY 511 Mechanics, Sound and Heat for Teachers. Three sem hours
A study of motion, forces, heat and sound for teachers of general science who have had little or no previous experience with physics.

PHY 512 Light, Electricity and Magnetism for Teachers. Three sem hours
A study of light, electricity and magnetism for teachers of general science who have little previous experience with physics. Prereq: PHY 511 Mechanics, Sound and Heat for Teachers or equivalent; may be taken concurrently.

PHY 514 Instrumentation for Teachers. Three sem hours
This course treats the fundamentals of electrical instruments and the care and use of those instruments commonly encountered in secondary school science and in general science courses.

PHY 516 Atomic and Nuclear Physics II. Two sem hours
A study of nuclear structure, radioactive decay, detection and measurement of nuclear radiation, nuclear reactions, fusion, fission and elementary particles. Prereq: PHY 515 Atomic and Nuclear Physics I.

PHY 520 Teaching of Physical Science. Two sem hours
Scientific attitudes for use with elementary pupils, the scientific method, a selected group of physical principles, simple experiments which may be used in the elementary school.

PHY 527 Introduction to the Use of Radioisotopes. Two sem hours
Properties, measurement, safety handling and dosage of radioisotopes. Not open to students who have credit in PHY 471 Nuclear Physics. Prereq: PHY 221 Mechanics, Sound and Heat and PHY 222 Electricity and Light or the equivalent.

PHY 536 Theoretical Acoustics. Four sem hours
Waves in bars, membranes and plates, as well as in ducts and acoustic horns are considered. Also treated are acoustic radiation from a piston in a sphere and sound waves in non-rectangular rooms and in rooms with absorption. Prereq: PHY 431 Intermediate Mechanics II. PHY 436 Vibration and Sound. PHY 481 Mathematical Physics; or departmental permission.

PHY 540 The History of Physics and Astronomy. Two sem hours
A course designed to give students an understanding of the contributions made by selected scientists to the development of physics and astronomy and the relationship of these ideas to the period in which the scientists lived. Prereq: Three courses in physics and/or astronomy (one may be taken concurrently).

PHY 541 Modern Optics. Three sem hours (Formerly PHY 441)
A course dealing with those aspects of physical and quantum optics which are essential for the quantitative description of modern optical technology such as lasers and holography. Emphasis is on physical optics. Topics covered include application of Fourier Transform to diffraction holography, Fresnel reflection coefficients, propagation of light in crystals, coherence and partial coherence and lasers. Prereq: PHY 440 Optics and MTH 223 Multivariable Calculus.

PHY 576 Solid State Physics. Three sem hours (Formerly PHY 476)
An introduction to the principles and phenomena associated with the solid state: crystal structure, lattice waves, free electron model, band theory, properties of solids, imperfections. Prereq: PHY 450 Electricity and Magnetism and PHY 475 Introduction to Quantum Mechanics.

PHY 579 Signal Processing. Three sem hours
The student will gain an understanding of data collection and analysis techniques with emphasis on acoustical and random measurements. Instruments for performing dual channel fast corridor transforms and acoustic time-delay spectroscopy will be available for student projects. Prereq: PHY 436 Vibration and Sound, one course in probability and statistics, or departmental permission.

PHY 587 Cooperative Education in Physics. Three sem hours
The course involves a cooperative education experience for the equivalent of one semester full time. A written report is required at the end of the employment. Credit/No Credit. Credit on a graduate program is subject to departmental approval. Prereq: Graduate student in one of the Physics Department's programs. Recommendation by a departmental faculty member.

PHY 590, 591, 592 Special Topics. One, two and three sem hours
(Formerly PHY 537, 594)
An experimental course for subject matter not provided in other department offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are covered. Not more than six hours of special topics may be used on a degree program.

PHY 594, 595, 596 Workshop. One, two and three sem hours
Laboratory and/or field experience guided toward problems and new curricula in physics and physical science. Prereq. Departmental permission.

PHY 622 New Approaches to the Teaching of Science in the Junior High School I. Two sem hours
(Formerly PHY 522)
Emphasis will be placed on the philosophy, content, teaching strategies and implementation of newer science curriculum materials designed for use in the junior high or middle school. Need-
ed subject matter background will be provided. Extensive hands-on experience with demonstration and laboratory equipment will be included. 
Prereq: Three laboratory science courses.

PHY 623 New Approaches to the Teaching of Science in the Junior High School II. Two sem hours (Formerly PHY 523)
Emphasis will be placed on the philosophy, content, teaching strategies and implementation of newer science curriculum materials designed for use in the junior high or middle school. Needed subject matter background will be provided. Extensive hands-on experience with demonstration and laboratory equipment will be included. 
Prereq: Science teaching experience or three laboratory science courses.

PHY 625 Physical Science. Two sem hours (Formerly PHY 525)
A course for teachers dealing with some fundamentals of the physics and chemistry of electric charge, the forms of energy and the conservation of energy. 
Prereq: Three laboratory courses in science.

PHY 650 New Approaches to Teaching Physics I. Two sem hours (Formerly PHY 550)
Designed to increase the subject matter competency of those teaching or preparing to teach high school physics. Content, organization, problems and philosophy of the latest high school physics text materials. 
Prereq: One year of college physics and one course in calculus.

PHY 651 New Approaches to Teaching Physics II. Two sem hours (Formerly PHY 551)
Designed to increase the subject matter competency of those teaching or preparing to teach high school physics. The content, organization, problems and philosophy of the latest high school physics text materials. 
Prereq: PHY 650 New Approaches to Teaching Physics I.

PHY 652 Supervision of the Science Program. Two sem hours (Formerly PHY 552)
Problems in organizing, staffing, planning and evaluating the K-12 science program. 
Prereq: Graduate standing.

PHY 653 Recent Science Curricular Developments. Two sem hours (Formerly PHY 553)
Problems in development and implementation of materials, methods and content of recent curricular efforts. 
Prereq: Science teaching experience and graduate standing.

PHY 662 Advanced Mechanics I. Three sem hours (Formerly PHY 562, 662 Advanced Mechanics)
This course considers exactly soluble problems in the mechanics of discrete and continuous media. 
Prereq: Permission of graduate adviser.

PHY 663 Advanced Mechanics II. Four sem hours
This course describes the approximate solution of problems in the mechanics of linear continuous media via variational methods. Emphasis is placed on finite element analysis. 
Prereq: PHY 662 Advanced Mechanics I and one course in computer science.

PHY 671 Electromagnetic Theory. Three sem hours (Formerly PHY 571)
Provides the student with a foundation in the classical theory of the Maxwell field equations and indicates the many current applications. Typical topics covered are: Maxwell's equations, conservation laws, plane waves, wave guides, resonant cavities, dipole radiation, diffraction, radiation by moving charges, Bremsstrahlung, Cerenkov radiation, multipole fields, plasma electrodynamics. 
Prereq: PHY 450 Electricity and Magnetism or departmental permission.

PHY 675 Quantum Mechanics. Four sem hours (Formerly PHY 582)
The Schroedinger equation and its applications in three dimensions, angular momentum, electron spin, Heisenberg's matrix mechanics, Dirac notation, perturbation theories, variational methods, scattering theory. 
Prereq: PHY 475 Introduction to Quantum Mechanics.

PHY 679, 680, 681 Special Topics. One, two and three sem hours (Formerly PHY 537, 594)
An experimental course for subject matter not provided in other department offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are covered. Not more than six hours of special topics may be used in a degree program.

PHY 682, 683, 684 Workshops. One two and three sem hours
Laboratory and/or field experience guided toward problems and new curricula in physics and physical science. 
Prereq: Departmental permission.

PHY 688 Cooperative Education in Physics. Three sem hours
The course involves a cooperative education experience for the equivalent of one semester full time. A written report is required at the end of the employment. Credit/No Credit. Credit for a graduate program is subject to departmental approval. 
Prereq: Graduate student status; enrollment in one of the Physics Department's programs; recommendation by a departmental faculty member.

PHY 690, 691, 692 Thesis/Final Project. One, two and three sem hours
Intensive research in physics or physical science education including the submission of a thesis or written report under the direction of a research advisor. 
Prereq: Departmental permission.

PHY 693, 694, 695 Seminar. One, two and three sem hours (Formerly PHY 596)
Presentation of special reports and group discussion on selected topics in physics and physical science.

PHY 697, 698, 699 Independent Study/Research. One, two and three sem hours
An intensive study of a problem or group of problems under the direction of a University faculty member. 
Prereq: Departmental permission.

ASTRONOMY COURSES

PART 503 Astronomy I. Two sem hours
A non-mathematical descriptive course in astronomy to acquaint the teacher...
with the general field of astronomy.

... the topics considered can be used in the elementary classroom. A study of the sun and its family of planets as well as the stars and nebulae in the universe beyond the solar system. Naked eye observations of the constellations and telescopic observations of the moon, planets, double stars and clusters. Not open to students who have

Astronomy II. Two sem hours

A non-mathematical descriptive course in astronomy to increase the teacher's acquaintance with the general field of astronomy and the work of the astronomer. Many of the topics covered can be used in the elementary and junior high school classroom. The stellar system, a review of the solar system and the motions of the earth. Naked eye and telescopic observations constitute the laboratory phase of the course.

Prereq: AST 503 Astronomy I or AST 203 Exploration of the Universe, AST 205 Principles of Astronomy or equivalent.

Other Courses for Credit Toward M.S. in Physics or Physics Education

The following advanced undergraduate courses are also available to graduate students for graduate credit depending on the background, needs and curriculum of the student. On this matter the student should, before completing his registration, have a clear understanding with his adviser in the Department of Physics and Astronomy. No more than nine hours of undergraduate coursework are permitted in the earning of any graduate degree. For descriptions of these courses, see the Undergraduate Catalog.

PHY 431 Intermediate Mechanics II (3)
PHY 436 Vibration and Sound (3)
PHY 440 Optics (3)
PHY 450 Electricity and Magnetism (4)
PHY 452 Electrical Measurements (4)
PHY 454 Microcomputer in Science Laboratory (3)
PHY 456 Electronics for Scientists (4)
PHY 460 Heat and Thermodynamics (3)
PHY 462 Kinetic Theory and Statistical Mechanics (3)
PHY 471 Nuclear Physics (4)

PHY 475 Introduction to Quantum Mechanics (3)
PHY 481 Mathematical Physics (3)
PHY 495 Readings in Physics (1)

TENTATIVE SCHEDULE

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† Courses offered on a two (2) year cycle in odd years.
Courses offered on a two (2) year cycle in even years.

‡ The Seminar in Science Teaching is offered on a two (2) year cycle in even years, alternating between PHY 694 and BIO 694.
POLITICAL SCIENCE

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Coordinator of Advising
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487-0243

Courses offered by the Department of Political Science serve the specific purposes of two programs: (1) a Master of Public Administration and (2) an interdisciplinary Master of Arts in social science with a concentration in political science. Information on the latter program is listed in the History and Philosophy Department section of this catalog. In addition, many students from other disciplines select political science courses to meet cognate requirements or for other individual reasons.

MASTER OF PUBLIC ADMINISTRATION

PROGRAM OBJECTIVES

Built around required core courses, electives and cognates, the Master of Public Administration program enables students to concentrate in local government administration—that is, the administration of small communities, medium-sized cities, regions, counties and states. The program is academic in content, but aims at providing graduate professional education for individuals who are currently pursuing public service careers or are preparing to enter them as city managers, assistants to city managers, directors of public works, finance, personnel and human services departments, appointed city clerks, administrative personnel in engineering departments and members of administrative staffs. The M.P.A. curriculum may thus provide a foundation for both entry level personnel such as analysts, researchers and staff workers, and intermediate position holders intent upon advancing professionally as decision makers, politicians and city managers.

ADMISSION REQUIREMENTS

In addition to meeting the Graduate School degree admission requirements, applicants must meet a stricter overall undergraduate grade point average of 2.75 ("A" = 4.0) or 3.0 in the last half of the undergraduate program in order to be admitted to the Master of Public Administration program. It is further understood that a personal interview with the program coordinator is normally a part of the admission process. Applicants who do not meet the above criteria may be admitted to the program after completing a minimum of 10 graduate hours. At least six hours in this 10 hour requirement must be taken in Eastern's Political Science Department. A student must achieve a grade point average of 3.3 ("B+") in the 10 hours and in the two or more courses required by the Political Science Department.

Although applicants' undergraduate degrees may be in any field, the nature of previous academic preparation may have an effect on their ability to achieve a satisfactory graduate record. Applicants will therefore be required to demonstrate or acquire specific preparation in statistics, accounting, public sector economics and computer methods. They are also expected to have sufficient instruction in political science and other social sciences, or comparable professional experience gained outside the classroom, in order to perform satisfactorily in the program.

The following preparatory undergraduate courses are required of all applicants:
1. two political science courses in the fundamentals of American government, public law or public administration;
2. two basic economics courses—preferably macro and micro;
3. two social science courses in disciplines other than political science and economics; and
4. one course each in accounting, statistics, computer methods and written communication.

Any of these preparatory courses which have not been completed may be taken at Eastern Michigan University or at other colleges and universities. These preparatory courses may be taken after admission to the M.P.A. program, concurrently with courses in the program, but they must be completed prior to completion of 12 graduate credits.

Credits obtained in preparatory courses will not count toward the degree.

PROGRAM REQUIREMENTS

The Master of Public Administration is awarded upon satisfactory completion of at least 36 semester hours of appropriate credit, a total that may include up to nine hours in upper division 400-level undergraduate courses. All course selections must be approved by the program coordinator prior to registration each semester. Listed below are required, elective and cognate courses.

A. Required Courses (six courses)

18 hours

- PLS 510 Modern Public Administration (3)
- PLS 515 Public Personnel Administration (3)
- PLS 610 Public Organization Theory (3)
- PLS 615 Public Budget Administration (3)
- PLS 678 Quantitative Analysis in Government (3)
- PLS 695 Research Seminar in Public Administration (3)

B. Elective Courses (five courses)

10 hours

- PLS 549 Comparative Administrative Systems (2)
- PLS 565 Studies in State and Local Government (2)
- PLS 590-1-2 Special Topics (1, 2, 3)
- PLS 620 Legal Aspects of Local Administration (2)
- PLS 625 Small Community Administration and Politics (2)
- PLS 630 Public Bureaucracies and Policy Formation (2)
- PLS 640 Modern County Government (2)
- PLS 645 Intergovernmental Relations (2)
- PLS 688 Practicum in Public Affairs (3)
- PLS 697-8-9 Independent Studies (1, 2, 3)
- ECO 550 Public Finance (3)
- ECO 551 State and Local Government Finance (3)

C. Cognate Courses (four courses) eight hours

Choose one course from four of the following five groups:

1. 
2. 
3. 
4. 
5.
POLITICAL SCIENCE COURSES

PLS 510 Modern Public Administration. Three sem hours
An overview of the nature of public administration and its relation to politics and the tasks of the modern political system.
Prereq: Departmental permission.

PLS 520 Land Use and Preservation Law. Three sem hours
A study of real property law in a political and legal context, with special emphasis on the private law devices of easement and covenants running with the land and on the public device of zoning.

PLS 545 International Relations. Two sem hours
Relations between nations, factors affecting behavior in the state system and possibilities of developing a viable international system.
Prereq: PLS 112 American Government or PLS 202 State and Local Government.

PLS 546 Studies in International Law. Two sem hours
Selected problems in international law, the Law of the United Nations, world law, the law of war and peace, the International Court of Justice, national concepts of international law.

PLS 547 Communist Political Systems. Two sem hours
A comparative study of selected topics in the politics of Communist-ruled states—principally Soviet Russia, China and East Europe. Sources of bloc unity and diversity, as well as changing trends in and among communist states and parties will be examined.

PLS 549 Comparative Administrative Systems. Two sem hours
Processes of administrative adaptation to development goals in newly independent non-Western countries, current approaches and theories of administrative modernization and development in the light of Western and non-Western experience.
Prereq: Departmental permission.

PLS 550 Land Use and Preservation Law. Three sem hours
Prereq: Departmental permission.

PLS 554 Regional and Urban Economics (3)

PLS 555 Public Personnel Administration. Three sem hours
This course examines contemporary administration practices in public sector personnel management, particularly as related to the local level of government. Areas of emphasis include the collective bargaining process, discipline practices, grievance handling and arbitration preparation, affirmative action requirements and recruitment and validation of evaluation and promotion practices.

PLS 581 Contemporary Problems in American Government. Two sem hours
Executive-legislative relationships, judicial review, the making of foreign policy, national defense, public welfare, the electoral process and the role of the citizen in American government.

PLS 587 Cooperative Education in Political Science. Three sem hours
Four to six months full time employment in the public sector. The program consists of two directed work experiences alternated with full time University attendance. Application of credit toward political science programs is subject to departmental approval.
Offered on a Credit/No Credit basis.
Prereq: Admission to program by departmental recommendation.

PLS 590, 591, 592 Special Topics. One, two and three sem hours
(Formerly PLS 539)
An experimental course for subject matter not provided in other departmental offerings. The content will change from semester to semester. Students may elect this course several times as long as different topics are studied. Not more than six hours of special topics may be used on a degree program. Information on content can be obtained at department office.
Prereq: Departmental permission.

PLS 610 Public Organization Theory. Three sem hours
An analysis of theories of organization in relation to government and public institutions.
Prereq: Departmental permission.

PLS 615 Public Budget Administration. Three sem hours
An examination of the political significance and administrative procedures of government budgeting, with emphasis on the state and local levels.

PLS 620 Legal Aspects of Local Administration. Two sem hours
An examination of legal issues concerning governmental units, agencies and governmental activities as they relate to public administration.

PLS 625 Small Community Administration and Politics. Two sem hours
An examination of the politics and administrative needs and problems of American communities with populations of less than 50,000.
PLS 630 Public Bureaucracies and Policy Formation. Two sem hours
A study of the roles of public bureaucracies within the policy formation process. The course examines modern approaches to policy analysis, the nature of public bureaucracies and the problems of implementing and evaluating public policies.

PLS 640 Modern County Government. Two sem hours
Examines the past, present and future of county government in the United States. Topics covered include the legal setting, organization and structure, intergovernmental relations, politics, finances and service capabilities of counties.

PLS 645 Intergovernmental Relations. Two sem hours
A study of recent trends in the American Federal system. The course examines the major programs and organizational structures used to coordinate public policies at the federal, state and local levels of government. Emphasis will be placed on the concerns of local levels of government.

PLS 678 Quantitative Analysis in Government. Three sem hours
Examines the uses of computers and statistical analysis in local and state governments.
Prereq: One course in statistics and one in computers.

PLS 688 Practicum in Public Affairs. Three sem hours
Extends classroom learning through administrative experience with public sector agencies. Includes written assignments and a seminar designed to help students relate their field experience to public administration concepts.
Prereq: Departmental permission.

PLS 695 Research Seminar in Public Administration. Three sem hours
A capstone course in the public administration-curriculum, acquainting students with the major research trends and problems in the discipline. Requires from the student a substantial research project, to be reviewed by three faculty members.
Prereq: PLS 510 Modern Public Administration, PLS 610 Public Organization Theory, PLS 678 Quantitative Analysis in Government and departmental permission.

PLS 697, 698, 699 Independent Studies. One, two and three sem hours
(Formerly PLS 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member.
Prereq: Departmental permission.

OTHER COURSES
These upper division undergraduate courses may be taken for graduate credit and applied on the degree program in social studies or as cognates by majors in other fields. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree.

PLS 410 Political Science in Fiction (3)
PLS 412 Comparative Legal Systems (3)
PLS 418 Twentieth-Century Political Theory (3)
PLS 420 Advanced Political Thought (3)
PLS 431 Theories of Public Organization (3)
PLS 456 Criminal Law I (3)
PLS 462 Foreign Relations of the Soviet Union (3)
The Department of Psychology offers programs leading to the Master of Science degree in psychology with emphasis in general psychology, clinical psychology and a Specialist in Arts in school psychology.

ADMISSION REQUIREMENTS TO PROGRAMS IN CLINICAL OR GENERAL PSYCHOLOGY

Admission to the graduate programs in clinical or general psychology is available to those students who meet the degree admission requirements of both the Graduate School of Eastern Michigan University and the Department of Psychology. The primary criteria on which the selection is made are the promise of successful completion of the program requirements based on previous academic performances and acceptable scores on The Graduate Record Examination.

To qualify for consideration for degree admission status in the graduate program in psychology, the student must:
1. meet the academic requirements for admission to The Graduate School;
2. present an undergraduate academic record of good quality (approximately "B" average or better);
3. present a minimum of 20 semester hours of credit in psychology, including courses in statistics and experimental psychology;
4. submit a transcript of scores from the Graduate Record Examination which includes the verbal, quantitative and the advanced (psychology) tests. The applicant is expected to attain a combined score of 1000 on the verbal and quantitative tests in order to be admitted.
5. Present three letters of recommendation from employers or others who can testify to the applicant's suitability for the program of study. Application to the psychology program should not be made until the stated requirements can be satisfied. Credits earned under special student status do not automatically apply to the requirements of the degree program. Applications should be submitted to The Graduate School in accordance with the instructions described in this catalog.

There are no admissions to degree programs in the spring and summer terms. After the admission quota for the program has been filled, students will be placed on a waiting list. Placement on the waiting list, however, does not guarantee admission unless spaces become available in accordance with departmental admission standards and policies.

MASTER OF SCIENCE DEGREE IN PSYCHOLOGY (GENERAL)

PROGRAM OBJECTIVES

The curriculum is designed to produce a master's level psychologist with general knowledge of psychology that includes a variety of content areas, research methodologies and theoretical formulations. Students completing this program will enhance their opportunity to:
1. pursue employment in a wide variety of industrial and institutional settings;
2. continue their training in doctoral programs;
3. qualify for teaching positions in community and four-year colleges.

MASTER OF SCIENCE DEGREE IN PSYCHOLOGY (CLINICAL)

PROGRAM OBJECTIVES

This program offers specific training for the development of knowledge and skills required of the master's level clini-
cian functioning in a variety of institutional and community mental health settings. This program is designed as a terminal degree, although it will not prevent the student from continuing graduate study.

The program objective is to produce graduates capable of recognizing, assessing and ameliorating client problems under the supervision of doctoral level clinical psychologists. It is intended that the graduate will be able to undertake and complete research problems typically found in the clinical setting. The practicum experiences are designed to provide opportunities to develop a variety of skills in assessment, diagnosis, psychotherapy and research commensurate with the master's level of training, and to provide the opportunity for professional growth through interaction with professional people from the various allied areas, such as medicine, social work, psychiatry and public health. Graduates of this program may apply for limited license in Michigan and may seek admission to doctoral programs if desired.

PROGRAM DESCRIPTION AND GRADUATION REQUIREMENTS

This program requires the completion of 45 graduate credits, the basic guidelines for which are outlined below.

1. Core Requirements (nine hours)
   - PSY 600 Psychological Statistics I (3)
   - PSY 646 Personality: Theory and Research (3)
   - PSY 743 Psychopathology (3)
2. Assessment (eight hours)
   - PSY 762 The Wechsler Intelligence Tests (4) and PSY 770 Personality Evaluation I (4)
or PSY 771 Projective Techniques (4)
3. Professional Practice/Treatment (six hours)
   - PSY 750 Clinical Psychology (3)
   - PSY 751 Psychotherapy (3)
4. Practicum (six hours)
   - PSY 788 Practicum in Clinical Psychology I (3)
   - PSY 789 Practicum in Clinical Psychology II (3)
5. Electives (16 hours)
   - Psychology courses within the department (9-15)
6. Cognate courses from outside the department (0-6 hours)

MASTER OF SCIENCE DEGREE IN PSYCHOLOGY (CLINICAL BEHAVIORAL)

This program provides a contemporary behavioral approach for students who plan to apply for a Michigan limited license in psychology. Students learn to examine problems from the standpoint of a systems analysis, carry out a functional analysis of behavior, conduct data based treatment interventions, and carry out effective assessment and modification of behavior. Students develop skills in areas such as stress management, relaxation training, covert conditioning, behavior modification and therapy, geriatric environmental planning and behavioral medicine.

PROGRAM OBJECTIVES

1. Prepare students to meet state licensing law requirements for the psychology limited license.
2. Train students to apply principles of behavior to a wide variety of problem areas.
3. Train students to write and implement behavior treatment programs.
4. Train students to carry out a systems analysis and learn to work within organizational structures.
5. Have students qualify for certification from the Association for Behavior Analysis.

These goals and objectives are designed to be consistent with requirements for credentialing master's level psychologists. Non-traditional settings employing master's level psychologists normally focus on data based treatment strategies and accountability. Students trained in this program will be highly qualified to provide these services.

ADMISSION REQUIREMENTS

The following will be required in application for degree admission to the proposed program:
1. Meet the academic requirements for admission to The Graduate School.
2. Complete a minimum of 20 semester hours in psychology, including a course in psychological statistics and an upper level laboratory course in experimental psychology.
3. Have an undergraduate grade point average of at least 2.5 on a 4.0 scale.
4. Show evidence of some experience outside of classroom activities.
5. Present three letters of recommendation from employers, instructors or others who can testify to the applicant's suitability for the program and the promise of successful completion.
6. An autobiography describing academic and professional history and professional goals.

Each application will be evaluated for the applicant's suitability for the program and promise of successful completion.

GRADUATION REQUIREMENTS

The program requires the completion of 45 graduate credits that are outlined below.

1. Core (nine hours)
   - PSY 600 Psychological Statistics I (3)
   - PSY 620 Learning (3)
   - PSY 623 Experimental Analysis of Behavior (3)
2. Assessment (Evaluation) (seven hours)
   - PSY 619 Behavioral Assessment (3)
   - PSY 762 The Wechsler Intelligence Tests (4) or PSY 770 Personality Evaluation I (4)
3. Treatment (Intervention) (six hours)
   - PSY 625 Behavior Change Methods I (3)
   - PSY 627 Behavior Change Methods II (3)
4. Practicum (eight hours)
   - PSY 641 Prepracticum I: Assessment (1) (To be taken concurrently with PSY 619 Behavioral Assessment.)
   - PSY 651 Prepracticum II: Research (1) (To be taken concurrently with PSY 623 Experimental Analysis of Behavior.)
   - PSY 661 Prepracticum III: Individual, Treatment (1) (To be taken concurrently with PSY 625 Behavior Change Methods I.)
   - PSY 671 Prepracticum IV: Treatment in Systems (1) (To be taken concurrently with PSY 627 Behavior Change Methods II.)
   - PSY 683 Field Practicum with Seminar (2) (250 hours field experience)
psy 684 Field Practicum with Seminar (2) (250 hours field experience)

5. Electives (15 hours)
Electives may be taken in other departments with permission from the adviser for a total of six credit hours.

The core courses are designed to train the students in basic statistics, the philosophy of the science of human behavior and the major theoretical and methodological foundations for behavioral psychology. Under assessment, the students will study both traditional and behavioral approaches to evaluating and measuring intelligence and personality behavior. This training will be valuable for developing a basis for treatment strategies and treatment evaluation. The treatment courses will serve as a basis for how to design and conduct interventions for the modification of behavior. The practicum courses will permit students to practice what they are learning while they are learning. The first two practicums will stress single case design and its role in the scientific analysis of human behavior. The last two practicums will permit students to apply behavior change interventions to clients while being trained and supervised in class. The field practicum course will require students to conduct a full assessment and intervention in some problem area as well as to write up this work in a report that covers all of the conventions of applied behavior analysis. Finally, the students will select five (5) courses from a list of electives that will give them a foundation in basic content and methodology areas of psychology. In some cases, students may elect to supplement their basic research skills by electing to complete a thesis.

SPECIALIST'S DEGREE IN SCHOOL PSYCHOLOGY

The program is an interdisciplinary effort among the Departments of Teacher Education, Psychology and Special Education and is coordinated through the Department of Psychology.

PURPOSE AND OBJECTIVES
1. Meet the state requirements for full approval as school psychologists.
2. Provide the psychological services required by state and federal laws.
3. Promote the student welfare through the development of effective programming recommendations.
4. Develop improved understanding of students' educational needs in parents, teachers, administrators and others interested in promoting student welfare.

ADMISSION REQUIREMENTS
The admissions committee will select students in terms of the promise of successful completion of program requirements based on previous academic performance, evidence of aptitude, past experience and letters of recommendation. Committee decisions will be made once each year by June 15 for the fall class. Approximately 10 students will be accepted each year.

Applicants with a bachelor's degree (including all persons without a master's degree) must meet the following requirements:
1. Present background preparations in the areas of psychology, special education or education. This preparation must include a bachelor's degree with a minimum of 36 hours, primarily in the preceding fields.
2. Must have a minimum undergraduate grade point of 2.75 on a 4.0 scale.
3. Normally, students applying for the specialist's program should have a minimum of three years of full time successful professional experience in the fields of psychology, special education or education.
4. Must submit results of the verbal and quantitative sections of the Graduate Record Examination. In addition, the applicant must supply the advanced achievement tests in psychology or education of the Graduate Record Examination and achieve scores acceptable to the admissions committee.
5. Must supply letters of recommendation from three professional persons familiar with the academic performance and professional abilities. Applicants holding the master's degree must meet all the above requirements except number 2. Persons with a master's degree must present a minimum undergraduate GPA of 2.5 and a graduate GPA of at least 3.3 ("B+ ").

PROGRAM DESCRIPTION AND GRADUATION REQUIREMENTS
The Specialist in Arts degree in school psychology requires a minimum of 62 semester credits of graduate work. The coursework and required educational experiences are designed to provide the competencies required by state law. These competencies ensure that the graduate will have a depth of understanding and ability to perform psychoeducational evaluations, help plan educational strategies, communicate findings, implement intervention programs, consult and counsel with school personnel, parents and pupils and assume a leadership role in developing services to students.

Program requirements, including practicum and internship, will generally necessitate two calendar years of study. A minimum of three semesters of full-time day scheduling is required.

An overall G.P.A. of 3.3 ("B+ ") is required for graduation.

PSYCHOLOGY COURSES OPEN TO SENIORS WITH PERMISSION OF GRADUATE SCHOOL AND TO MASTER'S DEGREE STUDENTS WITH PERMISSION OF GRADUATE ADVISER

PSY 520 Coping with Problem Behavior. Two sem hours
The application of psychological principles of learning to school (and school-related) problem behaviors. Emphasis is on procedures that can be implemented with minimal cost by classroom teachers, principals and other school-related personnel.
Prereq: One course in psychology.

PSY 528 The Psychology of Stress and Relaxation. Three sem hours
An overview of major stress theories, personal and professional application of relaxation and stress prevention techniques and exploration of therapeutic and community efforts designed to deal with stress related problems.
Prereq: One course in psychology.

PSY 532 Psychology of Adolescence. Two sem hours
Physical, intellectual, emotional and social development from puberty to adulthood with emphasis on the significance for teachers and others interested in youth.
Prereq: One course in psychology.
PSY 535 Developmental Psycholinguistics. Three sem hours
An introduction to the processes involved in children’s learning of oral language.
Prereq: One course in psychology or permission of the instructor.

PSY 540 Psychology of Adjustment. Two sem hours
Issues, concepts, principles and theories in human adjustment.
Prereq: One course in psychology.

PSY 542 Women and Mental Health. Two sem hours
Focus on theory and research concerning women’s responses to life stresses, women as clients in psychotherapy and the role of the female mental health professional.
Prereq: One course in psychology.

PSY 543 Abnormal Psychology. Two sem hours
Behavior pathologies of children and adults, including symptom origins and methods of treatment. Not open to students who hold credit in PSY 360 Abnormal Psychology.
Prereq: One course in psychology.

PSY 550 Dynamics of Human Behavior. Two sem hours
The determinants of behavior and personality with emphasis on the physiological, psychological and cultural bases.
Prereq: One course in psychology.

PSY 551 Psychology of Death and Dying. Two sem hours
Study of attitudes toward, theories about and empirical data concerning human mortality and suicide and its relevance to life adjustment, aging, religion and other areas.
Prereq: PSY 360 Abnormal Psychology or PSY 543 Abnormal Psychology and PSY 552 Theories of Personality.

PSY 552 Theories of Personality. Two sem hours
Major theories of personality including Freud, Jung, Adler, Rank, Sullivan, Kelly, Holistic and learning theorists.
Prereq: One course in psychology.

PSY 553 Existential Psychology. Two sem hours
Origins, growth, major contributors and foci of concern of the existential move-ment(s) in psychology and psychotherapy.
Prereq: Two courses in psychology: PSY 552 Theories of Personality is recommended.

PSY 560 Psychology of Film. Three sem hours
Examination of the interaction of film, audience and filmmaker. Major topics include psychology of viewer and filmmaker, cinematic presentations of psychology, family, male/female relationships, violence and sexuality.
Prereq: Graduate status.

PSY 565 Industrial Psychology. Two sem hours
Psychological principles, theories and methodology applied to behavior in industrial settings. Not open to students who hold credit in PSY 351 Industrial Psychology.
Prereq: One course in psychology.

PSY 567 Engineering Psychology. Two sem hours
A survey of psychological principles, theories and methodology relating to the human use which is made of the products of engineering design processes. Attention is given to simple products (e.g., common household articles) as well as complex products (e.g., computerized decision aids), and to how psychological research can contribute to improvements in product design.
Prereq: One course in psychology.

PSY 570 Consumer Psychology. Two sem hours
A survey of psychological principles, theories and methodology relating to consumer behavior.
Prereq: One course in psychology.

PSY 580 Psychology of Individual Differences. Two sem hours
The objective and quantitative investigation of human variability in behavior phenomena and the factors influencing these differences.
Prereq: One course in psychology.

PSY 595 Workshop in the Scientific Approach to Problem Solving. Two sem hours
The scientific approach to the solving of problems; the application of psychological principles.
Prereq: One course in psychology.

COURSES OPEN ONLY TO GRADUATE STUDENTS

PSY 600 Psychological Statistics I. Three sem hours
A study of statistical techniques including small sample theory, analysis of variance and non-parametric statistics.
Prereq: PSY 205 Quantitative Methods in Psychology or equivalent and departmental permission.

PSY 601 Psychological Statistics II. Three sem hours
More complex analysis of variance models plus various correlational procedures.
Prereq: PSY 600 Psychological Statistics I and departmental permission.

PSY 605 Research Design. Three sem hours
Research methods and analysis of data.
Prereq: PSY 301 Introductory Experimental Psychology and departmental permission.

PSY 610 Clinical Neuropsychology. Three sem hours
Study of methodology, research and clinical application of clinical neuropsychological principles. Includes demonstration of neuropsychological assessment test instruments.
Prereq: Graduate student; 20 hours in psychology or equivalent and departmental permission.

PSY 619 Behavioral Assessment. Three sem hours (Formerly PSY 519)
A behavioral approach to measuring and analyzing personality using standardized tests and behavioral observation techniques; multiple test administration, scoring and evaluation are included in concurrent enrollment in PSY 641 Practicum I: Assessment.
Prereq: Departmental permission.

PSY 620 Learning. Three sem hours
Research methods, experimental findings and theories of learning.
Prereq: Twenty hours in psychology, including PSY 301 Introductory Experimental Psychology or equivalent and departmental permission.

PSY 623 Experimental Analysis of Behavior. Three sem hours
The principles and parameters of respondent and operant conditioning and their application. Lecture and
PSY 651 Prepracticum II: Research. One sem hour
Research that involves the experimental analysis of behavior will be carried out for two hours each week. Concurrent registration in PSY 625 Behavior Change Methods I is required.
Prereq: PSY 619 Behavioral Assessment, PSY 620 Learning and departmental permission.

PSY 671 Prepracticum IV: Treatment in Systems. One sem hour
Casework will be conducted in a setting that will permit a system analysis and intervention such as a school, institution or family setting. The course requires two hours of field work each week. Concurrent registration in PSY 627 Behavior Change Methods II is required.
Prereq: PSY 619 Behavioral Assessment, PSY 620 Learning and departmental permission.

PSY 680, 681 Special Topics. Two and three sem hours
Course content will change from semester to semester.
Prereq: Departmental permission.

PSY 683, 684 Field Practicum with Seminar. Two sem hours each
Students will participate in an organized health care setting for at least 250 clock hours. The practicum is to be supervised by a licensed psychologist on a regular, continuous and scheduled basis. Credit/No Credit.
Prereq: PSY 641 Prepracticum I: Assessment, PSY 651 Prepracticum II: Research, and PSY 661 Prepracticum III: Individual Treatment or PSY 671 Prepracticum IV: Treatment in Systems and departmental permission.

PSY 690, 691, 692 Thesis. One, two and three sem hours
Completion of research problem, writing thesis and defense of thesis. Credit/No Credit.
Prereq: Departmental permission.

PSY 697, 698, 699 Independent Reading. One, two and three sem hours (Formerly PSY 591, 592, 593)
Supervised reading of psychological literature to provide in-depth understanding of a selected psychological problem.
Prereq: One course orienting student to the problem area and departmental permission.

PSY 743 Psychopathology. Three sem hours (Formerly PSY 643)
A study of behavior disorders with em-
phasis upon current research methodologies, special problems and theoretical formulations, including controversial issues and social and ethical considerations.

Prereq: Twenty hours in psychology, including PSY 360 Abnormal Psychology or departmental permission.

PSY 750 Clinical Psychology. Three sem hours (Formerly PSY 650)
An overview of the field of clinical psychology, including the history of clinical psychology, professional practice, ethics, legal issues and current critical issues.

Prereq: Twenty hours in psychology and departmental permission.

PSY 751 Psychotherapy. Three sem hours (Formerly Dynamic Psychotherapy)
Principles of psychological interviewing, psychotherapy and psychotherapeutic techniques.

Prereq: Graduate status in M.S. clinical program or allied graduate programs (social work, educational psychology, guidance and counseling).

PSY 762 The Wechsler Intelligence Tests. Four sem hours (Formerly PSY 662, 762 Individual Testing I)
Training and supervised experience in the administration and interpretation of the WISC and WAIS tests, plus a review of the relevant clinical research literature.

Prereq: Departmental permission.

PSY 763 Individual Testing II. Four sem hours (Formerly PSY 663)
Training and supervised experience in cognitive assessment with Binet scales and introduction to assessment instruments in related areas of infant development, visual-motor perception, auditory perception, academic achievement and adaptive behavior functioning; focus on school-age children.

Prereq: PSY 762 The Wechsler Intelligence Tests and departmental permission.

PSY 770 Personality Evaluation I. Four sem hours (Formerly PSY 670)
An introduction to individual clinical tests in the study of personality diagnosis. Includes learning to administer, score and interpret the MMPI and 16 PF. Entails a knowledge of the clinical assessment research literature covering the reliability of each testing method.

Prereq: Departmental permission.

PSY 771 Projective Techniques. Four sem hours (Formerly PSY 671, Personality Evaluation II)
Introduction to administration, scoring and interpretation of projective techniques with special emphasis upon the Rorschach and TAT.

Prereq: Departmental permission.

PSY 775 Theory of Psychological Testing. Three sem hours (Formerly PSY 660)
Assumptions, rationale and statistical foundation of psychological tests used in differential diagnosis.

Prereq: Twenty hours in psychology and departmental permission.

PSY 788 Practicum in Clinical Psychology I. Three sem hours (Formerly PSY 680)
Supervised psychological testing and interviewing in a clinical setting. Credit/No Credit.

Prereq: PSY 750 Clinical Psychology, PSY 762 The Wechsler Intelligence Tests and departmental permission.

PSY 789 Practicum in Clinical Psychology II. Three sem hours (Formerly PSY 681)
Supervised psychological testing and counseling in a clinical setting, plus completion of a research project in that setting. Credit/No Credit.

Prereq: PSY 788 Practicum in Clinical Psychology I and departmental permission.

PSY 793 Seminar in School Psychology. One sem hour (Formerly PSY 696)
Bi-weekly seminar for presentation and discussion of critical issues and problems in school psychology, including case studies, role definitions, ethical problems, inter and intra-professional relationships and research findings. Four semester hours required on degree program. Credit/No Credit.

Prereq: Admission to the school psychology program and departmental permission.

PSY 794, 795 Internship in School Psychology. Three sem hours each
A full time supervised experience in school settings in which student demonstrates proficiencies acquired and acquires new skills and knowledge best learned in field settings.
The Sociology Department offers two graduate degree programs: one in sociology, and one in criminology and criminal justice. A family specialty concentration and a specialty concentration in evaluation and applied research are also available within the sociology degree.

MASTER OF ARTS IN SOCIOLOGY

The M.A. program in sociology is designed to prepare students for: careers in business, industry and government at local, state and federal levels; further graduate work leading toward the Ph.D. in sociology; and post-secondary teaching.

ADMISSION REQUIREMENTS

To qualify for admission to the M.A. program in sociology, applicants must have an undergraduate grade point average of at least 2.5 ("A" = 4.0) with a 3.0 in their major, or demonstrate the ability to do quality graduate work by attaining a score at the 60th percentile on the Graduate Record Exam. In addition, they must have completed the following undergraduate courses or their equivalents:

- SOC 250 Elementary Social Statistics (3)
- SOC 304 Methods in Sociological Research (3)
- SOC 403 Modern Sociological Theory (3)

Applicants who have not completed one or more of these courses may be admitted conditionally to the program with the permission of the program chairperson. Courses required to make up deficiencies in sociology will be arranged with the graduate adviser in the Sociology Department and will be above and beyond (and sometimes prior to) the 31 hours of requirements.

COURSE REQUIREMENTS

1. Concentration area (21 sem hours)
   - SOC 503 The Family as an Institution (3)
   - SOC 513 Social Deviance (3)
   - SOC 630 Advanced Social Statistics (3)
   - SOC 640 Advanced Sociological Theory (3)
   - SOC 647 Contemporary Community Structure (3)
   - SOC 677 Advanced Methods in Sociological Research (3)
   - SOC 678 Methods in Social Program Evaluation (3)

2. Additional graduate sociology electives as approved by graduate adviser in the Sociology Department (zero to six)

3. Cognate courses in other fields, as approved by graduate adviser in the Sociology Department (zero to six hours)

4. Master's thesis (four hours) or non-thesis option (four hours)
   (see non-thesis option, page 112)
   TOTAL (31 hours)

Selected 400-level undergraduate courses in sociology and anthropology may be taken for graduate credit in consultation with the graduate adviser. Graduate students in sociology may take courses SOC 500-509 for elective credit as part of their course requirements only upon the approval of the graduate adviser in the Sociology Department. Graduate students not majoring in sociology but desiring a cognate in the department may also elect these courses for cognate credit in consultation with their advisers.

All graduate students in sociology are required to have their programs approved by the graduate adviser in the Sociology Department prior to registration each semester.

FAMILY SPECIALTY CONCENTRATION

The family specialty concentration within the master's degree curriculum in sociology provides knowledge and skills in theory and methodology with specific emphasis on the family as a social institution. The program is designed to prepare students for more responsible positions in the public and private sector serving families. It serves the following educational and career goals:

1. achievement of basic academic knowledge for students preparing to pursue the Ph.D. in sociology or teach at the community college level;
2. increased knowledge and skills for students already employed in applied fields of sociology, especially in agencies serving or working with families in such settings as social service agencies, schools, courts, hospitals or community education;
3. knowledge and skills to prepare students for careers in family sociology.

Family Specialty Concentration

Concentration area (25 hours)

- SOC 503 The Family as an Institution (3)
- SOC 630 Advanced Social Statistics (3)
- SOC 640 Advanced Sociological Theory (3)
- SOC 643 Organizations and Networks (3)
- SOC 646 Research in Family Interaction (3)
- SOC 662 Supervised Field Experience (4)*
- SOC 677 Advanced Methods in Sociological Research (3)
- SOC 678 Methods in Social Program Evaluation (3)
- SOC 513 Social Deviance (3)
- SOC 647 Contemporary Community Structure (3)

Electives (three to five hours)

Master's thesis/non-thesis option (four hours) (see non-thesis option page 112)

TOTAL (32-34 hours)

*Two semesters of supervised field experience that is approved by the department to provide either experience in family research or some application of family sociology.

Evaluation and Applied Research Specialty

The evaluation and applied research
specialty within the master’s degree curriculum in sociology provides knowledge and skills in theory and general methodology but with specific emphasis on the evaluation of ongoing programs. The option is designed to prepare students for more responsible positions in the applied areas of sociology. It would serve the following educational and career goals:

1. knowledge and skills to prepare students for careers in evaluation and applied research;
2. increased knowledge and skills for students already employed in applied fields of sociology, either in the private sector or in agencies serving or working with populations in such settings as social service agencies, schools, courts, prisons, police departments, hospitals or community education.
3. achievement of basic knowledge for students preparing to pursue the Ph.D. in sociology or teach at the community college level.

**Evaluation and Applied Research Specialty**

SOC 630 Advanced Statistics (3)
SOC 640 Advanced Sociological Theory (3)
SOC 643 Organizations and Networks (3)
SOC 647 Contemporary Community Structure (3)
SOC 677 Advanced Methods in Sociological Research (3)
SOC 678 Methods in Social Program Evaluation (3)
SOC 695 Program Evaluation Skills (3)

One of the following:
SOC 504 Demographic Analysis (3)
SOC 636 Qualitative Analysis (3)
SOC 641 Theory Construction and Verification (3)
Cognates (0-6 hours)
Electives (0-6 hours)
SOC 662 Supervised Field Experience (2)* and non-thesis option (4)
SOC 690, 691, 692 Thesis (4)

*Students must enroll in SOC 662 two semesters; thus four hours.

**MASTER OF ARTS IN CRIMINOLOGY AND CRIMINAL JUSTICE**

The master’s degree curriculum in criminology and criminal justice serves the following educational and career goals:

1. the attainment of advanced education for persons who wish to enter careers in post-secondary education;
2. the development of skills in research and program planning and evaluation in criminology and criminal justice;
3. the strengthening of the professional qualifications of persons employed in the fields of criminal justice.

The analytical and evaluative skills offered by this program should enable students to identify, evaluate and assess the often conflicting objectives of criminal justice and to apply this knowledge to the investigation of basic issues and practical problems in criminology and the administration of criminal justice.

**ADMISSION REQUIREMENTS**

Applicants must have at least a 3.0 (“A” = 4.0) average in their undergraduate work or demonstrate the ability to do quality graduate work by attaining a score at the 60th percentile on the Graduate Record Exam. In addition, they must have completed the following undergraduate courses or their equivalent:
SOC 250 Elementary Social Statistics
SOC 341 and SOC 342 Quantitative Methods of Social Research I and II can be substituted for SOC 250 and SOC 304.

A grade of no less than "B" is required in SOC 250 Elementary Social Statistics and SOC 304 Methods in Sociological Research or in SOC 341 and SOC 342 Quantitative Methods of Social Research I and II. Applicants who have not completed one or more of these courses may be admitted conditionally to the program with the permission of the program chairperson and complete them while taking required graduate courses.

**COURSE REQUIREMENTS**

The degree program consists of 31 hours of credit apportioned as follows:

**Core Courses**
SOC 412 Law and Society (3)
SOC 511 Social Deviance (3)
SOC 610 Theories of Criminal Behavior (3)
SOC 611 Sociology of Crime and Deviance (3)
SOC 647 Contemporary Community Structure (3)
SOC 677 Advanced Methods in Sociological Research (3)
SOC 678 Methods in Social Program Evaluation (3)

2. Master’s thesis (four hours) or non-thesis option (four hours) (see options)
3. Electives (six hours)
Total (31)

**THESIS REQUIREMENT**

Each student may choose to write a thesis as part of either the Master of Arts program in sociology or criminology and criminal justice (four hours of the graduate program are set aside for thesis preparation). The subject of the thesis is determined by the student and the adviser in light of the special interests of the student. The completed thesis must be approved by the department.

**NON-THESIS OPTION**

Students who select the non-thesis option must submit two essays based on papers completed in graduate courses but of higher quality than the usual term paper. Students choosing this option would be required to complete 31 hours of course work. A paper accepted as an essay to meet this option must meet the requirements established by the department and be approved by the department. The topic of the paper must deal with a substantive theoretical issue in sociology, criminology and criminal justice or a methodological issue. At least one of the essays must be in the area of the student’s specialty (i.e., general sociology, criminology and criminal justice, evaluation and applied research).

**SOCIOLOGY COURSES**

SOC 500 Man in Society, Two sem hours
Basic concepts, theory and analysis of social structures, social process and social disorganization. Not open to students who have credit in SOC 105 Introductory Sociology.
SOC 501 Contemporary Society. Two sem hours
Socio-scientific concepts and principles in understanding contemporary society; sociological research will be analyzed in detail. Not open to students who have credit in more than two courses in sociology.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 502 Racial and Cultural Minorities. Two sem hours
Racial and cultural minorities in the modern world with particular references to the Black race and to European and Oriental immigrants in the United States; racial myths, doctrines and movements; conflict and accommodation of majority and minority peoples; proposed solutions of ethnic problems.
Not open to students with credit in SOC 314 Racial and Cultural Minorities.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 503 The Family as an Institution. Three sem hours (Formerly Marriage and the Family)
The course highlights changes in marriage, family composition, social relations and roles, as well as the mutual interdependence between these and other institutions of society. It begins with the traditional pre-industrial or pre-urban family, showing how and why the family began changing at a rapid rate and exploring the problems of transitional phases. The present family with its middle class ideals is then examined closely. Finally, several trends in modern families are identified and some tentative predictions about future families and alternative family forms are made. Not open to students with credit in SOC 450 The Family.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 504 Demographic Analysis. Three sem hours (Formerly Population)
The analysis of population dynamics with special emphasis on applied research using computer simulation. Focus on the social, political and economic implications of the relationship among human numbers, population composition and resources.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 505 Sociology of Science and Technology. Three sem hours
An introduction to the sociology of the scientific and technological communities and to the social processes involved in changes in science and technology.
Prereq: Graduate standing or permission of instructor.

SOC 506 Criminology. Three sem hours
The study of the nature, measurement, types and causes of crime. Not open to students with credit in SOC 371 Criminology.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 507 Criminal Justice in Contemporary Society. Two sem hours
The course gives a critical analysis of various components of criminal justice. Interrelationships to other societal processes are stressed. Focus is directed on the police, courts and parts of the punitive/correctional apparatus.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 508 Social Psychology. Two sem hours
An introductory study of the order and regularity underlying processes of human interaction, motives and attitudes, social norms and roles, the socialization process, personality and group membership. The effect of group membership upon individual behavior.
Not open to students with credit in SOC 308 Social Psychology or PSY 308 Social Psychology.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society.

SOC 509 Personality and Social Systems. Two sem hours
The cross-cultural study of personality and socio-cultural systems. Attention is paid to modal personality types as these relate to group structure, socialization and social structure. Individual differences are not studied. Not open to students with credit in ANTSOC 309 Culture and Personality.
Prereq: SOC 105 Introductory Sociology or SOC 500 Man in Society or ANT 135 Cultural Anthropology or ANT 505 Cultural Anthropology.

SOC 510 Social Deviance. Three sem hours
The development of deviant self-conceptions; social psychological processes of group alienation and individual estrangement. Deviant behavior patterns and the development of deviant careers; theories of deviance.
Prereq: At least two courses in sociology.

SOC 511 Sociology of Women. Three sem hours
The course examines the changing role of women in American institutions especially in the world of work and in the family. Material on minority and working-class women will be included.
Prereq: Graduate standing or permission of instructor.

SOC 512 Advanced Studies in Criminology. Three sem hours
An intensive analysis of selected problems in criminology and the application of criminological policies and programs of crime prevention and control.
Prereq: SOC 371 Criminology or SOC 506 Criminology and SOC 372 Criminal Justice in Contemporary Society or SOC 507 Criminal Justice in Contemporary Society.

SOC 513 Sociology of Crime and Its Correction. Three sem hours
(Formerly SOC 510)
Consideration of major theories of criminal delinquent causation. Emphasis on sociological factors in criminal acts and dynamics of criminal and delinquent behavior.
Prereq: At least two courses in sociology, including SOC 371 Criminology.

SOC 515 Sociology of Women. Three sem hours
The course examines the changing role of women in American institutions especially in the world of work and in the family. Material on minority and working-class women will be included.
Prereq: Graduate standing or permission of instructor.

SOC 547 Advanced Studies in Criminology. Three sem hours
An intensive analysis of selected problems in criminology and the application of criminological policies and programs of crime prevention and control.
Prereq: SOC 371 Criminology or SOC 506 Criminology and SOC 372 Criminal Justice in Contemporary Society or SOC 507 Criminal Justice in Contemporary Society.

SOC 550 Theories of Criminal Behavior. Three sem hours
(Formerly SOC 511)
Punishment, rehabilitation, contemporary correctional policies. The courts and criminal responsibility. The social structure of correctional organizations and institutions and their effect on the correctional process.
Prereq: At least two courses in sociology, including SOC 371 Criminology.

SOC 560 Advanced Social Statistics. Three sem hours
(Formerly SOC 530)
This course will focus considerable attention on non-parametric statistics but also will examine the problem of controlling for variables in a statistical sense. Certain of the classical techniques of multivariate analysis will be included.
Prereq: SOC 250 Elementary Social Statistics.
SOC 636 Qualitative Analysis. Three sem hours (Formerly SOC 536)
An examination of the methods and techniques of qualitative analysis in sociology. Research will be conducted by class members and reviewed in seminar presentations.

SOC 640 Advanced Sociological Theory. Three sem hours (Formerly SOC 540)
An analysis of contemporary theoretical schools of thought in sociology.

SOC 641 Theory Construction and Verification. Three sem hours (Formerly SOC 541)
Analysis of contemporary strategies in theory, construction and verification. Problems of validity and reliability will be emphasized. Open to non-sociology majors with permission of the instructor.

SOC 642 Social Stratification Theory and Research. Three sem hours (Formerly SOC 542)
A comprehensive study of the theories of social stratification, an examination of the problems encountered in attempts at empirical verification of these theories and an exploration of current research relating to social stratification.
Prereq: SOC 310 Contemporary American Class Structure or an undergraduate degree in sociology.

SOC 643 Organizations and Networks. Three sem hours
How organizations are created and changed as they struggle to achieve their goals. Theoretical readings and case studies on organizational and inter-organizational dynamics provide theoretical and practical knowledge for students.
Prereq: Graduate standing in sociology or permission of the instructor.

SOC 645 Advanced Social Psychology. Three sem hours (Formerly SOC 545)
This course is an in-depth study of interpersonal behavior and group processes with special emphasis on the effects of group membership on individual behavior. Topics studied may include attitudes, interpersonal influence and attraction and leadership.

SOC 646 Research in Family Interaction. Three sem hours (Formerly SOC 551)
Review of research on family interaction, with particular emphasis on experimental observational studies. Power structure role differentiation, communication patterns and coalition formation.
Prereq: Nine hours of sociology.

SOC 647 Contemporary Community Structure. Three sem hours (Formerly SOC 555)
Theoretical perspectives in the analysis of urban communities including urban change, the development of stratification patterns and power structures and the role of various urban institutions.
Prereq: Nine hours of sociology.

SOC 656 Human Ecology and Community Development. Three sem hours (Formerly SOC 556)
An analysis of the forms and development of the urban community; spatial and temporal patterns, organization of urban functions, rural-urban relationships and the current metropolitan trend in the U.S.
Prereq: Nine hours of sociology.

SOC 662 Supervised Field Experience. Two sem hours (Formerly SOC 594)
Supervised internship in a community agency such as a correctional institution, an enforcement agency, human relations committee, city planning agency or in a project for the rehabilitation of persons in culturally or economically deprived segments of the community. Students are ordinarily placed for two consecutive semesters.
Prereq: Departmental permission.

SOC 666 Program Evaluation Skills Development Seminar. Three sem hours
This course advances the evaluation and applied research skills of the student. It requires students to do an evaluation on-site in an agency. Type of agency may vary each time course is offered.

SOC 677 Advanced Methods in Sociological Research. Three sem hours (Formerly SOC 555)
Relationship of theory and research is stressed. Consideration of the research process as a decision-making situation, both on the general level of research design and the specific level of special techniques. The process and logic of data analysis.
Prereq: SOC 304 Methods of Sociological Research.

The course is designed to train students in strategies, techniques and issues in social program evaluation. It will be concerned both with the design of program evaluations and with their implementation in various social settings.
Prereq: SOC 304 Methods of Sociological Research.

SOC 679, 680, 681 Special Topics in Sociology. One, two and three sem hours (Formerly SOC 539)
The content and form of this course will be experimental and vary from year to year. Special topics in sociology not given in usual course offerings but of sociological importance will be covered. The exact title of the course will be announced in the appropriate schedule.

SOC 686 Workshop in Crime and the Community. Two sem hours (summer only) (Formerly SOC 595)
A brief, intensive exploration of specific aspects of crime and its relationship to social organization. Not open to students with credit in SOC 371 Criminology.
Prereq: SOC 105 Introductory Sociology or SOC 300 Man in Society.

SOC 688 Cooperative Education. Three sem hours
Practical experience in business, industrial or governmental settings which provides job skills.
Prereq: Regular admission to one of the departmental graduate programs and six hours of graduate credit in sociology.
SOC 690, 691, 692 Thesis. One, two and three sem hours
Credit/No Credit.
Prereq: Departmental permission.

SOC 694 Seminar in Sociology. Two sem hours (Formerly SOC 596)
The intensive exploration of theoretical and methodological issues in a selected area of sociology. The topic will be announced in the class schedule issued prior to registration.
Prereq: Departmental permission.

SOC 695 Program Evaluation Skills Development Seminar. Three sem hours
This course offers experience applying the strategies and techniques of evaluation research to specific contexts. Students are apprenticed to university institutes to assist project directors in conducting specific researches.

SOC 697, 698, 699 Independent Studies. One, two and three sem hours
(Formerly SOC 597, 598, 599)
An intensive study of a problem or group of problems under the direction of a member of the sociology faculty.
Prereq: Departmental permission.

ANTHROPOLOGY COURSES

ANT 505 Cultural Anthropology. Three sem hours
Technology, social structure, political institutions, warfare, kinship and the family, religion and magic, art, recreation and education in the cultures of non-literate peoples. Cultural dynamics; applied anthropology. Not open to students with credit in ANT 135 Introduction to Cultural Anthropology.

ANT 509 Personality and Social Systems. Two sem hours
The cross-cultural study of personality and socio-cultural systems. Attention is paid to modal personality types as these relate to group structure, socialization and social structure. Individual differences are not studied. Not open to students with credit in SOC/ANT 309 Culture and Personality.
Prereq: ANT 135 Introduction to Cultural Anthropology or ANT 505 Cultural Anthropology, SOC 105 Introductory Sociology or SOC 500 Man in Society.

ANT 525 Anthropology of Contemporary Issues. Three sem hours
This course will look at the contributions of anthropology to an understanding of contemporary social issues. The various issues to be examined from a social and cultural perspective include violence; poverty; political, economic, educational and cross-cultural racism; ethnicity and the role of Western culture on the Third World.

ANT 681 Special Topics in Anthropology. Three sem hours
The content and form of this course will be experimental and vary from year to year. Special topics in anthropology not given in usual course offerings, but of anthropological importance, will be covered. The exact title of the course will be announced in the appropriate schedule.
Prereq: ANT 505 Cultural Anthropology or equivalent.

ANT 697, 698, 699 Independent Study in Anthropology. One, two and three sem hours
Intensive study of an anthropological problem or theory supervised by a member of the anthropology faculty on an individual basis.
Prereq: Departmental permission.

OTHER COURSES

Selected 400-level undergraduate courses in sociology and anthropology may be taken for graduate credit in consultation with the graduate adviser. No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree.
The Master of Liberal Studies in women's studies is an interdisciplinary degree administered by the women's studies coordinator. The primary purpose of the program is to promote an understanding of gender roles in contemporary society. The program fosters individual inquiry while providing a number of opportunities for academic development.

PROGRAM OBJECTIVES

The Master of Liberal Studies in women's studies draws upon a range of courses in the Colleges of Arts and Sciences, Business, Education, Health and Human Services and Technology. The program leading to the degree is a highly flexible one designed to promote scholarly debate and to develop research skills. It should be helpful to those students seeking employment in business, industry or government at local, state and federal levels. Persons already employed should find this course of study useful in assisting in their professional advancement. In addition, the program provides a women's studies concentration for those students who intend to pursue a doctoral degree, while also providing preparatory training for those desiring to teach at the secondary, junior college or community college level.

ADMISSION REQUIREMENTS

Applicants for the M.L.S. in women's studies must have completed a bachelor's degree, but no particular field or major is required.

Applicants must meet both the undergraduate grade point average (2.5) for admission and the grade point average for graduation established by The Graduate School.

Students not meeting regular admission requirements may be admitted on a conditional basis with the approval of the program coordinator. Students not meeting the grade point average requirement may be admitted on an alternative admission with the approval of the program coordinator and The Graduate School. Students must complete 12 semester hours of course work in courses specified by the program coordinator and maintain at least a 3.3 GPA. Students who successfully meet the conditional/alternative requirements will be granted regular degree admission.

PROGRAM DESCRIPTION AND DEGREE REQUIREMENTS

It is expected that students will develop competencies through a range of courses elected to fulfill the primary and complementary concentrations in the program. There are three components:

1. primary concentration - 12 semester hours;
2. complementary concentration - 12 semester hours;
3. capstone experience - six semester hours.

Primary Concentration (12 semester hours)

Six hours required:
WMS 550 Feminist Thought (3)
WMS 695 Seminar: Research on Women's Issues (3)

Six hours from the following:
SOC 515 Sociology of Women (3)
HIS 525 Technology, Social Change and the Role of Women (3)
PSY 542 Women and Mental Health (2)
ENG 543 Language of, by, for and About Women (3)
HEC 632 The Man-Woman Relationship in Modern Society (2)
HEC 642 Family in the Middle and Later Years (2)
WMS 592 Special Topics (3)
WMS 697, 698, 699 Independent Study/Research (1,2,3)

Complementary Concentration (12 semester hours)

Students must elect at least two concentrations with not less than four semester hours in each concentration. Areas of concentration include:

History
HIS 505 Historical Method (3)
HIS 525 Technology, Social Change and the Role of Women (3)
HIS 541 The United States, 1825-1860; Ferment and Reform (2)

Psychology
PSY 542 Women and Mental Health (2)
PSY 550 Dynamics of Human Behavior (2)
PSY 551 Psychology of Death and Dying (2)
PSY 605 Research Design (3)

Sociology
SOC 444G Sociology of Sex Roles (3)
SOC 515 Sociology of Women (3)
SOC 630 Advanced Social Statistics (3)
SOC 677 Advanced Social Research (3)

Physical Education
PED 505 Basic Statistics (2)
PED 677 Research Techniques (2)

Educational Leadership
EDL 611 Introduction to Adult Education (2)
EDL 623 Adult Education Administration (2)
EDL 696 Seminar: Women in Administration (3)

Educational Psychology
EDP 600 Human Development (2)
EDP 605 Mental Hygiene (2)
EDP 631 Measurement and Evaluation (2)
EDP 677 Research Techniques (2)

Human, Environmental and Consumer Resources
HEC 450G Adult Role Transition (3)
HEC 630 Problems in Family and Consumer Economics (2)
HEC 632 The Man-Woman Relationship in Modern Society (2)
HEC 642 Family in Middle and Later Years (2)
HEC 678 Research Methods and Design (3)

Capstone Experience (6 semester hours)

This requirement may be met by completing a thesis, by participating in a practicum and fulfilling the written requirements or by undertaking an independent study/research.
WOMEN'S STUDIES COURSES

WMS 525 Technology, Social Change and the Role of Women. Three sem hours
This course will examine the nature and origins of technology, the influence of historical development from classical to modern times on women in the United States and Europe, and problems stemming from current technological advance.

WMS 542 Women and Mental Health. Two sem hours
Focus on theory and research concerning women's responses to life stresses, women as clients in psychotherapy and the role of the female mental health professional.
Prereq: One course in psychology.

WMS 543 Language of, by, for and about Women. Three sem hours
A study of women's language; how and why it differs from men's, how it affects writing style, what social effects it has and how it is changing.

WMS 550 Feminist Thought. Three sem hours
Feminist thought provides a scholarly overview of the literature and methodology of feminist studies in such disciplines as history, psychology, literature, sociology, anthropology, economics, religion, health, law and politics.

WMS 592 Special Topics. Three sem hours
Selected Topics.

WMS 630 Problems in Family Finance. Two sem hours
Principles of basic family financial planning, its relationship to economic conditions, social trends and the family life cycle. Special concern given to procedures in periods of financial emergency. Planning for security and protection against critical family distress.

WMS 632 The Man-Woman Relationship in Modern Society. Two sem hours
Consideration of the changes and dynamics of interaction stimulated by emerging shifts in roles of men and women, implications of these changes for the family and society, impact of multiple roles upon various men-women relationships.

WMS 642 Family in the Middle and Later Years. Two sem hours
Individual, family and community planning for the later years of life; developing potentialities; maintaining health; providing reasonable security; building interpersonal relationships.
Prereq: HEC 622 Family Development.

WMS 686, 687, 688, 699 Practicum in Women's Studies. One, two, three and four sem hours
This course will provide supervised field placement in places suitable to a candidate's career goals including women's centers, women's shelters, personnel and administrative centers in large corporations, neighboring community colleges and governmental agencies.
Prereq: Departmental permission.

WMS 690, 691, 692 Thesis/Final Report. One, two and three sem hours
A substantial and original undertaking in a scholarly research designed to deepen and focus the individual student's interests. The preparation of the thesis will be consistent with the highest professional standards.
Prereq: Departmental permission.

WMS 693, 694, 695, 696 Seminar in Women's Studies. One, two, three and four sem hours
A critical survey of a particular topic which will change from semester to semester.
Prereq: Departmental permission.

WMS 695 Seminar: Research on Women's Issues. Three sem hours
Investigation of research on women in education, work and families. A culminating experience leading to integration of interdisciplinary research.
Prereq: WMS 550 Feminist Thought.

WMS 697, 698, 699 Independent Study/Research. One, two and three sem hours
Intensive study of a problem or theory relevant to women's studies supervised by a member of the women's studies faculty on an individual basis.
Prereq: Departmental permission.

OTHER COURSES

The following upper division undergraduate courses may be elected for graduate credit. Consult Undergraduate Catalog for descriptions and prerequisites.
WMS 479 Special Topics (3)
WMS 498 Independent Study (2)
College of Business

DEAN: Stewart L. Tubbs
ACTING ASSOCIATE DEAN: Elton A. Devine

DEPARTMENTS
Accounting and Finance
Management
Marketing
Operations Research and Information Systems

Graduate Programs in Business

Graduate Business Programs Office
517 Pray-Harrold
487-4444

The College of Business offers four graduate degree programs which provide professional preparation for management careers: the Master of Business Administration (M.B.A.) degree which is designed to establish a broad understanding of the business function; the Master of Science in accounting (M.S.A.) degree which is designed to provide an opportunity to specialize in financial management and accounting; the Master of Science in computer-based information systems (M.S.I.S.) degree designed to provide the basic conceptual framework and tools of analysis necessary to design, develop, implement and control computer based information systems; and the Master of Science in organizational behavior and development (M.S.O.D.) degree designed to provide training in solving personnel and organizational development problems.

The primary purpose of these programs is to provide high-level, professional education needed to enhance the career opportunities of men and women currently employed in business, industry and public service positions in southeastern Michigan.

In addition, these programs provide professional preparation required for men and women who contemplate pursuing management careers in business, industry and government.

General Admission Information

Admission to graduate programs in the College of Business will be limited to students showing high promise of success in post-baccalaureate study in business. Various predictive measures of high promise will be used, including (a) the candidate's undergraduate grade point average, or undergraduate grade point average in the last half of the undergraduate study; and (b) the candidate's performance on the Graduate Management Admission Test.*

Graduate Management Admission Test (GMAT) scores more than five years old without active satisfactory graduate matriculation must be retaken and the required minimum score met as stated under each program.

All application materials should be received by The Graduate School, 116 Pierce Hall, Eastern Michigan University, Ypsilanti, Michigan 48197, before July 1 for consideration for fall semester; before November 1 for consideration for winter semester; and before March 1 for consideration for spring/summer sessions.

All applicants for admission must hold either the bachelor's or master's degree from a regionally accredited college or university. Admission to a master's degree program will not be granted until the applicant has completed all degree admission requirements of the Graduate School along with the requirements for the master's degree program selected.

Applicants who hold degrees from foreign colleges or universities must present a Class 1 or II diploma, or the equivalent thereof. If the applicant's native tongue is not English, a TOEFL (Test of English as a Foreign Language) score of 550 or above, or a score of 85 or above on the Michigan English Language Assessment Battery, (English Language Institute, The University of Michigan) is required for admission into a degree program in the College of Business.

1. Applicants with TOEFL scores of 500-549 or Michigan English Language Assessment Battery scores of 80-84 must enroll in ESL 642 English as a Second Language for Special Purposes: Business, five semester hours, during their first semester at EMU. The student is also restricted to mathematics deficiency course work or foundation courses until the College of Business language proficiency minimum is attained.

2. If the TOEFL score is below 500 or the Michigan English Language Assessment Battery is below 80, the student must complete remedial language course work before enrolling in any undergraduate or graduate business courses.

After completing either 1. or 2. above, the student must retake the TOEFL and achieve a score of at least 550 or retake the Michigan English Language Assessment Battery and achieve a score of at least 85 before being admitted to a business degree program. These scores must be achieved within one calendar year of the student's admission date.

Specific admission requirements for each master's degree program are indicated in the descriptions of the individual programs.

*The Graduate Management Admission Test is offered four times a year at sites throughout the United States and in most other countries. For information and registration materials write: Graduate Management Admission Test, Educational Testing Service, Box 966, Princeton, NJ 08541.

Length of Program

The length of time required to complete a business master's degree program depends upon the undergraduate preparation of the student. The program is an evening program (Monday through Thursday). Students with undergraduate business administration degrees may complete the master's program in less time than students without undergraduate course work in business. Students who attend full time will take less time than students who attend part time.

Foundation/Prerequisite Requirements

Each business master's program has a required common body of knowledge which each student must complete before enrolling in core level graduate courses.

Eastern Michigan University offers a series of 500 level foundation courses, open only to graduate students, which cover most subjects in the common
GRADUATE REQUIREMENTS

These courses are reserved for those graduate courses, both required and non-business programs. These courses cannot count toward core level requirements in any graduate business program.

Once admitted into a graduate business program, graduate students who have not completed basic course work must take foundation courses. These courses may be waived for those who have completed undergraduate equivalents with a "C" or better prior to completion of their undergraduate degree, depending upon the accreditation of the undergraduate institution.

After admittance to the program, all courses taken, including foundation courses, must be graduate level, mathematics excepted.

Waiver of courses taken after earning a bachelor's degree will be granted only if the course presented as a substitute:
1. is equivalent to the one being waived;
2. was taken at an approved accredited four-year institution; and
3. was passed with a grade of "B" or better

UPPER LEVEL REQUIREMENTS

Upper-level courses are those graduate courses, both required and elective (600 and 515 and above), which provide the 30-33 hours of advanced course work for the graduate degree. These courses are reserved for those students admitted to a graduate business program who have completed all foundation/prerequisite requirements. Students must apply for upper-level graduate candidacy through the Graduate Business Programs office before they can register for any upper-level courses.

GRADUATION REQUIREMENTS

Graduate business students must complete all foundation/prerequisite and core level requirements for the program in which they are enrolled, maintaining at least a "B" (3.0) average. The student must also maintain a "B" (3.0) average in the core required courses, which are those courses that must be taken by all students in a particular program. Electives are not included. Core level courses completed more than six years prior to graduation cannot be applied unless validated by examination.

Out-of-date courses in which the student received a grade of "B -" or better must be re-taken.

A maximum of six hours may be transferred from other institutions for credit if:
1. the course is determined to be equivalent to the one to be waived;
2. it was taken at an AACSB accredited institution; and
3. was passed with a grade of "B."

A very few 400 level undergraduate (non foundation) courses are available for graduate credit to students with special interests or needs. Students must have prior written approval of their adviser and must initially enroll in the course for graduate credit. Depending on specific program requirements, graduate business students may also include 500-level courses on their programs. The combined total of 400- and 500-level courses included on a program is limited to six hours.

There are also business-related graduate level electives offered by departments outside the College of Business. Students may include up to six hours of graduate level electives from outside the College of Business if deemed acceptable by their advisers.

DISMISSAL FROM PROGRAM POLICIES

If a graduate student allows his/her GPA to fall below 3.0 ("B") in grades earned in courses within the College of Business, he/she will be dismissed from the program if after two semesters of enrollment, he/she has not restored the GPA to a 3.0 ("B").

A graduate student will be dismissed from a graduate business program if he/she earns more than two grades below "B -" (2.7) in any of the required courses; deficiency, foundation and core. If a course is repeated, the repeated grade will be the grade of record. Should a student repeat a course and earn a grade less than "B -" that grade will be counted as the second grade below a "B -" (2.7).

FACILITIES

The College of Business classrooms and lecture halls are equipped with TV monitors. There are special accounting laboratory facilities. The college maintains an information systems laboratory with mini-/microcomputer systems and data terminals, some with hard-line connections to the Instructional Computer Center.

M.B.A. (MASTER OF BUSINESS ADMINISTRATION)

William E. Whitmire
Coordinator of Advising
517 Pray-Harrold
487-4444

M.B.A. Program Objectives

The M.B.A. is a generalist program with emphasis on practical implementation of business fundamentals. The program is designed to establish a broad understanding of the business function and its relation to society as a whole as well as the effect of social and political forces on business. Students may choose to specialize their studies in a nine credit hour concentration to develop managerial skills in a chosen area of employment.

M.B.A. ADMISSION CRITERIA

Admission to the M.B.A. program is granted to those graduates of regionally accredited colleges and universities whose grades and Graduate Management Admission Test (GMAT) scores indicate an aptitude for advanced study in business. Students are not admitted to the M.B.A. program with a GMAT score below 450.

Regular Admission

The basic standards for regular admission are a 2.5 cumulative undergraduate grade point average (or a 2.75 for the last half of the undergraduate study) and a GMAT score of 450.

Conditional Admission

Conditional admission will be granted to a few students whose undergraduate grade point averages are below regular admission standards, and whose GMAT scores are correspondingly higher.

Conditionally admitted students must maintain a "B" (3.0) average in foundation courses and must maintain a "B +" average with no grade lower than a "B" and no repeats in the first 12 hours of adviser approved core courses. Conditionally admitted students must have an appropriate adviser’s permission to enroll in foundation and core level courses and cannot enroll in pro-
program electives without adviser approval. Students who successfully meet the probationary requirements will be granted regular admission.

Special Student Status
Students holding special student status are not eligible to enroll in undergraduate or graduate business courses.
A guest student who does not seek a degree but wishes to take a few courses, or who wishes to have courses transferred to another institution's graduate program, must meet the standards for regular admission.

M.B.A. PROGRAM REQUIREMENTS

Foundation/Prerequisite Courses
Students must complete course work in each of the following foundation areas unless they have satisfactorily completed an acceptable undergraduate equivalent.

<table>
<thead>
<tr>
<th>Foundation</th>
<th>Undergraduate Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 501 (3)</td>
<td>Principles of Accounting (6)</td>
</tr>
<tr>
<td>LAW 503 (3)</td>
<td>Legal Environment of Business (3)</td>
</tr>
<tr>
<td>ECO 501 and 502 (6)</td>
<td>Principles of Economics (6)</td>
</tr>
<tr>
<td>FIN 502 (3)</td>
<td>Principles of Finance (3)</td>
</tr>
<tr>
<td>MGT 501 (3)</td>
<td>Principles of Management (3)</td>
</tr>
<tr>
<td>MKT 510 (3)</td>
<td>Marketing (3)</td>
</tr>
<tr>
<td>ORI 501 (3)</td>
<td>Introductory Probability and Statistics for Business (3)</td>
</tr>
<tr>
<td>ORI 502 (3)</td>
<td>Business Information Systems (3)</td>
</tr>
<tr>
<td>ORI 503 (3)</td>
<td>Production and Operations Management (3)</td>
</tr>
</tbody>
</table>

Some students may find it necessary to complete MTH 118 Mathematical Analysis for Social Sciences I and MTH 119 Mathematical Analysis for Social Sciences II or MTH 120 Calculus I and MTH 122 Elementary Linear Algebra.

Deficiencies

<table>
<thead>
<tr>
<th>Deficiency</th>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mathematical Analysis for Social Sciences I, (3) or</td>
<td>MTH 119 Mathematical Analysis for Social Sciences II, (3) or</td>
</tr>
<tr>
<td>MTH 122 Elementary Linear Algebra (2), and</td>
<td>MTH 120 Calculus I (4)</td>
</tr>
</tbody>
</table>

Core Level Requirements
The M.B.A. core consists of 30-33 hours: 21-24 hours of required courses and nine hours of electives. The required courses are:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 501</td>
<td>Administration Controls (3)</td>
</tr>
<tr>
<td>MKT 501</td>
<td>Organizational Theory and Behavior (3)</td>
</tr>
<tr>
<td>ORI 601</td>
<td>Managerial Economics (3)</td>
</tr>
<tr>
<td>ORI 602</td>
<td>Techniques in Business Research (3)</td>
</tr>
<tr>
<td>ORI 603</td>
<td>Quantitative Methods I (Operational Core) (3)</td>
</tr>
<tr>
<td>ACC 605</td>
<td>Financial Administration Policies (3)</td>
</tr>
<tr>
<td>MKT 610</td>
<td>Marketing Policies and Problems (3)</td>
</tr>
<tr>
<td>FIN 620</td>
<td>Financial Administration Policies (3)</td>
</tr>
<tr>
<td>MGT 667</td>
<td>Management Strategy and Policy (3)</td>
</tr>
</tbody>
</table>

Management Strategy and Policy, a capstone case course taken at or near the end of the program, is designed to improve decision-making ability.

Students who have an undergraduate major in accounting, finance, management or marketing may be able to waive the required core course for that area if they meet certain requirements.
Electives may be distributed among the functional areas of general business or may be used to develop a concentration in accounting, accounting information systems, finance, computer-based information systems, production and operations management, management, organizational development, marketing, or international business. M.B.A. students with an undergraduate degree in business may not select the same area of concentration in their master's program without prior approval of the coordinator.

Students may elect no more than one 400-level approved undergraduate business course for graduate credit, and must have prior approval of the adviser. The combined total of 400- and 500-level courses included in a program is limited to six hours. (500-level foundation courses may not be used as electives.) Students may, with adviser approval, elect up to six hours of business related graduate credit from outside the College of Business.

M.B.A. students choosing to select a concentration may consider the following tracks:

<table>
<thead>
<tr>
<th>Track</th>
<th>Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting Information Systems</td>
<td>ACC 610 Accounting Systems Design and Installation (3)</td>
</tr>
<tr>
<td>ACC 620 Advanced Managerial Accounting (3)</td>
<td></td>
</tr>
<tr>
<td>ACC 448G EDP Auditing and Controls (3)</td>
<td></td>
</tr>
<tr>
<td>Financial Accounting</td>
<td>ACC 615 Corporate Financial Reporting (3)</td>
</tr>
<tr>
<td>ACC 665 Theory of Accounting (3)</td>
<td></td>
</tr>
<tr>
<td>ACC 667 Professional Auditing (3)</td>
<td></td>
</tr>
<tr>
<td>Tax Accounting</td>
<td>ACC 585 Business Tax Planning (3)</td>
</tr>
<tr>
<td>ACC 672 Estate Tax Planning (3)</td>
<td></td>
</tr>
<tr>
<td>ACC 695 Seminar in Accounting (3)</td>
<td></td>
</tr>
<tr>
<td>Finance</td>
<td>FIN 615 Business Financial Markets (3)</td>
</tr>
<tr>
<td>FIN 625 Securities Analysis (3)</td>
<td></td>
</tr>
<tr>
<td>FIN 660 Advanced Financial Management (3)</td>
<td></td>
</tr>
<tr>
<td>International Business</td>
<td>MGT 520 International Business (3)</td>
</tr>
<tr>
<td>FIN 540 International Finance (3)</td>
<td></td>
</tr>
<tr>
<td>ECO 581 The International Monetary System (3) or</td>
<td></td>
</tr>
<tr>
<td>MGT, MKT, or FIN 699 Independent Study (3)</td>
<td></td>
</tr>
<tr>
<td>Computer-Based Information Systems (select nine sem hours)</td>
<td>ORI 610 Computers and Algorithms (3)</td>
</tr>
<tr>
<td>ORI 614 Systems Analysis (3)</td>
<td></td>
</tr>
<tr>
<td>ORI 638 Simulation and Modeling (3)</td>
<td></td>
</tr>
<tr>
<td>ORI 655 Decision Support Systems (3)</td>
<td></td>
</tr>
<tr>
<td>Management Science (select nine sem hours)</td>
<td>ORI 604 Quantitative Methods II (3)</td>
</tr>
<tr>
<td>ORI 630 Linear Programming and Extensions (3)</td>
<td></td>
</tr>
<tr>
<td>ORI 636 Forecasting Models (3)</td>
<td></td>
</tr>
<tr>
<td>ORI 638 Simulation and Modeling (3)</td>
<td></td>
</tr>
<tr>
<td>Marketing (select nine sem hours)</td>
<td>MGT 630 Sales Operation Management (3)</td>
</tr>
<tr>
<td>MGT 640 Promotions Management (3)</td>
<td></td>
</tr>
<tr>
<td>MGT 650 Channels of Distribution and Logistics (3)</td>
<td></td>
</tr>
<tr>
<td>MGT 675 Market Planning and Forecasting (3)</td>
<td></td>
</tr>
<tr>
<td>Organizational Development (select nine sem hours)</td>
<td>MGT 628 Human Resource Development (3)</td>
</tr>
<tr>
<td>MGT 638 Improving the Quality of Worklife (3)</td>
<td></td>
</tr>
<tr>
<td>MGT 648 Communication and Organizational Development (3)</td>
<td></td>
</tr>
<tr>
<td>MGT 658 Techniques of Organizational Development (3)</td>
<td></td>
</tr>
</tbody>
</table>
M.S.A. (MASTER OF SCIENCE IN ACCOUNTING)

Keith W. Lantz
Coordinator of Advising
616 Pray-Harrold
487-3320

The M.S.A. program is designed to establish an in-depth understanding of theoretical and practical accounting concepts beyond the level attained in the bachelor’s degree.

M.S.A. ADMISSION CRITERIA

Regular Admission

Academic performance, Graduate Management Admission test score and work experience are significant factors considered by the M.S.A. Program Committee as a part of the admission process. As a minimum for regular admission, the applicant must have an undergraduate grade point average of 2.8 overall (on a 4.0 scale) or 3.0 in the last half of undergraduate course work and a GMAT score of 450.

In addition, each applicant must submit two letters of recommendation to the chairman of the M.S.A. Program Committee. One of the letters should come from a college level instructor and the other from a past or present employer. The committee will also consider any other information that the applicant may care to supply (e.g., extracurricular activities.)

Conditional Admission

Conditional admission is also possible for some applicants who do not meet the GPA criteria for regular admission. The applicant should contact the chairman of the M.S.A. Program Committee in the Department of Accounting and Finance to discuss this form of admission.

Special Student Status

Students holding special student status are not eligible to enroll in undergraduate or graduate business courses.

The Graduate Management Admission Test should be taken at the earliest convenient time to avoid delays in the processing of one’s application to the M.S.A. program.

M.S.A. PROGRAM REQUIREMENTS

Program Design

Upon admission to the M.S.A. program, each student is required to prepare a total program of course work leading to the M.S.A. degree. The program is reviewed with the student by the M.S.A. Program Committee (or its representative) to ascertain that the program is suitable for the student’s background and career goals. The program of course work becomes the student’s degree requirement when accepted by the student and the M.S.A. Program Committee. Subsequent changes in course work must be approved by the M.S.A. Program Committee.

Foundation/Prerequisite Courses

Students must complete course work in each of the following foundation areas unless they have satisfactorily completed the undergraduate equivalent.

Foundation

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 501</td>
<td>Principles of Accounting (6)</td>
</tr>
<tr>
<td>FIN 502</td>
<td>Principles of Finance (3)</td>
</tr>
<tr>
<td>MGT 501</td>
<td>Principles of Management (3)</td>
</tr>
<tr>
<td>MKT 510</td>
<td>Marketing (3)</td>
</tr>
<tr>
<td>ORI 501</td>
<td>Probability and Statistics for Business (3)</td>
</tr>
<tr>
<td>ORI 502</td>
<td>Business Information Systems (3)</td>
</tr>
<tr>
<td>LAW 503</td>
<td>Legal Environment of Business (3)</td>
</tr>
<tr>
<td>ECO 501</td>
<td>Principles of Economies (6)</td>
</tr>
</tbody>
</table>

In addition, the student must complete the following:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 340</td>
<td>Intermediate Accounting I (3)</td>
</tr>
<tr>
<td>ACC 341</td>
<td>Intermediate Accounting II (3)</td>
</tr>
<tr>
<td>ACC 342</td>
<td>Managerial Cost Accounting (3)</td>
</tr>
<tr>
<td>ACC 344</td>
<td>Tax Accounting (3)</td>
</tr>
<tr>
<td>MGT 490</td>
<td>Business Policy* (3)</td>
</tr>
</tbody>
</table>

* To be taken upon completion of the foundation/prerequisite courses.

Deficiencies (six hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 118</td>
<td>Mathematical Analysis for Social Sciences I (3) or Mathematical Analysis for Social Sciences II (3)</td>
</tr>
<tr>
<td>MTH 122</td>
<td>Elementary Linear Algebra (2), and Calculus I (4)</td>
</tr>
<tr>
<td>MTH 119</td>
<td>Mathematical Analysis for Social Sciences II (3)</td>
</tr>
</tbody>
</table>

M.S.A. COURSES

The M.S.A. program requires the completion of 30 semester hours of course work divided into required core courses and elective courses as follows:

Required Core Courses (24 hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 610</td>
<td>Accounting Systems Design and Installation (3)</td>
</tr>
<tr>
<td>ACC 615</td>
<td>Corporate Financial Reporting (3)</td>
</tr>
<tr>
<td>ACC 620</td>
<td>Advanced Managerial Accounting (3)</td>
</tr>
<tr>
<td>ACC 665</td>
<td>Theory of Accounting (3)</td>
</tr>
<tr>
<td>ACC 695</td>
<td>Seminar in Accounting (Tax Research) (3)</td>
</tr>
<tr>
<td>MGT 605</td>
<td>Organizational Theory and Behavior (3)</td>
</tr>
<tr>
<td>ORI 602</td>
<td>Techniques in Business Research (3)</td>
</tr>
<tr>
<td>ORI 603</td>
<td>Quantitative Methods I (3)</td>
</tr>
</tbody>
</table>

Electives (six hours)*

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACC 544</td>
<td>International Taxation and Accounting (3)</td>
</tr>
<tr>
<td>ACC 667</td>
<td>Professional Auditing (3)</td>
</tr>
<tr>
<td>ACC 672</td>
<td>Estate Tax Planning (3)</td>
</tr>
<tr>
<td>ACC 699</td>
<td>Independent Studies (3)</td>
</tr>
<tr>
<td>ACC 448G</td>
<td>EDP Auditing and Controls (3)</td>
</tr>
</tbody>
</table>

* Three hours in accounting must be taken from this list. The other three hours may be taken in other areas subject to the M.S.A. Coordinator’s approval.

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NOTE: Students wishing to take the CPA examination should be sure to elect an auditing course (ACC 667 Professional Auditing) and a governmental accounting course.

Courses may be elected from other fields with the advice and consent of the program adviser.

M.S.I.S. (MASTER OF SCIENCE IN COMPUTER BASED INFORMATION SYSTEMS)

V. M. Rao Tummala Coordinator of Advising 511-A Pray-Harrold 487-2454

The M.S.I.S. is a program of study for students seeking a solid background in systems analysis, management of computer related activities, design of information systems, modeling and simulation and database management.

The emphasis is on information systems and not computer science.

M.S.I.S. ADMISSION CRITERIA

Admission to the M.S.I.S. program is granted to those graduates of regionally accredited colleges and universities whose grades and Graduate Management Admission Test (GMAT) scores indicate an aptitude for advanced study in computer-based information systems.

Regular Admission

Regular admission will be granted to students who have completed the GMAT with a score of 450 or higher and who have either (a) a cumulative undergraduate grade point average of 2.75; or (b) an undergraduate grade point average of 3.0 for the last half of the undergraduate study.

Conditional Admission

Students whose undergraduate grade point average is above 2.5 but below the 2.75 requirements may qualify for conditional admission.

Conditionally admitted students must maintain a "B" (3.0) average in foundation courses and a "B+" average, with no grade below "B" and no repeats, in 12 hours of adviser approved core courses. Conditionally admitted students must have an appropriate adviser's permission to enroll in more than 12 hours in this status. Students who successfully meet the probationary requirements will be granted regular admission.

Special Student Status

Students holding special student status are not eligible to enroll in undergraduate or graduate business courses.

M.S.I.S. PROGRAM REQUIREMENTS

Foundation/Prerequisite Courses

Students must complete course work in each of the following foundation areas unless they have satisfactorily completed the undergraduate equivalent.

<table>
<thead>
<tr>
<th>Foundation</th>
<th>Undergraduate Equivalent</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 120 (4)</td>
<td>Calculus I (4)</td>
</tr>
<tr>
<td>MTH 122 (2)</td>
<td>Elementary Linear Algebra (2)</td>
</tr>
<tr>
<td>ORI 501 (3)</td>
<td>Introductory Probability and Statistics for Business (3)</td>
</tr>
<tr>
<td>ORI 465 (3)</td>
<td>Business Statistics I (3)</td>
</tr>
<tr>
<td>ORI 502 (3)</td>
<td>Business Information Systems (3)</td>
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<td>ORI 219 (3)</td>
<td>COBOL Programming (3)</td>
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<td>ORI 315 (3)</td>
<td>Applied Data Structures (3)</td>
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<tr>
<td>ACC 501 (3)</td>
<td>Principles of Accounting (6)</td>
</tr>
<tr>
<td>FIN 502 (3)</td>
<td>Principles of Finance (3)</td>
</tr>
<tr>
<td>ECO 501 &amp; 502 (6)</td>
<td>Principles of Economics (6)</td>
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<tr>
<td>LAW 503 (3)</td>
<td>Legal Environment of Business (3)</td>
</tr>
<tr>
<td>MGT 605 (3)</td>
<td>Organizational Theory and Behavior (3)</td>
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<tr>
<td>MKT 510 (3)</td>
<td>Marketing (3)</td>
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<tr>
<td>ORI 503 (3)</td>
<td>Production and Operations Management (3)</td>
</tr>
<tr>
<td>*MGT 490 (3)</td>
<td>Business Policy (3)</td>
</tr>
</tbody>
</table>
*To be taken upon completion of the foundation/prerequisite courses.

Core, Concentration and Elective Requirements

The M.S.I.S. requires a minimum of 33 hours of course work in addition to any foundation or prerequisite course requirements. The program consists of the following:

Required Core in Information Systems (24 hours)

All M.S.I.S. students must take each of the following courses:

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORI 610 Computers and Algorithms (3)</td>
</tr>
</tbody>
</table>

In addition, students must select one of the following alternative options (six semester hours).

Option A

- Master's thesis (6)*

Option B

- ORI 696 System Development Projects (3) and one of the following adviser approved courses:
  - ORI 620 Data Networks (3)
  - ORI 675 Language Processors (3) or other approved 600-level College of Business courses.

*Students are required to develop a research paper or thesis related to the field of information systems in which they are interested. The paper is developed as a part of the core requirements. Successful completion of the M.S.I.S. program includes a satisfactory research paper or thesis.

Restricted Elective*

(three semester hours)

Select one course from the following:

<table>
<thead>
<tr>
<th>Course</th>
</tr>
</thead>
<tbody>
<tr>
<td>ORI 604 Quantitative Methods II (3)</td>
</tr>
<tr>
<td>ORI 630 Linear Programming and Extensions (3)</td>
</tr>
<tr>
<td>ORI 632 Nonlinear Programming (3)</td>
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<tr>
<td>ORI 634 Stochastic Models (3)</td>
</tr>
<tr>
<td>ORI 636 Forecasting Models (3)</td>
</tr>
<tr>
<td>ORI 640 Operations Management (3)</td>
</tr>
</tbody>
</table>

*The restricted elective may not be applied to Option B below.

ORI 601, 602, and 603 may not be included in the program of study.

Total semester hours required: 33.
Total semester hours required: 30

NOTE: Students wishing to take the CPA examination should be sure to elect an auditing course (ACC 667 Professional Auditing) and a governmental accounting course.

Courses may be elected from other fields with the advice and consent of the program adviser.

M.S.I.S. (MASTER OF SCIENCE IN COMPUTER BASED INFORMATION SYSTEMS)

V.M. Rao Tummala
Coordinator of Advising
511-A Pray-Harrold
487-2454

The M.S.I.S. is a program of study for students seeking a solid background in systems analysis, management of computer related activities, design of information systems, modeling and simulation and database management.

The emphasis is on information systems and not computer science.

M.S.I.S. ADMISSION CRITERIA

Admission to the M.S.I.S. program is granted to those graduates of regionally accredited colleges and universities whose grades and Graduate Management Admission Test (GMAT) scores indicate an aptitude for advanced study in computer-based information systems.

Regular Admission

Regular admission will be granted to students who have completed the GMAT with a score of 450 or higher and who have either (a) a cumulative undergraduate grade point average of 2.75; or (b) an undergraduate grade point average of 3.0 for the last half of the undergraduate study.

Conditional Admission

Students whose undergraduate grade point average is above 2.5 but below the 2.75 requirements may qualify for conditional admission.

Conditionally admitted students must maintain a "B" (3.0) average in foundation courses and a "B+" average, with no grade below "B" and no repeats, in 12 hours of adviser approved core courses. Conditionally admitted students must have an appropriate adviser's permission to enroll in more than 12 hours in this status. Students who successfully meet the probationary requirements will be granted regular admission.

Special Student Status

Students holding special student status are not eligible to enroll in undergraduate or graduate business courses.

M.S.I.S. PROGRAM REQUIREMENTS

Foundation/Prerequisite Courses

Students must complete course work in each of the following foundation areas unless they have satisfactorily completed the undergraduate equivalent.

Foundation

MTH 120 (4) Calculus I (4)
MTH 122 (2) Elementary Linear Algebra (2)
ORI 501 (3) Introductory Probability and Statistics for Business (3)
ORI 465 (3) Business Statistics II (3)
ORI 502 (3) Business Information Systems (3)
ORI 219 (3) COBOL Programming (3)
ORI 315 (3) Applied Data Structures (3)
ACC 501 (3) Principles of Accounting (6)
FIN 502 (3) Principles of Finance (3)
ECO 501 & 502 (6) Economics (6)
LAW 503 (3) Legal Environment of Business (3)
MGT 605 (3) Organizational Theory and Behavior (3)
MKT 510 (3) Marketing (3)
ORI 503 (3) Production and Operations Management (3)
*MG 490 (3) Business Policy (3)
*To be taken upon completion of the foundation/prerequisite courses.

Core, Concentration and Elective Requirements

The M.S.I.S. requires a minimum of 33 hours of course work in addition to any foundation or prerequisite course requirements. The program consists of the following:

Required Core in Information Systems (24 hours)

All M.S.I.S. students must take each of the following courses:

ORI 610 Computers and Algorithms (3)

M.S.I.S. ADMISSION CRITERIA

Regular Admission

Regular admission will be granted to students who have completed the GMAT with a score of 450 or higher and who have either (a) a cumulative undergraduate grade point average of 2.75; or (b) an undergraduate grade point average of 3.0 for the last half of the undergraduate study.

Conditional Admission

Students whose undergraduate grade point average is above 2.5 but below the 2.75 requirements may qualify for conditional admission.

Conditionally admitted students must maintain a "B" (3.0) average in foundation courses and a "B+" average, with no grade below "B" and no repeats, in 12 hours of adviser approved core courses. Conditionally admitted students must have an appropriate adviser's permission to enroll in more than 12 hours in this status. Students who successfully meet the probationary requirements will be granted regular admission.

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M.S.I.S. PROGRAM REQUIREMENTS

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Students must complete course work in each of the following foundation areas unless they have satisfactorily completed the undergraduate equivalent.

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FIN 502 (3) Principles of Finance (3)
ECO 501 & 502 (6) Economics (6)
LAW 503 (3) Legal Environment of Business (3)
MGT 605 (3) Organizational Theory and Behavior (3)
MKT 510 (3) Marketing (3)
ORI 503 (3) Production and Operations Management (3)
*MG 490 (3) Business Policy (3)
*To be taken upon completion of the foundation/prerequisite courses.

Core, Concentration and Elective Requirements

The M.S.I.S. requires a minimum of 33 hours of course work in addition to any foundation or prerequisite course requirements. The program consists of the following:

Required Core in Information Systems (24 hours)

All M.S.I.S. students must take each of the following courses:

ORI 610 Computers and Algorithms (3)

In addition, students must select one of the following alternative options (six semester hours).

Option A

Master's thesis (6)

Option B

ORI 696 System Development Projects (3) and one of the following adviser approved courses:

ORI 620 Data Networks (3) ORI 675 Language Processors (3)
or other approved 600-level College of Business courses.

*Students are required to develop a research paper or thesis related to the field of information systems in which they are interested. The paper is developed as a part of the core requirements. Successful completion of the M.S.I.S. program includes a satisfactory research paper or thesis.

Restricted Elective* (three semester hours)

Select one course from the following:

ORI 604 Quantative Methods II (3)
ORI 630 Linear Programming and Extensions (3)
ORI 632 Nonlinear Programming (3)
ORI 634 Stochastic Models (3)
ORI 636 Forecasting Models (3)
ORI 640 Operations Management (3)
or other approved 600-level College of Business courses.

*The restricted elective may not be applied to Option B below.

The following courses may not be included in the program of study:

Total semester hours required: 33.
Great changes and transitions are taking place in our society and in our work lives. Rapid advances in technology, increasing foreign competition and dwindling resources have changed the way Americans do business. The American work force has changed also. Today's workers are more educated and increasingly concerned about the quality of their work lives. As a result of the changes in society and in our work places, today's organizations need managers who are capable of planning, managing and implementing change activities. In addition, there is a need for those who can develop processes of diagnosing organizational needs and developing strategies to meet those needs. From these changes and demands come growing opportunities for professionals who have advanced training in organizational behavior and development.

MISSION OF THE M.S.O.D. PROGRAM

To develop professionals who:

understand organizational change and can plan effectively for and implement change strategies;

are capable of assessing the match between an organization's structure, processes and people, diagnosing the cause of any mismatches and designing strategies for improving the match;

can manage and develop an organization's human resources at a profit to both the organization and its members;

can contribute to the knowledge base of the behavioral and organizational sciences; and

provide the community with access to the expertise of the faculty and students.

M.S.O.D. ADMISSION CRITERIA

Regular Admission

Applications for admission to the M.S.O.D. program must be received in The Graduate School Office and reviewed by the M.S.O.D. Advisory Committee. Criteria for possible regular admission to the M.S.O.D. program include:

1. GPA Requirement: You must have either (a) a cumulative undergraduate grade point average of 2.75 (on a 4.0 scale); or (b) a grade point average of 3.0 for the last half of undergraduate study; or (c) a 3.5 cumulative graduate grade point average from a completed master's degree program.

2. GMAT Requirement: You must have completed the Graduate Management Test with a score of 450 or higher.

3. Letter of Application Requirements:
   - You must send a letter to the director of the M.S.O.D. program (care of the Management Department) describing your (a) reasons for choosing the organizational development field; (b) previous relevant work experience (volunteer or professional); (c) previous relevant educational experience; and (d) career goals.

4. Interview Requirement: You must arrange an interview with an M.S.O.D. faculty member.

Admission will not be denied on the basis of the interview, but the interview must be completed before admission will be granted. The purpose is to provide a realistic preview of the M.S.O.D. program and to clarify the expectations of potential students of our program.

Conditional Admission

Conditional admission will be granted to those students whose grade point average and GMAT scores combine in a manner that exceeds our index formula criteria. This criteria is a score of 1,000 using an applicant's undergraduate grade point average, and 1,150 using an applicant's grade point average from a completed master's degree program.

The index formula is 200 times the GPA plus the GMAT score. Applicants must score at least 410 on the GMAT to be eligible for conditional admission and must also satisfy items 3. and 4. as described under the regular admission criteria.

Conditionally admitted students must maintain a "B" (3.0) average in foundation courses and must maintain a "B+" (3.3) average in the first 12 hours of advisor approved core courses. Students who successfully meet the conditional requirements will be granted regular admission.

Candidates with completed files will be considered for admission four times a year: November, February, April and July. The candidates will be notified of the decision of the M.S.O.D. Advisory Committee.

Special Student Status

Students holding special student status are not eligible to enroll in undergraduate or graduate business courses.

Foundation/Prerequisite Courses

<table>
<thead>
<tr>
<th>Undergraduate Equivalent</th>
<th>Foundation Courses</th>
</tr>
</thead>
<tbody>
<tr>
<td>MTH 118 (3)</td>
<td>Mathematical Analysis for Social Sciences (3)</td>
</tr>
<tr>
<td>ORI 501 (3)</td>
<td>Introductory Probability and Statistics for Business (3)</td>
</tr>
<tr>
<td>ACC 501 (3)</td>
<td>Principles of Accounting (3)</td>
</tr>
<tr>
<td>FIN 502 (3)</td>
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<tr>
<td>ECO 501</td>
<td>Principles of &amp; 502 (6) Economics (6)</td>
</tr>
<tr>
<td>ORI 502 (3)</td>
<td>Business Information Systems (3)</td>
</tr>
<tr>
<td>MGT 501 (3)</td>
<td>Principles of Management (3)</td>
</tr>
<tr>
<td>ORI 503 (4)</td>
<td>Production and Operations Management (3)</td>
</tr>
<tr>
<td>MKT 510 (3)</td>
<td>Marketing (3)</td>
</tr>
</tbody>
</table>

M.S.O.D. PROGRAM REQUIREMENTS

Core Level Requirements

The M.S.O.D. core consists of 30-33 hours: 30-33 hours of required courses and zero to three hours of restricted electives.

The required courses are:

- MGT 576 Corporate Social Policy (3)
- MGT 605 Organizational Theory and Behavior (3)
- MGT 609 Personnel Administration (3)
- MGT 628 Human Resource Development (3)
- MGT 638 Improving the Quality of Worklife (3)
- MGT 648 Communication and Organizational Development (3)
- MGT 658 Techniques of Organizational Development (3)
MGT 678 Survey and Diagnostic Methods in Organizational Development (3)
MGT 688 Practicum in Organizational Development Training (3), or MGT 690, 691, 692 Thesis Topic (3-6)
MGT 694 Organizational Development Strategy and Policy (3)

Students who have successfully completed an undergraduate major in management may waive MGT 605 Organizational Theory and Behavior, reducing the core requirement to 30 hours. Students who have successfully completed an undergraduate course in corporate social policy (or responsibility) should substitute three hours of electives for MGT 576 Corporate Social Policy. Students who have successfully completed an undergraduate course in personnel administration or equivalent should substitute MGT 618 Staffing Organizations or three hours of electives for MGT 609 Personnel Administration.

Elective credits must have prior approval of the M.S.O.D. Advisory Committee.
ACCOUNTING AND FINANCE

OPEN ONLY TO STUDENTS ON GRADUATE DEGREE

ACM 501 Accounting Principles. Three sem hours (Formerly ACC 491)
For students who have not had undergraduate accounting. Introductory course in accounting principles and techniques used to measure business transactions and to prepare financial statements. Required of graduate students who have not completed a minimum of six hours of basic accounting.

ACC 544 International Taxation and Accounting. Three sem hours
International accounting problems; the interaction of tax laws of the United States and selected foreign countries.

ACC 585 Business Tax Planning. Three sem hours
Covers the taxation of corporation income, retirement plans, mergers and other corporate reorganizations, transfers and liquidation.
Pre: A basic income tax course (ACC 344 Tax Accounting), or departmental permission.

OPEN ONLY TO STUDENTS ADMITTED TO GRADUATE PROGRAMS IN THE COLLEGE OF BUSINESS

ACC 605 Administrative Controls. Three sem hours (Formerly ACC 584)
Areas covered include cost analysis, cost allocation to profit and investment centers, profit planning, cash flow analysis, inventory control, control of decentralized operations. Both text and cases are used. Not open to those students who have taken a cost accounting course.
Pre: Completion of M.B.A. tool core.

ACC 610 Accounting System Design and Installation. Three sem hours
Provides the fundamentals of developing and analyzing accounting systems to produce efficient recording, optimum data processing procedures and appropriate analysis and interpretation for management. Case studies are used.
Pre: ACC 605 Administrative Controls or ACC 620 Advanced Managerial Accounting.

ACC 615 Corporate Financial Reporting. Three sem hours
Study of authoritative pronouncements on accounting principles which guide reporting financial position, results of operations and changes in fund flows. May include case studies or analysis of published financial reports.
Pre: Six hours of intermediate accounting.

ACC 620 Advanced Managerial Accounting. Three sem hours
(Formerly ACC 587)
Covers concepts of management control through accounting, accounting for organizational objectives, profit and investment centers, budgeting, project planning and control.
Pre: Satisfy requirement for ACC 605 Administrative Controls.

ACC 665 Theory of Accounting. Three sem hours
A study of the objectives, history and development of financial accounting theory; introduces advanced accounting problems in the areas of inventory accounting, intangibles, consolidations, partnership accounting, leases, pensions, and prior period adjustments. ACC 665 is a capstone course which integrates the theoretical concepts and practical applications of the accounting discipline.
Pre: ACC 615 Corporate Financial Reporting or six hours of intermediate accounting with departmental permission.

ACC 667 Professional Auditing. Three sem hours
A study of auditing concepts, objectives and procedures, and of the literature as it relates to current audit problems.
Pre: ACC 615 Corporate Financial Reporting or six hours of intermediate accounting.

ACC 672 Estate Tax Planning. Three sem hours
Study of the federal taxation of estates, gifts and trusts, particularly as they affect family financial planning, and the preparation of federal estate tax, gift tax and fiduciary tax returns.
Pre: A basic income tax course (ACC 344 Tax Accounting).

ACC 695 Seminar in Accounting. Three sem hours (Formerly ACC 696)
Study of selected problems in accounting. A contemporary issues seminar.
Pre: ACC 615 Corporate Financial Reporting or departmental permission.

ACC 699 Independent Study. Three sem hours
Directed study of problems in accounting not otherwise treated in department courses.
Pre: Completion of M.S.A. or M.B.A. tool core and departmental permission.

OPEN ONLY TO STUDENTS ON GRADUATE DEGREE

FIN 502 Financial Principles. Three sem hours (Formerly FIN 492)
An introduction to financial management of the business firm. Covers techniques and theory of asset management, financing and dividend decisions. Open only to graduate students who have not had six hours of basic finance.
Pre: ACC 501 Accounting Principles.

FIN 540 International Finance. Three sem hours (Formerly FIN 685)
Study of international monetary system, the environment of foreign investment decisions, financial control in multinational companies.
Pre: FIN 502 Financial Principles or departmental permission.

INS 586 Risk and Risk Management. Three sem hours
Study of the nature of risk and the principles and methods used in risk management. Emphasis on use of insurance in handling business risks.
Pre: FIN 502 Financial Principles.
FIN 615 Business Financial Markets.
Three sem hours (Formerly FIN 553)
Study of institutions from which long-term investment capital is obtained by a corporation through the several markets, and the allocation of funds among competing users.
Prereq: FIN 502 Financial Principles or departmental permission.

FIN 620 Financial Administration Policies. Three sem hours
(Formerly FIN 683)
The internal policies and problems of financial management encountered in business. Developing administrative insights in funds administration planning, capital structure planning, security distribution arrangements and timing, expansion financing and solvency maintenance. Offered fall and winter semesters only.
Prereq: Completion of M.B.A. tool core or departmental permission.

FIN 625 Securities Analysis. Three sem hours
(Formerly Finance 573)
An advanced course for the professional investment manager covering the areas of economic policy and forecasting, security valuation, technical analysis, portfolio methods and procedures applied to institutional portfolio management, trust financial management.
Prereq: FIN 502 Financial Principles.

FIN 660 Advanced Financial Management. Three sem hours
(Formerly FIN 693)
Provides in-depth study of the central issues of corporate financial management, analysis of policies for high level financial decision-making on capital budgeting and capital acquisition decisions.

FIN 681 Special Topics in Finance.
Three sem hours (Formerly FIN 694)
An in-depth study of a specialized area in accounting or finance.

FIN 699 Independent Study.
Three sem hours
Directed study of problems in finance not otherwise treated in department courses.
The study and applications of varied methodologies in problem diagnosis, field survey, action research, team effectiveness analysis, organization renewal inventory and related instruments as applied in the organizational development process.

Prereq: MGT 605 Organizational Theory and Behavior or ORI 501 Introductory Probability and Statistics for Business.

MGT 681 Special Topics in Management. Three sem hours
Selected topic(s) from the field of management.

MGT 688 Practicum in Organizational Development Training. Three sem hours (Formerly MGT 593)
The opportunity to participate in an
organizational development project in an active organization under the close guidance of a practicing consultant. Students who have credit in MGT 690, 691, or 692 Master's Thesis in Organizational Development may not take this course. **Prereq:** MGT 605 Organizational Theory and Behavior, MGT 628 Human Resource Development and MGT 648 Communication and Organizational Development.

**MGT 690, 691, 692 Master's Thesis in Organizational Development.**

**One, two and three sem hours**

Students will develop and defend an original research proposal in the area of organizational development, collect and analyze data, and prepare and defend a written report of their findings. Students who have credit in MGT 688 Practicum in Organizational Development Training may not take this course. **Prereq:** MGT 628 Human Resource Development, MGT 638 Improving the Quality of Worklife, MGT 658 Techniques of Organizational Development, MGT 678 Survey and Diagnostic Methods in Organizational Development and departmental permission.

**MGT 694 Organizational Development Strategy and Policy. Three sem hours**

The development of integrated organizational development policies and strategies and application to both live and written case studies. **Prereq:** Completion of all the M.S.O.D. core.

**MGT 695 Seminar in Management. Three sem hours**

A study of selected management issues and problems. Specific topics vary from term to term. **Prereq:** MGT 605 Organizational Theory and Behavior.

**MGT 696 Management Strategy and Policy. Three sem hours**

The development of overall strategy and supportive policies of the firm operating under competitive conditions, from the point of view of general management. Improvement of decision-making skills through case analyses of actual situations. **Offered fall and winter semesters only. Prereq:** Completion of M.B.A. operational and tool core.

**MGT 699 Independent Study. Three sem hours**

An intensive study of a problem or group of problems under the direction of a University faculty member. **Prereq:** M.B.A. or M.S.O.D. core, MGT 605 Organizational Theory and Behavior and departmental approval.
Analysis of current marketing problems and their implications relative to the firm's marketing mix and external economic, social, cultural, legal and political environments. Offered fall and winter semesters only. Prereq: MKT 510 Marketing or equivalent.

MKT 630 Sales Operation Management. Three sem hours (Formerly MKT 565)
An intensive investigation of the sales function and its relationship to the total marketing program. Topics considered include setting sales objectives, formulation of sales strategy, development of sales organization, relationships with distributors and dealers, public policy as it relates to the sales function, analytical tools for forecasting sales, qualitative and quantitative measures of sales performance, control of sales operations and integration of sales and other marketing functions. Reviews of the literature in the sales field and cases stressed.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 640 Promotions Management. Three sem hours (Formerly MKT 575)
An integrative decision oriented course emphasizing the strategic function of an effective program of corporate promotions employing mass communications, personal selling, sales promotion, publicity and public relations.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 650 Channels of Distribution and Logistics. Three sem hours (Formerly MKT 577)
Identification and analysis of problems involved in the development and operation of channels of distribution. Issues of trade structure and methods of cooperation among channel members are discussed from legal and managerial points of view. Specific analytical tools are developed for the individual firms in analyzing spatial arrangements of markets, plant and warehouse location, inventory systems and selection of carrier alternatives. Lecture, discussion and cases.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 675 Market Planning and Forecasting. Three sem hours
(Formerly MKT 680)
Development of student skills and techniques for strategic marketing planning and forecasting. Concepts relating to the mission, opportunity analysis, objectives, goals and programs will be explored. Individual planning and forecasting projects and exercises will be emphasized.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 681 Special Topics in Marketing. Three sem hours (Formerly MKT 694)
Selected topic(s) from the field of marketing.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 695 Seminar in Marketing. Three sem hours (Formerly MKT 696)
The purpose of this seminar is to develop both an understanding of and a point of view toward some of the major problems of marketing which are dealt with briefly or not at all in required course work. Topics vary from year to year in accordance with the needs and interests of the students.
Prereq: MKT 610 Marketing Policies and Problems.

MKT 699 Independent Study. Three sem hours
An intensive study of a problem under the direction of graduate faculty members.
Prereq: MKT 610 Marketing Policies and Problems.

OPEN ONLY TO STUDENTS ON GRADUATE DEGREE
ADMISSION
These were formerly ADS courses.

LAW 503 Legal Environment of Business. Three sem hours (Formerly ADS 493)
The nature and operation of the American legal system; legal constraints on business activities. Law as an expression of social and political forces and as an instrument of economic and political change. Not open to students having had LAW 293 Legal Environment of Business.

LAW 530 Modern Commercial Law. Three sem hours
Designed for students desiring a detailed
knowledge of modern business law.
Provisions of the Uniform Commercial Code are emphasized. Aspects of the law of sales, negotiable instruments including effects of different endorsements, secured transactions, commercial financing and bankruptcy, bailments, bills of lading and letters of credit.
Prereq: Previous credit in law.

LAW 595 Seminar in Business Law.
Three sem hours (Formerly LAW 695/ADS 696)
A study of selected business law issues and topics which may vary from term to term.
Prereq: LAW 503 Legal Environment of Business or equivalent.

OPEN ONLY TO STUDENTS ADMITTED TO GRADUATE PROGRAMS IN THE COLLEGE OF BUSINESS

LAW 699 Independent Study.
Three sem hours
Students select a problem or group of problems to be researched or studied in depth under the direction of a designated faculty member.
Prereq: Departmental permission.
OPEN ONLY TO STUDENTS ON GRADUATE DEGREE

OPEN ONLY TO STUDENTS ADMITTED TO GRADUATE PROGRAMS IN THE COLLEGE OF BUSINESS

ORI 601 Managerial Economics.
Three sem hours (Formerly ORI 588)
Application of economic theory to problems facing business management. Emphasis on economics as a business tool that facilitates decision making. Topics considered include optimization techniques, uncertainty, demand, production, cost and anti-trust economics. Not applicable to M.S.I.S. degree.

ORI 602 Techniques in Business Research. Three sem hours (Formerly ORI 592 Business Research)
This course is a review and extension of statistical techniques used by business people to collect and analyze data for making business decisions. Includes sampling techniques, correlation analysis, regression modeling, analysis of various and non-parametric statistics. Computer packages and written reports. Not applicable be MSIS Degree.
Prereq: ORI 501 Introductory Probability and Statistics for Business and ORI 502 Business Information Systems or equivalent.

ORI 603 Quantitative Methods I.
Three sem hours (Formerly ORI 586 Quantitative Analysis for Business)
Business decision making, complex problems of the modern business enterprise. Quantification and measurement, statistical decision making, linear programming, game theory, inventory control, replacement decisions and various techniques of statistical optimization. Not applicable to M.S.I.S. degree.
Prereq: ORI 501 Introductory Probability and Statistics for Business and ORI 502 Business Information Systems or equivalent.

ORI 604 Quantitative Methods II.
Three sem hours (Formerly ORI 687 Advanced Quantitative Methods)
Transportation networks, queueing theory, Bayesian inference, regression and correlation analysis, in addition to various discrete mathematical programming topics of contemporary interest.
Prereq: ORI 603 Quantitative Methods I or departmental permission.

ORI 610 Computers and Algorithms.
Three sem hours (Formerly ORI 610 Access Methods and Data Structures)
This class introduces students to formal methods of defining and describing computer systems and hardware. Practical applications of the formal techniques are emphasized.

ORI 614 Systems Analysis. Three sem hours (Formerly ORI 614 Project Management for Computer-Based Information Systems I)
Introduces systems analysis as a discipline and attempts to identify the role of the systems analyst in the analysis and synthesis of computer-based systems. Introduces various systems analysis techniques supplemented by discussion of various systems application areas. Outside speakers may give presentations.

ORI 620 Data Networks. Three sem hours (Formerly ORI 520)
Fundamental concepts and techniques needed in the design of data transmission networks. The emphasis will be on the techniques needed in analysis of the system and various trade-offs within it.
Prereq: MTH 118 Mathematical Analysis for Social Sciences I or MTH 120 Calculus I and ORI 502 Business Information Systems or equivalent.

ORI 624 Operating Systems and Management of Computing Resources. Three sem hours (Formerly Computer Operating Systems/Operating Systems and Management of Computing Procedures)
Introduction to operating system resources. Batch processing systems, concurrency in software, introduction to multiprogramming systems and support of concurrent processed memory management, processor scheduling, device management and other resources.
File systems; examples of operating systems.

ORI 625 Software Engineering Management. Three sem hours
This course involves the study of techniques for developing reliable software that can be delivered on schedule, within budget and in a maintainable condition. Societal implications of computer technology are also studied.

ORI 628 Advanced Data Structures. Three sem hours (Formerly ORI 628 Advanced Techniques of Information Storage and Retrieval)
The techniques, concepts and theory of the storage of data within computer systems will be studied.

ORI 630 Linear Programming and Extensions. Three sem hours (Formerly ORI 530)
An introduction to the theory, computational techniques and business applications of linear programming. Topics include solution techniques; duality theorem; sensitivity analyses; Gomory’s integer programming algorithm; transportation, transhipment and assignment models; and zero-sum game models.
Prereq: MTH 118 Mathematical Analysis for Social Sciences I or MTH 122 Elementary Linear Algebra or equivalent.

ORI 632 Non-linear Programming. Three sem hours
An introduction to the theory, computational algorithms and business applications of various types of nonlinear programming models. Topics include separable programming, classical theory of optimization, searching techniques, goal programming, branch and bound, and dynamic programming.
Prereq: ORI 630 Linear Programming and Extensions or equivalent.

ORI 634 Stochastic Models. Three sem hours
An introduction to stochastic models. Topics include Markov models, queuing models, stochastic programming and renewal theory. Applications of these models in various operating systems are emphasized.
Prereq: ORI 630 Linear Programming and Extensions or equivalent.

ORI 636 Forecasting Models. Three sem hours (Formerly ORI 536)
An introduction to forecasting models. Topics include linear and non-linear regression models, moving average method, exponential smoothing, Fourier series method, Leontief’s input-output model and Markov model. Use of these models in making forecasts in business and industry is considered.
Prereq: ORI 465 Business Statistics I or equivalent.

ORI 638 Simulation and Modeling. Three sem hours (Formerly ORI 538)
Introduction to digital simulation techniques as they apply to business. The course presents the basic concepts involved in simulation, describes applications of simulation to business problems and discusses technical problems associated with the use of simulation. Emphasis is on the design and operation of computer models.

ORI 640 Operations Management. Three sem hours (Formerly ORI 540)
This course will investigate the use of management science techniques to analyze and solve various problems related to the design, operation and control of operating systems. Operating systems are broadly defined here to include service organizations. Topics included are process planning, location and layout of production facilities, forecasting of demand, aggregate planning, inventory control, loading and sequencing jobs on facilities, statistical quality control and management information systems.
Prereq: ORI 603 Quantitative Methods I or departmental permission.

ORI 645 Database Management Systems. Three sem hours (Formerly ORI 610 Access Methods and Data Structures)
The techniques, concepts and theory relating to the use of generalized database management systems will be studied.
Prereq: ORI 628 Advanced Data Structures.

ORI 655 Decision Support Systems. Three sem hours
Framework for building decision support systems, process of building support systems, structural elements and interfaces, models evaluation and integration into decision support, system architecture, available automatic tools and future perspectives.

ORI 669 Business Conditions: Analysis and Forecasting. Three sem hours (Formerly ORI 689)
Macroeconomic activity as a major determinant of firm operations. Short-term economic forecasting: econometric models, opportunistic models, economic indicators. Forecasting business investment, housing, consumer purchases, other GNP components. Seasonal variation and methods of seasonal adjustment.
Prereq: ORI 601 Managerial Economics.

ORI 675 Language Processors. Three sem hours
Applications of techniques of language processors to the problems involved in writing application programs, interactive computer systems and query languages, etc.
Prereq: ORI 625 Software Engineering Management.

ORI 681 Special Topics in Operations Research and Information Systems. Three sem hours (Formerly ORI 694)
This course will be offered periodically to review selected contemporary topics in quantitative analysis, business computer systems and/or managerial and business economics.
Prereq: Completion of M.B.A. or M.S.I.S. core.

ORI 690, 691, 692 Master’s Thesis in Information Systems. One, two and three sem hours
Students will develop and defend an original research proposal in the area of information systems. Upon the conclusion, students will prepare and defend a written report of their findings in the form of a master’s thesis.
Prereq: Completion of all required M.S.I.S. courses and departmental permission.
ORI 695 Research Seminar in Computer-Based Information Systems. Three sem hours (Formerly ORI 619)
This capstone course integrates management information systems (M.I.S.) with the fundamental areas of business. The impact of M.I.S. in the organization is analyzed in terms of current design and implementation techniques and followup evaluation of business systems. The student writes an original research paper in the area of management information systems.
Prereq: All M.S.I.S. required and restricted elective courses must be completed prior to this course.

ORI 696 System Development Projects. Three sem hours
To provide the student with experience in analyzing, designing, implementing and evaluating industry-related information systems problems. Students are assigned one or more system development projects. The project involves part of all of the system development cycle.
Prereq: Completion of all M.S.I.S. required and restricted elective courses.

ORI 699 Independent Study. Three sem hours
An intensive study of a problem or group of problems under the direction of a University faculty member.
Prereq: Completion of required core.
HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE

DEPARTMENTS

Health, Physical Education, Recreation and Dance
Leadership and Counseling (Formerly Educational Leadership and Guidance and Counseling)
Special Education
Teacher Education (Formerly Curriculum and Instruction, Educational Psychology, and Social Foundations)

Patric L. Cavanaugh
Department Head
237 Warner
487-4388

John E. Sheard
Coordinator of Advising
233 Warner
487-0090

The primary aim of the master’s degree in physical education is to assist graduates in the proper utilization of all their classroom and practical experiences in such a way as to afford optimum effectiveness in teaching/coaching.

Objectives

Upon completion of the master’s degree, students should be able to:

1. Utilize philosophy in establishing the objectives, methods, curricular activities and techniques of evaluation which they should use in the physical education program;
2. Develop a curriculum for either elementary school or secondary school physical education and utilize appropriate methods to achieve its goals;
3. Utilize current procedures for evaluating student progress in achieving the objectives of the physical education program;
4. Utilize sound administrative techniques in solving typical administrative problems in the area of physical education;
5. Interpret current research as it applies to their own teaching;
6. Acquire knowledge in greater depth in the areas of teaching selected by the individual student;
7. Acquire skills, knowledge and experience in areas which extend beyond their undergraduate preparation that would enhance their abilities to teach more effectively.

Admission Requirements

1. Meet Graduate School degree requirements.
2. A baccalaureate degree from an accredited institution.
3. A major, minor or the equivalent in physical education or one of the associated areas.
4. A minimum of eight semester hours in the basic sciences and one course in evaluation.

Degree Requirements

1. Must have earned a minimum of 30 semester hours of graduate credit applicable to the program.
2. Must have completed a minimum of 20 semester hours of acceptable graduate credit in H.P.E.R.&D. Each candidate must take six required classes in the core program and complete the total hours through electives.
3. Must receive the recommendation of the coordinator of advising and department head.

Curriculum Requirements

Candidates will have the responsibility of scheduling conferences with their graduate H.P.E.R.&D. adviser to complete the following:

1. Core courses (16 hours)
   PED 568 Physical Fitness
   PED 570 Critical Analysis of Physical Education
   PED 578 Motor Learning and Development
   PED 585 Physical Education in Elementary Schools or PED 586 Physical Education in Secondary Schools
   PED 587 Philosophy of Physical Education
   PED 588 Administrative Problems in Physical Education
   PED 677 Research Techniques
   PED 698 Independent Study

2. Electives (eight to 14 hours)
   (areas of concentration may be elected in the different programs of physical education or athletics)

3. Cognates (zero to six hours)
   A culminating experience where the student is required to organize, develop and present an independent research study in a final written document. This is done under the guidance of a faculty member on a
HEALTH EDUCATION COURSES (HED)

These were formerly PED courses.

HED 545 Sex Education. Two sem hours (Formerly Workshop in Sex Education).
Designed to provide a period of concentrated study and discussion about sex education for teachers, nurses, school administrators, clergy and interested representatives of community agencies.

HED 546 Alcohol Use and Abuse. Two sem hours (Formerly Seminar: Alcohol Use and Abuse).
Designed to improve the quality of teaching in alcohol education and the quality of rehabilitative efforts by public and private agencies concerned with alcohol problems. Attempts to develop an understanding of the physiological, psychological and sociological factors related to the use of alcohol. Specifically it is concerned with developing constructive attitudes toward the alcohol problem and dispelling prejudices, misunderstandings and myths which obscure facts.

HED 640 Basic Concepts of the School Health Program. Two sem hours
To provide school personnel with an opportunity to study and understand the function of the total school health program with special emphasis upon the classroom teacher.

HED 643 Problems in Community Health. Two sem hours
Community health problems and the forces operative in their solution; the role of the educator dealing with the health problems of his environment. Prereq: HED 640 Basic Concepts of the School Health Program.

HED 645 Problems in Sex Education. Two sem hours
A course designed to help school personnel improve and implement comprehensive sex education programs in the schools, K-12. The focus is on improvement of skills and techniques in teaching and program development.

HED 647 School Health Trends. Two sem hours
Review of recent literature and research in the areas of health service and health
Prereq: HED 640 Basic Concepts of the School Health Program.

**HED 650 Administration of the School Health Program. Two sem hours**
For principals, supervisors, coordinators, athletic directors and other personnel involved with the administration and leadership in school health programs. Current administrative theory in the implementation and improvement of school programs. Prereq: HED 640 Basic Concepts of the School Health Program.

**PHYSICAL EDUCATION COURSES (PED)**

**PED 505 Basic Statistics. Two sem hours**
Statistical procedures, distribution, measures of central tendency, measures of dispersion and correlation.

**PED 506 Test Construction. Two sem hours**
Types of written tests and examinations; construction, selection and interpretation of results.

**PED 561 Supervision of Physical Education. Two sem hours**
Problems, relationships and procedures in the supervision of physical education programs.

**PED 562 Facility Planning and Development. Two sem hours**
Terminology, standards for planning, construction, use and maintenance of facilities in health, physical education, recreation and athletics.

**PED 565 Problems in Intramural and Extramural Sports. Two sem hours**
Organization and administration of intramural and extramural sports in junior and senior high schools; practical aspects of programming for groups and individuals.

**PED 566 Sport in American Society. Two sem hours**
A study of significance of sport in American society with emphasis upon sport in the context of American culture, sport and social institutions in American society, socialization and sport, and some projections concerning the future of American sport.

**PED 568 Physical Fitness. Two sem hours (Formerly Workshop in Physical Fitness)**
Current theories and practices in the development of physical fitness in our society; evaluation of school programs.

**PED 570 Critical Analysis of Physical Education. Two sem hours**
The expanding of physical education and the physical educator; an analysis of research in the foundation sciences and in philosophy.

**PED 578 Motor Learning and Development. Two sem hours**
A study of the development of motor skills in children as related to their age and growth patterns with an investigation of major theories and research in learning as applied to motor skills.

**PED 579 Physical Education for Mentally Impaired. Two sem hours**
Physical education curriculum and programming for the mentally impaired. Content includes program goals, assessment, prescription, teaching and program evaluation. Emphasis will be placed on adapting materials and utilizing alternative teaching strategies to individualize instruction.

**PED 580 Comparative Physical Education. Two sem hours**
The historical heritage of physical education from early Greek civilization to the present. Comparative studies of aims, objectives and programs of ancient and modern cultures.

**PED 581 Physical Education for Impaired Students. Two sem hours**
Physical education curriculum and programming for the impaired student. Content includes program goals, assessment, prescription teaching and program evaluation. Emphasis will be placed on adapting materials and utilizing alternative teaching styles to individualize instruction in both mainstreamed and segregated teaching situations.

**PED 585 Physical Education in Elementary Schools. Two sem hours**
Curriculum development, teaching methods, program planning and evaluation for the physical educator and the elementary school teacher; purposes and principles of organization and development of a physical education program for elementary schools.

**PED 586 Physical Education in Secondary Schools. Two sem hours**
Developing a physical education curriculum for secondary schools; problems involved in supervision.

**PED 587 Philosophy of Physical Education. Two sem hours**
The development of concepts of physical education and their impact on the society in which we live. Prereq: Major/Minor.

**PED 588 Administrative Problems in Physical Education. Two sem hours**
The case study approach to the understanding of problems in physical education and athletics: planning, organizing, developing, staffing, coordinating and budgeting programs. Prereq: Major/Minor.

**PED 589 Advanced Physical Testing. Two sem hours**
The application and interpretation of advanced physical tests in the areas of health, physical education, recreation and athletics. Prereq: Major/Minor.

**PED 590, 591, 592 Special Topics. One, two and three sem hours**

**PED 606, 607, 608 Colloquium. One, two and three sem hours**

**PED 630 Basic Electrocardiography. Three sem hours**
A two-hour lecture course on the basics of electrocardiography including EKG leads, EKG waves, time intervals, rate, normal rhythm, cardiac arrhythmias, basic axis determination, hypertrophy, ischemia, injury, infarction, blocks, exercise EKGs, pacemaker rhythm and drug effects on the EKG.

**PED 637 Techniques for Graded Exercise Testing. Three sem hours**
Students will demonstrate appropriate knowledge of functional anatomy, exercise physiology, patho-physiology and
anterior and precordial electrocardiography in order to administer graded exercise tests. Students demonstrate their ability in helping screen participants, administering tests, recording data, implementing emergency procedures and summarizing data.

PED 640 Advanced Exercise Physiology. Two sem hours
A course designed to emphasize the cardio-respiratory and muscular adaptations that occur in the human during physical activity, especially as it relates to the preventive and rehabilitative aspects of exercise.
Prereq: PED 200 Anatomy and Physiology and PED 300 Physiology of Exercise.

PED 665 Sport Psychology. Two sem hours
A course will attempt to familiarize student, whether coach, athlete or teacher, with scientific psychology as it relates to sport. The complex nature of optimal performance requires that an integrated psychological and physiological approach be employed. Therefore, theoretical and empirical evidence from the fields of applied psychology, applied physiology and sports medicine will be used to help the teacher-coach be more effective.

PED 668 Sport Training and Physical Fitness. Two sem hours (Formerly Seminar in Physical Fitness)
A study of current literature pertinent to the administration, exercise evaluation and implementation of adult and school fitness programs. Components of the physical training process and its importance to various sports are also examined.

PED 670 Current Problems in Physical Education. Two sem hours
Identification, discussion and analysis of current problems and issues which confront the physical educator.

RESEARCH COURSES
PED 677 Research Techniques. Two sem hours (Formerly PED 592)
Research in a variety of settings; reviewing published research, participating in research, presenting a plan for a research problem.

PED 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly PED 597, 598, 599)
An intensive study of a problem under the direction of a University faculty member.
Prereq: PED 677 Research Techniques or equivalent.

WORKSHOP COURSES
ATH 595 Workshop in Athletics. Two sem hours (Formerly PED 515)
A specialized workshop in the area of athletics with the central theme to be announced.

REC 595 Workshop in Recreation. Two sem hours (Formerly PED 535)
A specialized workshop in the area of recreation with the central theme to be announced.

HED 595 Workshop in Health Education. Two sem hours (Formerly PED 555)
A specialized workshop in the area of health education with the central theme to be announced.

PED 595 Workshop in Physical Education. Two sem hours (Formerly PED 575)
A specialized workshop in the area of physical education with the central theme to be announced.

PED 595 Workshop in Gymnastics. Two sem hours (Formerly PED 576)
The development and improvement of gymnastics as a major area of physical education in the schools; the continuity and progression of gymnastic skills from grades one through 12 and current trends in theory and practice. Lectures, demonstrations and discussions.

PED 595 Workshop in Movement Education. Two sem hours (Formerly PED 577)
A period of concentrated study dealing with the British and the American approach to movement education. Emphasis is given to creativity and movement through study, observation and actual participation. Designed to meet the needs of classroom teachers and physical education specialists at the elementary school level.

SEMINAR COURSES
PED 694 Seminar in Current Literature Analysis. Two sem hours (Formerly PED 663)
A critical analysis of recent literature and research in physical education and athletics. Emphasis is placed on the interpretation of practical data which are likely to have the greatest influence on programs, procedures and practices.

PED 694 Seminar in Motor Skills. Two sem hours (Formerly PED 678)
An investigation of factors having a significant effect upon the acquisition of motor skills. Attention is directed in turn to the learner, the educational setting and the teacher.

PED 694 Seminar in International Physical Education. Two sem hours (Formerly PED 680)
A continuation of PED 580 Comparative Physical Education, studying additional selected countries. A comparative analysis of physical education, recreation and sports of each country in depth, using the seminar approach.

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LEADERSHIP
AND
COUNSELING

Jack D. Minzey
Department Head
13 Boone Hall
487-0255/487-3270

The Leadership and Counseling Department offers two program areas—educational leadership and guidance and counseling. Each of these areas offers both a Master of Arts degree and a Specialist in Arts degree. Both programs have the flexibility and content to provide training to a broad range of professionals seeking training for leadership, counseling and personnel services in diverse agencies and organizations.

The specific requirements and class offerings follow.

EDUCATIONAL LEADERSHIP
PROGRAMS

Jack D. Minzey
Coordinator of Advising
13 Boone Hall
487-0255

Center for Community Education
William Kromer, Director
34 Boone Hall
487-2137

The educational leadership programs leading to the Master of Arts degree and the Specialist in Arts degree, as well as individual courses, are of interest and assistance to professional educators generally. For prospective or practicing administrators, the programs provide basic administrative course offerings as well as opportunities to specialize in administration at the elementary, middle and secondary schools, the central office and community college levels. In addition, persons preparing for leadership positions in the many other areas of education (e.g., adult education, business management, career education, community education, personnel, public relations, administration of vocational and technical education, etc.) will find an appropriate selection of courses. Many courses offered are excellent electives for students pursuing advanced degrees in other departments.

Program formats have been designed in order to provide flexibility in course selection to accommodate each student’s unique experience and future career goals. Course selections should reflect the student’s career aspirations. The program is usually planned to prepare the student for a specific educational administrative position. More complete information may be obtained by contacting one of the advisers in the department.

MASTER OF ARTS

Admission Requirements
1. Must meet degree admission requirements of The Graduate School.
2. A valid undergraduate degree from an accredited four-year institution of higher education. (Undergraduates may apply after final semester’s registration is completed.)
3. A 2.5 undergraduate grade point average, or a 2.75 undergraduate grade point average for the last 60 hours, or a favorable Miller Analogies Test score. (Applicants for a second master’s degree must have had a 3.0 graduate grade point average on the first master’s degree program.)
4. A valid teaching certificate. (See adviser for waiver provisions.)
5. Program planning interview with an adviser.

NOTE: International students should consult with an adviser regarding their admission.

Program Requirements

Following admission and prior to initial registration for classes, the student should select and consult with a program adviser, who will assist in the development of an official program of study. The requirements for graduation are:

Candidates for the master’s degree in educational leadership must satisfactorily complete all work on the program of study, including the following:

A minimum of 30 semester hours of graduate credit applicable to the program. The requirements outlined below provide the basic guidelines within which student’s programs are developed.

1. Core requirements (16 hours)
   Six semester hours required:

   EDL 510 Educational Organization
   EDL 514 Introduction to Leadership
   Two semester hours chosen from the following:
   EDL 617 Administration of Educational Personnel
   EDL 618 Elementary School Principalship
   EDL 619 Middle School/Junior High School Administration
   EDL 620 Senior High School Principalship
   EDL 621 Community School Administration
   EDL 622 Organization and Administration of the Community College
   EDL 623 Adult Education Administration
   EDL 624 School Business Management
   EDL 625 Public School Superintendent

Ten semester hours in educational leadership courses selected with approval of the adviser and reflecting the student’s professional needs and objectives.

2. Supportive area (14 hours):
   EDP 677 Research Techniques
   Other supportive courses may be selected from educational leadership, other College of Education courses or courses outside the College of Education. These courses should support the student’s professional objectives and be approved by an adviser.

3. Residency Requirement:
   Six semester hours must be taken on campus or at the Flint Center.

4. Students in educational leadership who would like to also obtain school counselor endorsement should discuss this with their program adviser prior to enrolling in classes or developing a program of study.

SPECIALIST IN ARTS

Admission Requirements

Admission requirements for specialist’s candidate holding a master’s degree are:

1. Must meet specialist’s degree admission requirements of the Graduate School.
2. A valid master’s degree from an accredited graduate school.
3. A 3.3 (“B+”) graduate grade point average in the completed master’s degree or a favorable score on the Miller Analogies Test score.

Six semester hours required:

- EDL 510 Educational Organization
- EDL 514 Introduction to Leadership
- Two semester hours chosen from the following:
- EDL 617 Administration of Educational Personnel
- EDL 618 Elementary School Principalship
- EDL 619 Middle School/Junior High School Administration
- EDL 620 Senior High School Principalship
- EDL 621 Community School Administration
- EDL 622 Organization and Administration of the Community College
- EDL 623 Adult Education Administration
- EDL 624 School Business Management
- EDL 625 Public School Superintendent

Ten semester hours in educational leadership courses selected with approval of the adviser and reflecting the student’s professional needs and objectives.
Program Requirements

The specialist's degree program requires a minimum of 32 semester hours beyond the master's degree. Students who have earned their master's degree from other departments at Eastern Michigan University or at other institutions will be required to remove master's degree level deficiencies. Students work closely with their adviser in developing programs which will prepare them for their career goals. Candidates for the specialist's degree educational leadership must satisfactorily complete all work on the program of study, including the following:

1. Completion of a master's degree in educational leadership or equivalent course work.
2. Core courses (eight hours):
   - EDL 710 Leadership Theory
   - EDL 712 Analysis of Research in Administration
   - EDL 713 Field Based Research
   Concentration area (14 hours):
   - EDL 510 Educational Organization. Two sem hours (Formerly EDL 502)
   - EDL 511 Community Organization. Two sem hours (Formerly EDL 540)
   - EDL 512 Community Education. Two sem hours (Formerly EDL 556)
3. Concentration area (14 hours):
   - EDL 510 Educational Organization. Two sem hours (Formerly EDL 502)
   - Organization of American public schools; authority, functions and relationships of federal, state and local governments to education; methods of organization within school districts; non-graded organizational patterns. Open to non-majors and majors.
   - EDL 511 Community Organization. Two sem hours (Formerly EDL 540)
   - An understanding of the community as a social group. Emphasis on community analysis, leadership, criteria of a good community, principles of change and action. Open to non-majors and majors.
   - EDL 512 Community Education. Two sem hours (Formerly EDL 556)
   - The basic principles and philosophy of community education; its current status and relationship to education. Open to non-majors and majors.
4. Core courses (eight hours):
   - EDL 789 Internship or Thesis (EDL 790, 791 and 792) or statistical block (EDP 621 Statistical Applications in Educational Research or EDP 651 Statistics I: Inferential Statistics and EDP 674 Research Methods and
5. Cognates (six hours):
   - Courses are elected from other university departments and should complement the program goal.
   - EDL 513 Education and Community Relations. Two sem hours (Formerly EDL 560 School and Community Understanding)

Additional Program Information

Course Substitutions/Program Changes: Changes in the student's official program and substitution of courses must be approved by the adviser prior to registration. With the approval of the student's adviser, one course may be substituted from another area for a course in the educational leadership core if the course is administrative in nature. Such a course cannot carry more than three hours of credit.

Courses Outside the Program: A suggested list of courses has been prepared by the department. Other courses may be used in this area if they are approved by the student's adviser.

Internships: A program of on-the-job administrative training is available under the direction of experienced administrators. Further information is available from the director of internships programs, Donna Schmit. Internship placements should be arranged at least one year in advance. Coordinator of advising is Jack Mincey; advisers are Kenneth Grinsteud, William Kromer, Jack Mincey, Donna Schmit.

EDUCATIONAL LEADERSHIP COURSES

EDL 510 Educational Organization. Two sem hours (Formerly EDL 502)

Organization of American public schools; authority, functions and relationships of federal, state and local governments to education; methods of organization within school districts; non-graded organizational patterns. Open to non-majors and majors.

EDL 511 Community Organization. Two sem hours (Formerly EDL 540)

An understanding of the community as a social group. Emphasis on community analysis, leadership, criteria of a good community, principles of change and action. Open to non-majors and majors.

EDL 512 Community Education. Two sem hours (Formerly EDL 556)

The basic principles and philosophy of community education; its current status and relationship to education. Open to non-majors and majors.
EDL 611 Introduction to Adult Education. Two sem hours
(Formerly EDL 550 Adult Education)
A general overview of the topic of adult education to students for introductory purposes and a basis for further concentration and study in selected advanced areas of adult education. This course should be a prerequisite for advanced study and would include philosophy, history, identification of adult objectives, knowledge of adult learners, contemporary status, trends and issues in adult education. Open to non-majors and majors.

EDL 612 Economics of Public Education. Two sem hours
(Formerly EDL 553)
Examines the basic economic, fiscal and legal theories of support for education: tax structures, state aid formulas, federal aid and school budgets. Open to non-majors and majors.

EDL 613 Philosophy and Purposes of the Community College. Two sem hours (Formerly EDL 563)
An overview of the development of the two-year college, its origins, major characteristics and prospects with special emphasis on philosophy and purposes. Fundamental issues identified and conflicting positions investigated. Open to non-majors and majors.

EDL 614 Law of Higher Education. Two sem hours (Formerly EDL 581)
Examines the major legal aspects of the administration of institutions of higher learning. Open to non-majors and majors.

EDL 615 Collective Negotiations in Education. Two sem hours
(Formerly EDL 651)
An analysis of negotiations: issues which may be encountered by school administrators and teachers in collective negotiations in education. Open to non-majors and majors.

EDL 616 Educational Facilities Planning. Two sem hours
(Formerly EDL 655 School Plant Planning)
Problems and procedures revealed through a plant-planning chronology which include hiring the architect, the attorney's role, site acquisition, involving citizens, utilizing staff, the bond issue, designing and constructing the building. Emphasis will be placed on renovating, closing and alternative uses for existing buildings. Open to non-majors and majors.

EDL 617 Administration of Educational Personnel. Two sem hours
(Formerly EDL 658 School Personnel Administration)
For prospective and practicing administrators. Assists in the development of an understanding of the issues, problems and practices involved in administration of personnel programs in education. Explores in depth the basic principles of staff administration and high-level morale. Prereq: Six hours credit in educational leadership.

EDL 618 Elementary School Principalship. Two sem hours
(Formerly EDL 671)
The examination of the elementary school principal's role in improving curriculum and instruction; in the establishment of effective, routine operations in an elementary school; in establishing avenues for change by an awareness of innovations, materials, technologies and research that are relevant to elementary school education. Prereq: Six hours credit in educational leadership.

EDL 619 Middle School/Junior High School Administration. Two sem hours
(Formerly EDL 672)
An examination of the characteristics of the middle school/junior high school and the organization necessary to provide those experiences and instruction necessary to assist early adolescents in making the transition from childhood dependence to adult independence, including approaches to instruction, scheduling procedures, exploratory and enrichment studies, evaluation methods, staff development, student services and community relations. Prereq: Six hours credit in educational leadership.

EDL 620 Senior High School Principalship. Two sem hours
(Formerly EDL 673)
Educational leadership in the secondary school, including approaches to school-community relations, curriculum, instruction, special services, buildings and equipment, pupil relations, personnel relations, scheduling, staff development and innovative practices. Prereq: Six hours credit in educational leadership.

EDL 621 Community School Administration. Two sem hours
(Formerly EDL 674)
Principles and techniques of administering community education. Prereq: EDL 512 Community Education.

EDL 622 Organization and Administration of the Community College. Two sem hours
(Formerly EDL 675)
An understanding of the two-year college; its legal bases, external and internal constraints, functional patterns, administrative staff roles and responsibilities, faculty organization and authority, student participation in organizational structure. Open to non-majors and majors.

EDL 623 Adult Education Administration. Two sem hours
(Formerly EDL 676)
An in-depth study of the leadership necessary to administer and manage adult education programs in the public and private sector. A practical knowledge of adult education administration also will be obtained. Prereq: EDL 611 Introduction to Adult Education or permission of the instructor.

EDL 624 School Business Management. Two sem hours
(Formerly EDL 677)
School business procedures, budgeting, construction, purchasing, salary schedules, school indebtedness and insurance problems. Prereq: EDL 612 Economics of Public Education.

EDL 625 Public School Superintendency. Two sem hours
Studies in depth practical knowledge and skills required to carry out effectively the responsibilities of chief executive officer of a modern school system. Prereq: Six hours in educational leadership.

EDL 630 Legal Aspects of Administration. Two sem hours
(Formerly EDL 680)
Operation of laws; development of legal
principles; federal and state relationships to education; authority relationships to education; authority and liability of school boards, administrators and teachers; negligence; discipline and control. Open to non-majors and majors.

EDL 631 Human Relations Skills for Educational Leaders. Two sem.

An overview of the need for and functions of various human relations in the leadership of educational institutions. Also included is development of an understanding and practice of specific interactive strategies necessary for such leadership. Open to majors and non-majors.

EDL 640 Organizational Theory. Two sem.

Includes various theories, approaches and methods of organizing educational institutions. Concerned with design, purposes, processes, problems and issues of organizational structuring and change. Includes examination of organizational environment and informal organization. Open to majors and non-majors.

EDL 650 Advanced School Finance.

Two sem. (Formerly EDL 711/653)

Designed to acquaint students with specific areas of school finance. Areas for study are the capital outlay program, the bond market, the bond prospectus, model state foundation programs and the development of sound debt management policies.

Prereq: EDL 612 Economics in Public Education.

EDL 679, 680, 681 Special Topics.

One, two and three sem. (Formerly EDL 539)

These course numbers are used for special offerings of the department whenever a course is being used on an experimental basis.

Prereq: Will be determined on the basis of the topic being offered.

EDL 682, 683, 684, 685 Workshops in Educational Leadership. One, two, three and four sem. (Formerly EDL 595)

Concerned with special topics of educational leadership. Designed to maximize student participation. Workshop method of teaching and learning emphasized. Topics to be selected (see current schedule).

Prereq: Will be determined on the basis of the workshops being offered.

EDL 686, 687, 688, 689 Master's Internship in Educational Leadership.

One, two, three and four sem. (Formerly EDL 594)

Training in administration through actual supervised experience.

Arrangements must be approved by advisor and director of intern program prior to registration. Enrollments limited. Prereq: Departmental permission. Majors only.

EDL 694, 695, 696 Seminars in Educational Leadership. One, two and three sem. (Formerly EDL 596)

Concerned with broad or special topics of educational leadership. (Students are limited to four hours of seminar credit on master's degree program.) Topics to be selected (see current schedule). Prereq: Will be determined on the basis of the seminar being offered.

EDL 697, 698, 699 Independent Studies. One, two and three sem. (Formerly EDL 590, 591, 592)

An intensive study of a problem or group of problems under the direction of an experienced administrator. Arrangements must be approved by advisor and director of the intern program prior to registration. Open to majors only. Prereq: Departmental permission.

EDL 700, 701 and 702 Thesis. One, two and three sem. (Formerly EDL 690, 691, 692)

An intensive study of a problem or group of problems under the direction of a University faculty member. Prereq: Approval of adviser. 10 hours in educational leadership and departmental permission.

EDL 710 Leadership Theory. Two sem. (Formerly EDL 605)

Theories and models of administration and leadership; general theories and research in leader behavior.

Prereq: Open to non-majors and majors.

EDL 712 Analysis of Research in Administration. Two sem. (Formerly EDL 683 Behavioral Science in Administration and Supervision)

Emphasizes contributions of research in the behavioral sciences to educational leadership. Critical readings of the research of psychologists, sociologists, political scientists and others that have special meaning in understanding such concepts as leadership, organization, power, authority, communication, innovation and decision making.

Prereq: Six hours in educational leadership and EDP 677 Research Techniques.

EDL 713 Field Based Research. Four sem. (Formerly EDP 693 Practicum)

Development and completion of a field-based study.

Prereq: EDL 712 Analysis of Research in Administration, EDP 677 Research Techniques and departmental permission.

EDL 779, 780, 781 Special Topics Seminar. One, two and three sem. (Formerly EDL 686)

An intensive study of a topic of current relevancy.

Prereq: Will be determined on the basis of the topic being offered.

EDL 786, 787, 788, 789 Internship in Educational Administration. One, two, three and four sem. (Formerly EDL 694)

Provides an opportunity for the graduate student, teacher or administrator to develop administrative skills by working under the direction of an experienced administrator. Arrangements must be approved by advisor and director of the intern program prior to registration. Open to majors only. Prereq: Departmental permission.

EDL 790, 791 and 792 Thesis. One, two and three sem. (Formerly EDL 690, 691, 692)

An intensive study of a problem or group of problems under the direction of a University faculty member. Prereq: Approval of adviser and departmental requirements for thesis.

EDL 794, 795, 796 Advanced Seminar in Administration and Supervision. Two, three and four sem. (Formerly EDL 696)

An intensive study of selected problems in administration and supervision. Students are limited to four hours of seminar credit on specialist’s degree program.

Prereq: Six hours toward Specialist in Arts degree.

EDL 797, 798, 799 Independent Studies. One, two and three sem. (Formerly EDL 697, 698, 699)

An intensive study of a problem under the direction of a University faculty member.
Graduate study in guidance and counseling consists of the Master of Arts degree program, the Specialist in Education for Personnel Work Program, and service course offerings for classroom teachers and graduate students in related fields.

The master's degree program provides entry level competencies and proficiencies for such positions as elementary school counselors, secondary school counselors and college student personnel workers. In addition, counselors and personnel workers in non-education settings, e.g., employment counselors, vocational rehabilitation counselors, public offender counselors, community/agency personnel and business/industry personnel, receive education and training which improves their effectiveness.

The specialist's degree program of studies provides individuals with advanced competencies, enabling them to assume professional counseling and leadership positions. The advanced program of graduate studies is directed to those persons aspiring for greater effectiveness in their current employment and advancement in various community and educational settings which require professional counseling skills and knowledge.

MASTER OF ARTS

Admission Requirements
1. Meet Graduate School degree admission requirements.
2. A valid teaching certificate (elementary and/or secondary) for those students pursuing the school counselor endorsement program.
3. A 2.50 undergraduate grade point average overall or a 2.75 grade point average in the last half of undergraduate degree program.

OR
Students who have an undergraduate grade point average between 2.0 and 2.49 may take the Miller Analogies Test (MAT); those who achieve a score of 37 or above on the MAT will be eligible for admission.

4. Completion of Personal Data Form.
5. A personal interview with an assigned adviser.

A program adviser will be assigned to each student when records are received from the Graduate School. At this time, the student will be notified and should arrange for a personal interview. The adviser will assist the student in developing a planned program of graduate study. All courses and subsequent changes in the program must be approved by the adviser. Persons desiring further clarification of admission requirements or information related to alternative admission should contact Dr. B. W. Van Riper, coordinator of advising, 13 Boone Hall.

Program Requirements
A master's degree program consists of two major components, a major concentration in guidance and counseling and appropriate courses in cognate areas. Students pursuing graduate study in school counseling and endorsement as elementary or secondary school counselors in Michigan follow the program outline, “School Counselor Endorsement Program.” Students pursuing graduate study in college student personnel work follow the program outline, “College Student Personnel Program.” Students pursuing graduate study in the area of community/agency personnel work follow the program outline, “Community/Agency Personnel Program.” Students pursuing graduate study in the area of community counseling follow the expanded program outline, “Community Counseling Program.”

SCHOOL COUNSELOR ENDORSEMENT PROGRAM

The following outline describes the general program requirements leading to a minimum of 32 semester hours of graduate study for those students seeking training and endorsement as elementary or secondary school counselors:

1. Major Concentration in Guidance and Counseling (20-26 hours)
   a. Required Courses:
      G&C 500 Helping Relationships: Basic Concepts and Services
      G&C 505 Counselor Development: Basic Skills
      G&C 510 Counselor Development: Counseling Process
      G&C 520 Standardized Group
1. Major Concentration in Guidance and Counseling (20-26 hours)
   a. Required Courses:
      G&C 500 Helping Relationships: Basic Concepts and Services
      G&C 505 Counselor Development: Basic Skills
      G&C 510 Counselor Development: Counseling Process
      G&C 520 Standardized Group Testing
      G&C 530 Career Development and Information Services

2. Cognate Courses (6-12 hours)
   a. Required course:
      EDP 677 Research Techniques or equivalent
   b. Recommended course:
      EDL 640 Organizational Theory
   c. Elective courses:
      These cognate courses provide a knowledge and understanding of human development and behavior, the work setting, or meet career-related objectives and are selected with approval of the adviser.

COMMUNITY AGENCY PERSONNEL PROGRAM

The following outline describes the general program requirements leading to a minimum of 32 semester hours of graduate study for those students seeking training and education as counselors or personnel workers in community/agency settings:

I. Major Concentration in Guidance and Counseling (20-26 hours)
   a. Required Courses:
      G&C 500 Helping Relationships: Basic Concepts and Services
      G&C 505 Counselor Development: Basic Skills
      G&C 510 Counselor Development: Counseling Process
      G&C 520 Standardized Group Testing
      G&C 530 Career Development and Information Services

   b. Elective Courses:
      These guidance, counseling and personnel courses reflect the student's professional needs and objectives and are selected with the approval of the adviser.

2. Cognate Courses (6-12 hours)
   a. Required course:
      EDP 677 Research Techniques or equivalent
   b. Elective Courses:
      These cognate courses provide a knowledge and understanding of human development and behavior, the work setting, or meet career-related objectives and are selected with approval of the adviser.

COMMUNITY COUNSELING PROGRAM

This expanded master's degree program is designed to prepare students to work specifically as counselors in community settings. The program meets the guidelines for national accreditation by the Council on Accreditation of Counseling and Related Educational Programs (CACREP), which the department plans to seek in the near future. Furthermore, it is anticipated that Michigan will pass a counselor licensure bill in the next few years, and this program will meet the guidelines of such licensure.

The following outline describes the general program requirements leading to a maximum of 48 semester hours of graduate study for those students seeking training and education as community counselors.

I. Major concentration in guidance and counseling (36-42 credit hours)
   a. Required courses (32 hours)
      G&C 500 Helping Relationships: Basic Concepts and Services
      G&C 505 Counselor Development: Basic Skills
      G&C 510 Counselor Development: Counseling Process
      G&C 520 Standardized Group Testing
      G&C 530 Career Development and Information Services
      G&C 540 Group Process I
      G&C 610 Theories of Counseling
      G&C 686 Counseling Practicum I, or
      G&C 689 Field Work Experience
      G&C 694 Seminar: Counseling in the Community
   b. Elective Courses:
      These guidance, counseling and personnel courses reflect the student's professional needs and objectives and are selected with the approval of the adviser.
SPECIALIST IN ARTS

Admission Requirements

1. A 3.3 graduate GPA.
2. Hold a master's degree in guidance and counseling or its equivalent from an accredited institution.
3. Supporting statements from two regular full-time faculty members and at least one immediate/recent supervisor.

Admission Procedures

1. Meet specialist's degree requirements of the Graduate School and the Guidance, Counseling, and Personnel Work Program.
2. Provide written expression of (a) personal and professional reasons for pursuing the degree program, (b) related experiences, and (c) professional counseling goals.
3. Interview on request.
4. Completed applications for the academic year must be received by July 1 for consideration for fall semester admission.

The graduate admissions committee in the Guidance, Counseling, and Personnel Work Program makes final admission decisions consistent with the needs of the profession and the ability of the program to effectively train its students at this advanced level of graduate study. Prior to application to this program, students should contact Dr. B. W. Van Riper, coordinator of advising, 13 Boone Hall.

Program Requirements

The advanced studies in counseling process, which culminates with the Specialist in Arts degree, prepares counselors for professional counseling, personnel and leadership positions in community and educational settings. The focus of the program is on advanced level competencies for counseling and upon the expanding knowledge in the fields of counseling, psychology, and life development. While the goal is counselor development and greater effectiveness, increased counselor competitiveness in the human services job market is also of primary importance.

The advanced studies program builds on four developmental themes reflected in the Master of Arts program. These themes are individual counseling competencies, group process/counseling competencies, assessment methods and processes, and life/vocational development.

The Specialist in Arts degree requires a minimum of 32 semester hours beyond the master's degree. The main components consist of 18 semester hours of study in the guidance and counseling area with 14 semester hours of elective course work. The program begins with one year of study in which all participants take a total of 10 semester hours of course work together in the fall, winter and spring semesters. Participants are expected to make a commitment of one night a week for the first three semesters. During the second year, participants enroll in two, three credit hour internships in a placement setting which complements their professional goals.

The 14 semester hours of elective course work enable participants to individualize their professional goals in the program. These courses may be electives to strengthen the counselor's background and understanding in the social and behavioral sciences as these relate to counseling. Participants have the opportunity to develop minor specialty areas of concentration in related disciplines by taking electives in such areas as guidance and counseling, psychology, educational leadership, educational psychology, home economics, communication and theatre arts, and special education. An overall GPA of 3.3 ('B +') is required for graduation.

GUIDANCE AND COUNSELING COURSES

G&C 500 Helping Relationships: Basic Concepts and Services. Two sem hours (Formerly Introduction to Guidance and Counseling)

An introduction to concepts and principles used in helping relationships and an overview of services offered by helping professions. The course provides experiences in interpersonal relations and opportunities for self development. Open to majors and non-majors.

G&C 501 Guidance in the Elementary School. Two sem hours

The unique contributions of guidance to the work of the classroom teacher and other staff in the elementary school are surveyed. Relationships between guidance, instruction and administration in the elementary school are explored. Open to majors and non-majors.

G&C 504 Human Relations, Concepts and Skills for Adult Education Teachers. Two sem hours

This course provides an introduction to human relations training. Major emphasis is given to helping concepts, relating skills, self-assessment procedures, and step-by-step process for more effective interpersonal relationships in learning environments. Experiential activities are provided to assist teachers/facilitators of adult learning programs. Open to majors and non-majors.

G&C 505 Counselor Development: Basic Skills. Two sem hours

Designed to train prospective counselors for competencies in beginning counseling skills. Individuals assess their potential for counseling. Expectations are clarified for program, professional and certification requirements; career opportunities are explored. Open to majors and non-majors.

G&C 510 Counselor Development: Counseling Process. Two sem hours

The course is designed to assist counselor trainees in understanding the counseling process. Opportunities are provided for continued training and in-
Basic Concepts and Services or equivalent; or permission of instructor.

G&C 534 Career Education for Adult Education Teachers. Two sem hours
This course is designed to prepare teachers of adults to meet the career guidance needs of their students. Specifically, the content will enable teachers to assist adult learners in assessing vocational behavior, improving self concept, improving work adjustment and coping with the realities of the labor market. Open to majors and non-majors.

G&C 540 Group Process I. Two sem hours
The course is designed to develop competencies in basic group facilitation skills and to identify verbal and non-verbal behaviors and group interactive processes. Opportunities are provided for participation in a small group. Information is presented on the development and rationale of groups.
Prereq: G&C 500 Helping Relationships: Basic Concepts and Services; G&C 505 Counselor Development: Basic Skills.

G&C 550 Student Personnel Services in Higher Education. Two sem hours (Formerly G&C 601)
Overview of student personnel services in higher education, their evolution and growth, educational significance, administrative aspects and survey of the various student services. Major emphasis will be given to role of personnel work in the educative process of students in colleges and universities, including junior and community colleges. Prereq: G&C 500 Helping Relationships: Basic Concepts and Services.

G&C 551 Contemporary College Students, Two sem hours
An examination is made of the changing undergraduate lifestyle, attitudes and characteristics. Focus is given to the dimensions of career education, outcomes/benefits of a higher education and the student as a learner. Attention is given to both the traditional and non-traditional college population in two- and four-year institutions. Prereq: Open to guidance and counseling majors and graduate students in related fields.

G&C 571 Cross Cultural Counseling. Two sem hours
Students will develop basic understanding and skills needed to counsel persons who are culturally, ethnically or linguistically different from themselves. Prereq: G&C 505 Counselor Development: Basic Skills or equivalent or permission of instructor.

G&C 572 Counseling Parents. Two sem hours
The course focuses on the significant parent counseling programs and techniques in current usage. Participants will have opportunities to utilize their learned counseling and communication skills in assisting parents develop effective parenting skills compatible with their cultural, ethnic, religious, interpersonal and social orientations. Prereq: Graduate level status and G&C 505 Counselor Development: Basic Skills or permission of the instructor.

G&C 587, 588, 589 Cooperative Education. One, two and three sem hours
A cooperative education experience integrating classroom theory with a paid work experience in an area directly related to the student’s field of study. Placements must be approved by coordinator of cooperative education and the Leadership and Counseling Department. Credit/No Credit. Prereq: Departmental permission.

G&C 590, 591 Special Topics. One and two sem hours (Formerly G&C 596 Seminar in Counselor Development)
Special courses and seminars will be offered dealing with contemporary topics and issues in the guidance and counseling field. These counselor development offerings will be designed primarily for graduate students and practitioners in the helping professions. Topics to be selected (see current schedule).
Prereq: Will be determined on basis of special topics being offered.

G&C 595 Workshop in Selected Areas. Two sem hours
Workshops will be offered dealing with selected areas within the guidance and counseling field. Such workshops may include areas such as the self-concept, career education, psychological education and other relevant topics of
interest.
Prereq: Open to guidance and counseling majors and graduate students in related fields.

**G&C 610 Theories of Counseling.**
Two sem hours
The rationale, historical development and research underlying selected theories of counseling with emphasis on the implication of each theory for practice. Students are encouraged to develop a theoretical basis for their own counseling practice.
Prereq: Ten semester hours in guidance and counseling courses.

**G&C 612 The School Counselor.**
Two sem hours
Students will have the opportunity to develop skills and techniques for working effectively with students, kindergarten through grade 12, and also to develop consulting and coordinating skills working with teachers, parents, administrators, referral agencies and other personnel staff.
Prereq: Ten hours in guidance and counseling or permission of instructor.

**G&C 620 Individual Appraisal in Guidance and Counseling.**
Two sem hours
Testing and non-testing procedures, techniques and the processes of psychosocial and educational appraisal and their application to counseling, guidance and personnel work. Major emphasis is placed on the relevance of individual assessment to an increase in self-understanding.

**G&C 622 Case Studies in Counseling.**
Two sem hours (Formerly G&C 612)
An opportunity for advanced students to make an intensive study of selected counseling cases. Analysis of these cases will enable students to develop competencies in case study techniques, appraisals of critical counseling areas and consultation with other professional staff.
Prereq: Ten semester hours in guidance and counseling courses.

**G&C 631 Dynamics of Life Development.**
Two sem hours (Formerly Dynamics of Vocational Life Development)
A study of life transitions and their impact on personal, social and vocational development will be examined. Theoretical concepts and research findings on adult development will be examined. Practical program applications of individual and group counseling will be explored.
Prereq: G&C 530 Career Development and Information Services or permission of instructor.

**G&C 632 Vocational Rehabilitation Counseling.**
Two sem hours
Division of Vocational Rehabilitation: history, organization, legislation and role of the vocational rehabilitation counselor; principles and practices of vocational rehabilitation counseling; interviewing, referrals, establishing eligibility, determining vocational objectives; case reporting; adjustment counseling; placement and follow-up; counseling needs of physically and mentally handicapped clients; case studies and visits to rehabilitation agencies.
Prereq: G&C 530 Educational and Occupational Information.

**G&C 640 Group Process II.**
Two sem hours (Formerly G&C 542)
This course provides an experiential learning situation for students as they participate in and examine interpersonal relationships within a small group setting. Opportunities will be provided for participants to develop and assess group facilitation skills.
Prereq: G&C 540 Group Process I or equivalent.

**G&C 650 Organization and Administration of Guidance Services.**
Two sem hours
A study of the philosophy and principles of guidance as implemented into practice. The organization and administration of the various guidance services and the guidance functions of various school staff members will be examined.
Prereq: Ten semester hours in guidance and counseling courses.

**G&C 660 Community Resources in Counseling.**
Two sem hours
Students will learn to identify, analyze and develop the community resources needed by counselors who work in a variety of settings. Skills in identifying, referring and receiving client referrals also will be learned. Presentations by representative community agencies may be made in class or on-site during class time.
Prereq: G&C 505 Counselor Development: Basic Skills and G&C 510 Counselor Development: Counseling Process, or permission of instructor.

**G&C 664 Counseling Practicum I.**
Two sem hours (Formerly G&C 680)
An introduction to supervised counseling experiences. Students are involved in a variety of counseling relationships, assisting individuals with personal, educational and vocational goals and decisions. Systematic analysis of counseling effectiveness is facilitated through a process of self, peer and supervisor evaluation.
Credit/No Credit.
Prereq: Permission of guidance and counseling faculty.

**G&C 667 Counseling Practicum II.**
Two sem hours (Formerly G&C 685)
An advanced course in supervised counseling experiences. Students are involved in diverse counseling relationships designed to facilitate higher levels of counseling effectiveness.
Credit/No Credit.
Prereq: Permission of guidance and counseling faculty.

**G&C 668 Supervision of Counseling Practicum.**
Two sem hours (Formerly G&C 686)
Provides enrollees with the opportunity to supervise students in a counseling practicum experience. Includes the critiquing of tapes, leading group discussions and evaluating the growth of beginning counselors.
Credit/No Credit.
Prereq: Permission of guidance and counseling faculty.

**G&C 689 Field Work in Guidance, Counseling and Personnel Work.**
Two sem hours (Formerly G&C 681)
On-the-job experiences under professional supervision that afford the student practical experiences in counseling and personnel work. Settings for the field work may include elementary and secondary schools, colleges and universities, social and community agencies or other approved settings.
Credit/No Credit.
**G&C 694 Seminar: Counseling in the Community. Two sem hours**
An opportunity to explore various aspects of community counseling including counselor’s roles, professional issues faced by counselors in community settings and strategies for working with clients. Emphasis will be on looking at the concerns of different client populations and ways of addressing these concerns both individually and programmatically. Students will have an opportunity for in-depth study of an area of interest.

**Prereq:** Permission of the adviser. 10 hours in guidance and counseling.

**G&C 697, 698, 699 Independent Studies.**
One, two and three sem hours
An opportunity to explore topics of interest to the student in an intensive and independent manner. Topics must be selected and an independent study pursued with the approval and supervision of a member of the faculty in guidance and counseling.

**Prereq:** Permission of the adviser. 10 hours in guidance and counseling and departmental permission.

**Courses for Specialist’s Degree Students Only**

**G&C 786, 787, 788, 789 Counseling Internship. Two, three, four and six sem hours**
An intensive field-based experience for candidates in advanced studies in counseling. Integrates advanced competencies and knowledge with professional supervision. Placements are made in a variety of community agency, school, college or institutional settings. Candidates apply for the internship and are approved for placement prior to registration. Credit/No Credit.

**Prereq:** Must have completed 10 semester hours of advanced studies course work and/or departmental permission.

**G&C 797, 798, 799 Specialist in Arts Project. One, two, and three sem hours**
An optional project for candidates for the Specialist in Arts degree. The project requirements can be satisfied by writing a descriptive report or review, developing informational materials or resources or conducting a research or evaluation study in guidance and counseling. Each student will be supervised by a committee consisting of a chairman and one additional member of the Graduate Committee.

**Prereq:** Departmental permission.

**Tentative Schedule**

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Courses offered odd years.
The above schedule is subject to modification because of personnel and enrollment changes. Consult the official class schedule for each term. Courses are offered each term through Continuing Education as a supplement to the above schedule.
SPECIAL EDUCATION

Kathleen Quinn
Acting Department Head
215 Rackham
487-3300

Coordinator of Advising
230 Rackham
487-3302

C. Wayne Fulton
Adviser
Speech and Language Impaired
231-A Rackham
487-4413

The Department of Special Education at Eastern Michigan University offers graduate programs leading to a master's degree, specialist's degree or state certification in most fields of specialization. Persons participating in these programs may utilize a variety of approaches and experiences in fulfilling the needed requirements. These avenues of learning may include course work, field studies, workshops, independent studies, internships, seminars and/or research projects.

OBJECTIVES
The general goals of graduate work within the Department of Special Education are:
1. to develop a comprehensive, viable and scientifically defensible philosophical foundation which will guide personal and professional behavior;
2. to extend and refine knowledge of handicapping conditions and to apply this new knowledge base to understanding more fully the implications of handicapping conditions to the handicapped individual, his family and society;
3. to improve existing skills and to acquire new skills in the identification, diagnosis and use of prescriptive teaching methods associated with various handicapping conditions;
4. to understand, compare, analyze and synthesize a variety of therapeutic, curricular and continuum of service models, instructional systems and theoretical constructs used in the care and treatment of handicapped persons;
5. to acquire a working knowledge of the way philosophical positions, psychosocial factors, economic events, legal mandates and political forces impinge upon and shape benefits, rights, services and programs for the handicapped;
6. to enable the student to perform in a variety of leadership, administrative and supervisory roles in providing services and programs for the handicapped;
7. to understand, conduct and use research for problem solving and professional growth;
8. to provide the non-majoring student with basic knowledge and skills to understand, accept and work more effectively with the handicapped in the mainstream of education.

MASTER'S DEGREE IN SPECIAL EDUCATION

Through The Graduate School at Eastern Michigan University, the Department of Special Education offers a non-categorical master's degree that encompasses the range and depth requisite to accommodate contemporary programs and service delivery systems. The program is designed to allow maximum flexibility in meeting the needs of individual students while maintaining the basic academic integrity implicit in a graduate program.

Admission Requirements
The graduate student seeking admission to the Master of Arts degree program in the Department of Special Education is required to:
1. meet Graduate School admission requirements;
2. have a valid teaching credential (see graduate adviser for exceptions);
3. submit two letters of recommendation for admission to the program;
4. have a successful personal interview with an assigned adviser or committee;
5. international students must provide scores of 90 on the MELAB (Michigan English Language Assessment Battery) or 570 on the TOEFL (Test of English as a Foreign Language.)

Additionally, candidates applying for the learning disability sequence must possess an endorsement in a special education area or a master's degree in an education related field.

Program Requirements
The graduate student seeking a Master's degree through the Department of Special Education must:
1. complete a minimum of 30 semester hours of approved graduate credit;
2. complete a minimum of 20 semester hours of approved 600 level courses (not including practicum credits);
3. complete the degree requirements within six years of enrolling for the first class applicable to the degree program;
4. meet all other requirements of The Graduate School.

SPEECH AND LANGUAGE PATHOLOGY

Students who seek admission in the graduate program in speech and language pathology who do not have undergraduate degrees in speech pathology must enroll as full-time students and complete the undergraduate deficiencies before entry into the graduate program. Also, they must consult a graduate adviser in speech pathology and audiology in planning their graduate program.

Admission Requirements
In addition to the requirements listed above, a student applying to the speech and language program must:
1. have a 3.0 grade point average in the undergraduate major;
2. submit two letters of recommendation from:
   a) a clinic supervisor, and
   b) a professor in the undergraduate major area of study.

Program Requirements
The program requirements for attaining a master's degree in speech pathology and audiology differ in some aspects from those of The Graduate School in that:
1. only six semester hours of transfer credit will be accepted;
2. all candidates must meet the clinical and academic requirements for certification of the American Speech-Language and Hearing Association prior to receiving their degrees;
3. all candidates must complete an approved independent study for two or six hours of credit.
SPECIALIST'S DEGREE IN
SPECIAL EDUCATION

The Department of Special Education offers a Specialist in Arts degree designed to prepare highly qualified leadership personnel in two general areas of study:
1. administration and supervision of special education programs;
2. curriculum development.

Admission Requirements

The graduate student seeking admission to this degree program is required to:
1. meet Graduate School admission requirements;
2. have a master's degree from an accredited institution;
3. have three years of documented teaching experience in special education;
4. have an endorsement in one area of special education;
5. submit three letters of recommendation;
6. have a successful personal interview;
7. achieve acceptable scores on the Miller Analogies Test or The Graduate Record Exam.
8. international students must provide a score of 90 on the MELAB (Michigan English Language Assessment Battery) or 570 on the TOEFL (Test of English as a Foreign Language).

Program Requirements

The program requirements for the specialist's degree include:
1. a minimum of 32 hours beyond the master's degree;
2. an independent study;
3. an internship in the field of study;
4. oral and written examinations near the completion of program;
5. an overall GPA of 3.3 ("B+") is required for graduation.
6. meet all other requirements of The Graduate School.

ENDORSEMENT/APPROVAL SEQUENCE

Graduate students wishing to qualify for teaching in an area of special education may enroll in an endorsement sequence at the graduate level. Each endorsement/approval sequence accommodates the requirements established by the Michigan Department of Education—Special Education Rules. Endorsement/approval sequences are available in the areas of emotionally impaired, visually impaired, hearing impaired, learning disabilities, physically or otherwise health impaired, speech and language impaired, physical education teacher for handicapped, director of special education and supervisor of special education.

A student must be free from any probation, administrative or academic, before an internship or practicum experience is arranged.

It is important for the student to realize that the endorsement/approval sequence is independent of a degree program. The minimum degree requirements do not guarantee endorsement/approval and the meeting of endorsement standards should not be construed as the completion of degree requirements.

Admission Requirements

1. The student applying for an endorsement in a specific special education area must meet the requirements specified under the master's degree.
2. The student applying for an approval sequence as a special education director or supervisor must meet the admission requirements for the specialist's degree.

DISM ISSAL FROM PROGRAM POLICY

A student may be subject to dismissal from graduate endorsement or degree programs in this department if the student:
1. does not maintain a 3.0 ("B") cumulative grade point average and in special education courses overall for two successive enrollment periods;
2. does not demonstrate by performance reasonable aptitude, maturity, stability, skill and understanding necessary for success in the professional field of special education.

A student identified as being at risk for dismissal from the endorsement or degree programs will have the opportunity to meet with faculty in the program area to develop a plan for correction of any deficiency.

The opportunity to correct deficiencies usually will not be extended beyond two enrollment periods.

The continuance or termination decision will be made by the faculty in the program area. Students may request a meeting with the faculty to apprise them of extenuating circumstances. The faculty decision will be final. The decision will be transmitted to the student in writing by the department. If the student is dismissed from the department's program, The Graduate School will be notified to change the admission status from degree admission to that of a special student.

ADDITIONAL PROGRAMS

In addition to the more specific courses that are offered for special education majors, the graduate program offers a number of general courses that are open to regular classroom teachers and other non-majors. These courses are designed to provide the student with a better understanding of the child with problems who might be found in any classroom. The Department of Special Education is also cooperating with the Departments of Psychology and Teacher Education to prepare people to be school psychologists. This program is described more completely under "Psychology."

GENERAL COURSES

SGN 506 Education of Exceptional Children. Two sem hours

Problems and methods involved in the adjustment and training of exceptional children in the school, e.g., the mentally retarded, the gifted, the deaf, the blind, physically handicapped, the learning disabled, the emotionally disturbed and the delinquent.

Not open to students who have credit in SGN 251 Education of Exceptional Children.

SGN 510 The Handicapped Child in the Regular Classroom. Three sem hours

An intensive study of a problem or group of problems under the direction of a University faculty member.

Prereq: Departmental permission.

**EMOTIONALLY IMPAIRED COURSES**

**SEI 503 Pre-Clinical Experience/Overview of Emotionally Impaired. Two sem hours (Formerly SEI 583 Pre-Clinical Experience)**

Experiences which provide the student with an opportunity to work with emotionally impaired children, help students to understand these children and also enable them to evaluate their own personal qualifications for working with children in their chosen field. Evaluations of the student's performance will be obtained from a supervising person. Graduate students in the area of emotionally impaired will complete 150 hours of experience before the internship. Credit/No Credit.

**SEI 509 Emotionally Impaired Children. Four sem hours (Formerly SEI 519)**

Theoretical considerations of disturbed behavior emphasizing the various models of conceptualization. Focus will be on the student in educational programs. Not open to students who have credit in SEI 501 Emotionally Impaired Children.

Prereq: PSY 360 Abnormal Psychology. For emotionally impaired majors, SEI 503 Pre-Clinical Experience/Overview of Emotionally Impaired is an additional prerequisite.

**SEI 511 Methods and Curriculum for Emotionally Impaired. Two sem hours**

Curriculum materials, methods and techniques for educating the emotionally impaired child. Not open to students who have credit in SEI 401 Methods and Curriculum for Emotionally Impaired Children.

Prereq: SEI 509 Emotionally Impaired Children.

**SEI 512 Organization of Programs for the Emotionally Impaired. Two sem hours**

Program variations and their adaptations for the education of emotionally impaired children; the theoretical and philosophical foundations of programs; behavior management techniques, teacher role and professional relationships. Not open to students who have credit in SEI 402 Programs for the Emotionally Impaired.

Prereq: SEI 509 Emotionally Impaired Children.

**SEI 603 Therapeutic Management of Emotionally Impaired Children. Two sem hours**

Techniques in dealing with emotionally impaired children; surface manipulation of behavior and life space interview. Prereq: SEI 509 Emotionally Impaired Children and presently working with children.

**SEI 620 Psychological and Educational Techniques for Emotionally Impaired. Two sem hours (Formerly SEI 696)**

Advanced course for graduate students in the area of emotionally impaired. Variations in educational programming for the impaired and socially maladjusted are discussed. Each student is required to work individually with an impaired or maladjusted child to make an analytical, educational evaluation of the child’s learning needs and to implement this analysis in a tutorial relationship with the child.

Prereq: SEI 511 Methods and Curriculum for Emotionally Impaired and SEI 512 Organization of Programs for the Emotionally Impaired.

**SEI 630 Introduction to Autism. Two sem hours**

This course introduces the student to the definition of the syndrome of autism and the various theories with regard to cause and treatment. The student is also given an overview of the unique problems encountered in educating this severely impaired population including intervention strategies and techniques.

Prereq: Graduate students who have departmental permission and/or endorsement in one area of special education.

**SEI 663 The Emotionally Impaired Child in the Regular Classroom. Two sem hours (Formerly SEI 563)**

For regular classroom teachers who do not have training in dealing with the emotionally impaired child. The behavior of impaired children, techniques for dealing effectively with symptomatic behavior, a case study analysis of children being taught by individuals electing the course. This course does not apply toward certification to teach emotionally impaired children in special educational programs.

Prereq: Regular classroom teacher. Others with departmental permission.

**SEI 694 Seminar in the Emotionally Impaired Child. Two sem hours (Formerly SEI 596)**

Course consists of a review and discussion of some contemporary issues in the education of the impaired, following which students elect areas for more intensive exploration through library study or actual data gathering. Students present their results and conclusions to the group in a discussion setting.

Prereq: Departmental permission.

**HEARING IMPAIRED COURSES**

**SHI 510 Survey of Education and Guidance for the Hearing Impaired. Two sem hours**

A survey course covering the history of the education of the deaf; current educational programming; counseling and guidance and vocational habilitation.

**SHI 514 Speech for the Hearing Impaired I. Two sem hours**

Analysis of the particular problems of speech for the deaf, methods of analyzing and transcribing speech, techniques for the development of the young deaf child.

**SHI 518 Speech for the Hearing Impaired II. Two sem hours**

Speech development and improvement for the older deaf child; includes supervised speech tutoring.

Prereq: SHI 514 Speech for the Hearing Impaired I.

**SHI 522 Language for the Hearing Impaired. Four sem hours**

The effects of hearing loss on language development, the structure of the English language and principles of grammar, a survey of the varying language methods with emphasis on Fitzgerald Straight Language System. Activities include field trips, preparation of lesson plans and teaching materials.


**SHI 526 American Sign Language: An Introduction. Two sem hours**
SGN 511 The Instruction and Behavior Management of the Handicapped in the Regular Classroom. Three sem hours
A study of the learning and behavioral needs of handicapped pupils in regular classroom settings. Review of the nature of learning styles, models of prescriptive teaching, and approaches to understanding and working with behavior problems. Not open to students holding/completing special education endorsement.
Prereq: SGN 510 The Handicapped Child in the Regular Classroom.

SGN 514 Measurement and Diagnosis in Special Education. Three sem hours
Psychological evaluation and assessment; the role of tests in the assessment of intellectual capacity, educability, emotional adjustment and visual and auditory limitations. Not open to students who have credit in SGN 390 Measurement and Diagnosis in Special Education.
Prereq: SGN 506 Education of Exceptional Children.

SGN 519 The Handicapped Child in the Regular Classroom. Three sem hours
Prereq: SGN 510 The Handicapped Child in the Regular Classroom.

SGN 521 Sexuality for Persons with Disabilities. Two sem hours
Exploration of special problems, concerns, needs and practices of persons with disabilities in relation to development of healthy human sexuality.
Prereq: Senior standing or graduate student.

SGN 590, 591, 592 Special Topics in Special Education. One, two and three sem hours (Formerly SGN 539)
Experimental courses designed to investigate specific topics of concern related to handicapping conditions.

SGN 605 Rehabilitation Counseling in Special Education. Two sem hours
Designed to integrate the theories and practices of social psychology, physical reconstruction, special education and vocational guidance as they relate to life planning for the physically handicapped.
Prereq: Major/Minor.

SGN 613 The Slow Learner in the Classroom. Two sem hours (Formerly SGN 513)
Adjusting the curriculum for slow-learning children; problems of identification, methods and materials, curricular modifications and remedial techniques. Not an equivalent of or a substitute for SGN 558 Education of the Mentally Impaired I and SGN 559 Education of the Mentally Impaired II.

SGN 615 Social Psychology of the Handicapped. Two sem hours (Formerly SGN 515)
Principles of social psychology which influence handicapped individuals and their environment, society as it affects handicapped individuals and individuals as they affect society.
Prereq: SGN 506 Education of Exceptional Children.

SGN 619 Administration and Supervision of Special Education. Two sem hours (Formerly SGN 519)
Organizing or improving a program for exceptional children; philosophical, legal and practical aspects.
Prereq: SGN 506 Education of Exceptional Children and six hours of credit in special education.

SGN 620 Family-School Relationship in Special Education. Two sem hours (Formerly SGN 520)
Discovering and analyzing the home problems which have educational implications for the child.
Prereq: SGN 506 Education of Exceptional Children.

SGN 621 Law and Public Policy for the Handicapped. Three sem hours
An extensive study of state and federal legislation as it applies to the handicapped. Teacher responsibility and liability under law. The effect of case law and judicial decisions on future legislation.
Prereq: SGN 506 Education of Exceptional Children and six additional hours in special education.

SGN 629 Parent Child Counseling in Special Education. One sem hour
Prereq: Permission of advisor.

SGN 634 Psychoeducational Diagnosis and Educational Programming for Children with Learning Problems. Four sem hours (Formerly SGN 541)
Psychoeducational diagnosis, assessment and prescription for children with a variety of learning problems. A review of instructional systems, methodology and materials useful in remediation of specific learning problems.

SGN 679, 680, 681 Special Topics in Special Education. One, two and three sem hours
Experimental courses designed to investigate specific topics of concern in special education.
Prereq: Departmental permission.

SGN 686 Internship in Special Education. One sem hour (Formerly SGN 680)
Prereq: Permission of advisor.

SGN 687 Internship in Special Education. Two sem hours (Formerly SGN 681)
Prereq: Permission of advisor.

SGN 688 Internship in Special Education. Three sem hours (Formerly SGN 682)
Prereq: Permission of advisor.

SGN 689 Supervised Internship with Handicapped Children. Four sem hours (Formerly SGN 594)
Supervised student teaching with handicapped children in local schools and institutions. Credit/No Credit.
Prereq: Permission of advisor.

SGN 694 Interdisciplinary Seminar in Special Education. Two sem hours (Formerly SGN 696)
An intensive study of selected problems in special education. Open only to majors in special education.

SGN 697, 698, 699 Independent Studies. One, two and three sem hours
A study of the rationale for manual communication systems with the hearing impaired involving the combined use of manual alphabet and language of signs. Developing fluency in manual communication skills will be a part of the course.

SHI 527 Signing Exact English in the Educational Setting. Two sem hours
Emphasis on increasing receptive/expressive sign language and fingerspelling as teaching tools. Includes identification of appropriate manually-coded systems of English for special-needs students/individuals.
Prereq: SHI 526 American Sign Language: An Introduction, or permission of instructor.

SHI 530 School Subjects for the Hearing Impaired. Four sem hours
Principles and methods of teaching reading and school subjects to the hearing impaired and the adaptation of regular curricula and materials to meet the needs of the hearing impaired.

SHI 554 Auditory Training and Speechreading for the Hearing Impaired. Three sem hours
Study of the avenues of receptive communication available to the acoustically handicapped, methods of developing speech reading skills, methods of training children with residual hearing and the care and use of group and individual amplification equipment.

SHI 575 The Hard of Hearing Child. Two sem hours
A study of the diagnosis and educational planning considerations for the hard of hearing child as opposed to those for the deaf child. Educational innovations and technology as applied to the hard of hearing individual are studied.

SHI 582 Evaluation and Training of Hearing Impaired Infants. Two sem hours (Formerly SHI 682)
Management of hearing impaired infants, with emphasis on early language development, parent counseling, observation of hearing impaired infants and practice.
Prereq: Undergraduate major in education of the hearing impaired or departmental permission.

SHI 673 Advanced Speech for the Hearing Impaired. Two sem hours (Formerly SHI 688)
Review of classical approaches, a study of recent research and practical application of findings to the development and improvement of speech for the deaf and hard of hearing. Includes supervised diagnostic and therapeutic practice.
Prereq: Undergraduate major in education of the hearing impaired or speech pathology.

SHI 675 Secondary School Subjects for the Hearing Impaired. Four sem hours (Formerly SHI 686)
Principles and methods of teaching secondary school subjects to the hearing impaired, the improvement of reading skills and written composition, techniques of correcting language errors and adapting the regular school curriculum to meet the demands of the hearing impaired.
Prereq: Undergraduate major in education of the hearing impaired.

SHI 677 The Hard of Hearing Child. Two sem hours (Formerly SHI 678)
A comparative study of the varying curricula of hearing impaired education programs in Michigan. Includes educational programming, school organization, use of community resources and parent counseling.
Prereq: Concurrent enrollment in SHI 689 Public School Internship.

LEARNING DISABILITIES COURSES

SLD 567 Education of Children with Learning Disabilities. Two sem hours
Planning and effecting educational programs for children who have disturbances in perception, thinking and emotional behavior. Theories as they relate to the central nervous system, teaching techniques, classroom management, case studies, research and teacher-child and parent relationships. Not open to students who have credit in SLD 468 Education of Children with Learning Disabilities.
Prereq: SGN 506 Education of Exceptional Children.

SLD 672 Methods for the Learning Disabled Child. Two sem hours (Formerly SLD 683 Workshop: Sensory Training for Perceptually Impaired Children)
Focuses on the basic principles of diagnostic-prescriptive education. Sensory/perceptual processing of information necessary for growth in achievement will be stressed. The achievement areas of listening comprehension, oral expression, basic reading skills, reading comprehension and mathematics will receive emphasis.
Prereq: SLD 567 Education of Children with Learning Disabilities.

SLD 673 Language: Acquisition, Disorders, Evaluation. Three sem hours (Formerly SLD 683 Workshop: Language Problems of Neurologically Impaired)
This course presents information concerning normal language acquisition, descriptions of disorders of language development in handicapped populations, classroom evaluation techniques, and guidelines for referral to a language specialist.

SLD 678 Diagnostic Prescriptive Programming for the Learning Disabled. Four sem hours (Formerly SLD 683 Workshop: Diagnostic Procedures in Learning Disabilities and SLD 693 Seminar in Special Education I)

Prereq: SGN 506 Education of Exceptional Children or SGN 506 Education of Exceptional Children.

SMI 558 Education of the Mentally Impaired I. Two sem hours
Selection and preparation of elementary level curriculum materials for mentally impaired children; the methods and devices used in presenting these materials. Opportunities provided for functional experiences. Not open to students who have credit in SMI 427 Educating the Elementary Student with Mental Retardation.


SMI 559 Education of the Mentally Impaired II. Two sem hours
Evaluating the mentally impaired in the junior-senior high school age group; vocational and occupational education. Not open to students who have credit in SMI 428 Educating the Secondary Student with Retardation.


SMI 565 Habilitation of the Trainable Mentally Impaired Child. Two sem hours
Habilitation and education of the trainable impaired child: philosophy and objectives, classroom management and procedures, program coordination and evaluation, parent counseling, educational personnel, legislation, housing, transportation, sheltered workshop and other ancillary services.


SMI 615 Contemporary Problems in Mental Impairment. Two sem hours (Formerly SM 510)
Contemporary issues and problems relating to the mentally impaired: institutionalization, sterilization, euthanasia, the parent movement, federal legislation, demonstration projects and current research.


SMI 683 Workshops. Two sem hours (Formerly SMI 595)
Please check the current schedule for specific offerings.

Pre-School Culturally Deprived Mentally Impaired Children.
Physical Education and Recreation for the Mentally Impaired.
Resource Room and Curriculum Construction.

Prereq: SGN 506 Education of Exceptional Children.

SMI 694 Seminar in Mental Retardation. Two sem hours
(Formerly Seminar in Mental Retardation)
A review and discussion of contemporary problems and issues related to the field. Recent developments and practices are critically analyzed. Course includes resource speakers and assigned topics for individual students/groups.

Prereq: Eight graduate hours in special education.

SMI 697, 698, 699 Independent Studies.
One, two and three sem hours
(Formerly SMI 597, 598, 599)
Prereq: Departmental permission.

PHYSICALLY AND OTHERWISE HEALTH IMPAIRED COURSES

SPL 510 Education and Treatment of Cerebral Palsied Children. Two sem hours
An interpretation of the cerebral palsied child, types of cerebral palsy and the problems of education and treatment. Opportunity is provided to observe children in the classroom and treatment room.

Prereq: SGN 506 Education of Exceptional Children.

SPL 532 Pathology of the Physically Impaired. Two sem hours
(Formerly SPL 537)
Orthopedic disabilities, birth anomalies and health impairing conditions of children; structure and function of the human body as it relates to these disabilities. Laboratory period and case studies are required.

Prereq: SGN 506 Education of Exceptional Children.

SPL 534 Therapeutic Care of the Physically Impaired Child. Two sem hours (Formerly SPL 538)
Overview of those ancillary support services necessary in the habilitation and rehabilitation of the health and physically impaired.

Prereq: SPL 532 Pathology of the
Physically Impaired.

SPI 536 Methods of Teaching Physically Impaired Children. Two sem hours
Educational and psychological needs of physically and otherwise health impaired children, teaching techniques to meet these needs and problems that arise in group adjustment. Observation and laboratory are required.
Prereq: SPI 532 Pathology of the Physically Impaired.

SPEECH AND LANGUAGE IMPAIRED COURSES

SLI 500 Introduction to Speech Pathology. Two sem hours
An overview of speech, language and hearing problems, their causes and the remedial procedures which the classroom teacher may employ. Disorders of articulation. Not open to students who have credit in SLI 241 Introduction to Speech Pathology. Graduate credit to non-majors only.

SLI 508 Multicultural/Multilingual Communication Development and Disorders. Three sem hours
(Formerly Variant English in the Educational Process/Black Language in the Educational Process)
Survey of language and cultural influences of major racial and/or ethnic groups on acquisition of American Standard English, resultant communication patterns and differential diagnostic approaches to determine communication disorder or difference. Educational effects also are covered.

SLI 537 Clinical Practice in Hearing Testing. Two sem hours
Supervised practice in hearing testing including air and bone conduction, special procedures and speech audiometry.
Prereq: SLI 578 Audiomteric Testing and departmental permission.

SLI 538 Clinical Practice in Hearing Therapy. Two sem hours
Supervised practice in auditory training and speechreading with children and adults.
Prereq: SHI 554 Auditory Training and Speechreading for the Hearing Impaired and departmental permission.

SLI 550 Phonology. Two sem hours
(Formerly Articulation)
A critical examination of the assumptions underlying the etiological, symptomatological and therapeutic rationales currently used in articulation therapy and research.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 555 Neuroanatomy and Physiology for Speech Pathologist. Two sem hours
A lecture class concerned with development, maturation and function of the human central nervous system with emphasis on those neural structures and processes involved in the learning and usage of speech and language.
Prereq: Undergraduate major in speech pathology and departmental permission.

SLI 556 Anatomy of the Head, Neck and Trunk. Two sem hours
Detailed study of the skeletal, neurological, physiological and muscular system of the head, neck and trunk with special emphasis on the speech mechanism. Laboratory dissection will be a part of the course.
Prereq: SLI 516 Speech Science or equivalent. Undergraduate major in speech pathology and audiology.

SLI 558 Language Therapy. Two sem hours
Incorporating newly acquired or recently modified speech patterns into communicative behavior. Patterns and codes of language; the development of therapeutic activities for individuals with speech, hearing or language impairments.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 562 Evaluation and Selection of Hearing Aids. Two sem hours
Interpretation of audiograms; electroacoustic measurement of hearing aids; evaluation, selection and care of hearing aids for the hearing impaired.
Prereq: Departmental permission.

SLI 568 Diagnostic Methods in Speech, Language and Hearing. Three sem hours
Diagnostic procedures and routines used in the evaluation of speech and language disorders. Emphasis on familiarization with available evaluative tools and practical experience in conducting actual diagnostic sessions: client interview, interpretation of test results, relating of information to parents and report writing.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 578 Audiomteric Testing. Three sem hours
Advanced techniques of testing the auditory function; interpretation of audiograms, hearing aid evaluations and use of differential hearing assessment techniques for children and adults with hearing disorders.
Prereq: SHI 392 Introduction to Audiology, permission of department, lab required, no student on probation.

SLI 595 Workshops. Two sem hours
Please check the current class schedule for specific offerings.

SLI 607 Colloquium in Speech Pathology. Two sem hours
(Formerly SLI 696 Seminar in Speech Pathology)
An examination of current research dealing with theoretical and therapeutic implications in the various pathologies of speech. Opportunity for individual investigation and study provided. Credit/No Credit.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 610 Cleft Palate. Two sem hours
(Formerly Cerebral Palsy)
Nature and etiology of palatal and facial deformities, surgical procedures and related therapy. Observation of denial, medical and social service agencies.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 612 Motor Speech Disorders. Two sem hours
(Formerly Motor Speech Disorders)
Examines the nature, etiology and treatment of speech disorders resulting from neuropsychopathologies. Related intellectual, perceptual, social and emotional problems will be considered as well as the neuromuscular symptoms. Current speech pathology approaches will be emphasized within a total therapeutic program.
SLI 614 Aphasia. Three sem hours
This course is designed to provide a theoretical framework for understanding the symbolic language problems of aphasia and current approaches to the problem. Aphasia resulting from cerebral insult after language has been established, related physical and behavioral disturbances.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 616 Experimental Phonetics. Three sem hours
Theoretical considerations of speech as a motor behavior and as an acoustical phenomenon, physiological and acoustical investigations of speech and voice, principles and methods of measuring speech action and acoustical phenomena.

SLI 618 Language and Learning Theories. Two sem hours
The nature and function of language and communication via linguistics, semantics and phonetics, with special emphasis placed on learning theories and their relationship to language, speech and communication behavior.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 620 Consulting and Interviewing in Speech Pathology. Three sem hours
Instruction and experiences in preparing students to manage interviewing, counseling and educational activities for families of speech and hearing handicapped and/or clients who are handicapped.
Prereq: Major in speech pathology, audiology or hearing impaired.

SLI 624 Neurogenic Communicative Disorders. Two sem hours
This lecture/discussion course will cover communicative disorders resulting from organic brain syndromes. Among syndromes covered will be dementia, focal brain lesions, closed head injury and the acute confusional state.
Prereq: SLI 555 Neuroanatomy

SLI 652 Disorders of Voice. Two sem hours
An advanced course in disorders of voice involving a study of current literature and laboratory experiences with clinical equipment and case centered video tape recordings. Special emphasis on psychosomatic voice disorders and the voice problems of the laryngectomee.
Prereq: Major in speech pathology, audiology or hearing impaired; graduate status.

SLI 654 Stuttering I: Disorders of Fluency. Two sem hours
An advanced course in disorders of fluency involving research and the development of rationale for treatment of stuttering, cluttering and disruption of speech rate resulting from organic pathology.
Prereq: Major in speech pathology and audiology.

SLI 658 Clinical Internship in Speech Pathology II. Two sem hours (Formerly SLI 694)
Opportunity to practice speech correction in a clinical setting. Experience with children and adults with multiple handicaps.
Prereq: Undergraduate major in speech pathology and audiology.

SLI 687 Clinical Internship in Speech Pathology I. Four sem hours (Formerly SLI 594)
Supervised clinical practice with speech impaired persons. The first internship is completed in a public school setting. Credit/No Credit
Prereq: Undergraduate major in speech pathology and concurrent enrollment in SLI 694 Seminar in Public School Speech Pathology.

SLI 689 Public School Internship in Speech Pathology I. Two sem hours (Formerly SLI 596)
Supervised clinical practice with speech impaired persons. The first internship is completed in a public school setting. Credit/No Credit
Prereq: Undergraduate major in speech pathology and concurrent enrollment in SLI 694 Seminar in Public School Speech Pathology.

SLI 694 Seminar in Public School Speech Pathology. Two sem hours (Formerly SLI 596)
Emphasizes professional ethics, organization and administration of speech pathology programs in all settings. Includes state laws governing special education, professional growth and development and employment practices and procedures. Credit/No Credit
Prereq: Concurrent enrollment in SLI 689 Public School Internship in Speech Pathology I.

SLI 697, 698, 699 Independent Studies. One, two and three sem hours
An intensive study of a problem or group of problems under the direction of a University faculty member.
Credit/No Credit.
Prereq: Departmental permission.

OTHER COURSES
No more than nine hours of undergraduate course work are permitted in the earning of any graduate degree.
The following undergraduate courses in the Special Education Department may be taken for graduate credit, with the adviser's approval:

Emotionally Impaired
SEI 401 Methods and Curriculum for the Emotionally Impaired (2)
SEI 402 Programs for Emotionally Impaired Children (2)
SEI 448 Seminar in Emotionally Impaired (2)

Learning Disabilities
SLD 468 Education of Children with Learning Disabilities (2)

Mentally Impaired
SMI 444 Seminar in Mental Impairment (2)

Physically and Otherwise Impaired
SPI 412 Applied Aspects of Teaching Physically Impaired Children (2)
SPI 414 Educational Strategies for Teachers of the Physically Impaired (4)
SPI 446 Seminar in Physically Impaired (2)

Speech and Language Impaired
SLI 452 Voice (3)
SLI 454 Stuttering (3)

Visually Impaired
SVI 450 Seminar in Visually Impaired (2)

Upper division undergraduate courses suitable for use as cognates by majors in other fields:
SLD 468 Education of Children with Learning Disabilities (2)
TEACHER EDUCATION

(Formerly Curriculum and Instruction, Educational Psychology and Social Foundations)

Marvin Pasch
Department Head
234 Boone Hall
487-3260

James T. Bushey
Barbara Carter
Coordinators of Advising
234 Boone Hall
487-3260

The Department of Teacher Education offers eight programs leading to the M.A. degree: six in curriculum and instruction, one in educational psychology and one in social foundations. The six programs in curriculum and instruction are: early childhood education, elementary education, middle school education, secondary school teaching, K-12 curriculum and reading. In addition, a 30 hour post-master's program is offered which leads to a Certificate of Advanced Studies in Curriculum and Instruction.

At the present time, there are no graduate degree programs in either audio-visual or library science; however, the Department of Teacher Education offers courses in educational media.

ADMISSION TO THE PROGRAM

The following procedures are common to all programs; however, some programs have additional procedures and these are presented following descriptions of the particular program.

Students must meet the Graduate School degree admission requirements. Undergraduate and graduate transcripts should be forwarded directly to the Graduate School at the time of application for admission. When the student indicates to the Graduate School the particular program to be pursued and the admission requirements of the Graduate School have been satisfied, the Graduate School forwards copies of the transcript to the coordinator of advising for the particular program. After the student has received notification of admission to the program and the adviser's name, arrangements should be made for a conference with the adviser for the purpose of developing a program of study.

Once the program of study has been developed, a copy is filed with the Graduate School. Should the student wish to modify the program of study, approval must be obtained from the adviser. The adviser reports all changes in program to the Graduate School.

CURRICULUM AND INSTRUCTION GRADUATE PROGRAMS

Early Childhood Education

The program in early childhood education is designed for the professional preparation of teachers and other early childhood education specialists who are interested in working with the age range of birth through nine years, or prekindergarten through third grade. Students can plan programs with their advisers which will enable them to meet the state of Michigan requirements for the ZA Endorsement in Early Childhood Education for the elementary teaching certificate.

Elementary Education

The program in elementary education focuses on basic concepts of the child's growth, development and behavior and on the multidimensional aspects of the teacher's role. The purpose of the program is to provide the increased depth and breadth in theoretical foundations and practical knowledge which ensure more effective service as a classroom teacher in the elementary school.

Students have the option of following one of these concentrations: Children with Special Needs; Social Issues and Social Learning; Open Education; Language Arts; Classroom Applications of Computer Technology; Gifted and Talented; Individualized.

Middle School Education

The program in middle school education enriches the foundations' work in education while providing opportunity to select courses which enhance understanding of the adolescent and the programs associated with the middle school. Emphasis is placed also on courses which improve teaching effectiveness.

Secondary School Teaching

The program in secondary school teaching enriches the foundations' work in secondary education while providing opportunity to select courses which enhance the teacher's understanding of secondary pupils and the secondary school curriculum. Emphasis is placed also on courses which strengthen teachers' competencies in their teaching fields.

K-12 Curriculum

The program in K-12 curriculum is designed for those whose professional interests and responsibilities recommend a broad understanding of the current controversies and trends in education and the historical, social and philosophical influences which have shaped the K-12 curriculum.

Reading

The program in reading is designed for the professional preparation of classroom teachers, special teachers of reading at both elementary and secondary levels, supervisory reading specialists such as consultants, coordinators and supervisors and specialists for reading clinic positions including clinic directors and reading counselors. The program is consistent with the "Minimum Standards for Professional Training of Reading Specialists" as defined by the International Reading Association. Students can plan programs with their advisers that will enable them to meet the state of Michigan requirements for an endorsement in reading.

The Certificate of Advanced Studies in Curriculum and Instruction (CASI)

The Certificate of Advanced Studies in Curriculum and Instruction (CASI), a 30 hour post-master's program, offers an opportunity for post-master's teachers to select and study experiences which are specifically related to their current professional needs. There are no pre-determined course requirements.
CURRICULUM AND INSTRUCTION

Admission to the Program

Students must meet Graduate School degree admission requirements. Undergraduate records should be forwarded directly to The Graduate School at the time of application.

A coordinator of graduate advising of the Department of Teacher Education will assign an adviser to each student following receipt of the proper records from The Graduate School and acceptance into the program. The student will receive notification of the adviser’s name and should arrange a personal interview in order to develop a program of graduate study.

Degree Requirements

Candidates for the degree must complete:
1. all work indicated in the program of study;
2. a minimum of 30 semester hours which include the core or required courses;
3. all courses applicable to the degree with a “B” average;
4. the application for graduation and obtain the adviser’s recommendation; and
5. all other requirements for the degree adopted by The Graduate School of Eastern Michigan University.

CURRICULUM COURSES

CUR 510 Creative Activities in Education. Two sem hours

(Formerly Creative Activities in Elementary Education)

Helps teachers plan activities that encourage creativity in students. Emphasizes the direct teaching of creative thinking skills, developing a supportive classroom atmosphere and enhancing the teacher’s personal creativity.

CUR 512 Enriching the Elementary Classroom Program. Two sem hours (Formerly CUR 567 Enriching the Early Elementary Classroom Program)

Types of organization of elementary classroom activities and programs in relation to behavioral goals. Uses of direct and vicarious experiences, materials and instructional techniques to develop and extend vocabulary, language, experience backgrounds, self-concepts and social learnings. Particularly beneficial for teachers working with educationally disadvantaged.

CUR 514 Integrating Consumer and Economic Education in the Elementary School. Two sem hours

Elementary teachers will become familiar with and use effective strategies and materials for integrating consumer and economic education concepts, skills, attitudes and behaviors into various subject areas.

CUR 520 Issues in Middle/Junior High Curriculum. Two sem hours

(Formerly The Junior High/Middle School Curriculum)

Issues involving the history and philosophy of the junior/middle school curriculum, provision for individual differences, modern classroom procedures, use of materials and aids of instruction, the activity program and guidance.

CUR 522 Effective Teaching in the Middle School. Four sem hours

(Formerly CUR 524)

This course is concerned with helping teachers examine the issues and possibilities of teaching middle school youth. Based on such an examination, each teacher works with other class members and the University professor in developing an effective teaching style within the context of his or her teaching situation.

Prereq: CUR 520 Issues in Middle School/Junior High Curriculum.

CUR 550 Improving Instruction. Two sem hours (Formerly CUR 566)

Examines contemporary theories and research on teaching strategies and models, with emphasis on the applications of these to classroom problems. Students will experiment with and/or analyze the effectiveness of various teaching techniques.

CUR 551 Integrating the Curriculum Via School Camping. Two sem hours (Formerly CUR 563)

A study of the history and purpose of school camping in Michigan. Students will develop their personal courses of study involving the integration of all curriculum areas as well as the skills to organize an outdoor education class for their personal classroom use. Students will be required to participate in a minimum of one weekend camping experience together as a class. Students will be expected to pay the actual cost for the weekend camping experience.

CUR 571 Teaching Secondary Social Studies. Two sem hours (Formerly Teaching of Social Studies)

Subjects included in social studies at the secondary level, problems related to the presentation of materials, planning of units and types of class activities. Not open to students who have credit in HIS 481 The Teaching of Social Studies and GEO 348 Teaching Social Studies in Elementary Schools.

CUR 572 Education of the Gifted Child. Two sem hours

(Formerly SGN 561)

The identification of gifted students: the use of test results, psychological services and cumulative records. Curricula stressing enrichment and acceleration and the use of community resources; of special value to classroom teachers.

CUR 573 Curriculum and Teaching Strategies for the Gifted/Talented. Two sem hours

Study of curricular options and teaching models, and strategies appropriate for the differentiated learning needs of gifted/talented students.

Prereq: EDP 504 Nature and Identification of the Gifted

CUR 593 Microcomputer Applications in the Social Studies. Two sem hours

Through demonstrations and hands-on
experiences students will evaluate programs for use in the social studies. These will include software programs for tutorials, drill and practice, and simulations. An examination of the impact of computers on society will be an integral part of the course. Suggestions for developing units for using computers in the social studies will be included.

*Prereq: A basic course in using microcomputers or permission of instructor and EDT 516 Computers in Instruction.*

**CUR 600 Early Childhood Education.**
*Two sem hours (formerly CUR 587)*

Eduational implications of historical, developmental and curricular research; continuity in program development; foundations and techniques for establishing cooperative home-community-school relationships for the improvement of the education of young children.

**CUR 602 Teaching in the Preschool.**
*Two sem hours (Formerly CUR 584)*

Overview of programs for preschool children infancy through age five including program goals, selection of curriculum content, materials and teaching techniques suitable for working with prekindergarten children. Requirements and recommendations for personnel, physical facilities and equipment for nursery schools and day care.

**CUR 604 Planning and Implementing Prekindergarten Programs.**
*Two sem hours (Formerly CUR 585)*

In-depth study of planning and implementing prekindergarten programs including determination of need, legal requirements, selection of equipment and personnel, budgeting, record keeping and implementation of program goals.

*Prereq: CUR 602 Teaching in the Preschool or instructor's permission.*

**CUR 605 Trends and Issues in Kindergarten Education.**
*Two sem hours (Formerly CUR 586/606)*

Important trends and issues affecting the education of kindergarten children.

**CUR 616 Issues in Elementary School Curriculum.**
*Two sem hours (Formerly Curriculum—Elementary School)*

Issues involving curriculum development determinants, approaches and the concept of change. Emphasis is on the role of the teacher in curriculum development.

**CUR 630 Issues in Secondary School Curriculum.**
*Two sem hours (Formerly Curriculum—Secondary School)*

Students are encouraged to concentrate on curriculum problems in their schools involving issues of development, revision and change in the secondary school.

**CUR 632 Individualizing Instruction in the Secondary School.**
*Two sem hours (Formerly CUR 568)*

A course designed to help secondary teachers meet individual differences among their students by using a variety of resources, pupil involvement, thematic approaches and other teaching strategies.

**CUR 655 Curriculum Foundations.**
*Two sem hours (Formerly CUR 540)*

Curriculum content and patterns of schools in the United States. Historical and theoretical authority for the curriculum; criteria for the choice of content.

**CUR 656 Curriculum Design, Implementation and Evaluation.**
*Two sem hours*

This course covers curriculum design and development from goal selection through implementation and evaluation. Students will be expected to produce curriculum examples that are consistent with the principles in the course.

*Prereq: CUR 655 Curriculum Foundations.*

**CUR 657 The Open Classroom.**
*Four sem hours (Formerly CUR 564)*

The open classroom tied to a demonstration center, planning an integrated day based upon learning centers and pupil self-direction, the child-centered, experience-based curriculum. Designed to help free teachers to become more innovative, open, creative and humane in curriculum development.

**CUR 659 K-12 Curriculum.**
*Four sem hours (Formerly CUR 545)*

An integrated study of curriculum from preschool through high school with emphasis on form, priorities and impact. Historical and contemporary study of school programs from a social-humanitarian vantage point.

**CUR 679, 680, 681 Special Topics.**
*One, two and three sem hours*

**CUR 682, 683, 684, 685 Workshops.**
*One, two, three and four sem hours*

**CUR 683 Workshops in Selected Areas.**
*Two sem hours (Formerly CUR 595)*

Please examine the current time schedule for specific workshop topics. Among those which have been offered in the past:

- The Adolescent in American Society.
- The Curriculum and Racism.
- Early American Life—Colonial Williamsburg.
- Individualizing Instruction.
- Kindergarten Materials.
- CUR 686, 687, 688 Internship in Teacher Education. *One, two and three sem hours*

Provides a supervised opportunity for students to apply knowledge and skills gained through classroom activity in a "real world" working environment. Internship sites and supervisory arrangements must be approved by program adviser prior to registration.

*Prereq: Departmental permission.*

**CUR 694 Seminar: Secondary Curriculum.**
*Two sem hours (Formerly CUR 596)*

*Prereq: CUR 655 Curriculum Foundations, CUR 520 Issues in Middle School-Junior High Curriculum, CUR 630 Issues in Secondary School Curriculum or CUR 569 K-12 Curriculum and 20 hours of graduate credit.*

**CUR 694 Seminar: Open Education.**
*Two sem hours (Formerly CUR 596)*

*Prereq: CUR 657 The Open Classroom or CUR 658 The Community-Centered Classroom and 20 hours of graduate credit.*

**CUR 694 Seminar: Early Childhood Education.**
*Two sem hours (formerly CUR 600)*

*Prereq: 20 hours of graduate credit and one of the following courses: CUR 600 Early Childhood Education, CUR 602
RDG 530 Developmental Reading—Secondary. Two sem hours (Formerly RDG 502/635)
Curricular objectives and their implementation through recommended activities, methods and materials; functional programs for disabled readers.

RDG 544 Fundamentals of Reading for Teachers of Adults. Two sem hours
Characteristics of the adult learner and teaching implications; organization and teaching of vocabulary development, comprehension, work recognition, study skills and reading-related skills for adults; emphasis on reading relevancy for adults.

RDG 545 Advanced Concepts in Reading for Teachers of Adults. Two sem hours
This course is designed for the adult educator who has a basic background in reading consisting of experience in course work in teaching reading to the adult illiterate. The emphasis will be on the diagnosis and remediation of reading problems presented in this population.

RDG 554 Reading Problems of Learners with Special Needs. Two sem hours (Formerly RDG 560)
Methods, materials and assessment techniques found effective in teaching reading to learners with special needs: culturally different, mainstreamed, reluctant and gifted learners.
Prereq: A basic course in the teaching of reading.

RDG 563 Foundations of Reading Development. Four sem hours (Formerly RDG 500/663)
A theory course emphasizing psychological, sociological and linguistic foundations of reading development; issues and research in reading instruction; a survey of current methods and materials in reading with a focus on goals, reading skills and evaluation techniques. This is the first course in the reading concentration area.
Prereq: An undergraduate course in the teaching of reading or language arts.

RDG 593 Microcomputer Applications in Reading Instruction. Two sem hours
Participants will evaluate software for reading/language arts, including programs for drill and practice, tutorials, simulations, diagnosis and prescription, word processing and management. Suggestions for developing units about computers in society will be included.
Prereq: A basic course in reading instruction and EDT 507 Introduction to the Microcomputer or permission of the instructor.

RDG 636 Content Reading in the Secondary School. Three sem hours
This course is directed to content area classroom teachers. Emphasis will be placed on specific reading and study strategies needed to understand course content in English, social studies, science, math, etc.

RDG 664 The Nature of Common Reading Problems. Two sem hours (Formerly RDG 582)
Problems of under-achievement: weaknesses and deficiencies in attitudes, comprehension, work recognition and facility and flexibility in silent and oral reading, physical, psychological, environmental and educational factors.
Not open to reading majors.
Prereq: A basic course in the teaching of reading.

RDG 665 Psycholinguistics and Reading. Two sem hours
An analysis of the reading process from a psycholinguistic perspective. Emphasis includes selected readings in language development, learning and comprehension as each relates to reading.
Prereq: RDG 563 Foundations of Reading Development.

RDG 668 Diagnosis and Remediation of Reading Problems. Four sem hours
A survey of formal and informal procedures used in identifying, evaluating and remediating reading problems in a classroom or clinical setting. Preparation of case studies and recommendations to teachers and parents; examination of current group and individual reading tests.
Prereq: RDG 563 Foundations of Reading Development.

RDG 670 Materials and Activities in Reading and Language Arts Instruction. Four sem hours
A practical course designed for teachers who see the need for creating and con-
structing aids for pupil learning in reading classes. This course combines the how and why of constructed materials by drawing on learning theory, child development and creativity principles.

RDG 679, 680, 681 Special Topics.
One, two and three sem hours

RDG 682, 683, 684, 685 Workshops.
One, two, three and four sem hours

RDG 683 Workshop in Selected Areas.
Two sem hours (Formerly RDG 594)
Please examine the current time schedule for specific workshop topics. Among those offered in the past:
Providing for Individual Differences in Reading.

RDG 689 Practicum in Reading. Four sem hours (Formerly RDG 595)
Opportunities to work with community children demonstrating reading difficulties. Under supervision, students will engage in the diagnosis, analysis and treatment of various reading disabilities, maintaining a professional relationship with their clients, their clients’ families and associated schools or agencies. Ongoing study of current procedures in the analysis of reading performance critical to systematic diagnosis and prescription.
Prereq: RDG 563 Foundations of Reading Development, RDG 668 Diagnosis and Remediation of Reading Problems and departmental permission.

RDG 694 Seminar: Current Issues in Reading. Two sem hours (Formerly RDG 596)
The seminar is a culminating course in the graduate reading concentration. Current trends in reading research, critical examination of selected research studies and investigations, self-evaluations of professional needs and interests in reading are included.
Prereq: Eight hours of graduate credit in reading. It is highly desirable to have completed EDM 677 Research Techniques.

RDG 697, 698, 699 Independent Studies: One, two and three sem hours (Formerly CUR/RDG 597, 598, 599)
An intensive study of a problem or group of problems. The completed study must give evidence of the student’s ability to select a problem, set it up and pursue it to satisfactory completion. Must be done with approval of a full-time member of the staff.

EDUCATIONAL MEDIA

At the present time there are no graduate degrees in either audio-visual or library science. The offerings in educational media provide some course work leading to permanent certification and electives in almost every master’s degree program in education.
Courses in educational media are designed to aid administrators, supervisors, directors, technicians and teachers in all aspects of media and educational technology. There are specific courses in television, motion picture projections, production of materials and resource material classification and utilization. If interested in courses in educational media, please check with your adviser.

EDUCATIONAL MEDIA COURSES

EDM 552 Audio-Visual Instruction.
Two sem hours (Formerly EDM 512)
A survey course for teachers and administrators in which the nature and effective use of teaching materials are considered and fully demonstrated. Provision is made for actual use of materials and equipment. Not open to students who have credit in EDM 344 Audio-Visual Methods in Teaching.

EDM 553 Radio and TV in the Classroom. Two sem hours (Formerly EDM 536)
Study and practice in the utilization and evaluation of instructional, educational, and enrichment radio and television programs. Familiarization with broadcast methods and facilities. Includes utilization guidebooks and sources of materials.

EDM 662 TV in Education. Two sem hours (Formerly EDM 524)
Extent and nature of experimentation in instruction by radio and television; current philosophy and attitudes toward teaching by radio and television.

EDM 679, 680, 681 Special Topics.
One, two and three sem hours

EDM 682, 683, 684, 685 Workshops in Selected Areas. One, two, three and four sem hours (Formerly EDM 595)
Please examine the current time schedule for specific seminar topics. Among those which have been offered in the past:

EDM 683 Workshop in Production of Instructional Materials. Two sem hours (Formerly EDM 595)
Basic techniques in the production of a variety of teaching materials; lettering, mounting, and color application to flat pictures and graphics; projected materials of various sizes; overhead project;als; display boards of all types.
Prereq: EDM 344 Audio-Visual Methods in Teaching or EDM 552 Audio-Visual Instruction.

EDM 685 Workshop in Television Utilization. Two sem hours (Formerly EDM 595)
For teachers; advanced problems in the use of television in the classroom.

EDM 693, 694, 695, 696 Seminars in Selected Areas. One, two, three and four sem hours
Please examine the current time schedule for specific seminar topics.

EDM 694 Seminar: History and Appreciation of Motion Pictures and Photography. Two sem hours (Formerly EDM 596)
A course designed to give the history of the photographic medium with the emphasis on important films and photographs and the people who created them.
Prereq: EDM 344 Audio-Visual Methods in Teaching, EDM 552 Audio-Visual Instruction or departmental permission.

EDM 695 Seminar: Instructional Materials. Two sem hours (Formerly EDM 596)
A course designed to assist the individual student in detailed study of specific problems or topics in utilization, production, selection, or administration of instructional materials. Visits to actual service centers, use of resource persons, etc. will be employed. A sharing of solutions and problems will be used in a seminar setting during the course.
of computers and other technology in instruction.
Students who select the educational technology concentration will be able to:
1. help educational institutions integrate technology, especially microcomputers into their instructional programs;
2. teach the operation and various uses of microcomputers in instruction, data-based management and analysis;
3. act as a consultant to other educators in the area of computer applications and literacy.
In addition to the above, this program provides a foundation for the pursuit of advanced degrees in educational psychology or allied fields.

Admission to the Program
Generally, students entering this program possess the teaching certificate. However, those with vocational objectives clearly of an educational nature but not centered in a public school setting may request that teacher certification be waived.
The procedure for application for this program is as follows:
1. complete the departmental application form obtainable from the secretary of the Department of Teacher Education and return it to the department;
2. submit transcripts of all undergraduate and graduate work to the Graduate School and complete Graduate School application form;
3. submit Miller Analogies Test score to the Graduate School if undergraduate GPA is below 2.75. Arrangements for the MAT may be made with the secretary of the Teacher Education Department.
Once this information has been received, it is reviewed by the coordinator of advising and appropriate faculty members. The undergraduate grade point average (a 2.75 average on a 4.0 scale is required), satisfactory performance on the MAT (a minimum score of 40), experience in related fields and personal recommendations will be considered when determining readiness for graduate study in this degree program.

Program Requirements
Each program of study must indicate which area of concentration (development and personality, research and measurement, or educational technology) is being pursued.
The core courses (10 semester hours) are the same for both the development and personality concentration and the research and measurement concentration. There is a modest difference in the core courses in the educational technology track. These courses should be elected at the beginning of the program. The Seminar in Educational Psychology should come toward the end of the program.
The supportive courses may include independent study and thesis credits. However, students seeking to gain admission to such must file application (available in the office of the Department of Teacher Education).
All students must complete a minimum of six semester hours of cognate or elective work.

Degree Requirements
Candidates for the master's degree in educational psychology must satisfactorily complete all work in the program of study, including the following:
1. a minimum of 30 semester hours of graduate credit applicable to the program;
2. a “B” average for all work applicable to the degree;
3. the recommendations of the adviser in educational psychology and the Graduate School;
4. all other requirements for a master's degree adopted by the Graduate School of Eastern Michigan University.

Advising
The coordinator of advising is responsible for the admission and advising assignment of graduate students in the program. When a student is granted admission to the program, an adviser is immediately assigned.
The responsibilities of the adviser include:
1. assisting the student in the development of a program of study. This will include the selection of a concentration area and the choice of appropriate required and elective courses;
2. determining the applicability of transfer credits to the student's pro-
program of study;
3. conferring with the advisee concerning the nature of academic progress;
4. filing copies of the advisee's program of study with the Graduate School Office, the chairman of the Graduate Instruction Committee in educational psychology and the adviser.

Upon admission to the program, the student is expected to assume the following responsibilities:
1. consulting with an adviser in the Department of Teacher Education before registering for the first session or semester in the degree program;
2. preparing a program of study with the assistance and approval of the adviser;
3. obtaining permission of the adviser before making substitutions or altering the program of study which has been previously approved;
4. applying for graduation. Forms are available in the Graduate School Office.

EDUCATIONAL PSYCHOLOGY COURSES

EDP 501 Psychology of Adolescence. Two sem hours
Study of the physical, cognitive, affective and social behavior and development of the adolescent; his relation to family, peer group, school and society; and youth here and abroad.

EDP 502 Basic Concepts in Educational Psychology. Two sem hours
Review and critical assessment of major issues in the areas of human growth and development, learning and technology, personality and mental hygiene and measurement and evaluation.

EDP 504 Nature and Identification of the Gifted. (Formerly Identification of the Gifted) Two sem hours
The study of the nature of giftedness, the characteristics and needs of gifted students and the issues involved in the identification and development of the gifted.

EDP 509 Problems in Child Psychology. Two sem hours
Deals theoretically and practically with the many concerns felt by teachers and parents in regards to the various problems children face. Includes home, family and school influences as creators of problems and approaches for dealing with these problems.

EDP 535 Measurement and Evaluation of Adult Learners. Two sem hours
Designed to assist teachers of adults to become familiar with the construction and uses of teacher-made and selected standardized tests suitable for placement, diagnosis, individualizing instruction and evaluating student achievement. Treats measurement issues unique to adult learners.

Prereq: Admission to a degree program for teachers of adults, or departmental permission.

EDP 561 Questionnaire Design and Analysis. Two sem hours
Survey Research: questionnaire design and construction, sampling techniques, data collection and analysis and reporting results of student-generated questionnaire data. Background in descriptive statistics and research techniques would be helpful.

EDP 590, 591, 592 Special Topics.
One, two and three sem hours
The content will include current relevant topics and will vary from term to term. Special topics not included in the usual course offerings but within the domain of educational psychology will be considered. See appropriate schedule.

EDP 600 Human Development. Two sem hours (Formerly EDP 500)
The study of social, emotional, physical and mental growth; processes and developmental stages throughout the life cycle and their implications for learning and teaching. Students are expected to pursue an in-depth analysis of research, theory and issues in the field commensurate with the experiential background which they bring to the course.

EDP 602 Psychology of the Adult Learner. Two sem hours
The course focuses on characteristics of the adult learner, adult learning styles, understanding learning theories, information processing and principles of learning and motivation. Participants will discover their own strategies of learning, motivation and decision-making, and skills in creating rapport with adult learners. Emphasis will be on the application of learning theory concepts and teaching skills to the participant's instructional setting.

Prereq: Admission to a degree program for teachers of adults, or departmental permission.

EDP 603 Principles of Classroom Learning. Two sem hours (Formerly EDP 503)
Major principles of learning are examined for their applications in a classroom setting. Recent contributions are studied and the value of learning theories for the teacher is discussed.
Prereq: At least one course in human growth and development or psychology.

EDP 604 Essentials of Programmed Instruction. Three sem hours (Formerly EDP 504)
Principles of programmed instruction are discussed and students examine programs and evaluate them. Students construct short programs in their areas of interest and revise and evaluate them. This is not a course in computer programming.
Prereq: At least one course in educational psychology, human growth and development or psychology.

EDP 605 Mental Hygiene. Two sem hours (Formerly EDP 505)
A study of the conditions and practices which promote mental, emotional and social well-being. Concepts are explored in terms of restoration, preservation and elevation of mental health goals. The course emphasizes introspection and self-awareness, techniques and skills relevant to interpersonal relationships and the application of principles and concepts to home, school and other social settings.

EDP 606, 607, 608 Colloquium. One, two and three sem hours
Academic seminars centered upon a broad field of study involving several different lecturers from within and outside of the department. See appropriate schedule for announcement.

EDP 610 Personality Theories for Educators. Two sem hours (Formerly EDP 510)
A study of cognitive, psychoanalytic and social learning personality theories primarily for graduate students in educational psychology. The focus of the course will be on implementation of these theoretical approaches for problems in the classroom.
Prereq: EDP 600 Human Development or
EDP 611 Piaget for Educators. Two sem hours (Formerly EDP 511)
A systematic analysis of Piagetian research and theories. Applications to curriculum from pre-school through secondary will be made. Students will conduct interviews and tests with children and adolescents and make recommendations for their teaching. Students also will evaluate educational materials and teaching strategies. Prereq: EDP 600 Human Development or equivalent or departmental permission.

EDP 612 Behavior Modification Techniques for School Personnel. Two sem hours (Formerly EDP 512)
This course is designed for school personnel who are desirous of developing skills in the use of behavior modification in their settings. Students will learn and apply the principles of behavior modification to projects conducted in their institutions. Students who enroll in this course currently should be teaching or employed in an instructional setting. Prereq: Current employment in an instructional setting or departmental permission.

EDP 614 Psychology of Creativity for Educators. Two sem hours (Formerly EDP 514)
A study of the various aspects of creativity: the person, the environment, the process, with emphasis on their implications for teaching. The course also will focus on teacher procedures and methods for facilitating student creative behavior in the classroom. Prereq: EDP 600 Human Development or equivalent or departmental permission.

EDP 618 Play and Development. Two sem hours (Formerly EDP 518)
The phenomena of play for all ages and their relationship to developmental processes. Definitions, viewpoints, history and theories of play and play movements. Students will conduct interviews and observations with children, adolescents and adults. Prereq: EDP 600 Human Development or equivalent.

EDP 619 Stress Management for Educators. Two sem hours
Description and analysis of the factors contributing to school personnel stress in the work environment. Utilizes relevant psychological theory to explain the basic theme of stress as an adjustment to one's environment. Specific techniques for reducing stress in school personnel and students are reviewed. Credit/No Credit.

EDP 621 Statistical Applications in Educational Research. Two sem hours (Formerly EDP 621 Statistics I: Descriptive Statistics)
Emphasizes the role of statistics in hypothesis testing; statistical applications in visually presenting and summarizing data; computation of central tendency, variability, relationship and prediction indices; and interpretation of results.

EDP 631 Measurement and Evaluation. Two sem hours (Formerly EDP 531)
A study of the construction and use of teacher-made tests, rating scales, questionnaires, check lists and similar measures. Also includes the administration of standardized tests and utilization of their results.

EDP 633 Systematic Observation, Checklists and Rating Scales. Two sem hours (Formerly EDP 533)
An introduction to the techniques and tools of systematic observation: uses and limitations of checklists and rating scales in educational settings, methods of estimating and improving the reliability and validity of such techniques and tools. Prereq: EDP 631 Measurement and Evaluation and/or statistics or departmental permission.

EDP 651 Statistics I: Inferential Statistics. Two sem hours (Formerly EDP 551)
Inferential statistics, both parametric and non-parametric; theory of hypothesis testing. Prereq: EDP 621 Statistical Applications in Educational Research or equivalent.

EDP 652 Statistics II: Analysis of Variance. Two sem hours (Formerly EDP 631)
Involves statistical principles in experimental design through the study of single and multi-factor analyses of variance. Prereq: EDP 621 Statistical Applications in Educational Research and EDP 651 Statistics II: Inferential Statistics or departmental permission.

EDP 674 Research Methods and Interpretation. Three sem hours
The understanding and application of research concepts, designs and procedures; organization, coding and calculation of descriptive statistics; use of statistical packages; critical evaluation of educational research; interpretation of results. Prereq: EDP 507 Introduction to the Microcomputer or permission of instructor.

EDP 677 Research Techniques. Two sem hours (Formerly EDP 592)
Basic concepts, procedures and language of research; facets of research, i.e., problem formulation, research design, data collection, data analysis and interpretation. Critical appraisal of published research.

EDP 678 Empirical Methods for Educational Research. Three sem hours
Emphasis is on the understanding of advanced empirical methods in education. Topics included are measurement procedures, research designs, data analyses and interpretations, and the use of the computer terminal. Prereq: EDP 621 Statistical Applications in Educational Research or EDP 651 Statistics II: Inferential Statistics, and EDP 677 Research Techniques or permission of instructor.

EDP 697, 698, and 699 Independent Study. One, two and three sem hours (Formerly EDP 597, 598, 599)
Prereq: Permission of the graduate adviser.

EDUCATIONAL TECHNOLOGY COURSES

EDT 507 Introduction to the Microcomputer. One sem hour
Introduces novices to the operation of the Apple II, II+, and Ile microcomputers. It is a suggested prerequisite to introductory courses in microcomputer applications or programming. Credit/No Credit.

EDT 514 Logo for Educators I. Two sem hours
A first course in a powerful computer language and teaching philosophy for all ages. Major foci include activities
with graphics, activities with words and lists, and using Logo with students.

Prereq: Competency in using a computer.

EDT 515 BASIC Programming for Educators I. Two sem hours
This introductory course will cover the role of computers in the instructional process. Students will learn basic words, write, test and debug programs. Students also will learn to use subroutines, subroutines, strings, mathematical functions, machine codes and machine languages. Students can use the tools of instruction.

Prereq: EDT 507 Introduction to the MicroComputer or permission of instructor.

EDT 516 Computers in Instruction. Two sem hours
This introductory course will cover the role of computers in the instructional process. Students will learn how to use an authoring system and the variety of software applications available. Students can use the tools of instruction.

Prereq: EDT 507 Introduction to the MicroComputer or permission of instructor.

EDT 517 Educational Applications of Computers I. Two sem hours
(Formerly EDT 617 Computer Applications in Education)
Develops computer literacy for educators. Includes computer terminology, the role of programming and the use of computers in education including some hands-on experience with instructional and record keeping applications. Requires no prior knowledge of computers or computers.

Prereq: EDT 507 Introduction to the Microcomputer or permission of instructor.

EDT 615 BASIC Programming for Educators II. Two sem hours
Students write interactive instructional computer programs using arrays, subroutines, strings, mathematical functions and machine codes (POKE, PEEK, CALL). Students can use the tools of instruction.

Prereq: EDT 515 BASIC Programming for Educators I.

EDT 616 Technology of Instruction. Two sem hours (Formerly EDT 616)
Classroom management of learning and instruction; the role of educational technology in the study of machines used in education.

Prereq: At least one course in educational psychology, or human growth and development.

EDT 617 Educational Applications of Computers II. Two sem hours
(Formerly EDT 617 Educational Applications of Computers)
Hans-on experience with educational application of computers. Students will learn how to use word processing software to prepare tests, handouts, letters and papers; spread-sheet programs to maintain student gradebooks and prepare budgets; authoring systems to prepare computer assisted instructional materials; database managers to maintain and school records; and information utilities as an information and communication media.

Prereq: EDT 507 Introduction to the Microcomputer, EDT 517 Educational Applications of Computers I, or permission of the instructor.

EDT 616 Technology of Instruction. Two sem hours
Education assists the student to become better relationships and community and society in which they live and work. Students who successfully complete the program of graduate study in social foundations receive the Master of Arts degree.

SPECIALIST IN SCHOOL PSYCHOLOGY
The Department of Teacher Education is cooperating with the Departments of Psychology and Special Education in a program designed to prepare school psychologists. A complete description of this program is available in the Psychology Department section of this catalog.
Description and Requirements

The master's degree program, which requires earning a minimum of 30 semester hours credit, is so organized as to facilitate the development of an individual program for each major student which provides for concentration in one of five social foundations subjects and opportunity for relating such specialization to the integrative, interdisciplinary nature of the social foundations. Of the total of 30 hours, at least 15 must be in social foundations courses, two hours in a curriculum foundations course, and a minimum of zero to six hours in cognate courses outside social foundations approved by the student's adviser.

When students have completed at least 20 hours, they will enroll in SFD 500, 569, 695, or 969 Advanced Seminar. During the seminar, or following it, the student and adviser will consult to determine what additional capstone experiences are desirable. It is anticipated that the student's experience in the conduct of an interdisciplinary study of substance and depth (in the seminar) will provide the substantive basis for deciding upon similar further studies.

The remaining hours will be devoted to additional cognates or electives and further SFD course work, seminars, independent study or thesis which the student and adviser determine to be particularly integrative for that individual student's program.

Admission Requirements

Admission to the program will require that the applicant hold a baccalaureate degree from an accredited institution and meet the degree admission requirements of the Graduate School. This requires a 2.50 grade point average or alternative admission as specified on page 13 of this catalog. For regular admission, the applicant must hold a valid teaching certificate or have successfully completed an education major or minor or equivalent. Further, the applicant must have completed 15 hours in the social sciences. This includes courses defined as social sciences in the EMU Undergraduate Catalog plus courses in philosophy and religion. For those teacher applicants who do not meet the requirements for regular admission, conditional admission (including a clear specification of actions necessary for regular admission status) may be granted. It is anticipated that, in a few instances, students who are not and do not intend to become teachers may wish to seek the master's degree in social foundations. In addition, some students may choose to combine study in the social foundations of education with completion of initial certification as teachers. When such intentions are based on clear understandings of the program, the teaching certificate requirement may be waived.

Students who wish to apply for admission to the program leading to the degree of Master of Arts in the social foundations of education may make application in the Graduate School Office, 116 Pierce Hall. When the application has been processed by the Graduate School, the student is contacted by the coordinator of advising to arrange for an adviser and to develop a schedule for completion of degree requirements. Recommendations concerning admission and the proposed course of study are reviewed and acted upon by the full faculty in social foundations.

NOTE: The social foundations courses are under review and changes may be expected during the life of this catalog. Students are urged to consult with their advisers in the social foundations area.

SOCIAL FOUNDATIONS COURSES

SFD 500 Social Foundations of Education: An Introduction. Two sem hours
An overview presented by varied staff members of the major areas of social foundations of education: educational sociology, educational anthropology, educational philosophy, educational history and comparative education.

SFD 540, 541 542 Field Studies in Comparative Education. One, two and three sem hours
A study of selected aspects of education and the environing society by visits to and periods of residence in one or more other nations. Previously studied: East Africa, England, India, the Philippines, Scandinavia. Summers only typically.

SFD 550 Philosophy of Education. Two sem hours
Philosophical study of educational questions, the nature of being human, what should be learned, who is educable, the ends of education, personal meaning of philosophical questing.
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in philosophy or religion for non-majors.

SFD 560 Anthropology of Education. Two sem hours
An overview of the learning process in human societies addressing universal problems of motivation, selectivity, thinking-remembering, forgetting, language and thought, value orientation and cultural sets.
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in sociology or anthropology for non-majors.

SFD 572 History of American Education. Two sem hours
Historical precedents of present educational circumstances; the developmental background of modern school crises; a study of problems and answers, successes and failures in America's schools.
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in American history for majors and non-majors.

SFD 580 Sociology of Education. Two sem hours
Examined here are selected points of view and empirical studies on social organization, social change, policy-making, power and authority structures, social class system and social movements in relation to the school as an institution.
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in sociology for majors and non-majors.

SFD 601 History of Educational Thought. Two sem hours (Formerly SFD 501)
A study of the history of educational thought as a means of understanding the evolutionary process by which modern concepts of education developed.
Prereq: SFD 500 Social Foundations of Education: An Introduction or an undergraduate course in Western history or philosophy.
SFD 602 Progressivism in American Education. Two sem hours  
(Formerly SFD 502)
The genesis and development of pragmatism; the special contributions of Peirce, James, Mead and Dewey; the educational theories and practices of the Progressivists: Bode, Kilpatrick, Counts; present thought and new influences. 
Prereq: SFD 500 Social Foundations of Education: An Introduction or an undergraduate course in Western history or philosophy.

SFD 603 Groups in Schools. Two sem hours (Formerly SFD 503)
Examines schools and classrooms as social organizations; considers dynamics of interpersonal behavior in large and small settings; examines such phenomena as roles, statuses, communications and patterns of influence. 
Prereq: SFD 580 Sociology of Education for majors; for non-majors, SFD 580 Sociology of Education or one course in psychology or sociology.

SFD 604 Delinquency and Schools. Two sem hours (Formerly SFD 504)
Nature, meaning, causal factors and conditions of delinquency in home, school and community; problems in personality and behavior; the juvenile courts; delinquency prevention and control programs. Opportunity to study problems of particular individual interests. Not open to students who have credit in SOC 354 Juvenile Delinquency. 
Prereq: SFD 580 Sociology of Education for majors; for non-majors, SFD 580 Sociology of Education or one course in psychology or sociology.

SFD 624 Education for What and Whom: A World View. Two sem hours (Formerly SFD 524)
Why should people be educated? Who should be educated? What should this education accomplish? What form should it take? What methods should we use? These questions, viewed in world perspective, may suggest some workable answers. A course in comparative education.

SFD 625 Power and Influence in Education: A Cross-Cultural View. Two sem hours (Formerly SFD 525)
Designed to increase participation and effectiveness of educators in the decision-making process, the course examines cross-culturally the structure and dynamics of power in education, emergence of pressure groups and integrative mechanisms to minimize conflicts between power groups.

SFD 626 Schools, Poverty, Population: Selected Problems in Comparative Education. Two sem hours  
(Formerly SFD 526)
Education in various societies; e.g., agrarian, capitalist, totalitarian, preliterate, etc., is studied to discern how policies and practices of schools affect and are affected by the problems of poverty and population, e.g., fertility control, world food problems, education as capital, economic development as educational purpose, etc.

SFD 627 Social Problems in the Schools: International Perspectives. Two sem hours (Formerly SFD 527)
This course in comparative education addresses attention especially to the interactions of school and selected societies throughout the world and the problems of delinquency, mental health, multi-culturalism, racism and sexism and institutional change.

SFD 651 Analysis of Educational Concepts. Two sem hours  
(Formerly SFD 551)
Philosophical analysis of concepts central to the processes of education; learning by doing, teaching as telling and the curriculum as content, knowing "that" and knowing "how." 
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in philosophy or religion for non-majors.

SFD 652 Pragmatism and Education. Two sem hours (Formerly SFD 552)
Consideration of pragmatists' psychology, sociology, ethics, social philosophy and their influence upon educational psychology and practices. 
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in philosophy or religion for non-majors.

SFD 653 Existentialism and Education. Two sem hours (Formerly SFD 553)
An historical and comparative analysis of the relationship of pragmatism to existentialism; factors which affect theories and practices of American education. 
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in philosophy or religion for non-majors.

SFD 655 School Effectiveness and Change. Two sem hours  
(Formerly SFD 555)
The role of the Negro in the development of the United States. The course is designed to help teachers to understand the cultural, economic and political contributions of Afro-Americans and to develop materials to be used in their courses at both elementary and secondary schools. 
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in American history for others.

SFD 673 Black Experience and American Education. Two sem hours (Formerly SFD 573)
The role of the Negro in the development of the United States. The course is designed to help teachers to understand the cultural, economic and political contributions of Afro-Americans and to develop materials to be used in their courses at both elementary and secondary schools. 
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; course in American history for others.

SFD 679, 680, 681 Special Topics in Social Foundations. One, two and three sem hours (Formerly SFD 539)
This number is used for an experimental offering of the department when a
A course is being given a trial run in a given semester.

**SFD 682, 683, 684, 685 Workshop.**
One, two, three and four sem hours (Formerly SFD 595)
Design each semester to consider particular themes or issues (e.g., racism and education, human relations in schools) and providing a basic empirical orientation with attention to teaching resources and skills. Student-faculty planning, small group and discussions used extensively. *May be selected more than once.*
Prereq: SFD 500 Social Foundations of Education: An Introduction for majors; consent of advisers for non-majors.

**SFD 690, 691, 692 Thesis.** One, two and three sem hours
Prereq: Departmental permission.

**SFD 693, 694, 695, 696 Advanced Seminar.** One, two, three and four sem hours (Formerly SFD 696)
An intensive study of selected problems in social foundations of education.
Open to SFD majors only.
Prereq: Twenty (20) hours completed on M.A. program, including SFD 500 Social Foundations of Education: An Introduction and eight hours in area of concentration.

**SFD 697, 698, 699 Independent Studies.**
One, two and three sem hours
(Formerly SFD 597, 598, 599)
An intensive study of a problem or group of problems in the field of social foundations of education under the direction of a University faculty member.
Prereq: Departmental approval.

**OTHER COURSES**
The following upper division undergraduate courses also may be elected for graduate credit and a course description may be found in the undergraduate catalog.
SFD 402 Sexism and Education (3)
SFD 403 Endangered Children (3)
ASSOCIATED HEALTH PROFESSIONS

Stephen A. Sonstein
Department Head
328 King Hall
487-0460

The Department of Associated Health Professions offers the following graduate health administration course as a cognate to be used on master's degree programs with permission of student's adviser.

Students who satisfy the admission requirements of The Graduate School and who have fulfilled the specific course prerequisites are eligible to enroll in this health administration course.

HAD 510 Medical Care Organization.
Three sem hours
A theoretical approach to the medical care system that allows the consideration of the key problems and issues such as DRG-based prospective payment, alternative delivery systems and cost quality trade-offs.
Prereq: Graduate student status.

HUMAN, ENVIRONMENTAL AND CONSUMER RESOURCES

Elizabeth A. Rhodes
Department Head
108 Roosevelt Hall
487-1217

R. Elaine Found
Coordinator of Advising
206 Roosevelt Hall
487-2490

Graduate curricula in the department are designed to provide a broad philosophy of the field with in-depth concentration in the subject matter content areas. The interpretation of current research and theory as they apply to the selected professional role is an integral part of each concentration. The professional concentration enhances the student's ability to utilize knowledge and interpersonal skills in contributing to the psychological, physiological, social and economic development of individuals and families.

Concentrations are offered in clothing and textiles, consumer affairs, family and child development, foods and nutrition and general home economics.

Program Objectives

The purpose is to:
1. provide a program of advanced study for certified teachers, other education personnel, dietitians and those in consumer affairs, child and family services and business careers such as clothing and textiles and foods;
2. provide the conceptual understandings, analytical and research skills necessary for those students who plan to proceed to more advanced study or to professional activities that require such knowledge and skills.

MASTER'S PROGRAM CONCENTRATION AREAS

A master's degree may be earned in any concentration area as specified below.

The student's program of study is
planned with a graduate adviser in the Department of Human, Environmental and Consumer Resources.

1. Concentrations are available in clothing and textiles, consumer affairs, family and child development, foods and nutrition and general home economics.
2. Minimum of 30 hours is required for the master’s degree.
3. Minimum of 20 hours in a concentration area is required.
4. Minimum of two to 10 hours of cognate courses (outside departmental courses) is required.

General home economics
1. Minimum of 30 hours is required for the master’s degree.
2. Minimum of 24 hours in home economics (four to six hours in five major areas of the department) is required.
3. Minimum of two hours of cognitive courses outside the department is required (professional skills course).
4. Recommended for the applicant who has a major or minor in general home economics or home economics education, or can meet the prerequisite requirements of courses within the graduate program.

Admission Requirements
An applicant for admission must:
1. meet Graduate School degree admission requirements;
2. have completed the minimum number of hours or prerequisites for the general or concentration program;
3. have a 2.5 undergraduate grade point average;*
4. submit two letters of recommendation and evidence of competency in the program selected if required by the adviser;
5. receive the recommendation of the graduate adviser in the Department of Human, Environmental and Consumer Resources.
6. International students must present a score of 80 on the Michigan English Language Assessment Battery (MELAB) or 530 on the TOEFL (Test of English as a Foreign Language).

*Applicants who do not meet the 2.5 undergraduate point average may request alternative admission.

Facilities
The Department of Human, Environmental and Consumer Resources is located in Roosevelt Hall. This facility has well-equipped spacious laboratories and classrooms, demonstration centers, studios, multi-purpose rooms, an equipment laboratory with a special kitchen designed for handicapped persons, animal nutrition laboratory and auditorium. The latest equipment and materials are available for student use. The Child Development Laboratory, which houses a licensed pre-school and parent education program, also is available for observation and participation. Practicum experiences are included in many areas of graduate study with community and state agencies, businesses and hospitals. Cooperative education opportunities are available but credits for these experiences may not be counted as part of the 30 semester hour minimum.

COOPERATIVE PROGRAMS WITH EDUCATIONAL LEADERSHIP AT THE M.A. AND S.P.A. LEVELS

The Department of Leadership and Counseling offers a cooperative program in vocational/technical administration. The program combines coursework in school administration with courses in vocational/technical education (industrial education, business education or home economics). This program is designed for persons seeking a career as either a director or supervisor of industrial vocational education. This program is available at either the master’s or specialist’s level. Interested persons should contact the department head in Leadership and Counseling.

GRADUATE COURSES

HEC 504 History of Textiles. Two sem hours
Study of textiles from ancient times to 20th century; fibers, yarns, fabric construction, dyes, finishes, design of textiles from various world regions; emphasis on the development of American textiles.

HEC 506 Social and Psychological Aspects of Housing. Two sem hours (Formerly HEC 505)
 Concerns for adequate family housing with an evaluation of physical, social and psychological aspects, including analysis of local, state and federal legislation.

Prereq: HEC 269 Housing for Consumers.

HEC 507 Consumer and Economic Trends in Housing. Two sem hours
A survey of consumer and economic trends in housing. Attention given to housing alternatives, tenure practices, conservation issues and related governmental policies.

Prereq: HEC 269 Housing for Consumers.

HEC 508 Foods in Cultures of the World. Two sem hours (Formerly HEC 506)
An interdisciplinary approach to the study of cultures and food habits; the influence of attitudes and values in food selection.

HEC 509 Nutrition Problems of Low-Income Groups. Two sem hours (Formerly HEC 508)
Social, cultural and economic factors relative to dietary intakes of low-income families and groups. Survey of legislation and governmental food programs available to these groups.

HEC 510 Family Financial Management by Objectives. Three sem hours (Formerly HEC 600 Home Management and Consumer Economics)
Principles of family financial planning and relationship to economic conditions, social trends and the needs of the family over the life cycle.

HEC 511 Management for Special Needs Families. Two sem hours (Formerly HEC 611 Home Management for Disabled Homemakers)
Emphasis on helping families with special needs cope in contemporary society. Management techniques and support services available to help selected groups. Focus will vary according to semester offered: handicapped homemakers, displaced and single parent families, unemployed and retired households.

HEC 519 Foodservice Personnel Management. Two sem hours
Emphasis on skills and techniques used
to manage foodservice personnel. Analysis of interpersonal relationships that impact employee motivation and morale, the emerging role of women in foodservice management and current developments in unionized foodservice operations.

Prereq: Introductory foodservice management course and basic management course.

HEC 520 Development of Educational Programs. Two sem hours
Organization, development and assessment of educational programs in clothing, foods, housing, interiors, nutrition and textiles in community settings (adult education, agencies, community colleges, governmental agencies and health care facilities) for identified audiences (preschool, adult, agency clients, health care patients, parents, community college students). Not open to students with credit in HEC 550 Methods and Materials in Teaching Consumer Education.

Prereq: Departmental permission.

HEC 521 Special Problems in Home Economics Education. Two sem hours (Formerly HEC 518)
Course developed to assist the in-service teacher with specific problems in homemaking programs. Major concerns are the child with learning disabilities and special needs. Resources for teachers facing such problems in their responsibilities.

Prereq: HEC 370 Methods and Materials in Home Economics Education or equivalent.

HEC 531 Parent Education. Two sem hours (Formerly HEC 504, 603)
Study of parental roles and competence in family life; analysis of methods and techniques for providing education for parents.

HEC 532 Current Programs in Family Life Education. Two sem hours (Formerly HEC 512)
Philosophy and objectives in family life education, teaching-learning procedures; sources for teaching materials, professional consultations, resource persons in family life education and evaluation of sample materials.

Prereq: An undergraduate methods and materials course.

HEC 538 Nutrition Care Management. Two sem hours
Comprehensive examination of assessment/screening, planning, implementation, counseling and monitoring techniques used in the nutrition care management process. Development of nutrition care plans for assigned case studies.

Prereq: HEC 402 Nutrient Metabolism, CHM 351 Introductory Biochemistry and ZOO 326 Human Physiology.

HEC 540 Family Financial Advising. Two sem hours (Formerly HEC 631 Consumer Issues and Decisions in the Family)
Financial and counseling strategies for working with families throughout the life cycle. Special emphasis on the psychological aspects of money management and working with over-indebted families.

Prereq: A course in family financial management.

HEC 548 Advanced Clinical Nutrition Three sem hours
In-depth study of clinical nutrition in management of disease. Emphasis on pathophysiology, metabolic requirements and dietary modifications.

Prereq: HEC 502 Nutrient Metabolism, CHM 351 Introductory Biochemistry, ZOO 325 Human Physiology.

HEC 550 Methods and Materials in Teaching Consumer Education. Two sem hours (Formerly HEC 502)
Examination of methods and materials used in effective teaching of consumer education at secondary and advanced levels. Classroom procedures, organization of resources and evaluation.

Prereq: HEC 370 Methods and Materials in Home Economics Education or equivalent and a basic course in consumer affairs or departmental permission.

HEC 556 Problems in Interior Design. Two sem hours (Formerly HEC 569)
Analyzing and solving the problems of interiors with regard to social, psychological and economics concerns of families.

Prereq: Departmental permission.

HEC 577 Cooperative Education. Three sem hours
Provides practical experience in the student's concentration for four to six months of full-time employment with an individual employer. May not be used on 30 hour program plan for the master's degree. Offered on a Credit/No Credit basis.

Prereq: Departmental permission.

HEC 590, 591, 592 Special Topics. One, two and three sem hours
An experimental course designed to investigate specific topics of concern in the concentration areas of study within the department.

Prereq: Departmental permission.

HEC 601 Curriculum Development in Home Economics Education. Two sem hours (Formerly HEC 511)
Contributions of home economics at secondary level, techniques employed in curriculum planning and reconstruction, clarification of student needs in terms of current social problems.

Prereq: HEC 370 Methods and Materials in Home Economics Education or equivalent.

HEC 602 The Disadvantaged Family. Two sem hours (Formerly HEC 500)
Problems facing individuals in families that are socially, culturally and economically disadvantaged. Survey of resources for effective local and federal programs of assistance in social service, education and legislation; resource speakers and field trips.

HEC 608 Recent Developments in Foods. Two sem hours (Formerly HEC 580)
Survey of recent research in food science, including the production, preservation, processing and distribution of food.

Prereq: HEC 211 Food Science or equivalent.

HEC 609 Recent Developments in Food Systems Management. Two sem hours (Formerly HEC 581)
Evaluation of recent trends in food systems management, including food service systems, food equipment innovations and personnel relationships.

Prereq: A course in food service/meal management or departmental permission.

HEC 612 Laws Affecting the Family. Two sem hours (Formerly HEC 545)
Laws related to the family; their historical development and application to
application to a variety of styles and fabrics. Special problems in fitting, adaptations of design and processes of construction.

Prereq: HEC 235 Textiles for Consumers, HEC 302 Experimental Clothing or departmental permission.

HEC 647 History of Furniture and Contemporary Trends. Two sem hours (Formerly HEC 563)
A study of furniture of various periods of history and the relationships to contemporary styles.

HEC 648 American Interiors. Two sem hours
An investigation of the relationships between the various components of interior enhancement and indigenous arts and crafts to the major developments in American domestic architecture, A.D. 1600 to 1900.

HEC 649 International Nutrition. Two sem hours (Formerly HEC 585)
Study of world nutrition problems and possible solutions for meeting food crises on a worldwide basis.
Prereq: Six hours of credit in foods and nutrition or departmental permission.

HEC 650 Approaches to Marriage and Family Problems. Two sem hours (Formerly HEC 650 Marriage and Family Counseling)
Exploration of the interrelationships between marital counseling and the concepts of marital interaction and development. Comparison of the role of the marriage counselor and the family life educator in assisting families to cope with problems that arise throughout the family life cycle. This course does not provide training in counselor skills but does study the application of marital and family therapy to common problems experienced by married couples.
Prereq: A course in personality development or family interaction or departmental permission.

HEC 660 Consumer Behavior and Decision-making in the Family. Two sem hours (Formerly HEC 660 Decision Processing in the Family)
Study of decision-making theory and its application to family and consumer behavior.

HEC 667 Fabric Design for the Home. Two sem hours (Formerly HEC 564)
Advanced work in experimental design with fabrics, with emphasis on use in the home.
Prereq: Departmental permission.

HEC 668 Proteins, Lipids and Carbohydrates. Two sem hours
Investigation of the macronutrients and their properties, functions and appropriate contribution to energy and growth requirements in health and disease.
Prereq: HEC 402 Nutrient Metabolism or equivalent.

HEC 669 Vitamins and Minerals. Two sem hours (Formerly HEC 583)
Emphasis on interrelationships of minerals and vitamins in human metabolism.
Prereq: HEC 402 Nutrient Metabolism: physiology recommended.

HEC 675 Textile Analysis. Two sem hours (Formerly HEC 661)
The chemical and physical analysis of fibers, yarns, fabrics and finishes; equipment and techniques used; interpretation of data; presentation of findings to the consumer; textile standards; current textile literature.
Prereq: HEC 644 Recent Developments in Textiles or departmental permission.

HEC 678 Research Methods and Design. Three sem hours (Formerly HEC 677 Research Methods for Home Economics)
Introduction to research methods and design, including evaluation of research, sampling techniques, basic statistical concepts, analysis of data and computer use. Course is required for department majors.
Prereq: Must be on a planned masters program. Should be taken early in graduate study.

HEC 680 Special Topics in Home Economics. Two sem hours (Formerly HEC 539)
An experimental course designed to investigate specific topics of concern in the specialization areas of study in home economics.
Prereq: Departmental permission.

HEC 683 Workshops in Selected Areas. Two sem hours (Formerly HEC 595)
Prereq: Departmental permission.

HEC 686, 687, 688, 689 Practicum.
One, two, three and four sem hours
Supervised field experience under the direction of a departmental adviser.
Prereq: Departmental permission.

HEC 690, 691, 692 Thesis. One, two and three sem hours
Completion of research problems and writing of a thesis under the direction of a departmental adviser and committee. A minimum of six semester hours in thesis credit must be earned.
Prereq: Departmental permission.

HEC 694 Seminar in Home Economics. Two sem hours (Formerly HEC 596)
Consideration and investigation of special problems in the specialization areas of study in home economics.
Prereq: Departmental permission.

HEC 697, 698, 699 Independent Studies in Home Economics. One, two and three sem hours (Formerly HEC 597, 598, 599)
An intensive study of a selected professional problem under the direction of a faculty adviser.
Prereq: Departmental permission.

These upper division undergraduate courses may also be taken for graduate credit and applied on the department’s degree program. Not more than nine hours of undergraduate course work are permitted in the earning of any graduate program. See the Undergraduate Catalog for course descriptions.

HEC 402 Nutrient Metabolism (3)
HEC 407 Administration and Supervision in Child Development Centers (3)
HEC 412 Nutrition of the Life Cycle (3)
HEC 416 Contemporary Issues in Nutrition (3)
HEC 419 Consumer Resource Management: Health Care (3)
HEC 422 Seminar in Child Development (2)
HEC 450 Adult Role Transition (3)
HEC 460 Tailoring (3)
HEC 461 Family Interaction (3)
various stages of the family life cycle. Family law from the viewpoints of family members and professional persons who work with families, legal assistance available to families.

HEC 613 Child Guidance in the Family. Two sem hours (Formerly HEC 541)
Consideration of theoretical approaches to child guidance applicable for home or school. Practical application of child guidance principles at various developmental stages.

HEC 616 Consumer Problems in Home Furnishings. Two sem hours (Formerly HEC 566)
Characteristics, cost, construction and range in quality of furniture, tableware and accessories, wall coverings, rugs and carpets, flooring, woods and fabrics; field trips. Purchasing problems are analyzed. Prereq: HEC 208 Basic Interior Design or equivalent. HEC 285 Resource Management: Individual and Family or equivalent.

HEC 618 Recent Developments in Nutrition. Two sem hours (Formerly HEC 584)
Survey of recent research in nutrition including issues on determination of nutrient requirements, regulation of government nutrition policies and novel approaches for meeting nutrient needs. Prereq: Six hours of credit in nutrition or departmental permission.

HEC 619 Recent Developments in Clinical Nutrition. Two sem hours

HEC 620 Evaluation in Home Economics Education. Two sem hours (Formerly HEC 611)
Experience in analyzing progress toward important objectives in home economics education. Development of classroom tests and evaluation materials. Evaluation instruments and statistical techniques useful in home economics. Prereq: HEC 370 Methods and Materials in Home Economics Education or equivalent.

HEC 622 Family Development. Two sem hours (Formerly HEC 540)
Family growth patterns through predictable stages of development, processes of interaction and cooperation, current research related to stages of development. Prereq: HEC 209 Marriage and Interpersonal Competence.

HEC 623 Drug Abuse and Family Dynamics. Two sem hours (Formerly HEC 510)
Consideration of remedial and preventative aspects of drug abuse (alcohol and other drugs) in families. The focus will be upon family dynamics relating to drug use with minor emphasis on the pharmacology of drugs.

HEC 625 The Fashion Field. Two sem hours (Formerly HEC 568)
The nature of fashion, the psychology of fashion, general definitions and background, fashion movements, the fashion centers, fashion trends and the major fashion designers.

HEC 630 Problems in Family and Consumer Economics. Two sem hours (Formerly HEC 630 Problems in Family Finance)
Analysis of financial and economic resources, demands and source of help for varying stages in family life cycle, cultural groups, standards of living and consumer economic problems. Prereq: A course in family financial management.

HEC 632 The Man-Woman Relationship in Modern Society. Two sem hours (Formerly HEC 501)
Consideration of the changes and dynamics of interaction stimulated by emerging shifts in roles of men and women; implications of these changes for the family and society; impact of multiple roles upon various men-women relationships.

HEC 633 Families in Crisis. Two sem hours (Formerly HEC 542)
Social, psychological and interpersonal aspects of crisis situations in families; educational and therapeutic resources available to families in crisis.

HEC 634 Consumer Problems in Clothing and Textiles. Two sem hours (Formerly HEC 561)
Investigation of the sociological, psychological and economic facts involved in the selection and use of textiles and clothing.

Prereq: HEC 235 Textiles for Consumers
HEC 302 Experimental Clothing or departmental permission.

HEC 635 History of Costume. Two sem hours (Formerly HEC 562)
The costume from ancient times to present day; major characteristics; social, economic and aesthetic influences; recurring styles; influence on present fashion. Prereq: A course in history.

HEC 636 Recent Developments in Home Equipment and Technology. Two sem hours (Formerly HEC 531/HEC 636 Recent Developments in Home Equipment)
Innovations in household equipment, including home computers. Emphasis on new technology, products, testing methods, consumer protection, government regulations and trends affecting home equipment.

HEC 640 Values and Valuing in Family Systems. Two sem hours (Formerly HEC 529)
Study of sources, characteristics and development of societal and personal values; impact of values and valuing on family management and decision making. Prereq: HEC 510 Family Financial Management by Objectives.

HEC 642 Family in the Middle and Later Years. Two sem hours (Formerly HEC 544)
Individual, family and community planning for the later years of life; developing potentialities; maintaining health; providing reasonable security; building interpersonal relationships. Lectures, field trips and demonstrations. Prereq: HEC 622 Family Development.

HEC 644 Recent Developments in Textiles. Two sem hours (Formerly HEC 660)
The nature of textile fibers; economic, chemical and physical problems related to their manufacture and use; technological advances to overcome these problems. Prereq: HEC 235 Textiles for Consumers.

HEC 645 Clothing Design and Construction. Two sem hours (Formerly HEC 565)
Principles of flat pattern design, with
HEC 472 Consumer Economic Issues (3)
HEC 473 Consumer Economic Problems (3)
HEC 474 Seminar in Consumer Affairs (2)
HEC 493 Food Cost Controls (3)
HEC 496 Professional Food Purchasing and Production (3)
The Family and Children's Services Program (FCSP) offers specialized preparation for social work careers in services to families and children. The program consists of a series of elective courses all of which focus on providing social work services to families and children. At the graduate level, the program is intended to be an educational resource available on a continuing education basis for agency staff who wish to enhance their knowledge and skills in social work with families and children. With the approval of their departmental graduate adviser or the social work adviser, graduate students may complete the program.

In order to be “certified” as having completed the FCSP, the student/practitioner must complete SWK 418 Policies and Issues in Services to Families and select any three additional courses from the following which are a part of the program.

SWK 419 Family-Centered Practice
SWK 420 Working with Aging People
SWK 422 Specialized Services for Families with Children in Placement
SWK 424 Social Work with Physically and Mentally Handicapped
SWK 431 Substance Abuse
SWK 435 Group Work with Children and Families
SWK 460 The Law and Social Work with the Family
SWK 465 Social Work, Sex and the Family
SWK 470 Supervising Staff and Volunteers

The process of selecting the courses most sensible for a particular person should be accomplished in consultation with the student's graduate adviser/social work adviser. Upon completion of the four courses with at least a 3.3 grade point average for graduate students, the student is awarded a certificate recognizing completion of the FCSP. Students may enroll in the courses for undergraduate or graduate credit; course expectations are adjusted accordingly.

OTHER COURSES

Not more than nine hours of undergraduate course work is permitted in the earning of any graduate degree. The following undergraduate courses may be taken for graduate credit.

GRT 404 Gerontology Interdisciplinary Seminar (3)
SWK 463 Social Work Practice with Legal Offenders (3)
BUSINESS AND INDUSTRIAL EDUCATION

H. James Rokusek
Department Head
Sill Hall
487-4330

Robert A. Ristau
Coordinator of Advising
Master of Business Education
Sill Hall
487-4330 or 487-2071

Harold E. PaDelford
Coordinator of Advising
Master of Arts in Industrial Education
Sill Hall
487-4330

The Department of Business and Industrial Education offers programs leading to the Master of Business Education and the Master of Arts in Industrial Education.

MASTER OF BUSINESS EDUCATION

This graduate program recognizes the need for broadly-educated business teachers. It is planned to qualify students for careers in the field of business education in secondary schools and community colleges. Special opportunity is provided for students wishing to complete the academic study required for the field which may include work in distributive and office education. Candidates completing the degree must be certified to teach business education in the secondary schools of Michigan or have two years of successful, full-time teaching in a community college or business college.

M.B.E. Program Admission

Minimum standards for admission to the M.B.E. program will include a 2.5 undergraduate grade point average and either a valid teaching certificate or two years of successful post-secondary teaching experience.

For information about current M.B.E. admission policies and criteria, please contact the coordinator of graduate advising in the Department of Business and Industrial Education (487-4330).

Conditional Admission

Graduate students who do not hold a valid teaching certificate, do not meet the post-secondary teaching requirement or have not completed all foundation courses, may be admitted conditionally. Conditionally admitted students must complete a certification program in addition to their master's degree program.

Alternative Admission

Students with a Millers Analogies Test (MAT) of 37 but whose undergraduate grade point average is between 2.25 and 2.49 may qualify for alternative admission.

Alternatively admitted students must maintain a "B" (3.0) average in foundation courses and a "B + " average, with no grade below "B" and no repeats, in 12 hours of adviser-approved M.B.E. program courses. Alternatively admitted students must have an appropriate adviser's written permission to enroll in M.B.E. program courses and will not be permitted to enroll in more than 12 hours as an alternative admittee. Students who successfully meet these requirements will be granted regular admission.

Foundation Courses

<table>
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<tr>
<th>Course</th>
<th>Equivalent</th>
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<tbody>
<tr>
<td>ECO 500 (3)</td>
<td>Principles of Economics (3)</td>
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<tr>
<td>ACC 501 (3)</td>
<td>Principles of Accounting (6)</td>
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<tr>
<td>MGT 501 (3)</td>
<td>Management: Concepts, Principles and Practices (3)</td>
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<td>MKT 510 (3)</td>
<td>Marketing (3)</td>
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<tr>
<td>LAW 503 (3)</td>
<td>Legal Environment of Business (3)</td>
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<td>ORI 502 (3)</td>
<td>Business Information Systems (3)</td>
</tr>
</tbody>
</table>

M.B.E. Program Requirements

Upon completion of required foundation courses, the candidate and the graduate adviser will jointly agree upon a program leading to the degree. Such a program includes minimum and maximum limits of graduate courses in the following areas:

<table>
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<tr>
<th>Cognates</th>
<th>Min</th>
<th>Max</th>
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<tbody>
<tr>
<td>Arts and Sciences</td>
<td>6</td>
<td>8</td>
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<tr>
<td>Business Administration, Economics, Technology, General Education and Business Education</td>
<td>12</td>
<td>24</td>
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</tbody>
</table>

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Required Courses (9-11)
BE 569 Foundations of Business Education (2)
An improvement of instruction course (2-3)
BE 678 Research in Business Education (3)
BE 694 Business Education Professional Seminar (2) or
BE 690, 691, 692 Thesis (1, 2, 3)

MASTER OF ARTS IN
INDUSTRIAL EDUCATION

The program leading to a Master of Arts degree in industrial education provides advanced preparation in professional, technical and related fields as a foundation for career advancement and personal upgrading. The curriculum consists of regular class work, field experiences in industry and education, research activities, technical laboratory work and cognate courses. As a result of this advanced preparation, industrial educators should develop an understanding of the philosophical, social, psychological and economic foundations as a basis for developing and implementing industrial education programs.

The student's program of study is planned with a graduate adviser in industrial education. Each graduate program is customized to meet the needs, interests and abilities of the individual student.

NOTE: Students who register for classes in the Department of Business and Industrial Education must have a departmental graduate adviser's signature.

(Not required for the courses IE 500/501/502/504.)

Objectives of the Program
The program in industrial education is designed to:
1. provide advanced preparation in professional, technical and cognate areas;
2. develop an awareness and understanding of the philosophical, social and economic foundations as bases for industrial education programs;
3. produce professional personnel who will have the appropriate knowledge and competencies to promote and develop comprehensive and viable industrial education programs;
4. provide considerable flexibility in the selection of courses to meet the needs of each student;
5. enable a student to acquire a broad knowledge of the literature in industrial education;
6. provide a strong foundation for professional advancement and personal upgrading.

Requirements for Admission
An applicant for admission must:
1. meet Graduate School degree admission requirements;
2. hold a valid teaching authorization or certificate. The teaching certificate requirement will be waived for all currently employed community college faculty;
3. have completed a minimum of 30 semester hours in industrial technology and industrial education courses;
4. have a 2.5 undergraduate grade point average or 2.75 in last half of the bachelor's program;
5. receive the recommendation of the Graduate Committee in the Department of Business and Industrial Education.

Requirements for Completion of the Program
An applicant for the master's degree must:
1. have earned a minimum of 30 semester hours of graduate credit applicable to the program;
2. have earned a minimum of 20 semester hours of 3.0 (''B'') average grade in the major.
3. have earned a minimum of 20 semester hours of course work in selected areas of industrial education, including eight hours in the required core: IED 551, IED 562, IED 661, IED 677, IED 694; six hours from the following professional courses: IED 452G, IED 502, IED 504, IED 568, IED 650, IED 651, IED 652, IED 663, IED 664; two hours from a special topics course, IED 591; and two hours of application electives from the following courses: IED 524, IED 525, IED 587, IED 595, IED 686, IED 688, IED 697, 698, 699.
4. have completed the requirements for one of the following concentrations:
   Concentration in Technology Education
   Industrial Education (24) Cognates (6)
   Concentration in Industrial/Vocational Education
   Industrial/Vocational (24) Cognates (6)
5. hold a 3.0 (''B'') grade point average for all graduate credit applicable to the master's degree program;
6. have earned a minimum of six semester hours in cognate courses;
7. receive the recommendation of the student's adviser, the Graduate Committee in the Department of Business and Industrial Education and The Graduate School of the University.

Cooperative Programs with Educational Leadership at the M.A. and S.P.A. Levels

The Department of Leadership and Counseling offers a cooperative program of vocational/technical administration. The program combines course work in vocational/technical education (industrial education, business education or home economics). This program is designed for persons seeking a career as either a director or supervisor of vocational education and is available at either the master's or specialist's level. Interested persons should contact the department head in Leadership and Counseling.

BUSINESS EDUCATION COURSES

These were formerly BED courses.

BE 524 Microcomputers in Business Education. Two sem hours
Hands-on experience using software with applications for classroom management (such as grade records and test banks) and classroom instruction (such as simulation).
Prereq: Graduate standing; senior standing (2.5 grade point average) with permission of department and Graduate School.

BE 568 Coordination of Cooperative Education Programs. Two sem hours
Analyzes the duties and responsibilities of the cooperative education coordinator. Focuses on human and public relations, laws and regulations, student placement, related instruction and program development. Required of all potential coordinators. Recommended for school administrators and vocational teacher education students.

BE 569 Foundations of Business Education. Two sem hours
Principles and developments in business education for school administrators and business teachers. The objectives and
BE 587 Cooperative Education in Business Education. Three sem hours
A cooperative education experience integrating classroom theory with a paid work experience in an area related to the student's field of study. Work sites must be approved by the Coordinator of Cooperative Education and the Department of Business and Industrial Education. Additional assignments may be required. Credit/No Credit. Prereq: Departmental permission.

BE 611 Curriculum Models in Business Education. Three sem hours
Objectives, levels and patterns of business education programs will be studied and comparisons made with recent research.

BE 615 Information Processing. Two sem hours
Centers on office functions and the role of information processing, information processing concepts and careers, information processing skills (basic and advanced) and alternatives for information processing education. Prereq: Graduate standing or departmental permission.

BE 626 Administrative Practices in the Contemporary Office. Three sem hours (Formerly ADS 626)
Contemporary office administration practices are studied and related competencies developed. Specific activities in office management are dealt with, technical work tasks and personnel responsibilities are applied to various office situations.

BE 651 Administration of Vocational-Technical Education. Two sem hours (Formerly BE 672 Administration of Business Education)
Focuses on the legislation, programs, planning and regulations which are unique to vocational education and the administrative functions which are directly related. Recommended for school administrators and vocational teacher education students.

BE 661 Evaluation in Business and Industrial Education. Two sem hours
Principles and methods of student and program evaluation, standards as they relate to evaluation and instructional effectiveness, program evaluation and the application of standards in secondary and post-secondary education.

BE 675 Office Education Block. Three sem hours (Formerly BED 580)
Study of philosophy, planning and evaluation procedures for office education block programs. Prepare instructional materials for block programs. Prereq: Departmental permission.

BE 677 Research in Business Education: Analysis and Application. Three sem hours
A review of basic research techniques applied to business education, including office and distributive education areas. Studies completed in business education are analyzed in light of research processes and conclusions. Students become involved in the design and application of research methodology to projects appropriate to business education classes.

BE 679 Special Topics in Business Education. One sem hour
Provides for intensive study of selected topics drawn from current developments in the total field of business education. Prereq: Admission to graduate study.

BE 680 Special Topics in Business Education. Two sem hours
Provides for intensive study of selected topics drawn from current developments in the total field of business education. Prereq: Admission to graduate study.

BE 681 Special Topics in Business Education. Three sem hours (Formerly BED 540)
Provides for intensive study of selected topics drawn from current developments in the total field of business education. Examples of topics:
- Competency-Based Education
- Operation of School Stores
- Youth Groups in Vocational Education
- Meeting Needs of Slow Learners

BE 683 Workshop in Business Education. Two sem hours (Formerly BED 595)
Modern methods, procedures and materials for improving the effectiveness of the classroom teacher in the areas of shorthand, typewriting, bookkeeping and basic business.

BE 690, 691, 692 Thesis. One, two or three sem hours
Intensive research into a problem in business or marketing education under the direct supervision of a graduate faculty member. Credit/No Credit. Prereq: Departmental permission.

BE 694 Business Education Professional Seminar. Two sem hours
This course provides a culminating experience for students completing the master's degree in business education. It will include discussion and experiential activities that encourage students to apply academic achievements to functional professional situations. Prereq: Must have completed 24 hours on M.B.E. degree program.

BE 697, 699 Independent Studies. One and three sem hours (Formerly BED 597, 599)
An intensive study of a problem or group of problems under the direction of a University faculty member. Prereq: Departmental permission.

INDUSTRIAL EDUCATION COURSES

IE 500 Crafts. Two sem hours (Formerly IED 500)
Basic craft areas of wood, metal, graphics, plastics, leather and ceramics are explored. Additional elective areas are also available. Not open to departmental majors.

IE 501 Crafts for Special Education. Two sem hours (Formerly IED 501)
The development of craft activities to supplement the curriculum, provide therapeutic manipulative experiences and leisure activities in the special education classroom. Emphasis is given to the identification of industrial employment opportunities. Not open to departmental majors.

IE 502 Career Education for the Elementary Child. Two sem hours (Formerly IED 502)
A study of the concepts and methods used to develop an awareness of the careers of society with elementary school children. Emphasis is on individual and group activities relevant to integrated curriculum studies. Also open to departmental majors.

IE 504 Career Exploration and Preparation. Two sem hours (Formerly IED 504)
Practical applications of experience-based career education will be examined as they relate to secondary school industrial education. Field visitations and public school resource personnel will illustrate to the experienced teacher practical applications of the exploratory and preparatory concepts of career education. Also open to departmental majors.

IE 524 Computer Applications for Vocational-Technical Instruction. Two sem hours
Description and illustration of computer hardware and software for vocational-technical education. Mainframe and microcomputer systems will be reviewed. Opportunity to prepare and develop computer instructional materials for the microcomputer.
Prereq: Industrial education majors or minors or departmental permission.

IE 525 Robotics Applications in Industrial Education. Two sem hours
An overview of the history, principles of operation, manufacture and use of robots and robotic systems. Emphasis provided to the analysis of these topics for programs of study in industrial education.
Prereq: Industrial education majors or minors or departmental permission.

IE 550 Development of Industrial Education. Two sem hours (Formerly IED 550)
The historical development of industrial education programs; the influence of industrial, technological and societal change; institutions, professional associations, movements and leaders in the field.

IE 551 Philosophy of Industrial Education. Two sem hours (Formerly IED 551)
Philosophical viewpoints concerning industrial arts, vocational and technical education; historical development and philosophical justification of modern programs.

IE 562 Curriculum Development in Industrial Education. Two sem hours
Development and current status of curriculum in industrial arts and industrial-vocational education, principles and procedures for curriculum development, criteria for content selection, contemporary curriculum patterns and factors involved in curriculum change.

IE 568 Coordination of Cooperative Education Programs. Two sem hours
Analyzes the duties and responsibilities of the cooperative education coordinator. Focuses on human and public relations, laws and regulations, student placement, related instruction and program development. Required of all potential coordinators. Recommended for school administrators and vocational teacher education students.

IE 587 Cooperative Education in Industrial Education. Three sem hours
A cooperative education experience integrating classroom theory with a paid work experience in an area related to the student's field of study. Work sites must be approved by the Coordinator of Cooperative Education and the Department of Business and Industrial Education. Additional assignments may be required. Credit/No Credit.
Prereq: Departmental permission.

IE 590, 591, 592 Special Topics. One, two and three sem hours (Formerly IED 539)

IE 594, 595, 596, 597 Workshops in Selected Areas. One, two, three and four sem hours (Formerly IED 583)

IE 650 Industrial Education in Colleges and Universities. Two sem hours (Formerly IED 650)
The philosophy, history and development of industrial teacher education programs; current trends in selected institutions.

IE 651 Administration of Vocational-Technical Education. Two sem hours
Focuses on the legislation, programs, planning and regulations which are unique to vocational education and the administrative functions which are directly related. Recommended for school administrators and vocational education students.

IE 652 Technical Programs in Community Colleges. Two sem hours (Formerly IED 652)
Nature, scope and functions of vocational and technical programs in community colleges; recent developments.

IE 655 Supervision of Industrial Education. Two sem hours (Formerly IED 680)
Principles and problems involved in the improvement of instruction in industrial education. Open to majors in industrial education and to majors in administration.

IE 661 Evaluation in Business and Industrial Education. Two sem hours (Formerly Evaluation in Industrial Education)
Principles and methods of student and program evaluation. Standards as they relate to evaluation and instructional effectiveness. Program evaluation and the application of standards in secondary and post-secondary education.

IE 663 Instructional Media in Industrial Education. Two sem hours (Formerly IED 663)
Recent developments in instructional media and technology, the relationship of media to the psychology of learning, implications for programs of industrial education.

IE 664 Laboratory Planning. Two sem hours (Formerly IED 670)
Analysis of space and equipment requirements of industrial education laboratories. Consideration of specific functions, safety, efficiency, location and design as they relate to educational philosophy and objectives.

IE 677 Research in Industrial Education. Two sem hours (Formerly IED 592)
Basic research types, methods and procedures; extent and sources of studies; the development of investigations; consumption of reported studies and the role played in the improvement of industrial education programs.

IE 679, 680, 681 Special Topics. One, two and three sem hours (Formerly IED 539)
Workshops in Selected Areas. One, two, three and four sem hours

Practicum in Industrial Education. Two sem hours (formerly IED 593)
An examination and evaluation of a variety of instructional methods. Direct experiences are provided in developing and utilizing instructional materials.

Internship in Industrial Education. Two sem hours (formerly IED 594)
A supervised experience in education. Opportunities are provided for directing a variety of teaching-learning experiences contracted with a University faculty member. Credit/No Credit.

Seminar in Industrial Education. One, two, three and four sem hours (Formerly IED 596)
A discussion of problems and issues in industrial education with emphasis on literature review and appraisal. To be taken during last semester before graduation.

Independent Studies. One, two and three sem hours (Formerly IED 597, 598, 599)
Opportunities are provided for the selection and completion of an individual study under the direction of a University faculty member. An approved written proposal is required. Both “Independent Study” (technical study without the prerequisite of IE 677) and “Research Proposal Format” guideline sheets are available from the department. Prereq: Department permission.

TENTATIVE SCHEDULE

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<tr>
<th>Course</th>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
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<tbody>
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<td>IE 500</td>
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</table>
**INDUSTRIAL TECHNOLOGY**

Everett N. Israel  
Department Head  
120 Sill Hall  
487-2040

John A. Weeks  
Coordinator of Advising  
112 Sill Hall  
487-2040

The Master of Science in industrial technology is a program designed to extend the undergraduate degree in industrial technology or related fields. These related fields include such majors as industrial education, business or engineering. It is intended to increase the student's skills and understanding of industrial processes, production techniques, design, research and development data processing and management.

The program is designed for technical managers, production supervisors and related types of industrial personnel. It is also planned for individual upgrading or providing advancement opportunities for employees already established with a company. These people generally have the function of serving in a liaison capacity between the practical orientation of the technician and the theoretical orientation of the engineer and/or scientist.

A student may not earn two graduate degrees in the Department of Industrial Technology.

Note: Students who register for classes in the Department of Industrial Technology must have a departmental graduate adviser's signature.

**Objectives of the Program**

The program in industrial technology is designed to:
1. develop advanced competencies associated with technical, supervisory and related positions in industry;  
2. develop the competencies to serve as liaison personnel between management and the various functional areas of a company;  
3. develop the "generalist" perspective needed by those employed in or those aspiring to mid-management industrial positions;  
4. provide advanced preparation in construction or manufacturing technology in relating the technical and human components of industry;  
5. broaden the career potential of individuals through experiences in manufacturing or construction technology.

**Requirements for Admission**

All applicants for admission must:
1. meet degree admission requirements of The Graduate School;  
2. possess a minimum undergraduate grade point average of 2.5;  
3. possess a baccalaureate degree in industrial technology or related degree such as industrial education, business or engineering;  
4. have completed the undergraduate basic technical courses in industrial technology consisting of 12 semester hours or the equivalent;  
5. International students must also score at least 550 on the TOEFL or 80 on the Michigan English Language Assessment Battery (MELAB) at The University of Michigan.

**Requirements for Completion of the Program**

An applicant for the master's degree must:
1. have earned a minimum of 30 semester hours of graduate credit applicable to the program;  
2. have earned a minimum of 16 semester hours with a 3.0 ("B") average in the major;  
3. hold a 3.0 ("B") grade point average for all graduate credit used to fulfill degree requirements;  
4. have completed the requirements for one of the following concentrations;  
5. have completed a thesis/development option: research or development or options involving original scholarly research or a theory-application project are available. Students must have an overall 3.5 grade point average and obtain the permission of the department to elect these options. Guidelines and requirements governing these activities are available through the department or The Graduate School office;  
6. receive the recommendation of the student's adviser and The Graduate School.

**INDUSTRIAL TECHNOLOGY COURSES**

**IT 506, 507, 508 Industrial Based Colloquium. One, two and three sem hours**

Course descriptions are formulated at the time of an industry's request and reflect the particular requirements of the client company. Credit/No Credit.

**IT 510 Electricity-Electronics. Two sem hours (Formerly IED 510)**

An investigation of basic theories combined with laboratory experiences and practical application of test equipment. Prereq: IT 200 Industrial Electricity and MTH 107 Plane Trigonometry.

**IT 511 Electronic Control. Two sem hours**

An overview of contemporary circuits and devices utilized to control machines and industrial processes, conventional industrial controls, digital circuits and microprocessor based controls. Not open to students with credit in IT 314 Integrated Circuits or IT 434 Microcomputer Circuits.

**IT 517 Applications of Robotics in Manufacturing. Three sem hours**

Analysis of case studies and development of robotic applications that address practical problems confronting technical personnel and managers working with manufacturing automation. Prereq: IT 417 Industrial Robotics and graduate standing in industrial technology degree program or permission of instructor.

**IT 537 Numerical Control in Manufacturing Two sem hours (Formerly IED 537)**

Study of the conversion of part descrip-
IT 540 Recent Technological Developments. Two sem hours (Formerly IED 640)
Innovations in materials and processes and their implications for industrial education and industrial technology. Industrial visitations and other means of investigation will be employed.

IT 550 Introduction to Statistical Process Control. Two sem hours
An introduction to the techniques of statistical process control. Topics will include inspection and problem solving, graphical representation of data and descriptive statistics, control chart theory and process capability and control charts.

IT 551 Advanced Statistical Process Control. Two sem hours
An advanced course in statistical process control. Topics will include special purpose control charts, statistical analysis of control conditions, capability analysis and tool wear and trend analysis.
Prereq: IT 550 Introduction to Statistical Process Control.

IT 560 Manufacturing Facility Analysis. Four sem hours
This course compares textbook manufacturing theory with applied manufacturing principles. Various functions of actual manufacturing operation will be discussed and the direct impact on production output for a given manufacturing facility.
Prereq: Senior status with a 2.75 grade point average and permission from the Graduate School; or graduate status and permission from the instructor.

IT 590, 591, 592 Special Topics. One, two and three sem hours (Formerly IED 539)

IT 594, 595, 596, 597 Workshops in Selected Areas. One, two, three and four sem hours

IT 610 Electronics Circuity. Two sem hours (Formerly IED 610)
Electronic theories as related to solid state circuits. Solid state design, printed circuit board fabrication and circuit construction.
Prereq: IT 414 Integrated Circuit Applications.

IT 613 Drafting Technology. Two sem hours (Formerly IED 513)
Drafting methods and materials: theory and application of multi-view drawing, auxiliaries, cams and gears, mechanisms, dimensioning and geometric tolerancing.
Prereq: IT 122 Technical Drawing.

IT 615 Product Design. Two sem hours (Formerly IED 515)
Principles of product design: emphasis on the design process, basic elements of design and interdependence of design and human needs.
Prereq: IT 122 Technical Drawing.

IT 616 Architectural Drafting and Design. Two sem hours (Formerly IED 516)
Contemporary architectural drafting and design: methods of presentation, site planning, perspective, rendering and recent developments in drafting media.
Prereq: ID 128 Architectural Drawing I.

IT 618 Computer Assisted Design. Two sem hours (Formerly IED 518)
The use of the computer and FORTRAN programming to solve graphic design problems. Experiences are provided on computer terminals to enter data, preview a design and execute a program. Not open to students with credit in IT 231 Industrial Computer Graphics.
Prereq: MTH 107 Plane Trigonometry and a course in FORTRAN programming.

IT 620 Power Systems. Two sem hours (Formerly IED 520)
The technology involved in harnessing and controlling power, including its sources, generation, transmission and utilization; the machines and devices used to convert power in industrial application.

IT 621 Energy Control Analysis. Two sem hours (Formerly IED 521)
Fluid power and direct drive transfer systems are studied in relation to energy utilization in industry. Principles of hydraulics, pneumatics, fluidics, transmission systems and instrumentation related to control.
Prereq: IT 318 Energy Transfer Systems or one undergraduate course in physics or permission of instructor.

IT 626 Solar Energy Applications. Two sem hours
A study of solar energy and applications to space heating and domestic hot water. Topics include landscape developments; solar architecture; design and construction of collectors, distribution systems and storage; heat loss and system evaluation.

IT 633 Plastics Technology. Two sem hours (Formerly IED 533)
Sources and properties of plastics materials; testing, chemical production, molding and forming processes; the fabricating and finishing industry. Not open to students with credit in IT 202 Plastics.

IT 634 Plastics Forming Processes. Two sem hours (Formerly IED 534)
Selection of plastics resins for product design; application of resins to industrial production; molding, forming and fabricating techniques including mold design and testing.
Prereq: IT 633 Plastics Technology or IT 202 Plastics.

IT 636 Metals Technology. Two sem hours (Formerly IED 536)
A study of the metals industry: sources, characteristics and refining of metals; testing procedures; machining and processing applications; production methods.
Prereq: IT 123 Metals Processes or IT 215 Machine Tool Metalworking.

IT 640 Contemporary American Industry. Two sem hours (Formerly IED 540)
The structure of the industrial institutions in American society: formal organization, production, financial structure, research and development and union organization in industry. Not open to students with credit in IT 103 Introduction to Modern Industry.

IT 641 Materials of Industry. Two sem hours (Formerly IED 541)
Selected industrial materials: sources,
properties, characteristics, analysis and testing.

Prereq: IT 123 Metal Processes or IT 215 Machine Tool Metalworking and IT 202 Plastics.

IT 645 Occupational Safety and Health. Two sem hours (Formerly IED 545)

An exploration of occupational safety and health from a human behavior perspective. Attention will be given to the development of safety management systems. Legislative safety and health policies will be analyzed to determine their effectiveness.

IT 647 Industrial Research and Development. Two sem hours (Formerly IED 547)

Laboratory experiences focusing on production problems utilizing various materials, processes, methods of measurement and analysis techniques.

IT 648 Principles of Construction Technology. Two sem hours (Formerly IED 548)

A study of the production system of the construction industries, utility systems, housing construction and city and regional planning practices.

IT 649 Principles of Manufacturing Technology. Two sem hours (Formerly IED 549)

A study of the production system of manufacturing: researching, designing and engineering products and processes as well as the production of components, sub-assemblies and final assemblies.

IT 650 Advanced Principles of Manufacturing Technology. Two sem hours

An application of basic concepts and techniques in related areas of manufacturing technology to include forecasting, quality control, planning and scheduling and methods analysis. Emphasis will be placed on utilizing existing and developing new computer software in an applied context.

Prereq: IT 649 Principles of Manufacturing Technology or equivalent.

IT 679, 680, 681 Special Topics. One, two and three sem hours (Formerly IED 539)

IT 682, 683, 684, 685 Workshops in Selected Areas. One, two, three and four sem hours

IT 688 Cooperative Education. Three sem hours

The industrial technology student will be placed on a job that relates to his or her primary area of study for one semester. During this period, regular employee benefits may be received. Limited to students without a baccalaureate in industrial technology who do not possess relevant industrial experience. Graded Credit/No Credit.

Prereq: Approval of department head.

IT 689 Industrial Internship. Two sem hours (Formerly IED 694)

A field study of industrial theory and practice through directed internship experiences with cooperating industries. Designed for students desiring experiences beyond those obtained in their previous or present employment. Graded Credit/No Credit.

IT 690, 691, 692 Degree Option: Thesis. One, two and three sem hours

A research-oriented study conducted under the supervision of an adviser and departmental graduate committee, under the guidelines described in the EMU Thesis Manual.

Prereq: 3.5 graduate GPA and departmental permission.

IT 695, 696, 697, 698, 699 Independent Studies. One, two and three sem hours

A theory-application project conducted under the supervision of an adviser and departmental graduate committee.

Prereq: 3.5 graduate GPA and departmental permission.

IT 690, 691, 692 Degree Option: Development Project. One, two and three sem hours

A theory-application project conducted under the supervision of an adviser and departmental graduate committee.

Prereq: 3.5 graduate GPA and departmental permission.

IT 697, 698, 699 Independent Studies. One, two and three sem hours (Formerly IED 597, 598, 599)

Opportunities are provided for the selection and completion of an individual study under the direction of a University faculty member. An approved written proposal is required. Both "Independent Study" and "Research Proposal Format" guidelines are available from the department.

Prereq: Departmental permission.

OTHER COURSES

These upper division undergraduate courses may be elected for credit toward a master's degree in industrial technology. Not more than nine hours of undergraduate course work are permitted in the earning of any graduate program.

IT 400 Site Planning and Development (3)

IT 401 Construction Estimating and Bidding (2)

IT 402 Construction Materials (3)

IT 403 Production Control in Construction (2)

IT 405 Computer Applications for Industry (3)

IT 406 Construction Law (2)

IT 409 Plastics Mold Design and Construction (3)

IT 410 Plastics Product Design (3)

IT 414 Integrated Circuits: Linear (3)

IT 415 Communication Circuits (2)

IT 416 Introduction to Numerical Control Programming (3)

IT 417 Industrial Robotics (3)

IT 418 Planning Manufacturing Systems (3)

IT 420 Controlling Manufacturing Systems (3)

IT 425 Improving Manufacturing Systems (3)

IT 428 Control and Instrumentation (3)

IT 431 Interactive Industrial Computer Graphics (3)

IT 432 3-D Computer-Aided Design (3)

IT 433 Color Concepts in Computer-Aided Design (3)

IT 434 Microcomputer Circuits (3)

IT 478 Construction Seminar (2)

IT 479 Special Topics (3)

IT 485 Computer Aided Manufacturing (3)

IT 494, 495, 496 Industry Based Special Topics (1,2,3)

TENTATIVE SCHEDULE

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INTER-DISCIPLINARY TECHNOLOGY

Paul Kuwik
Department Head
Sill Hall
487-1161

Wayne Hanewicz
Coordinator of Advising
Sill Hall
487-1161

MASTER OF LIBERAL STUDIES IN TECHNOLOGY

The Department of Interdisciplinary Technology offers a graduate program which addresses the social and economic impacts of technology. The main objective of this interdisciplinary degree program is to help prepare students for managerial, administrative or consulting positions with technology-based organizations. The Master of Liberal Studies in technology is flexible in format. Students may tailor their program of study to meet specific educational and employment objectives.

In particular M.L.S. students will acquire:
1. comprehension of the central concepts and issues related to the study of technology and society;
2. knowledge of significant technical developments in history and the effects of these developments on individuals, societies and the environment;
3. an understanding of technological systems and the present and future impact of such systems on the quality of life;
4. the ability to integrate information from a variety of sources and disciplines in solving social-technical problems;
5. a knowledge of technology assessment techniques and the ability to identify, describe, discuss and utilize the major tools and methodologies for assessing technology.

Special Features of the M.L.S. in Technology Program
Flexibility—Students can custom design a program to suit their educational and employment objectives.

Evening Classes—Mature students/career changers can pursue their degree on either a full-time or part-time basis.
Internships—Placement within business or industry is an option for the final project.
Contact—with practitioners in business or industry. Lectures, seminars and conferences with outside experts are an established part of this program.

Admission Requirements
Students with a bachelor's degree from an accredited institution with an overall GPA of 2.75 (or 3.0 in their final 60 hours of undergraduate study) are eligible to apply for admission. Individuals with degrees in business, technology, humanities, arts and sciences are encouraged to apply. Two letters of recommendation are required as is a program planning interview with an adviser.

Conditional Admission
Students not meeting regular admission requirements may be admitted on a conditional admission basis with the approval of the program coordinator. Conditionally-admitted students must complete 10 semester hours of coursework in courses specified by the program coordinator and maintain at least a 3.3 average. Students may not repeat courses to attain the required grade point average. Students who successfully meet the probationary requirements will be granted regular admission.

Program Description and Requirements for the Degree

A total of 32 semester hours is required for the M.L.S.:
14. semester hours of the core curriculum;
12. semester hours of complementary concentration; and
4. six semester hours of final project work.

The core curriculum of the M.L.S. degree consists of five courses in technology studies which are required of every student.

Core Curriculum
IDT 500 Introduction to Interdisciplinary Technology (3)
IDT 501 History of Technology (4)
IDT 601 Multidisciplinary Seminar in Technology (2)
IDT 602 Contemporary Issues in Technology (2)
IDT 680 Technology Assessment (3)

Complementary Concentrations
Students can select two or more complementary concentrations in other fields. A minimum of four hours is required in each of the complementary areas of study. (Twelve hours total required.)

Complementary concentrations are available in the following areas:

- Communication
- Computer Science
- Economics
- Educational Leadership
- Geography
- Industrial Education
- Industrial Technology
- Labor Studies
- Management
- Marketing
- Physics
- Public Administration
- Psychology
- Sociology
- Technical Writing
- Training Management

Other areas also are available. Students should consult with the M.L.S. adviser for additional information and specific course approval.

Capstone Experience
Four to six hours of final project work are required. Students may elect Option I or Option II. Those contemplating doctoral study should select Option I.

Option I - Thesis
IDT 690, 691, 692 Thesis (6)
Option II - Independent Study
IDT 697, 698, 699 Independent Study (4)

Additional information about the Master of Liberal Studies in technology can be obtained from the program coordinator. Applications for admission should be submitted to EMU's Graduate School office.
INTERDISCIPLINARY TECHNOLOGY COURSES

IDT 500 Introduction to Interdisciplinary Technology. (Formerly Introduction to the Study of Technology) Three sem hours
An interdisciplinary overview of basic concepts and approaches to the study of technology and culture. Includes introductions to the philosophy of technology, history of technology, major technical developments and contemporary issues in technology.
Prereq: Graduate standing at Eastern Michigan University.

IDT 501 History of Technology. Four sem hours
An overview and in-depth examination of major technical developments that have affected the course of human history. Emphasis is placed on the interrelationships of the technical to the socio-cultural milieu.
Prereq: Graduate standing at Eastern Michigan University.

IDT 505 Managing Your Career in Technology. Three sem hours
Designed for the mid-level professional or manager in a technology-based industry. Self-assessment of interests, values, skills and motivation; job/career decision-making and mid-career change methodology.

IDT 514 Graphic Presentation. Two sem hours (Formerly IED 514, IT 514)
The techniques, processes and procedure of developing graphic presentation materials. Topics include designing, recording, reproducing and storing and retrieving systems. Laboratory activities are required.
Prereq: IT 122 Technical Drawing.

IDT 517 Graphic Arts. Two sem hours (Formerly IED 537, IT 517)
General graphic arts including layout and design, composition, photo mechanics, offset and screen process reproduction.

IDT 555 Technology and Organization. Three sem hours
Development, analysis and theory of technological organizations as well as practical problems confronting technological managers at a time of transition as exemplified by leading

U.S. and Japanese corporations.
Prereq: Graduate standing in interdisciplinary technology or departmental permission.

IDT 556 Introduction and Implementation of Technological Change. Three sem hours
The course will focus on principles and theories of technological innovation, overcoming resistance to change, participative management in theory and in practice. Case studies will be used and discussed intensively.
Prereq: Graduate standing in interdisciplinary technology or departmental permission.

IDT 587 Cooperative Education in Interdisciplinary Technology. Three sem hours
Co-op is an educational strategy that integrates classroom theory with a semester of paid work experience in an area related to the student’s field of study. Work sites must be approved by the coordinator of Cooperative Education and the Department of Interdisciplinary Technology. Additional assignments may be required. Credit/No Credit.
Prereq: Departmental permission.

IDT 601 Multidisciplinary Seminar in Technology. Two sem hours
A multidisciplinary seminar which explores different philosophic and discipline-based perspectives of technology around a special topic. Usually a lecture series with outside speakers, held at a conference center.

IDT 602 Contemporary Issues in Technology. Two sem hours
An in-depth examination of a particular issue (or set of related issues) usually of topical interest related to technology and society. This course will generally take place in business and industry settings.
Prereq: IDT 500 Introduction to the Study of Technology or departmental permission.

IDT 617 Visual Communication. Two sem hours (Formerly IED 517, IT 617)
Application of visual communication theories in the production of media including photography, photo mechanics, offset and screen processes.

IDT 680 Technology Assessment. Three sem hours (Formerly IDT 600)
A survey of the field of technology assessment that includes theoretical bases, unique modes of inquiry, major assumptions, institutional activities, major problems and future trends.
Prereq: Completion of IDT 500 Introduction to the Study of Technology and IDT 501 History of Technology.

OTHER COURSES/PROGRAMS

The Department of Interdisciplinary Technology currently offers programs and courses in polymers and coatings technology, rubber technology, energy management, telecommunications technology, coating finishes and wire technology. Among the courses offered are:

IDT 400 Polymers and Coatings Technology I (3)
IDT 401 Polymers and Coatings Technology I Laboratory (3)
IDT 402 Polymers and Coatings Technology II (3)
IDT 403 Polymers and Coatings Technology II Laboratory (3)
IDT 404 Photo Communications Workshop (3)
IDT 405 Coating Processes I (3)
IDT 406 Coating Processes I Laboratory (3)
IDT 407 Coating Processes II (3)
IDT 409 Emerging Technologies in Storage and Retrieval (3)
IDT 410 Mechanical and Physical Properties of Polymers (3)
IDT 411 Mechanical and Physical Properties of Polymers Laboratory (1)
IDT 412 Energy Measurement (3)
IDT 413 Computers in Aviation (3)
IDT 414 Rubber Technology II (2)
IDT 415 Computer Programming for Energy Management (3)
IDT 420 Women and Technology (3)
IDT 422 Aviation Maintenance, Operations and Management (3)
IDT 425 Communication Technology and Social Change (3)
IDT 430 Seminar in Energy Management Technology (3)
IDT 431 Aviation Facilities/Construction (3)
IDT 460 Coating Formulation (3)
IDT 495 Technology, Values and the Future (3)

The above upper division undergraduate courses may be taken for
graduate credit. A maximum of nine credit hours in 400-level courses may be applied on the department's degree program. See the Undergraduate Catalog for course descriptions.
OTHER INFORMATION

ALUMNI

OFFICE FOR ALUMNI RELATIONS
Associate Director: Patrick R. Moran
Assistant Director: Carol Lick
202 McKenny Union (487-0250)

ALUMNI are Eastern Michigan University’s lifeline to every community in the state of Michigan, to business and industry across the country and to the world-at-large. The continuing interest of graduates and former students is a major investment in the progress and future of EMU.

The Office for Alumni Relations is the coordinating body for all alumni activity and the means by which personal relationships established during student days can be maintained and renewed.

It is responsible for updating the computerized list of 70,000 known alumni, assisting in special reunions of various constituent groups of alumni, providing programs for special alumni meetings, and giving staff support to the Alumni Association and various other alumni groups. Special activities include Homecoming, golf outings, concerts and continuing education programs.

In August 1983, it initiated a new alumni periodical, “Eastern Today,” published four times yearly in cooperation with the Office of Public Information and Publications. The magazine is designed to enhance communications about and among alumni, students, parents, faculty, administration and friends of EMU.

The Alumni Association plans programs of interest for alumni and serves as the vehicle for communicating to the University, faculty and administration the concerns of EMU’s alumni as they relate to the development of the University.

Active in fund raising campaigns, the Association is responsible for the Memorial Chimes and Pierce Hall clocks given in former years, and more recently for gifts to the University Library, various established funds and scholarships, and additional scholarships and aid to student organizations.

Charles McKenny Union, completed in 1931 and built through the cooperative efforts of alumni and the University, stands as a visible symbol of the Association’s ongoing service to EMU.

The Association is governed by a 24-member Board of Directors elected in the spring of each year by a vote of all eligible Association members. The president of the University is an ex-officio member of the Board and the director of the Office for Alumni Relations serves as secretary.

UNIVERSITY ADVANCEMENT

OFFICE OF DEVELOPMENT
Director: Jack Slater
212 McKenny Union (487-0252)

THE OFFICE OF DEVELOPMENT
was established in 1975 to create a new awareness of the University’s ever-increasing need for private support and to organize a University-wide development program.

Its primary functions include the identification, cultivation, and solicitation of alumni, friends, parents, corporations, foundations, and civic and labor organizations; the development of direct-mail, planned giving, and other programs to meet specific annual, capital and endowment objectives; the receipt, acknowledgment and accurate recording of all gifts to the University; and the coordination of all fund-raising activities undertaken in the name of Eastern Michigan University.

OFFICE OF RESEARCH DEVELOPMENT
Director: David L. Clifford
Goddard Hall Basement (487-3090)

THE OFFICE OF RESEARCH DEVELOPMENT’s objectives are to stimulate, initiate, develop and administer externally-funded research activities in the University by working with faculty, administration and students interested in obtaining funds for independent research, demonstration programs, experimental projects and other efforts directed toward expanding the scope and quality of the University. Its activities include:

1. Identification of funding sources through liaison with governmental and private agencies, screening of program announcements and requests for proposals, and personal contacts.
2. Providing information on funding opportunities through the faculty-staff newsletter to EMU personnel whose specific interests and capabilities are known.
3. Maintaining informational files on private, state and federal funding programs and updating changing priorities or funding levels of potential sponsors.
4. Assisting proposal writers in editing, typing and preparing proposals for submission, obtaining all necessary University approvals and formally submitting the completed application to the funding agency.
5. Assisting in the administration of externally-sponsored programs by providing post-award support services to grant recipients.

MICHIGAN CONSUMER EDUCATION CENTER
Director: Rosella Bannister
207 Rackham (487-2292)

The Michigan Consumer Education Center, established in 1973, is a statewide professional development center in consumer and economic education. Its objects are to provide:

- program development services, including courses, conferences and publications for educators;
- consultant and cooperative activities with education, business, labor, government, clergy and community consumer organizations;
- clearinghouse of educational resources in consumer and economic education.

The center’s programs are interdisciplinary in focus, involving faculty from all colleges within the University. Among the center’s patrons are students
and faculty at this and other universities, classroom teachers (elementary through adult) and representatives of business, labor, government, clergy and community groups.

The center houses the nation's leading collection of consumer education resources. A 1982 center publication, *Classification of Concepts in Consumer Education*, is distributed internationally for use by educators in program planning and curriculum development.

The center maintains networks with leaders in consumer affairs at the local, state and national levels through advisory groups, newsletters and professional associations and is an affiliated center of the Joint Council on Economic Education.

**OFFICE OF PUBLIC INFORMATION AND PUBLICATIONS**
Director of University Communications: **Kathleen D. Tinney**
Basement, Goddard Hall (487-4400)

The Office of Public Information and Publications encompasses the University News Bureau, the University photographer and University Publications. Staff members offer professional assistance and counsel to the campus community in public relations and media relations.

The News Bureau is the focal point for all contact with the news media. University events and activities are publicized through this office, and inquiries of reporters generally are directed here. The News Bureau also coordinates internal campus communication and is responsible for “Focus EMU,” a weekly bulletin for faculty and staff, and “EMU Today,” a daily news bulletin. For daily calendar events, call the News Information Line: 487-2460.

The University photographer provides black and white and color photographs and slides for news and sports releases, slide shows, displays and University publications.

University publications are produced through the University Publications Office, located in the lower level of Dining Commons #1. Complete editorial, design, typesetting, copying and printing services are available to University departments, faculty, staff and students.

**INSTITUTE FOR THE STUDY OF CHILDREN AND FAMILIES**
Director: **Patricia Ryan**

Associate Directors: **Angelo Angelocci and Bruce Warren**
102 King (487-0372)

The Institute for the Study of Children and Families was established by the Board of Regents of Eastern Michigan University for the purpose of providing focus and support to the study of children and families.

Within the focus of the institute are research, development projects, non-credit educational activities and consultations that are concerned with the determinates and/or consequences of childhood or family life. The institute promotes and encourages the interdisciplinary study of children and families. This reflects the institute philosophy that advancement of knowledge about children and families takes place only by the cooperative interaction and exchange of ideas by faculty and staff from throughout the University.

In addition to encouraging interdisciplinary involvement, various opportunities exist for undergraduate and graduate students who have interest in research or demonstration projects relating to children and families. This cooperative interaction extends beyond the University to other organizations, agencies and institutions.

Examples of institute-sponsored programs include the National Foster Care Education Program, Behavioral Medicine and the Contemporary Parenting Education Program. Cooperative efforts also are exemplified by workshops sponsored with other University departments dealing with cultural diversity and home/school interaction.

For further information, phone 487-0372, or come to the office at 102 King Hall.

**CLOSED-CIRCUIT TELEVISION**

Many University buildings are linked by coaxial cable in a closed-circuit television system which has been in operation since 1960. Closed-circuit TV (“KITS”—Campus Instructional Television System) is used for direct instruction, observation and demonstration. Color-equipped television production studios are located in the Ford Building. The University also provides “KATS”—Campus Antenna Television System, which feeds a university cable linkage to the apartments in Brown-Munson, Pine Grove and Cornell Courts; the lounges in other residence halls; McKenney Union and the Huron Hideaway. This system provides commercial channels, public broadcasting channels, FM radio and one channel reserved for broadcasting the on-campus laboratory productions of television classes and other programs specifically intended for the University community.
STUDENT REGULATIONS

Section I. CONDUCT CODE FOR STUDENTS

A. UNIVERSITY-WIDE REGULATIONS

The following conduct, should it take place on University-owned or controlled property or at a University-sponsored or supervised event may result in disciplinary action by the University, including dismissal from the University.

1. Use of Alcohol. Consumption or possession of alcoholic beverages by persons under 21 years of age. Consumption or possession of alcoholic beverages by any person at any place or at any time where not specifically permitted by University policy or regulation.

NOTE: Transportation in sealed containers to and from an authorized area or place is permissible if the person in possession has attained the legal age as prescribed by Michigan law for the legal possession of alcoholic beverages.

2. Drugs
   a. Drug Distribution. Distribution of narcotic or drug substance in violation of local, state, or federal drug or narcotic laws.
   b. Drug Usage. Use or possession of any drug or narcotic in violation of local, state, or federal drug or narcotic laws.

3. Property
   a. Theft of University property or property of a member of the University or visitor.
   b. Damage, destruction or defacement of University property or property of a member of the University or visitor.

4. University Facilities
   a. Unauthorized use (including entry to, occupation of, or blocking ingress or egress) of University facilities such as but not limited to buildings, classrooms, hallways, entryways, conference rooms, campus grounds, as well as unauthorized use of vehicles, equipment, services, or University name or logo (including University Computing Center).
   b. Gambling on campus for money or other things of value except as provided by law.
   c. Pets: Dogs, cats, reptiles, or other animals are prohibited in University buildings or on University grounds, except where properly authorized.

5. Disruptive Conduct
   a. Active participation in or instigation of disruption or obstruction of any University activity.
   b. Disturbance of or harassment of any member of the University community or visitor.

6. Physical Abuse
   a. Physical abuse or threat of physical abuse or unwarranted inflammatory provocation to physical abuse against any member of the University community or any person on University property or conduct which threatens or endangers the mental or physical health or safety of any such person.
   b. Sexual harassment means unconsented physical contact of a sexual nature, unwelcome sexual advances, unwelcome requests for sexual favors and other verbal or physical conduct or communications constituting sexual harassment.

7. Falsification of Records
   a. Furnishing false information to the University.
   b. Forgery, alteration or improper use of University documents, records, or identification.

8. Firearms, Weapons, and Explosives
   a. Possession or use of firearms and other weapons.
   b. Possession or use of firecrackers, gunpowder, explosives or incendiary devices, or other materials which endanger health or safety.

9. Fires or Fire Alarm Systems and Equipment
   a. Tampering with or misuse of fire alarm systems or firefighting equipment.
   b. Intentionally or recklessly burning or setting fire to or in any building or starting unauthorized fire on University property.

10. Academic Dishonesty
    Students are not to engage in any form of academic dishonesty including, but not limited to, plagiarism, alteration of records, substitution of another’s work representing it as the student’s own, and knowingly assisting another student in engaging in any such activity. For purposes of this section, plagiarism is defined as the knowing use, without appropriate approval, of published materials, expressions or works of another with intent to represent the material(s) as one’s own.

11. Other University Regulations: Violation of any other published or posted University regulations, including but not limited to:
    a. EMU policy manuals;
    b. Terms and conditions of the Residence Hall Contract;
    c. EMU published undergraduate and graduate catalogs;
    d. Rules and regulations specific to University buildings.

B. OFF-CAMPUS CONDUCT

Individual or group conduct described in the regulations in Part A which occurs off campus may also result in disciplinary action by the University when:

1. such conduct has or tends to have a substantial adverse impact on the interest of the University or an individual within the University community, AND
2. there is a showing that such effect is to the satisfaction of a University hearing board to which the case is referred.

Section II. CONDUCT CODE FOR STUDENT ORGANIZATIONS

Recognized student organizations have considerable freedom to accomplish their goals. However, they
must conform to the policies, regulations and procedures for student organizations and the Code of Conduct. Any group in violation of these standards is subject to disciplinary action. Original jurisdiction for conduct cases for all recognized student organizations is held by the Dean of Students Office.

A. UNIVERSITY-WIDE REGULATIONS

The following conduct, should it take place on University owned or controlled property or at a University sponsored or supervised event, may result in disciplinary action by the University, including separation from the University.

1. Non-Discrimination by Organizations
   a. Every student organization registered and approved by the University is expected to be free to select its membership upon the basis of individual merit. Any student organization selecting its membership upon the basis of restrictive clauses involving race, religion, color, national origin, sex, age or handicap will be considered to be operating in conflict with the University policy.
   b. Exceptions to this policy include religious qualifications which may be required by organizations whose aims are primarily sectarian, and social fraternities and sororities that are permitted by federal and state law to discriminate on the basis of sex.
   c. Should a student organization be in conflict with the University policy in the selection of its members, the group will be asked to submit evidence that action has been or is being taken to remove such restrictive membership provision; such as a request for a waiver of the restriction from the national organization. A reasonable period of time as determined by the Dean of Students Office may be granted to remove the restrictive provisions. Continued restriction of membership by constitutional requirements or other binding enactment contrary to University policy will result in withdrawal of University registration of the student organization.

2. Property
   a. Theft of University property or property of a member of the University or visitor.
   b. Damage, destruction or defacement of University property or property of a member of the University or visitor.
   c. Wrongful appropriation of University property or property of a member of the University or visitor.
   d. Unauthorized possession of University property or property of a member of the University or visitor.

3. University Facilities
   a. Unauthorized use including entry to, occupation of, or blocking ingress or egress of University facilities such as but not limited to buildings, classrooms, hallways, entryways, conference rooms, and outside grounds as well as unauthorized use of vehicles, equipment, services or University name or logo (including University Computing Center).
   b. Misuse of University facilities, vehicles, equipment, services or University name or logo including but not limited to use for purposes other than intended for or authorized.

4. Falsification of Records
   a. Furnishing false information to the University.
   b. Forgery, alteration or improper use of University documents, records or identification.

5. Disruptive Conduct
   a. Active participation in or instigation of disruption or obstruction of any University activity.
   b. Disturbance of or harassment of any member(s) of the University community or any person(s) on campus in an official capacity or visitor(s).

6. Physical Abuse
   a. Physical abuse or threat of physical abuse or unwarranted inflammatory provocation to physical abuse against any member of the University community or any person on University property or conduct which threatens or endangers the mental or physical health or safety of any such person.
   b. Sexual Harassment Unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment as defined and otherwise prohibited by state or federal statutes.
   c. In cases where the activity is performed by an individual member of a student organization, the total organization may be held responsible when those members not directly involved participate in said activity by encouraging, witnessing or condoning the act in any manner.

7. Hazing
   a. Eastern Michigan University students as individuals or members of registered student organizations are expressly forbidden from engaging in hazing. Initiation into University organizations is permissible excluding any activities construed as hazing.
   b. Hazing shall be defined as the performing of an act or insisting that another, including the initiate, perform an act for initiation individually or with any student or other organization which may cause or create an unnecessary risk or cause mental or physical harm to any person or which is not deemed socially acceptable. Such acts include, but are not limited to: requiring an initiate to consume alcohol or any other substance, preventing an initiate from having at least six hours sleep in any 24-hour period, branding, paddling, causing excessive fatigue—mental or physical, engaging in any activity in which full members will not participate, engaging in acts which cause embarrassment, humiliation, discomfort, pain, fright or injury or which violate any federal, state or local statute or University policy.
   c. In cases where the activity is performed by an individual member of a student organization, the total organization may be held responsible when those members not directly involved participate in said activity by encouraging, witnessing or condoning the act in any manner.
   d. Any individual and/or organization found guilty of hazing will be subject to a minimum penalty of suspension.

8. Other University Regulations Violation of any other posted or published University regulations, including but not limited to: a. EMU policy manuals; b. Terms and conditions of the Residence Hall Contract; c. EMU published bulletins; d. The Eastern Echo; e. Rules and regulations specific to University buildings; f. Campus Life Council regulations and guidelines for organizations; g. Student Government monetary allocation guidelines.
III. JUDICIAL FOR STUDENTS AND STUDENT ORGANIZATIONS

A. PROCEDURAL RIGHTS OF THE STUDENT/STUDENT ORGANIZATION

1. The student/student organization shall have the right to remain silent.
2. The student/student organization shall have the right to a voluntary adviser of their choice. Such adviser shall be selected from the University community and may participate in the disciplinary proceedings. The student shall also be informed by the dean of students that assistance is available through Student Government’s Student Defender’s Union. The student shall be informed of the availability of such assistance prior to the discipline process when applicable.

When criminal prosecution is pending on charges stemming from the same incident, the student/student organization shall have a right to engage an attorney, at their own expense, of their choice to be present at a University hearing. The attorney shall not represent the student/student organization nor be a participant in the hearing but shall be permitted to consult with the student/student organization at all stages of the proceedings.

3. The student/student organization shall be presented with a written statement of the charges against them prior to the commencement of the disciplinary process.

4. The student/student organization shall be presented with a written list of their rights. Rights 1-4 shall extend to all judicial proceedings, all investigations conducted by the Dean of Students Office and before any statement is made to the Dean of Students Office.

5. The student/student organization may confront their accuser and are guaranteed the right to cross-examine all those testifying against them.

6. The student/student organization shall have the right to bring witnesses to testify in their defense. The University Judicial Board and the Judicial Appeals Board shall have the authority to limit the number of witnesses by a two-thirds vote of those members present, in order to avoid dilatory tactics.

7. The student/student organization shall have the right to an open or closed hearing at their discretion. A hearing shall be deemed to have been open if provision for 20 spectators was made in the hearing room and no person was excluded until the room’s capacity was reached except for sequestration or if such person’s behavior was disruptive of the atmosphere for the conduct of a fair hearing. A closed hearing means participants only: student(s)/student organization(s) charged, adviser(s), dean of students and/or designee(s), witnesses, members of the board.

8. The student/student organization may submit to the Dean of Students, University Judicial Board or the Judicial Appeals Board, in writing, a supportive report of any individual or organization who chooses to intervene in their behalf.

9. The student/student organization shall have the right to challenge for cause any member of the University Judicial Board or Judicial Appeals Board. Each body shall determine the validity of such challenges.

10. No member of the University Judicial Board or Judicial Appeals Board who is involved with the investigation of a case or is a party to the case shall sit on the Board while the case is being heard. Rights 5-10 shall extend to all cases before the University Judicial Board or Judicial Appeals Board.

With the assistance of the Dean of Students Office, the University Judicial Board and the Judicial Appeals Board must keep official records of each case which the student/student organization may examine.

B. DEAN OF STUDENTS OFFICE

1. The dean of students shall have the power to investigate each student/student organization disciplinary case.

2. After investigation, the dean of students will make one of the following decisions:
   a. charge the student(s)/student organization with misconduct and assign a penalty;
   b. charge the student(s)/student organization with misconduct and refer the case to the UJB for action;
   c. refer the case to the UJB for review and action;
   d. not charge the student(s)/student organization.

3. In all cases where a student/student organization is charged, a written notice shall be prepared by the Dean of Students Office and served on the student(s)/student organization involved. It will satisfy this provision if such a notice is given to the student/student organization’s last known address registered with the University. The notice shall include the following:
   a. A recitation of the facts which surround the violation giving, as far as possible, the date, time, and location of the behavior in question.
   b. A recitation of the specific regulation violated.
   c. Any penalty assigned or other action taken.
   d. The student/student organization has 10 calendar days to appeal the finding in writing.
   e. Failure to appeal the decision within 10 calendar days shall result in the penalty taking effect.

4. When a case is taken to the University Judicial Board (or Judicial Appeals Board), the complaint should be submitted in writing to the hearing board by a representative from the Dean of Students Office or by an appointee of the Dean of Students Office.

5. In case of a hearing before the University Judicial Board (or Judicial Appeals Board), the Dean of Students Office shall notify the student(s)/student organization involved of the date, time, and place of the hearing and/or pre-hearing conference. The date of the pre-
hearing conference shall not be less than two days prior to the date of the hearing—except by mutual consent.

C. PRE-HEARING CONFERENCE

At least two days prior to any hearing by the University Judicial Board or hearing officer, the dean of students shall schedule a pre-hearing conference for any student(s)/student organization charged with conduct violations. Such conference shall be attended by:

1. The presiding officer of the University Judicial Board (or Judicial Appeals Board), or the hearing officer or a designee of one of these officers.

2. The dean of students or his/her designee and may be attended by:
   a. Any employee of the University who may be designated to represent the University.
   b. The student(s)/student organization involved.
   c. Any member of the University community in good standing selected by the student(s)/student organization to serve as adviser or representative.

The purpose of such conference shall be to identify those issues and facts which will be presented at the hearing, to exchange information as to witnesses likely to be called, to answer procedural questions so far as possible, and to settle those matters which may be agreeably concluded. This conference will not determine questions of innocence or guilt or recommendation of penalty. The failure of the student/student organization or their adviser or representative to appear shall in no way affect any procedural rights of the student/student organization in subsequent disciplinary proceedings and such failure will not prohibit a hearing from being set and a hearing being held.

D. THE UNIVERSITY JUDICIAL BOARD

1. Composition:
   a. The University Judicial Board shall consist of five enrolled students and two alternates, two full-time faculty members and one alternate, and two full-time members of the University community and one alternate (which includes current faculty, staff, employees, and students.)
   b. No member shall be on any probationary status and no member shall have any pending disciplinary action which may lead to a change of status.

2. Selection of Members:
   a. The student members shall be appointed by the Student Senate as directed by their constitution and bylaws, with one student member from the Office of Campus Life.
   b. The faculty members shall be selected by the Faculty Council.
   c. The president or his/her designee shall appoint the members from the University community.

3. Term of Office:
   a. Members shall be appointed for up to a two year period. They may be reappointed by the person or body who appointed them.
   b. Members may be removed from the board for poor attendance by a simple majority vote of the total board.

4. The chief justice shall be elected from within the body by a majority of the body.

E. JURISDICTION OF THE UNIVERSITY JUDICIAL BOARD

1. The University Judicial Board shall have original jurisdiction in all cases involving violations of University regulations.

2. The University Judicial Board shall exercise superintending control if there is probable cause to believe that elementary principles of fairness and justice are being or will be violated.

F. APPEALS TO THE UNIVERSITY JUDICIAL BOARD

All appeals to the University Judicial Board shall be governed by the following:

1. Appeal may be granted on any basis.

2. Appeals shall be made to the University Judicial Board in writing to the Dean of Students Office.

3. The University Judicial Board shall decide whether or not to hear the case by majority vote.

4. All cases shall be heard from the beginning.

5. Upon motion of the student/student organization party, any case may be removed directly to the Judicial Appeals Board, which shall assume original jurisdiction.

G. PROCEDURE OF THE UNIVERSITY JUDICIAL BOARD

1. Prior to any discipline hearing, a pre-hearing conference will be held (see Item C., Pre-Hearing Conferences).

2. Quorum
   A quorum shall exist with the presence of six members.

3. Disposition of Cases
   a. A simple majority of the board members present shall be required for any action taken.
   b. Decisions of the University Judicial Board shall be in writing. The decision shall be based on the evidence presented. The decision shall state what rule was violated, the behavior constituting the violation and if known, the date, time, and place of the violation. Within 48 hours, the decision will be submitted in writing to the dean of students for mailing to the student/student organization's last known address. Also a copy will be sent to the Judicial Appeals Board.
   c. All decisions of the University Judicial Board shall be final and shall be implemented after five working days, unless appealed or as provided under Section V, Item A. These decisions may be appealed by either party to the Judicial Appeals Board. The appeal must be in writing to the chairperson of the Judicial Appeals Board and delivered to the Dean of Students Office within five working days from the date of the decision.
   d. The University Judicial Board shall have authority to decide on penalties sanctioned by the University (see Section IV) and/or other action deemed appropriate.

H. JUDICIAL APPEALS BOARD

1. Composition:
   a. The Judicial Appeals Board shall consist of two enrolled students, two full-time faculty members and two full-time members of the University community.
   b. No member shall be on any probationary status, and no member shall have any pending disciplinary action which may lead to a change of status.

2. Selection of Members
   a. The student members shall be appointed by the Student Senate as...
directed by their constitution and by-laws.
b. The faculty members shall be selected by their Faculty Council.
c. The president or his/her designee shall appoint the members from the University community.

3. Term of Office
a. Members shall serve for up to a three year term. They may be reappointed by the person or body that appointed them.
b. Members may be removed from the board for poor attendance by a simple majority vote of the total board.

4. Chairperson
The chairperson of the Judicial Appeals Board shall be elected by a majority vote of the board.

1. JURISDICTION OF THE JUDICIAL APPEALS BOARD

1. The Judicial Appeals Board shall have appellate jurisdiction in all cases heard before the University Judicial Board and shall have original jurisdiction on the motion of the student/student organization party in any case.
2. In the event the University Judicial Board fail to convene and decide any case within a reasonable time, the Judicial Appeals Board will have the power to assume jurisdiction.
3. The Judicial Appeals Board shall exercise superintending control over lower courts if there is probable cause to believe that elementary principles of fairness and justice are being violated or will be violated.

J. APPEALS TO THE JUDICIAL APPEALS BOARD

1. Student/student organization appeals or administrative appeals shall be made in writing to the chairperson of the Judicial Appeals Board and submitted to the Dean of Students Office within five working days. In case of administrative appeal, the student/student organization involved shall be notified at least five working days prior to their hearing before the Judicial Appeals Board.
2. All cases on appeal will be heard from the beginning.

K. PROCEDURE OF THE JUDICIAL APPEALS BOARD

1. Prior to any discipline hearing, a pre-hearing conference will be held (see Item C., Pre-Hearing Conferences).
2. Quorum
A quorum shall exist with the presence of any four members.
3. Disposition of Cases
a. A simple majority of those present shall be required for any action taken by this board.
b. Decisions of the Judicial Appeals Board shall be in writing. The decision shall be based on the evidence presented. The decision shall state what rule was violated and if known, the date, time, and place of the violation.
c. Decisions of the Judicial Appeals Board shall be submitted to the president for review with copies to the Dean of Students Office, University Judicial Board, and the student(s)/student organization.
d. The president will make the final decision by accepting, modifying, or rejecting the Judicial Appeals Board decision. If the decision is modified or rejected, then the president shall provide the student(s)/student organization and the Judicial Appeals Board with the reason(s) for the modification or rejection in writing.
e. Judicial Appeals Board and/or presidential decisions shall be in writing with specific factual findings, citing rule(s) violated and setting forth discipline to be imposed, if any.
f. For cases on which there has been no presidential action within five working days after submission, the Judicial Appeals Board decision is deemed to be approved.
g. All decisions approved and permitted to stand shall become effective immediately.
h. Decisions shall be made in writing and made available to the student/student organization on the first day following Judicial Appeals Board action and following acceptance by the president or his/her designee. In cases permitted to stand without presidential action, the decision shall be made available to the student/student organization no later than the sixth working day following the submission for review of the decision of the Judicial Appeals Board.
i. Application for additional review and modification of the Judicial Appeals Board and presidential decision may be made to the Board of Regents through the secretary of the Board of Regents. The Board of Regents, at its discretion, may agree to review the findings and decision of the president or the Judicial Appeals Board.

L. ALTERNATE HEARING PROCEDURE

1. In the event the University Judicial Board shall fail to convene and/or act within a reasonable time, the president shall be authorized to refer the case directly to the Judicial Appeals Board.
2. In the event the Judicial Appeals Board shall fail to convene and/or act within a reasonable time, the president shall be authorized, after consultation with and approval by the Board of Regents, to appoint a hearing officer, not otherwise employed by the University, who shall conduct such hearings and perform the functions otherwise specified for the Judicial Appeals Board. The hearing officer shall submit his/her findings and recommendations to the president or his/her designee in the same manner and within the time as required for the Judicial Appeals Board.

2. Discipline by Administrative Action
It is the policy and practice of the University to handle disciplinary cases administratively without involvement of the student/student organization judicial systems when the judicial bodies are not in session.

Section IV. PENALTIES FOR MISCONDUCT

Discipline is intended to be corrective and educational as well as punitive. It is intended that the student(s)/student organization will learn from the disciplinary experience and develop a more mature attitude toward group living problems. The penalties which may be incurred include, but are not limited to, the following:

A. PENALTIES FOR STUDENTS
1. Reprimand
An official written statement of the University’s disapproval of an in-
individual or group action.
2. Administrative Warning
   Will be issued to students for lesser offenses than those subject to administrative probation. A breach of conduct will be viewed not only as the breach of conduct itself but a violation of this warning, which may result in dismissal.
3. Administrative Probation
   Defines the student's status to be conditional and may require exclusion from some programs and curricular or extra-curricular activities. In each case, the length and nature of the exclusions, if any, shall be determined according to the nature of the offense. Any breach of conduct while on administrative probation will be viewed not only as the breach of conduct itself, but a violation of probation which may result in dismissal.
4. Suspension
   Suspension is an involuntary separation of the student from the University which may extend for one semester, until a specified date, and/or until a stated condition is met.
5. Dismissal
   Dismissal, like suspension, involves separation from the University but it is for an indefinite period of time.

   In case of a judicial decision requiring that a commitment to action or other stated condition be met by a student, the person or body setting this condition shall be responsible for making their expectations clear to the student and for superintending and monitoring its implementation.

B. PENALTIES FOR STUDENT ORGANIZATIONS
1. Reprimand
   An official written statement of the University's disapproval of an individual or group action.
2. Administrative Warning
   Issued to student organizations for lesser offenses than those subject to administrative probation. Any breach of conduct will be viewed not only as the breach of conduct itself, but a violation of this warning, which may result in suspension of said organization's status as a student organization. The misconduct may be reported to said organization's national office, if applicable.
3. Administrative Probation
   Defines the student organization's status to be conditional and may require exclusion from campus activities, forfeiting of student monetary allocations, and withdrawal of Campus Life status for a minimum of one semester. Any breach of conduct while on administrative probation will be viewed not only as the breach of conduct itself, but a violation of probation which may result in suspension of said organization's status as a student organization.
4. Suspension or Termination
   The involuntary withdrawal of status of the student organization from the University permanently, for a specified period of time and/or until a stated condition is met. During this period the University will not in any way recognize nor support the continued operation of said organization. The student organization must re-apply to the Office of Campus Life for renewed recognition following any period of suspension. The suspension action shall be reported to said organization's national office, if applicable. Action taken against a student organization may also result in separate action being taken against individual members of said group, when appropriate. In this case, the sections of the conduct code referring to student conduct will be applied.

Section V. PRESIDENTIAL RESPONSIBILITY
A. PRESIDENTIAL REVIEW
1. The authority to suspend or dismiss a student/student organization from the University for conduct in violation of University rules and regulations is vested in the president as the chief executive officer of the University or in his/her designated representative.
2. All disciplinary penalties assigned through the University judicial and review system which would result in suspension or dismissal of a student/student organization from the University shall be reviewed by the president or his/her designee.
3. The president or his/her designated representative may:
   a. Accept the decision of the judicial review system or
   b. Reject the decision. If the decision rejected is:
      (1) A dean of students decision, the rejection will constitute an automatic appeal to the University Judicial Board.
      (2) A University Judicial Board decision, the rejection will constitute an automatic appeal to the Judicial Appeals Board. 
      (3) A Judicial Appeals Board decision, the procedure stated in Section III, Item K. 3 b, c, will be followed.

B. INTERIM SUSPENSION
   The president, as chief executive officer of the University, is directly responsible to the Board of Regents for the enforcement of the University policies, rules, and regulations and is charged, with the maintenance of that degree of order and safety necessary to the successful continuation of the University's lawful mission, and he/she is further charged with the authority to protect the members of the University community and University property.

   Although such authority has always existed in the office of the president, it is herein made explicit that the president or his/her designated representative is authorized to suspend a student/student organization prior to a hearing and procedure through the University judicial process when in the judgment of the president or his/her designated representative, the misconduct of the student/student organization threatens or endangers University property, and that such student/student organization's continued presence on campus creates a clear and present danger to the safety of students, faculty, administrators, and University property and/or which constitutes an interference with the maintenance of the University's educational processes and missions.

The student/student organization shall be notified of their suspension status orally, by written notice served on the student/student organization or written notice sent to the last address on record. Within five days after the notice, the student/student organization shall be provided with the opportunity for an informal hearing before the president or his/her designee. At this hearing, the student/student organization shall be permitted to present their
side of the story. After the hearing, the president or his/her designee may lift suspension and direct that a hearing follow within eight days before the University Judicial Board, or maintain the student/student organization on suspension status and direct that a hearing follow within eight days before the University Judicial Board.

The above provisions concerning judicial power are the official policy of the University, subject to such specific amendments as shall hereafter be made and subject to those exceptions to these procedures implicit in the emergency powers of the president. Nothing in the above shall be construed as affecting the standards of conduct or rules of behavior as established by the regents.

All publications of the University which contain rules and procedures other than the above which describes the judicial structure or the procedures of student/student organization courts, Greek courts, or residence hall courts shall not be construed as controlling those courts, but rather shall be merely descriptive of the system and procedures which the student/student organizations have themselves enacted as controlling their institutions.

C. EMERGENCY POWERS OF THE PRESIDENT

When faced with mass disruptions, activity of a violent and destructive nature, or other dangerous violations of University rules, the president may take note in a general statement of the seriousness of the threat to the University. As chief executive officer of the University, the president is charged with the maintenance of that degree of order necessary to the successful continuation of the University’s lawful mission. Such responsibility carries with it the necessity for a certain degree of authority. Such authority has always existed in the office of the president. It is herein made explicit but to the extent that the courts of the land may deem such authority to be inherent or implicit, it is not limited.

The president, after consultation with and approval of the Board of Regents, may:

1. **Impose and have enforced a** curfew on all or portions of the campus of the University.

2. **Curtail** or suspend services.

3. **Close** the University or portions of the University entirely for the period of emergency.

4. **Suspend** students/student organizations and forbid their presence on campus if they have been sufficiently identified to him/her as participants in activities violative of University policy leading to the conditions described above. Suspensions shall continue for the period of emergency.

5. **Appoint** a hearing board on an *ad hoc* or extraordinary basis to make a recommendation as to whether individual interim suspension shall be continued. Such a hearing board shall convene and make its recommendations within 10 days from the effective date of the interim suspension.

In making more explicit the authority of the president to take necessary actions in the interests of the University, the Board of Regents in no way restricts its own powers and prerogatives to carry out its obligations and duties as imposed by the constitution and laws of the state of Michigan.
Grade Grievance Procedure

THE GRADE GRIEVANCE PROCEDURE provides each student with the opportunity to appeal formally the final grade in a course because he or she believes that the grade has been awarded capriciously or unfairly. This procedure is not intended to handle disputes which may arise about the grading of individual exams or assignments during the semester. When such disputes arise, the student should contact the instructor immediately, rather than waiting until the end of the semester. Each Grade Grievance submitted according to this procedure must be an individual action by an individual student, and "class action" grievances by one student on behalf of several students or an entire class are not permitted.

STEP I - INSTRUCTOR AND STUDENT (Informal)

If a student wishes to appeal a final grade, the student must contact the instructor within FIVE (5) WORKING DAYS after the start of the next semester; i.e., the semester following the one in which the disputed grade was given (see general notes for the spring-summer policy). If the instructor is teaching on campus the next semester, but is temporarily unavailable or simply cannot be reached during this five-day period, then the student should deliver a written request for an appointment with him/her, stating the reason, to the department head no later than the final day of the five (5) day period. With the aid of the department head in scheduling an appointment, the instructor and student must then meet as soon as possible and discuss the disputed grade privately. Whenever possible, conflicts over grades should be resolved informally between the instructor and the student as a result of this STEP I discussion.

If the instructor has left the University permanently, or is not available for a period of sixty (60) days or more (e.g., if the instructor is away on sabbatical leave, medical leave, or is in his/her "off semester" on a Plan C appointment), then the department head shall act in his/her behalf and make a decision either in support of or against the grievance. In making this decision, the department head shall review all available grade records, discuss the matter with the student, and, with the written consent of the student, request and evaluate a written statement submitted within ten (10) working days by the instructor concerning the disputed grade. The department head cannot act in this manner on behalf of the instructor during the spring-summer period simply because the instructor is not teaching during either spring or summer session, unless the disputed grade affects the student’s plans to graduate either in August or December of that year.

STEP II - DEPARTMENT GRADE GRIEVANCE COMMITTEE (Formal)

If the grade dispute is not resolved in Step I to the student's satisfaction and he or she still believes that the grievance has merit based on the facts of the case, the student has the right to file a formal written grievance to the department head who will forward it immediately to the Department Grade Grievance Committee. Guidelines for filing a formal grievance are as follows:

1. A grievance must be based on evidence that the instructor has been capricious and/or unfair in awarding a grade. The written grievance must describe specifically the perceived capricious or unfair action of the instructor. The student should also present all other evidence or documentation in support of his or her allegations. Disagreement with an instructor's judgment in and of itself is not basis for a grievance, nor is disagreement with an instructor's grading standards, if such standards have been described in advance for the class, and have been applied fairly to all students in the class.

2. A grievance must be filed within FIFTEEN (15) WORKING DAYS after the start of the next semester following the one in which the disputed grade was given.

Within TEN (10) WORKING DAYS after receipt of the written grievance, the department head must schedule a hearing before the Department Grade Grievance Committee. The department head cannot simply make a personal judgment that the grievance is without merit, and thus refuse to give it to the Department Grade Grievance Committee. However, after scheduling the hearing, the department head may request a closed three-person meeting in his/her office with just the instructor and the student, to discuss informally the disputed grade one final time. If either the instructor or the student refuses to attend such a meeting, the department head cannot require his/her attendance and the grievance hearing is then held as previously scheduled. If the closed meeting is held, the department head shall act only as a facilitator or mediator. His/her role is restricted solely to promoting further discussion, not to imposing his/her judgment and/or making a decision in the case. If the dispute is resolved in this meeting, the written grievance shall be withdrawn and the scheduled hearing cancelled. If the dispute is not resolved, the grievance hearing is then held as previously scheduled. In such cases, the department head shall not communicate his/her opinions/judgments regarding the grievance and/or the discussions in the closed meeting to the members of the Department Grade Grievance Committee.

The Department Grade Grievance Committee shall be composed of three (3) faculty members and two (2) students, selected by appropriate department procedures. The student grievant, however, may request in advance in writing that the two (2) students be excused and that his or her grievance be heard only by the three (3) faculty members. The committee shall conduct a hearing according to the following guidelines:

1. A detailed record shall be kept of the hearing, preferably a taped sound recording;
2. Both the student and instructor shall be permitted an adviser — advisers must be members of the University community, i.e., students or full-time faculty or staff members;
3. The hearing shall be open unless the student or instructor requests a closed hearing;
4. Both the student and the instructor may call witnesses, and the student, instructor, advisers, and committee members all have the right to question any witnesses that are called;
5. The deliberations of the committee shall be in executive session.

Within FIVE (5) WORKING DAYS of the date of the hearing, the Department Grade Grievance Committee shall present its decision/recommendations in writing to the department head for implementation.
Either the student or the instructor may appeal the decision/recommendations of the Department Grade Grievance Committee to the University Grade Grievance Committee, under the conditions listed below. This appeal must be filed within FIVE (5) WORKING DAYS of receipt of the decision.

STEP III - UNIVERSITY GRADE GRIEVANCE COMMITTEE (Appeal)

Either the instructor or the student grievant may submit a written appeal of the prior decision at STEP II by the Department Grade Grievance Committee within FIVE (5) WORKING DAYS of written receipt of that decision, if one of the following conditions is met:
1. there was at least one dissenting vote at the STEP II level; or
2. new evidence or new witnesses not previously considered or heard at STEP II become available.

In the absence of (1) or (2) above, simple disagreement with the decision rendered at STEP II is not a sufficient basis for an appeal. In other words, there is no automatic right of appeal in every case requiring that the University Grade Grievance Committee reconsider the entire grievance case. If the appeal is based on new evidence or new witnesses, the written appeal statement must explain precisely how this evidence or testimony relates directly to the alleged unfair or capricious awarding of the disputed grade. The appeal shall be submitted to the associate provost with a copy to the dean of the appropriate college.

The University Grade Grievance Committee shall be chaired by the associate provost and shall have the following additional members: the dean of the involved college or his/her designee; two (2) faculty members, one of whom is from the involved college, but not from the department in which the grievance originated; and one (1) student appointed by Student Government. The two faculty members shall be selected by the associate provost from an available pool of nominees representing all the colleges.

The University Grade Grievance Committee shall review all written documents which were available to the Department Grade Grievance Committee, the tape recording of the STEP II hearing, and the final report and decision of the STEP II Committee. The University Grade Grievance Committee may reconvene the participants in the STEP II hearing to answer questions, if desired.

Within TWENTY (20) WORKING DAYS of the receipt of the appeal, the University Grade Grievance Committee shall issue a written STEP III decision to both the instructor and the student. This decision shall be final; no further appeal is possible.

RECORDS

When the Grade Grievance Procedure results in an instructor's grade being changed without his or her agreement, then all University records containing that grade in which the name of the instructor appears shall be identified with an asterisk (*). On these records, the asterisk will be footnoted with the following statement: "This grade is the result of an appeal procedure." On those records in which the instructor's name does not appear, the grade will not be asterisked, nor will there be any other indication that the original grade was changed.

GENERAL NOTES
1. The time limits/deadlines for submitting grievances/appeals, holding meetings, and making decisions are to be followed by all parties. However, extensions of the time limits not to exceed five working days may be requested in writing by any of the involved parties. Such requests must originate prior to the expiration of the stated time limit. The dean of the involved college will make the decision to approve or to deny each request for a time limit extension at STEP I or STEP II. Decisions regarding STEP III time limit extensions will be made by the Provost. "Working days" are defined as Monday through Friday while classes are in session.

2. Each academic department shall select a Department Grade Grievance Committee at the beginning of the academic year in September. This committee will hear all grade grievances during the next 12 months, rather than selecting a different committee for each grade grievance. Substitute members shall be selected to replace any committee member who is himself/herself involved in a grade grievance. Also substitute members shall be selected to replace any committee member (faculty or student) who is unavailable for an extended period of time (e.g., spring and/or summer).

3. Each College shall select two (2) faculty members plus one alternate who are available over a 12-month period for assignment to the University Grade Grievance Committee. These selections shall be made by the appropriate college-level faculty advisory council/committee at the beginning of the academic year in September. Unlike the Department Grade Grievance Committee, this STEP III University Grade Grievance Committee may of necessity have a different membership for each grievance.

4. Grievances relating to grades awarded for the winter semester ending in April shall normally be pursued the next fall, measuring all stated deadlines with respect to the start of the fall semester in September. However, if the instructor is teaching on campus during the spring or summer session and the student is enrolled on campus during that same session, then with their mutual agreement, the grievance can be pursued during the spring or summer. However, should either the instructor or the student prefer to wait, then action of the grievance will be postponed until the fall semester. The only exception in which the grievance shall be pursued during the spring or summer session without the consent of an instructor who is teaching on campus, is for any case in which the disputed grade affects the student's plans to graduate either in August or December of that year. In such cases, if the instructor is unwilling to participate, the department head may act on his/her behalf.

5. Throughout this procedure, the title "department head" shall be interpreted to include "program directors" or "program coordinators" for appropriate academic units in which there is no administrator with the title department head.

6. Students are discouraged from seeking counsel or "off the record" opinions from deans or other senior administrators (particularly the associate provost who may become involved later if there is a STEP III appeal) while action is still pending on a grade grievance at the depart-
STUDENT ADMINISTRATIVE GRIEVANCE PROCEDURE

STUDENTS MAY FILE A GRIEVANCE over a dispute arising from allegations of improper or incorrect interpretation or application of University policy, including any alleged discrimination in the application of such policy based upon race, religion, sex, age, national origin or any other illegal discrimination as established by the state or federal regulation or law. Traditionally, those matters have been handled in the following manner:

STEP I. ADMINISTRATOR AND STUDENT (Informal)
Any student who is considering filing a grievance must first discuss the problem with the administrator or staff member whose responsibility it is to enforce the regulation or policy.

STEP II. DEPARTMENT SUPERVISOR (Formal)
If unable to resolve the dispute at this level, the student shall, if he or she wishes, carry the grievance forward by first reducing the grievance to writing, stating the nature of the grievance and what policy allegedly has been violated or incorrectly interpreted, and the date of the alleged violation or misinterpretation. This written grievance shall be presented to the head of the department, or immediate supervisor of the staff member or administrator enforcing the policy. The University shall not be expected to consider any grievance that is not submitted in writing to the department head or supervisor within twenty-one (21) calendar days of the alleged violation. Upon receipt of the written grievance, the supervisor or department head shall meet with the student (normally within one week of the receipt of the written grievance) to attempt to resolve the grievance and following such a meeting, promptly provide a written answer. No such written answer may be contrary to University policy.

STEP III. DIVISION VICE PRESIDENT
If the grievance is not resolved at Step II, then it shall be forwarded to the vice president in charge of the division in which the grievance has been filed. Usually within a week of receipt of the grievance, the vice president shall meet with the student filing the grievance and discuss the grievance. Following the discussion, the vice president shall render a decision in writing to the student.

STEP IV. PRESIDENTIAL APPEAL
If the grievance is not resolved in Step III, the student may appeal to the president of the University. As chief executive officer of the University, the president will make the final decision and he or she may consult with the Executive Council prior to making this decision. Also, the president, if he or she chooses, may elect to conduct an informal hearing with the student.

The Student Administrative Grievance Procedure is to be used for administrative decisions only and is not to conflict with established procedures in the areas of student employment, student discipline, academic affairs, and other published University student grievance procedures.

STUDENT GOVERNMENT provides services for students seeking to file a student grievance or encountering any other problems. Information must be submitted in writing to its office in Goodison Hall.
DIRECT IONS FOR CORRESPONDENCE

Please address specific inquiries to the following offices:

DEAN OF THE COLLEGE OF ARTS AND SCIENCES
411 Pray-Harrold 487-4344

DEAN OF THE COLLEGE OF BUSINESS
508 Pray-Harrold 487-4140

DEAN OF THE COLLEGE OF EDUCATION
117 Boone 487-1414

DEAN OF THE COLLEGE OF HEALTH AND HUMAN SERVICES
220 King Hall 487-0077

DEAN OF THE COLLEGE OF TECHNOLOGY
145 Sill 487-0354

DEAN OF THE GRADUATE SCHOOL
116 Pierce Hall 487-0042

DEAN OF ADMISSIONS AND FINANCIAL AID
225 Pierce Hall 487-1333

DEAN, DIVISION OF CONTINUING EDUCATION
323 Goodison 487-0407

General welfare of individual students

REGISTRARS OFFICE - ACADEMIC RECORDS AND CERTIFICATION
5 Pierce Hall 487-4111

Certification requirements and transcripts

ADMISSIONS OFFICE
214 Pierce Hall 487-3060

AFFIRMATIVE ACTION OFFICE
125 King Hall 487-0016

ALUMNI RELATIONS OFFICE
202 McKenny Union 487-0250

ATHLETICS OFFICE
200 Bowen Field House 487-0351

Athletic information and tickets

CAMPUS LIFE, OFFICE OF
221 Goodison 487-3045

Student Government; Residence Hall Association; University Judicial Board; Eastern Echo; Aurora

CAREER SERVICES CENTER
Fourth Floor, Goodison 487-0400

Teaching vacancies; registration of applicants for teaching, business and industrial positions; opportunities for earning a portion of University expenses

CHILD CARE CENTER
Snow Health Center, Ground Floor 487-1126

Child care for preschool children of students; summer and evening program through age 12

COUNSELING SERVICES
Snow Health Center 487-1118

FINANCIAL AID OFFICE
203 Pierce Hall 487-0455

Loans and grants-in-aid; Graduate Assistantships funded by College Work-Study

GRADUATE SCHOOL OFFICE
116 Pierce Hall

Ronald E. Goldenberg, Dean
487-0042

Héctor Garza, Assistant Dean
487-0048

Howard Ross, Assistant Dean
487-0039

Graduate Applications 487-3060
International Student Applications 487-3060
Graduate School 487-3400
Graduate Records 487-0093
Graduate Advising. See pages 9-10 for coordinators of advising listed by program area.

HOUSING OFFICE
Basement Dining Commons #1 487-1300

INTERNATIONAL STUDIES
330 Goodison 487-2424

LEARNING RESOURCES AND TECHNOLOGIES
(Library) 487-0020

MINORITY AFFAIRS, OFFICE OF
203-205 Goodison 487-3116

Information; counseling; tutoring; assistance with grievance procedures for minority students

PARKING CONTROL
Parking Structure 487-3450

PUBLIC SAFETY DEPARTMENT
Parking Structure 487-1222
Police and fire

REGISTRATION OFFICE
Briggs Hall 487-2300

Registration of students for on/off campus classes

SNOW HEALTH CENTER
487-1122

Physician and nursing services; professional counseling; TB testing

STUDENT ACCOUNTING
Briggs Hall 487-3335

University fees

UNIVERSITY BOOKSTORE
McKenny Union Basement 487-1000

Textbooks; educational materials; class rings

VETERANS AFFAIRS OFFICE
201-202 Goodison 487-3116

Veterans affairs and education benefits
GRADUATE 
FACULTY

ACCOUNTING AND 
FINANCE

Cianciola, S. Thomas A. (1985) Professor; B.S., M.B.A. University of Detroit; Ph.D., Michigan State University


Devine, Elton A. (1976) Professor, Acting Associate Dean, College of Business; B.S., M.B.A., University of Southern Mississippi; Ph.D., Louisiana State University

Garg, Ramesh C. (1987) Professor; B.Com., Vikram University, India; M.Com., University of Indore, India; M.B.A., M.B.A., Kent State University

Houtakker, Donald J. (1985) Associate Professor; B.A., University of Notre Dame; M.B.A., Indiana University; Ph.D., University of Missouri, Columbia

Irish, Robert R. (1985) Assistant Professor; B.A., M.S., University of Illinois; Ph.D., University of Texas


Libby, Patricia (1979) Assistant Professor; B.S., The Pennsylvania State University; M.B.A., DePaul University; Ph.D., The University of Michigan

Pathak, Chandra P. (1981) Associate Professor; B.Com., Banaras Hindu University; M.Com., University Allahabad; Ph.D., University of Tennessee; C.P.A., State of West Virginia

Rhee, Thomas A. (1982) Assistant Professor; B.A., Hankuk University of Foreign Studies; M.A., Kent State University; Ph.D., Wayne State University

Sharifi, Mohsen (1981) Professor, Acting Department Head; B.Com., Tehran Business College; M.S.A., M.B.A., Ph.D., Louisiana State University; C.M.A.

Tessema, Asrat (1986) Assistant Professor; B.B.A., Addis Ababa University; M.B.A., Mankato State University; Ph.D., University of Iowa

Van Syckle, Larry D. (1986) Assistant Professor; B.B.A., Western Michigan University; M.B.A., The University of Michigan; D.B.A., University of Kentucky

ART

Anderson, Marvin C. (1963) Professor; B.F.A., Wayne State University; M.F.A., Cranbrook Academy of Art

Avedon, Barry (1966) Professor; B.F.A., M.F.A., Rochester Institute of Technology

Beginin, Igor (1968) Professor; A.B., M.A., Wayne State University

Bocklage, Christopher J. (1985) Assistant Professor; B.A., M.F.A., Southern Illinois University, Edwardsville

Chew, Robert (1968) Associate Professor; B.F.A., Maryland Institute; M.F.A., University of Illinois

Fairfield, Richard T. (1963) Professor; B.F.A., Bradley University; M.F.A., University of Illinois

Field, Jan M. (1965) Professor; B.F.A., M.F.A., School of the Art Institute of Chicago

Freeman, Lawrence (1969) Professor; B.A., Mankato State College; M.F.A., University of Oregon

Harrison, Sharon (1969) Professor; B.S., The University of Michigan; M.F.A., Cranbrook Academy of Art; M.A., New York University; Ph.D., The University of Michigan

Hunter, Fredrick C. (1967) Professor; B.S., Wisconsin State University; M.F.A., University of Wisconsin

Iden, Sheldon S. (1968) Associate Professor; B.F.A., Wayne State University; M.F.A., Cranbrook Academy of Arts


Loree, John (1962) Professor; B.S., Fordham University; M.F.A., Alfred University


Sandall, James (1974) Professor; B.F.A., University of Nebraska; M.F.A., Arizona State University

Schwartz, Ellen (1977) Associate Professor; B.A., Brandeis University; M.A., Institute of Fine Arts, New York; Ph.D., New York University


Sharp, David W. (1962) Professor; B.A., Arizona State University; M.F.A., State University of Iowa

Stephenson, Susanne G. (1963) Professor; B.F.A., Carnegie Institute of Fine Arts; M.F.A., Cranbrook Academy of Art

Van Haren, John E. (1960) Professor; Department Head; B.S., M.A., University of Wisconsin


Williams, Patricia (1976) Professor; B.A., Carleton College; M.F.A., Indiana University

Yager, Jay (1968) Professor; B.S., State University of New York, Buffalo; M.F.A., M.S., University of Wisconsin

Zaharata, Michael C. (1960) Professor; B.F.A., Cleveland Institute of Art; M.F.A., Syracuse University

ASSOCIATED HEALTH PROFESSIONS

Douglas, Richard L. (1987) Assistant Professor; B.S., Alma College; M.P.H., Ph.D. The University of Michigan

BIOLOGY

Booth, Howard D. (1967) Professor; B.S., M.S., Eastern Michigan University; Ph.D., Michigan State University

Caswell, Herbert H., Jr. (1955) Professor, Department Head; B.S., Harvard University; M.A., University of California, Los Angeles; Ph.D., Cornell University

Fennel, William E. (1970) Professor; B.A., M.A., University of Missouri; Ph.D., The University of Michigan

Ghosheh, Najati S. (1965) Professor; B.S., M.S., Kansas State University; Ph.D., University of Illinois

Hannan, Gary L. (1982) Associate Professor; B.A., University of California, Santa Barbara; Ph.D., University of California, Berkeley

Hurst, Edith M. (1973) Professor; B.S., Wayne State University; M.A., Ph.D., The University of Michigan
Jackson, Dennis C. (1967) Professor; B.S., Arizona State University; M.S., Ph.D., Michigan State University
Kangas, Patrick (1979) Assistant Professor; B.S., Kent State University; M.S., University of Oklahoma; Ph.D., University of Florida
Liu, Stephen C. (1965) Professor; B.S., M.S., National Taiwan University; Ph.D., University of Minnesota
Milspe, Paul (1967) Assistant Professor; B.S., College of St. Thomas; M.A., The University of Michigan
Minick, Merlyn C. (1966) Professor; B.S., Eastern Michigan University; M.S., The University of Michigan; Ph.D., Wayne State University
Neeley, Robert K. (1984) Assistant Professor; B.S., Southwest Baptist College; M.S., Baylor University; Ph.D., Iowa State University
Simone, P. George (1977) Associate Professor; B.S., University of Chicago; Ph.D., University of New Mexico
Stevens, Suzanne J. (1970) Professor; B.S., M.A., Eastern Michigan University; Ph.D., The University of Michigan
Volz, Paul A. (1969) Professor; B.A., Heidelberg College; M.S., Michigan State University
Waffel, Elizabeth L. (1968) Associate Professor; B.A., Cornell College; M.S., State University of Iowa; Ph.D., Iowa State University
Walker, Glenn K. (1976) Professor; B.S., University of Massachusetts; M.S., Northern Arizona University; Ph.D., University of Maryland
Wallace, Dale C. (1969) Professor; B.A., Western Washington College; M.A., Colorado College; Ph.D., Cornell University
Yu, Shih-An (1967) Professor; B.S., National Taiwan University; M.S., Ph.D., University of New Hampshire

CHEMISTRY

Brabec, Michael J. (1986) Associate Professor; B.S., Ph.D., University of Wisconsin
Breder, Stephen (1969) Professor; B.S., University of Florida; Ph.D., University of Wisconsin
Compeau, Edward L., Jr. (1964) Professor; B.S., Beloit College; M.S., University of Chicago; Ph.D., University of Maryland
Contis, Eliene (1980) Assistant Professor; B.S., Youngstown State University; M.S., University of Pittsburgh
Levy, Judith T. Z. (1986) Professor, Department Head; A.B., Goucher College; Ph.D., Johns Hopkins University School of Medicine
Mayne, Howard R. (1983) Assistant Professor; B.S., Ph.D., University of Manchester
Moore, John W. (1971) Professor; B.S., Franklin and Marshall College; Ph.D., Northwestern University
Nicholson, Elva M. (1972) Professor; B.S., Bucknell University; M.S., Radcliffe College; Ph.D., Harvard University
Phillips, Donald B. (1973) Professor; B.A., Concordia College; M.S., North Dakota State University; Ph.D., University of Georgia
Powell, Ralph R. (1966) Associate Professor; B.S., Marian College; Ph.D., Purdue University
Ramsey, O. Bertrand (1965) Professor; B.S., Washington and Lee University; Ph.D., University of Pennsylvania
Rengan, Krishnaswamy (1970) Professor; B.S., University College, Trivandrum; Ph.D., The University of Michigan
Schullery, Stephen E. (1970) Professor; B.A., Eastern Michigan University; Ph.D., Cornell University
Scott, Ronald M. (1959) Professor; B.S., Wayne State University; Ph.D., University of Illinois
Sullivan, John M. (1958) Professor; B.A., Dartmouth College; M.S., Ph.D., The University of Michigan
Williamson, Jerry R. (1967) Associate Professor; B.A., University of Illinois; M.S., Ph.D., University of Iowa
Work, Stewart D. (1964) Professor; B.A., Oberlin College; Ph.D., Duke University
Yamauchi, Masanobu (1965) Professor; B.A., University of Hawaii; M.S., Ph.D., The University of Michigan

BUSINESS AND INDUSTRIAL EDUCATION

Barnes, James L. (1987) Assistant Professor; B.S., Ed.D., Virginia Polytechnic Institute and State University
Jennings, Gerald L. (1963) Professor; B.S., M.A., Ball State University; Ph.D., Michigan State University

COMMUNICATION AND THEATRE ARTS

Aldridge, Henry B. (1972) Professor; B.A., M.A., University of North Carolina; Ph.D., The University of Michigan
Beagen, Dennis M. (1969) Professor; Department Head; B.S., Eastern Michigan University; M.A., The University of Michigan
Bird, P. George (1955) Professor; B.S., M.S., University of Wisconsin
Bower, Harry W. (1967) Professor; B.A., Westminster College; M.A., Ohio State University; Ph.D., University of Pittsburgh
Compton, Gail (1969) Professor; B.A., University of Evansville; M.S., Ph.D., University of Wisconsin
Evans, Gary (1964) Professor; B.A., Wayne State University; M.A., Ph.D., The University of Michigan
Gousseff, James W. (1963) Professor; B.S., Iowa State College of Agriculture and Mechanic Arts; M.A., Cornell University; M.F.A., Yale University; Ph.D., Northwestern University
Holkeboer, Katherine (1973) Professor; B.S.D., The University of Michigan; M.F.A., Ohio University

Liggett, Lucy A. (1983) Associate Professor; B.A., Western College; M.A., Bowling Green State University; Ph.D., The University of Michigan

Martin, Annette (1963) Professor; B.A., Eastern Michigan University; M.S., University of Wisconsin; Ph.D., The University of Michigan

McCracken, Sally R. (1968) Professor; B.A., Muskingum College; M.A., Bowling Green State University; Ph.D., Wayne State University

McElya, Mitchell R. (1967) Professor; B.S., M.F.A., University of Wisconsin

Morgan, Willie B. (1968) Professor; B.A., University of Richmond; M.A., University of Virginia

Murray, Thomas J. (1963) Professor; B.A., M.A., Ph.D., The University of Michigan

Stevens, Kenneth W. (1976) Professor; B.A., M.A., University of Cincinnati

Zellers, Parker R. (1964) Professor; B.A., Emerson College; M.A., Indiana University; Ph.D., University of Iowa

Zimmer, Patricia M. (1980) Assistant Professor; B.F.A., University of Evansville; M.F.A., Florida State University

Remmers, John H. (1968) Associate Professor; B.A., Harvard University; M.A., Ph.D., The University of Michigan

Rhodes, Mary K. (1980) Assistant Professor; B.A., College of Rochelle; A.M., Ph.D., The University of Michigan

Sachdev, Sushil K. (1980) Associate Professor; B.Sc., M.A., Punjab University; M.S., University of Nevada; Ph.D., University of Arizona

Zeiger, Michael (1979) Assistant Professor; B.S., Brooklyn College; M.S., Ph.D., The University of Michigan

ECONOMICS

Anderson, John E. (1977) Associate Professor; B.A., Western Michigan University; M.A., Ph.D., Claremont Graduate School

Chung, Young-Iob (1966) Professor, Department Head; B.S., University of California, Los Angeles; M.A., Ph.D., Columbia University

Crary, David (1980) Assistant Professor; B.A., Syracuse University; M.A., Ph.D., University of Maryland

Edgren, John A. (1979) Associate Professor; B.A., Grinnell College; Ph.D., The University of Michigan

Gibbons, James R. (1967) Associate Professor; B.S., M.S., University of Illinois; Ph.D., Iowa State University

Hanna, Raoul S. (1977) Associate Professor; B.Com., Cairo University; Diploma, Institute of National Planning at Cairo; M.A., Ohio State University; Ph.D., Indiana University

Hayworth, Steven C. (1977) Associate Professor; B.A., Cornell University; Ph.D., Massachusetts Institute of Technology

Kleykamp, David L. (1983) Assistant Professor; B.A., M.A., Marshall University; Ph.D., Texas A&M University

Moreland, Kemper (1980) Associate Professor; B.A., M.S., Ph.D., University of Wisconsin

Pearson, Donald W. (1969) Professor; B.A., Tulane University; M.A., Ph.D., University of Texas

Vogt, Michael G. (1978) Associate Professor; B.A., Lawrence University; M.A., Ph.D., University of Wisconsin at Madison

Woodland, William (1981) Associate Professor; B.A., California State University, Fullerton; M.S., Ph.D., Purdue University

ENGLISH LANGUAGE AND LITERATURE

Angle, James B. (1964) Professor; B.A., The University of Michigan; M.A., Kansas State University

Arrington, Phillip (1984) Assistant Professor; B.S., M.A., East Carolina University; Ph.D., University of Louisville

Bishop, Nadean (1966) Professor; B.A., Baylor University; M.A., University of Louisville; Ph.D., University of Wisconsin, Madison

Bruss, Paul S. (1969) Professor; B.A., University of Wisconsin; M.A., Ph.D., University of Rochester

Brylowski, Walter M. (1955) Professor; B.A., Kalamazoo College; M.A., University of Connecticut; Ph.D., Michigan State University

Case, Franklin D. (1962) Professor; A.B., University of Connecticut; A.M., The University of Michigan

Cross, B. Gilbert (1966) Professor; B.A., Manchester University, England; Certificate of Education, London University; M.A., University of Louisville; Ph.D., The University of Michigan

Dovers, James (1968) Professor; B.A., M.A., Ph.D., University of California, Los Angeles

Duncan, Jeffrey L. (1971) Professor; A.B., Long Beach State College; M.A., Ph.D., University of Virginia

Geherin, David J. (1969) Professor; B.A., University of Toronto; M.A., Ph.D., Purdue University

Harris, Arthur J. (1967) Professor; B.S., Central Michigan University; M.A., Ph.D., University of Birmingham, England

Hauer, William (1969) Assistant Professor; B.S., College of the Holy Cross; M.A., Ph.D., University of Illinois, Urbana

Helbig, Alethea (1966) Professor, A.B., M.A., The University of Michigan

Hennings, Thomas P. (1969) Associate Professor; A.B., Mount Saint Mary College; M.A., John Carroll University; Ph.D., University of Wisconsin

Ingersoll, Sheila (1971) Professor; B.A., Eckerd College; M.A., Ph.D., Northwestern University

Ingram, Betty J. (1967) Professor; B.A., M.A., University of Western Ontario; Ph.D., University of Pennsylvania

Jernigan, E. Jay (1965) Professor; B.S., B.A., Kansas State Teacher’s College; M.S., Ph.D., Kansas State University

McMillan, William W. (1984) Assistant Professor; B.A., Cleveland State University; M.A., M.S., Ph.D., Case Western Reserve University

McMillan, William W. (1984) Assistant Professor; B.A., Cleveland State University; M.A., M.S., Ph.D., Case Western Reserve University

COMPUTER SCIENCE

Chaudhuri, Ranjan (1984) Assistant Professor; B.S., M.S., University of Calcutta; M.S., Ph.D., University of South Florida

Cooper, John K., Jr. (1980) Assistant Professor; B.S., M.S., Ph.D., Michigan State University

Dempster, Andrew C. (1966) Associate Professor; B.S., M.S., Ph.D., The University of Michigan

Heezen, Alan (1967) Associate Professor; A.B., A.M., Ph.D., The University of Michigan

Lintner, Mildred D. (1986) Associate Professor; B.S., M.A., Temple University; M.S., Bowling Green State University; Ph.D., The University of Michigan

Lauckner, Kurt F. (1963) Professor; B.S.E., M.S., Ph.D., The University of Michigan

McMillan, William W. (1984) Assistant Professor; B.A., Cleveland State University; M.A., M.S., Ph.D., Case Western Reserve University
FOREIGN
LANGUAGES AND
BILINGUAL STUDIES

Abersold, Jo Ann (1984) Associate Professor; B.A., Ohio State University; M.A., Ph.D., The University of Michigan

Biddwell, Jean S. (1962) Professor, Department Head; B.A., Brown University; M.A., Eastern Michigan University; M.A., Ph.D., The University of Michigan

Cere, Ronald C. (1985) Associate Professor; B.A., City College, The City University of New York; M.A., Queens College, The City University of New York; Ph.D., New York University

Cline, William J. (1970) Professor; B.A., University of California; M.A., Ph.D., State University of New York, Buffalo

Day, Emily Catherine (1982) Associate Professor; B.A., College of William and Mary; M.A., Teachers College, Columbia University; Ph.D., University of Illinois at Urbana-Champaign

Dugan, J. Sanford (1974) Professor; B.A., Yale University; M.A., Johns Hopkins University; Ph.D., Washington University, St. Louis

Holoka, James P. (1976) Professor; B.A., University of Rochester; M.A., State University of New York, Binghamton; Ph.D., The University of Michigan

Hubbard, John R. (1969) Professor; B.A., Hope College, M.A., Ph.D., Michigan State University

McCoy, Ana Maria (1972) Associate Professor; Licenciado en Filosofia y Leteras, University of Valencia, Spain; M.A., Ph.D., The University of Michigan

Muller, Brigitte D. (1967) Professor; B.A., Eastern Michigan University; M.A., The University of Michigan; Doctorate, University of Aix-Marseille

Nerenz, Anne G. (1986) Assistant Professor; B.A., Northern Michigan University; M.S., Michigan State University; Ph.D., University of Wisconsin, Madison

Palmer, Benjamin W. (1970) Professor; B.A., University of Connecticut; M.A., Ph.D., Northwestern University

Pisoni, John C. (1969) Associate Professor; B.A., University of Missouri; M.A., University of Oklahoma; Ph.D., The University of Michigan

Ruiz, Reynaldo (1979) Assistant Professor; B.A., New Mexico Highlands University; M.A., Kent State University; Ph.D., University of New Mexico

Schaub, Raymond E. (1969) Professor; B.A., Ph.D., Rice University

Voght, Geoffrey M. (1971) Professor; B.A., Eckerd College; M.A., Ph.D., The University of Michigan

GEOGRAPHY AND
GEOLOGY

Cichanski, Allan (1966) Assistant Professor; B.S., M.S., Ohio State University

Jaworski, Eugene (1971) Professor; B.S., University of Wisconsin; Ph.D., Louisiana State University

Kureth, Elwood J.C. (1968) Professor, Department Head; B.A., Eastern Michigan University; M.A., Ph.D., The University of Michigan

MacMahan, Horace A. (1969) Professor; B.A., University of Maine; M.S., University of Utah; Ed.D., University of Colorado

Mancell, Robert B. (1969) Associate Professor; B.A., M.A., Ph.D., The University of Michigan

McDonald, James R. (1965) Professor; B.A., Antioch College; M.A., Ph.D., University of Illinois

McLennan, Marshall S. (1970) Professor; B.A., University of California, Los Angeles; M.A., San Francisco State University; Ph.D., University of California, Berkeley

Nazaro, Andrew A. (1969) Professor; B.A., Jacksonville University; M.S., Florida State University; Ph.D., Michigan State University

Ojala, Carl F. (1970) Professor; B.A., Kent State University; M.A., Ph.D., University of Georgia

Raphael, C. Nicholas (1967) Professor; B.A., Wayne State University; M.A., Eastern Michigan University; Ph.D., Louisiana State University

Tirtha, Ranjit (1970) Professor; B.A., M.A., Punjab University; Ph.D., University of North Carolina
Ward, Robert M. (1969) Professor; B.A., Earlham College; M.A., Indiana University; Ph.D., The University of Michigan

HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE

Adams, John R. (1960) Professor; B.S., Eastern Illinois University; M.S., University of Illinois; Ph.D., The University of Michigan

Banks, Gary C. (1969) Associate Professor; B.S., University of Detroit; M.S., University of Wisconsin; S.P.A., Eastern Michigan University; J.D., Detroit College of Law

Cavanaugh, Patric L. (1968) Professor, Department Head; B.A., Oberlin College; M.S., Ph.D., The University of Michigan

Folketh, Jean E. (1985) Assistant Professor; B.S., Indiana University; M.A., Michigan State University; Re.D., Indiana University

Paciorek, Michael J. (1981) Associate Professor; B.S., St. Bonaventure; M.A., George Washington University; Ph.D., Peabody College

Pedersen, Erik J. (1968) Professor; B.S., M.S., Eastern Illinois University; P.E.D., Indiana University

Rainwater, Agnes B. (1983) Associate Professor; B.S., University of Wyoming; M.A., University of Northern Colorado; Ed.D., University of Oregon

Saunders, Ronald J. (1963) Associate Professor; B.S., Eastern Michigan University; M.S., The University of Michigan

Sheard, John E. (1963) Professor; B.S., M.S.Ed., Miami University; P.E.D., Indiana University

Steig, Peggy A. (1956) Professor; B.S., Miami University; M.A., Ph.D., Ohio State University

Taddonio, Dominick (1971) Assistant Professor; B.S., M.E., Springfield College; Ph.D., The University of Michigan

Williams, Roger L. (1968) Professor; B.S., Miami University; M.S., University of Illinois, Urbana; Ed.D., University of Missouri, Columbia

Willaughby, Robert J. (1936) Professor; B.S., M.A., The University of Michigan

Witten, Charles X. (1969) Professor; B.S., M.A., University of Maryland; Ph.D., Ohio State University

Yeatle, Myrna A. (1965) Associate Professor; B.A., Ohio State University; M.S.P.H. University of California; Ph.D., Ohio State University

HISTORY AND PHILOSOPHY

Abbott, Richard H. (1966) Professor; B.A., Grinnell College; M.A., University of Missouri; Ph.D., University of Wisconsin

Boyer, Lee (1970) Professor; B.A., Mount Union College; M.A., Ph.D., The University of Michigan

Briggs, W. Donald (1965) Professor; B.A., University of California; M.A., Sacramento State College; Ph.D., The University of Michigan

Cassar, George H. (1968) Professor; B.A., M.A., University of New Brunswick; Ph.D., McGill University

Fenz, Emanuel G. (1989) Professor; B.A., Walla Walla College; M.A., Andrews University; Ph.D., University of Colorado

Flusche, Della M. (1968) Professor; B.A., North Texas State University; M.A., Marquette University; Ph.D., Loyola University

Gimelli, Louis B. (1966) Professor; B.S., State University of New York; M.S., Ph.D., New York University

Goff, Richard D. (1964) Professor; B.A., Duke University; M.A., Cornell University; Ph.D., Duke University

Hafer, Daryl M. (1969) Professor; B.A., Smith College; M.A., Ph.D., Yale University

Homer, Michael W. (1970) Professor; B.A., Grinnell College; M.A., Ph.D., University of Chicago

King, H. Roger (1967) Professor; B.A., Bates College; M.A., University of Connecticut; Ph.D., Vanderbilt University

Moss, Walter G. (1970) Professor; B.S., Xavier University; Ph.D., Georgetown University

Scherer, Lester B. (1969) Professor; B.A., Harvard University; B.D., Garrett Theological Seminary; Ph.D., Northwestern University

Terry, Janice J. (1968) Professor; B.A., College of Wooster; M.A., American University, Beirut; Ph.D., University of London

Upshur, Jiu Hwa L. (1971) Professor; B.A., University of Sydney, Australia; M.A., Ph.D., The University of Michigan

Waltz, James C. (1968) Professor, Acting Department Head; B.A., Michigan State University; B.D., Evangelical Theological Seminary; M.A., Ph.D., Michigan State University

Witke, Reinhard (1956) Professor; B.A., M.A., Ph.D., The University of Michigan

HUMAN, ENVIRONMENTAL AND CONSUMER RESOURCES

Barber, Betty L. (1968) Assistant Professor, Director, Women's Studies Program; B.S., Michigan State University; M.A., Eastern Michigan University

Bornemeier, Betty L. (1965) Professor; B.S., M.A., Ph.D., Texas Woman's University

DelCampo, Robert (1975) Professor; B.S., State University of New York, Cortland; M.S., Virginia Polytechnic Institute and State University; Ph.D., Florida State University

deLaski-Smith, Deborah L. (1978) Assistant Professor; B.A., Adrian College; M.A., Michigan State University

Found, R. Elaine (1971) Associate Professor; B.A., University of Toronto; M.S., Ph.D., University of Wisconsin

Kreiger, Mary L. (1964) Associate Professor; B.S., Central Michigan University; M.S., Eastern Michigan University; Ph.D., The University of Michigan

Laws, Duane M. (1971) Professor; B.A., M.A., Brigham Young University; Ed.D., Columbia University

Leinbach, Richard B. (1972) Associate Professor; B.S., Kutztown State College; M.Ed., Ed.D., Pennsylvania State University

Meis, Ruby L. (1964) Professor; B.S., Central Michigan University; M.A., The University of Michigan; Ed.D., Pennsylvania State University

Nagy, Marilyn (1982) Associate Professor; B.S., Michigan State University; M.S., Ohio State University; Ph.D., Michigan State University

Peel, N. Annette (1971) Assistant Professor; B.S., Florida State University; M.S., Syracuse University

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Reichbach, Gwendolyn M. (1973) Associate Professor; B.S., Miami University; M.S., Ohio State University; Ph.D., The University of Michigan
Rhodes, Elizabeth A. (1986) Associate Professor, Department Head; B.S., Appalachian State University; M.S., Ph.D., University of Tennessee
Silverman, Deborah A. (1979) Instructor; B.S., Ohio State University; M.S., University of Cincinnati
Williston, Judith (1971) Associate Professor; B.S., Ohio State University; M.S., Pennsylvania State University; Ph.D., The University of Michigan

INDUSTRIAL TECHNOLOGY

Frimenko, Jacob (1983) Assistant Professor; B.S., Millersville State College; M.A., Ball State University; Ph.D., University of Maryland
Israel, Everett N. (1986) Professor, Department Head; B.S., State University of New York, Oswego; M.A., University of Maryland; Ed.D., West Virginia University
Jellema, John (1982) Associate Professor; B.A., Calvin College; M.A., Eastern Michigan University; Ph.D., Michigan State University
Weeks, John A. (1968) Professor; B.S., M.S., Bradley University; Ph.D., The University of Michigan

INTERDISCIPLINARY TECHNOLOGY

Aldridge, Alexandra (1981) Associate Professor; B.A., Millikin University; M.A., Northwestern; Ph.D., The University of Michigan
Graham, John (1981) Professor; B.S., Detroit Institute of Technology; Ph.D., Wayne State University
Gore, David (1983) Assistant Professor; B.S., M.S., Eastern Illinois University
Kaufmann, Felix (1983) Professor; B.Sc., D.I.C., University of London
Kuwik, Paul (1970) Professor, Department Head; B.S., M.S., State University of New York, Buffalo; Ph.D., Ohio State University
Preston, John (1983) Assistant Professor; B.S., M.S., Eastern Michigan University

LEADERSHIP AND COUNSELING

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