On this day...In 1952 – Secretary's Day (now Administrative Professionals' Day) was first celebrated.

Quote: "What we really are matters more than what other people think of us." - Jawaharlal Nehru

Fact: Isle Royale National Park is a U.S. National Park on Isle Royale and adjacent islands in Lake Superior, in the state of Michigan. Isle Royale, the largest island in Lake Superior and shelters one of the largest moose herds remaining in the United States.

EMU Ethics and Compliance Reporting Hotline:

The Ethics and Compliance Reporting Hotline is active and available to faculty and staff. Established by the Board of Regents in January 2007, the Hotline includes a toll-free telephone number and website where individuals can report, anonymously if they choose, an ethical or compliance-related issue involving any Eastern employee. The Hotline is operated by Global Compliance, a leading global provider of comprehensive, integrated compliance solutions. The toll-free number and website are available 24/7, 365 days a year. The toll-free number is 866-213-4862. The website can be accessed at Compliance Helpline.

Tuesday, April 21, 2015

SPECIAL NOTICES:

SWEETS & SELFIES WITH SU-MAR AT THE STUDENT CENTER: EMU President Susan Martin wants to thank students, faculty and staff with sweets and the opportunity for fun selfies as we end the academic year. Students, faculty and staff are invited to come, say hello and rock your best smile if you want a selfie with President Martin on Wednesday, Apr. 22 or Thursday, Apr. 23 from 1 - 2 p.m. in the Student Center. President Martin will be providing sweets on the first floor of the Student Center in the Fireplace Lounge, located across from the EMU Bookstore.

President Martin wants to sincerely thank so many across the campus for the love, support and hard work during her tenure as president over the past seven years. As she says, "You helped lift Eastern up and made it shine as a beacon of opportunity for so many people to lead extraordinary lives. Thank you!" And don't forget to tag your photos #SueMar or share them with the President on Facebook Susan Martin (be her friend!).

* EMU CAMPUS BOOKSTORE FLASH SALE: The EMU Campus Bookstore will close out the semester with a Flash Sale on Tuesday, Apr. 21 and Wednesday, Apr. 22. The Sale will include an in-store only offer of 25% off clearance items and student reference and bargain books; as well as an in-store and online offer of 25% off selected items, including Samsung Tablets, Backpacks/Bags/Totes, School logo Notebooks/Binders/Folders, T-shirts, Shorts, and more. Please visit emichshop.com or the Campus Bookstore for a complete list of all sale items or call 483-2850.

* SPECIAL HOURS AT THE STUDENT CENTER: The Student Center will have abbreviated building hours for the weekend of Commencement (April 24 – 27) as follows:

- **Friday, Apr. 24**: 7 a.m. to 9 p.m.
- **Saturday, Apr. 25** and **Sunday, Apr. 26**: 8 a.m. to 9 p.m.
Starting **Monday, Apr. 27**, the hours for the Student Center during the spring and summer will be as follows:

- **Monday - Friday:** 7 a.m. to 9 p.m.
- **Saturday:** 8 a.m. to 9 p.m.
- **Sunday:** CLOSED

Student Center vendor hours may vary, so please visit [emich.edu/studentcenter](http://emich.edu/studentcenter) or call 487-1157 for more information on vendor hours. For any questions or more information, contact the Student Center Administration Office at 487-1100.

**T-SHIRT FUNDRAISER FOR THE AMERICAN HEART ASSOCIATION:** Join the University Human Resources Division in raising money for the American Heart Association. They have designed a special t-shirt for this fundraiser and all of the sales will be donated to the American Heart Association. The online shopping cart will be open **through today, Apr. 21**. All t-shirts will be available for pick-up at the EMU Convocation Center during the first week of May (details to follow). Visit the [Underground Printing Online Cart](http://www.emich.edu/studentcenter) to purchase. For questions, please contact Hillary Stark at 487-6811 or email at hross6@emich.edu.

**ATTENTION BUDGET MANAGERS:** Business and Finance is pleased to announce that Self-Service Budget Transfers will go live on **Friday, May 1**. You will be able to access the system through Finance Self-Service ([my.emich](http://my.emich.edu), Finance Operations tab, Finance Quick links, Budget Queries, Budget Transfer or Multiple Line Budget Transfer). Individual departments will have permissions to enter and approve online budget transfers within their General Fund organizations or within their Auxiliary fund units. The transfers will follow routing queues conceptually similar to our online requisition process and once approved and posted by the Budget Office, Banner will be updated. We anticipate these changes will make our processes more efficient. For example, with this campus-wide functionality in place, we will no longer be accepting expense transfers after July 1. There will be information training sessions on these changes between April 15 and April 30. To register for a session, please visit [Training Sessions](http://www.emich.edu). For questions, please contact Doris Celian at 487-0324 or email dcelian@emich.edu.

**CAMPUS-WIDE DEPARTMENT COMPETITION:** The EMU Children's Institute is having a campus-wide department contest **now through Friday, May 22** to help raise money for the EMU Children's Institute Family Scholarship Fund. At the end of the contest, the department with the highest monetary amount combined will win six large-pizzas, chips and water (up to a $50.00 dollar value) to be delivered in June. Participation in the contest is easy. All you have to do is save the labels from **Campbell products** and **box tops from participating products** and turn them into the Children's Institute by May 22. Please include your department name, a contact name and phone number with your box tops and labels. For more information, or to get a collection bin for your department, please contact Beth Kahl at 487-2348 or Chris Finch at 487-2426.

**CALLING ALL PRESENTERS:** The Women's Resource Center will be kicking off another round of Brown Bag Series Lunch Presentations for the Fall 2015 semester and we are looking for presenters. The Brown Bag Series is a semester long series of lectures or workshops that address a broad spectrum of issues relevant to women-identified individuals and anyone who interested in the programs the WRC has to offer. The program is designed to provide women-identified faculty, staff and students on our campus a safe space to discuss issues and provide them with education and resources to empower them to make an impact in the community. If you are interested in presenting or know of anyone who would benefit from presenting, please go to [Women's Resource Center Form](http://www.emich.edu). For questions, please call 487-4282 or email at wrc_brownbag@emich.edu.

**CHHS FUNDRAISER TO RAISE MONEY FOR THE AMERICAN HEART ASSOCIATION:** Join the College of Health and Human Services to help raise money for the American Heart Association. Purchase Jamberry nail wraps, or any of the other nail products listed on-line and 10% of all sales will be donated to the American Heart Association **now through Friday, Apr. 24**. Visit the [Jamberry Nails homepage](http://www.jamberry.com) to see items. For questions, please contact Charisse Nilles at 487-8408 or email at cnilles@emich.edu.
Today's Events

AN EVENT TO THE EVENTS CALENDAR: To submit a new event, click on Submit an Event, or go to the EMU homepage, click on "calendars," then click the green button labeled "Submit an Event" (located on the bottom left) and enter your event information. All events are subject to approval.

SUBMISSIONS IN EMU TODAY: Please note, EMU TODAY is an internal daily e-blast sent to faculty and staff. To submit an announcement or post an event, please forward your entry electronically to emu_today@emich.edu. Please be sure to format your entry with a title and include a description of the event, where the event will be held (room and building), the date and time, and a contact name, phone number and/or e-mail address. For questions, contact Debra Johnson at 487-2484 or email at djohn144@emich.edu.

NOTE: An asterisk denotes a new item.

Lectures & Presentations

DEFENSE OF DISSERTATION: Nicole Carter, from the department of teacher education will present her Defense of Dissertation on the topic of "Performing Radical Black Womanhood: Black Women Artists as Critical Public Pedagogues," on Friday, Apr. 24 from 10 a.m. to 12 p.m. in room 231 in Porter.

CAMPUS SAFETY AWARENESS & HAZARD COMMUNICATION TRAINING: All new EMU employees of the University are required to attend one of the Safety Awareness & Hazard Communication training sessions presented by the EMU Environmental Health Safety (EHS). Training sessions will be held in room 300 in Halle Library on the following dates:

- Wednesday, May 13 - 1:30 - 3 p.m.
- Tuesday, June 9 - 1:30 - 3 p.m.

To register please contact the EHS office at environmental_health_safety@emich.edu or call 487-0794.

Conferences & Workshops

SUMMER WRITING CAMP FOR MIDDLE AND HIGH SCHOOL STUDENTS: The Eastern Michigan Writing Project (EMWP) is pleased to announce Inkstains, a summer writing camp for middle and high school students on the campus of EMU. The middle school writer's camp is scheduled for July 6 - 10. The high school writer's camp is scheduled for July 13 - 17. The camp runs Monday - Thursday from 9 a.m. to 3 p.m. and Friday from 9 a.m. to 12 p.m. The cost of the camp is $225. For more information or to request a brochure and application, please contact Kim Pavlock, EMWP Youth and Family Programs Coordinator, at kpavlock@emich.edu. Find out more by visiting the Inkstains Camp Brochure and Application homepage.

Activities and Events

TARA FULTON FAREWELL RECEPTION: Tara Lynn Fulton, the University Librarian will be leaving the university at the end of May. A dessert reception has been scheduled for Thursday, Apr. 23, from 2 - 3:30 p.m. in the Carillon Room on the third floor of Halle Library. For more information, contact Brooke Boyst at 487-2566.

RETIREMENT RECEPTION FOR JOANNE HANSEN: The campus community is invited to celebrate the retirement of Joanne Hansen, EMU Librarian on Friday, Apr. 24 from 1 - 3 p.m. in the Library Carillon Room. Refreshments will be served. For questions, contact Amy Singer at 487-2577 or asinger@emich.edu.
JOIN US FOR THE HEART WALK: One of every four deaths in America — about 610,000 — are because of heart disease. Heart disease is the number one cause of death in the U.S. for both men and women. Every year, about 735,000 Americans have a heart attack. Join EMU students, alumni, faculty and staff in participating in the Washtenaw County Heart Walk and Heart Hero 5K Run on Saturday, May 9, on EMU’s campus. Help EMU raise $100,000 to become the #1 fundraising university in the nation. Please visit WashtenawHeartWalk.org for more information and to register. LBC credit approved. Together, we can make a difference.

54TH ANNUAL ALUMNI AWARDS DINNER: Seven accomplished EMU alumni will be honored at the 54th Annual Alumni Awards Dinner on Saturday, May 16 at the Student Center Ballroom. This year’s award recipients include Nathan Bomey, Jeff Tomschin, Maria E. Bowles, Ryan M. Hershberger, Debra Williams, Brenda Alten and Dr. Sally R. McCracken. The evening will feature a reception at 5 p.m. followed by a seated dinner and program at 6 p.m. Tickets for the awards dinner are $55 per person or $400 for a table of eight and can be purchased online at Alumni Awards Dinner Tickets. For questions please contact the Office for Alumni Relations at 487-0250.

Arts, Film & Entertainment

TRUMEU DAY AT THE DIA: Join EMU at the DIA on Thursday, June 11. Exclusively on display at the Detroit Institute of Arts, Diego Rivera and Frida Kahlo in Detroit bring together nearly 70 works of art that depict the revolution of these two extraordinary artists' careers, including works never before viewed at the DIA. Watch DIA director Graham Beal talk about the importance of this once-in-a-lifetime exhibit by visiting youtu.be/fMVuK91U18A. Choose your access. Tickets range from $12-$100, limited to 350 and are expected to sell out fast. Save gas and avoid parking hassles by taking the FREE bus from EMU to the DIA. Please visit TRUEMU Day at the DIA for more details.

Athletics

GO EMU EAGLES: Please visit the EMU Athletics homepage for more information about all Eagles athletic games, schedules, rosters and much more. For ticket information, go to EMU Tickets or call the ticket office at 487-2282.

Reminders

EMU PARTNERS WITH ENTERPRISE RENT-A-CAR: EMU has partnered with Enterprise Rent-A-Car to offer on campus car sharing through Enterprise CarShare for students, faculty and staff. Enterprise CarShare is a membership-based, automated car rental option that offers a sustainable, efficient and cost-effective transportation alternative. Registered members will have access to a Ford Focus located in the Putnam Lot and a Jeep Patriot located at Mayhew Lot 1, by DPS.

EMU students, faculty and staff who are 18 years old and older are eligible for membership in Enterprise CarShare, which offers 24/7 access to hourly, daily and overnight rentals. Members reserve a vehicle online, then access the vehicle using a membership card and return it to the same location. Fuel, basic physical damage and state-required liability protection are included in the standard rate plan.

Now through March 15, Enterprise CarShare will offer new members a discounted application fee of $1 and will waive the first-year membership fee. Additionally, new members will receive $5 hourly rates until March 15. EMU students, faculty and staff can join with a credit card and valid driver’s license and can sign up for the program at www.enterprisecarshare.com/emich. Enter promotional code SPRING on the application. More information is available by visiting www.enterprisecarshare.com/emich, the Enterprise CarShare Facebook page, or by following @carshare on Twitter, or on Google+. Members can also download the new Enterprise
CarShare app for iPhone and Android devices to make or modify reservations, extend rentals and choose pickup locations.

ATTENTION LINUX SERVER ADMINS: A significant vulnerability was recently discovered that affects almost all Linux based servers. The vulnerability is designated CVE-2015-0235 by researchers and commonly referred to as "Ghost" in the media. The Division of Information Technology (DoIT) has patched and restarted all Linux systems operated by DoIT but due to the serious nature of this vulnerability, DoIT advises that all other Linux server(s) hosted on the EMU network must be patched and rebooted. Action must be taken as soon as practically possible to resolve this vulnerability. Servers that remain vulnerable (unpatched) may be disconnected from the campus network until they are updated and restarted. Please direct questions or concerns to Rocky Jenkins at 487-3145 or rjenkins@emich.edu.

EMU CAMPUS DIRECTORY FOR STUDENTS, FACULTY AND STAFF: The directory is touch compatible and features a responsive design for optimized display and functionality on desktop, tablet or mobile devices. Users can search for students, faculty or staff via a single search box with results being cleanly displayed in expandable/collapsible rows. The new campus directory can be accessed directly at www.emich.edu/directory or by using the single search box at the top of any EMU webpage. For more details, please read the press release about the new EMU Campus Directory. Please contact Darcy Gifford at 487-5375 or dgiffor2@emich.edu if you have any questions.

PERSONAL DIRECTORY CORRECTIONS/UPDATES: Personal Directory listings are populated through the Banner system. To check your personal listing for accuracy, please visit http://it.emich.edu/service/online/directory/index.cfm?fuseaction=main. If a listing needs to be updated, an employee’s supervisor should update the information through a link located on the supervisor’s My.Emich Employee tab. Instructions are as follows:

- Visit My.emich.edu
- Click on the Employee tab
- Click on the Employee link below the row of tabs
- Click on the Update Employee Campus Address link. You will then see a table of your direct reports. To edit, click on the EID or Phone links to edit. Once you have completed your edits, click the Submit button. NOTE: it may take up to 24 hours for your change to take effect.

For non-supervisory staff, alternate update methods are explained on the Directory Information Updates page at https://www.emich.edu/it/services/directoryupdates.php.

EMU ONLINE DEPARTMENT DIRECTORY CORRECTIONS: Please take the time to check your department directory listing at http://www.emich.edu/telephones/ for accuracy. If the information needs to be updated, please send the information to: dept_directory@emich.edu. For questions, contact Debra Burke at 487-6895 or by e-mail at dburke15@emich.edu.

EMU PUBLIC SAFETY TIPS AND REMINDERS: The EMU Police Department provides a variety of community service programs focused on safety awareness for our residential halls, classrooms and campus. These include crime prevention seminars, and training sessions and programs on sexual assault and alcohol awareness for faculty, staff and students.

The EMU Police Department use high visibility foot patrols, mobile patrols, bicycle patrols and an extensive video monitoring system to help deter crime. It is important to report crimes or suspicious activities immediately -- police have a better opportunity to apprehend suspects and solve crimes. Please review the
information below and report any crimes or any suspicious activities. Reporting a crime or suspicious activity can be done anonymously.

- To report an incident, or information anonymously, please call 487-4847 or send an email to dps_questions@emich.edu.

- Call Crime Stoppers at (800) SPEAKUP (800) 773-2587 or email at www.1800speakup.org or visit the Crime Stoppers homepage.

- For more information on public safety, please visit the EMU Public Safety Tips homepage.

- EMU publishes a Daily Crime Log of all crimes reported to the EMU Department of Public Safety. This information can be viewed at EMU Daily Crime Log homepage. EMU also publishes the Daily Crime Log for the City of Ypsilanti.

- Online, real-time crime mapping covering EMU and the City of Ypsilanti is available at: http://geodata.acad.emich.edu/Crime/Main.htm.

Telephone numbers and email accounts listed above are set-up specifically for those who wish to report a crime or information related to a crime. Your identity will remain anonymous.

For questions pertaining to EMU Safety Tips or crime prevention, please contact Police Officer Candace Dorsey, Crime Prevention Coordinator at 487-0987 or by email at cdorsey@emich.edu. The Crime Prevention office is located within the EMU Police Department at 1200 Oakwood Street. Police Dispatch at 487-1222. For emergencies, call 911

Scholarships

ROAD TO COMPLETION UNDERGRADUATE SCHOLARSHIP: The Road to Completion Undergraduate Scholarships are available for Fall 2015 semester in the amount of $2,500. Candidates must have at least 110 credits, a 2.5 GPA, be enrolled full-time for fall semester and be or have been a Detroit resident. The application deadline is June 1. For more information, please visit Road to Completion Scholarship. For questions, please contact Regina George at 487-1060 or email rgeorge@emich.edu.

SEARCH SCHOLARSHIP OPPORTUNITIES: To find out about current scholarship opportunities, go to search scholarships.