1-1-1989

Eastern Michigan University Class Schedule - Summer 1989

Office of the Registrar

Eastern Michigan University

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- We have a data bank of over 200,000 listings of scholarships, fellowships, grants and loans, representing over $10 billion in private sector funding.
- Many scholarships are given to students based on their academic interests, career plans, family heritage and place of residence.
- There's money available for students who have been newspaper carriers, grocery clerks, cheerleaders, non-smokers ... etc.
- Funds available for International students.
- Results GUARANTEED.

Every Student is Eligible for Some Type of Financial Aid, Regardless of Grades or Parental Income!
### Table of Contents

- **Advance (Alphabetical) Registration Schedule** ........................................ 8-9
- **Campus Map** .................................................................................................... 66
- **Cancellation/Withdrawal Form** ........................................................................ 64
- **Enrollment Form (In Person & By Mail)** ........................................................... 13-14
- **Final Examination Schedule** ............................................................................. 7
- **General Information** .......................................................................................... 3-5
- **Graduation Application (Masters/Specialists)** .................................................. 66-83
- **Override Policies** .............................................................................................. 53-59
- **Registration Procedures** .................................................................................... 16-12
- **University Calendar** .......................................................................................... 2

### Course Offerings

<table>
<thead>
<tr>
<th>DEPARTMENT</th>
<th>OFFICE</th>
<th>PAGE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting &amp; Finance (ACC, FIN, INS, RES)</td>
<td>516 Pray-Harrold</td>
<td>38</td>
</tr>
<tr>
<td>Afro-American Studies (AAS)</td>
<td>304 Goodson</td>
<td>18</td>
</tr>
<tr>
<td>Art (FA)</td>
<td>114 Ford</td>
<td>18</td>
</tr>
<tr>
<td>Associated Health Profession (HAD, CLS, OT, AHP)</td>
<td>328 King</td>
<td>47</td>
</tr>
<tr>
<td>Biology (BIO, BOT, MIC, ZOO, ESC)</td>
<td>316 Mark Jefferson</td>
<td>18</td>
</tr>
<tr>
<td>Business &amp; Industrial Education (BE, IE)</td>
<td>14 Still</td>
<td>49</td>
</tr>
<tr>
<td>Chemistry (CHM)</td>
<td>225 Mark Jefferson</td>
<td>20</td>
</tr>
<tr>
<td>Communication &amp; Theatre Arts (CTA)</td>
<td>124 Quirk</td>
<td>36</td>
</tr>
<tr>
<td>Computer Science (BBC)</td>
<td>620 Pray-Harrold</td>
<td>28</td>
</tr>
<tr>
<td>Economics (ECO)</td>
<td>703 Pray-Harrold</td>
<td>21</td>
</tr>
<tr>
<td>English Languages &amp; Literature (ENG, JRN, LIT)</td>
<td>612 Pry-Harrold</td>
<td>22</td>
</tr>
<tr>
<td>Foreign Language &amp; Bilingual Studies (BIL, FRN, JPN)</td>
<td>519 Alexander</td>
<td>23</td>
</tr>
<tr>
<td>Geography &amp; Geology (GEO, GES, GSPH)</td>
<td>293 Strong</td>
<td>26</td>
</tr>
<tr>
<td>Health &amp; Human Services Interdisciplinary (HHS)</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Health, Physical Education, Recreation &amp; Dance (PED, HED, REC, ATH, DAN, PEG, PEP)</td>
<td>Warner Gym</td>
<td>45</td>
</tr>
<tr>
<td>History (HIS)</td>
<td>701 Pray-Harrold</td>
<td>27</td>
</tr>
<tr>
<td>Human, Environmental &amp; Consumer Resources (HEC)</td>
<td>108 Roosevelt</td>
<td>47</td>
</tr>
<tr>
<td>Humanities</td>
<td>—</td>
<td>—</td>
</tr>
<tr>
<td>Industrial Technology (ITT)</td>
<td>118 Still</td>
<td>50</td>
</tr>
<tr>
<td>Interdisciplinary Technology (IDT)</td>
<td>122 Still</td>
<td>50</td>
</tr>
<tr>
<td>Leadership &amp; Counseling (EDL, G&amp;C)</td>
<td>13 Boone</td>
<td>43</td>
</tr>
<tr>
<td>Management (MG)</td>
<td>504 Pray-Harrold</td>
<td>39</td>
</tr>
<tr>
<td>Marketing &amp; Law (MKT, LAW)</td>
<td>512 Pray-Harrold</td>
<td>40</td>
</tr>
<tr>
<td>Mathematics (MTH)</td>
<td>601 Pray-Harrold</td>
<td>30</td>
</tr>
<tr>
<td>Military Science (MS)</td>
<td>18 Roosevelt</td>
<td>—</td>
</tr>
<tr>
<td>Music (AMU, MUS)</td>
<td>101 Alexander</td>
<td>31</td>
</tr>
<tr>
<td>Nursing Education (NURS)</td>
<td>228 King</td>
<td>48</td>
</tr>
<tr>
<td>Operations Research &amp; Information System (ORI)</td>
<td>511 Pray-Harrold</td>
<td>41</td>
</tr>
<tr>
<td>Philosophy (PHI)</td>
<td>701 Pray-Harrold</td>
<td>28</td>
</tr>
<tr>
<td>Physics &amp; Astronomy (PHY, AST)</td>
<td>330 Strong</td>
<td>33</td>
</tr>
<tr>
<td>Political Science (POLS)</td>
<td>714 Pray-Harrold</td>
<td>34</td>
</tr>
<tr>
<td>Psychology (PSY)</td>
<td>537 Mark Jefferson</td>
<td>34</td>
</tr>
<tr>
<td>Social Work (SWK, GRT)</td>
<td>411 King</td>
<td>48</td>
</tr>
<tr>
<td>Sociology &amp; Anthropology (SOC, ANT)</td>
<td>713 Pray-Harrold</td>
<td>35</td>
</tr>
<tr>
<td>Special Education (SNG, SEL, SLD, SMI, SPM, SHI, WIFI)</td>
<td>223 Rackham</td>
<td>46</td>
</tr>
<tr>
<td>Student Teaching (EDU)</td>
<td>101 Boone</td>
<td>44</td>
</tr>
<tr>
<td>Teacher Education (CUR, RDG, ECE, EDM, EDT, FDF, EDP)</td>
<td>234 Boone</td>
<td>42</td>
</tr>
<tr>
<td>Women's Studies (WMS)</td>
<td>—</td>
<td>—</td>
</tr>
</tbody>
</table>

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**Directory of Classes**

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SUMMER 1989 CALENDAR

REENROLLMENT DEADLINE FOR SUMMER, 1989: JUNE 1, 1989

Monday, March 20 thru Monday, April 24
ADVANCE REGISTRATION - In Person - See ADVANCE REGISTRATION SCHEDULE
Requirement: $30 Registration Fee*, 100% of tuition, $1.25 per credit hour Health Service Fee (all students), $1 Student Government Fee (all students), all past due obligations paid. 

Monday, March 20 thru Friday, April 7
ADVANCE REGISTRATION - By Mail
Requirement: See Requirement for In-Person Registration Above

Tuesday, April 25 thru Friday, May 19
PROGRAM ADJUSTMENT without fee - In Person
Requirement: 100% tuition for any added credit hours

Monday, May 22 thru Friday, June 16
NO REGISTRATION - REGISTRATION RESUMES JUNE 19

Monday, June 19 thru Friday, June 23
PROGRAM ADJUSTMENT - In Person
Requirement: 100% of tuition for any added credit hours

Sunday, June 25
Dormitory move-in day

Monday, June 26
Summer session classes begin

Monday, June 26 thru Wednesday, June 28
LATE REGISTRATION - In Person
Requirement: $30 Registration Fee*, $10 Late Registration Fee, 100% of tuition, 100% of room and board assessment, $1.25 per credit hour Health Service Fee (all students), $1 Student Government Fee (all students), all past due obligations paid.

Wednesday, June 28
PROGRAM ADJUSTMENT with fee - In Person
Requirement: $10 Adjustment Fee per transaction - add or drop, 100% of tuition for any added credit hours. CANCELLATION OF ALL CLASSES COUNTS AS ONE TRANSACTION.

LATE REGISTRATION AND ADDS WITH WRITTEN PERMISSION from both instructor and department head for each class.
Requirement: If Registering - $30 Registration Fee*, $10 Late Registration Fee, 100% of tuition, 100% of room and board assessment, $1.25 per credit hour Health Service Fee (all students), $1 Student Government Fee (all students), all past due obligations paid.
If Adjusting - $10 Adjustment Fee per transaction - add or drop, 100% of tuition for any added credit hours.

LAST DAY: Receive 100% tuition credit for course load reduction or complete withdrawal from all classes
Declare "Audit" or remove "Audit"

Thursday, June 29 thru Wednesday, July 5
Receive 50% tuition credit for course load reduction or complete withdrawal from all courses. 100% tuition charge for courses/sections added. An even exchange of credit hours is considered as a 50% charge for the drop and a 100% charge for the add.

Friday, June 30
August 1989 Graduation Applications due - Graduate students

Tuesday, July 4
Independence Day (no classes)

Wednesday, July 5
LAST DAY: Receive 50% tuition credit for course load reduction or complete withdrawal from all classes
Declare "Pass/Fail"
August 1989 Undergraduate Graduation Applications due

Thursday, July 6
Begin withdrawal period - no tuition credits or refunds

Tuesday, July 25
LAST DAY: Withdraw from an individual 6 week class and receive a "W"

Wednesday, August 2
LAST DAY: Withdraw from an individual 7-1/2 week class and receive a "W" Withdraw from all classes - 6 week session - and receive "W"'s Remove "Pass/Fail" from a 6 week course and receive a letter grade

Thursday, August 3 thru Friday, August 4
Final Examinations - 6 week session

Monday, August 7
Post-Summer session begins

LAST DAY: Receive 100% tuition credit for a post session class
Declare or remove "Audit" for a post session class
Declare or remove "Pass/Fail" for a post session class

Monday, August 14
LAST DAY: Withdraw from all classes - 7-1/2 week session and receive "W"'s Remove "Pass/Fail" from a 7-1/2 week session class and receive a letter grade

Tuesday, August 15 thru Wednesday, August 16
Final Examinations - 7-1/2 week session

Friday, August 18
Summer session closes

THE REGISTRATION FEE IS NON-REFUNDABLE

Classes with section number 020 through 039 are six week classes and meet from June 26 through August 4; section numbers 040 through 059 and seven and one half week classes and meet from June 26 through August 16; section numbers 060 through 069 are post-session classes and meet from August 7 through 18.

Some classes/sections do not run an entire session. The actual meeting dates are indicated next to the course.
GENERAL INFORMATION

University Catalog and Class Schedule
By the act of registering for classes at Eastern Michigan University, students accept responsibility for reading and conforming to all policies, procedures, required dates, fees, and requirements published in the general university catalogs and in the class schedule for each semester or term.

Academic Probation
If you are down honor points, you may not register for Group IV Education classes or elect Pass/Fail. If you have registered for education classes and subsequently placed on probation, your education classes will automatically be dropped.

Address Change
Whenever you change your address; local, home or billing; it is necessary that the University be notified by completing a Change of Address form found at the back of this booklet. Failure to provide the University with complete, accurate and timely address information will leave you liable for penalties or consequences relating to billings or other communications that you may not receive because of incorrect address information.

Audit
Courses may be audited subject to the approval of the head of the department offering the course. Audit applications may be obtained at the Registration Office, Briggs Hall. No credit is awarded for class audit. Tuition and fees for auditing are the same as for enrollment in courses where credit is elected. Check the University Calendar for deadlines concerning audits.

Cancellation of Registration/Complete Withdrawal
Once you have verified your registration and classes begin, failure to attend class or to complete payment of tuition does not change your enrollment status or absolve you from financial or academic responsibilities. You should withdraw from the University as soon as possible to avoid receiving failing grades. Complete withdrawal from the University is made at the Registration Office, Briggs Hall, by completing the form found at the back of this booklet or by submitting a letter to the Registration Office.

Course Adjustments (During 100% & 50% Tuition Credit Period)
Students wishing to adjust their schedule (add, drop or change classes) may do so at the Registration Office, Briggs Hall. Consult the University Calendar for exact dates concerning adjustment periods, tuition credits/ refunds, etc.

Withdrawals (After 50% Tuition Credit Period)
Undergraduates withdraw from individual classes at the Registration Office, Briggs Hall, through the tenth week of classes. After this time, individual withdrawals are made at the Academic Advising Center, 229 Pierce Hall, (487-2170) by petition only. Students must provide evidence of a C- or better grade in the course, or extenuating circumstances. See Calendar for last day of withdrawals. Evening service at Academic Advising, 229 Pierce, Monday through Thursday, 5:00-7:00 p.m., except Summer Term.

Graduates withdraw at the Registration Office, Briggs Hall. After the tenth week of classes, graduate students must be receiving a B or better grade in the course to be granted a withdrawal.

Course Fees - Special Assessments
Some courses carry special fees to cover extra costs and materials. These fees are assessed at the close of the program adjustment period. Such courses are designated by a bullet (●).

Course Load
UNDERGRADUATE
During the Fall and Winter semesters, the recommended maximum full-time load is 16 hours (15 hours with Student Teaching) plus any activity hours elected. No student on academic probation may take more than a full load and no first semester student may take more than a full load without special permission from the Academic Advising Center.

During the Spring and Summer sessions, a load of 8 hours, or 6 hours in the six-week session, including Pass/Fail courses, is the maximum. No student on academic probation may take more than a full load of 8 hours (6 hours in the six-week session) and no first semester student may take more than a full load without the special permission of the Academic Advising Center.

GRADUATE
During the Fall and Winter semesters, the recommended load for students employed full-time is 6 hours or two courses. Students not employed full-time may elect 12 hours. The course load for Spring and Summer sessions is 8 hours, or 6 hours in the six-week session. For loan deferment purposes, a full-time student must take 8 hours winter and fall, 4 hours spring and summer.

Credit/No Credit
A credit/no credit option is utilized by departments in courses for which the standard letter grades do not seem appropriate. Such courses will be designated as "CR/NC" in the class schedule. All students taking such courses will receive either "CR" or "NC" in place of the letter grade. Neither "CR" nor "NC" will have any effect on the student's grade point average. Courses for which the "CR" is received will count towards graduation requirements, and there is no limit to the number of such courses which may be taken by the individual student. The "CR/NC" courses elected by students does not count on the number of Pass/Fail courses that can be elected.

Graduation-Certification Application
Students who anticipate completing graduation requirements must file a graduation application at the beginning of the semester in which they plan to graduate. A one-time, non-refundable application fee is charged:
Undergraduate Degree - $30.00; Masters and Specialist Degree - $35.00.
Undergraduate Degree applications are obtained from the Office of the
The campus (Continuing Education) classes at the same time on-campus Eligible students (see Registration Procedures) may register for off-campus (Continuing Education) classes at the same time on-campus. Instructor Assignments The University reserves the right to make necessary changes in instructor assignments as listed in this class schedule. Off-Campus Classes Eligible students (see Registration Procedures) may register for off-campus (Continuing Education) classes at the same time on-campus. In addition to any honors courses being offered, upper-division students who are members of the University Honors Program (UHP) may make individual arrangements for honors credit in their regular classes after consultation with their Honors Advisor. Only those students who have applied and been admitted to the Honors Program are permitted to enroll in honors courses. Class cards for honors courses must be picked up at the UHP Office (250 Jones) before the student comes to Registration. Honors students presenting a valid UHP identification card will be permitted to register for classes on a specially designated day. Those who fail to register during this time must do so in the normal (alphabetical) rotation.

For additional information, contact the Director, (487-0341), 250 Jones, Community of Scholars.

Pass/Fail Option
A Pass/Fail option is available to any regularly enrolled junior or senior in good standing (not on probation). The number of courses elected per semester is at the discretion of the student; however, only a maximum of six courses will apply toward graduation. Courses are restricted to free elective courses (those not on a major, minor, curriculum or the basic studies requirements for the particular student). No graduate courses may be elected for Pass/Fail credit. No graduate student may take an undergraduate course for Pass/Fail credit.

The grade of pass, designated as "S" on the grade report, counts as credit toward graduation and issued to students earning grades of A, B, C, or D. A "U" shall be issued to students earning a grade of "E". Neither a pass nor a fail shall be used in any way toward the calculation of the grade point average, but the pass credit hours count toward the total necessary for graduation.

A student who qualifies and wishes to elect this option should fill out a University's "Drop" form and submit it to the Academic Advising Center and allow at least one working day for processing the application. If approval is granted, the student takes the approval form to the Registration Office, Briggs Hall. No requests will be approved on the spot. The option may be cancelled up to the last day of classes before the official University scheduled final examinations. It may be applied to a course for which a student is currently registered up to the end of the University's "Drop" period. Consult the University Calendar for actual dates.

Repeat of Courses
To record a course as a repeat, you should notify the checkout clerk at the time of registration. A student may elect to repeat any course, regardless of the grade received, with the following provisions:

1. No course may be taken more than three times, except by permission of the department head of the department in which the course is offered.

2. No student may repeat more than ten different courses in the process of completing a baccalaureate degree, except by permission of the Academic Standards Committee.

3. All grades earned by a student will be retained on the permanent record.

4. Only the grade received the last time the course is taken will be used in compiling graduation credits and in determining the cumulative grade point average, regardless of where the course was taken originally or where it was repeated.

To assure that the grades for repeated courses have been re-calculated for the correct grade point average and academic status, students may check with the Registrar's Office.

Seniors Electing Graduate Courses
Seniors (those who have 70 or more hours as of April, 1989 and have a 2.5 GPA) requesting graduate courses must obtain approval from the Graduate School, 116 Pierce Hall, AFTER obtaining their advisor's approval. ONLY courses numbered 500 through 596 may be elected. No graduate course may be elected under any conditions if the total academic credit hours are more than 16. If any course is taken for
graduate credit, student load restrictions in the Graduate Course Load section apply. (see General Information).

**Student IDs**

A student ID card is required for use of the Library and the IM facility. ID cards can be obtained at the Registration Office during regular office hours.

**Workshops, Mini-Courses, etc.**

**COURSES COMMENCING AT START OF SESSION**

1. Students may register for a course which begins at the start of a session without a late fee prior to the beginning of the session. Students should register by this time so that they can begin classes at the first session.

2. After the session has begun, students have department permission but are assessed the late fee. Registration after five days will be considered only if there are unusual circumstances and it is at the sole discretion of the department head.

3. If the academic department head approves the registration privilege, the student is allowed to register paying a late adjustment fee as well as 100% tuition of the course.

4. For classes/sections being dropped/exchanged, the tuition adjustment will be calculated at the rate in effect at the time of the transaction.

**COURSES COMMENCING AT DATE OTHER THAN THE START OF A SESSION**

1. Students may register for workshops, special courses, mini-courses, etc., through the first day of the class without a late fee. 100% of tuition and fees are payable upon registration. The Registration Fee applies if the course is the only registration during the semester or session. Full refund of tuition until 5:00 p.m. of the first day of the class meeting.

2. Students may register without a late adjustment fee for Independent Study courses when approved by the department head.

3. Audit and Pass/Fail must be declared at the time of registration.

4. The final examination period will be considered to be the last published day of the class. Any withdrawal or removal of Pass/Fail must be done prior to this date.

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**FINANCIAL INFORMATION**

**General Payment Information**

All payments are made to the CASHIER'S OFFICE in BRIGGS HALL. Payments may be made in person (Monday-Friday 9 a.m. - 4:30 p.m.) or by mail (EASTERN MICHIGAN UNIVERSITY - CASHIER'S OFFICE - P.O. BOX 600 - YPSILANTI, MI 48197). All payments must be made payable to EASTERN MICHIGAN UNIVERSITY and must be identified by STUDENT NAME, STUDENT NUMBER, ADDRESS AND PHONE NUMBER, and a DESCRIPTION OF THE CHARGE BEING PAID (eg. FALL 1989 - TUITION, FALL 1989 - RESIDENCE HALL, etc.). VISA and MASTERCARD payments are accepted with proper written authorization from the cardholder. Students are strongly encouraged to open their own checking account with a financial institution that provides access through a state-wide or nation-wide network of automated teller machines. Such an account will insure the student of a secure place of deposit for funds with ready access for payments of bills and necessary cash for spending money.

**Billing Information**

Bills are mailed by the STUDENT ACCOUNTING OFFICE in Briggs Hall two or three weeks prior to all required due dates. IT IS EACH STUDENT'S RESPONSIBILITY TO MAINTAIN A CORRECT BILLING ADDRESS WITH THE STUDENT ACCOUNTING OFFICE AT ALL TIMES. Failure to do this is not sufficient grounds for relief from any penalty resulting from a missed payment.

**For More Information Contact**

Student Accounting Office (313) 487-3335
Financial Aid Office (313) 487-0455
Registration Office (313) 487-2300
Cashier's Office (313) 487-3331
Housing Office (313) 487-1300
Loan Office (313) 487-3335

**Resident/Non-Resident Status for Tuition Assessment**

Students are responsible for payment of tuition according to their resident or non-resident status determined at the time of their admission. If, after admission, a student feels his or her residence status has changed, an application for reclassification must be submitted to the Student Accounting Office no later than the end of the 100% tuition refund period. Failure to file such an application on time shall constitute a waiver of all claims to rebates or reclassification for the term or semester for which the student has registered.

**Fees Subject to Revision**

All tuition and fees are subject to change by action of the Eastern Michigan University Board of Regents without prior notice and at any time. Such changes may be retroactive to the date of original registration. Rates in effect as of Winter Semester 1989 (subject to change and published here for informational purposes only) are as follows:

- **Undergraduate tuition per credit hour**
  - Michigan Resident: $54.75
  - Michigan Non-Resident: $136.00

- **Graduate Tuition per credit hour**
  - $75.25
  - $179.00

- **Non-refundable registration fee**
  - $40 Fall/Winter - $30 Spring/Summer

- **Late registration fee**
  - $10.00

- **Program adjustment fee**
  - $10.00 per transaction

- **Student Government fee**
  - $2.00 Fall/Winter - $1.00 Spring/Summer

- **Health Care fee**
  - $1.25 per credit hour

- **Installment Payment Plan fee**
  - (Fall/Winter only) $5.00

- **Late Payment fee**
  - $6.00

- **Returned Check/Charge fee**
  - $20.00
Spring and Summer Payment Schedule
100% tuition and fees are payable at the time of registration. 100% of RESIDENCE HALL & BOARD CHARGES are payable at move-in time.

Installment Payment Plan Election (Fall and Winter Semesters only)
You may elect to pay 50% of your tuition and room and board plus all fees except for special course fees, and be billed for the remaining 50% of your tuition and room and board together with all additional fees and charges to your account with a final due date in late October for fall semester and late February for winter semester. An installment payment charge of $5.00 for this service will be added to your account. If you elect this plan and fail to pay your remaining balance by the due date, you will be charged a $6.00 late fee and your registration, transcript and graduation privileges will be suspended until the final balance has been paid. Students who fail to pay their second installment on time may have their installment payment plan privileges revoked. Refer to the calendar in the fall and winter class schedules for exact dates.

Special Terms for Fall 1989 Advance Registration
March 20 - May 19, 1989
You will be billed approximately June 15, 1989 for a confirming payment consisting of 50% of tuition, registration fee, room and board (if applicable) plus $1.25 per credit hour health care fee and $2.00 student activity fee, LESS an estimate of financial aid and any previous payments. By July 14, 1989, you must pay the bill to confirm your advance registration, or your registration will be cancelled and you will need to re-register when you are able to pay the required amount. If your financial aid is not confirmed by July 14, 1989, you may pay your bill yourself to avoid cancellation or may re-register once financial aid is confirmed.

You are responsible for maintaining a correct billing address with EMU over the summer months. If you do not receive a bill by the end of June, you must call (313) 487-3335 to determine the amount due and make payment by July 14, 1989 to avoid cancellation.

If the Board of Regents has not set new rates by the time the June billing is issued, payment will be required at the 1988-89 current tuition rates, which are stated above or at the most current rates available.

If tuition rates increase after the June billing, the increase will not be billed until late September 1989 at the time of the second installment billings.

Tuition Refunds for Dropping Classes
When you register for a class or classes, you have contracted with the University to reserve space in the class or classes of your choice and you are responsible by virtue of your registration for payment of tuition and fees. If your plans change and you find that you cannot take a class or classes for which you have registered, you must DROP THE CLASS OR CLASSES in person or in writing by mail by the required dates in order to be relieved of all (100%) or part (50%) of your responsibility for payment of TUITION. IMPORTANT - If you do not do this, the University has no way of knowing that you did not plan to attend and will continue to reserve your space in class and hold you responsible for payments.

CAUTION - If you change your mind about attending Eastern Michigan University, you must do the following well before classes begin:

1. DROP YOUR CLASSES at the REGISTRATION OFFICE in BRIGGS HALL in person or by mail.
2. NOTIFY the OFFICE OF FINANCIAL AID that you will not be attending.
3. CONTACT the HOUSING OFFICE to arrange for CONTRACT WITHDRAWAL.

FAILRE TO DO THE ABOVE MAY LEAVE YOU WITH RESPONSIBILITY FOR PAYMENT OF TUITION, FEES AND HOUSING CHARGES THAT WILL NOT BE PAID BY FINANCIAL AID.

Actual dates concerning tuition refunds for course adjustments or complete withdrawal are printed in the University Calendar found at the front of this booklet. An appeals process exists as follows for those who feel that individual circumstances warrant exceptions from published policy.

1. Obtain a "Tuition Appeal Application" from the Student Accounting Office, fill out the application, and return to the Student Accounting Office. The Student Accounting Office will notify you of approval or disapproval by mail.

2. If your application is not approved and you disagree with the decision, appeal to the Manager for Student Business Services in the Student Accounting Office.

ALL APPEALS MUST BE FILED NO LATER THAN 15 DAYS AFTER THE SEMESTER ENDS.

Returned Checks and Charge Card Authorizations
A check or charge returned from your bank or other financial institution unpaid (returned item) will not automatically cancel your registration with a refund of tuition charges. The University will hold you responsible for your original enrollment plan unless you follow published procedures and schedules for dropping classes or withdrawing. We will charge the returned item to your account and request immediate payment. If you do not render payment when requested, administrative actions may be taken to place holds on future registration privileges, release of transcripts or diploma, and other University services. You will also face collection action for the unpaid amount. Students who establish a history of returned items may be placed on a cash-only basis for payment of fees.

Change of Address
To ensure timely receipt of tuition, housing and other billings, it is the STUDENT'S responsibility to inform the University of any change in mailing address by completing a CHANGE OF ADDRESS FORM in the Registration Office.

Special Course Fees
Many courses require an additional fee that is assessed and billed after classes begin. For information about the amount and purpose of the fee, contact the instructor or department offering the course.

Refunds
Refunds are not issued until late in the semester when enrollment, fee assessments and financial aid records are substantially complete. If you are aware of an overpayment, you may request that the Student Accounting Office verify your overpayment and expedite a refund. Presentation of copies of payment receipts and course adjustment confirmations will help speed processing. This request must be in writing. Refunds will generally be issued within 10 days of a written request. All refund checks are mailed to the student's designated billing address. Proof of your personal check clearing your bank may be required in a refund request.
FINAL EXAM SCHEDULE

Whether or not a final examination shall be required will be determined by the instructor in line with departmental policy. The schedule below shall be followed. If a final exam is not given, the scheduled exam period shall be used for other class activity. Instructors are not permitted to change the schedule of examinations. Students are to take their exam with their regular class at the time indicated on this schedule. Any deviation must be approved by the instructor and the department head in which the course is offered. Approval will be given in cases of extreme emergency. Consult the University Catalog for other regulations governing examinations.

DAY CLASSES - 6 WEEK SESSION

Classes meeting at 7:55, 8:00, 10:30, 2:15 and 2:30 will have their exams on Thursday, August 3, 1989.

Classes meeting at 9:05, 9:10, 9:15, 9:30, 9:50, 11:45, 1:00, and 3:00 will have their exams on Friday, August 4, 1989.

Saturday classes will have their exams at their regular time on the last day the class is scheduled to meet.

EVENING CLASSES - 6 WEEK SESSION

Evening exams will be held during the regular meeting, Wednesday, August 2 or Thursday, August 3, 1989.

DAY AND EVENING CLASSES - 7-1/2 WEEK SESSION

Classes meeting TTH or MTTHF will have their exams on Tuesday, August 15, 1989.

Classes meeting MW, MWF, or MTWTHF will have their exams on Wednesday, August 16, 1989.

POST-SUMMER SESSION

Post session classes will have their examinations on Friday, August 18, 1989, or on the last day the class is scheduled to meet.

COMMON EXAMS

All Accounting 240 and 241 classes will have a common final exam on Tuesday, August 15, 1989, from 6:00 to 7:30 p.m. in Room 201 Pray-Harrold.
ADVANCE REGISTRATION SCHEDULE

THE SCHEDULE LISTED BELOW INCLUDES THE TIMES FOR IN-PERSON REGISTRATION FOR CURRENTLY ENROLLED STUDENTS. STUDENTS MAY COME AFTER THEIR DESIGNATED TIME, BUT NOT BEFORE.

ONCE YOU HAVE REGISTERED FOR ANY CLASSES, YOU MAY NOT ADD CLASSES OR ADJUST YOUR SCHEDULE UNLESS THE SCHEDULED ADJUSTMENT PERIOD, PROGRAM ADJUSTMENT BEGINS APRIL 25, 1989.

GRADUATE STUDENTS AND UNDERGRADUATE EVENING* STUDENTS

<table>
<thead>
<tr>
<th>MARCH 20 - MONDAY</th>
<th>MARCH 21 - TUESDAY</th>
<th>MARCH 22 - WEDNESDAY</th>
<th>MARCH 23 - THURSDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 9:00 KUR-LIA</td>
<td>8:00 - 9:00 KOS-SAC</td>
<td>8:00 - 9:00 AAA-AZI</td>
<td>8:00 - 9:00 FEL-GAO</td>
</tr>
<tr>
<td>9:00 - 10:00 LIB-WAJ</td>
<td>9:00 - 10:00 SFR-SIE</td>
<td>9:00 - 10:00 BAA-BEL</td>
<td>9:00 - 10:00 GAS-GRA</td>
</tr>
<tr>
<td>10:00 - 11:00 MAK-MCF</td>
<td>10:00 - 11:00 SIF-SRE</td>
<td>10:00 - 11:00 BEM-BOV</td>
<td>10:00 - 11:00 GRB-HAN</td>
</tr>
<tr>
<td>11:00 - 12:00 MCG-MIZ</td>
<td>11:00 - 12:00 SAA-SVE</td>
<td>11:00 - 12:00 BOW-BUR</td>
<td>11:00 - 12:00 HAO-HHE</td>
</tr>
<tr>
<td>12:00 - 1:00 MJA-NIM</td>
<td>12:00 - 1:00 SAA-TPI</td>
<td>12:00 - 1:00 BUR-CHA</td>
<td>12:00 - 1:00 HUA-HUN</td>
</tr>
<tr>
<td>1:00 - 2:00 NEN-PAK</td>
<td>1:00 - 2:00 TRA-WAG</td>
<td>1:00 - 2:00 CBR-COC</td>
<td>1:00 - 2:00 HUO-JOH</td>
</tr>
<tr>
<td>2:00 - 3:00 PAL-FIX</td>
<td>2:00 - 3:00 NAB-WIG</td>
<td>2:00 - 3:00 COP-CAG</td>
<td>2:00 - 3:00 JOU-JUC</td>
</tr>
<tr>
<td>3:00 - 4:00 PII-RAE</td>
<td>3:00 - 4:00 WII-MIZ</td>
<td>3:00 - 4:00 DAM-DOX</td>
<td>3:00 - 4:00 KIO-KOC</td>
</tr>
<tr>
<td>4:00 - 5:00 RRA-RCR</td>
<td>4:00 - 5:00 AAA-ZIZ</td>
<td>4:00 - 5:00 ANY PREVIOUSLY SCHEDULED GRADUATE OR UNDERGRAD EVENING* STUDENT</td>
<td>4:00 - 6:00 ANY PREVIOUSLY SCHEDULED GRADUATE OR UNDERGRAD EVENING* STUDENT</td>
</tr>
<tr>
<td>5:00 - 6:00 ANY GRADUATE OR UNDERGRAD EVENING* STUDENT WITH LAST NAME KUR-RCH</td>
<td>5:00 - 6:00 ANY GRADUATE OR UNDERGRAD EVENING* STUDENT WITH LAST NAME KUR-ZIZ</td>
<td>5:00 - 6:00 ANY PREVIOUSLY SCHEDULED GRADUATE OR UNDERGRAD EVENING* STUDENT WITH LAST NAME KUR-ZIZ OR AAA-FEI</td>
<td></td>
</tr>
</tbody>
</table>

UNIVERSITY HONORS PROGRAM STUDENTS

<table>
<thead>
<tr>
<th>MARCH 24 - GOOD FRIDAY</th>
<th>MARCH 27 - MONDAY</th>
<th>MARCH 28 - TUESDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIVERSITY CLOSED (NO REGISTRATION - LAST DAY FOR AUTOMATIC WITHDRAWAL FROM WINTER 1989 CLASSES)</td>
<td>NO REGISTRATION - LAST DAY FOR AUTOMATIC WITHDRAWAL FROM WINTER 1989 CLASSES</td>
<td>UNIVERSITY CLOSED</td>
</tr>
</tbody>
</table>

SENIORS (completed 85 or more credit hours as of January, 1989)

<table>
<thead>
<tr>
<th>MARCH 29 - WEDNESDAY</th>
<th>MARCH 30 - THURSDAY</th>
<th>MARCH 31 - FRIDAY</th>
<th>APRIL 3 - MONDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 9:00 SAA-SGZ</td>
<td>8:00 - 9:00 BAX-BLO</td>
<td>8:00 - 9:00 GAS-GRA</td>
<td>8:00 - 9:00 MAC-MCF</td>
</tr>
<tr>
<td>9:00 - 10:00 SHA-SHI</td>
<td>9:00 - 10:00 BLP-BUM</td>
<td>9:00 - 10:00 GRB-HAR</td>
<td>9:00 - 10:00 MCL-MZI</td>
</tr>
<tr>
<td>10:00 - 11:00 SHJ-SUT</td>
<td>10:00 - 11:00 BUN-CHA</td>
<td>10:00 - 11:00 BAS-BOO</td>
<td>10:00 - 11:00 MJA-REV</td>
</tr>
<tr>
<td>11:00 - 12:00 SVA-PSS</td>
<td>11:00 - 12:00 CHB-COP</td>
<td>11:00 - 12:00 NOP-JOG</td>
<td>11:00 - 12:00 MJA-REV</td>
</tr>
<tr>
<td>12:00 - 1:00 TUA-WAS</td>
<td>12:00 - 1:00 COQ-DED</td>
<td>12:00 - 1:00 JON-KIL</td>
<td>12:00 - 1:00 PPA-PON</td>
</tr>
<tr>
<td>1:00 - 2:00 WAT-WIZ</td>
<td>1:00 - 2:00 DEE-DON</td>
<td>1:00 - 2:00 KIM-KUG</td>
<td>1:00 - 2:00 PPA-PON</td>
</tr>
<tr>
<td>2:00 - 3:00 WJA-ZIZ</td>
<td>2:00 - 3:00 DUO-FEL</td>
<td>2:00 - 3:00 KUR-LEV</td>
<td>2:00 - 3:00 KUA-KUS</td>
</tr>
<tr>
<td>3:00 - 4:00 AAA-BAJ</td>
<td>3:00 - 4:00 FEM-GAR</td>
<td>3:00 - 4:00 LEW-MAN</td>
<td>3:00 - 4:00 ANY PREVIOUSLY SCHEDULED STUDENT</td>
</tr>
</tbody>
</table>

JUNIORS (completed 56 - 84 credit hours as of January, 1989)

<table>
<thead>
<tr>
<th>APRIL 4 - TUESDAY</th>
<th>APRIL 5 - WEDNESDAY</th>
<th>APRIL 6 - THURSDAY</th>
<th>APRIL 7 - FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 - 9:00 SAG-SEQ</td>
<td>8:00 - 9:00 BAA-AZI</td>
<td>8:00 - 9:00 FOR-GHI</td>
<td>8:00 - 9:00 LVA-MAX</td>
</tr>
<tr>
<td>9:00 - 10:00 SER-SHE</td>
<td>9:00 - 10:00 AVA-BEL</td>
<td>9:00 - 10:00 GIA-CUE</td>
<td>9:00 - 10:00 MAY-MER</td>
</tr>
<tr>
<td>10:00 - 11:00 SHI-STD</td>
<td>10:00 - 11:00 REM-BOU</td>
<td>10:00 - 11:00 CUP-REI</td>
<td>10:00 - 11:00 MBS-MIE</td>
</tr>
<tr>
<td>11:00 - 12:00 STE-TQG</td>
<td>11:00 - 12:00 NOV-BUR</td>
<td>11:00 - 12:00 MBB-BOO</td>
<td>11:00 - 12:00 MJA-REV</td>
</tr>
<tr>
<td>12:00 - 1:00 THR-VNZ</td>
<td>12:00 - 1:00 BUS-CHO</td>
<td>12:00 - 1:00 HUR-JIZ</td>
<td>12:00 - 1:00 OMA-PAL</td>
</tr>
<tr>
<td>1:00 - 2:00 VOA-WIE</td>
<td>1:00 - 2:00 CHP-COU</td>
<td>1:00 - 2:00 KAA-KMI</td>
<td>1:00 - 2:00 FEM-FZI</td>
</tr>
<tr>
<td>2:00 - 3:00 WIF-WCL</td>
<td>2:00 - 3:00 COY-DIZ</td>
<td>2:00 - 3:00 KAL-JAN</td>
<td>2:00 - 3:00 OMA-PAL</td>
</tr>
<tr>
<td>3:00 - 4:00 WCM-ZIZ</td>
<td>3:00 - 4:00 DJA-FQG</td>
<td>3:00 - 4:00 LAX-LXZ</td>
<td>3:00 - 4:00 ROB-HAN</td>
</tr>
</tbody>
</table>

*ONLY STUDENTS WHOSE CLASSES BEGIN AT 5:00 P.M. OR LATER ARE CONSIDERED "EVENING STUDENTS."
ADVANCE REGISTRATION SCHEDULE (Continued)

THE SCHEDULE LISTED BELOW INCLUDES THE TIMES FOR IN-PERSON REGISTRATION FOR CURRENTLY ENROLLED STUDENTS. STUDENTS MAY COME AFTER THEIR DESIGNATED TIME, BUT NOT BEFORE.

ONCE YOU HAVE REGISTERED FOR ANY CLASSES, YOU MAY NOT ADD CLASSES OR ADJUST YOUR SCHEDULE UNTIL THE SCHEDULED ADJUSTMENT PERIOD. PROGRAM ADJUSTMENT BEGINS APRIL 25, 1989.

SOPHOMORES (completed 25 - 55 credit hours as of January, 1989)

APRIL 10 - MONDAY
8:00 - 9:00 STA-EEZ
9:00 - 10:00 TAA-TRZ
10:00 - 11:00 TAA-MAL
11:00 - 12:00 WAM-MIL
12:00 - 1:00 WIM-EZI
1:00 - 2:00 AAA-ANS
2:00 - 3:00 BAA-BEZ
3:00 - 4:00 BIL-BOQ

APRIL 11 - TUESDAY
8:00 - 9:00 BOR-SUD
9:00 - 10:00 BUS-CAS
10:00 - 11:00 CAT-COL
11:00 - 12:00 WAM-MIL
12:00 - 1:00 DAR-DIS
1:00 - 2:00 DIT-BHF
2:00 - 3:00 EMN-POQ
3:00 - 4:00 FOR-GRZ

APRIL 13 - THURSDAY
8:00 - 9:00 MAB-MAS
9:00 - 10:00 MAT-MCO
10:00 - 11:00 MGP-MEZ
11:00 - 12:00 MOA-MIZ
12:00 - 1:00 NAA-OHZ
1:00 - 2:00 OIA-PAS
2:00 - 3:00 PAT-PFD
3:00 - 4:00 PIE-RAO
4:00 - 6:00 GRADUATE & EVENING* STUDENTS ONLY

APRIL 14 - FRIDAY
8:00 - 9:00 RAM-REK
9:00 - 10:00 RID-RUP
10:00 - 11:00 RUG-BES
11:00 - 12:00 SCA-SHE
12:00 - 1:00 SHE-SHE
1:00 - 2:00 SMH-SHE
2:00 - 4:00 ANY PREVIOUSLY SCHEDULED SOPHOMORES

APRIL 17 - MONDAY
8:00 - 9:00 ESP-STR
9:00 - 10:00 ETS-TEX
10:00 - 11:00 TEC-TOZ
11:00 - 12:00 TIA-VEK
12:00 - 1:00 WEL-MID
1:00 - 2:00 WEE-WIK
2:00 - 3:00 WIL-WOQ
3:00 - 4:00 WOR-WIZ
4:00 - 6:00 GRADUATE & EVENING* STUDENTS ONLY

APRIL 18 - TUESDAY
8:00 - 9:00 AAA-ANS
9:00 - 10:00 ANT-BAR
10:00 - 11:00 BAS-BER
11:00 - 12:00 BEH-BED
12:00 - 1:00 ETO-FOQ
1:00 - 2:00 BRD-BUS
2:00 - 3:00 BUT-CCH
3:00 - 4:00 CHE-COM

APRIL 21 - FRIDAY
8:00 - 9:00 LAP-LIN
9:00 - 10:00 LIO MAX
10:00 - 11:00 MAL-MCB
11:00 - 12:00 MCC-MCB
12:00 - 1:00 MCB-MCB
1:00 - 2:00 MMB-MMB
2:00 - 3:00 MME-NEE
3:00 - 4:00 MIP-PAT

APRIL 20 - THURSDAY
8:00 - 9:00 GRE-HAQ
9:00 - 10:00 HAH-HAQ
10:00 - 11:00 HER-HOC
11:00 - 12:00 HOP-HAB
12:00 - 1:00 JAC-JFD
1:00 - 2:00 JOR-KES
2:00 - 3:00 KEP-KDS
3:00 - 4:00 KOT-LAO

APRIL 24 - MONDAY
8:00 - 9:00 RAU-PIL
9:00 - 10:00 RAM-RAW
10:00 - 11:00 RAC-RID
11:00 - 12:00 RIC-MED
12:00 - 1:00 RIS-ROS
1:00 - 2:00 SCH-SHE
2:00 - 3:00 SIB-SIG
3:00 - 4:00 SIK-SDP

*ONLY STUDENTS WHOSE CLASSES BEGIN AT 5:00 P.M. OR LATER ARE CONSIDERED "EVENING STUDENTS."

In addition to the days and times listed on these two pages, the regular Registration hours are 9:00-11:30 a.m. and 1:00-4:30 p.m., Monday through Friday.

Registration will be open the following evenings until 6:00 p.m.:
May 2, 3, 4
June 22, 26, 27
August 31
September 5, 6, 7, 14
All students may register in person at Briggs Hall or by mail.

Check off the following before you start the registration process:

- Obtain permit to register if you are reenrolling or are a new student.  
  REENROLLMENT DEADLINE FOR SUMMER, 1989: June 1, 1989.
- Obtain academic advisor's signature on Enrollment Plan if you are a new student.
- Obtain department authorizations, your advisor's signature and department permission cards where required. You are responsible for classes taken without your advisor's signature.
- Complete Enrollment Plan, including alternate class sections, and reasons for taking courses.
- Undergraduates must obtain advisor's signatures when registering for the following courses/programs: Learning Impaired, Occupational Therapy, Art Major/Minor, 300/400 level College of Business courses, Clinical Laboratory Services, Dance, Physical Education, Recreation and Park Management, Therapeutic Recreation, Sports Medicine, and 500 level courses need Graduate School approval. Undergraduate students may not enroll in 600/700 level courses.
- Graduates must obtain advisor's signatures if they are in a degree program in Economics, Geography, History, Mathematics, Psychology, Public Administration, Sociology, Industrial Education, Physical Education, Business Education, all 600 level College of Business courses, or graduates who have been admitted conditionally to a Master's program in the College of Business.
REGISTRATION (Continued)

☐ Have proof of financial aid available or be prepared to pay Registration Fee (and tuition, if due). Cash, check, VISA or MASTERCARD are acceptable.

☐ Have receipts for recently-paid past-due obligations.

IN PERSON Consult Registration Schedule for your time to register.

Step 1. Class Check.
Check open/closed class list.
Complete Enrollment Plan, including alternate class sections.

Step 2. Eligibility Check. You are eligible . . .
If you have been enrolled during a previous semester.
If you have been dismissed and reinstated (show reinstatement form).
If you have been reenrolled by the Office of Academic Records and Certification (show registration permit).
If you have received Notification of Admission (show registration permit or approved Enrollment Plan).
If your past-due obligations have been satisfied (show receipts for recent payments).
Obtain Enrollment Cards. DO NOT fill out before receiving Class Cards at Step 3.

Step 3. Class Cards.
Present Enrollment Card from Step 2 to clerk.
Obtain Class Cards. Be certain they are correct.
Class Cards are dated and valid only on the date issued.
Fill out Enrollment Card. You’re responsible for accuracy.

Step 4. Student I.D. (Does not need to be taken each semester)
Present proof of registration and another photo I.D. if I.D. has to be taken/retaken.
$15 fee for replacement if damaged or lost.

Step 5. Fee Assessment.
Fill in name and student number on Tuition Receipt.
Present proof of financial aid, if you are a recipient.
Calculate tuition.

Step 6. Cashiers.
Pay Registration Fee (and tuition, if due).
Make checks out to EMU. Write student number and current address on check.
If using VISA or MASTERCARD you must be an authorized signer and present identification.
Obtain Tuition Receipt.

Step 7. Checkout.
To complete registration, turn in all Computer Cards and Enrollment Plan.
To receive graduate credit for 400-level courses available for graduate credit, notify the checkout clerk.
If you are repeating a course, notify the checkout clerk.

HANDICAPPED STUDENTS EXPERIENCING DIFFICULTY WITH FACILITY ACCESS OR PROGRAM OR SERVICE AVAILABILITY CONTACT SPECIAL STUDENT SERVICES AT 487-3116 IMMEDIATELY FOR ASSISTANCE.
REGISTRATION (Continued)

BY MAIL

Registration by mail is available to all students and will be processed according to the same schedule (by class level) and under the same conditions as in-person registration. (See Advance Registration Schedule). The schedule for mail registration can be found in the University Calendar. Registrations postmarked after the deadline will be returned. Registration by your scheduled time is encouraged to increase the probability of a place in the class. Your mail registration will be processed only for courses or sections available. BE SURE TO LIST SEVERAL ALTERNATE SECTIONS/COURSES. Departmental permission class cards and required signatures must be part of your mail registration.

Go through the checkoff for IN PERSON REGISTRATION.

If all conditions have been met, mail the following:

| Permit to Register (if applicable),  |
| Completed Enrollment Plan,          |
| Survey Form,                        |
| Department Permission Cards (if required), |
| Check made out to EMU paying Registration Fee (and tuition, if due),|
| Write student number and current address on check. If using VISA or MASTERCARD, all information on bottom of Enrollment Form needs to be completed or the Cashier’s Office will not be able to process your payment and your registration will be returned to you. |

To: Registration Office
Briggs Hall
Eastern Michigan University
Ypsilanti, MI 48197

prior to the mail registration deadline.

ALLOW TWO WEEKS FOR MAIL REGISTRATION PROCESSING

ADJUSTMENTS

CHANGING YOUR SCHEDULE? ADJUSTMENT TIPS.

[ ] Check Open/Closed Class List at Step 1.
[ ] Complete adjustment form
[ ] Obtain required authorizations.
[ ] Present copy of Class Schedule and Tuition Receipt.
[ ] Present proof of financial aid or be prepared to pay adjustment fee and 100 percent of additional credit hours.
ON/OFF CAMPUS ENROLLMENT PLAN

PLEASE INCLUDE A SEPARATE ENROLLMENT PLAN AND PAYMENT (if applicable) FOR EACH SEMESTER YOU WISH TO REGISTER FOR.

FILL OUT THIS SIDE FOR MAIL REGISTRATION ONLY

STUDENT NUMBER

SEMESTER/SESSION (Please Circle): SPRING SUMMER

PRINT YOUR NAME AND MAILING ADDRESS BELOW:

Name ____________________________________________

Address ____________________________________________

City, State, Zip ____________________________________

☐ Check if address has changed

REGISTRATION PROCEDURES

1. Check eligibility requirements.
2. Complete top portion of this form.
3. Obtain class cards and adviser's signature (if required).
4. Fill in course selections on reverse side.
   When registering for courses needing department permission or special assignment, such as Student Teaching or Independent Study, you must first obtain the class card or written permission from the appropriate office before registering and submit it with the course request. Without this authorization, such course requests cannot be accommodated.

COURSE LOAD

Graduate Student

During the fall and winter semesters, the recommended load for students employed full-time is six hours or two courses. Students not employed full-time may elect 12 hours. The course load for spring and summer is eight hours, or six hours in the six week session.

Undergraduate Student

During the fall and winter semesters, the recommended maximum full-time load is 16 academic hours (15 with Student Teaching) plus any activity hours elected. No student on academic probation may take more than a full load and no first semester freshman may take more than a full load without special permission.

Undergraduate students who expect to fulfill bachelor’s degree requirements at the end of this semester, check the box and a graduate application will be sent. ☐

Graduate students who expect to fulfill master’s or specialist’s degree requirements at the end of this semester, see the graduation application near the back of the schedule book.

TODAY’S DATE

SOCIAL SECURITY NUMBER

FALL WINTER 19___

CLASS LEVEL (Please Circle):
Graduate UHP Member Senior
Junior Sophomore Freshman

Area of Specialization

Home Phone No. __________________________

Place of Employment Business Phone

ELIGIBILITY

You are eligible to enroll in on/off campus classes as a:

Graduate Student

If you have been enrolled as an admitted graduate student at Eastern Michigan University during one of the preceding four semesters/sessions.

If you have not enrolled in classes during one of the last four semesters or sessions, obtain a Permit to Register from the Graduate School Office, 116 Pierce Hall, before registering. (Please attach your permit when registering by mail.)

Application for admission to the Graduate School may be made in the Graduate School Office, 116 Pierce Hall.

Undergraduate Student

If you have been admitted as a matriculated undergraduate student at Eastern Michigan during one of the preceding four semesters/sessions.

If you have not enrolled in classes during one of the last four semesters or sessions, obtain a Permit to Register from the Office of Records and Teacher Certification, Room 5 Pierce Hall, before registering. (Please attach your permit when registering by mail.)

If you have been admitted to Eastern Michigan this semester/session as a new student.
PLEASE FILL OUT THIS SIDE FOR BOTH MAIL AND IN-PERSON REGISTRATION

Requirements: $30 Registration Fee, 100% of tuition, $1.25 per credit hour Health Service Fee (all students), $1 Student Government Fee (all students), all past due obligations paid. MAIL REGISTRATION ENDS APRIL 7, 1989.

Student Number Name

### PLEASE LIST CLASSES IN SECTION ID NUMBER ORDER

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TO DECLARE REPEATS, PLACE "R" AFTER SECTION ID NUMBER

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### ADVISER SIGNATURE
HANDICAP DESIGNATION (OPTIONAL) - Circle one:
W (Wheelchair) H (Hearing Impaired) V (Visually Impaired) B (Blind) LD (Learning Disabled) OTHER

**TUITION (subject to change by action of the Board of Regents)**

- Undergraduate: Courses 100-499
- Graduate: Courses 500-799

**May be paid by cash, check, money order, financial aid*, or (please check one) Visa, MasterCard

<table>
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<th>Expiration Date</th>
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Cardholder’s Signature

*Financial aid recipients must enclose proof of financial aid and the $30 Registration Fee when registering by mail.
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- Ashore, take in the frenzy of Ft. Lauderdale
half of exciting nightlife and bronzed beach bodies.

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- 3 miles of white sandy beaches (among the
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ACAPULCO
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- World famous resort with legendary
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- Beautiful bay, golden sand beaches and
tropical sun.

Mexico’s Version of the
French Riviera!
PUERTO VALLARTA
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- Comparable golden beaches on
Mexico’s Pacific sunny side with
tropical waters.
- Lively downtown action with nightlife
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Fun Fling to Freight!
THE BAHAMAS
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- Casino gambling.

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 lodge and more
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See Back
for complete details,
departure schedule &
reservation form.
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PASSAGE TRAVEL is a division of American Passage Media Corporation, the national leader in college media and marketing programs, since 1975. We can offer you excellent value-added travel packages because:

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- our high volume allows us to negotiate the lowest prices.
- we have 13 years’ experience serving college students.

ACCOMMODATIONS: All are based on 4 persons per room, with optional upgrades to triple or double occupancy. All hotels offer quality accommodations and are close to the “action,” and/or “really” across the street from the beach. All packages include airfare, 8 days/7 nights lodging, transportation to and from the destination airport, and hotel taxes. Mexican packages also include free welcome Fiesta cocktail; past entrance to nightclubs, discount coupons to resort activities and free souvenirs gift. We offer roomrate matching service at no extra cost. Rooms are matched on a first come, first served, same gender basis only for the purpose of taking advantage of lower, multiple occupancy room rates. We cannot accept requests for roomate matching based on any other specifications.

MAJOR AIRLINES such as United, Northwest, Mexicana and TWA are used for transportation to our destinations with regularly scheduled flights—NO CHARTERS. In addition to the cities of departure listed in the price table below, transportation can be arranged from any city in the U.S.

PROOF OF CITIZENSHIP will be required when traveling to Mexico or the Bahamian visit U.S. passport OR state-issued birth certificate with affixed seal and OR voter registration card. Non-U.S. citizens should contact us.

FEATURED DESTINATIONS AND HOTELS

CARNIVAL CRUISE AND FORT LAUDERDALE: This is the ultimate Spring Break package. You get the best of both worlds—a 3-day luxory cruise and the fun 3-day March Frie. In addition, all you can eat of the exquisitely prepared cuisine and one-night docked in Nassau. Also, spend 4 days at the Spring Break mecca, in Fort Lauderdale, famous for its co-owned beaches and crazy nightlife. A combo certificate with affixed seal will sell out soon—make your reservations today!

Fort Lauderdale accommodations are at the attractive high rise Lauderde Surf Hotel and Marina located right on A1A across from the beach. You’ll be just blocks away from the famous Beaches, Restaurants, Club Del Mar, Oceanfront Walk and boutique shopping.

MAZATLAN: Nested between a quiet blue bay and serene mountains on Mexico’s Pacific coast, the city of Mazatlan enjoys a near perfect climate. The pace is simply casual. The beaches are among the world’s finest, with its warm blue waters; a haven for parasailing and snorkeling.

Base price accommodations are at La Siesta, located in the old town, just off the coastal boulevard. Upgrades are available at Las Hadas (a first class property situated right on the beach), at the famous Los Flamingos (which sits on a hillside and has lovely swimming pools) or at the Caldera, also on the beach.

PIEDRA VALLARTA: This sleepy little town has grown up to compete with any of the finest hotels in Mexico. Cropped Sapphirose. Blessed with long, golden sand beaches and beautiful blue water, add to this the lovely nightlife and fine restaurants and you have the makings of an upgrade. Base price accommodations are at the Hotel Del Sol which is situated on the main drag across from the beach, with spacious rooms, and fully-equipped kitchens. It is a haven for students. Upgrades are available at Las Hadas (a first class property) or at the famous Los Flamingos (which sits on a hillside and has lovely swimming pools) or at the Caldera, also on the beach.

ACAPULCO: A country of sparkling beaches and enticing resorts. Acapulco is not out as Mexico’s most legendary vacation spot. The traditions of a bit of action is a focal point led up to, with exciting nightclubs and all forms of entertainment.

Base price accommodations are at the Hotel Del Sol which is situated on the main drag across from the beach, with spacious rooms, and fully-equipped kitchens. It is a haven for students. Upgrades are available at Las Hadas (a first class property) or at the famous Los Flamingos (which sits on a hillside and has lovely swimming pools) or at the Caldera, also on the beach.

BAHAMAS: Everything is better in the Bahamas. The natives say, with the easy-paced island charm flowing as freely as the fine rum this paradise is famous for. Shopping is a main attraction, with colorful open-air markets and unbelievable values. The beaches are beautiful and the warm waters. An added attraction is the unique gambling—try your luck at the track.

Our accommodations are at the five-star hotels in Freeport: the Sun Club Resort, which features large rooms, many with kitchens. Situated in downtown Freeport, close to the spa terminal and the famous International Bazaar. Oversized poolside, tennis, restaurant, beauty salon, and laundry. Courtyard suites to the beach. You receive a free rum suicide on arrival, as well as several free admissions to local night spots and shows.

MAKING YOUR RESERVATION IS EASY

1) Select your travel dates.

TRAVEL AVAILABILITIES: All trip dates have been planned to coincide with your Spring Break. All trips depart on Sundays and return the following Sunday, FEBRUARY 19-26 • FEBRUARY 26- MARCH 5 • MARCH 5-12 • MARCH 12-19 • MARCH 19-26 • MARCH 26-APRIL 2 (trains not available March 25-April 2)

2) Please fill out the attached reservation form and mail it with your payment of $75 per person deposit (check, money order or credit card) to the address below. Or call (312) 647-6680 to make a phone reservation. Phone reservations will be cancelled if the attached form with a signature is not received in writing within 10 days of your call.

3) When we receive your deposit, a receipt and confirmation will be mailed to you along with an invoice for the balance due. You are responsible for your account. If the balance due is not paid on or before the due date, there will be an additional charge for the hotel and air fare. If the reservation is not paid on time, the hotel will be reserved for you. Should your first hotel choice be sold out, we will assign you to your second or third hotel choice or a hotel of similar quality.

4) Upon receipt of your balance due, we'll rush your tickets and travel documents to you.

REFUNDS AND CANCELLATIONS: Deposits are non-refundable. Notice in writing at least 4 weeks prior to departure date is required for an acceptable cancellation. An acceptable cancellation notifies you in writing of a full refund less the initial deposit. The full price will be forfeited if cancellation is received less than 4 weeks from departure date. You may send a substitute in your place. Trip accommodations and baggage insurance are available upon request.

GUARANTEED RATES AND FARES: Rates do not include the U.S. Mexican and Bahamian departure taxes. Airfares are subject to change. Although no airfares increases are anticipated, we recommend paying the total fare at time of booking because Passage Travel does not make any representation with regard to suitability of rooms, or do we accept any liability whatsoever based on or resulting from matching.

OUR RESPONSIBILITY TO YOU: Passage Travel has made arrangements with airlines, cruise ships, hotels, and other independent suppliers to provide you with services as described. We have taken reasonable steps to ensure that proper arrangements have been made for your vacation. However, Passage Travel does not accept any representation of any liability for these independent suppliers, their agents, third parties or events beyond our control, including, but not limited to, acts of God, force majeure; conditions; accidents, illness and injury; loss or damage; delay, airline, train, bus or hotel policy, etc. In the event of a change or cancellation, we will try to substitute comparable services, but in any such event our liability will be limited to a proportional refund of unused services. Regards, we do make any representation with regard to suitability of rooms, or do we accept any liability whatsoever based on or resulting from matching..

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Telephone(______)
Undergraduate university_____________________________
Degree and expected date_____________________________

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**FINE ARTS**

**FIN. ART APPRECIATION**  
NON-ART MAJORS OR MINORS ONLY  
3 V 20093 060 0515-0755PM MW 107 FORD INSTRUCTOR 50

**INTRODUCTION TO ART**  
NON-ART MAJORS ONLY  
3 V 79263 040 0900-1200 S 210 FORD R WASHINGTON 25

**ART INTEGR. ELEM. TEACHER**  
NON-ART MAJORS ONLY  
4 V 79283 040 0515-0830PM MWFTH 210 FORD INSTRUCTOR 25

**PAINTING**  
312 & 314, ART MAJORS ONLY  
3 V 20103 040 1200-0200 MWTH 300 SHERZ S SHARP 10

**ADV. DR./PRINTMAKING**  
ART MAJORS ONLY  
3 V 20112 020 1200-0450 MWTH 100 SHERZ R FAIRFIELD 15

**ART.GAL.EUR.I.PREP**  
313, ART MAJORS ONLY  
3 V 20123 040 1200-0200 MWTH 107 FORD J YAGER 8

**PAINTING-WATERCOLOR II**  
314, ART MAJORS ONLY  
3 V 20923 040 1200-0200 MWTH 202 SHERZ I BEGINNIN 6

**PAINTING-WATERCOLOR III**  
ART MAJORS ONLY  
3 V 20303 040 0900-1200 MWTH 202 SHERZ I BEGINNIN 6

**PAINTING-WATERCOLOR IV**  
ART MAJORS ONLY  
3 V 20313 040 1200-0200 MWTH 202 SHERZ I BEGINNIN 6

**ADV. DR./PRINTMAKING**  
ART MAJORS ONLY  
3 V 20142 020 1200-0450 MWTH 100 SHERZ R FAIRFIELD 5

**PAINTING**  
ART MAJORS ONLY  
3 V 20153 040 0515-0755PM MWTH 107 FORD J YAGER 8

**GRAD ART GAL EUR I PREP**  
3 V 20163 020 1200-0200 MWTH 300 SHERZ S SHARP 3

**PAINTERING**  
ART MAJORS ONLY  
3 V 20172 020 1030-0200 MWTH 300 SHERZ S SHARP 3

**FINANCE COURSES**

**GRADUATE COURSES**

*Seniors must have signed approval of the Graduate school to take 500 level courses. No UG may take 600 or 700 level courses.*

**WATERCOLOR**  
ART MAJORS ONLY  
3 V 20328 060 0200-0530 MWTH 202 SHERZ I BEGINNIN 6

**ADV. DR./PRINTMAKING**  
DEPT PERMISSION  
3 V 20187 020 1200-0450 MWTH 100 SHERZ R FAIRFIELD 4

**GAT ART GAL EUR I PREP**  
DEPT PERMISSION  
3 V 20198 040 0515-0755PM MWTH 107 FORD J YAGER 8

**WATERCOLOR**  
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**WATERCOLOR**  
GRAD ART MAJORS ONLY  
2 V 20348 060 0200-0530 MWTH 202 SHERZ I BEGINNIN 6

**PAINTING**  
GRAD ART MAJORS ONLY  
2 V 20358 040 0200-0530 MWTH 202 SHERZ I BEGINNIN 6

**PAINTING**  
GRAD ART MAJORS ONLY  
2 V 20388 040 1030-0200 MWTH 300 SHERZ S SHARP 2

**PAINTING**  
GRAD ART MAJORS ONLY  
4 V 20228 040 1030-0200 MWTH 300 SHERZ S SHARP 2

**INDEPENDENT STUDY**  
DEPT PERMISSION  
2 V 20237 020 TBA TBA TBA 114 FORD INSTRUCTOR 2

**INDEPENDENT STUDY**  
DEPT PERMISSION  
2 V 20247 021 TBA TBA TBA 114 FORD INSTRUCTOR 2

**GRAD THESIS & EXHIBITION**  
DEPT PERMISSION, MFA STUDENTS ONLY  
3 V 20257 020 TBA TBA TBA 114 FORD INSTRUCTOR 2

**ORAL DEFENSE MFA EXHIBITION***  
DEPT PERMISSION  
2 0207 TBA TBA TBA 114 FORD INSTRUCTOR 2

**BIOL 05**  
BIOLOGY & HUMAN SPECIES  
NO CR Bot 225-222, Lab/Rec Required. Intended for Non-Maj/Min  
Lecture, Recitation and Lab.  
3 411 221180 040 0900-1100 MWFTH 122 M JEFF P MILSKE 40

**BIOL 0301**  
GENETICS  
Bot 225-222, Lab/Rec Equivalent  
3 411 221630 040 1000-1150 MTWFH 104 M JEFF S YU 45

**BIOL 0387**  
COOPERATIVE EDUC IN BIO  
**CR/JC** Admittance to Program by Application Only  
3 411 221700 040 TBA MTWFH 316 M JEFF INSTRUCTOR 1

**Biology Department**

**BIOLOGY**

*Take all three.*

**BIOL 175**  
122 0900-1050 MWFTH 122 M JEFF P MILSKE 40

**BIOL 176**  
122 0900-1050 MWFTH 122 M JEFF P MILSKE 40

**BIOL 177**  
122 0900-1050 MWFTH 122 M JEFF P MILSKE 40
## BIOLOGY (Continued)

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**GRADUATE COURSES**

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**GRADUATE COURSES**

*Seniors must have signed approval of the Graduate school to take 500 level courses. No UG may take 600 or 700 level courses.*

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## MICROBIOLOGY

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**MICROBIOLOGY**

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English Language and Literature

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GRADUATE COURSES

**Foreign Languages and Bilingual Studies Department**

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GRADUATE COURSES

**TEACHING SECOND LANGUAGE**

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### TEACHING SECOND LANGUAGE (Continued)

**GRADUATE COURSES**

*Seniors must have signed approval of the graduate school to take 500 level courses. No US may take 600 or 700 level courses.*
SEMESTER IN SPAIN

Not just for Spanish majors only, but for everyone: beginners, "in between" students, and advanced. Put some excitement into your college career.

BEGINNER OR ADVANCED-
Cost is about the same as a semester in a U.S. college: $4,440. Price includes jet round trip to Seville from New York, room, board, and tuition complete. Government grants and loans may be applied towards our programs.

Live with a Spanish family, attend classes four hours a day, four days a week, four months. Earn 16 hrs. of credit (equivalent to 4 semesters taught in U.S. colleges over a two year time span). Your Spanish studies will be enhanced by opportunities not available in a U.S. classroom. Standardized tests show our students' language skills superior to students completing two year programs in U.S. Advanced courses also.

Hurry, it takes a lot of time to make all arrangements.

SPRING SEMESTER-Feb. 1-June 1, FALL SEMESTER-Sept. 1-Dec. 22 each year. FULLY ACCREDITED-A Program of Trinity Christian College.

For full information-send coupon to:
Semester in Spain
2065 Laraway Lake Dr. S.E., Dept. SC-17 • Grand Rapids, Michigan 49506
# Geography and Geology Department

## GEOGRAPHY

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*Graduate School to take 500 level courses. No UG may take 600 or 700 level courses.*

*SSENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES.*

---

**Graduate Courses:**

- **GES108**: EARTH SCIENCE - Lab Required
  - Lab (choose one)...
    - Lab choice one...
    - Lab choice two...
  - CRD: 4
  - Group: I
  - Section: 24463
  - Sect: 40
  - Time: 0630-1020
  - Meeting: TTH
  - Room: 241
  - Building: STRONG
  - Instructor: N RAPHAEL
  - Capacity: 40

- **GES114**: NAT'L PARKS & MONUMENTS
  - CRD: 2
  - Group: I
  - Section: 24463
  - Sect: 40
  - Time: 0630-1020
  - Meeting: TTH
  - Room: 241
  - Building: STRONG
  - Instructor: A CHANSKI
  - Capacity: 20

- **GES205**: AERIAL PHOTO INTERPRETATION
  - CRD: 5
  - Group: I
  - Section: 24503
  - Sect: 40
  - Time: 0800-0950
  - Meeting: TTH
  - Room: 241
  - Building: STRONG
  - Instructor: A CHANSKI
  - Capacity: 20

**Earth Science Courses:**

- **GES108**: EARTH SCIENCE
  - Lab Required
  - CRD: 4
  - Group: I
  - Section: 24463
  - Sect: 40
  - Time: 0630-1020
  - Meeting: TTH
  - Room: 241
  - Building: STRONG
  - Instructor: N RAPHAEL
  - Capacity: 40

- **GES114**: NAT'L PARKS & MONUMENTS
  - CRD: 2
  - Group: I
  - Section: 24463
  - Sect: 40
  - Time: 0630-1020
  - Meeting: TTH
  - Room: 241
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  - Instructor: A CHANSKI
  - Capacity: 20

- **GES205**: AERIAL PHOTO INTERPRETATION
  - CRD: 5
  - Group: I
  - Section: 24503
  - Sect: 40
  - Time: 0800-0950
  - Meeting: TTH
  - Room: 241
  - Building: STRONG
  - Instructor: A CHANSKI
  - Capacity: 20

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*Note: The table contains course listings for Geography and Geology, including course codes, titles, prerequisites, credits, times, meeting days, rooms, and instructors.*
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### HISTORICAL PRESERVATION

**GHP387** COOPERATIVE EDUCATION **CR/NC** DEPT PERMISSION
3 III 24673 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP387** COOPERATIVE EDUCATION **CR/NC** DEPT PERMISSION
3 III 24683 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP488** INTERNSHIP DEPT PERMISSION
4 III 24499 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP490** INTERNSHIP DEPT PERMISSION
5 III 24703 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP491** INTERNSHIP DEPT PERMISSION
6 III 24713 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP498** INDEPENDENT STUDY DEPT PERMISSION
2 III 24723 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP499** INDEPENDENT STUDY DEPT PERMISSION
3 III 24733 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP499** INDEPENDENT STUDY DEPT PERMISSION
3 III 24743 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

### GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

**GHP587** COOP ED CULT RSRC MANGMT **CR/NC** DEPT PERMISSION
3 IV 24758 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP592** SPECIAL TOPICS
3 III (79518) 040 0600-0830PM T 207 STRONG R KUNST 10

**GHP609** INTERNS CULT RSRC NCT DEPT PERMISSION
6 III 24768 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP607** INDEPENDENT STUDY DEPT PERMISSION
1 IV 24778 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP698** INDEPENDENT STUDY DEPT PERMISSION
3 III 24788 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

**GHP699** INDEPENDENT STUDY DEPT PERMISSION
3 III 24798 040 TBA - TBA TBA 209 STRONG INSTRUCTOR 5

### History and Philosophy Department

**HIS101** HIST OF WESTERN CIV-1648
3 III 24853 040 0700-0940PM TTH 404 PRAY-H G CASSAR 48

**HIS102** HIST MSTRN CIV 1648- WW I
3 III 24862 020 1030-1205 MWF 404 PRAY-H D PLUSCHE 48

**HIS103** 20TH CENTURY CIVILIZATION FORMERLY 105
3 III 24873 040 0830-1020 MWF 404 PRAY-H R GOFF 48

**HIS123** HIST OF U.S. TO 1877 FORMERLY 223
3 III 24883 041 0900-1200 TTH 403 PRAY-H J ENGWEYU 48

**HIS333** EUROPE SINCE 1919 JA OR DEPT PERMISSION
2 III 24893 040 0800-0850 TTH 403 PRAY-H R KING 48

**HIS348** 20TH CENTURY AFRICA
3 III 24903 040 0830-1020 MWF 403 PRAY-H G CASSAR 33

**HIS365** THE OLD SOUTH
3 III 24913 040 1030-1220 MWF 403 PRAY-H J ENGWEYU 33

**HIS387** COOP ED IN HISTORY **CR/NC** DEPT PERMISSION
2 III 24923 040 0800-1000 TTH 404 PRAY-H R GOFF 33

**HIS387** COOP ED IN HISTORY **CR/NC** DEPT PERMISSION
2 III 24933 040 TBA - TBA TBA 701 PRAY-H J VINYARD 5

**HIS497** INDEPENDENT STUDY-HISTORY DEPT PERMISSION
1 III 24943 040 TBA - TBA TBA 701 PRAY-H J VINYARD 5

**HIS498** INDEPENDENT STUDY-HISTORY DEPT PERMISSION
2 III 25003 040 TBA - TBA TBA 207 PRAY-H INSTRUCTOR 5

**HIS498** INDEPENDENT STUDY-HISTORY DEPT PERMISSION
2 III 25013 061 TBA - TBA TBA 701 PRAY-H INSTRUCTOR 5

**HIS498** INDEPENDENT STUDY-HISTORY DEPT PERMISSION
2 III 25023 042 TBA - TBA TBA 701 PRAY-H INSTRUCTOR 5

27
### History (Continued)

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**Graduate Courses**

*Seniors must have signed approval of the Graduate School to take 500 level courses. No UG may take 600 or 700 level courses*

| HIS535 | Studies in History of Family-Us | 2 | 25118 | 040 | 0100-0250 | MTH | 417 | PRAY-H | T Franks |
|        |                             | 3 | 25128 | 040 | 0720-0910PM | TTH | 403 | PRAY-H | J Vinyard |

### Philosophy

| PH100  | Intro to Philosophy | 1 | 25433 | 040 | 0100-0250 | MTH | 417 | PRAY-H | T Franks |
|        |                   | 2 | 25443 | 040 | 0830-1020 | MTH | 417 | PRAY-H | M Groch |

**Computer Science Department**

### Computer Science

| CSC106 | Compts for Non-Specialists Non-Cmptr Sci | 1 | 25533 | 040 | 0830-1020 | MTH | 201 | PRAY-H | P Moore |
|        |                                             | 2 | 25543 | 040 | 1030-1220 | MTH | 201 | PRAY-H | M Zeiger |
|        |                                             | 3 | 25553 | 040 | 0830-1020 | MTH | 201 | PRAY-H | M Zeiger |
| CSC137 | Intro-Fortran Programming 1.5 Yrs High School Algebra, No Credit In 237 | 1 | 25563 | 040 | 0830-1020 | MTH | 201 | PRAY-H | J Cooper |

**CSC133**

| CSC138 | Computer Science I | 1 | 25573 | 040 | 0830-1020 | MTH | 301 | PRAY-H | M Zeiger |
|        |                   | 2 | 25583 | 040 | 1030-1220 | MTH | 301 | PRAY-H | M Zeiger |

**CSC228**

| CSC233 | Computer Science II | 1 | 25593 | 040 | 0830-1020 | MTH | 301 | PRAY-H | J Cooper |
|        |                   | 2 | 25603 | 040 | 1030-1220 | MTH | 301 | PRAY-H | M Zeiger |

**CSC238**

| CSC336 | Programing Lang for Eductr 238 & 239 | 1 | 25613 | 040 | 0830-1020 | MTH | 301 | PRAY-H | P Moore |
|        |                                           | 2 | 25623 | 040 | 1030-1220 | MTH | 301 | PRAY-H | D Moore |

**CSC388**

| CSC488 | Co-op Ed In Computer Sci **CR/NC**JR/Sr Computer Sci Major & A 300 Level Csc Courses & Dept Permission | 1 | 25633 | 040 | TBA-TBA | TBA | 620 | PRAY-H | A Heezen |
|        |                                           | 2 | 25643 | 040 | TBA-TBA | TBA | 620 | PRAY-H | A Heezen |
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You are the Navy.
## Mathematics Department

### MATHEMATICS

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<th>Credits</th>
<th>Prerequisites</th>
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<td>MTH104</td>
<td>Intermediate Algebra</td>
<td>1 yr HS Algebra</td>
<td>Students with &gt; 1 yr should elect 105 or 120.</td>
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<tr>
<td>MTH105</td>
<td>College Algebra</td>
<td>1.5 to 2 yrs HS Algebra or 104</td>
<td>2 yrs HS Algebra or MTH 104 or equiv.</td>
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<tr>
<td>MTH106</td>
<td>Plane Trigonometry</td>
<td>1.5 yrs HS Alg or 104 &amp; 1 yr Plane Geo.</td>
<td>Hand-Held Scientific Calculator Req.</td>
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<td>MTH108</td>
<td>Functional Math I</td>
<td>1 yr HS Alg</td>
<td>Formulary 101</td>
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<tr>
<td>MTH110</td>
<td>Math Analysis I</td>
<td>2 yrs HS Algebra or Math 104 or equiv.</td>
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<td>MTH119</td>
<td>Math Analysis II</td>
<td>2 yrs high school algebra or MTH 104 or equivalent</td>
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<tr>
<td>MTH120</td>
<td>Calculus I</td>
<td>B avg HS Math thru trig or 105 &amp; 107</td>
<td>Math 101</td>
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<tr>
<td>MTH122</td>
<td>Linear Algebra</td>
<td>B average in HS thru trig. Others take 105 &amp; 107 (if no trig in HS)</td>
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<td>MTH225</td>
<td>Differential Equations</td>
<td>121 &amp; 122</td>
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<td>Probability &amp; Statistics</td>
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<td>JR &amp; 10th, not open to students on academic probation</td>
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<td>MTH418</td>
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#### Undergraduate Courses

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<td>MTH522</td>
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### Graduate Courses

**SIBS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:**

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### Music Department

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SUMMER 1989

Applied Music lessons are provided for undergraduate and graduate music majors only as resources permit. Instruction for general students is not available during Summer Session.


REGISTRATION PROCEDURE

New Students:

Music Audition and Theory Placement Required

Enrollment in curriculum in music and placement in Applied Music lessons and basic music courses are determined by the results of instrumental or vocal auditions and placement examinations in musicianship. New students may audition on March 24, 1989, April 21, or June 16, 1989. Audition applications must be postmarked at least 10 days prior to selected audition date. To arrange these tests, all new students should write to Mary Teal, Music Department, Eastern Michigan University.

All Applied Music Students:

To register for Applied Music: a) obtain written authorization from secretary in Alexander Office (N101) and b) present authorization to Registration Office when registering for classes. Students who are not properly registered will be removed from the Applied Music lists.

Applied Music assignments are posted in Alexander Music building early in the first week of classes. The student is responsible for contacting the assigned instructor and arranging for a lesson during the first week of classes.

NOTES: Students enrolling in applied music instruction must follow the procedures outlined above. Students will not be allowed to register for applied music at the Registration Office in Briggs Hall without authorization from the Music Department.

STUDENTS WHO WITHDRAW AFTER THE 100% TUITION CREDIT DAY PERPET THE TOTAL APPLIED MUSIC FEE.
# Physics and Astronomy Department

## PHYSICS

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*Seniors must have signed approval of the graduate school to take 500 level courses. No Ud may take 600 or 700 level courses.*

## ASTRONOMY

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*Seniors must have signed approval of the graduate school to take 500 level courses. No Ud may take 600 or 700 level courses.*

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**Grades:**
- A: Excellent
- B: Good
- C: Satisfactory
- D: Below Satisfactory
- F: Fail
- I: Incomplete

**Meeting Days:**
- M: Monday
- T: Tuesday
- W: Wednesday
- R: Thursday
- F: Friday
- S: Saturday
- U: None

**Class Capacity:**
300: 300 students
40: 40 students
20: 20 students
5: 5 students
## Political Science Department

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**Graduate Courses**

*Seniors must have signed approval of the Graduate School to take 500 Level Courses. No ug may take 600 or 700 Level Courses.*

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34
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### Communications and Theatre Arts

#### Department

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COMMUNICATION (Continued)

GRADUATE COURSES

**SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES.**

CTA490 DEG REG-EXAM **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29857 020 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-THESIS **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29867 021 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29877 022 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-THESIS **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29887 020 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29897 021 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-THESIS **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29907 020 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29917 021 TBA - TBA TBA 124 QUIRK D BEAGEN 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29927 020 TBA - TBA TBA 124 QUIRK INSTRUCTOR 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29937 020 TBA - TBA TBA 124 QUIRK INSTRUCTOR 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29947 020 TBA - TBA TBA 124 QUIRK INSTRUCTOR 5

CTA490 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 29957 020 TBA - TBA TBA 124 QUIRK INSTRUCTOR 5

TELLECOMMUNICATION AND FILM

CTA241 RADIO-TV-FILM ANNOUNCING 140 & 141 OR DEPT PERMISSION. FORMERLY 240 1 29102 020 MWFTH 093 QUIRK G HAMMILL 25

CTA344 RADIO-TELEVISION NEWS MAJORS/ MINORS: 140 & 141 MINORS: ENG 215, FORMERLY 344 2 29107 020 MWFTH 093 QUIRK G HAMMILL 25

CTA394 COOP RADIO TV FILM DEPT PERMISSION 1 29112 020 MWFTH 093 QUIRK G HAMMILL 5

CTA395 COOP RADIO TV FILM DEPT PERMISSION 1 29117 020 MWFTH 129 QUIRK G HAMMILL 5

CTA396 COOP RADIO TV FILM DEPT PERMISSION 1 29122 020 MWFTH 129 QUIRK G HAMMILL 5

CTA397 COOP RADIO TV FILM DEPT PERMISSION 1 29127 020 MWFTH 129 QUIRK G HAMMILL 5

CTA398 COOP RADIO TV FILM DEPT PERMISSION 1 29132 020 MWFTH 129 QUIRK G HAMMILL 5

CTA447 INTERNSHIP RADIO TV FILM 20 HRS IN RADIO-TV-FILM AND DEPT PERMISSION 1 29142 020 MWFTH 129 QUIRK G HAMMILL 5

CTA448 INTERNSHIP RADIO TV FILM 20 HRS IN RADIO-TV-FILM AND DEPT PERMISSION 1 29152 020 MWFTH 129 QUIRK G HAMMILL 10

CTA449 INTERNSHIP RADIO TV FILM 20 HRS IN RADIO-TV-FILM AND DEPT PERMISSION 1 29162 020 MWFTH 129 QUIRK G HAMMILL 10

THEATRE ARTS

CTA362 STAGE LIGHTING 152 & 155 OR DEPT PERMISSION 1 29232 020 MTWTH 101 QUIRK P BIRD 20

CTA387 COOP-ARTS MANAGEMENT DEPT PERMISSION 1 29242 020 MTWTH 124 QUIRK D BEAGEN 5

CTA388 COOP-ARTS MANAGEMENT DEPT PERMISSION 1 29252 020 MTWTH 124 QUIRK D BEAGEN 5

CTA397 COOP-ARTS MANAGEMENT DEPT PERMISSION 1 29262 020 MTWTH 124 QUIRK D BEAGEN 5

CTA389 COOP-ARTS MANAGEMENT DEPT PERMISSION 1 29272 020 MTWTH 124 QUIRK D BEAGEN 5

CTA398 COOP-ARTS MANAGEMENT DEPT PERMISSION 1 29282 020 MTWTH 124 QUIRK D BEAGEN 5

CTA497 INDEPENDENT STUDY DEPT PERMISSION 1 29302 020 MTWTH 124 QUIRK INSTRUCTOR 10

CTA498 INDEPENDENT STUDY DEPT PERMISSION 1 29312 020 MTWTH 124 QUIRK INSTRUCTOR 10

CTA499 INDEPENDENT STUDY DEPT PERMISSION 1 29322 020 MTWTH 124 QUIRK INSTRUCTOR 10

GRADUATE COURSES

**SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES.**

CTA641 LIGHTING GRADUATE IN COMMUNICATION & THEATRE ARTS 1 29337 020 MTWTH 101 QUIRK P BIRD 10

CTA690 DEG REG-EXAM **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 1 29347 020 MTWTH 124 QUIRK D BEAGEN 5

CTA690 DEG REG-THESIS **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 1 29357 020 MTWTH 124 QUIRK D BEAGEN 5

CTA690 DEG REG-PROJECT **CRN/NC** GRADUATE IN COMMUNICATION & THEATRE ARTS AND DEPT PERMISSION 1 29367 020 MTWTH 124 QUIRK D BEAGEN 5

37
**THEATRE ARTS (Continued)**

**Women's Studies Program**

**PSY242 PSYCHOLOGY OF WOMEN**

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**College of Business**

**Accounting and Finance Department**

**ACCOUNTING**

**ACC240 PRINCIPLES OF ACCOUNTING**

- CRN: 29613
- Time: 0830-1020
- Room: MTTH
- Instructor: PRAY-H
- Capacity: 40

**ACC241 PRINCIPLES OF ACCOUNTING 240**

- CRN: 29633
- Time: 0830-1020
- Room: MTTH
- Instructor: J GHAITEY
- Capacity: 40

**ACC287 COOP ED IN ACCOUNTING**

- CRN: 29653
- Time: TBA
- Room: 516
- Instructor: M MCCOMBS
- Capacity: 25

**ACC288 COOP**

- CRN: 29663
- Time: TBA
- Room: 516
- Instructor: M MCCOMBS
- Capacity: 25

**ACC340 INTERMEDIATE ACCOUNTING**

- CRN: 29673
- Time: 1030-1220
- Room: KTHN
- Instructor: T CIANCIOLO
- Capacity: 25

**ACC341 INTERMEDIATE ACCOUNTING**

- CRN: 29683
- Time: 0830-1020
- Room: KTHN
- Instructor: T CIANCIOLO
- Capacity: 25

**ACC342 MANAGERIAL COST ACCTG**

- CRN: 29693
- Time: 0830-1020
- Room: KTHN
- Instructor: J KEROS
- Capacity: 25

**ACC344 TAX ACCOUNTING**

- CRN: 29703
- Time: 0630-0910PM
- Room: TTH
- Instructor: A INSTRUCTOR
- Capacity: 25

**ACC445 ADVANCED COST ACCOUNTING**

- CRN: 29713
- Time: 0300-0450
- Room: KTHN
- Instructor: A SHYR
- Capacity: 25

**ACC446 AUDITING**

- CRN: 29723
- Time: 0100-0250
- Room: TTH
- Instructor: H INSTRUCTOR
- Capacity: 25

**ACC449 BUSINESS INTERNESHIP**

- CRN: 29733
- Time: 0900-1150
- Room: TTH
- Instructor: J KEROS
- Capacity: 5

**ACC499 INDEPENDENT STUDY**

- CRN: 29743
- Time: TBA
- Room: TBA
- Instructor: M SHARIFI
- Capacity: 5
### ACCOUNTING (Continued)

**FIN128**

**COOP ED IN FINANCE**

- **CR/NC**
- ACC 240 & DEPT PERMISSION
- **3 VI**
- 29823 040 TBA - TBA
- TBA
- 516
- PRAY-H
- G MCCOMBS
- **5**

**FIN1590**

**PRINCIPLES OF FINANCE**

- **ACC 240 & ORI 265. THIS COURSE IS A PREREQUISITE FOR MGT 490**
- **3 VI**
- 29833 040 1030-1220 MTH
- 502
- PRAY-H
- M SHEN
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**FIN1594**

**INVESTMENTS**

- **350 & MTH 119**
- **3 VI**
- 29843 041 0630-0910PM TTH
- 502
- PRAY-H
- INSTRUCTOR
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**FIN387**

**CO-OP ED IN FINANCE**

- **CR/NC**
- 287 & DEPT PERMISSION
- **3 VI**
- 29833 040 TBA - TBA
- TBA
- 516
- PRAY-H
- G MCCOMBS
- **25**

**FIN450**

**PROB FIN MANAGEMENT**

- **359**
- **3 VI**
- 29873 040 0100-0250 MTH
- 304
- PRAY-H
- INSTRUCTOR
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**FIN499**

**FINANCE INTERNSHIP**

- **CR/NC**
- **3 VI**
- 29883 040 TBA - TBA
- TBA
- 516
- PRAY-H
- M SHARIFI
- **5**

**FIN499**

**INDEPENDENT STUDY**

- **DEPT PERMISSION**
- **3 VI**
- 29893 040 TBA - TBA
- TBA
- 516
- PRAY-H
- M SHARIFI
- **5**

### REAL ESTATE

**RES210**

**REAL ESTATE PRIM & PRACT**

- **3 VI**
- 29963 040 0100-0250 MTH
- 502
- PRAY-H
- INSTRUCTOR
- **40**

**RES387**

**CO-OP ED IN REAL ESTATE**

- **CR/NC**
- **3 VI**
- 29983 040 TBA - TBA
- TBA
- 516
- PRAY-H
- G MCCOMBS
- **5**

**RES487**

**CO-OP ED IN REAL ESTATE**

- **CR/NC**
- 6 HRS REAL ESTATE & 387 & DEPT PERMISSION
- **3 VI**
- 29983 040 TBA - TBA
- TBA
- 516
- PRAY-H
- G MCCOMBS
- **5**

**RES499**

**DIRECTED STUDIES IN RES**

- **210, 310, 340 & DEPT PERMISSION**
- **3 VI**
- 29993 040 TBA - TBA
- TBA
- 516
- PRAY-H
- M SHARIFI
- **5**

### Management Department

**HGT202**

**BUSINESS COMMUNICATION**

- **CTA 121/124 & ENG 121 OR SPEECH**
- **3 VI**
- 30053 040 0830-1020 MTH
- 503
- PRAY-H
- INSTRUCTOR
- **35**

**HGT304**

**PERSONNEL ADMINISTRATION**

- **3 VI**
- 30063 041 1030-1220 MTH
- 503
- PRAY-H
- INSTRUCTOR
- **35**

**HGT306**

**ORGANIZATION THRY & DEV**

- **3 VI**
- 30093 041 0630-0910PM WM
- 313
- PRAY-H
- F MORES
- **35**

**HGT307**

**COOPERATIVE EDUCATION**

- **CR/NC**
- 3 HRS MGT & DEPT PERMISSION
- **3 VI**
- 30133 040 0100-0250 MTH
- 503
- PRAY-H
- J MCGINNIS
- **35**

**HGT402**

**BUSINESS REPORT WRITING**

- **202**
- **3 VI**
- 30123 040 0100-0250 MTH
- 503
- PRAY-H
- J WALTZ
- **35**

**HGT408**

**MGRT RESPON IN SOCIETY**

- **3 VI**
- 30133 040 0830-1020 MTH
- 210
- PRAY-H
- M BELTSUS
- **35**

**HGT404**

**MANAGEMENT-UNION RELATIONS**

- **384 & 386 OR DEPT PERMISSION**
- **3 VI**
- 30143 040 0630-0910PM TTH
- 210
- PRAY-H
- J NIGHTINGALE
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**HGT405**

**TRAINING FUNCN IN ORGS**

- **386 & DEPT PERMISSION**
- **3 VI**
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- 210
- PRAY-H
- J MCGINNIS
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**HGT406**

**STRATEGIES FOR ORG DEVL ORG & DEPT PERMISSION**

- **3 VI**
- 30163 040 0630-0910PM WM
- 503
- PRAY-H
- D MOYER
- **35**

**HGT407**

**COOPERATIVE EDUCATION**

- **CR/NC**
- 3 HRS MGT & 387 & DEPT PERMISSION
- **3 VI**
- 30173 040 TBA - TBA
- TBA
- 504
- PRAY-H
- C HOITASH
- **10**

**HGT490**

**BUSINESS POLICY**

- **COMPLETION OF BUSINESS CORE & SENIOR IN BUSINESS ADMINISTRATION**
- **3 VI**
- 30183 041 1200-1240 WM
- 219
- PRAY-H
- INSTRUCTOR
- **25**

- **3 VI**
- 30193 042 0830-0900 WM
- 207
- PRAY-H
- P CHOWHURY
- **25**

- **3 VI**
- 30203 043 0630-0910 WM
- 207
- PRAY-H
- A NEFF
- **25**

- **3 VI**
- 30213 044 0830-0910 WM
- 219
- PRAY-H
- INSTRUCTOR
- **25**

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SPECIAL STUDENTS ARE NOT ELIGIBLE TO REGISTER FOR COLLEGE OF BUSINESS COURSES
# MANAGEMENT (Continued)

<table>
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<tr>
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<th>COURSE TITLE</th>
<th>PREREQUISITES</th>
<th>SEC Nrs.</th>
<th>GROUP</th>
<th>ID NO.</th>
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<tr>
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<td>CURR ISS HUMAN RESC MGT</td>
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<td>TTH</td>
<td>203</td>
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**GRADUATE COURSES**

- **SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES.**

<table>
<thead>
<tr>
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<td>MGT501</td>
<td>HGT CONCEPTS</td>
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<td>MGT576</td>
<td>CORPORATE SOCIAL POLICY</td>
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## Marketing Department

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## LAW

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SPECIAL STUDENTS ARE NOT ELIGIBLE TO REGISTER FOR COLLEGE OF BUSINESS COURSES.
Choose one: □ CITIBANK® or □ CITIBANK®

To speed processing of your application, please complete all sections below. Write N/A for any items that do not apply to you.

### Please tell us about yourself

<table>
<thead>
<tr>
<th>Print full name: First, Middle Initial, Last</th>
<th>Social Security Number</th>
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</thead>
<tbody>
<tr>
<td>Name under which phone is listed with Directory Assistance</td>
<td>Date of Birth</td>
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</table>

### Please tell us about your school

<table>
<thead>
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<th>Name of School (Please do not abbreviate)</th>
<th>Branch</th>
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### Your Phone Number and Area Code at School

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<tr>
<td>Faculty/Staff</td>
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### Important Information

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### Verification

- Please include a legible copy of one of the following:
  - Driver's License
  - State ID
  - Passport
  - Citibank©-Marked; Employee ID
  - Student ID
  - Passport
  - Employment ID

- Your application cannot be processed without this information and will be returned to you for documentation. (Be sure the copy shows your name, the date and your current employment status. Photocopy both sides if necessary.)

### Signature

- X Applicant's Signature
- Date

---

The text within the box on page 2 of the document is not legible and appears to be a table with various fields such as phone numbers, dates, and names. The table contains data and instructions for filling out the application. The text on page 2 is not clearly visible due to the quality of the image.
Why it's easy for students to get a Citibank credit card.

As a student, you've obviously been through a lot—lengthy lectures, grueling exams, numerous papers. And Citibank thinks you deserve credit for all that. That's why we've made it easy for you to apply for credit.

You don't even need your parents to co-sign. (What other bank makes it that easy?)

All you need is a photocopy of your student ID—and you must be a junior, senior or graduate student.

The only other thing is to choose one of our cards. A Citibank MasterCard® or Visa® card.

Either one will give you a head start establishing credit. And because we'd like a long-term relationship with you, we'll review your account periodically so we can increase your credit line.

What's more, as a Citibank cardmember, you can get cash 24 hours a day, 7 days a week. From the largest network of automated teller machines across the country.

So just follow the simple steps outlined below.

And remember, even though most banks are looking for reasons to say no to you, Citibank wants to say yes.

☐ Tear off the application. (Use the perforations, they make life easier.)

☐ Fill it in.

☐ Photocopy (both sides) of your validated student ID with current enrollment sticker.

☐ Put everything in an envelope.

Write our address on the envelope:

Citibank (South Dakota) N.A.
Citicorp Credit Services, Inc. (MD)
One Citicorp Drive
Hagerstown, Maryland 21748-0002

☐ Seal the envelope. Put a stamp on it. Mail it.

☐ Remember, good things come to those who wait.

---

DISCLOSURE BOX

Annual Percentage Rate
19.8% for Purchases and Cash Advances.

Variable Rate Index and Spread
Does Not Apply

Annualized Membership Fee
$20

Grace Period / Free Ride Period
On purchases you will have a grace period or "free ride" period of at least 25 days calculated from the statement closing date to the payment due date. If you do not pay your new balance in full by the payment due date, you will be assessed a finance charge on the then outstanding balance and on future purchases from the date such purchases are posted to your account. On cash advances, finance charges are assessed from the day you take the cash advance until the day we receive payment in full.

Cash Advance Fees and Transaction Fees
If taken at a financial institution, 2% of amount of advance but not less than $2 or more than $10. If taken at Automated Teller Machine, $1.75.

Late Payment Fees
The fee is $10 for each billing period in which your minimum payment is not received within 25 days after payment due date.

Over the Limit Fees and Other Charges
Over the Limit Fee: None.
Bad Check Fee: $10. Minimum Finance Charge: 50¢ for each billing period in which a finance charge, based on a periodic rate, is payable. Collection Fees: Lawyers fees plus court costs or any other fees as allowed by law.

WISCONSIN RESIDENTS ONLY: Wisconsin law provides that no agreement, court order, or individual statement applying to marital property will affect a creditor's interest unless prior to the time credit is granted the creditor is furnished with a copy of the agreement, court order, or statement, or has actual knowledge of the adverse provision.

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OPERATIONS RESEARCH

CRS NO | COURSE TITLE-PREQUISITES | CREDIT HOURS | GROUP | TIME | MEETING DAYS | INSTRUCTOR | CAPACITY
--- | --- | --- | --- | --- | --- | --- | ---
OR1265 | BUSINESS STATISTICS | MTH 118 | ORI 215 | MTW | 215 | ELLIS | 30
OR1374 | PRODUCT/OPERATION MNGMT | ORI 265 | MTW | 409 | 0300-0420 | K. YOUNG | 30
OR1377 | COOP EDUC IN OPER RESEARCH | ORI 501 | MTW | 215 | 0630-0910 | P. SANCHEZ | 5
OR1487 | COOP EDUC IN OPER RESEARCH | ORI 501 | MTW | 215 | 0630-0910 | P. SANCHEZ | 5

INFORMATION SYSTEMS

OR1215 | INTRO BUSINESS INFO SYS | MTH 118 | MUST BE COMPLETED BY END OF SOPHOMORE YEAR | 3 | 0305 | S. ANTOCHIA | 30
OR1217 | SFTWR/DSGN & PRGM TECHN 215 | | | | S. ANTOCHIA | 30
OR1219 | COBOL PROGRAMMING | | | | C. SAXON | 30
OR1221 | APPLIED DATA STRUCTURES | | | | C. SAXON | 30
OR1379 | COOP EDUC IN INFO SYS | | | | P. SANCHEZ | 5
OR1417 | SYSTEMS ORGZN & ANALYSIS 219 | | | | B. FARAH | 5
OR1419 | DATA BASE MANAGEMENT SYSTEMS 315 | | | | B. FARAH | 5
OR1420 | DATA COMMUNICATIONS NETWORKS 265 | | | | B. FARAH | 5
OR1437 | COOP EDUC IN INFO SYS | | | | P. SANCHEZ | 5
OR1499 | INTERNSHIP PROGRAM | | | | P. SANCHEZ | 5
OR1499 | INTERNSHIP PROGRAM | | | | P. SANCHEZ | 5
OR1500 | BUSINESS INFO SYSTEMS | MTH 118 | MUST BE TAKEN BY THE END OF THE SOPHOMORE YEAR | 3 | 0305 | ELLIS | 30

GRADUATE COURSES

OR1503 | PRODUCTN & OPERATIONS MGT | | | | ELLIS | 30
OR1601 | MANAGERIAL ECONOMICS | | | | ELLIS | 30
OR1697 | INDEPENDENT STUDY | | | | ELLIS | 30
OR1698 | INDEPENDENT STUDY | | | | ELLIS | 30
OR1699 | INDEPENDENT STUDY | | | | ELLIS | 30

SPECIAL STUDENTS ARE NOT ELIGIBLE TO REGISTER FOR COLLEGE OF BUSINESS COURSES
COLLEGE OF EDUCATION

TEACHER EDUCATION DEPARTMENT

ADMISSION TO THE COLLEGE OF EDUCATION IS NOT AUTOMATIC. APPLY FOR ADMISSION IN 101 BOONE HALL AFTER COMPLETING 56 UNDERGRADUATE CREDIT HOURS. ONLY COURSES MARKED WITH AN ASTERISK (*) MAY BE TAKEN PRIOR TO BEING ADMITTED TO THE COLLEGE OF EDUCATION.

STUDENTS ON SPECIAL STATUS MUST BE ADMITTED TO THE COLLEGE IN ORDER TO REGISTER FOR EDUCATION CLASSES.

**CURRICULUM**

| CRS NO | COURSE TITLE-PREQUISITES | CAD NO | SECT | ID NO | TIME | MEETING DAYS | ROOM NO | BUILDING | INSTRUCTOR | CLASS CAPACITY |
|--------|--------------------------|-------|------|-------|------|-------------|--------|----------|------------|----------------|---------------|
| **SIMPSONS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:** |
| CUR830 | IMPROVING INSTRUCTION 2  | 31087 | 020 | 0915-1020 | MTHW | TBA  | TBA  | G SPARKS | 30 |
| CUR951 | LSOURCS 2D-3D IN ELK CRDS | 79779 | 060 | 0900-1100 | MTHF | TBA  | TBA  | RACKAM  | 50 |
| CUR951 | CONSUMER ECONOMICS 2D-3D | 79796 | 060 | 0900-1100 | MTHF | TBA  | TBA  | RACKAM  | 20 |
| CUR955 | TRENDS KINDERGARTEN EDUC | 31097 | 020 | 0915-1020 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR966 | ISSUES Elem School CURR | 31107 | 020 | 1140-1245 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR965 | CURRICULUM FOUNDATIONS | 31157 | 020 | 1030-1135 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR980 | Rdg/Writing Con | 31127 | 021 | 0800-0905 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR980 | EFFEC Coach & STU Teach | 31137 | 020 | 1140-1245 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR980 | PERSONAL FINANCE-August 7-11 | 79246 | 060 | 0800-0920 | MTHW | TBA  | TBA  | Traverse City | R BARNISTER | 50 |
| CUR980 | RDG/Writing Con | 31149 | 060 | 0900-1200 | M-F | TBA  | TBA  | BOONE   | 30 |
| CUR994 | SEMINAR-CURRICULUM | 31157 | 020 | 1030-1135 | MTHW | TBA  | TBA  | BOONE   | 30 |
| CUR997 | INDEPENDENT STUDY | 31167 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 3 |
| CUR997 | INDEPENDENT STUDY | 31177 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 3 |
| CUR999 | INDEPENDENT STUDY | 31187 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 3 |

**READING**

| CRS NO | COURSE TITLE-PREQUISITES | CAD NO | SECT | ID NO | TIME | MEETING DAYS | ROOM NO | BUILDING | INSTRUCTOR | CLASS CAPACITY |
|--------|--------------------------|-------|------|-------|------|-------------|--------|----------|------------|----------------|---------------|
| **SIMPSONS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:** |
| RDS518 | DEV READING ELEMENTARY | 31247 | 020 | 0800-0905 | MTHW | 210 | BOONE | INSTRUCTOR | 30 |
| RDS519 | PROGS IN LANGUAGE ARTS | 31257 | 020 | 0915-1020 | MTHW | 031 | BOONE | P MOORE | 30 |
| RDS536 | FOUND READING DEVELOPMNT | 31267 | 020 | 0900-1020 | MTHW | 207 | BOONE | H IRWIN | 30 |
| RDS566 | CONTENT RDG-SECOND SCHL | 31277 | 021 | 1030-1230 | MTHW | 204 | BOONE | A ROBINSON | 30 |
| RDS666 | COMMON READING PROBLEMS | 31307 | 020 | 0915-1020 | MTHW | 308 | PRAY-H | INSTRUCTOR | 30 |
| RDS680 | RDG/Writing Con | 31317 | 020 | 0800-0905 | MTHW | 207 | BOONE | P MOORE | 10 |
| RDS97 | INDEPENDENT STUDY | 31337 | 020 | 0900-1200 | M-F | TBA  | TBA  | BOONE   | 10 |
| RDS98 | INDEPENDENT STUDY | 31347 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 3 |
| RDS99 | INDEPENDENT STUDY | 31357 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 3 |

**EDUCATIONAL TECHNOLOGY**

| CRS NO | COURSE TITLE-PREQUISITES | CAD NO | SECT | ID NO | TIME | MEETING DAYS | ROOM NO | BUILDING | INSTRUCTOR | CLASS CAPACITY |
|--------|--------------------------|-------|------|-------|------|-------------|--------|----------|------------|----------------|---------------|
| EDS707 | INTRO TO MICROCOMPUTERS | 31469 | 060 | 0800-1000 | MTHW | TBA  | TBA  | M IRWIN | 20 |
| EDS715 | BASIC PAGING EDUCATORS | 31479 | 061 | 0800-1000 | MTHW | TBA  | TBA  | M IRWIN | 20 |
| EDS717 | ED APPLCN OF CPRS | 31487 | 021 | 0900-1200 | S | TBA  | TBA  | BOONE   | 15 |
| EDS719 | ED APPLCN OF CPRS | 31497 | 022 | TBA -TBA | TBA  | 113 | BOONE | INSTRUCTOR | 15 |
| EDS715 | BASIC PAGING EDUCATORS 1 | 31467 | 020 | 1030-1135 | MTHW | TBA  | TBA  | L JINKERSON | 20 |
| EDS717 | ED APPLCN OF CPRS 1 | 31477 | 020 | 1030-1135 | MTHW | TBA  | TBA  | L JINKERSON | 20 |
| EDS719 | ED APPLCN OF CPRS 2 | 31487 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 5 |
| EDS719 | ED APPLCN OF CPRS 3 | 31497 | 020 | TBA -TBA | TBA  | 234 | BOONE | J PIETIG | 5 |
### SOCIAL FOUNDATIONS

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#### GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

- **SF050** SOCIOLOGY OF EDUCATION MAJORS: 100: OTHERS: 1 COURSE IN SOCIOLOGY
- **SF0671** DEVELOP EUROPEAN EDUC MAJORS: 100; OTHERS: 1 COURSE IN WESTERN CIVILIZATION OR THE HISTORY OF EUROPE
- **SF1097** INDEPENDENT STUDY DEPT PERMISSION
- **SF1098** INDEPENDENT STUDY DEPT PERMISSION
- **SF1099** INDEPENDENT STUDY DEPT PERMISSION

#### EDUCATIONAL PSYCHOLOGY

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

- **EDP501** PSYCH OF ADOLESCENCE
- **EDP600** HUMAN DEVELOPMENT
- **EDP651** MEASURE & EVALUATION
- **EDP677** RESEARCH TECHNIQUES
- **EDP690** MOTIVATION IN CLASSROOM
- **EDP697** INDEPENDENT STUDY DEPT PERMISSION
- **EDP698** INDEPENDENT STUDY DEPT PERMISSION
- **EDP699** INDEPENDENT STUDY DEPT PERMISSION

### Leadership and Counseling Department

#### EDUCATIONAL LEADERSHIP

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

- **EDL510** EDUCATIONAL ORGANIZATION OPEN TO MAJORS & NON-MAJORS
- **EDL512** COMMUNITY EDUCATION OPEN TO MAJORS & NON-MAJORS
- **EDL514** EDUCATIONAL LEADERSHIP OPEN TO MAJORS & NON-MAJORS
- **EDL517** EVALUATION EDUC SERVICES OPEN TO MAJORS & NON-MAJORS
- **EDL611** INTRO TO ADULT EDUCATION OPEN TO MAJORS & NON-MAJORS
- **EDL612** ECOnOMICS OF PUBLIC EDUC OPEN TO MAJORS & NON-MAJORS
- **EDL617** ADMIN OF EDUC PERSONNEL SIX HOURS CREDIT IN EDL
- **EDL620** SR HIGH PRINCIPLESHIP 6 HOURS IN EDL
- **EDL630** LEGAL ASPECTS OF ADMIN OPEN TO MAJORS & NON-MAJORS
- **EDL640** TEACHER PROFESSIONAL ACTIVITY T.D. F3947 MEETS JULY 1-12
- **EDL687** MASTERS INTERNSHIP-EDL MAJORS ONLY & DEPT PERMISSION
- **EDL695** CURRENT PROB IN ADMIN
- **EDL697** INDEPENDENT STUDY DEPT PERMISSION & 10 HRS EDL
- **EDL698** INDEPENDENT STUDY DEPT PERMISSION & 10 HRS EDL
- **EDL699** INDEPENDENT STUDY DEPT PERMISSION & 10 HRS EDL
- **EDL712** ANALYSIS OF RESOURCE ADMIN 6 HRS EDL & ED 672, AVAILABLE TO SPECIALIST STUDENTS ONLY
- **EDL789** INTERNSHIP-EDUC ADMIN DEPT PERMISSION
EDUCATIONAL LEADERSHIP (Continued)

GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO US MAY TAKE 400 OR 700 LEVEL COURSES:

EDL797 INDEPENDENT STUDY 10 HRS EDL, APPROVAL OF ADVISER & DEPT PERMISSION 1 31 877 TBA TBA TBA 013 BOONE INSTRUCTOR 5
EDL798 INDEPENDENT STUDY 10 HRS EDL, APPROVAL OF ADVISER & DEPT PERMISSION 2 31 877 TBA TBA TBA 013 BOONE INSTRUCTOR 5
EDL799 INDEPENDENT STUDY 10 HRS EDL, APPROVAL OF ADVISER & DEPT PERMISSION 3 31 877 TBA TBA TBA 013 BOONE INSTRUCTOR 5

GUIDANCE & COUNSELING

GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO US MAY TAKE 400 OR 700 LEVEL COURSES:

GEC 500 HELPING RELAT: CONC & SEVS OPEN TO MAJORS & NON-MAJORS 79867 020 0500-0915PM M 040 BOONE INSTRUCTOR 30
GEC505 COUNS DEV: BASIC SKILLS OPEN TO MAJORS & NON-MAJORS 1 31 957 020 0800-0905 MTWTH 120 BOONE L THAYER 25
GEC510 COUNS DEV: COUNS PROCESS 500 & 505 2 31 967 020 0915-1020 MTWTH 120 BOONE L THAYER 25
GEC515 CRISIS INTERVENTION 505 OR EQUIVALENT 3 31 977 020 1030-1135 MTWTH 120 BOONE L THAYER 25
GEC520 STANDARDIZED GROUP TEST 500 & EDP 677 2 32 177 020 1030-1135 MTWTH 120 BOONE L THAYER 25
GEC530 CAREER DEVLP & INFO SERV 6 HRS IN GEC OR DEPT PERMISSION 1 29 497 020 0500-0915PM T 124 BOONE B INSTRUCTOR 30
GEC540 GROUP PROCESS I 500 & 505 2 31 987 020 1030-1135 MTWTH 040 BOONE L AMERAND 25
GEC587 COOPERATIVE EDUCATION **CR/NC** DEPT PERMISSION 1 31 997 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC588 COOPERATIVE EDUCATION **CR/NC** DEPT PERMISSION 2 32 007 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC589 COOPERATIVE EDUCATION **CR/NC** DEPT PERMISSION 3 32 017 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC610 THEORIES OF COUNSELING 10 HRS GEC 2 32 027 020 0800-0905 MTWTH 120 BOONE D INSTRUCTOR 25
GEC687 COUNS PRACTICUM 51 2 32 037 020 1030-1240 MTWTH 013 BOONE J PAPPAS 8
GEC688 SUPV COUNS PRACTICUM **CR/NC** DEPT PERMISSION 1 32 047 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC689 FIELD WORK GUID & COUNS **CR/NC** DEPT PERMISSION 2 32 057 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC697 INDEPENDENT STUDY DEPT PERMISSION 1 32 067 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC698 INDEPENDENT STUDY DEPT PERMISSION 2 32 077 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC699 INDEPENDENT STUDY DEPT PERMISSION 3 32 087 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC786 COUNSELING INTERNSHIP **CR/NC** DEPT PERMISSION 1 32 107 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC787 COUNSELING INTERNSHIP **CR/NC** DEPT PERMISSION 2 32 117 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC788 COUNSELING INTERNSHIP **CR/NC** DEPT PERMISSION 3 32 127 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC789 COUNSELING INTERNSHIP **CR/NC** DEPT PERMISSION 4 32 137 020 TBA TBA TBA TBA 013 INSTRUCTOR 5
GEC797 SPECIALIST IN ARTS PROJ DEPT PERMISSION 1 32 147 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC798 SPECIALIST IN ARTS PROJ DEPT PERMISSION 2 32 157 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5
GEC799 SPECIALIST IN ARTS PROJ DEPT PERMISSION 3 32 167 020 TBA TBA TBA TBA 013 BOONE J PAPPAS 5

Student Teaching

MINIMUM EASTERN MICHIGAN UNIVERSITY G.P.A. OF 2.50 REQUIRED.

EDU493 STUDENT TEACHING **CR/NC** SEE STUDENT TEACHING COORDINATOR 1 32 223 040 TBA - TBA TBA TBA TBA 013 INSTRUCTOR 20
EDU494 STUDENT TEACHING **CR/NC** SEE STUDENT TEACHING COORDINATOR 1 32 223 040 TBA - TBA TBA TBA TBA 013 INSTRUCTOR 20
EDU495 STUDENT TEACHING **CR/NC** SEE STUDENT TEACHING COORDINATOR 1 32 223 040 TBA - TBA TBA TBA TBA 013 INSTRUCTOR 20
EDU496 STUDENT TEACHING **CR/NC** SEE STUDENT TEACHING COORDINATOR 1 32 223 040 TBA - TBA TBA TBA TBA 013 INSTRUCTOR 20
EDU497 STUDENT TEACHING **CR/NC** SEE STUDENT TEACHING COORDINATOR 1 32 223 040 TBA - TBA TBA TBA TBA 013 INSTRUCTOR 20

STUDENTS MUST REGISTER FOR STUDENT TEACHING JUST AS THEY DO FOR EVERY OTHER CLASS. CLASS TIMES ARE OBTAINED FROM THE STUDENT TEACHING OFFICE PRIOR TO REGISTRATION.
## PHYSICAL EDUCATION

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*GRADUATE COURSES*

**SPECIAL STUDIES**

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*GRADUATE COURSES*

**ALCOHOL/DUI STU**

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**BOWLING**

| PEG151 | BOWLING EXTRA FEE PEG 151|     |           |        |       |              |         |          |             |               |
| PEG277 | INT AEROBIC DANCE        |     |           |        |       |              |         |          |             |               |
| PEG477 | SPECIAL STUDIES          |     |           |        |       |              |         |          |             |               |
Special Education Department
GENERAL SPECIAL EDUCATION

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GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

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EMOTIONALLY IMPAIRED

GRADUATE COURSES

*SENIORS MUST HAVE SIGNED APPROVAL OF THE GRADUATE SCHOOL TO TAKE 500 LEVEL COURSES. NO UG MAY TAKE 600 OR 700 LEVEL COURSES:

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LEARNING DISABLED

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**GRADUATE COURSES**

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**SPEECH AND LANGUAGE IMPAIRED**

College of Health and Human Services
Human, Environmental
and Consumer Resources Department

**GRADUATE COURSES**

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### HEALTH ADMINISTRATION

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### Clinical Laboratory Science Program

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### Occupational Therapy Program

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- **College of Technology**
- **Business and Industrial Education Department**

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# Industrial Education

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The following information is provided to help students know what the override policy is for each academic department and to locate the offices where override requests may be made.

**General Guidelines for Issuing Overrides**

1. All override request forms are obtained in department offices.
2. All overrides will be issued in department offices.
3. In some departments overrides are given in excess of the departmental limit. In such cases, the override must be authorized in writing by both the faculty member and the department head.
4. Class attendance does not entitle a student to an override.
5. When overrides are provided, they normally do not exceed ten percent (10%) of class capacity.
6. Students should contact department offices to determine the dates when departmental overrides will be issued.

**Specific Departmental Override Policies**

**ARTS AND SCIENCES**

**Afro-American Studies (304 Goodison)**

Overrides are distributed on a first-come, first-served basis. Overrides require instructor's and program director's approval.

**Art (114 Ford)**

All students must complete an Art Department override form. Art Department faculty will determine, from reviewing the forms, those students who will receive overrides.

**Biology (316 Mark-Jefferson)**

The Department Secretary distributes override request forms which must be returned with the instructor's signature before the Secretary can issue overrides. Available work stations and equipment in laboratory sections of a course as well as rated physical capacity of lecture halls determines the upper limit of overrides which may be authorized by the instructor.
Chemistry (225 Mark-Jefferson)

Overrides are not normally given for chemistry courses. The capacity of lecture sections is set by the Department and is based on pedagogical considerations. The capacity of laboratory sections is limited by safety and pedagogical considerations, and the capacity of the associated lecture section.

Waiting lists for students seeking entry into a closed course are maintained in the Chemistry Department Office. Students should note that students registered for a laboratory course must attend the first meeting of the laboratory to be assured of their place in that class. Students on the waiting list for a laboratory may be given unclaimed laboratory positions at the first meeting.

If a student does not get into a closed course from the waiting list, an override may be granted after the first meeting of lab and lecture if all of the following conditions are met:
1. Extenuating circumstances prevent the student from enrolling in another existing open section or from taking the course the next time it is offered.
2. Laboratory capacity does not prevent temporarily increasing the class maximum.
3. The instructor's permission is obtained.
4. The Chemistry Department Head's permission is obtained.

Honors, Research and Co-op Courses require Chemistry Department permission before the student may enroll. Course registration cards for these classes are available in the Chemistry Department Office. A list of students accepted into honors courses is also on file in the office. Enrollment in Research Courses requires permission from the research supervisor or Graduate Coordinator. Enrollment in Co-op courses requires permission of the Co-op advisor.

Communication and Theatre Arts (124 Quirk)

For Speech 121/124, overrides will be given only when all sections are filled. Students must be on a waiting list to receive an override. Preference will be given to graduating seniors and transfer students majoring in business. For all advanced courses (200, 300, 400 level), faculty approve all override requests.

Computer Science (620 Pray-Harrold)

Overrides are determined on a first-come, first-served basis. Students must be on a waiting list to receive an override. Overrides must be authorized by the instructor and the department head.

Economics (703 Pray-Harrold)

Overrides will be given for multiple section courses, only after all sections (i.e., ECO 201, ECO 202) have been filled.
OVERRIDES AND OVERRIDE POLICIES (Continued)

English (612 Pray-Harrold)

Overrides must be authorized by the instructor and the department head. No overrides are given for ENG 120 and ENG 121. Overrides are also not issued for some specific additional classes.

Foreign Languages and Bilingual Studies (219 Alexander)

No overrides will be given for English as a Second Language courses. For all other classes, overrides may be given. Students must be on a waiting list to receive an override and must attend all scheduled class meetings of the class in question until at least seven (7) calendar days after the start of classes in order to be considered for an override. There is no guarantee that students on waiting lists will be allowed to register for those classes.

Geography and Geology (203 Strong)

Overrides must be authorized by the instructor and the department head. Overrides in laboratory courses are limited to the number of stations available.

History and Philosophy (701 Pray-Harrold)

Overrides are distributed on a first-come, first-served basis. No overrides or late adds are authorized after the beginning of the second week of classes (i.e., after 5 days of daytime classes or after the second meeting of an evening class).

Mathematics (601 Pray-Harrold)

Overrides must be authorized by the instructor and the department head.

Music (101 Alexander)

Overrides must be authorized by the department head and coordinator of advising of the Department of Music.

Physics and Astronomy (303 Strong)

Overrides are distributed on a first-come, first-served basis. Overrides in laboratory courses are limited to the number of stations available. Overrides will be given for multiple section courses, only after all sections have been filled.
OVERRIDES AND OVERRIDE POLICIES (Continued)

Political Science (714 Pray-Harrold)

Overrides are distributed on a first-come, first-served basis.

Psychology (537 Mark-Jefferson)

 Overrides are distributed for non-laboratory undergraduate classes on a first-come, first-served basis. Students must receive instructor approval for overrides for laboratory courses. Overrides for graduate courses are given to students who have the course as a requirement in their major, and preference is given to students who must have the course to graduate that year.

Sociology (712 Pray-Harrold)

Overrides are distributed on a first-come, first-served basis. Overrides must be authorized by the instructor and the department head.

COLLEGE OF BUSINESS

Accounting and Finance (516 Pray-Harrold)

Overrides for ACC 240 and ACC 241 are distributed by the Coordinator of Academic Advising for the College of Business (517 Pray-Harrold). Overrides for all graduate courses are distributed by the Coordinator for Graduate Business Programs (517 Pray-Harrold). For all other courses, written override requests are required. Request forms are available in the departmental office. Overrides are given on the following basis: (1) major semester hours completed, and GPA; (2) the reason the override is needed (Is it a hardship case?).

Management (504 Pray-Harrold)

Students must complete a written request for an override for MGT 300 and 400 level courses. Cards will be distributed by department head. Preference will be given to management majors and those for whom the course is required for a business program. Drop cards from registration are used for override purposes to maintain class sizes at previously stated intervals. Cards not picked up by students during the announced time period will be given to the faculty members. For MGT 202, overrides will be distributed by the Coordinator for Academic Advising for the College of Business. Overrides for graduate courses are controlled by the Coordinator for Graduate Business Programs. Overrides for MGT 490 are limited to graduating seniors and are administered by the Coordinators for Business Policy.
OVER RIDES AND OVERRIDE POLICIES (Continued)

Marketing (512 Pray-Harrold)

Override cards for MKT 261 and 360 and LAW 293 are distributed by the Coordinator of Academic Advising for the College of Business. Overrides for MKT 510 and 610 are issued by the Coordinator for Graduate Business Programs for the College of Business. All other cards are restricted to graduating seniors and must be authorized by the instructor and the department head.

Operations Research and Information Systems (511 Pray-Harrold)

Overrides for ORI 215, ORI 265, and ORI 375 are distributed by the Coordinator of Academic Advising for the College of Business. Overrides for all ORI graduate courses are issued by the Coordinator for the Graduate Business Program with priority given to students in College of Business programs to satisfy prerequisite and course requirements. All other cards are distributed by the ORIS Department.

COLLEGE OF EDUCATION

Health, Physical Education, Recreation and Dance (235 Warner Gym)

No overrides are given. Class capacities have been determined on the basis of safety constraints, instructional effectiveness and accreditation standards.

Leadership and Counseling (13 Boone)

 Overrides are distributed on a first-come, first-served basis.

Special Education (223 Rackham)

1. No overrides in clinical or laboratory courses.
2. No overrides except for students who have completed all course prerequisites and meet one of the criteria below.
   A. Graduating seniors entering last semester of classes.
   B. Graduating M.A. and Sp.A. entering last semester of classes.
   C. Delay will cause postponement of 2 or more semesters for graduation.
3. All overrides can be picked up the day before classes start from the area representative. Students must present documentation from adviser indicating which classification is appropriate and proof of attempted registration or participation in advance registration (specified in time schedule) as documented by dated course confirmation form.
4. Each class will have a maximum of two (2) overrides given under this policy.
Teacher Education (234 Boone)

Overrides must be authorized by the instructor and the department head. Overrides are not given for some classes. These are listed in the department office.

COLLEGE OF HEALTH AND HUMAN SERVICES

Clinical Laboratory Sciences (328 King)

Overrides must be authorized by the instructor and the program director. Preference is given to seniors needing a course for graduation. Laboratory courses are limited to the number of stations available.

Health Administration (328 King)

Overrides must be authorized by the instructor and the department head. Preference is given to seniors needing a course for graduation.

Human, Environmental and Consumer Resources (108 Roosevelt)

Overrides must be authorized by the instructor and the department head. Students should receive written approval from the instructor prior to making override request to the department head.

Nursing Education (228 King)

Overrides must be authorized by the instructor and the department head. Students should receive written approval from the instructor prior to requesting an override from the department head.

Occupational Therapy (328 King)

Overrides must be authorized by the instructor and the department head. Laboratory courses are limited to number of stations available.

Social Work (411 King)

A minimum number of overrides are given, first-come, first-served. Additional overrides require the permission of the instructor and the department head.
OVERRIDES AND OVERRIDE POLICIES (Continued)

COLLEGE OF TECHNOLOGY

(All Departments)

Business and Industrial Education (14 Sill)

Industrial Technology (118 Sill)

Interdisciplinary Technology (122 Sill)

Military Science (18 Roosevelt)

One policy applies to all departments. The College of Technology provides course overrides on a first-come, first-served basis. All overrides require the approval of the department head, or program coordinator, or faculty member. Priority is given to students who need a course for graduation or whose graduation will be delayed if a course is not taken in proper sequence. Students should complete a College of Technology override request form to be considered for an override.
GENERAL INFORMATION FOR DIPLOMA APPLICATION

The Graduate School / Eastern Michigan University

Application for Graduation

Candidates for graduate degrees must submit an Application for Graduation during the 1st week of the semester in which they plan to complete degree requirements. The completed Application for Graduation, together with the graduation fee, should be turned in at the Cashier’s Office in Briggs Hall. The Cashier’s Office in turn will validate payment of the fee and forward the application to the Graduate School Office.

Graduation Process

The records of each Graduate degree applicant are reviewed to determine graduation eligibility. Each student receives a "graduation check-out" sheet. A copy of the check-out sheet is also forwarded to that student’s academic department for review and recommendation. Upon receipt of the department’s recommendation, the student is notified by letter of his/her clearance for graduation. Degree verification letters are sent to all students who have completed degree requirements. Students enrolled in the current semester are sent degree verification letters approximately three weeks after grades have been received at the end of the semester. Diplomas and a complimentary transcript are mailed eight to ten weeks after the semester ends.

The Graduate Office cannot accommodate special requests for advanced verification. The degree recommendation/clearance letter documents the University’s degree verification process and can be used to inform any employer of the date when degree certification can be expected.

GRADUATION CALENDAR

<table>
<thead>
<tr>
<th>Winter 1989</th>
<th>Summer 1989</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application for Graduation due</td>
<td>June 30, 1989</td>
</tr>
<tr>
<td>Deadline for graduate record updates</td>
<td>August 11, 1989</td>
</tr>
<tr>
<td>Commencement</td>
<td>April 15, 1989</td>
</tr>
<tr>
<td>Degree award date (graduation date)</td>
<td>August 18, 1989</td>
</tr>
</tbody>
</table>

Spring 1989

| Application for Graduation due | May 8, 1989 |
| Deadline for graduate record updates | June 16, 1989 |
| Commencement (none scheduled) | June 23, 1989 |
| Degree award date (graduation date) | December 19, 1989 |

Graduation Requirements

Policies and procedures related to graduation are detailed in the Graduate Catalog. Especially note the following requirements:

---Grade Averages: No student will be recommended and approved for the master’s or specialist’s degree unless the student has achieved a grade average of B or B+ in the respective degree programs. This grade average requirement applies to 1) all graduate credit taken at EMU; and 2) all graduate credit in the area of concentration/specialization.

---Residency: At least 6 hours of graduate credit used on a degree program must be earned on campus in Ypsilanti for a master’s. For the specialist’s degree, at least 16 hours must be earned on campus.

---Time Limitation: All requirements for an advanced degree must be completed within six calendar years from the time of the first enrollment in the degree program.

Graduate Record Updates

All course work accrued prior to the graduation semester must be completed, documented/validated as requisite, and made a matter of record no later than one week prior to the expected degree award date.

---"I" (Incomplete)/Thesis: Required course components must be completed and "I" grade converted to letter grade. Thesis copies must be in the Graduate Dean’s Office no later than the last day of classes.

---Transfer Credit: Filing of official transcript(s) in the Graduate School is required to post transfer credit. Students currently enrolled in transfer courses should not expect to receive their degree until one semester following that in which the course is completed because of time factor involved in receiving transcripts and finalizing the graduation check-out process. Letters from professors or grade reports are not acceptable substitutions for transcripts.

---Out-of-Date Credit: Validation by examination as approved by the department and the Graduate School must be completed and recorded in the Graduate School no later than one week prior to graduation.

---Certification: Degree candidates graduating from the College of Education must hold or have satisfied the requirements for a Teaching Certificate. If a teaching certificate has not been earned, a waiver must be signed. This may be obtained from the academic department or the Graduate School. If certification is desired, please contact the Records & Certifications Office, Room 5 Pierce Hall, (313) 487-4091.

All questions regarding graduation should be directed to the Graduate Records Office; 116 Pierce; (313) 487-0091.
# Change of Address Notice

## Eastern Michigan University

**Office of Registration**

### Change of Address Notice Form

<table>
<thead>
<tr>
<th>Student Number</th>
<th>Last Name</th>
<th>First</th>
<th>Initial</th>
</tr>
</thead>
</table>

**Update**

**Date:**

- **Month:**
- **Day:**
- **Year:**

**Class Level:**

- **Undergraduate**
- **Graduate**

**Fill in only the section that has changed or needs to be updated.**

### Social Security Number

- **(12) Social Security Number:**
  - **(78)**
  - **15Z**

### Local Address

- **(12) Number, Street and Apt. (space between words):**
- **(38) City (or city and province):**
  - **(56) Or Country:**
  - **(56) State:**
  - **(59) Zip Code:**
- **(64) Phone (Area Code):**
  - **(78)**
  - **192**

### Home Address

- **(12) Number, Street and Apt. (space between words):**
- **(38) City (or city and province):**
  - **(56) Or Country:**
  - **(56) State:**
  - **(59) Zip Code:**
- **(64) Phone (Area Code):**
  - **(78)**
  - **20Z**

### Billing Address

- **(12) Number, Street and Apt. (space between words):**
- **(38) City (or city and province):**
  - **(56) Or Country:**
  - **(56) State:**
  - **(59) Zip Code:**
- **(64) Phone (Area Code):**
  - **(78)**
  - **22Z**

### State Abbreviations

- **AL** ALABAMA
- **AK** ALASKA
- **AZ** ARIZONA
- **AR** ARKANSAS
- **CA** CALIFORNIA
- **CO** COLORADO
- **CT** CONNECTICUT
- **DE** DELAWARE
- **DC** DISTRICT OF COLUMBIA
- **FL** FLORIDA
- **GA** GEORGIA
- **HI** HAWAII
- **ID** IDAHO
- **IL** ILLINOIS
- **IN** INDIANA
- **IA** IOWA
- **KS** KANSAS
- **KY** KENTUCKY
- **LA** LOUISIANA
- **ME** MAINE
- **MD** MARYLAND
- **MA** MASSACHUSETTS
- **MI** MICHIGAN
- **MN** MINNESOTA
- **MS** MISSISSIPPI
- **MO** MISSOURI
- **MT** MONTANA
- **NE** NEBRASKA
- **NV** NEVADA
- **NH** NEW HAMPSHIRE
- **NJ** NEW JERSEY
- **NM** NEW MEXICO
- **NY** NEW YORK
- **NC** NORTH CAROLINA
- **ND** NORTH DAKOTA
- **OH** OHIO
- **OK** OKLAHOMA
- **OR** OREGON
- **PA** PENNSYLVANIA
- **RI** RHODE ISLAND
- **SC** SOUTH CAROLINA
- **SD** SOUTH DAKOTA
- **TN** TENNESSEE
- **TX** TEXAS
- **UT** UTAH
- **VT** VERMONT
- **VA** VIRGINIA
- **WA** WASHINGTON
- **WV** WEST VIRGINIA
- **WI** WISCONSIN
- **WY** WYOMING

### Notes:

1. Include "Country" only if from a country other than the United States or Canada. Canadians please include your province.
2. If there is one address, update local only and check Home and Billing boxes.
3. Grades are mailed to Home Address.
Registration Office
Eastern Michigan University
Ypsilanti, MI 48197
APPLICATION FOR GRADUATION

Please return this form together with a $35 graduation fee to:

CASHIER'S OFFICE
EASTERN MICHIGAN UNIVERSITY
YPsilanti, MICHIGAN 48197

PLEASE TYPE OR PRINT

APPLICATION FOR GRADUATION IN: APR  JUNE  AUG  OCT  DEC  19

THIS NAME WILL BE PRINTED ON THE DIPLOMA

First  Middle  Last

Birthdate  Sex:  M  F  Marital Status

Address:  Street  Apt  City  State  ZIP

MY DIPLOMA IS TO BE MAILED TO THE FOLLOWING ADDRESS IF DIFFERENT FROM ABOVE:

Street  Apt  City  State  ZIP

Home Telephone No.  Area Code  Number

Place of Employment

Employer's Address  City  State  Telephone No.  Area Code  Number

Area of Specialization

Teaching Certificate:  None  State  Elem Prov  Sec Prov  Cont  Elem Perm  Sec Perm  Spec

IF YOU ARE USING TRANSFER CREDIT, PLEASE READ & NOTE

If transfer credit is used on the degree, official transcript(s) MUST be on file no later than one month prior to the degree award date; otherwise your degree will be delayed one semester to allow time for processing of records. (Letters or grade reports submitted in lieu of official transcripts are not acceptable.)

<table>
<thead>
<tr>
<th>Institution</th>
<th>Course Number &amp; Title</th>
<th>Date Completed</th>
<th>Sem Hrs</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Institution</th>
<th>Course Number &amp; Title</th>
<th>Date Completed</th>
<th>Sem Hrs</th>
</tr>
</thead>
</table>

Date of Application  Signature

(Do not write below this line · · · for office use only)

Recommended to the Faculty and Board of Regents of Eastern Michigan University for the degree of:

Master of

OR

Specialist in

Grad Form 205 (rev 1-89)
CANCELLATION/WITHDRAWAL FORM

Social Security No.  Semester/Year  Current Date  Effective Date

Student Number  Last Name  First Name  Middle Initial

Permanent Address - Street & No.  City  State  Zip

1. CHECK ONE BOX

☐ Cancel Registration  ☐ Withdraw From All Classes

2. CHECK ALL APPLICABLE BOXES

☐ Undergraduate Student

☐ Fr.  ☐ Soph.  ☐ Jr.  ☐ Sr.

☐ Graduate Student  ☐ Financial Aid Recipient

☐ University Housing Resident or Applicant

Specify ___ ___  Room  Hall

3. CHECK REASON FOR MAKING THIS REQUEST
(One Box Only)

☐ Insufficient Funds  ☐ Employment

☐ Illness or Accident  ☐ Family Responsibility

☐ Transferring To Another College  ☐ No Longer Wish to Complete Degree Program

☐ Other (Specify) ___________________________

________________________________________
Student's Signature

Mail to Registration Office, Eastern Michigan University, Ypsilanti, MI 48197
If you include a self-addressed, stamped envelope we will send you a receipt.
SUMMER DECALS

ON SALE JUNE 22, 1989

All vehicles parked on the E.M.U. Campus must be registered with the University Parking Department and have the appropriate parking permit affixed to the front windshield drivers side.

There will be a $15.00 dollar fine for parking an unregistered vehicle on campus in any lot other than designated guest lots (McKenny) or meter parking.

Students may register their vehicles at the Parking Office, located at the Parking Structure. To register a vehicle, students must show student ID or course confirmation with a picture ID, and a current vehicle registration to the registering clerk.

VEHICLE REGISTRATION FEE

SUMMER SEMESTER - DECAL EXPIRES 9-15-89

RESIDENT DECAL $4.00

COMMUTER DECAL $10.00

Parking office will be open the following evenings until 8:45 pm:
June 26, 27, 28, 29.

Students who withdraw from Spring Classes must return their decal to the Parking Office by July 7. No refunds will be given after this date.
The Great Escape

EUROPEAN CULTURAL HISTORY PROGRAM
FALL SEMESTER HUMANITIES TOUR

Earn 15 hours of undergraduate credit while traveling throughout Western and Eastern Europe, Scandinavia, and the Soviet Union, and the Mediterranean. Browse through museums, climb through ruins, and picnic along rivers to study history, art, literature, and political science in an interdisciplinary context.

ALSO AVAILABLE:
A wide variety of summer travel programs and a semester in Vienna, Austria.

FOR MORE INFORMATION CONTACT:
The Office of International Studies
333 Goodison Hall • Eastern Michigan University • Ypsilanti, MI 48197 • (313) 487-2424
Adventures in Education
TRAVERSE CITY—PETOSKEY—GAYLORD
Summer School
May through August 1989

Come join us this summer on the beautiful campuses of Northwestern Michigan College and North Central Michigan College and the pleasant surroundings of Sylvan Resort in Gaylord.

TRAVERSE CITY
Northwestern Michigan College,
July 31/August 25
The Eastern Michigan University-Northwestern Michigan College summer school program enters its fourth year of operation this year. Last year 900 students attended 46 courses at Northwestern's beautiful campus. This year, Northwestern Michigan College's Office of Campus Service and Student Activities will be scheduling rooms and meal plans. Eastern Michigan University's office will be located in the East Hall dormitory. Reservations will be taken on a first come-first serve basis beginning March 15. Because rooms fill fast, reservations should be made as soon as possible. Other lodging sites to consider are the Days Inn and the Waterfront Inn. Call them for their summer rates. For further housing information, contact Northwestern Michigan's Housing Office at (616) 922-1405.

PETOSKEY
North Central Michigan College,
June 26/June 30
This begins our second year of classes at the Petoskey site. North Central Michigan College has an attractive campus located in this famous resort area. In 1988, we enrolled 90 students in three classes. The students enjoyed this location and for the 1989 Summer School, classes will be increased. Continuing Education will be assuming the reservation role for North Central Michigan College. Rooms are limited and participants should call to be guaranteed a room. Reservations will be taken beginning March 15.

GAYLORD
Sylvan Resort, May 5, 6 and 7
Eastern Michigan University, in cooperation with Gaylord's Sylvan Resort, will be offering a golf school at this emerging sports destination area. This summer's special golf school includes the following:
- Golf Instruction
  One Credit Hour—Eastern Michigan University (course may be taken for audit)
- Two Nights Lodging at Sylvan Resort
- Friday—Dinner
  Saturday—Breakfast, Lunch and Dinner
  Sunday—Breakfast and Lunch
- Range Balls
- 18 holes on Robert Trent Jones' Treetops (nine holes on Saturday and Sunday)
- Golf Cart

Packages (per person):
Threesome $195
three in room
Two-some $265
two in room
*This price includes a $30 registration fee. However, if you are already taking classes at EMU in the spring, subtract $30.
For housing information at our Petoskey and Gaylord programs or for a registration form, contact Continuing Education at (313) 487-0407.
For the golf school, call for a special registration form.

FOR ADDITIONAL INFORMATION, CONTACT
(313) 487-0407
Incidentally, students should note that while our Adventures in Education classes are compacted learning experiences, there will be no loss of rigor. Students will be expected to do pre or post work or both in fulfilling the requirements of these classes.
For further information on options, including just a land package, contact Chris at A-New-Travel at (313) 482-8000.

First week - $1,492**
Leave for Davos: July 17
Arrive in Davos: July 18 at approximately 2 p.m.
Class sessions: July 18 evening
July 19-21 morning and afternoon sessions
July 22 morning session
July 22-24 student's discretionary time
July 25 flight back to United States—

Second week - $1,492**
Leave for Davos on July 24 and return to the United States on Aug. 1. Class session and discretionary time same schedule as above.

*Students will have the option of lengthening their stay in Switzerland.

Contact Chris at A-New Travel at (313) 482-8000.
**Price subject to change due to fluctuation of U.S. dollar.
A $100 deposit is needed by April 1, 1989. The full amount is due by June 1, 1989.
For further information, contact Continuing Education at (313) 487-0407.
Northwestern students contact Vice President Tim Quinn at (616) 922-0650.

DAVOS—where you can enjoy a real holiday, take a health cure, attend a course or just relax!
VIA ROAD OR RAIL, it is extremely easy to reach Davos from most of the important European cities or from the International Airport at Zurich/Kloten. Its position in the southeast of Switzerland in the center of a holiday region of matchless beauty makes it an ideal starting point for countless day-trips and walking tours.

DAVOS—where people from all over the world meet, the most popular congress and conference center in the whole of the Alps.

Discover Switzerland for $1,492

THIS SUMMER (1989), Eastern Michigan University’s Continuing Education Division, in cooperation with Northwestern Michigan College, will be establishing a center in Davos, Switzerland. As Eastern positions itself more as a World College, various sectors of the University take on the challenge. For many years, the International Studies program of Eastern has sent students virtually all over the world. While continuing that trend, we also want to set up more permanent sites as well.

DAVOS itinerary at a glance
Option 1
1st week — July 17-25 or
2nd week — July 24-August 1 — $1,492
($1,452 undergraduate)
including the following:
... roundtrip airfare from Detroit
...8 day Swiss rail pass
...lodging-double occupancy
...breakfast and dinner
...two hours undergraduate or graduate tuition and registration fee

Option 2
$1,312
Same as option 1 with the exception that tuition and registration fees are not included.

Option 3
$1,950 — July 17-Aug. 1
Same as option 1. Extra cost is $458 that covers lodging, meals and a longer Swiss rail pass. Tuition for an additional class is extra.

DAVOS, SWITZERLAND

SUMMER SCHOOL
JULY 17-31, 1989

JULY 17-24, 1989 — M-F
BIO 591 Science and Environmental Education for Teachers
S. Stevens I.D. #78999
CTA 478/ Negotiation Skills for Professionals
S. McCracken I.D. #72904, 79019
CUR 591 Global Trends and Issues in Early Childhood Education
L. Adams (Tentative) I.D. #79029
FLA 278/ Language Immersion: German I
J. Hubbard I.D. #79034, 79049
MKT 478/ Euro Marketing
R. Meczi I.D. #79054, 79069
MTH 500 Math Content, K-6
D. Buckeye I.D. #79079
PLS 478/ America's Stake in the Common Market
J. McManus I.D. #79084, 79099
PSY 478/ Stress Intervention, Strategies for the 90s
J. Magee I.D. #79109, 79944
*RDG 679 ABCs of Reading "Authors, Books and Children"
I. Allen I.D. #79119
TSL 591 ESL for the American Teacher
J. Hubbard I.D. #79119

JULY 24-31, 1989 — M-F
CTA 478/ Communication for Leaders—509 International Perspectives
G. Evans I.D. #79124, 79139
GER 278/ Language Immersion: German II
J. Hubbard I.D. #79144, 79199
MTH 591 Global Trends in Mathematics Education
D. Johnson I.D. #79169
*PED 477/ Sports Marketing
590 An International Perspective
A. McCaffery I.D. #79174, 79180
PSY 478/ Cross Cultural Psychology
B. Fish I.D. #79194, 79209
PSY 478/ Behavioral Assessment for Therapists
P. Holmes I.D. #79219, 79554
SFD 591 Situational Determinations of Education: An International Perspective
R. Samonte (Tentative) I.D. #79229

*All classes are two credit hours with the exception of RDG 679 and PED 477/590

DAVOS, SWITZERLAND
SUMMER SCHOOL
JULY 17-31, 1989
“Enroll Anytime — Study Anywhere”

Independent Study Through Correspondence

DIVISION OF CONTINUING EDUCATION

Current Offerings:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIT 100</td>
<td>The Reading of Literature</td>
</tr>
<tr>
<td>MTH 104</td>
<td>Intermediate Algebra</td>
</tr>
<tr>
<td>SOC 105</td>
<td>Introductory Sociology</td>
</tr>
<tr>
<td>HIS 123</td>
<td>U.S. History to 1877</td>
</tr>
<tr>
<td>HIS 124</td>
<td>U.S. History 1877 — Present</td>
</tr>
<tr>
<td>IDT 150</td>
<td>Basic Technological Concepts</td>
</tr>
<tr>
<td>MGT 202</td>
<td>Business Communication</td>
</tr>
<tr>
<td>LIT 207</td>
<td>Introduction to Children’s Literature</td>
</tr>
<tr>
<td>MGT 281</td>
<td>Basic Supervision</td>
</tr>
<tr>
<td>ENG 325</td>
<td>Expository Writing</td>
</tr>
<tr>
<td>ENG 402</td>
<td>Modern English Syntax</td>
</tr>
<tr>
<td>ENG 421</td>
<td>The History of the English Language</td>
</tr>
</tbody>
</table>

Independent Study Office
Division of Continuing Education
329 Goodison Hall  (313) 487-1081
We're in and around Ypsilanti

And located for your banking convenience:

Branch Offices

▲ Main Office
201 South Main Street
at Washington, Ann Arbor
747-7600

▲ Stadium Office
2180 West Stadium
at Liberty, Ann Arbor
747-7603

▲ State Street Office
2930 South State Street
at Eisenhower, Ann Arbor
747-7604

▲ Washtenaw Office
3080 Washtenaw
at Golfside, Ypsilanti
747-7606

Automatic Teller Machines

- Showerman's IGA
2709 Plymouth Road
at Huron Pkwy, Ann Arbor

- Baskin-Robbins
1101 South University
at East University, Ann Arbor

- Meijer's
3825 Carpenter Road
at Ellsworth, Ypsilanti

- Pray-Harrold Bldg.
Eastern Michigan University
Ypsilanti

- Farmer Jack's*
3120 Carpenter
at Packard, Ypsilanti

- Gault Village Shopping Center
1039 Emerick Road
Ypsilanti

*Indicates non-24-hour accessibility

Michigan National Bank

Member FDIC
McKENNY BOOKSTORE

WE CARRY TEXTBOOKS FOR ALL YOUR CLASSES
AND MORE...

GIFTS
Greeting Cards
BEAUTY AIDS
SCHOOL SUPPLIES
EMU Clothing
Paperbacks & Magazines

greek items
SNACKS & CANDY
Art Supplies
LAB EQUIPMENT
POSTERS

OPEN
Weekdays & Evenings -
Saturdays for every home
football game & seasonal
book rush

850 West Cross
Lower Level
McKenny Union
487-1000

A SERVICE OF BARNES AND NOBLE
Educational Opportunities

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<th>HOW TO WRITE WINNING TERM PAPERS</th>
<th>HOW TO SCORE HIGH ON EXAMS</th>
<th>HOW TO SPEED READ</th>
<th>The Complete HOW TO SUCCEED IN COLLEGE Series. Save $11.79—Get all 4 Sections &amp; Tapes.</th>
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### Men's Baseball Schedule

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<td>Spring Trip: Stetson University*</td>
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<td>Spring Trip: Lewis University*</td>
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<td>Spring Trip: Penn State (DH)</td>
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<td>Spring Trip: South Carolina-Iken*</td>
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<td>Spring Trip: Florida Southern*</td>
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<td>Spring Trip: Southeast Missouri*</td>
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<td>Spring Trip: Western Michigan*</td>
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### Women's Softball Schedule

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<td>Florida State (DH)</td>
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<td>Missouri (DH)</td>
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need buy only 7 more instead of 8) at
regular Club prices, in three years.

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